

2016-2017 ANNUAL OPERATING BUDGET AND 5 YEAR CAPITAL IMPROVEMENT PROJECT BUDGET



COUNCILMEMBERS

ALICIA BARR
CAROLYN WALLACE DEE
PATRICK FLORA

MAYOR

JOAN DE-RYK JONES

VICE MAYOR

MORGAN GOODWIN

TOWN MANAGER

TONY LASHBROOK

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Town Council

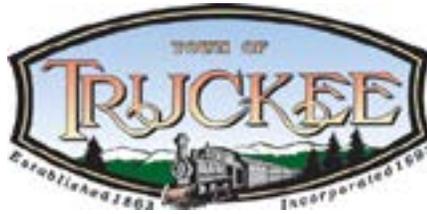
Joan deRyk Jones, Mayor

Morgan Goodwin, Vice Mayor

Carolyn Wallace Dee, Council Member

Patrick Flora, Council Member

Alicia Barr, Council Member



Department Heads

Tony Lashbrook, Town Manager

Andy Morris, Town Attorney

Adam McGill, Chief of Police

John McLaughlin, Community Development Director

Kim Szczurek, Administrative Services Director

Judy Price, Town Clerk

Alex Terrazas, Assistant Town Manager

Daniel Wilkins, Public Works Director/Town Engineer

June 14, 2016

Honorable Mayor and Members of the Town Council

Subject: Fiscal Year 2016/17 Annual Operating and Capital Budget

The 2016/17 Annual Operating and Capital Budget are attached for Council consideration and action. This budget was constructed based upon input received from the Council in its priority setting workshop in February, a strategic budget workshop in April and a six hour Council workshop to review the complete draft budget held on Thursday, May 19th.

This budget provides for significant new projects and programs over the next five years fueled by modest revenue growth over the next year and an accumulation of "one-time" money generated by increased revenue and decreased spending in past years. Staff projects that revenues will taper off to a modest growth rate, slightly exceeding inflation, over the next 4 years.

Council direction is summarized below:

Basic Town services will continue to be provided at a similar level as provided in the previous year.

All reserves will be funded at Council directed levels except that the overlay reserve amount has been increased 33% from \$750,000 annually to \$1 million annually to cover inflationary increases in paving costs. The "target" of \$5 million for the unallocated reserve amount moving forward was honored by staff.

Significant capital projects programmed for FY 16/17 include:

- Significant re-paving and slurry seals (\$7 million) as projected in our pavement management plan using primarily Measure V (\$1.5M), TSSA#1 (\$1.2M) and General Fund Overlay Designation (\$4.3 million) funds. These projects will pave approximately 15 miles of roadway and apply slurry seal to 35 miles of roadway in addition to the paving work that is part of the Brickelltown project and the West River Street widening. Attachment 1 to this

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letter shows estimated expenditures for road maintenance and reconstruction over the next 15 years.

- Mousehole project will be completed.
- Glenshire Drive Trailhead and parking lot using grant funding and Town Special Service Area (TSSA#5) funds will be constructed.
- West River Street reconstruction including Class 2 bike lanes using impact fees and Measure V funding will be completed.
- Brickelltown Streetscape project is completed either late in 2016 or early in 2017.
- Tahoe Donner trail will be completed this year using grant funds and TSSA funding
- Brockway Road Corridor improvements including a turn lane, bike lanes and pedestrian improvements using Measure V, overlay designation, and impact fees will be completed next year.
- Glenshire/Dorchester Drive widening and reconstruction using Measure V, ATP grant and impact fees. Design in FY 16/17 and construction in summer 2017 (FY 16/17 and 17/18).
- Truckee River Trail Phase 4 design work using Measure R funds begins this year.
- Town Hall improvements will be completed this year. These will create more efficient work spaces, improve public accessibility and provide a public restroom in the lobby.

New Projects and Programs included in the FY 16/17 budget and/or in the five year Capital Improvement Budget.

- **Economic Development Funding-** This fund has been challenging to budget because it has been difficult to identify partners that are ready to move forward and to solidify the timing of their efforts. Toward this goal, there is a total of \$6.7 million allocated in next year's budget. We are budgeting for about \$650,000 in annual costs for economic development staffing and operations, including visitor center/marketing costs for the Chamber. In addition, staff recommends that economic development efforts continue to be funded in the future at \$300,000 each year (in addition to staff operating costs) for programs as yet to be identified.
 - **Railyard support-** Retain funds budgeted last year (\$1.2 million) in FY 16/17 for economic development partnerships. While no formal commitment has been made, it is anticipated that a request for at least \$1.5 million in economic development funding is anticipated for the Truckee Railyard.

- **Downtown Parking-** Allocating \$500,000 toward the purchase of an easement from Union Pacific on one of our existing parking lots downtown and \$1.0M toward the construction of a new parking lot on land (at this point not identified) to be acquired within the parking district- 50-100 new spaces are anticipated. This \$1 million General Fund investment could be structured as a loan to the parking district. This allocation will help to stabilize the future cost of our existing downtown parking lots and add much needed parking to support our growing downtown business base and event calendar. Pursuit of the acquisition of the new parking lot would follow a study clearly documenting the need for additional parking downtown.
- **Streetscape Designation-** Retain the previously budgeted \$2 million streetscape designation. This funding allows us to pursue public private partnerships for streetscape improvements on West River Street, Bridge Street, Jibboom Street and Church Street in support of new private investment (these projects are currently in the CIP, but are unfunded). While not enough funding for all of these projects, it is enough to complete substantial work and improvements. If this opportunity fund successfully catalyzes partnerships that result in streetscape improvements and private investment in our downtown. This is an area that the Council may want to focus economic development funds in the future.
- **Workforce Housing-** because the Council identified workforce housing as a critical priority at the annual retreat, staff is recommending that the Council allocate \$2.5 million from the general fund and establish a new housing opportunity fund. These resources would be in addition to the existing housing monies (approximately \$1 million) which have a variety of strings and restrictions attached to them. Without getting into specifics, this new funding could be used to increase the Town's "match" on the Artist Loft housing project which will increase the probability of tax credit approval; to fill a funding gap in the "locals" housing project conceptually planned on the "Barsell" property (a housing element opportunity site) and/or to create and fund innovative housing programs such as "locals" home purchase down payment assistance or a financial incentive program that promotes the construction of secondary residential units that are rented to "locals". While currently this is programmed as a one-time infusion of capital, all of the concepts mentioned above could be structured as loans which would replenish the fund over time. In future years as funding may be available this fund could be augmented if it proves successful.
- **Chamber Funding-** Staff and a subcommittee of the Town Council have been working with the Truckee Donner Chamber of Commerce on a new multiyear contract for marketing and operation of the visitor center. It is anticipated that the draft contract will be brought to Council in July for consideration. This budget reflects the estimated cost of the new contract. While the cost for visitor marketing goes down compared to previous years, the overall cost of the Chamber contract increases by about \$45,000 compared to previous years.

The additional resources fund the on-going maintenance of the placed based marketing effort, the on-going business retention and attraction partnership with the Town and provide some partnership funding for assistance with community interests like the arts. From staff's standpoint, this new partnership with the Chamber has been effective-particularly our ability to work cooperatively to market Truckee's quality of life benefits to prospective businesses and employees.

- **Implement Envision DPR-** This is a major new project in the proposed capital budget. Staff is recommending a total of \$8.4 million be allocated to this project to underground utilities, complete streetscape improvements from SR 89 to Coldstream Road (C1407, page 11-82) and build a roundabout at Donner Pass Road (DPR)/Northwoods (C1608, page 11-73) in conjunction with the reconstruction of Truckee High School and Truckee Elementary School. This project includes a mix of funds- \$3.3 million general fund, \$1.5 million Measure V, \$1.3 million HSIP grant and the remainder in undergrounding assistance from utility providers (a partnership yet to be worked out) and miscellaneous funds. Utility undergrounding costs represent approximately 40 percent of the construction costs associated with these projects. Arguably, this is an economic development investment as well.
- **Bridge Street/West River/Donner Pass Road Intersection Improvements-** This project identified in last year's CIP (C1805, page 11-74) was previously a requirement of the Truckee Railyard Project. Now it will be constructed directly by the Town which is justified by the fact that this is one of the most important intersections in Truckee. A total of \$2.4 million of impact fees have been budgeted for this project which is anticipated to include intersection improvements, ped/bike improvements and the ability to enable a quiet zone crossing of the UPRR railroad tracks. This project not only addresses a long standing Town priority but also helps with infrastructure that has traditionally been applied to private, infill development downtown. This funding will ease the cost burden on infill and help to bring it to reality.
- **Church Street Extension-** This project is new in this proposed budget and reflects the Town's commitment to fund the portions of the Church Street Extension from Donner Pass Road to Glenshire Drive that are not required to be built by the railyard developer (C1804, page 11-89). This project, with an estimated budget of \$4.5 million, is funded by \$3.0M in impact fees (\$1.5M is still unfunded) and includes the construction of a bridge over Trout Creek and the related stream restoration work; the road construction from Glenshire Drive to the Balloon Track, a roundabout or similar improvement at the Glenshire Drive/Church Street intersection. This project will provide an alternative for westbound drivers headed south to avoid the left turn at the Glenshire Drive/Donner Pass Road intersection. This is commonly believed to be one of worst level of service intersection movements within the Town of Truckee. In addition, these improvements have traditionally been assigned to the Truckee Railyard and allocation of this funding will help to ensure that the goal of this infill development is achieved.
- **Business License Study-** Staff is recommending the allocation of funding (\$30,000) for a business license study to be conducted during the coming year (page 11-62). This has been an often discussed topic by the Council

and by local business groups from time to time. With the explosion of short term rentals, the specter of marijuana sales, and the need to understand the success of the place based marketing efforts, the ability to implement a business license program is becoming increasingly important.

- **Short Term Rental Monitoring Consulting Contract-** \$70,000 is budgeted in General Government that would allow us to contract with Host Compliance <https://granicus.com/solution/govservice/host-compliance/> a vendor that has developed a service to identify short term rentals through data mining to ensure that they are appropriately registered to collect TOT and that the TOT collected matches with the nights each unit is rented. This is a brand new platform and we would be a very early adopter. The funding would cover a one year contract and future years would be considered based upon the success of the vendor. Early indications from the marketing portion of their work effort is that we are doing a good job of getting short term renters registered for TOT but their ability to compare TOT payments with actual nights rented could be a significant benefit to our efforts to maintain an equal playing field and to ensure that appropriate taxes are both being collected and remitted to the Town. The details associated with this vendor and the contract will be considered directly by the Council if approved in this budget.
- **Open Space Funding-** Staff is recommending the allocation of \$500,000 in to a designation that can be used for the next opportunity site(s). Staff does not recommend this as an on-going allocation, but would suggest consideration of re-funding if the account is successfully spent down. In particular, this funding could focus on opportunities along the Truckee River (river restoration and urban parkway development in conjunction with private development) or preservation of key open space areas identified in the Truckee General Plan. The funding that was proposed for FY 15/16 estimated actual has been removed because the Airport Flat acquisition did not come together.
- **Truckee River Trail Phase 4-** As mentioned above, design for this project will be initiated this summer (C0702, page 11-20). Within the five year budget model, half of the \$5 million of the estimated construction cost is funded with Measure R funds but the other half is currently unfunded. As with previous phases, our plan is to aggressively pursue grant funding for the unfunded portion of this project (the Legacy Trail has competed extremely well for grant funding).
- **Climate Action Planning-** last year's budget included \$50,000 for the preparation of a Greenhouse Gas inventory and initial climate planning work (C1510, page 11-55). The GHG inventory is complete with a cost of \$36,000. We have budgeted \$50,000 for FY 16/17 as a place holder for the next steps in Climate Planning. We will face a choice of pursuing the effort incrementally, budgeting and staffing for a significant effort in the next couple of years, or rolling the larger climate planning effort into the General Plan update process. We assume the Council will discuss and provide direction in this coming budget year.

Staffing levels

This budget proposes to add staffing in Engineering and Planning to address the combination of Town Council expectations on project delivery, anticipated increases in private development and the growing burden of state mandates related to water quality monitoring. In addition a significant move to bring Police Dispatch “in-house” is contemplated in this budget.

Details of proposed staffing changes are as follows:

- Town Clerk- last year a new full time temporary (one year position) Administrative Technician was approved within the Clerk’s Department. This position was found to be invaluable in supporting engineering staff (once trained) and providing administrative support to the Town Manager, and others. Because of the less than regular full time nature of the position we were not able to keep it filled. We are recommending this position as a regular full time position in this budget. The Council discussed this position briefly at the Budget Strategy session and based upon your direction we are moving to fill it.
- Engineering- We are proposing to convert a part time Engineering Technician to a regular full time position. This position will help address a growing work load associated with State mandated water quality monitoring, an anticipated uptick in private development (i.e. railyard civil improvements) and the on-going aggressive capital project delivery expectation.
- Public Works- Snow removal and street maintenance- This budget adds a Senior Street Maintenance Worker position and eliminates one summer seasonal worker. The primary justification for this position is the addition of significant road mileage into the Town system over the last several years. These include Soaring Way, Old Greenwood streets, Cambridge Estates streets and Gray’s Crossing streets. In addition, since we received no private sector interest in plowing downtown parking last winter we brought that in house as well.
- Facilities- We took a hard look at the cost/benefit of our historic practice of contracting out for janitorial and landscape maintenance this year. While it does not appear to make sense to bring janitorial in-house we are recommending the addition of two Landscaper II’s to handle landscaping on all town facilities including buildings, roundabouts, streetscapes and the soon to be completed pocket park. In the winter these employees will perform all of the hand snow removal associated with Town buildings (including the depot), the Brickelltown Streetscape, parking meters and the charging stations. In addition, these positions can assist with bus shelter cleaning, Legacy Trail maintenance and other functions currently provided by the more highly skilled and paid Landscaper II positions. From a cost standpoint, staff estimates a relative “push” compared to contracting out. The primary driver for bringing the services in-house is the difficulty in getting the private sector to bid on our landscape maintenance contract (in the last round we received one bid after substantial outreach regarding the opportunity) and the relative quality of service that we are receiving from our private sector contractor.

- Planning- While planning is appropriately staffed and keeping up with the timely review of development projects and the council directed priority of the railyard, there has not been adequate time to focus on special projects like the McIver Dairy and Old Corp Yard plans, Arts Strategy, Climate Planning, etc. In addition, it is anticipated that new priorities around housing policy and programs and the business license study will come within FY 16/17. For this reason we are recommending the addition of a “termed” Administrative Analyst in the Planning Division. We are recommending that this position be budgeted for two years to work through the list of special projects while maintaining the development review turnaround and the focus on the railyard.

In addition, a shared Office Assistant (with Building Division) is recommended to be added. This position will function as the “official” Town greeter and receptionist in the remodeled Town Hall and support increasing work load in building and planning.

- Building- See shared Office Assistant position in Planning.
- Police- The big change here is the recommended conversion of dispatch from a contract service to an in-house function. The rationale for this proposal was discussed at some length in the budget strategy session and is not replicated here. Staff has carefully evaluated both the start-up costs and the operational costs, along with some balancing cost reductions and this analysis is included in the budget on page 7-4. In addition, as part of the necessary due diligence we have reached out to the Nevada County Sheriff and staff, and to Grass Valley and Nevada City who would be affected by this move. To summarize, the Sheriff’s Department, while willing to consider maintaining the joint dispatch operation beyond the termination of the initial 5 year contract (June 2018), encouraged our pursuit of an independent dispatch function. Our partner cities have asked for some time to analyze the impact to them and their options and we are committed to working collaboratively with them. We have adequate cash to absorb the start-up costs estimated at ~\$615,000 from the General Fund and the remaining ~\$225,000 from other sources including existing State 911 and Post reimbursements. Once up and operating it is estimated that the increased operating cost of dispatch compared to the existing contract is less than \$150,000 annually. Both the start-up costs and the on-going operational costs are assumed in this budget. It is also important to note the over the last four years, significant costs savings have resulted from re-organizations within the Police Department and the transfer of responsibilities including parking and animal services into the Department.
- Animal Shelter- The success of the new animal shelter and our partnership with HSTT continues to surpass our projections. Because of the workload associated with animal care and keeping the shelter clean both for the health of the animals and the convenience of visitors we are proposing to add additional animal caretaker hours. This will be accomplished by adding hours to a part time animal caretaker position and reducing temporary animal caretaker position hours. While the Placer County contract is not a significant contributor to the need for this position, revenue from this contract will help to offset the additional cost.
- Assistant Town Manager- Alex Terrazas has announced he has accepted the City Manager position in Los Banos and he will leave for this position just prior to the beginning of FY 16/17. Staff is not proposing to refill this position at this level and instead proposes the hiring of a Management Analyst (or Administrative Analyst II) in

combination with a minor reorganization to absorb the duties of the Assistant Town Manager position. The plan is to keep Economic Development in the Town Manager's office along with other traditional Town Manager responsibilities that would be supported by the Management Analyst. Transit supported by Administrative Analyst Kelly Beede will move into Public Works along with special event support and a few other responsibilities. Solid Waste supported by Administrative Analyst, Erica June will move in to the Administrative Services Department along with a variety of other less significant responsibilities. While all of these changes are not reflected in the budget text (due to timing), the cost savings related to the position changes are reflected in the FY 16/17 budget and in the out year projections.

Labor Costs- As an organization focused on providing services to our community, labor continues to be the most significant cost within our operating budget. For this budget year, we are in the middle of the term of the contracts with our three labor groups. Pursuant to these contracts, the following is assumed within this budget.

- 2.5 % cost of living adjustment based upon the Bay Area CPI which exceeds 3%.
- 5% "merit" pool. We are fortunate that the projected growth in revenue over this budget year will allow us to offer our highest available merit pool which makes our long standing pay for performance program fully operational.
- 10% increase in health insurance costs.

Conclusion- This letter provides a brief summary of the issues addressed within the proposed budget. It proposes an impressive array of projects and programs that directly address the Council goals and the priorities of our community. In addition, careful staffing adjustments are proposed to address the Council priority of effective and timely public service and our ever growing inventory of infrastructure. The coming year is shaping up to be one of significant improvement for our community triggered by a combination of public investment in infrastructure and public/private partnerships moving Truckee forward.

Respectfully submitted,



Tony Lashbrook
Town Manager

GENERAL FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	16,144,743	16,528,662	17,399,869	17,455,967	0.32%	5.61%
Intergovernmental	1,779,260	1,669,757	2,207,091	1,913,907	-13.28%	14.62%
Other	1,366,640	1,140,785	1,355,996	1,349,516	-0.48%	18.30%
Planning Fees	209,679	101,500	224,500	179,500	-20.04%	76.85%
Gas Taxes	1,431,419	1,238,508	1,293,664	1,500,252	15.97%	21.13%
Transfers	400,691	613,285	521,383	482,951	-7.37%	-21.25%
Total Revenues	21,332,431	21,292,498	23,002,503	22,882,093	-0.52%	7.47%
EXPENDITURES						
Town Council	90,535	95,065	95,563	125,610	31.44%	32.13%
Town Manager	285,516	306,336	306,978	321,995	4.89%	5.11%
Town Attorney	243,760	286,628	219,560	301,182	37.18%	5.08%
Town Clerk	453,017	493,914	445,331	519,363	16.62%	5.15%
Administrative Services	987,213	1,133,228	1,207,587	1,186,220	-1.77%	4.68%
General Government	854,913	1,141,073	1,083,170	1,229,011	13.46%	7.71%
Economic Development	481,411	1,273,978	506,969	646,710	27.56%	-49.24%
Engineering	1,037,668	1,244,867	1,228,052	1,347,246	9.71%	8.22%
PW - Maintenance	2,205,166	2,055,213	1,898,192	2,020,166	6.43%	-1.71%
PW - Snow	2,006,867	2,621,881	2,207,951	2,691,529	21.90%	2.66%
PW - Trails Maintenance	127,210	321,614	263,105	161,856	-38.48%	-49.67%
Facilities	989,657	1,128,358	1,012,310	1,283,766	26.82%	13.77%
Planning	713,934	835,912	842,586	1,019,460	20.99%	21.96%
Police	5,299,934	5,545,412	5,403,332	6,050,563	11.98%	9.11%
Animal Services	281,776	334,008	333,306	384,185	15.26%	15.02%
Code Compliance	72,958	62,974	57,508	66,271	15.24%	5.24%
Total Operating Expenditures	16,131,536	18,880,461	17,111,500	19,355,134	13.11%	2.51%
Debt Service	734,606	723,078	729,708	727,103	-0.36%	0.56%
Total Expenditures	16,866,142	19,603,539	17,841,208	20,082,237	12.56%	2.44%
Operating Rev Over (Under) Expense	4,466,290	1,688,959	5,161,295	2,799,856		
Capital Expenditures	(1,225,784)	(2,104,463)	(1,125,227)	(4,434,715)		
Revenue Over (Under) Expense Including Cap Ex	3,240,506	(415,504)	4,036,068	(1,634,859)		
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	103,902	211,906	639,408	-		
Road Maintenance Reserve	750,000	750,000	750,000	1,000,000		
Town Facilities Improvement Designation	500,000	100,000	100,000	100,000		
Economic Devel/Infrastructure Designation	2,000,000	-	-	-		
General Fund Housing Designation	-	-	-	2,500,000		
Open Space Acquisition Designation	-	-	-	500,000		
Truckee Fire Fee Designation	-	1,347	1,347	-		
Streetscape Designation	-	2,000,000	2,000,000	-		
Subtotal of Savings Programs	3,353,902	3,063,253	3,490,755	4,100,000		
Revenue Over (Under) Expense Including Savings Programs	(113,396)	(3,478,757)	545,313	(5,734,859)		

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GENERAL FUND SUMMARY

TOWN OF TRUCKEE

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Total Revenues	21,332,431	21,292,498	23,002,503	22,882,093	-0.52%	7.47%
EXPENDITURES						
PERSONNEL						
Town Council	21,696	21,440	21,588	34,845	61.41%	62.52%
Town Manager	264,997	279,036	281,378	291,920	3.75%	4.62%
Town Attorney	162,032	177,878	183,181	191,282	4.42%	7.54%
Town Clerk	387,325	413,364	364,621	440,953	20.93%	6.67%
Administrative Services	814,747	1,021,628	1,012,378	999,570	-1.27%	-2.16%
Economic Development	118,458	125,821	122,707	122,410	-0.24%	-2.71%
Engineering	921,404	1,088,874	1,084,744	1,186,647	9.39%	8.98%
PW - Maintenance	1,327,057	1,058,016	1,101,882	1,121,286	1.76%	5.98%
PW - Snow	577,361	1,167,406	1,077,220	1,230,268	14.21%	5.38%
PW - Trails Maintenance	14,018	96,144	90,389	90,079	-0.34%	-6.31%
Facilities	286,966	409,503	365,349	500,040	36.87%	22.11%
Planning	682,749	758,462	775,393	941,810	21.46%	24.17%
Police	4,217,613	4,418,029	4,219,907	4,750,190	12.57%	7.52%
Animal Services	241,147	275,408	282,306	328,185	16.25%	19.16%
Code Compliance	67,800	54,215	54,097	57,138	5.62%	5.39%
Total Personnel	10,105,368	11,365,225	11,037,140	12,286,624	11.32%	8.11%
SERVICES & SUPPLIES						
Town Council	68,839	73,625	68,475	84,265	23.06%	14.45%
Town Manager	20,519	26,100	24,000	30,075	25.31%	15.23%
Town Attorney	81,729	107,550	34,860	108,700	211.82%	1.07%
Town Clerk	63,034	80,550	79,710	75,710	-5.02%	-6.01%
Administrative Services	172,467	108,000	190,398	181,050	-4.91%	67.64%
General Government	854,913	1,141,073	1,080,670	1,219,011	12.80%	6.83%
Economic Development	346,139	458,157	384,262	524,300	36.44%	14.44%
Engineering	109,291	143,293	133,208	151,899	14.03%	6.01%
PW - Maintenance	608,304	773,141	580,194	657,905	13.39%	-14.90%
PW - Snow	584,973	876,924	598,140	855,430	43.02%	-2.45%
PW - Trails Maintenance	17,429	36,470	38,716	37,777	-2.42%	3.58%
Facilities	623,339	707,855	630,961	769,926	22.02%	8.77%
Planning	26,893	71,950	64,370	71,750	11.46%	-0.28%
Police	895,813	943,164	998,275	1,120,754	12.27%	18.83%
Animal Services	40,629	58,600	51,000	56,000	9.80%	-4.44%
Code Compliance	4,183	8,109	2,761	7,783	181.90%	-4.01%
Total Services & Supplies	4,518,493	5,614,560	4,960,000	5,952,335	20.01%	6.02%
CAPITAL						
Town Council	-	-	5,500	6,500	18.18%	-
Town Manager	-	1,200	1,600	-	-100.00%	-100.00%
Town Attorney	-	1,200	1,519	1,200	-21.00%	0.00%
Town Clerk	2,658	-	1,000	2,700	170.00%	-
Administrative Services	-	3,600	4,811	5,600	16.40%	55.56%
General Government	-	-	2,500	10,000	300.00%	-
Economic Development	16,815	690,000	-	-	0.00%	-100.00%
Engineering	6,974	12,700	10,100	8,700	-13.86%	-31.50%
PW - Maintenance	269,805	224,056	216,116	240,976	11.50%	7.55%
PW - Snow	844,534	577,551	532,591	605,831	13.75%	4.90%
PW - Trails Maintenance	95,763	189,000	134,000	34,000	-74.63%	-82.01%
Facilities	79,352	11,000	16,000	13,800	-13.75%	25.45%
Planning	4,293	5,500	2,823	5,900	109.00%	7.27%
Police	186,508	184,219	185,150	179,619	-2.99%	-2.50%
Code Compliance	975	650	650	1,350	107.69%	107.69%
Total Capital	1,507,675	1,900,676	1,114,360	1,116,175	0.16%	-41.27%
Total Operating Expenditures	16,131,536	18,880,461	17,111,500	19,355,134	13.11%	2.51%
Debt Service	734,606	723,078	729,708	727,103	-	-
Total Expenditures	16,866,142	19,603,539	17,841,208	20,082,237	12.56%	2.44%
Operating Rev Over (Under) Exp	4,466,290	1,688,959	5,161,295	2,799,856		
Capital Expenditures	(1,225,784)	(2,104,463)	(1,125,227)	(4,434,715)		
Revenue Over (Under) Exp Incl. Cap Ex	3,240,506	(415,504)	4,036,068	(1,634,859)		
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	103,902	211,906	639,408	-		
Road Maintenance Reserve	750,000	750,000	750,000	1,000,000		
Town Facilities Improvement Designation	500,000	100,000	100,000	100,000		
Economic Devel/Infrastructure Designation	2,000,000	-	-	-		
General Fund Housing Designation	-	-	-	2,500,000		
Open Space Acquisition Designation	-	-	-	500,000		
Truckee Fire Fee Designation	-	1,347	1,347	-		
Streetscape Designation	-	2,000,000	2,000,000	-		
Subtotal of savings programs	\$ 3,353,902	\$ 3,063,253	\$ 3,490,755	\$ 4,100,000		
Revenue Over (Under) Expenses including savings programs	\$ (113,396)	\$ (3,478,757)	\$ 545,313	\$ (5,734,859)		

**CALCULATION OF TOTAL FUND BALANCE
TOWN OF TRUCKEE**

GENERAL FUND	PER AUDIT FY14-15	AMENDED BUDGET FY15-16	ESTIMATED ACTUAL FY15-16	PROPOSAL FY16-17
Beg Total Fund Balance	20,964,409	22,902,993	27,056,018	30,020,608
Revenues	21,341,335	21,292,498	23,002,503	22,882,093
Less: Operating Expenditures	(16,137,372)	(18,880,461)	(17,111,500)	(19,355,134)
Net Operating Revenue/Expense	5,203,963	2,412,037	5,891,003	3,526,959
Add: Repayment of Loan Outstanding	9,338	9,432	9,253	9,211
Add: Repayment of Humane Society of Truckee Loan	96,910	116,587	582,479	-
Add: Pocket Park Maintenance Contribution	-	-	20,000	-
Less: Economic Development Loan Forgiveness	-	-	-	(11,939)
Less: Debt Service	(734,606)	(723,078)	(729,708)	(727,103)
Less: Capital Transfers	(1,225,784)	(2,104,463)	(1,125,227)	(4,434,715)
Less: Humane Society Loan Forgiveness	(19,382)	(29,147)	(116,479)	-
Less: Other Transfers out	(10,240)	-	-	-
Less: Expenditures from Economic Development Desig.	(307,451)	(2,265,000)	(340,385)	(937,935)
Less: Expenditures from Bond Infrastructure Desig.	(2,929,506)	-	(1,221,346)	(1,859,587)
Less: Expenditures from Road Maintenance Reserve	-	(1,855,500)	(5,000)	(4,243,460)
Less: Expenditures from Truckee Fire Fee Desig.	(2,072)	-	-	(4,856)
Extraordinary gain	6,010,439	-	-	-
Net Change	6,091,609	(4,439,132)	2,964,590	(8,683,425)
Total Ending Fund Balance	27,056,018	18,463,861	30,020,608	21,337,183
Less:				
<u>Nonspendable Fund Balances:</u>				
Inventory	449,614	490,792	449,614	449,614
<u>Assigned Fund Balances:</u>				
General Fund Contingency Designation (25%)	5,111,218	5,323,124	5,750,626	5,750,626
Litigation Designation	50,000	50,000	50,000	50,000
Road Maintenance Reserve	5,585,649	4,480,649	6,330,649	3,087,189
Town Facilities Improvement Designation	1,000,000	1,100,000	1,100,000	1,200,000
Economic Devel/Infrastructure Designation	2,392,549	-	2,052,164	1,114,229
General Fund Housing Designation	-	-	-	2,500,000
Open Space Acquisition Designation	-	-	-	500,000
Streetscape Designation	-	2,000,000	2,000,000	2,000,000
Truckee Fire Fee Designation	17,095	18,442	18,442	13,586
Bond Infrastructure Designation	3,080,933	-	1,859,587	-
Total Nonspendable and Designations	17,687,058	13,463,007	19,611,082	16,665,244
Total Undesignated Fund Balance	9,368,960	5,000,854	10,409,526	4,671,939
<u>Restricted Fund Balances:</u>				
Self Insured Retention Designation - Liability	(75,000)	(75,000)	(75,000)	(75,000)
Self Insured Retention Designation - Workers Comp	(30,000)	(30,000)	(30,000)	(30,000)
Cash available	9,263,960	4,895,854	10,304,526	4,566,939
<u>Outstanding Long-term Loans due to General Fund:</u>				
Loan to Parking Fund - parking lot purchases*	-	-	-	1,000,000
N/R - Alder Pacific - Frishman Hollow Land	1,560,171	1,597,671	1,597,671	1,635,171
N/R - Humane Society of Truckee Tahoe - Animal Shelter	113,729	436,745	-	-
N/R - Streetscape Loan Receivable	121,114	-	111,390	101,428
N/R - Loan Receivable	394,795	393,743	393,891	386,783
	2,189,809	2,428,159	2,102,952	2,123,382

*Loan to Parking Fund is scheduled to begin re-payment starting in FY19/20 at \$100,000/yr

**TOWN OF TRUCKEE
GENERAL FUND**

	2016/17 PROPOSED BUDGET	17/18 PROJECTED BUDGET	18/19 PROJECTED BUDGET	19/20 PROJECTED BUDGET	20/21 PROJECTED BUDGET
REVENUES					
GENERAL FUND					
Taxes	17,455,967	18,112,526	18,476,817	18,872,154	19,393,567
Intergovernmental	1,913,907	1,939,643	1,968,528	2,005,501	2,043,279
Other	1,832,467	1,858,096	1,898,150	1,943,343	1,989,693
Total General Fund Revenue	21,202,341	21,910,264	22,343,495	22,820,999	23,426,538
SPECIAL REVENUE					
Planning Fees	179,500	183,090	192,245	199,934	209,931
Street Revenue	1,500,252	1,492,605	1,523,295	1,554,644	1,586,669
Total Special Revenue	1,679,752	1,675,695	1,715,539	1,754,579	1,796,600
TOTAL REVENUES	22,882,093	23,585,959	24,059,034	24,575,578	25,223,138
EXPENDITURES					
Town Council	125,610	131,145	135,149	139,302	143,611
Town Manager	321,995	337,677	336,788	356,461	377,252
Town Attorney	301,182	313,677	327,892	342,879	358,688
Town Clerk	519,363	535,202	581,966	604,699	649,410
Administrative Services	1,186,220	1,233,582	1,301,368	1,373,057	1,448,899
General Government	1,229,011	1,166,105	1,189,427	1,213,216	1,237,480
Economic Development	646,710	670,826	692,466	658,114	680,326
Engineering	1,347,246	1,406,297	1,471,724	1,540,329	1,612,269
PW - Maintenance	2,020,166	2,080,650	2,153,331	2,229,232	2,308,505
PW - Snow	2,691,529	2,738,557	2,821,449	2,907,938	2,998,190
PW - Trails Maintenance	161,856	166,738	172,230	177,974	183,982
Facilities	1,283,766	1,259,448	1,300,693	1,343,577	1,388,173
Planning	1,019,460	1,067,147	1,009,061	1,068,624	1,131,774
Police	6,050,563	6,311,364	6,628,138	6,962,798	7,331,465
Animal Services	384,185	403,007	425,476	449,301	474,573
Code Compliance	66,271	69,606	73,605	77,834	81,859
Total Operating Costs	19,355,134	19,891,028	20,620,763	21,445,335	22,406,455
Debt Service - Town Hall	406,166	402,861	404,106	399,706	404,606
Debt Service - Town Corporation Yard	320,937	322,278	318,210	318,682	318,704
Capital Projects (Gen'l Fund portion)	4,434,715	2,076,225	488,125	626,000	600,000
Total Other Costs	5,161,819	2,801,364	1,210,441	1,344,388	1,323,310
TOTAL EXPENDITURES	24,516,953	22,692,392	21,831,204	22,789,723	23,729,765
CHANGE IN FUND BALANCE	(1,634,860)	893,567	2,227,831	1,785,855	1,493,373
Savings of General Fund for Specific Purposes					
General Fund Contingency Designation	-	145,864	118,269	129,136	161,890
Road Maintenance Reserve	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Town Facilities Improvement Designation	100,000	100,000	100,000	100,000	100,000
Economic Devel/Infrastructure Designation	-	300,000	300,000	300,000	300,000
General Fund Housing Designation	2,500,000	-	-	-	-
Open Space Acquisition Designation	500,000	-	-	-	-
Subtotal of savings programs	4,100,000	1,545,864	1,518,269	1,529,136	1,561,890
Revenue Over (Under) Expenses including savings programs	(5,734,860)	(652,297)	709,562	256,719	(68,517)

**2016/17 GENERAL FUND BALANCE COMPONENT SUMMARY
TOWN OF TRUCKEE**

	<u>ACTUAL 13/14</u>	<u>AUDITED BALANCE 6/30/2014</u>	<u>ACTUAL 14/15</u>	<u>AUDITED BALANCE 6/30/2015</u>
Assigned Fund Balances				
3210 General Fund Contingency Designation	103,902	4,888,616	222,602	5,111,218
3211 Litigation	-	50,000	-	50,000
3212 Road Maintenance Reserve	750,000	4,875,000	750,000	5,625,000
3212 Road Maintenance Reserve - Use of Funds	-	(39,351)	-	(39,351)
3220 Town Facilities Improvement Designation	500,000	500,000	500,000	1,000,000
3213 Economic Devel/Infrastructure Designation	2,000,000	2,750,000		2,750,000
3213 Use of Economic Devel/Infrastructure Designation	(50,000)	(50,000)	(307,451)	(357,451)
3215 Streetscape Project Designation	-	-		-
3216 General Fund Housing Designation	-	-	-	-
3217 Open Space Acquisition Designation	-	-	-	-
3221 Truckee Fire Fee Designation	19,167	19,167	(2,072)	17,095
3223 Bond Infrastructure Designation	-	-	3,080,933	3,080,933
Restricted Fund Balances				
3110 Self Insured Retention - Liability	-	75,000		75,000
3115 Self Insured Retention - Workers Comp	15,000	30,000		30,000
Nonspendable Fund Balances				
Inventory	(66,517)	490,792	(41,178)	449,614
Total General Fund Assigned, Restricted and Nonspendable	<u>1,284,451</u>	<u>13,589,224</u>	<u>4,202,834</u>	<u>17,792,058</u>

**2016/17 GENERAL FUND BALANCE COMPONENT SUMMARY
TOWN OF TRUCKEE**

	<u>BUDGET 15/16</u>	<u>BUDGETED BALANCE 6/30/2016</u>	<u>ESTIMATED ACTUAL 15/16</u>	<u>ESTIMATED BALANCE 6/30/2016</u>	<u>PROPOSED BUDGET 16/17</u>	<u>BUDGETED BALANCE 6/30/2017</u>
3210	211,906	5,323,124	639,408	5,750,626	-	5,750,626
3211	-	50,000	-	50,000	-	50,000
3212	750,000	6,375,000	750,000	6,375,000	1,000,000	7,375,000
3212	(1,855,000)	(1,894,351)	(5,000)	(44,351)	(4,243,460)	(4,287,811)
3220	100,000	1,100,000	100,000	1,100,000	100,000	1,200,000
3213	-	2,750,000	-	2,750,000	-	2,750,000
3213	(2,265,000)	(2,750,000)	(340,385)	(697,836)	(937,935)	(1,635,771)
3215	2,000,000	2,000,000	2,000,000	2,000,000	-	2,000,000
3216	-	-	-	-	2,500,000	2,500,000
3217	-	-	-	-	500,000	500,000
3221	1,347	18,442	1,347	18,442	(4,856)	13,586
3223	-	-	(1,221,346)	1,859,587	(1,859,587)	-
3110	-	75,000	-	75,000	-	75,000
3115	-	30,000	-	30,000	-	30,000
	-	490,792	-	449,614	-	449,614
	<u>(1,056,747)</u>	<u>13,568,007</u>	<u>1,924,024</u>	<u>19,716,082</u>	<u>(2,945,838)</u>	<u>16,770,244</u>

**2016/2017 GENERAL FUND BALANCE COMPONENT SUMMARY
TOWN OF TRUCKEE**

32.10 GENERAL FUND CONTINGENCY - ASSIGNED

Council policy is 25% of operating revenues to provide for working capital and potential emergencies. Per Council policy, the fund will not be reduced as a result of declining revenues.

32.11 LITIGATION - ASSIGNED

Provides for potential costs associated with defending the Town against litigation.

32.12 ROAD MAINTENANCE RESERVE - ASSIGNED

These funds are General Fund reserves that are set aside specifically for use on pavement preservation or rehabilitation. According to the 2012 Pavement Maintenance Program (PMP), revenue generated by Measure V, TSSA parcel charges, and the Road Maintenance Reserve provides adequate funding for long-term pavement maintenance activities. Long term funding expenses and funding mechanisms will be re-evaluated when the PMP is updated in 2016-2017.

32.20 TOWN FACILITIES IMPROVEMENTS DESIGNATION

Provides funding for town facilities build out consistent with level of service.

32.13 ECONOMIC DEVEL/INFRASTRUCTURE DESIGNATION

Provides funding for infrastructure and or economic development projects consistent with Town Council direction.

32.15 STREETScape PROJECT DESIGNATION

Provides funding for various Streetscape projects in the Downtown area based on Council direction.

32.16 GENERAL FUND HOUSING DESIGNATION

Provides for future funding for Council prioritized "locals" housing projects within the community.

32.17 OPEN SPACE ACQUISITION DESIGNATION

Provides for future funding for Council prioritized acquisitions of open space within the Town for the public benefit.

32.21 TRUCKEE FIRE FEE DESIGNATION

Provides funding for future rate increases for wild land fire protection services.

31.10 SELF INSURED RETENTION - LIABILITY - RESTRICTED

Required by PARSAC, the Town's insurance pool, to provide for the Town's self insured retention for liability insurance. The required amount is 2 times the SIR of \$25,000; 3 times SIR is included here.

31.15 SELF INSURED RETENTION - WORKERS COMPENSATION - RESTRICTED

Provides for the Town's self insured retention for worker's compensation claims. Represents three times the per incident deductible of \$10,000.

BUILDING & SAFETY FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE						
(As previously reported)	583,564	706,974	846,017	1,032,350		
Prior Period restatement	<u>(245,087)</u>					
BEGINNING FUND BALANCE	338,477					
REVENUES						
Building Fees	1,581,296	1,395,450	1,409,600	1,475,674	4.69%	5.75%
Interest Income	6,409	1,000	3,250	1,000	-69.23%	0.00%
Total Revenues	1,587,705	1,396,450	1,412,850	1,476,674	4.52%	5.74%
EXPENDITURES						
Personnel	641,215	829,056	707,522	868,025	22.69%	4.70%
Services & Supplies	399,505	475,154	474,494	506,890	6.83%	6.68%
Non-depreciable capital outlay	20,974	23,000	32,000	30,000	-6.25%	30.43%
Depreciation	18,471	12,500	12,500	12,500	0.00%	0.00%
Total Expenditures	1,080,165	1,339,710	1,226,516	1,417,414	15.56%	5.80%
Revenue Over (Under) Exp	507,540	56,740	186,334	59,260	-68.20%	4.44%
Ending Fund Balance	846,017	763,714	1,032,350	1,091,610	5.74%	42.93%
Non-spendable Fund Balance						
Capital Assets	140,667	268,190	145,294	132,794	-8.60%	-50.49%
Assigned Fund Balance						
Contingency *	111,705	334,927	204,872	234,502	14.46%	-29.98%
Vehicle Replacement	12,341	18,015	18,633	24,559	31.80%	36.33%
Total Assigned Fund Balance	124,046	352,942	223,505	259,061	15.91%	-26.60%
Net Cash Available	581,304	142,582	663,551	699,755	5.46%	390.77%

* The current structure builds the Building Fund contingency to six months of operating expenses over the next 5 years, to be continually monitored with long term goal of building to one year of operating expense.

FACILITIES IMPACT FEES FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
LAW ENFORCEMENT FUND						
BEGINNING FUND BALANCE	208,012	275,714	233,002	301,058		
Revenues	25,144	70,762	68,740	75,300	9.54%	6.41%
Expenditures - Engineering Labor	154	624	684	683	-0.05%	9.53%
ENDING FUND BALANCE	233,002	345,852	301,058	375,674	24.78%	8.62%
ANIMAL SERVICES FUND						
BEGINNING FUND BALANCE	57,437	65,543	68,613	79,318		
Revenues	11,245	8,472	10,813	11,590	7.19%	36.81%
Expenditures - Engineering Labor	69	75	108	105	-2.20%	40.26%
ENDING FUND BALANCE	68,613	73,940	79,318	90,803	14.48%	22.81%
STORM DRAINAGE FUND						
BEGINNING FUND BALANCE	343,108	37,031	72,556	122,562		
Revenues	146,753	129,733	106,061	116,138	9.50%	-10.48%
Expenditures - Engineering Labor	902	1,145	1,055	1,054	-0.09%	-7.94%
Expenditures - Capital Projects	416,403	35,000	55,000	20,000	-63.64%	-42.86%
ENDING FUND BALANCE	72,556	130,619	122,562	217,646	77.58%	66.63%
GENERAL GOVERNMENT						
BEGINNING FUND BALANCE	211,717	337,084	392,720	507,528		
Revenues	182,122	131,034	115,962	127,493	9.94%	-2.70%
Expenditures - Engineering Labor	1,119	1,156	1,154	1,157	0.32%	0.10%
ENDING FUND BALANCE	392,720	466,962	507,528	633,864	24.89%	35.74%
TOTAL ENDING FUND BALANCE	766,891	1,017,372	1,010,466	1,317,988	30.43%	29.55%

ROAD IMPACT FEES FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	6,822,850	6,038,350	6,283,640	5,582,775		
REVENUES						
Fees	798,102	865,000	690,000	800,000	15.94%	-7.51%
Placer County Fair Share Fees	-	-	120,000	5,000	-95.83%	
Interest Income	28,251	10,000	25,000	20,000	-20.00%	100.00%
Total Revenues	826,353	875,000	835,000	825,000	-1.20%	-5.71%
EXPENDITURES						
Capital Projects	1,357,181	1,863,110	1,520,864	1,629,057	7.11%	-12.56%
Engineering Labor	8,382	4,000	15,000	5,000	-66.67%	25.00%
Total Expenditures	1,365,563	1,867,110	1,535,864	1,634,057	6.39%	-12.48%
Revenue Over (Under) Exp	(539,210)	(992,110)	(700,864)	(809,057)	0.00%	-18.45%
ENDING FUND BALANCE	6,283,640	5,046,240	5,582,775	4,773,719	-14.49%	-5.40%

PARKING FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE						
(As previously reported)	463,568	576,051	595,284	838,112		
Prior Period restatement	<u>(73,612)</u>					
BEGINNING FUND BALANCE	389,956					
REVENUES						
Parking Fees	568,788	525,000	608,000	583,000	-4.11%	11.05%
Parking Fines	44,648	52,000	51,200	51,200	0.00%	-1.54%
Other Revenue	153	-	375	-	-100.00%	
Snow Removal Reimbursement	12,312	14,000	12,386	12,500	0.92%	-10.71%
Interest Income	2,812	1,000	2,000	2,000	0.00%	100.00%
Total Revenues	628,713	592,000	673,961	648,700	-3.75%	9.58%
EXPENDITURES						
Personnel	150,610	162,675	140,580	176,545	25.58%	8.53%
Services & Supplies	272,151	320,155	287,428	319,280	11.08%	-0.27%
Non-depreciable Capital Outlay	-	19,600	2,500	17,500	600.00%	-10.71%
Depreciation	624	625	625	625	0.00%	0.00%
Total Expenditures	423,385	503,054	431,133	513,950	19.21%	2.17%
Revenue Over (Under) Exp	205,328	88,946	242,828	134,750	-44.51%	51.50%
Ending Fund Balance	595,284	664,997	838,112	972,861	16.08%	46.30%
Non-spendable Fund Balance						
Capital Assets	3,538	110,106	2,913	612,288		
Assigned Fund Balance						
Contingency	242,795	251,527	215,567	130,358		
Capital Improvement Designation	50,000	100,000	100,000	150,000		
Total Assigned Fund Balance	292,795	351,527	315,567	280,358		
Net Cash Available	298,951	203,364	519,632	80,215		

* Designations are for capital improvements/replacements to Truckee Parking Division equipment (parking meters) and parking lots. The contingency designation is intended to equal 6 months of operating expenses if enough funds are available.

Outstanding Long-term Loan:

Loan from General Fund for parking lot purchase 1,000,000

**RDA SUCCESSOR AGENCY SUMMARY
TOWN OF TRUCKEE
2016/2017**

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	(4,105,813)	(3,540,607)	(4,123,447)	(4,071,273)		
REVENUES						
Property Tax Revenue	718,398	816,603	836,562	855,954	2.32%	4.82%
Administrative Costs Reimbursement	250,000	250,000	250,000	250,000	0.00%	0.00%
Interest Income	11,526	1,000	1,500	1,000	-33.33%	0.00%
Other Revenue	115,926	114,200	116,173	124,894	7.51%	9.36%
Total Revenues	1,095,850	1,181,803	1,204,235	1,231,848	2.29%	4.23%
EXPENDITURES						
Non-Administrative Costs	864,174	902,061	902,061	899,366	-0.30%	-0.30%
Administrative Costs	249,310	236,682	250,000	250,000	0.00%	5.63%
Total Expenditures	1,113,485	1,138,743	1,152,061	1,149,366	-0.23%	0.93%
Revenue Over (Under) Exp	(17,634)	43,060	52,174	82,482	58.09%	91.55%
SUB-TOTAL FUND BALANCE	(4,123,447)	(3,497,547)	(4,071,273)	(3,988,791)	0.00%	14.05%
ENDING FUND BALANCE	(4,123,447)	(3,497,547)	(4,071,273)	(3,988,791)		

Note: Bond funds were transferred to the Town, as allowed by the State Department of Finance to the General Fund as of FY 2014/15.

SOLID WASTE FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE						
(As previously reported)	197,188	210,409	214,709	252,327		
Prior Period restatement	(52,683)					
BEGINNING FUND BALANCE	<u>144,505</u>					
REVENUES						
Parcel Charges	3,133,282	3,231,676	3,231,676	3,348,637	3.62%	3.62%
Grant Revenues	52,569	195,460	97,000	130,000	34.02%	-33.49%
Interest Income	690	-	-	-	0.00%	0.00%
Other Revenue	13,296	13,200	13,200	13,200	0.00%	0.00%
Total Revenues	<u>3,199,837</u>	<u>3,440,336</u>	<u>3,341,876</u>	<u>3,491,837</u>	4.49%	1.50%
EXPENDITURES						
Personnel	122,053	177,629	134,633	168,319	25.02%	-5.24%
Services & Supplies	3,004,353	3,268,424	3,162,812	3,318,705	4.93%	1.54%
Non-depreciable Capital Outlay	-	2,400	3,472	2,546	-26.67%	6.08%
Depreciation	3,228	3,340	3,340	2,267	-32.13%	-32.13%
Total Expenditures	<u>3,129,633</u>	<u>3,451,793</u>	<u>3,304,257</u>	<u>3,491,837</u>	5.68%	1.16%
Revenue Over (Under) Exp	<u>70,204</u>	<u>(11,457)</u>	<u>37,619</u>	<u>-</u>	-100.00%	-100.00%
ENDING FUND BALANCE	<u>214,709</u>	<u>198,952</u>	<u>252,327</u>	<u>252,327</u>	0.00%	26.83%
Non-spendable Fund Balance						
Capital Assets	5,607	2,155	2,267	-	-100.00%	-100.00%
Net Cash Available	<u>209,102</u>	<u>196,797</u>	<u>250,060</u>	<u>252,327</u>	0.91%	28.22%

MEASURE V SALES TAX FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	4,251,608	2,410,551	2,753,003	3,404,743		
REVENUES						
Sales Tax	2,114,791	2,125,000	2,106,000	2,223,000	5.56%	4.61%
Interest Income	17,886	15,000	15,000	15,000	0.00%	0.00%
Total Revenues	2,132,678	2,140,000	2,121,000	2,238,000	5.52%	4.58%
EXPENDITURES						
<i>Other Expenditures</i>	600	12,000	8,000	8,000	0.00%	-33.33%
Capital Projects	3,630,682	3,535,190	1,461,261	4,458,740	205.13%	26.12%
Total Expenditures	3,631,282	3,547,190	1,469,261	4,466,740	204.01%	25.92%
Revenue Over (Under) Exp	(1,498,605)	(1,407,190)	651,739	(2,228,740)	-441.97%	58.38%
ENDING FUND BALANCE	2,753,003	1,003,361	3,404,743	1,176,002	-65.46%	17.21%

**MEASURE R SALES TAX FUND SUMMARY
TOWN OF TRUCKEE
2016/2017**

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	-	439,039	649,278	1,367,450		
REVENUES						
Sales Tax	743,928	1,062,500	1,024,000	1,111,500	8.54%	4.61%
Interest Income	758	2,000	2,500	3,000	20.00%	50.00%
Total Revenues	744,685	1,064,500	1,026,500	1,114,500	8.57%	4.70%
EXPENDITURES						
Transfers to General Fund	95,407	288,460	230,829	129,892	-43.73%	-54.97%
Capital Projects	-	249,400	77,500	435,500	461.94%	74.62%
Total Expenditures	95,407	537,860	308,329	565,392	83.37%	5.12%
Revenue Over (Under) Exp	649,278	526,640	718,171	549,108	-23.54%	4.27%
ENDING FUND BALANCE	649,278	965,679	1,367,450	1,916,558	40.16%	98.47%

**TAHOE DONNER TSSA SUMMARY
TOWN OF TRUCKEE
2016/2017**

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	5,973,543	6,187,370	5,217,636	5,287,709		
REVENUES						
Parcel Charges	592,705	592,000	592,000	592,000	0.00%	0.00%
Interest Income	22,762	18,000	13,000	13,000	0.00%	-27.78%
Total Revenues	615,467	610,000	605,000	605,000	0.00%	-0.82%
EXPENDITURES						
Special Assessment Admin Fees	3,327	3,400	3,427	3,400	-0.79%	0.00%
Professional Services	-	1,500	1,500	1,500	0.00%	0.00%
Capital Projects	1,368,047	92,500	530,000	1,530,000	188.68%	1554.05%
Total Expenditures	1,371,374	97,400	534,927	1,534,900	186.94%	1475.87%
Revenue Over (Under) Exp	(755,907)	512,600	70,073	(929,900)	-1427.04%	-281.41%
ENDING FUND BALANCE - Roads Only	5,217,636	3,047,985	2,852,379	1,337,479	-53.11%	-56.12%
ENDING FUND BALANCE - Roads, Trails, and Parking	-	1,614,485	2,435,329	3,020,329	24.02%	87.08%
TOTAL ENDING FUND BALANCE	5,217,636	4,662,470	5,287,709	4,357,809	-17.59%	-6.53%

**GLENSHIRE TSSA SUMMARY
TOWN OF TRUCKEE
2016/2017**

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	795,573	180,261	347,036	132,166		
REVENUES						
Parcel Charges	177,236	177,000	177,000	177,000	0.00%	0.00%
Interest Income	2,016	2,000	4,000	3,500	-12.50%	75.00%
Total Revenues	179,252	179,000	181,000	180,500	-0.28%	0.84%
EXPENDITURES						
Special Assessment Admin Fees	991	1,000	1,000	1,000	0.00%	0.00%
Professional Services	4,933	2,000	2,000	2,000	0.00%	0.00%
Capital Projects	621,865	337,000	392,870	155,502	-60.42%	-53.86%
Total Expenditures	627,789	340,000	395,870	158,502	-59.96%	-53.38%
Revenue Over (Under) Exp	(448,537)	(161,000)	(214,870)	21,998	0.00%	-113.66%
ENDING FUND BALANCE - Roads & Trails	347,036	19,261	132,166	154,164	16.64%	700.39%

TRANSIT FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE (As previously reported)	332,822	464,374	281,180	561,356		
Prior Period restatement	<u>(65,881)</u>					
BEGINNING FUND BALANCE	266,941					
REVENUES						
State Transportation Funds (LTF,STA)	488,868	492,773	359,205	502,640	39.93%	1.96%
CTSA Funds	21,540	22,146	22,146	22,771	2.82%	2.75%
Federal Funds (5311)	128,887	136,157	136,157	87,097	-36.03%	-56.33%
Grants	92,350	719,765	576,756	441,150	-23.51%	-63.16%
Charges for Services	37,135	29,250	30,137	30,125	-0.04%	2.90%
Private Contribution	131,332	133,403	141,529	141,423	-0.08%	5.67%
County Funds	13,938	14,242	14,224	14,567	2.41%	2.23%
Other Revenue	4,129	79,713	79,360	62,547	-21.19%	-27.44%
Total Revenues	918,179	1,627,449	1,359,514	1,302,320	-4.21%	-24.97%
EXPENDITURES						
Personnel	137,690	137,586	140,201	125,305	-10.63%	-9.80%
Services & Supplies	710,084	921,202	882,971	908,719	2.92%	-1.37%
Depreciation	56,165	100,000	56,165	100,000	78.05%	0.00%
Total Expenditures	903,940	1,158,788	1,079,338	1,134,024	5.07%	-2.18%
Revenue Over (Under) Exp	14,239	468,661	280,176	168,296	-39.93%	-178.47%
ENDING FUND BALANCE	281,180	933,035	561,356	729,652	29.98%	-27.87%
Non-spendable Fund Balance						
Capital Assets	276,657	905,655	618,680	765,837	23.79%	-18.26%
Net Cash Available	4,523	27,380	(57,323)	(36,185)	0.00%	175.67%

*GASB 68 creating negative unrestricted fund balance for PPA

**AIR QUALITY MITIGATION FUND SUMMARY
TOWN OF TRUCKEE
2016/2017**

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	273,427	275,827	275,366	198,006		
REVENUES						
Interest Income	1,339	150	1,000	150	-85.00%	0.00%
Air Quality Mitigation Fee	600	300	1,000	500	-50.00%	40.00%
Total Revenues	1,939	450	2,000	650	-67.50%	30.77%
EXPENDITURES						
Transfer to Capital Projects Woodstove Program	-	64,000	-	64,000	0.00%	0.00%
Transfer to Transit Fund - Hwy 267 Transit Program	-	79,713	79,360	62,547	-21.19%	-27.44%
Total Expenditures	-	143,713	79,360	126,547	59.46%	-13.56%
Revenue Over (Under) Exp	1,939	(143,263)	(77,360)	(125,897)	0.00%	0.00%
ENDING FUND BALANCE	275,366	132,564	198,006	72,109	-63.58%	-83.84%

**BRICKELLTOWN MAINTENANCE DISTRICT
TOWN OF TRUCKEE
2016/2017**

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	-	-	11,792	11,519		
REVENUES						
Interest Income	13	-	100	200	100.00%	0.00%
Parcel Charges	14,773	33,854	33,766	69,732	106.52%	51.45%
Total Revenues	14,786	33,854	33,866	69,932	106.50%	51.59%
EXPENDITURES						
Personnel	-	-	11,821	35,107	197.00%	0.00%
Supplies & Services	1,994	23,854	17,318	11,300	-34.75%	-111.10%
Transfer to General Fund	1,000	5,000	5,000	5,000	0.00%	0.00%
Total Expenditures	2,994	28,854	34,139	51,407	50.58%	43.87%
Revenue Over (Under) Exp	11,792	5,000	(273)	18,525	0.00%	73.01%
ENDING FUND BALANCE	11,792	5,000	11,519	30,044	160.82%	83.36%
Assigned Fund Balance						
Risk Management Designation*	-	-	-	5,000		
Net Cash Available	11,792	5,000	11,519	25,044		

*Designation is for risk management and will be built up to \$25,000 over time, which is equal to the Town's self-insured retention for liability.

FLEET REPLACEMENT FUND SUMMARY
TOWN OF TRUCKEE
2016/2017

	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	4,846,558	5,150,085	5,652,941	5,856,567		
REVENUES						
Departmental Contributions	957,126	770,907	949,126	949,125	0.00%	23.12%
Interest Income	(475)	-	-	-	0.00%	
Total Revenues	956,651	770,907	949,126	949,125	0.00%	23.12%
EXPENDITURES						
Equipment Purchases	150,268	745,500	745,500	777,500	4.29%	4.29%
Total Expenditures	150,268	745,500	745,500	777,500	4.29%	4.29%
Revenue Over (Under) Exp	806,383	25,407	203,626	171,625	-15.72%	575.50%
ENDING FUND BALANCE	5,652,941	5,175,492	5,856,567	6,028,192	2.93%	16.48%

* Please see the Town's fleet replacement plan for more detail.

TOWN OF TRUCKEE FLEET EQUIPMENT REPLACEMENT

<u>Department / Equipment</u>	FY2016/17 PROPOSED BUDGET
Public Works - Fleet	
Unit #316 - Forklift	15,000
Total Public Works - Fleet	15,000
 Public Works - Combined Road Maintenance/Snow Removal	
Unit #353 - Self Contained Street Sweeper	300,000
Unit #137 - 4WD Pickup Crew Cab w/ Flat Bed	40,000
Total Combined Road and Snow	340,000
 Public Works Roads	
Unit #326 Pot Hole Patching Truck	185,000
Unit #617 4WD Backhoe Tractor	130,000
Unit #334 Crack Seal Machine	60,000
Total Public Works Roads	375,000
 Police Department	
Unit #831 - Marked Patrol Vehicle	47,500
Total Police Department	47,500
 Total Fleet Replacement	 \$ 777,500

Please see the Town's fleet replacement plan for more detail.

2016/17 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET
<u>FEDERAL DEPARTMENT OF HOUSING and URBAN DEVELOPMENT (HUD)</u>				
315	99-HOME-0402 - Sierra Pines (Village) \$950,000 Award, 72 Unit Apartment Building			
<i>Assets:</i>				
Interest Receivable - Long Term	1,242,363	1,378,728	1,378,728	1,523,575
Loan - Sierra Pines	950,000	950,000	950,000	950,000
Total Assets	2,192,363	2,328,728	2,328,728	2,473,575
<i>Liabilities:</i>				
Deferred Loan Receivable	950,000	950,000	950,000	950,000
Deferred Interest Income	1,242,363	1,378,728	1,378,728	1,523,575
<i>Restricted Fund Balance</i>	-	-	-	-
Total Liabilities & Fund Bal.	2,192,363	2,328,728	2,328,728	2,473,575
Beginning Fund Balance	-	-	-	-
<i>Revenues:</i>				
Interest Revenue	-	-	-	-
<i>Expenditures</i>				
Ending Fund Balance 99-HOME-0402	-	-	-	-
313	04-HOME-0761 - Henness Flats \$3,662,500 Award, 92 Unit Apartment Building			
<i>Assets:</i>				
Loan - Truckee Pacific Associates	4,292,238	4,394,610	4,394,610	4,496,982
Total Assets	4,292,238	4,394,610	4,394,610	4,496,982
<i>Liabilities:</i>				
Deferred Loan Receivable	4,292,238	4,394,610	4,394,610	4,496,982
<i>Restricted Fund Balance</i>	-	-	-	-
Total Liabilities & Fund Bal.	4,292,238	4,394,610	4,394,610	4,496,982
Beginning Fund Balance	-	-	-	-
<i>Revenues</i>				
	-	-	-	-
<i>Expenditures</i>				
	-	-	-	-
Ending Fund Balance 04-HOME-0761	-	-	-	-

**2016/17 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES**

Fund		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET
<i>FEDERAL DEPARTMENT OF HOUSING and URBAN DEVELOPMENT (HUD) (cont'd)</i>					
311	06-HOME-2452 - \$4,000,000 Award, Frishman Hollow 32 Unit Apartment Building				
	<i>Assets:</i>				
	Loan - Developer	4,741,367	4,858,364	4,858,364	4,975,361
	Total Assets	4,741,367	4,858,364	4,858,364	4,975,361
	<i>Liabilities:</i>				
	Deferred Loan Receivable	4,741,367	4,858,364	4,858,364	4,975,361
	<i>Restricted Fund Balance</i>	-	-	-	-
	Total Liabilities & Fund Bal.	4,741,367	4,858,364	4,858,364	4,975,361
	Beginning Fund Balance	-	-	-	-
	<i>Revenues</i>	-	-	-	-
	<i>Expenditures</i>	-	-	-	-
	Ending Fund Balance 06-HOME-2452	-	-	-	-
322	01-STBG-1614 - \$500,000 award, two Rehab Loans				
	<i>Assets:</i>				
	Interest Receivable	-	-	-	-
	Loans Receivable	52,404	49,146	51,838	50,138
	Total Assets	52,404	49,146	51,838	50,138
	<i>Liabilities:</i>				
	Deferred Loans Receivable	52,404	49,146	51,838	50,138
	<i>Restricted Fund Balance</i>	-	-	-	-
	Total Liabilities & Fund Bal.	52,404	49,146	51,838	50,138
	Beginning Undesignated Fund Balance	-	-	-	-
	<i>Revenues:</i>				
	Loan Principle Payments	850	1,699	566	1,699
	Interest Revenue	-	-	-	-
	<i>Less Expenditures</i>				
	Transfer to Program Income	(850)	(1,699)	(566)	(1,699)
	Ending Fund Balance 01-STBG-1614	-	-	-	-

2016/17 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET
<u>CALIFORNIA DEPARTMENT OF HOUSING and COMMUNITY DEVELOPMENT (HCD)</u>				
323	CDBG-10-STBG-6741 - \$800,000 award, Housing Rehab - Multi-Unit Residential			
<i>Assets:</i>				
Loans Receivable	729,280	715,041	715,041	701,624
Total Assets	729,280	715,041	715,041	701,624
<i>Liabilities:</i>				
Deferred Revenues	729,280	715,041	715,041	701,624
<i>Restricted Fund Balance</i>	-	-	-	-
Total Liabilities & Fund Bal.	729,280	715,041	715,041	701,624
Beginning Fund Balance	-	-	-	-
<i>Revenues:</i>				
Interest Revenue	39	-	-	-
Loan Principle Payment	12,892	13,152	13,152	13,417
Loan Interest Payments	14,726	14,465	14,465	14,200
<i>Less Expenditures</i>				
Transfer to Program Income	(27,657)	(27,617)	(27,617)	(27,617)
Ending Fund Balance CDBG-10-STBG-6741	-	-	-	-

2016/17 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET
<u>CALIFORNIA DEPARTMENT OF HOUSING and COMMUNITY DEVELOPMENT (HCD) (cont'd)</u>				
314	00 CalHome 023 - \$500,000 Award Rehab Loans			
	<i>Assets:</i>			
Loans Receivable	181,550	182,060	182,060	182,570
Total Assets	181,550	182,060	182,060	182,570
	<i>Liabilities:</i>			
Deferred Loans Receivable	181,550	182,060	182,060	182,570
Total Liabilities & Fund Bal.	181,550	182,060	182,060	182,570
Beginning Fund Balance	-	-	-	-
	<i>Revenues:</i>			
Interest Revenue	-	-	-	-
	<i>Less Expenditures:</i>			
Transfer to CalHome Reuse	-	-	-	-
Ending Fund Balance 00 CalHome 023	-	-	-	-
312	06 CalHome 183 - \$600,000 Grant Awarded October 2007 - Rehab and Down Payment Assistance Loans			
	<i>Assets:</i>			
Loans Receivable	362,272	372,142	324,272	332,358
Total Assets	362,272	372,142	324,272	332,358
	<i>Liabilities:</i>			
Deferred Loans Receivable	362,272	372,142	324,272	332,358
Total Liabilities & Fund Bal.	362,272	372,142	324,272	332,358
Beginning Fund Balance	-	-	-	-
	<i>Revenues:</i>			
Loan Principal and Interest Payment	41,417	-	44,856	-
	<i>Less Expenditures:</i>			
Transfer to CalHome Reuse Fund	(41,417)	-	(44,856)	-
Ending Fund Balance 06-CalHome-183	-	-	-	-

2016/17 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET
<i>OTHER DOWN PAYMENT HOUSING ASSSITANCE (cont'd)</i>				
301	BEGIN - Re-Use Funds			
	<i>Assets:</i>			
Cash & Investments	190,538	226,750	191,283	191,983
Interest Receivable	45	-	-	-
Total Assets	190,583	226,750	191,283	191,983
	<i>Liabilities:</i>			
<i>Restricted Fund Balance</i>	190,582	226,750	191,283	191,983
Total Liabilities & Fund Bal.	190,582	226,750	191,283	191,983
Beginning Fund Balance	115,249	226,050	190,582	191,283
	<i>Revenues:</i>			
Interest Revenue	680	700	700	700
Transfer FROM 05 BEGIN	74,653	-	-	-
Ending Fund Balance BEGIN Re-Use	190,582	226,750	191,283	191,983
310	CalHome - Re-Use Funds			
	<i>Assets:</i>			
Cash & Investments	82,630	121,198	45,369	45,869
Interest Receivable	19	-	-	-
Loans Receivable	69,089	30,000	107,089	108,189
Total Assets	151,738	151,198	152,458	154,058
	<i>Liabilities:</i>			
Deferred Loans Rec.	69,089	30,000	107,089	108,189
<i>Restricted Fund Balance</i>	82,649	121,198	45,369	45,869
Total Liabilities & Fund Bal.	151,738	151,198	152,458	154,058
Beginning Fund Balance	108,780	120,698	82,649	45,369
	<i>Revenues:</i>			
Interest Revenue	451	500	132	500
Transfer FROM CalHome	41,417	-	587	-
Loan Expenditure	(68,000)	-	(38,000)	-
Ending Fund Balance CalHome Re-Use	82,649	121,198	45,369	45,869

2016/17 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET
<i>OTHER DOWN PAYMENT HOUSING ASSSITANCE (cont'd)</i>				
320	Misc. Income from CDBG Use			
	<i>Assets:</i>			
Cash & Investments	123,546	153,892	152,558	182,674
Interest Receivable	29	-	-	-
Loans Receivable	51,083	-	51,583	-
Total Assets	174,658	153,892	204,141	182,674
	<i>Liabilities:</i>			
Deferred Loans Rec.	51,083	-	51,583	-
<i>Restricted Fund Balance</i>	123,575	153,892	152,558	182,674
Total Liabilities & Fund Bal.	174,658	153,892	204,141	182,674
Beginning Fund Balance	147,976	123,776	123,575	152,558
	<i>Revenues:</i>			
Interest Revenue	599	800	800	800
Transfer FROM CDBG Program Income	-	29,316	28,183	29,316
	<i>Expenditures:</i>			
Loan Expenditure	(25,000)	-	-	-
Ending Fund Balance Misc. Income from CDBG Use Funds	123,575	153,892	152,558	182,674
321	CDBG Program Income			
	<i>Assets:</i>			
Cash & Investments	75,711	59,794	75,724	75,724
Interest Receivable	13	-	-	-
Loans Receivable	59,021	77,043	60,521	62,021
Total Assets	134,745	136,837	136,245	137,745
	<i>Liabilities:</i>			
Deferred Loans Rec.	59,021	77,043	60,521	62,021
<i>Restricted Fund Balance</i>	75,724	59,794	75,724	75,724
Total Liabilities & Fund Bal.	134,745	136,837	136,245	137,745
Beginning Fund Balance	-	59,794	75,724	75,724
	<i>Revenues:</i>			
Interest Income	107	-	-	-
Loan Principle & Interest Payments	47,111	-	-	-
Transfer FROM CDBG Programs	28,506	29,316	28,183	29,316
Transfer TO Misc Income	-	(29,316)	(28,183)	(29,316)
Ending Fund Balance CDBG Program Income use funds	75,724	59,794	75,724	75,724

2016/17 ANNUAL BUDGET DETAIL
TOWN OF TRUCKEE
AFFORDABLE HOUSING & ECONOMIC DEV.
GRANT/LOAN ACTIVITIES

Fund	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET
<u>OTHER DOWN PAYMENT HOUSING ASSSITANCE (cont'd)</u>				
206	Town Housing Fund			
	<i>Assets:</i>			
	Cash & Investments	58,838	67,333	67,935
	Interest Receivable	13	-	-
	Loan Receivable - Oregon Investors	239,895	235,568	239,894
	Loans Receivable	446,533	456,132	446,532
	Total Assets	745,279	759,033	754,361
	<i>Liabilities:</i>			
	Deferred Loans Rec. - Oregon Investors	239,895	235,568	239,894
	Deferred Loans Rec.	446,533	456,132	446,532
	<i>Un-Restricted Fund Balance</i>	58,851	67,333	67,935
	Total Liabilities & Fund Bal.	745,279	759,033	754,361
	Beginning Fund Balance	24,695	58,249	58,851
	<i>Revenues:</i>			
	Loan Principle Payment	26,249	4,326	4,326
	Loan Interest Payments	7,720	4,758	4,758
	Interest Revenue	187	-	-
	Expense	-	-	-
	Ending Fund Balance Town Housing Fund	58,851	67,333	67,935
203	Affordable Housing In-Lieu Fund			
	<i>Assets:</i>			
	Cash & Investments	794,360	724,467	843,797
	Interest Receivable	177	-	-
	Total Assets	794,537	724,467	843,797
	<i>Liabilities:</i>			
	Deferred Loans Rec.	-	-	-
	<i>Restricted Fund Balance</i>	794,537	724,467	843,797
	Total Liabilities & Fund Bal.	794,537	724,467	843,797
	Beginning Fund Balance	619,728	746,467	794,537
	<i>Revenues:</i>			
	Interest Revenue	3,349	3,000	3,000
	Housing In-Lieu Fees Collected	11,235	-	8,520
	Transfer from Other Funds	160,225	-	37,740
	<i>Less Expenditures</i>			
	Grant Administrator	-	(25,000)	-
	Ending Fund Balance Town Housing Fund	794,537	724,467	843,797

TOWN OF TRUCKEE 2016/17 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

ACTIVITY DESCRIPTION

Various affordable housing project and down payment assistance loans funded by Federal funds with HOME CDBG, STBG grants as well as funds from CalHome, BEGIN and other down payment assistance grants, including developer in-lieu housing funds.

FEDERAL DEPARTMENT OF HOUSING and URBAN DEVELOPMENT

99-HOME-0402 - August 2000 HOME Program Grant was executed to fund a loan of \$950,000 for a developer to build Sierra Pines (Village) 72 Unit Apartment Building. Interest compounded annually is calculated at a rate of 6.22% per annum and deferred for ten years or until cash flows allow for payments to begin. The term of this loan is 30 years.

04-HOME-0761 - November 2006 HOME grant executed for a maximum amount of \$3,662,500 which originally provided funds for development of Gray's Crossing / Henness Flats 92 low/very low unit project and \$200,000 for the American Dream Down Payment Initiative (which was disencumbered and is no longer available). A loan to developer, Truckee Pacific Associates, in the amount of \$3,412,400 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred up to twelve years or until cash flows allow for payments to begin. Certificates of occupancy were issued September 2007.

06-HOME-2452 - August 2005 HOME grant was executed for a maximum amount of \$4,000,000, used to fund a loan for development of Frishman Hollow low/very low unit project. A loan to developer, Alder Pacific Assoc., in the amount of \$3,900,000 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred, to be paid from residual receipts according to loan agreement.

01-STBG-1614 - December 2001 CDBG grant was executed. Funding for rehab loans, total amount encumbered was \$500,000. Two rehab loans were given for a total amount of \$81,650 during fiscal 2003/2004. These are zero interest, zero payments until the property is sold, with restrictions according to 01-STBG-1614 CDBG application guidelines. One of the loans is making monthly payments; unpaid balances at year end are included in Deferred Revenue.

CDBG-04-EDBG-1022 - July 2001 EDBG (Economic Development Grant) was executed. Funds used for economic development loans, total amount encumbered was \$500,000. All four economic development loans have been paid off as of 6/30/14. Three were given for a total amount of \$70,000 during fiscal 2006/2007 an additional loan for \$25,000 was given fiscal 2007/2008. These were simple interest (6.75% and 4.25%) with payments due monthly. Grant is now closed, remainder of grant disencumbered. Funds from paid off loans go to CDBG Program Income Fund.

10-STBG-6741 - January 31, 2011 CDBG grant was executed, \$800,000 was awarded for Housing Rehabilitation - Multi-Unit Residential Loan for the rehabilitation of the Senior Apartments on Martis Valley Road in Truckee. The grant funds were loaned to the owner of the property as of January 2013 on a reimbursement basis. Construction was completed in fiscal 2012-13. The owner is making monthly payments. Payments on the loan are transferred to the CDBG Program Income fund annually.

TOWN OF TRUCKEE 2016/17 ANNUAL BUDGET DETAIL

Affordable Housing & Economic Development - Grant/Loan Activities

CALIFORNIA STATE DEPARTMENT OF HOUSING and COMMUNITY DEVELOPMENT (HCD)

00-CALHOME-023 - CalHome grant awarded June 22, 2001 for rehab loans, total amount encumbered was \$500,000. Rehab loans are zero interest with payments deferred 15 years and transfer of ownership or other criteria as outlined in the grant document. Three rehab loans are outstanding at 6/30/13, unpaid balances are included in deferred revenue.

06-CALHOME-183 - CalHome grant funded by State Prop 1C was awarded October 23, 2007 for down payment assistance and rehab loans; total amount encumbered was \$600,000. Down payment assistance loans are 3% simple interest with payments and interest deferred 30 years. Sixteen loans had been issued as of FY12/13, 13 of which are outstanding at year end. Unpaid balances are included in deferred revenue. Repayment will occur upon transfer of ownership or other criteria as outlined in the grant document.

05-BEGIN-047 - California Department of Housing and Community Development agreement executed August, 2005 for low/mod housing down payment assistance. Maximum grant commitment of \$330,000 allowed for down payment assistance in the StoneRidge housing project in the amount of \$30,000 per unit. Down payment assistance loans are 3% simple interest with payments and interest deferred 30 years. Eleven loans were issued, unpaid balances, including interest, are included in deferred revenue. All grant funds have been expended; when payments are made funds are transferred to BEGIN Reuse Fund.

05-BEGIN-051 - California Department of Housing and Community Development agreement executed April, 2006 for low/mod housing down payment assistance. Maximum grant commitment was \$900,000. Allowed for down payment assistance in the Spring Creek housing project in the amount of \$30,000 per unit. If units were sold at market, the developer was required to split the additional revenue with the Town 50/50; a minimum of \$15,000 contribution was paid for each unit sold at market, these funds are included in deferred revenue and are available for other down payment assistance programs. Three low/mod housing unit loans at \$30,000 have been issued, unpaid balances are included in deferred revenue.

OTHER DOWN PAYMENT HOUSING ASSISTANCE

BOULDERS MODERATE HOUSING - The developers of the Boulders, Deerfield Truckee Associates, LLC has an agreement for down payment assistance in the form of a "Community Second" loan. When units were sold at market rate the developer paid the Town \$36,000 in housing in-lieu fees. Nine zero interest \$30,000 loans were originally issued. Subsequently, 12 loans were issued subsequent to initial offering have 3% simple interest accruing annually. Payment of principal and interest for all loans are deferred 30 years or if ownership changes, as outlined in the Promissory Note. Developer funds will be used for First Time Homeowner Buyer Loans (FTHB) until all funds are utilized. Unpaid principle and interest balances are included in deferred revenue. When the loans are re-paid those funds are transferred to the Affordable Housing In-Lieu fund for other affordable housing assistance.

BEGIN RE-USE - BEGIN funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
Affordable Housing & Economic Development - Grant/Loan Activities

OTHER DOWN PAYMENT HOUSING ASSISTANCE (cont'd)

CALHOME RE-USE - CalHome funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

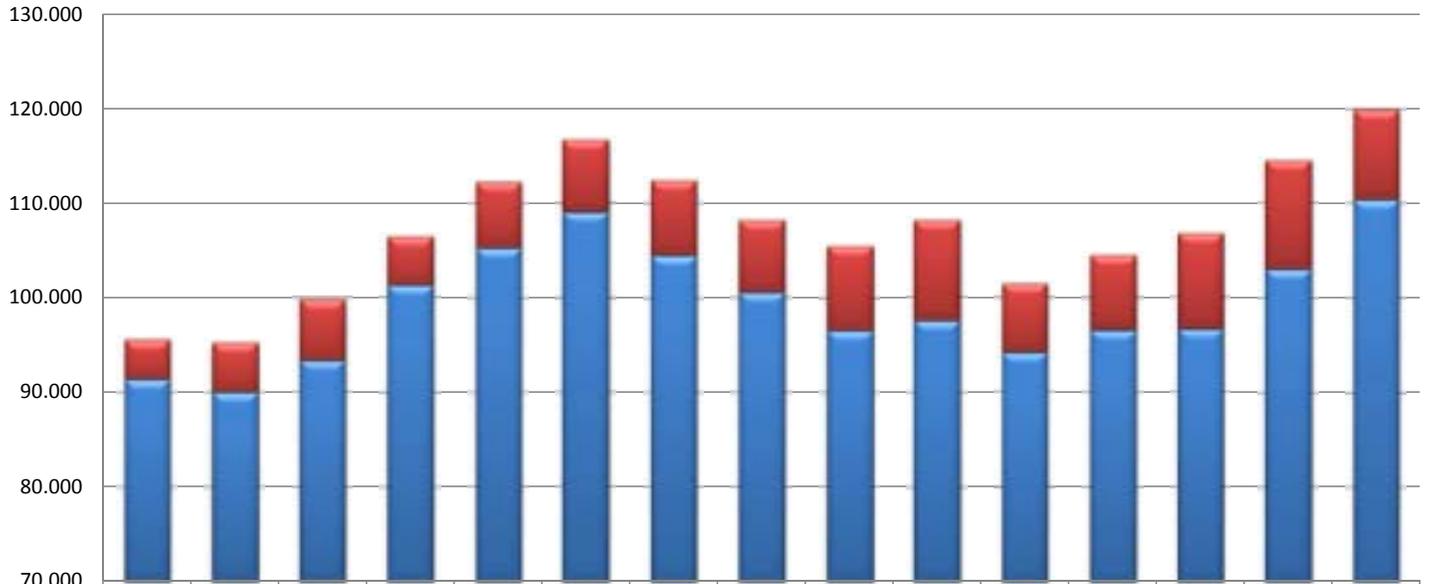
MISC. INCOME FROM CDBG RE-USE - Funds received which meet certain criteria from payment of CDBG loans. Funds can be used without any restrictions. Town intentions are to use the funds to supplement housing down payment assistance.

CDBG PROGRAM INCOME - Funds received from the re-payment of loans issued out of other CDBG grants. If the total deposited into this fund is less than \$35,000 per fiscal year, the amount may be transferred to the Miscellaneous Income fund. If over \$35,000, restrictions apply to using the money for first time home buyers up to 80% median income. There are currently 4 loans outstanding in this fund.

TOWN HOUSING FUND- This fund includes 15 loans issued from the former Redevelopment Housing fund, including a loan for the rehabilitation of the Senior Housing apartments. As loans are paid off, the Town intends to use the funds for housing assistance.

AFFORDABLE HOUSING IN-LIEU FUND - The Town intends to use the funds for housing assistance.

Town of Truckee FTE History



	FY02/03	FY03/04	FY04/05	FY05/06	FY06/07	FY07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY15/16	FY16/17
Part-time	4.173	5.260	6.442	5.152	6.967	7.625	7.962	7.628	8.889	10.593	7.268	7.954	10.053	11.517	9.533
Full-time	91.342	89.960	93.398	101.302	105.257	109.042	104.450	100.567	96.589	97.548	94.219	96.564	96.700	103.000	110.417

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
GENERAL FUND**

101.000.00 General Fund.Non-Departmental.Non-Division		2014/15	2015/16	2015/16	2016/17	% CHG BUD TO	% CHG BUD TO
ACCOUNT		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	EA	BUD
TAXES							
40.11	Prop Taxes - Secured Curr Year	8,794,526	9,193,004	9,467,036	9,798,382	3.50%	6.59%
40.20	Prop Taxes - Unsecured Curr Yr	176,773	176,329	166,211	171,197	3.00%	-2.91%
40.25	Prop Tax - Unsecured Prior Yrs	2,996	1,500	1,409	1,500	6.46%	0.00%
40.30	Supplemental - Sec - Curr Year	139,629	115,000	65,298	100,000	53.14%	-13.04%
40.40	Supplemental - Unsec - Curr Yr	1,835	-	376	-	-100.00%	0.00%
40.50	Supplemental - Prior Years	280	-	748	-	-100.00%	0.00%
40.61	RPTTF - RDA SA Residual	63,903	120,554	101,020	104,051	3.00%	-13.69%
41.10	Sales & Use Taxes	3,645,301	3,870,826	4,057,947	3,860,837	-4.86%	-0.26%
41.30	Transient Lodging Taxes (TOT)	2,119,343	1,800,000	2,327,375	2,200,000	-5.47%	22.22%
41.50	Franchises	995,665	1,025,500	987,500	1,000,000	1.27%	-2.49%
40.70	Real Property Transfer Taxes	204,493	225,950	224,949	220,000	-2.20%	-2.63%
	Total Taxes	16,144,743	16,528,662	17,399,869	17,455,967	0.32%	5.61%
INTERGOV'T REVENUE							
45.11	Property Tax - In-Lieu MVL Fee	1,381,629	1,423,078	1,473,317	1,475,000	0.11%	3.65%
45.12	Motor Vehicle License Fees	6,672	8,500	8,500	8,500	0.00%	0.00%
45.90	TTUSD - SRO Reimbursement	35,654	70,572	70,572	74,101	5.00%	5.00%
40.80	Homeowner's Prop Tax Relief	95,350	98,211	96,476	98,000	1.58%	-0.21%
45.40	NVC Pass Thru Payment	52,518	54,397	61,105	62,939	3.00%	15.70%
45.70	Intergovernmental	13,152	-	375,000	-	-100.00%	0.00%
45.73	Intergovernmental - Prop 84	47,756	-	18,166	9,000	-50.46%	0.00%
45.10	Grant revenue	13,271	7,500	9,522	33,144	248.08%	341.92%
45.13	Aquatic Invasive Species Program Grants	-	-	51,777	148,223	186.27%	0.00%
45.75	State Mandated Cost Reimbursements	124,024	7,500	42,656	5,000	-88.28%	-33.33%
45.77	Truckee River Fund	9,233	-	-	-	0.00%	0.00%
	Total Intergov't Revenue	1,779,260	1,669,757	2,207,091	1,913,907	-13.28%	14.62%
OTHER REVENUE							
Animal Services							
42.10	Animal Licenses	22,810	28,000	23,000	25,000	8.70%	-10.71%
46.05	Animal Services - Contracts	2,500	1,000	18,000	20,000	11.11%	1900.00%
46.06	Animal Shelter Fees & Charges	8,162	10,000	15,000	13,000	-13.33%	30.00%
46.42	Abandoned Vehicle Abate Reimb	2,078	11,000	1,500	11,000	633.33%	0.00%
Interest Income							
44.xx	Interest Income	135,434	58,285	176,285	108,285	-38.57%	85.79%
Lease Revenue							
47.50	Town Hall Tenant Lease Revenue	155,523	165,000	156,000	161,511	3.53%	-2.11%
47.51	Depot Lease Revenue	55,924	55,000	53,211	37,220	-30.05%	-32.33%
Police Department							
43.05	Court Fines	268,849	220,000	200,000	210,000	5.00%	-4.55%
46.40	Special Police Dept Services	45,535	55,000	50,000	50,000	0.00%	-9.09%
46.41	Police Dept Special Event Reimb	3,875	5,000	20,000	20,000	0.00%	300.00%
45.76	POST Reimbursement	7,686	10,000	10,000	10,000	0.00%	0.00%
42.30	Watercraft Invasive Specie Insp Fee	33,130	30,000	30,000	30,000	0.00%	0.00%
Engineering Division							
42.28	Engineering Fees - Plan Check	93,103	30,000	100,000	100,000	0.00%	233.33%
46.25	Capital Labor Charge	404,929	300,000	300,000	350,000	16.67%	16.67%
46.30	Impact Admin Fees	44,861	15,000	46,000	15,000	-67.39%	0.00%
Public Works Division							
46.50	Public Works Service Charges - Snow	5,521	40,000	40,000	65,000	62.50%	62.50%
46.51	Public Works Service Charges - Maint.	21,932	10,000	3,000	10,000	233.33%	0.00%
Miscellaneous Revenues							
46.31	Special Events Fees	8,100	3,000	5,000	3,000	-40.00%	0.00%
47.04	Channel 6 Subscriber Contrib	29,868	32,000	30,000	30,000	0.00%	-6.25%
47.xx	Miscellaneous Revenues	13,207	2,500	11,500	3,000	-73.91%	20.00%
47.60	Sales of Equipment/Property	3,613	60,000	67,500	77,500	14.81%	29.17%
	Total Other Revenue	1,366,640	1,140,785	1,355,996	1,349,516	-0.48%	18.30%
INTERFUND TRANSFERS							
49.10	Transfer from TSSAs	4,934	2,000	1,000	1,000	0.00%	-50.00%
49.10	Transfer from Asset Forfeiture Fund	5,214	3,822	-	-	0.00%	-100.00%
49.10	Transfer from COPS Fund	3,216	-	-	-	0.00%	0.00%
49.10	Transfer from Measure R Trails Fund	95,407	288,460	230,829	129,892	-43.73%	-54.97%
49.10	Transfer from Brickelltown Maint. District	1,000	5,000	5,000	5,000	0.00%	0.00%
46.26	Transfer of Admin Ovhd Charges	287,967	310,503	276,555	339,058	22.60%	9.20%
47.70	Transit Shelter Maintenance	2,952	3,500	8,000	8,000	0.00%	128.57%
	Total Interfund Transfers	400,691	613,285	521,383	482,951	-7.37%	-21.25%
TOTAL GENERAL FUND		19,691,333	19,952,490	21,484,339	21,202,341	-1.31%	6.26%
Reconciliation to General Fund Summary (p.2-1):							
49.10	Plus: Gas Tax (Streets Revenue)	1,431,419	1,238,508	1,293,664	1,500,252	15.97%	21.13%
	Plus: Planning Div (Community Devt)	209,679	101,500	224,500	179,500	-20.04%	76.85%
		21,332,431	21,292,498	23,002,503	22,882,093	-0.52%	7.47%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
COMMUNITY DEVELOPMENT**

504.000.00 Building and Safety Fund.Non-Departmental.Non-Division							
ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	BUILDING AND SAFETY						
44.20, 44.30	Interest Income	6,409	1,000	3,250	1,000	-69.23%	0.00%
43.30	Code Compliance	7,275	5,000	5,000	5,000	0.00%	0.00%
42.20	Building Permit Fees	1,081,741	971,000	971,000	952,699	-1.88%	-1.88%
42.21	Plan Check	405,324	340,000	340,000	442,775	30.23%	30.23%
42.22	Energy Plan Check	26,947	27,500	30,000	27,500	-8.33%	0.00%
42.23	Fire Administrative Fee	8,061	7,000	7,000	7,500	7.14%	7.14%
42.24	Record Retention	18,783	20,000	20,000	15,000	-25.00%	-25.00%
47.40	Reports	243	300	300	300	0.00%	0.00%
42.25	Park & Rec Administrative Fee	8,921	7,900	7,900	7,500	-5.06%	-5.06%
42.26	Street Administration	5,895	6,500	6,500	6,500	0.00%	0.00%
42.27	Encroachment - Building	17,127	9,250	21,000	10,000	-52.38%	8.11%
47.30	Other Revenue	980	1,000	900	900	0.00%	-10.00%
	Total Building & Safety	1,587,705	1,396,450	1,412,850	1,476,674	4.52%	5.74%
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101.000.00 General Fund.Non-Departmental.Non-Division							
	PLANNING						
43.30	Code Compliance	5,756	4,500	4,500	4,500	0.00%	0.00%
42.21	Plan Processing Fees	192,623	80,000	220,000	175,000	-20.45%	118.75%
46.20	Service Charges Site Plan	11,300	17,000	-	-	0.00%	-100.00%
	Total Planning	209,679	101,500	224,500	179,500	-20.04%	76.85%
	TOTAL CDD REVENUE	1,797,384	1,497,950	1,637,350	1,656,174	1.15%	10.56%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
IMPACT FEES FUND - ROADS**

270.000.00 Traffic Impact Fees Fund.Non-Departmental.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	IMPACT FEES						
42.50	Road Impact Fees	798,102	865,000	690,000	800,000	15.94%	-7.51%
42.51	NVC AB1600 Mitigation Fees	-	-	120,000	5,000	-95.83%	
44.20, 44.30	Interest Income	28,251	10,000	25,000	20,000	-20.00%	100.00%
	TOTAL IMPACT FEES - ROADS	826,353	875,000	835,000	825,000	-1.20%	-5.71%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
IMPACT FEES FUND - FACILITIES**

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
271.000.00	Facility Impact Fees - Law.Non-Departmental.Non-Division						
	IMPACT FEES - LAW ENFORCEMENT						
42.50	Developer Impact Fees	21,892	61,840	60,000	66,000	10.00%	6.73%
46.30	Admin Fees	2,174	6,183	6,000	6,600	10.00%	6.75%
44.30	Interest Income	1,078	2,740	2,740	2,700	-1.46%	-1.45%
	Total Impact Fees - Law Enforcement	25,144	70,762	68,740	75,300	9.54%	6.41%
272.000.00	Facility Impact Fees - Animal.Non-Departmental.Non-Division						
	IMPACT FEES - ANIMAL SERVICES						
42.50	Developer Impact Fees	9,912	6,871	9,000	9,900	10.00%	44.08%
46.30	Admin Fees	1,026	687	900	990	10.00%	44.06%
44.30	Interest Income	306	913	913	700	-23.33%	-23.35%
	Total Impact Fees - Animal Services	11,245	8,472	10,813	11,590	7.19%	36.81%
273.000.00	Facility Impact Fees - Storm Drn.Non-Departmental.Non-Division						
	IMPACT FEES - STORM DRAINAGE						
42.50	Developer Impact Fees	131,541	113,373	100,035	110,038	10.00%	-2.94%
46.30	Admin Fees	13,154	11,338	1,003	1,100	9.67%	-90.30%
44.30	Interest Income	2,058	5,023	5,023	5,000	-0.46%	-0.45%
	Total Impact Fees - Storm Drainage	146,753	129,733	106,061	116,138	9.50%	-10.48%
274.000.00	Facility Impact Fees - Gen Gov.Non-Departmental.Non-Division						
	IMPACT FEES - GEN'L GOVERNMENT						
42.50	Developer Impact Fees	164,196	128,833	113,676	125,043	10.00%	-2.94%
46.30	Admin Fees	16,407	1,288	1,136	1,250	10.04%	-2.92%
44.30	Interest Income	1,518	913	1,150	1,200	4.35%	31.40%
	Total Impact Fees - Gen'l Government	182,122	131,034	115,962	127,493	9.94%	-2.70%
	TOTAL FACILITY IMPACT FEES	365,263	340,000	301,576	330,522	9.60%	-2.79%

2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
PARKING FUND

501.000.00 Parking Fund.Non-Departmental.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PARKING REVENUE						
46.10	Parking Fees - Meter	559,488	520,000	600,000	575,000	-4.17%	10.58%
46.11	Parking Fees - In Car Meter	46	-	-	-	0.00%	
46.12	Parking Fees - Employee Permit	9,255	5,000	8,000	8,000	0.00%	60.00%
47.30	Other Sources of Revenue	153	-	375	-	-100.00%	
43.10	Fines	43,349	50,000	50,000	50,000	0.00%	0.00%
43.11	Fines - DMV Hold	1,299	2,000	1,200	1,200	0.00%	-40.00%
49.10	Transfer In (Snow Reimbursement)	12,312	14,000	12,386	12,500	0.92%	-10.71%
44.30	Interest Income	2,812	1,000	2,000	2,000	0.00%	100.00%
	TOTAL PARKING REVENUE	628,713	592,000	673,961	648,700	-3.75%	9.58%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - SUCCESSOR AGENCY**

599.000.00		Successor Agency Fund.Non-Departmental.Non-Division					
ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
RDA SUCCESSOR AGENCY FUNDS							
40.11	Property Tax Revenue	718,398	816,603	836,562	855,954	2.32%	4.82%
44.20, 44.30	Interest Income	11,526	1,000	1,500	1,000	-33.33%	0.00%
47.05	Downtown Newsrack Lease Revenue	1,200	1,200	1,200	1,200	0.00%	0.00%
47.11	Loan Interest Payment	10,145	-	-	-	0.00%	
47.30	Administrative Costs Reimbursement	250,000	250,000	250,000	250,000	0.00%	0.00%
45.80	Federal Bond Interest Subsidy	114,726	113,000	114,973	123,694	7.59%	9.46%
TOTAL RDA SUCCESSOR AGENCY FUNDS		1,105,995	1,181,803	1,204,235	1,231,848	2.29%	4.23%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
SOLID WASTE FUND**

503.000.00 Solid Waste Fund.Non-Departmental.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	SOLID WASTE						
44.30	Interest Income	690	-	-	-	0.00%	0.00%
45.10	Intergovernmental Grant Revenue	52,569	195,460	97,000	130,000	34.02%	-33.49%
46.75	Parcel Charges	3,133,282	3,231,676	3,231,676	3,348,637	3.62%	3.62%
46.76	Commercial Customer AB939 Fee	13,296	13,200	13,200	13,200	0.00%	0.00%
	TOTAL SOLID WASTE FUNDS	3,199,837	3,440,336	3,341,876	3,491,837	4.49%	1.50%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
STREET REVENUE**

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
252.000.00	Measure V Road Maint. Fund.Non-Departmental.Non-Division						
	MEASURE V FUNDS						
41.10	Measure V Sales Tax	2,114,791	2,125,000	2,106,000	2,223,000	5.56%	4.61%
44.20, 44.30	Interest Income	17,886	15,000	15,000	15,000	0.00%	0.00%
	Total Measure V Funds	2,132,678	2,140,000	2,121,000	2,238,000	5.52%	4.58%
250.000.00	Gas Tax Fund.Non-Departmental.Non-Division						
	GAS TAX						
45.41	Section 2105	88,183	93,011	98,207	101,248	3.10%	8.86%
45.42	Section 2106	129,777	52,748	52,678	54,220	2.93%	2.79%
45.43	Section 2107	112,857	45,000	57,403	45,000	-21.61%	0.00%
45.44	Section 2107.5	4,000	4,000	4,000	4,000	0.00%	0.00%
45.45	Section 2107 - Snow	945,895	970,008	1,005,778	1,257,548	25.03%	29.64%
45.50	R & T Code 7360	150,707	73,741	75,598	38,236	-49.42%	-48.15%
	Total Gas Tax	1,431,419	1,238,508	1,293,664	1,500,252	15.97%	21.13%
210.000.00	Tahoe Donner TSSA Fund.Non-Departmental.Non-Division						
	TAHOE DONNER TSSA						
	Interest Income	22,762	18,000	13,000	13,000	0.00%	-27.78%
46.75	Parcel Charges	592,705	592,000	592,000	592,000	0.00%	0.00%
	Total Tahoe Donner Parcel Charges	615,467	610,000	605,000	605,000	0.00%	-0.82%
211.000.00	Glenshire TSSA Funds.Non-Departmental.Non-Division						
	GLENSHIRE TSSA						
	Interest Income	2,016	2,000	4,000	3,500	-12.50%	75.00%
46.75	Parcel Charges	177,236	177,000	177,000	177,000	0.00%	0.00%
	Total Glenshire TSSA Parcel Charges	179,252	179,000	181,000	180,500	-0.28%	0.84%
212.000.00	Brickelltown Maintenance District.Non-Department.Non-Division						
	BRICKELLTOWN MAINTENANCE DISTRICT						
	Interest Income	13	-	100	200	100.00%	0.00%
46.75	Parcel Charges	14,773	33,854	33,766	69,732	106.52%	105.98%
	Total Glenshire TSSA Parcel Charges	14,786	33,854	33,866	69,932	106.50%	106.57%
	TOTAL STREET REVENUE	4,375,059	4,201,362	4,234,530	4,593,684	8.48%	9.34%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
TRAILS MAINTENANCE - MEASURE R FUND REVENUE**

253.000.00 Measure R Trails Fund.Non-Departmental.Non-Division		2014/15	2015/16	2015/16	2016/17	% CHG BUD	% CHG BUD
ACCOUNT	MEASURE R FUNDS	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	TO EA	TO BUD
41.10	Sales & Use Taxes	743,928	1,062,500	1,024,000	1,111,500	8.54%	4.61%
44.20, 44.30	Interest Income	758	2,000	2,500	3,000	20.00%	50.00%
TOTAL MEASURE R TRAILS FUNDS		744,685	1,064,500	1,026,500	1,114,500	8.57%	4.70%

2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
TRANSIT REVENUE

502.000.00 Transit Fund.Non-Departmental.Non-Division

ACCOUNT	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
TRANSPORTATION ACT REVENUE						
45.23 STA - State Transit Assistance	70,391	72,000	64,895	70,000	7.87%	-2.78%
45.21 LTF - Local Transportation Fund	418,477	420,773	294,310	432,640	47.00%	2.82%
45.20 FTA - Section 5311	128,887	136,157	136,157	87,097	-36.03%	-36.03%
45.22 NCTC - CTSA Fund	21,540	22,146	22,146	22,771	2.82%	2.82%
45.27 NV CO - Unincorporated Eastern	13,938	14,242	14,224	14,567	2.41%	2.28%
Total Transportation Act Revenue	653,233	665,318	531,732	627,075	17.93%	-5.75%
FARE BOX REVENUE						
46.80 Fare Box Receipts Retained	37,135	29,250	30,137	30,125	-0.04%	2.99%
Total Fare Box Revenue	37,135	29,250	30,137	30,125	-0.04%	2.99%
PRIVATE CONTRIBUTIONS						
46.81 Donner Summit Shuttle	68,400	75,320	82,024	86,025	4.88%	14.21%
48.10 Grays Crossing Annual Contribution	62,932	58,083	59,505	55,398	-6.90%	-4.62%
Total Private Contributions	131,332	133,403	141,529	141,423	-0.08%	6.01%
GRANT REVENUES						
45.25 Prop 1B PTIMSEA - Capital	68,172	398,211	233,500	232,883	-0.26%	-41.52%
45.30 Cal OES - Capital	-	-	25,888	12,944	-50.00%	-
45.29 FTA Section 5339 - Capital	-	138,800	138,800	-	-100.00%	-100.00%
45.26 A4AA - NTTT Senior Shuttle - Operations	24,178	32,754	28,568	29,621	3.69%	-9.57%
45.28 FTA Section 5310 - Operations	-	150,000	150,000	150,000	0.00%	0.00%
45.31 LCTOP - Operations	-	-	-	15,702	0.00%	-
Total Grant Revenues	92,350	719,765	576,756	441,150	-23.51%	-38.71%
OTHER REVENUE						
49.10 Transfer from Air Quality Mitigation Fund	-	79,713	79,360	62,547	-21.19%	-21.53%
44.30 Interest Income	207	-	-	-	0.00%	-
47.30 Other Sources of Revenues	3,922	-	-	-	0.00%	-
Total Other Revenue	4,129	79,713	79,360	62,547	-21.19%	-21.53%
TOTAL TRANSIT REVENUE	918,179	1,627,449	1,359,514	1,302,320	-4.21%	-19.98%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
AIR QUALITY MITIGATION FUND REVENUE**

204.000.00 Air Quality Mitigation Fund.Non-Departmental.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
AIR QUALITY REVENUE							
44.30	Interest Income	1,339	150	1,000	150	-85.00%	0%
42.40	Air Quality Mitigation Fee	600	300	1,000	500	-50.00%	67%
TOTAL AIR QUALITY REVENUE		1,939	450	2,000	650	-67.50%	44%

**2016/17 REVENUE BUDGET
TOWN OF TRUCKEE
CIP FUNDING SOURCES**

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET
AB1600 Traffic Fees	\$ 1,863,110	\$ 1,520,864	\$ 1,629,057
Air Quality Mitigation Funds	\$ 64,000	\$ -	\$ 64,000
AT&T and Suddenlink Funding	\$ -	\$ -	\$ 1,300,000
ATP Grant	\$ 1,520,000	\$ 1,525,954	\$ 208,388
Bicycle Transportation Account Grant	\$ 10,309	\$ 18,243	\$ -
Building & Safety	\$ 42,500	\$ 37,127	\$ 20,000
CDBW Grant	\$ 80,000	\$ 80,000	\$ 120,000
COPS Funding	\$ 21,000	\$ 21,000	\$ 40,000
Developer Funding	\$ 7,000	\$ 3,984	\$ 8,000
Economic Devt Designation	\$ 300,000	\$ 90,000	\$ 672,000
Electric Utility (TDPUD)	\$ -	\$ -	\$ 960,000
Facilities Impact Fees - Storm Drainage	\$ 35,000	\$ 55,000	\$ 20,000
Federal HSIP Grant	\$ 988,196	\$ 882,082	\$ 117,329
General Fund	\$ 2,104,463	\$ 1,125,227	\$ 4,434,715
Measure R Funds	\$ 249,400	\$ 77,500	\$ 435,500
Measure V Funds	\$ 2,960,094	\$ 1,461,261	\$ 4,458,740
Overlay Designation	\$ -	\$ 5,000	\$ 4,243,460
Parking Enterprise Fund	\$ 129,600	\$ 2,500	\$ 627,500
POST Reimbursement	\$ -	\$ -	\$ 10,000
Private Funding	\$ -	\$ -	\$ 15,278
River Parkways Grant	\$ 245,755	\$ 260,388	\$ -
RSTP Funds	\$ 875,000	\$ 850,000	\$ 136,000
SHOPP Funds	\$ -	\$ 3,610,361	\$ -
SRTS Grant	\$ 129,400	\$ 129,400	\$ -
State 911 Funds	\$ -	\$ -	\$ 205,000
Successor Agency Bond Funds - Tax Exempt	\$ 140,852	\$ 140,852	\$ -
Successor Agency Bond Funds - Taxable	\$ 1,000,000	\$ 1,080,494	\$ 1,859,587
TFHD Reimbursement	\$ -	\$ 10,433	\$ -
Truckee - STIP/RTIP Funds	\$ 1,682,000	\$ 3,072,602	\$ -
TSSA #1 - Tahoe Donner	\$ 92,500	\$ 530,000	\$ 1,530,000
TSSA #5 - Glenshire	\$ 337,000	\$ 392,870	\$ 155,502
TTCTV Fund	\$ 35,000	\$ 35,000	\$ 35,000
Utility Reimbursement	\$ -	\$ 65,000	\$ -
Sub-total before Unfunded	\$ 14,912,179	\$ 17,083,142	\$ 23,305,056
Unfunded	\$ -	\$ -	\$ 1,242,500
Total CIP Funding Sources	\$ 14,912,179	17,083,142	24,547,556

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

<u>TAXES</u>	<u>BUDGET</u>
<u>40.11</u> <u>PROPERTY TAXES - SECURED</u> - Taxes collected by the County for secured property with a portion allocated to the Town. The projection is based upon a 3.5% increase from the estimated actual for 15/16.	\$ 9,798,383
<u>40.20</u> <u>PROPERTY TAXES - UNSECURED</u> - Taxes collected by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town.	\$ 171,198
<u>40.25</u> <u>PROPERTY TAXES - UNSECURED - PRIOR YEARS</u> - Taxes collected by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town for prior fiscal years.	\$ 1,500
<u>40.30</u> <u>PROPERTY TAXES - SUPPLEMENTAL</u> - Taxes collected by the County for additional taxes for the first year a property is owned. This amount is increasing due to turnover and new construction increase.	\$ 100,000
<u>40.61</u> <u>RPTTF - RDA SA RESIDUAL</u> - Expected ongoing residual revenue from the dissolution of the Redevelopment Agency that had previously been allocated to Redevelopment Agency.	\$ 104,051
<u>41.10</u> <u>SALES TAX</u> - 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the Town and remitted to the Town by the State Board of Equalization. In general, the Town is experiencing an increase in sales tax collections in all areas, offset by falling gasoline prices. In addition, 15/16 included \$230,000 of one-time revenue related to the completion "unwind" of the Triple Flip.	\$ 3,860,837
<u>41.30</u> <u>TRANSIENT OCCUPANCY TAX</u> - 10% tax on temporary occupancy (30 days or less) of hotel, motel, vacation home, and other similar facilities by temporary residents or visitors. The Town continues to see annual increases in visitors and registrants under this program.	\$ 2,200,000
<u>41.50</u> <u>FRANCHISE TAX</u> - This account provides for amounts received for special privileges granted by the Town in permitting the continuing use of public property for such activities as poles and lines for public utility. Franchisees include Southwest Gas Corporation, Suddenlink Cable, Liberty Energy and Tahoe Truckee Sierra Disposal.	\$ 1,000,000
<u>40.70</u> <u>REAL PROPERTY TRANSFER TAX</u> - This tax is imposed on the transfer of real property. Counties are authorized to levy the tax at a rate of \$1.10 per \$1,000 of the sale value. The Town is then authorized to levy a tax at one-half the County rate.	\$ 220,000

INTERGOVERNMENTAL REVENUE

<u>45.10</u> <u>GRANT REVENUE</u> - General Fund grant revenue from the Spay Neuter grant and other miscellaneous grants. The Town of Truckee was awarded \$22,779 in grant funding to operate a program in relation to the Alcohol and Beverage Control (ABC) program.	\$ 33,144
<u>45.13</u> <u>AQUATIC INVASIVE SPECIES GRANTS</u> - Grant revenue from the State of CA to fund the aquatic invasive species program operations. As of FY16/17, expenditures and revenues are included to reflect full operation of the program. The budget includes continued operations of the program assuming full grant funding.	\$ 148,223
<u>45.11</u> <u>PROPERTY TAX - IN-LIEU MOTOR VEHICLE TAX</u> - These funds are intended to partially offset reductions in the Motor Vehicle In-Lieu revenue allocation to cities and counties as a result of various State Legislature amendments affecting local government sales tax collections.	\$ 1,475,000
<u>45.12</u> <u>MOTOR VEHICLE LICENSE FEES</u> - fees collected by the state as a tax on ownership of a registered vehicle.	\$ 8,500
<u>45.90</u> <u>TTUSD - SRO REIMBURSEMENT</u> - Funding from the Tahoe Truckee Unified School District for 50% of the cost of the School Resource Officer in the Police Department.	\$ 74,101

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

<u>INTERGOVERNMENTAL REVENUE (cont.)</u>		<u>BUDGET</u>
<u>40.80</u>	<u>HOMEOWNER'S PROPERTY TAX RELIEF</u> - Subvention from the State due to legislative reduction of the property tax assessment base for owner-occupied residential properties.	\$ 98,000
<u>45.40</u>	<u>NVC PASS THRU PAYMENT</u> - Pass-through payment from Nevada County. This represents the amount that was traditionally "passed through" during the life of the RDA.	\$ 62,939
<u>45.73</u>	<u>INTERGOVERNMENTAL - PROP 84</u> - State funding provided by the Dept of Water Resources for the final portion of the Truckee River Water Quality Monitoring plan.	\$ 9,000
<u>45.75</u>	<u>MANDATED COSTS REIMBURSEMENT</u> - Partial reimbursement from the State for legislated programs that increase Town operating costs.	\$ 5,000
 <u>OTHER REVENUE</u>		
<u>42.10</u>	<u>ANIMAL LICENSES</u> - Town ordinances provide for the licensing of dogs with fees.	\$ 25,000
<u>46.05</u>	<u>ANIMAL SERVICE FEES - CONTRACT SERVICES</u> - The Town currently has agreements with Sierra County and Placer County to provide animal shelter services. This account reflects anticipated revenues to be received (Currently \$250 per animal) pursuant to these agreements. 50% of the per animal fee collected from Placer County is transferred to the Humane Society of Truckee-Tahoe.	\$ 20,000
<u>46.06</u>	<u>ANIMAL SHELTER FEES AND CHARGES</u> - This account provides for revenues received to reimburse the Town for actual costs incurred for housing animals taken to the local animal shelter facility. Also includes fees collected from Placer County residents for payment of shelter fees. Town retains 100% of these fees as agreed to in the Placer County Agreement.	\$ 13,000
<u>46.42</u>	<u>ABANDONED VEHICLE ABATEMENT FEES</u> - Provides for reimbursement of Town expenses for abatement of abandoned vehicles from public and private property received through a county wide joint powers authority. Funds are collected through vehicle license registration. These funds provide for the administration of the program as well as the towing fees.	\$ 11,000
<u>44.10</u>	<u>INTEREST INCOME - COUNTY</u> - Interest earned on property taxes held by the County prior to payment being made to the Town.	\$ 6,000
<u>47.11</u>	<u>LOAN INTEREST PAYMENT</u> - Interest revenue on loan receivable.	\$ 2,285
<u>44.20, 44.30</u>	<u>INTEREST ON BANK DEPOSITS</u> - Represents interest earned on the bank deposits and investments.	\$ 100,000
<u>47.50</u>	<u>TOWN HALL LEASE REVENUE</u> - As of fiscal 15/16, areas of Town Hall are being leased to Sierra Business Council, TNT/TMA, and Paratransit Services.	\$ 161,511
<u>47.51</u>	<u>DEPOT LEASE RENTAL FEES</u> - Provides funds from rental of space at the depot downtown. Decrease due to loss of Glassforms tenant in May 2016.	\$ 37,220
<u>43.05</u>	<u>COURT FINES - MOVING VIOLATIONS</u> - Revenues in this account come from court fines and forfeitures levied by the courts.	\$ 210,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

OTHER REVENUE (cont.)

<u>46.40</u>	<u>POLICE DEPARTMENT SERVICES</u> - Represents primarily live scan fees for fingerprinting and report services. Also includes impound fee revenue, restitution, court time reimbursement, and property revenue.	\$	50,000
<u>46.41</u>	<u>POLICE DEPT SPECIAL EVENT REIMBURSEMENTS</u> – Represents reimbursements to the Town for the cost of police services at special events.	\$	20,000
<u>45.76</u>	<u>POST REIMBURSEMENT</u> - Provides funds through billing of Police Department POST (Police Officer Standards and Training) - mandated training costs to be reimbursed by California State.	\$	10,000
<u>42.30</u>	<u>WATERCRAFT INVASIVE SPECIES INSPECTION FEE</u> - Fees collected for invasive species inspections from users of Donner Lake. Also includes reimbursement grant funds from State of California Department of Boating and Waterways.	\$	30,000
<u>46.30</u>	<u>ADMINISTRATION – AB1600 IMPACT FEES</u> – Provides for a transfer of development impact fees based on actual staff time. Costs are allocated based on specific project Nexus calculations. Transfer to offset General Fund expenditures related to the specific development impact projects.	\$	15,000
<u>42.28</u>	<u>ENGINEERING FEES - PLAN CHECK</u> - Provides funds from applicants to reimburse the Town for cost of Engineering services directly related to Plan Check.	\$	100,000
<u>46.25</u>	<u>CAPITAL LABOR CHARGE</u> - Charges for services of Engineering staff working on various capital improvement projects, funded by Impact Fees, Measure R, Measure V and other non-General Fund sources.	\$	350,000
<u>46.50</u>	<u>PUBLIC WORKS SERVICE CHARGES - SNOW</u> – Reflects reimbursement to Department of Public Works for contracted snow removal. Services are provided on specified Placer County roads and in the downtown Truckee parking district.	\$	65,000
<u>46.51</u>	<u>PUBLIC WORKS SERVICE CHARGES - MAINT.</u> – Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events.	\$	10,000
<u>46.31</u>	<u>SPECIAL EVENTS FEES</u> – Fees collected for special event applications. Fees collected for reimbursement of expenses are reflected in Public Works Maintenance and Parking revenue accounts.	\$	3,000
<u>46.90</u>	<u>OTHER CURRENT SERVICE CHARGES</u> - Fees collected for document copies, records requests and other services.	\$	1,000
<u>47.55</u>	<u>TOWN HALL ROOM RENTAL FEES</u> - Fees collected for renting the Town Hall facilities.	\$	1,000
<u>47.04</u>	<u>CHANNEL 6 SUBSCRIBER CONTRIBUTION</u> – Local cable programming grant funding provided through a \$.40 per subscriber per month contribution by Suddenlink. The pass-through of this subscriber contribution amount is located in the General Government budget.	\$	30,000
<u>47.30</u>	<u>MISCELLANEOUS REVENUE</u> - Provides for miscellaneous income not otherwise provided for such as candidate statement fees, garnishment fees, agenda subscriptions, returned check fees and other services.	\$	1,000
<u>47.60</u>	<u>PROCEEDS FROM SALE OF EQUIPMENT</u> - Provides for funds received from the sale of Town surplus property.	\$	77,500

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

<u>INTERFUND TRANSFERS</u>	<u>BUDGET</u>
<u>46.26</u> <u>TRANSFER OF ADMIN OVERHEAD CHARGES</u> - Reimbursement from enterprise funds (Building, Parking, and Solid Waste) for administrative support provided by the General Fund to those departments.	\$ 339,059
<u>47.70</u> <u>TRANSIT SHELTER MAINTENANCE</u> - Charge to the transit fund for Facilities Maintenance time spent maintaining transit shelters.	\$ 8,000
<u>49.x1</u> <u>TRANSFER FROM TSSAs</u> - Reimbursement from Glenshire TSSA for snow removal on roads not yet accepted by the Town in the Cambridge Estates subdivision.	\$ 1,000
<u>49.x4</u> <u>TRANSFER FROM MEASURE R TRAILS FUNDS</u> - Funds transferred from Measure R for reimbursement of 75% of General Fund Trails division non-capital expenses and 100% of Trails division capital expenses.	\$ 129,892
<u>49.x5</u> <u>TRANSFER FROM BRICKELLTOWN MAINT. DISTRICT</u> - Administrative cost reimbursement to General Fund for administration of Brickelltown Maintenance District.	\$ 5,000
 <u>COMMUNITY DEVELOPMENT – BUILDING & SAFETY</u>	
<u>44.20, 44.30</u> <u>INTEREST INCOME</u> - Interest earned from funds in the Building and Safety Division reserve fund.	\$ 1,000
<u>43.30</u> <u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$ 5,000
<u>42.20</u> <u>BUILDING PERMITS</u> - Fees charged to defray the cost of inspecting building construction to assure compliance with Town building codes and applicable standards.	\$ 952,699
<u>42.21</u> <u>PLAN CHECK</u> - A fee paid at the time the application is submitted to defray the cost of permit intake and Building and Safety Division plan review.	\$ 442,775
<u>42.22</u> <u>ENERGY ANALYSIS</u> - A separate energy fee for 15% of the building permit fee is collected on projects that include work on the building envelope or when commercial lighting is included in the building permit fee.	\$ 27,500
<u>42.23</u> <u>FIRE ADMINISTRATIVE FEE</u> - A portion of the Fire District impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.	\$ 7,500
<u>42.24</u> <u>RECORD RETENTION</u> - A fee charged to building permits that defrays the direct costs of imaging to permanently retain file information.	\$ 15,000
<u>47.40</u> <u>REPORTS</u> - Revenue generated from subscriptions to weekly reports on building activity published by the Community Development Department.	\$ 300
<u>42.25</u> <u>PARK & REC ADMINISTRATIVE FEE</u> - A portion of the Park and Recreation District impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.	\$ 7,500

**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES**

COMMUNITY DEVELOPMENT – BUILDING & SAFETY (cont.)**BUDGET**

<u>42.26</u>	<u>STREET ADMINISTRATION</u> - A portion of the residential road impact fee retained by the Building and Safety Division to defray the cost of collecting the fee.	\$	6,500
<u>42.27</u>	<u>ENCROACHMENT - BUILDING</u> - The portion of the encroachment fee retained by the Building and Safety Division for permit issuance and inspection services.	\$	10,000
<u>47.30</u>	<u>OTHER REVENUE</u> - Provides for fees charged for Town Building and Safety Division services not accounted for in any other category.	\$	900

COMMUNITY DEVELOPMENT – PLANNING

<u>43.30</u>	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$	4,500
<u>42.21</u>	<u>PLAN PROCESSING FEES</u> - Fees collected from owners and developers for planning services performed by the Community Development Department.	\$	175,000

IMPACT FEES FUND - ROADS

<u>42.50</u>	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$	800,000
<u>42.51</u>	<u>NVC AB1600 MITIGATION FEES</u> - These are traffic impact fees that are collected by Nevada County and transferred to the Town of Truckee. The fees are used to mitigate traffic impacts in the Town of Truckee that are generated by development in the eastern portion of the County.	\$	5,000
<u>44.20, 44.30</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$	20,000

IMPACT FEES FUND - FACILITIES

<u>42.50</u>	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$	310,982
<u>46.30</u>	<u>ADMIN FEES</u> - Fees charged to offset monitoring of facility impact activity and preparation of annual report.	\$	9,940
<u>44.30</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$	9,600

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

PARKING FUND**BUDGET**

<u>46.10</u>	<u>PARKING FEES - METER</u> – Revenues provided from paid parking via parking meters.	\$ 575,000
<u>46.12</u>	<u>PARKING FEES - EMPLOYEE PERMIT</u> - Revenues from the purchase of employee parking permits.	\$ 8,000
<u>49.10</u>	<u>TRANSFERS IN - SECTION 2107 - SNOW</u> - Reimbursement from the State of CA for eligible snow removal costs in the Truckee parking district.	\$ 12,500
<u>43.10</u>	<u>FINES</u> - Fines or forfeited bail for infractions of the vehicle code.	\$ 50,000
<u>43.11</u>	<u>FINES - DMV HOLD</u> - Unpaid parking tickets issued to CA registered vehicles are sent to DMV for a fee of \$3.00 per ticket after an internal collection effort has occurred. DMV collects the parking fine as part of the vehicle registration process and sends collected revenue to the Parking District. The collected fines include late fees. (see expenditure account 6384 for related fees).	\$ 1,200
<u>44.30</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 2,000

REDEVELOPMENT SUCCESSOR AGENCY

<u>40.11</u>	<u>PROPERTY TAXES</u> – Property taxes collected by the County and distributed per AB1x26 for approved ROPS expenditures.	\$ 855,954
<u>44.20, 44.30</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 1,000
<u>47.05</u>	<u>DOWNTOWN NEWS RACK LEASE REVENUE</u> - Revenue collected from leasing downtown news racks at \$60 per box per year.	\$ 1,200
<u>47.30</u>	<u>ADMINISTRATIVE COSTS REIMBURSEMENT</u> – Legislatively allowed reimbursement of costs to administer the Successor Agency which is charged with the wind-down activities of the Redevelopment Agency.	\$ 250,000
<u>45.80</u>	<u>FEDERAL BOND INTEREST SUBSIDY</u> - Interest subsidy received on 2010 RDA bond issuance.	\$ 123,694

SOLID WASTE FUND

<u>45.10</u>	<u>INTERGOVERNMENTAL GRANT REVENUE</u> - Grant revenue for various solid waste and recycling programs. See expenditure budget for more detail.	\$ 130,000
<u>46.75</u>	<u>PARCEL CHARGES</u> - Provides for parcel charge revenues generated for solid waste collection.	\$ 3,348,637
<u>46.76</u>	<u>COMMERCIAL CUSTOMER AB939 FEE</u> - Provides for revenues generated from commercial solid waste customers.	\$ 13,200

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

<u>STREET REVENUES</u>	<u>BUDGET</u>
<u>41.10</u> <u>MEASURE "V" SALES TAX</u> – 1/2 cent sales tax collected as a result of the Measure "V" election. The tax became effective on January 1, 2009. The Funds generated from this source shall be used exclusively for the maintenance, repair, reconstruction, and improvement of Town roads and for no other purpose. The funds shall be used for maintaining roads, which includes slurry seal, pavement overlays, grind and reconstruction, and such other similar treatments as determined by the Town Council. As funding permits, the funds may also be used to improve existing roadways including widening of shoulders for safety and the inclusion of bicycle and pedestrian facilities within the roadway right of way, and associated safety and drainage improvements.	\$ 2,223,000
<u>44.20, 44.30</u> <u>MEASURE "V" INTEREST INCOME</u> - Reflects interest earned on the balance in the Measure "V" fund.	\$ 15,000
<u>45.41</u> <u>HIGHWAY USE 2105</u> - Funds received from the State which are derived from a charge on each gallon of gasoline sold and allocated to the Town on a per-capita basis to be used for maintenance of Town streets. Authorized by Proposition 111.	\$ 101,248
<u>45.42</u> <u>HIGHWAY USE 2106</u> - State funds received from the sale of gasoline throughout the State which may only be expended for select system construction or maintenance.	\$ 54,220
<u>45.43</u> <u>HIGHWAY USE 2107</u> - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the Town on a per-capita basis for maintenance or construction of Town streets.	\$ 45,000
<u>45.44</u> <u>HIGHWAY USE 2107.5</u> - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to Town streets.	\$ 4,000
<u>45.45</u> <u>HIGHWAY USE 2107 - SNOW</u> - State reimbursement for 50% of costs incurred by the Town for snow removal on all public streets. Funding is provided based on prior year snow removal costs. Reimbursement fluctuates based on prior year's actual snow removal costs.	\$ 1,257,548
<u>45.50</u> <u>REVENUE & TAXATION CODE 7360</u> - California Legislature passed ABx8 6 and ABx8 9 March 2010 authorizing R & T code 7360. Effective July 1, 2010, R & T Code 7360 replaces Proposition 42 funding with an increase in gasoline excise tax and diesel sales taxes.	\$ 38,236
<u>44.10</u> <u>TAHOE DONNER TOWN SPECIAL SERVICE AREAS - INTEREST INCOME</u> – Reflects interest earned on the parcel charges collected from special service areas.	\$ 13,000
<u>46.75</u> <u>TAHOE DONNER TOWN SPECIAL SERVICE AREAS - PARCEL CHARGES</u> - Provides for parcel charge revenues generated by TSSA/PRD's for road maintenance, trails, and/or snow removal purposes.	\$ 592,000
<u>44.10</u> <u>GLENSHIRE TOWN SPECIAL SERVICE AREAS - INTEREST INCOME</u> – Reflects interest earned on the parcel charges collected from special service areas.	\$ 3,500
<u>46.75</u> <u>GLENSHIRE TOWN SPECIAL SERVICE AREAS – PARCEL CHARGES</u> - Provides for parcel charge revenues generated by TSSA/PRD's for road maintenance, trails, and/or snow removal purposes.	\$ 177,000
<u>44.10</u> <u>BRICKELLTOWN MAINTENANCE DISTRICT - INTEREST INCOME</u> – Reflects interest earned on the parcel charges collected from maintenance district.	\$ 200
<u>46.75</u> <u>BRICKELLTOWN MAINTENANCE DISTRICT – PARCEL CHARGES</u> - Provides for parcel charge revenues generated by the maintenance district for maintenance of Brickelltown streetscape.	\$ 69,732

**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES**

TRAILS REVENUES**BUDGET**

41.10 MEASURE "R" SALES TAX - Sales tax from voter-approved 1/4 cent sales tax as a result of the Measure R vote for use for trails construction and maintenance. \$ 1,111,500

44.10 MEASURE "R" INTEREST INCOME – Reflects interest earned on the balance in the Measure "R" fund. \$ 3,000

TRANSIT REVENUES**TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS**

45.23 STA - STATE TRANSPORTATION ACT - Funds available based on allocation estimates from the State Controller's Office, administered by the Nevada County Transportation Commission, and used for operational costs associated with the transit program. \$ 70,000

45.21 LTF - LOCAL TRANSPORTATION FUND - Transportation Development Act (TDA) funds are administered by the Nevada County Transportation Commission, are allocated based on population, and can be used for capital projects or operational expenses of the transit program. \$ 432,640

45.27 NV CO - UNINCORPORATED EASTERN - This funding source is provided by the County of Nevada to operate service in unincorporated Eastern Nevada County on Donner Summit. The service on Donner Summit is currently provided through the Winter Shuttle. The funding apportionment is based on population within the described region. \$ 14,567

45.20 FTA - SECTION 5311 - This funding source, administered by Caltrans, provides operational and capital funding associated with the transit program. Funding allocations are based on population. The FY 2016/17 allocation is lower than in prior years as rollover funds have been expended. \$ 87,097

45.22 CTS - COMMUNITY TRANSIT SERVICES FUND - The CTS funds will cover operating costs to provide intracommunity public transit/paratransit services, transportation services which are exclusively used by the elderly and persons with disabilities, or capital projects including the purchase of vehicles and equipment, or local match for grant funds. CTS funds are administered by the Nevada County Transportation Commission. Allocation of funds is based on population and must be agreed upon by all Nevada County recipients. \$ 22,771

FARE COLLECTIONS

46.80 FARE BOX - RETAINED - Fare Box revenue received from fare-paying transit passengers. \$ 30,125

PRIVATE CONTRIBUTIONS, GRANT FUNDS, and OTHER REVENUE

46.81 DONNER SUMMIT - Partnership with Donner Summit ski resorts and Placer County to transport employees and skiers between Truckee and Donner Summit. The Town fully funds the portion of the route within Truckee and provides partner funding (\$30,000) to the portion on the Summit. \$ 86,025

48.10 GRAYS CROSSING ANNUAL CONTRIBUTION - As defined in a development agreement with Grays Crossing Homeowners Association, funds to be used for transportation to Grays Crossing development. For fiscal years 2013 through 2018, the baseline contribution increases each year according to a COLA adjustment and then is decreased by \$5,000. \$ 55,398

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

<u>TRANSIT REVENUES (cont.)</u>	<u>BUDGET</u>
<u>45.26</u> <u>AREA 4 AGENCY ON AGING (A4AA) SENIOR SHUTTLE</u> - The Town and Tahoe Transportation District partnered on a competitive grant for three years of funding to provide out of area non-emergency medical transportation to individuals over 60 years of age in the Truckee North Tahoe region. The grant funding runs through FY 16/17 so long as the ridership thresholds are met.	\$ 29,621
<u>45.28</u> <u>FTA SECTION 5310 - OPERATIONS</u> – Competitive grant (\$300,000) awarded to the Town to fund operations of the Dial-A-Ride service that is provided outside the ¼ mile ADA corridor and in areas of Truckee not served by the Fixed Route. The grant award will fund two years of operations beginning in October 2015 with \$150,000 allocated in FY 2015/16, and \$150,000 allocated in FY 2016/17.	\$ 150,000
<u>45.25</u> <u>PROP 1B PTMISEA - CAPITAL</u> – This grant award of \$466,383 provides funding for transit capital projects including bus replacement, bus stop signage with the new TART brand, and the NextBus program that provides real-time information on when a bus is expected to arrive at a stop. The grant may also be used to build new shelters, purchase benches, and install safety features on the buses such as cameras. The grant funds must be expended by June 2020.	\$ 232,883
<u>45.30</u> <u>CAL OES - CAPITAL</u> - This is a new programmatic funding opportunity through the California Governor's Office of Emergency Services (Cal OES) who administers the <i>Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006</i> . This funding source can be used for transit safety and security capital projects. The Town will receive \$25,888 in FY 15/16 and \$12,944 in FY 16/17.	\$ 12,944
<u>45.31</u> <u>LCTOP - OPERATING</u> - This new funding source, the Low Carbon Transit Operations Program (LCTOP), was established in 2014 under SB 862 with projects funded through the California Air Resources Board's Cap and Trade Program in the Greenhouse Gas Reduction Fund. The Town will receive \$15,702 in FY 16/17 to help fund the Winter Shuttle service.	\$ 15,702
<u>49.10</u> <u>AIR QUALITY MITIGATION FEES</u> – Air Quality Mitigation fees collected through the Town's Air Quality Mitigation Impact Fee Program will be transferred to the Transit Fund and used to fund the Hwy 267 year-round service three year pilot program beginning in FY 15/16.	\$ 62,547
<u>AIR QUALITY MITIGATION FUND REVENUES</u>	
<u>44.30</u> <u>INTEREST INCOME</u> - Interest earned on investments.	\$ 150
<u>42.40</u> <u>AIR QUALITY MITIGATION FEE</u> - Mitigation fees for large projects to offset development-generated PM10 emissions.	\$ 500

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

CAPITAL IMPROVEMENT PROJECTS REVENUES**BUDGET**

Various revenues (grants) have been applied for or are available for capital projects. The capital projects expenditures section includes individual project pages that describe the project and its funding source. The following is a summarized list of the various revenues anticipated for these projects. Please see the CIP section of the budget for additional detail on specific funding sources.

<u>AB1600 Traffic Fees</u> - These funds are available as a portion of the balance in the Impact Fees Fund. These funds are restricted to eligible road improvement projects.	\$ 1,629,057
<u>Air Quality Mitigation Funds</u> - Funding transferred from Air Quality Fund for the Woodstove Rebate Program.	\$ 64,000
<u>ATP Grant</u> - Active Transportation Program is state funds for pedestrian and bicycle improvements.	\$ 1,300,000
<u>Bicycle Transportation Account Grant</u> - State funds provided for use on the Brockway Road Trail project.	\$ 208,388
<u>Building and Safety</u> - The amount of Building & Safety fund committed to the document imaging capital improvement project.	\$ 20,000
<u>CDBW Grant</u> - California Department of Boating Waterways grant for the operation of a aquatic invasive species boating inspection program.	\$ 120,000
<u>COPS</u> - Citizens Option for Public Safety fund.	\$ 40,000
<u>Developer Funding</u> - These funds represent private developers' contributions to various projects.	\$ 8,000
<u>Economic Development Designation</u> - Funds designated by Truckee Town Council for projects associated with Truckee's economic development.	\$ 672,000
<u>Electric Utility (TDPUD)</u> - Funds provided by utility district for utility deposit refunds on capital projects and shared utility cost contributions on some projects.	\$ 960,000
<u>Facility Impact Fees</u> - Charges for impact on town services charged through the permit process.	\$ 20,000
<u>Federal HSIP Grant</u> - Federal funds provided for use on the Glenshire Dr/Highland avenue safety improvements project.	\$ 117,329
<u>General Fund</u> - The amount of the General Fund committed to capital improvement projects.	\$ 4,434,715

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REVENUES

CAPITAL IMPROVEMENT PROJECTS REVENUES (cont.)**BUDGET**

<u>Measure R Sales Tax Fund</u> - These funds are available as the result of the 1/4 cent sales tax measure passed by the voters in June 2014.	\$ 435,500
<u>Measure V Sales Tax Fund</u> - These funds are available as a result of the 1/2 cent sales tax measure passed by the voters in November 2008.	\$ 4,458,740
<u>Overlay Designation</u> - monies allocated annually by Council to pay for road maintenance in future years.	\$ 4,243,460
<u>Parking District</u> - Provides funds from the Parking division enterprise fund for capital projects.	\$ 627,500
<u>POST Reimbursement</u> - Provides funds from the State of CA for eligible training.	\$ 10,000
<u>Private Funding</u> - Partnership funds provided on capital projects by private parties.	\$ 15,278
<u>RSTP Funding</u> - Regional Surface Transportation Program funds allocated by Nevada County Transportation Commission.	\$ 136,000
<u>State 911 Funds</u> - Funds provided by the State of CA for a portion of the costs to set up a dispatch operation.	\$ 205,000
<u>Successor Agency Bond Funds</u> - Proceeds from the 2010 bond issuance designated for capital projects in the Redevelopment project area.	\$ 1,859,587
<u>TSSA #1 - Tahoe Donner Funds</u> - These funds are available in the Tahoe Donner TSSA road maintenance fund.	\$ 1,530,000
<u>TSSA #5 - Glenshire/Devonshire Funds</u> - These funds are available in the Glenshire/Devonshire TSSA road maintenance fund.	\$ 155,502
<u>TTCTV Fund</u> - These funds are collected from the cable TV franchisee and deposited into a special revenue fund that is limited to use on non-operating expenditures related to making information and meetings available to the public.	\$ 35,000
<u>Unfunded</u> - Shown where Town staff is applying for various grants or to fund prospective projects without identified sources.	\$ 1,242,500

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2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
TOWN COUNCIL

101.101.00 General Fund.Town Council.Non-Division

Account		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.19	Salaries - Elected Officials	18,415	18,000	18,000	29,250	62.50%	62.50%
54.xx	Benefits	3,281	3,440	3,589	5,595	55.91%	62.65%
	Total Personnel	21,696	21,440	21,588	34,845	61.41%	62.52%
	SUPPLIES & SERVICES						
60.15	Education & Training	6,683	10,100	6,000	10,000	66.67%	-0.99%
63.05	Advertising	1,892	1,500	1,500	1,500	0.00%	0.00%
63.25	Membership & Dues	6,594	7,750	7,750	7,750	0.00%	0.00%
63.33	Software Supplies	-	-	-	7,000	0.00%	0.00%
63.35	General Supplies	4,361	3,500	3,500	3,500	0.00%	0.00%
63.38	Promotional Events/Supplies	3,413	3,000	5,000	3,500	-30.00%	16.67%
63.50	Postage, Freight & Delivery	-	25	25	25	0.00%	0.00%
63.55	Printing	-	200	200	200	0.00%	0.00%
61.00	Professional Services	44,822	45,800	43,000	49,040	14.05%	7.07%
63.70	Telephone	758	1,000	1,000	1,000	0.00%	0.00%
69.20	Vehicles - Mileage	316	750	500	750	50.00%	0.00%
	Total Supplies & Services	68,839	73,625	68,475	84,265	23.06%	14.45%
	CAPITAL OUTLAY						
80.20	Computer Equipment	-	-	5,500	6,500	18.18%	18.18%
	Total Capital Outlay	-	-	5,500	6,500	18.18%	18.18%
	TOTAL	90,535	95,065	95,563	125,610	31.44%	32.13%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
TOWN COUNCIL

101.101.00 General Fund.Town Council.Non-Division

ACTIVITY DESCRIPTION

The Town Council is composed of five members elected by the citizens of Truckee as their representatives to make the legislative and policy decisions of the Town, subject to the provisions of the Government Code and the Constitution of the State of California. The Mayor and Town Council Members also represent the Town at official functions and in relationships with other organizations.

PERSONNEL

BUDGET

<u>50.19</u>	<u>SALARIES - ELECTED OFFICIALS</u> - This account provides for \$300 per month through November of 2016. As provided by the Government Code, council can vote to increase their stipend up to the maximum amount by law per month starting as early as December of 2016. This increase has been included for Dec 2016 - June 2017.	\$ 29,250
<u>54.xx</u>	<u>BENEFITS</u> - Provides for miscellaneous Town-paid payroll taxes and workers compensation benefits.	\$ 5,595

SUPPLIES and SERVICES

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for Council Members attendance at a variety of training and educational seminars as well as local meetings. Anticipated activities include: League of California Cities Mayor and Council Members Institute, League Annual Conference, League Economic Development Conference, Labor Relations Conference or Financial Management Seminar, various League Division meetings, Mayor/Manager breakfasts and miscellaneous workshops, meetings and briefings, significant involvement in Sierra Business Council type institutes and training, and travel to advocate on Town issues. This provides \$2,000 for each council member for the year.	\$ 10,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$ 1,500
<u>63.25</u>	<u>MEMBERSHIP and DUES</u> - Provides for the Town's membership in the League of California Cities and other memberships and dues as requested.	\$ 7,750
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for purchase an annual subscription of Automated FPPC filing software (\$5,000 software subscription annually, \$1,000 set up and installation, and \$1,000 to certify with the FPPC) .	\$ 7,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 3,500
<u>63.38</u>	<u>PROMOTIONAL EVENTS/SUPPLIES</u> - Provides an expense category for costs such as flowers, plaques, cards and other community recognition, ceremonial mementos for Council Member use at training conferences, annual Town Council photograph, board, commission and committee service awards, and ceremonial/special events.	\$ 3,500
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$ 25

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
TOWN COUNCIL

101.101.00 General Fund.Town Council.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>63.55</u>	<u>PRINTING</u> - Provides minor funding for special printing needs during the fiscal year.	\$ 200
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 49,040
	- Utilization of a consultant for Council and Department Head team building, goal setting workshop.	\$ 11,000
	- Teambuilding expenses; meals and travel for facilitator	\$ 1,500
	- Sacramento legislative lobbyist costs	\$ 36,540
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base charges for web hosting and internet service.	\$ 1,000
<u>69.20</u>	<u>VEHICLE MILEAGE</u> - Provides for Council Members' mileage reimbursement for town business; \$150 annually per council member.	\$ 750
<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> – Provides for two I-pads with accessories (\$1,500) for Council use and an electronic Kiosk (\$5,000) for Council (and Board/Commission) agendas and notices.	\$ 6,500

2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
TOWN MANAGER

101.102.00 General Fund.Town Manager.Non-Division

Account		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	168,264	178,848	179,134	185,553	3.58%	3.75%
54.xx	Benefits	68,131	73,595	72,054	75,929	5.38%	3.17%
54.61	Deferred Compensation	17,977	17,600	19,509	19,510	0.01%	10.85%
54.81	RHS	1,698	-	1,706	1,765	3.46%	
55.71	Car Allowances	8,927	8,993	8,975	9,163	2.09%	1.89%
	Total Personnel	264,997	279,036	281,378	291,920	3.75%	4.62%
SUPPLIES & SERVICES							
60.15	Education & Training	5,763	6,000	6,000	6,000	0.00%	0.00%
60.20	Employee Relations Activities	8,567	11,050	11,050	11,625	5.20%	5.20%
60.21	Employee Incentive Program	500	1,000	500	1,000	100.00%	0.00%
63.05	Advertising	-	200	200	200	0.00%	0.00%
63.25	Membership & Dues	1,135	1,500	1,500	1,500	0.00%	0.00%
63.33	Software Supplies	-	-	500	500	0.00%	
63.35	General Supplies	1,754	1,700	1,700	1,700	0.00%	0.00%
63.50	Postage, Freight & Delivery	-	250	250	250	0.00%	0.00%
63.55	Printing	19	200	200	200	0.00%	0.00%
61.00	Professional Services	400	2,000	-	5,000	0.00%	150.00%
63.56	Publications	45	200	100	100	0.00%	-50.00%
63.70	Telephone	2,336	2,000	2,000	2,000	0.00%	0.00%
	Total Supplies & Services	20,519	26,100	24,000	30,075	25.31%	15.23%
CAPITAL OUTLAY							
80.20	Computer Equipment	-	1,200	1,600	-	-100.00%	-100.00%
	Total Capital Outlay	-	1,200	1,600	-	-100.00%	-100.00%
	TOTAL	285,516	306,336	306,978	321,995	4.89%	5.11%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
TOWN MANAGER

101.102.00 General Fund.Town Manager.Non-Division

ACTIVITY DESCRIPTION

The Town Manager is responsible to the Town Council for administration of all Town affairs. The Manager is directly responsible for the preparation and administration of the annual budget, organization and allocation of Town resources and all matters related to staffing and personnel. The Town Manager is responsible for both assisting in policy formulation and ensuring that the policy directives of the Town Council are carried out.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 85% of the salary of the Town Manager (15% allocated to Successor Agency) and 10% of the Town Clerk salary (75% allocated to Town Clerk and 15% to Successor Agency).	\$ 185,553
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 75,929
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 19,510
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,765
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Town Manager's private vehicle on Town business (85%).	\$ 9,163

SUPPLIES and SERVICES

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for education, training seminars and workshops for the Town Manager. Training activity is anticipated to include League of California Cities Annual Conference, City Managers' Annual Conference, California Planning Roundtable Meetings, Mayor/Council Member Institute, legislative action days, quarterly Mayors/Manager meetings, quarterly meetings with Eastern Placer and Nevada County Area Managers, League Division meetings, and American Planning Association Meeting.	\$ 6,000
<u>60.20</u>	<u>EMPLOYEE RELATIONS ACTIVITIES</u> - Provides funding for various activities such as:	\$ 11,625
	- Holiday celebration	\$ 5,500
	- All-employee quarterly meetings	\$ 3,600
	- Employee service awards	\$ 2,025
	- New employee orientation workshops	\$ 500
<u>60.21</u>	<u>EMPLOYEE INCENTIVE PROGRAM</u> - Provides funds to be distributed to individual employees of the Town as one-time incentives for extraordinary performance, services or cost savings. Incentives shall be granted at the Town Manager's discretion.	\$ 1,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides for various advertising needs throughout the year.	\$ 200
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for memberships in professional organizations including California City Management Foundation, California Planning Roundtable, and American Planning Association.	\$ 1,500
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for the annual maintenance renewal for one user license for the Town GIS system.	\$ 500

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
TOWN MANAGER

L01.102.00 General Fund.Town Manager.Non-Division

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small equipment, and small housewares items (cups, glasses, pitchers, etc.) needed to accommodate group meetings and funding for coffee and supplies for various group meetings.	\$ 1,700
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$ 250
<u>63.55</u>	<u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$ 200
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for team building workshop for Department Heads.	\$ 5,000
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for subscription to miscellaneous city management publications, such as Management Information Service, etc.	\$ 100
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for Town-issued cell phones.	\$ 2,000

2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
TOWN ATTORNEY

101.103.00 General Fund.Town Attorney.Non-Division

Account		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	120,659	135,557	138,078	145,723	5.54%	7.50%
50.15	Wages - Temporary-Seasonal	2,813	-	-	-	0.00%	
54.xx	Benefits	36,429	40,196	41,164	41,395	0.56%	2.98%
54.61	Deferred Compensation	869	-	2,615	2,763	5.64%	
54.81	RHS	1,262	2,125	1,324	1,401	5.84%	-34.06%
	Total Personnel	162,032	177,878	183,181	191,282	4.42%	7.54%
SUPPLIES & SERVICES							
60.15	Education & Training	1,000	3,000	2,271	3,000	32.10%	0.00%
63.05	Advertising	-	200	-	200	0.00%	0.00%
63.25	Membership & Dues	-	-	505	550	8.91%	
63.33	Software Supplies	-	-	262	300	14.50%	
63.35	General Supplies	313	1,000	700	1,000	42.86%	0.00%
63.50	Postage, Freight & Delivery	0	100	-	100	0.00%	0.00%
63.55	Printing	16	50	-	50	0.00%	0.00%
61.00	Contract Services - Legal	77,258	100,000	28,000	100,000	257.14%	0.00%
63.56	Publications	2,822	2,700	2,822	3,000	6.31%	11.11%
63.70	Telephone	319	500	300	500	66.67%	0.00%
.	Total Supplies & Services	81,729	107,550	34,860	108,700	211.82%	1.07%
CAPITAL OUTLAY							
80.20	Computer Equipment	-	1,200	1,519	1,200	-21.00%	0.00%
	Total Capital Outlay	-	1,200	1,519	1,200	-21.00%	0.00%
	TOTAL	243,760	286,628	219,560	301,182	37.18%	5.08%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
TOWN ATTORNEY

101.103.00 General Fund.Town Attorney.Non-Division

ACTIVITY DESCRIPTION

The function of the Town Attorney is to serve as legal counsel to the Town in its day-to-day operations and to serve as legal advisor to the Council, Planning Commission, Town Manager and operating Departments. The Town Attorney is also charged with general knowledge of legal issues arising from court decisions and awareness of the need for specialized attorneys and the supervision of those attorneys in the handling of Town litigation. The Town Attorney is also charged with the preparation and review of ordinances, resolutions and other legislation.

Activities include assisting the Council and staff in crafting proposed public policies and local ordinances. The Town Attorney will also assist the Town in administering any specialty legal counsel services that may be needed, and will protect the Town when litigation and threats of litigation arise. Projects for the upcoming fiscal year will include a detailed review of the Town's Personnel rules.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 85% of the Town Attorney wages (15% allocated to Successor Agency).	\$	145,723
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	41,395
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$	2,763
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	1,401

SUPPLIES and SERVICES

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for education and training seminars, and workshops for the Town Attorney and Administrative Technician.	\$	3,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$	200
<u>63.25</u>	<u>MEMBERSHIP and DUES</u> - California State Bar Association annual dues.	\$	550
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for annual software updates as needed.	\$	300
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides an account for any minor unexpected materials, reports or assistance that may occur during the year.	\$	1,000
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$	100
<u>63.55</u>	<u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$	50
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Staff is budgeting outside attorney services for a detailed review of the Town's Personnel Rules, which is being deferred from FY15/16 to FY16/17. Additional specialized outside attorney services may be required and will be charged here when necessary.	\$	100,000
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for various publications related to the legal department including LexisNexis.	\$	3,000
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$	500

CAPITAL OUTLAY

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> – Provides for replacement computer equipment for Town Attorney.	\$	1,200
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2016/17 EXPENDITURES BUDGET

TOWN OF TRUCKEE

TOWN CLERK

101.104.00 General Fund.Town Clerk.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	260,307	223,595	251,443	283,936	12.92%	26.99%
50.15	Wages - Temporary/Seasonal	-	55,349	-	15,600	0.00%	-71.82%
50.31	Overtime - Regular Full-time	2,265	750	110	750	581.82%	0.00%
54.xx	Benefits	115,074	126,320	104,191	131,896	26.59%	4.41%
54.61	Deferred Compensation	6,339	4,947	5,532	5,392	-2.53%	9.00%
54.81	RHS	900	-	943	976	3.50%	
55.71	Car Allowances	2,440	2,403	2,402	2,403	0.04%	0.00%
	Total Personnel	387,325	413,364	364,621	440,953	20.93%	6.67%
SUPPLIES & SERVICES							
60.15	Education & Training	5,308	7,000	9,500	14,000	47.37%	100.00%
63.05	Advertising	1,380	1,200	3,500	3,500	0.00%	191.67%
63.25	Membership & Dues	945	1,050	1,050	1,050	0.00%	0.00%
63.30	Document Imaging	1,025	6,500	1,500	6,000	300.00%	-7.69%
63.33	Software Supplies	9,742	11,000	10,000	11,500	15.00%	4.55%
63.35	General Supplies	4,943	4,500	5,000	5,000	0.00%	11.11%
63.50	Postage, Freight & Delivery	187	650	650	650	0.00%	0.00%
63.55	Printing	50	400	160	160	0.00%	-60.00%
61.00	Professional Services	1,519	1,000	600	1,300	116.67%	30.00%
61.08	Communication/Community Outreach	25,925	45,200	45,200	20,000	-55.75%	-55.75%
63.70	Telephone	2,268	1,800	2,300	2,300	0.00%	27.78%
66.20	Repairs & Maint. - Office Equipment	100	100	100	100	0.00%	0.00%
67.08	Election Expenses	9,643	-	-	10,000	0.00%	
69.20	Vehicles - Mileage	-	150	150	150	0.00%	0.00%
	Total Supplies & Services	63,034	80,550	79,710	75,710	-5.02%	-6.01%
CAPITAL OUTLAY							
80.20	Computer Equipment	2,658	-	1,000	2,700	170.00%	
	Total Capital Outlay	2,658	-	1,000	2,700	170.00%	
	TOTAL	453,017	493,914	445,331	519,363	16.62%	5.15%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
TOWN CLERK

101.104.00 General Fund.Town Clerk.Non-Division

ACTIVITY DESCRIPTION

The Town Clerk's office is responsible for matters relating to the official business of the Town Council and is also responsible for maintaining all official records of the Town, which includes the preparation of agenda packets and minutes for the Town Council, designated sub-committees preparation, posting/publishing of all legal notices of the Council, processing Council agreements, responding to Public Records Requests, recording official documents for the Fair Political Practices Commission (FPPC), and bid openings. Additionally, the Town Clerk's office is responsible for administrative services for the Engineering Department, Town Manager, Town Attorney and Truckee's Redevelopment Successor Agency (SA); website maintenance; and conducting municipal elections. The Town Clerk administers regulations relating to the FPPC and Election Codes. Other duties performed by the Clerk's office include the and secretary to SA and Truckee Public Financing Authority.

The proposed budget re-classifies the temporary (one year) Administrative Technician position to a full time regular position to continue supporting staff in Engineering and additional job responsibilities in the Clerk's Department. These include a sidewalk inspection program, ADA compliance reporting, Disadvantaged Business Enterprise Program compliance, Stormwater Management reporting and continued public outreach.

Objectives for 2016/2017 include: Continue training new staff members on Town processes, and Town Clerk duties. We continue to integrate our electronic document imaging system with the administrative software Logos; to increase the Town's presence on social media and the website by providing information to the public regarding Town efforts in a timely manner; continue efforts to assist Nevada County with elections; and finalize and implement the revised Town wide Records Management Program manual. It is our continued goal to provide staff support to Town Departments to implement Council's goals and priorities.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for salaries for the Town Clerk 75% (15% to SA and 10% to Town Manager), the Records Technician 95% (5% to SA), two Administrative Technicians (one distributed 95% Clerk, 5% to SA) and one Office Assistant 50% (50% to Fleet Maintenance).	\$ 283,936
<u>50.15</u>	<u>WAGES - TEMPORARY FULL-TIME</u> - Provides for an intern to work on various Clerk related projects.	\$ 15,600
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> – Provides funding for overtime costs.	\$ 750
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 131,896
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 5,392
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 976
<u>55.71</u>	<u>CAR ALLOWANCE</u> – Provides funding for the use of the Town Clerk's private vehicle and cellular phone on Town business.	\$ 2,403

SUPPLIES and SERVICES

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for education and training seminars and workshops for the Town Clerk, Records Technician, Office Assistant and two Administrative Technicians. Training activities anticipated include the Election and New Law Seminar, the City Clerks Association of California (CCAC) annual conference/training, records management training and regional CCAC meetings. The Town Clerks' Office will continue to seek scholarships for Clerk's Certification Training. Increase due to hiring of two new employees.	\$ 14,000
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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
TOWN CLERK

101.104.00 General Fund.Town Clerk.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.05</u> <u>ADVERTISING</u> - Provides for the cost of publication of all legal notices as well as publication of summaries of newly adopted and amended ordinances of the Town Council.	\$ 3,500
<u>63.25</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership for Clerk's office personnel.	\$ 1,050
- Town membership to Clerks Association of California (CCAC)	\$ 300
- Three memberships to the International Institute of Municipal Clerks (IIMC)	\$ 600
- National Association of Government Archives and Records Administrators	\$ 75
- Association for Information and Image Management	\$ 75
<u>63.30</u> <u>DOCUMENT IMAGING</u> - Provides for the outsourcing of documents to be digitally imaged.	\$ 6,000
<u>63.33</u> <u>SOFTWARE SUPPLIES</u> - Provides for annual software updates for Document Imaging system (\$11,000), upgrades (\$500).	\$ 11,500
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office supplies and equipment, including contract for document shredding (monthly and periodic for record destruction).	\$ 5,000
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 650
<u>63.55</u> <u>PRINTING</u> - Provides funding for various printing needs during the fiscal year.	\$ 160
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for review of Records Retention Schedules and Policy Reviews.	\$ 1,300
<u>61.08</u> <u>COMMUNICATION/COMMUNITY OUTREACH</u> - Update the Town Website, video streaming Council and Planning Commission meetings, production and printing costs associated with community outreach. Decrease due to end of one year TTCTV video streaming and taping project.	\$ 20,000
- Video Streaming of Council and Planning Commission Meetings	\$ 11,000
- Website Maintenance, Support, and Hosting - Vision Internet	\$ 8,000
- Miscellaneous software for public outreach, survey needs and Facebook postings.	\$ 1,000
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$ 2,300
<u>66.20</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 100
<u>67.08</u> <u>ELECTION EXPENSES</u> - Anticipated cost of Town Council election in November 2016.	\$ 10,000
<u>69.20</u> <u>VEHICLES - MILEAGE</u> - Provides payment to staff for use of private vehicles on Town business.	\$ 150
<u>CAPITAL OUTLAY</u>	
<u>80.20</u> <u>COMPUTER EQUIPMENT</u> - Provides for one desktop computer for one Administrative Technician and one desktop computer for one Records Technician	\$ 2,700

2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
ADMINISTRATIVE SERVICES

101.105.00 General Fund.Admin Services.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	557,707	665,334	710,539	707,728	-0.40%	6.37%
50.15	Wages - Temporary/Seasonal	19,413	59,999	2,415	3,900	61.49%	-93.50%
50.31	Overtime - Regular Full-time	5,326	500	7,470	500	-93.31%	0.00%
54.xx	Benefits	214,888	280,987	271,623	270,156	-0.54%	-3.85%
54.61	Deferred Compensation	16,086	14,808	18,954	15,861	-16.32%	7.11%
54.81	RHS	1,328	-	1,377	1,425	3.49%	
	Total Personnel	814,747	1,021,628	1,012,378	999,570	-1.27%	-2.16%
SUPPLIES & SERVICES							
60.15	Education & Training	6,364	21,000	20,448	39,600	93.66%	88.57%
63.05	Advertising	1,726	1,000	1,500	1,000	-33.33%	0.00%
63.25	Membership & Dues	860	1,700	1,500	1,700	13.33%	0.00%
63.33	Software Supplies	2,918	3,750	3,000	3,750	25.00%	0.00%
63.35	General Supplies	7,559	8,000	8,500	8,500	0.00%	6.25%
63.37	IT Supplies	145	2,000	1,800	2,000	11.11%	0.00%
63.45	Photocopying	547	1,000	500	500	0.00%	-50.00%
63.50	Postage, Freight & Delivery	3,414	3,000	4,000	4,000	0.00%	33.33%
63.55	Printing	1,381	1,000	1,000	1,000	0.00%	0.00%
61.00	Professional Services	141,233	57,300	140,000	109,600	-21.71%	91.27%
63.56	Publications	820	1,500	1,000	1,500	50.00%	0.00%
63.70	Telephone	5,399	6,000	6,500	7,000	7.69%	16.67%
66.20	Repairs & Maint. - Office Equipment	100	500	250	500	100.00%	0.00%
66.50	Small Tools - IT	-	150	150	150	0.00%	0.00%
69.20	Vehicles - Mileage	-	100	250	250	0.00%	150.00%
	Total Supplies & Services	172,467	108,000	190,398	181,050	-4.91%	67.64%
CAPITAL OUTLAY							
80.20	Computer Equipment	-	3,600	4,811	5,600	16.40%	55.56%
	Total Capital Outlay	-	3,600	4,811	5,600	16.40%	55.56%
	TOTAL	987,213	1,133,228	1,207,587	1,186,220	-1.77%	4.68%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES

101.105.00 General Fund.Admin Services.Non-Division

ACTIVITY DESCRIPTION

The Administrative Services Department is responsible for providing general administrative support in the areas of Finance, Human Resources, Risk Management, Purchasing and Information Technology to the Town Council, Town Manager and Town Departments. This includes processing and recording of all financial transactions such as accounts payable, revenue receipts, payroll and summarizing financial transactions in a format that allows management and Council to review fiscal performance and related departmental budget conformance. The Department establishes internal accounting controls and aids the Council in contracting for external audits. The Administrative Services Department works with the Town Manager to develop both proposed and final budgets as well as maintain all information technology systems Town-wide.

The Department, along with the Community Development Department, completed the successful implementation of the New World Systems enterprise resource system in 2016. We will continue to learn and grow this system in 2016/17, maximize our investment to the extent possible. We also will complete the update of the Purchasing Rules and the Personnel Rules, projects which were delayed in order to complete the ERP. We will also complete an update of our Town-wide Information Systems Strategic Plan.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 90% of the salary of one (1) Administrative Services Director (10% to Successor Agency [SA]), 90% of the salary of the Administrative Services Manager (10% to SA), one (1) Senior Accountant (10% to SA), one (1) Human Resources Analyst I/II, one (1) Information Technology Supervisor, 90% of the wages of the Accountant I/II (10% to SA), one (1) Accounting Technician, one (1) Administrative Technician and one (1) Information Technology Technician.	\$ 707,728
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime costs.	\$ 500
<u>50.15</u>	<u>WAGES TEMPORARY/SEASONAL - PART-TIME</u> - Provides for one part-time accounting and/or information technology intern to work on various accounting projects.	\$ 3,900
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 270,156
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 15,861
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,425

SUPPLIES and SERVICES

BUDGET

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for staff training including attendance at a variety of training and educational seminars as well as local meetings. Training includes: the League of Cities annual conference, Governmental Finance Officers Assoc. (GFOA) training, California Society of Municipal Finance Officers (CSMFO) training, CalPERS conference, annual risk management conference, Labor Relations Institute, specific finance software training, specific information technology training to more efficiently implement recommendations and upgrades, attendance by 2-3 employees at the annual Tyler Technologies (formerly New World Systems) Logos annual conference, and other miscellaneous workshops and training seminars. Each of the department's three Certified Public Accountants are required to obtain 40 hours of annual training to maintain license. Starting in FY 16/17, includes attendance at the Advisory Board Meeting for the New World Logos software. In 2016/2017 the Town will have two brand new employees - the HR Analyst and the Accountant. This is the reason for the increase in training costs for that year.	\$ 39,600
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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES

101.105.00 General Fund.Admin Services.Non-Division

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>63.05</u>	<u>ADVERTISING</u> - Provides for costs associated with various advertising needs including publication of annual financial report in local newspaper as required by ordinance.	\$ 1,000
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership in the Municipal Finance Officers Association, the California Public Employers Labor Relations Association, the Government Finance Officers Association, Certified Public Accountant Licenses and the International Public Management Association for Human Resources.	\$ 1,700
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for IT software supplies.	\$ 3,750
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, envelopes, shredding services, small items and non-capital equipment and furniture.	\$ 8,500
<u>63.37</u>	<u>IT SUPPLIES</u> - Provides for disks, DVD, wires and other small IT supplies.	\$ 2,000
<u>63.45</u>	<u>PHOTOCOPYING</u> - Provides for copier usage based upon monthly meter readings.	\$ 500
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> – Provides for anticipated postage/mailing costs, including mailing weekly vendor payments and various tax returns and quarterly reports.	\$ 4,000
<u>63.55</u>	<u>PRINTING</u> - Provides for the cost of check stock, W-2 forms, 1099 forms, business cards and personnel forms.	\$ 1,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 109,600
	- IT consultant	\$ 54,800
	- Annual audit expenses	\$ 26,000
	- State Controller Report preparation	\$ 3,500
	- Single Audit Report preparation	\$ 3,500
	- GANN Limit Report preparation	\$ 500
	- Streets Report preparation	\$ 1,500
	- Management team training which may include leadership, supervision, personnel law or other topics.	\$ 3,400
	- Annual participation in the Gold Country Consortium training and annual management team Human Resources training	\$ 2,200
	- Bond Trustee Fees, including disclosure costs	\$ 11,800
	- Background checks, report filing fees and other miscellaneous services	\$ 1,200
	- Investment account custodian fees	\$ 1,200

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES

101.105.00 General Fund.Admin Services.Non-Division

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>63.56</u>	<u>PUBLICATIONS</u> – Provides for subscriptions to various finance, human resource, payroll and IT publications.	\$	1,500
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for town-issued cell phones.	\$	7,000
<u>66.20</u>	<u>REPAIR and MAINTENANCE</u> - <u>OFFICE EQUIPMENT</u> - Provides for department printer toner and maintenance and unscheduled maintenance of office equipment.	\$	500
<u>66.50</u>	<u>SMALL TOOLS - IT</u> - Provides for small tools needed for IT Coordinator.	\$	150
<u>69.20</u>	<u>VEHICLES - MILEAGE</u> - Provides for staff mileage as needed to make bank deposits, to service Public works and Facility computers.	\$	250

CAPITAL OUTLAY

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for the replacement of computers for the Admin Services Director, the Human Resource Analyst I/II, the Accounting Technician, and the Administrative Technician (\$1,400 per computer, includes UPS Battery Backup and monitor replacement).	\$	5,600
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2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
GENERAL GOVERNMENT

101.106.00 General Fund.General Government.Non-Division

ACCOUNT	2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
SUPPLIES & SERVICES						
60.17 Team Building - Managers	4,391	6,000	1,628	6,000	268.55%	0.00%
63.18 Subscriber Contributions	29,820	33,000	33,000	33,000	0.00%	0.00%
63.19 Channel 6 Services	22,625	15,000	15,000	15,000	0.00%	0.00%
63.25 Membership & Dues	-	3,500	3,500	3,500	0.00%	0.00%
63.33 Software Supplies	16,671	72,000	72,000	66,000	-8.33%	-8.33%
63.37 General Supplies - Town-wide Network	1,438	1,600	1,600	1,600	0.00%	0.00%
63.35 General Supplies	200	500	500	500	0.00%	0.00%
63.45 Photocopying	9,726	10,000	10,000	10,000	0.00%	0.00%
61.00 Professional Services	37,349	55,100	55,100	135,100	145.19%	145.19%
61.25 LAFCO Funding	58,737	62,787	66,811	70,152	5.00%	11.73%
66.20 Repairs & Maint. - Office Equip.	-	1,800	-	-	0.00%	-100.00%
67.02 Nevada County SB2557 Fee	177,890	186,785	180,019	183,620	2.00%	-1.69%
69.10 Vehicles - Fuel	915	900	500	900	80.00%	0.00%
69.76 Fleet Maintenance Allocation	3,431	4,384	3,295	2,632	-20.13%	-39.97%
68.00 General Insurance	266,065	390,438	390,438	436,273	11.74%	11.74%
68.01 Truckee Fire Fee	200,730	202,279	202,279	214,590	6.09%	6.09%
68.02 Self-Insured Retention	37	50,000	-	-	0.00%	-100.00%
60.25 Employee Wellness & Safety Program	17,988	35,000	35,000	35,000	0.00%	0.00%
61.40 Sales Tax Audit Fees	8,974	10,000	10,000	10,000	0.00%	0.00%
Total Supplies & Services	856,985	1,141,073	1,080,670	1,223,867	13.25%	7.26%
CAPITAL OUTLAY						
80.05 Furniture and Fixtures	-	-	-	10,000	0.00%	
80.20 Computer Equipment	-	-	2,500	-	-100.00%	
Total Capital Outlay	-	-	2,500	10,000	300.00%	
SUB-TOTAL	856,985	1,141,073	1,083,170	1,233,867	13.91%	8.13%
Less: Truckee Fire Fee Offset	(2,072)	-	-	(4,856)		
Funded by Designation	(2,072)	-	-	(4,856)		
TOTAL	854,913	1,141,073	1,083,170	1,229,011	13.46%	7.71%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT

101.106.00 General Fund.General Government.Non-Division

ACTIVITY DESCRIPTION

This budget account is developed to include those costs of general Town operations that fall within no specific department as well as costs that are for the benefit of all departments, such as insurance and the maintenance costs of the Town-wide Enterprise Resource Software system.

SUPPLIES and SERVICES

BUDGET

<u>60.17</u>	<u>TEAM BUILDING - MANAGERS</u> – Provides funding for facilitation of an annual workshop for management strategic planning.	\$ 6,000
<u>63.18</u>	<u>SUBSCRIBER CONTRIBUTIONS</u> – Provides a pass-through amount of \$.40 per subscriber per month from Suddenlink and AT&T. Corresponding revenue is included in General fund "Channel 6 Subscriber Contribution" revenue account.	\$ 33,000
<u>63.19</u>	<u>CHANNEL 6 SERVICES</u> – Provides for televised coverage of Council meetings, Planning Commission meetings and other broadcasts.	\$ 15,000
<u>63.25</u>	<u>MEMBERSHIP and DUES</u> – Provides for the Town's membership in the Truckee/North Tahoe Transportation Management Association (TNT/TMA).	\$ 3,500
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for yearly licenses, support, and subscriptions the following: virtual machine environment, anti-virus protection, Cisco devices, SSL certificates, Helpdesk software, server backups, phone system console and other town-wide network software. Includes funding for annual maintenance costs for Town's new ERP software system (\$50,000/yr x 82%, 18% funded by Building division)	\$ 66,000
<u>63.37</u>	<u>GENERAL SUPPLIES - TOWN-WIDE NETWORK</u> - Provides for miscellaneous supplies required for Town-wide network computers.	\$ 1,600
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for general town administrative expenses, for example, monthly membership for online meeting/conference calling services.	\$ 500
<u>63.45</u>	<u>PHOTOCOPYING</u> - Provides for two copiers located in the East Wing. Amounts vary by usage by month.	\$ 10,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides funds for the following services:	\$ 135,100
	- Technical support services related to the Town's telephone system and computer network to assist IT Coordinator when a specialist is required	\$ 10,000
	- Contract with consultant for auditing and outreach related to online TOT rentals. This is a new service and the reason for the increase in this budget line.	\$ 70,000
	- Disaster Recovery system fees: Monthly phone, Nevada County fee and software support	\$ 20,060
	- SB 90 filings	\$ 3,100
	- Administrative service fees for BeneTrac services for all Town Employees	\$ 5,600
	- Employee Assistance Program (EAP)	\$ 3,600
	- Third party administrator monthly fee for use of credit card via Town website	\$ 565
	- Sphere of Influence modification request	\$ 10,000
	- GASB 45 bi-ennial study (last performed in FY15/16)	\$ -
	- GASB 68 bi-ennial study from CalPERS - Ongoing expense required to satisfy GASB regulations	\$ 10,000
	- Consultant services for Human Resources	\$ 2,175

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT

101.106.00 General Fund.General Government.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>61.25</u> <u>LAFCO FUNDING</u> - Provides funds for the Town's portion of the Local Agency Formation Commission (LAFCO) costs. AB 2838, effective January 1, 2001, requires that the funding for LAFCO be shared by the county, special districts and cities. This amount represents the Town's share of the annual LAFCO budget.	\$ 70,152
<u>67.02</u> <u>NEVADA COUNTY SB2557 FEE</u> – State mandated SB2557 fee paid to the County. Includes Nevada County allocation of administrative costs for property tax collection as well as State charges for collection of Sales and Motor Vehicle Taxes which are paid to the County.	\$ 183,620
<u>69.10</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs of one Town pool vehicle.	\$ 900
<u>69.76</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department for one Town pool vehicle. Allocations vary annually due to actual work performed.	\$ 2,632
<u>68.00</u> <u>GENERAL INSURANCE</u> - Provides funds for payment of the Town's premium deposit to the Public Agency Risk Sharing Authority of California (PARSAC). Insurance premiums include coverage for the following: Note: All funds going into the PARSAC accounts remain in the Town's name accruing interest and, if they are not utilized, will be returned to the Town. The increase in property insurance is due to a Consumer Price Index (CPI) increase to property values. Liability insurance increase based on PARSAC estimated coverage costs which are affected by risk pool results.	\$ 436,273
- Liability Insurance	\$ 379,073
- Property Insurance	\$ 55,820
- Employee Bonding	\$ 1,350
<u>68.01</u> <u>TRUCKEE FIRE FEE</u> - Provides for a Town payment of wild land fire protection services as required by LAFCO, adjusted annually by a CPI.	\$ 214,590
<u>60.25</u> <u>EMPLOYEE WELLNESS and SAFETY PROGRAM</u> - Provides for an annual employee wellness fair along with various wellness workshops, classes and safety programs. Safety and wellness programs are administered by the Balanced Employee Safety Team (BEST). Through training and incentives, the BEST committee aims to increase staff awareness of physical and mental well-being with the goal of increasing productivity and keeping healthcare costs to a minimum.	\$ 35,000
<u>61.40</u> <u>SALES TAX AUDIT FEES</u> - Provides for sales tax audit fees payments to HdL Companies. Annual fee is \$3,900 plus a 25% commission for additional sales tax revenues generated as a result of audit services. This amount is offset by additional revenues.	\$ 10,000

CAPITAL OUTLAY

<u>80.05</u> <u>FURNITURE and FIXTURES</u> - Provides for the replacement of table and credenza in the front conference room and refinish and add credenza in the rear conference room.	\$ 10,000
- Front conference room	\$ 5,400
- Rear conference room	\$ 4,600

2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
ECONOMIC DEVELOPMENT

101.107.00 General Fund.Economic Development.Non-Division		2014/15	2015/16	2015/16	2016/17	% CHG BUD TO	% CHG BUD TO
Account		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	EA	BUD
PERSONNEL							
50.11	Wages - Regular Full-time	112,864	116,365	117,912	85,981	-27.08%	-26.11%
50.31	Overtime - Regular Full-time	173	-	-	-	0.00%	
54.xx	Benefits	47,934	49,794	48,880	35,249	-27.89%	-29.21%
54.61	Deferred Compensation	4,334	7,352	2,800	1,180	-57.86%	-83.95%
54.81	RHS	808	-	805	-	-100.00%	
55.71	Car Allowances	2,346	2,310	2,310	-	-100.00%	-100.00%
	Total Personnel	168,458	175,821	172,707	122,410	-29.12%	-30.38%
SUPPLIES & SERVICES							
60.15	Education & Training	1,499	2,500	2,000	2,500	25.00%	0.00%
63.05	Advertising	184	20,000	5,000	10,000	100.00%	-50.00%
63.15	Visitor Center Operations	172,197	160,507	181,112	165,000	-8.90%	2.80%
63.16	Marketing & Promotions	162,363	159,350	159,350	220,000	38.06%	38.06%
63.33	Software Maintenance/Development	10,000	25,000	10,000	10,000	0.00%	-60.00%
63.35	General Supplies	1,686	5,000	500	5,000	900.00%	0.00%
61.00	Professional Services	10,679	45,000	5,000	45,000	800.00%	0.00%
63.65	Community Event Support	6,784	60,000	40,500	66,000	62.96%	10.00%
63.70	Telephone	748	800	800	800	0.00%	0.00%
	Total Supplies & Services	366,139	478,157	404,262	524,300	29.69%	9.65%
CAPITAL OUTLAY							
77.15	Capital Projects - Econ Devt Designation	119,393	300,000	90,000	672,000	646.67%	124.00%
80.20	Computer Equipment	-	-	-	1,330	0.00%	
80.50	Econ. Development Fund Program	-	515,000	130,385	185,000	41.89%	-64.08%
80.51	Econ. Development Support Program	134,458	50,000	50,000	29,605	-40.79%	-40.79%
80.52	Olympic Athlete Recognition	415	20,000	-	-	0.00%	-100.00%
80.53	Econ Devt Partnership Program	-	1,500,000	-	50,000	0.00%	-96.67%
80.54	Opportunity Based Funds	-	500,000	-	-	0.00%	-100.00%
	Total Capital Outlay	254,266	2,885,000	270,385	937,935	246.89%	-67.49%
	Total Expenditures	788,862	3,538,978	847,354	1,584,645	87.01%	-55.22%
	Less: Expenditures from Designation	(237,451)	(2,195,000)	(270,385)	(937,935)	0.00%	-57.27%
	Less: Labor Offset	(50,000)	(50,000)	(50,000)	-	0.00%	-100.00%
	Less: Professional Services Offset	(20,000)	(20,000)	(20,000)	-	0.00%	-100.00%
	Funded by Designation	(307,451)	(2,265,000)	(340,385)	(937,935)	0.00%	-58.59%
TOTAL		481,411	1,273,978	506,969	646,710	27.56%	-49.24%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
ECONOMIC DEVELOPMENT

ACTIVITY DESCRIPTION

The primary purpose of the economic development division is to implement economic development activities that are supported by the Town Council's goals, General Plan and other policy documents. Goals for the year include supporting the Chamber's efforts to implement the place based marketing program, special events permit processing, implementing a pilot transit shuttle program for Truckee Thursdays, continuing the New Year's Eve Shuttle program, coordinating with Sierra Small Business Development Center to implement the microenterprise and small business assistance loan and technical assistance programs, continuing to monitor and respond to business inquiries generated through OpenCounter, issuing of a developer solicitation for redevelopment of the West River site and providing funding for the acquisition of an additional downtown parking lot. In FY15/16, the division assisted with the formation of a Tourism Business Improvement District (TBID) committee that is administered by the Chamber of Commerce. As of 10/1/15, the Town is collecting a 2% assessment on short-term rentals for the TBID that is remitted directly to the Chamber. For 16/17, staff is estimating approximately \$400,000 in TBID assessments will be remitted to the Chamber of Commerce for marketing and other purposes pursuant to the TBID Management Agreement. Per the agreement, the Town retains 1% of the total assessments collected for reimbursement of administrative costs.

PERSONNEL**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 55% of the salary of a Management Analyst (15% to Transit, 10% to Solid Waste, and 20% to the Successor Agency), 20% of an Administrative Analyst II salary (80% allocated to Transit) and 20% of a second Administrative Analyst II salary (80% allocated to Solid Waste).	\$ 85,981
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 35,249
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 1,180

SUPPLIES and SERVICES

<u>60.15</u>	<u>TRAINING & EDUCATION</u> – Provides funding for education and travel for attendance at economic development workshops and seminars.	\$ 2,500
<u>63.05</u>	<u>ADVERTISING</u> - Provides funds for public education elements, including the purchase of print advertisements in local publications, social media advertising and other promotional activity for Town programs and services. Budget was decreased from prior year due to in-house production of electronic Town newsletter.	\$ 10,000
<u>63.15</u>	<u>VISITOR CENTER OPERATIONS</u> – This amount is for operation of the Visitor Center including management of janitorial services in the depot. Increase based on contract with Truckee-Donner Chamber of Commerce.	\$ 165,000
<u>63.16</u>	<u>MARKETING & PROMOTIONS</u> – Provides funding of a Tourism Marketing Program provided by the Truckee-Donner Chamber of Commerce via contract, approved by the Town Council. Increase provides funding for the Chamber to facilitate Integrated Marketing to promote Economic Development in addition to tourism based marketing.	\$ 220,000
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for OpenCounter business development software to improve access to Town information and operations.	\$ 10,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
ECONOMIC DEVELOPMENT

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for miscellaneous supplies for meetings and other division activities.	\$ 5,000
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> – Provides funds for third party consultant for work on economic programs including redevelopment of the West River Street site and analysing the economic impact of special events.	\$ 45,000
<u>63.65</u> <u>COMMUNITY EVENT SUPPORT</u> - Provides funds to support special events taking place in Truckee, including Truckee Thursdays pilot shuttle program (\$45,000), New Years Eve shuttle (\$7,000), and other potential community event support. Prior year expenditures included support for the discontinued Ironman and USA Cycling events in Truckee.	\$ 66,000
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$ 800
 <u>CAPITAL OUTLAY</u>	
<u>77.15</u> <u>CAPITAL PROJECTS</u> - Provides funds based on the 5 year Capital Improvement Project budget. Proposed budget includes \$500,000 of economic development funding for downtown parking lot addition, which would be structured as a loan to the Parking district. The budget also includes funding for 3 streetscape loans for the Brickelltown streetscape project.	\$ 672,000
<u>80.20</u> <u>COMPUTER EQUIPMENT</u> - Provides for replacement computers per IT replacement schedule.	\$ 1,330
<u>80.50</u> <u>ECONOMIC DEVELOPMENT PROGRAM</u> - Provides funds to implement the Council approved economic development incentive program projects. Estimated actual includes funding of impact fees for the Aquatic Center (\$125,000) and appraisal/land surveying for Northwoods roundabout right of way acquisition. Proposed budget includes funding for the Trout Creek Pocket Park (\$50,000) and two streetscape loans for properties in Brickelltown, CB Whitehouse and the Wergland House (\$135,000).	\$ 185,000
<u>80.51</u> <u>ECONOMIC DEVELOPMENT SUPPORT PROGRAM</u> - Provides funds to partner with the Chamber of Commerce to implement the Council approved economic development incentive program to develop a Place Based Marketing Program. The Town has committed to one time funding in the amount of \$75,000 to fund the program for 3 years. The estimated actual includes the final payment to the Chamber for the program and the final payment to the Chamber for the TBID formation agreement.	\$ 29,605
<u>80.53</u> <u>ECONOMIC DEVELOPMENT PARTNERSHIP PROGRAM AND OPPORTUNITY BASED FUNDS</u> - Provides funds to develop strategic partnerships to grow sustainable jobs, increase the tax base, diversify the local economy and promote Truckee as business friendly. Use of these funds will support Town Council goals and Town policies, be opportunity driven and require Council authorization. There are no specific projects identified for funding in FY16/17 at this time but the funds have been designated by Council.	\$ 50,000

2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
ENGINEERING

101.115.00 General Fund.Engineering.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	619,651	710,089	715,272	797,610	11.51%	12.33%
50.14	Wages - Part time	540	-	7,560	-	-100.00%	
50.15	Wages - Temporary/Seasonal	12,558	36,080	20,101	7,995	-60.23%	-77.84%
50.31	Overtime - Regular Full-time	3,453	2,000	903	2,500	176.85%	25.00%
50.35	Overtime - Temporary/Seasonal	17	-	-	-	0.00%	
54.xx	Benefits	256,950	319,988	312,764	352,514	12.71%	10.16%
54.61	Deferred Compensation	23,385	17,219	23,835	21,689	-9.00%	25.96%
54.81	RHS	963	-	877	907	3.42%	
55.71	Car Allowances	3,887	3,498	3,432	3,432	0.00%	-1.89%
	Total Personnel	921,404	1,088,874	1,084,744	1,186,647	9.39%	8.98%
SUPPLIES & SERVICES							
60.10	Uniforms	-	150	150	150	0.00%	0.00%
60.15	Education & Training	1,398	13,000	10,000	14,500	45.00%	11.54%
61.16	Stormwater Management/NPDES Compliance	13,060	25,000	15,000	30,000	100.00%	20.00%
63.05	Advertising	1,512	100	300	300	0.00%	200.00%
63.30	Document Imaging	-	15,000	10,000	15,000	50.00%	0.00%
63.25	Membership & Dues	1,161	1,200	1,200	1,200	0.00%	0.00%
63.33	Software Supplies	1,997	17,500	10,000	11,000	10.00%	-37.14%
63.35	General Supplies	8,692	11,500	8,600	8,000	-6.98%	-30.43%
63.40	Permits, Licenses & Fees	656	100	100	100	0.00%	0.00%
63.50	Postage, Freight & Delivery	185	300	300	300	0.00%	0.00%
63.55	Printing	346	300	300	300	0.00%	0.00%
61.00	Professional Services	8,625	20,000	25,000	25,000	0.00%	25.00%
61.15	Prof Svcs - Water Quality Monitoring	33,267	5,000	15,000	10,000	-33.33%	100.00%
63.56	Publications	-	300	300	300	0.00%	0.00%
63.70	Telephone	5,684	8,300	8,300	8,300	0.00%	0.00%
66.20	Repairs & Maint - Office Equip	-	100	100	100	0.00%	0.00%
66.50	Small Tools	-	500	500	500	0.00%	0.00%
69.10	Vehicles - Fuel	2,101	2,400	2,400	2,400	0.00%	0.00%
69.20	Vehicles - Mileage	-	300	300	300	0.00%	0.00%
69.70	Vehicles & Equip - R & M	-	100	100	100	0.00%	0.00%
69.76	Fleet Maintenance Allocation	5,450	2,143	5,258	4,049	-23.00%	88.93%
67.12	Signal Maintenance	25,157	20,000	20,000	20,000	0.00%	0.00%
	Total Supplies & Services	109,291	143,293	133,208	151,899	14.03%	6.01%
CAPITAL OUTLAY							
80.20	Computer Equipment	3,074	3,800	6,200	4,800	-22.58%	26.32%
80.34	Fleet Replacement Fund	3,900	3,900	3,900	3,900	0.00%	0.00%
80.45	Vehicles	-	5,000	-	-	0.00%	-100.00%
	Total Capital Outlay	6,974	12,700	10,100	8,700	-13.86%	-31.50%
	TOTAL	1,037,668	1,244,867	1,228,052	1,347,246	9.71%	8.22%
Less Offsetting Revenues:							
46.25	Capital Labor Charge	(404,929)	(300,000)	(300,000)	(350,000)	0.00%	16.67%
45.73	Water Quality Monitoring Reimbursement	(47,756)	-	(18,166)	(9,000)	0.00%	
	Net Expenditures after Revenues	584,983	944,867	909,886	988,246	8.61%	4.59%

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**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

101.115.00 General Fund.Engineering.Non-Division

ACTIVITY DESCRIPTION

The Engineering Division is responsible for supervision and preparation of project plans for the Town; being a liaison between Town and other agencies on engineering matters; implementation of the Capital Improvement Plan; review and approval of maps, encroachment permits and improvement plans; advising the Planning Commission and Town Council on traffic, drainage and other engineering matters; and designating the signing and marking of Town streets for traffic safety. The Engineering Division also assists Community Development in the review of land use development projects.

Departmental goals for 2016/2017 include the following: complete the road maintenance projects as outlined in the Pavement Maintenance Program; initiate the design of the Truckee River Legacy Trail Phase 4 project; continue the design of the Envision DPR project for construction of the first phase in 2017; continue to work with the community and developers on the Railyard Development Project; start the design of Active Transportation Program grant funded improvements along Glenshire Drive and Dorchester Drive; construct the West River Street Widening and Bike Lane Project; coordinate the encroachments of all utilities, as well as the encroachments of new building construction; provide construction inspection services for all private construction performed in the right-of-way and onsite grading and drainage work performed; provide technical assistance to the Community Development Department and the Public Works Department; continue management of signage; ongoing implementation of the National Pollutant Discharge Elimination System (NPDES) permit and associated storm water management plan; and implementation of water quality monitoring plan.

Staffing resources spent by the division on private development projects is expected to increase slightly. The division has continued to allocate staffing resources toward the implementation of the Capital Improvement Plan, particularly capital projects funded by grants. Staff resources have also increased in the pursuit of grant funding for capital projects and in the management of grant funding received. The division continues to use outside consultants for the design of the larger capital projects, while the management of these various capital projects has been spread out more among the division staff.

The Assistant Engineer position was filled in FY 15/16. The FY 15/16 budget includes a Temporary/Seasonal Engineering Technician I position to primarily assist with the implementation of the NPDES permit. This position has been expanded to a Full Time position in the FY 16/17 budget to allow for continued assistance on the NPDES implementation, as well as to provide additional support to the Division, such as GIS data collection and maintenance, grant applications, inspections, engineering reports, and responding to questions from the general public.

Engineering staff time will continue to be billed to non-General Fund capital improvement projects for reimbursement. The reimbursement will be recorded as General Fund revenue but it is shown on the engineering expenditure page to illustrate the decrease in staffing costs paid by the General Fund. In addition, consultant and engineering staff time associated with Proposition 84 Grant funding for water quality monitoring will be tracked to illustrate the decrease in costs paid by the General Fund. Private development and potential Railyard construction will be monitored to assess the need to increase staffing.

PERSONNEL

BUDGET

<p><u>50.11</u> <u>WAGES - REGULAR FULL TIME</u> - Provides for 53% of the salary of the Public Works Director/Town Engineer (10% allocated to Maintenance, 14% to Snow, 8% to Fleet, 10% to Facilities, 5% to Trails, and 1% to Brickelltown); Engineering Manager; three (3) Senior Engineers; one (1) Assistant Engineer; two (2) Engineering Technicians; 10% of the wages for two (2) Street Maintenance Supervisors (40% allocated to Snow and 50% allocated to Maintenance); and 20% of the wages for one (1) Street Maintenance Supervisor (40% allocated to Snow, 35% to Maintenance, and 5% to Trails).</p>	<p>\$ 797,610</p>
<p><u>50.15</u> <u>WAGES - TEMPORARY/SEASONAL</u> - Provides for temporary Intern position to assist with day-to-day technical support for the Engineering Division.</p>	<p>\$ 7,995</p>

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING

101.115.00 General Fund.Engineering.Non-Division

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
<u>50.31</u> <u>OVERTIME - REGULAR FULL-TIME</u> - Provides overtime for hourly positions to assist with summer construction inspection and day-to-day technical support for the Engineering Division.	\$ 2,500
<u>54.xx</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 352,514
<u>54.61</u> <u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 21,689
<u>54.81</u> <u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 907
<u>55.71</u> <u>CAR ALLOWANCE</u> - Provides funds for the use of the Public Works Director/Town Engineer's private vehicle on Town business (58%).	\$ 3,432
 <u>SUPPLIES and SERVICES</u>	
<u>60.10</u> <u>UNIFORMS</u> - Provides boot allowance for engineering personnel as needed.	\$ 150
<u>60.15</u> <u>EDUCATION and TRAINING</u> - Provides for staff training including the League of California Cities Annual Conference, the League Public Works Conference and educational seminars sponsored by the American Public Works Association, the Institute of Traffic Safety, the Institute of Transportation Engineers, Caltrans, Cartegraph, ArcGIS and AutoCAD.	\$ 14,500
<u>61.16</u> <u>NPDES PERMIT COMPLIANCE – STORMWATER MANAGEMENT/NPDES COMPLIANCE</u> - Since July 1, 2013, the Town has been under the National Pollutant Discharge Elimination System (NPDES) Phase 2 General Permit for Small Municipal Separate Storm Sewer Systems (MS4s). This budget item provides for anticipated costs associated with implementation of the permit, potentially including some consultant services and the purchase of monitoring equipment. Provides for permit fees of approximately \$8,000 per year and consultant costs to develop a Low Impact Development manual. Provides for public education/outreach by the Town in cooperation with the Sierra Watershed Education Partnerships (SWEP). Also provides for the cost of material hand-outs, such as pet waste bags, seeds and brochures. In addition to the costs identified in this budget item, approximately 1,200 staff hours per year are expended on the program, which equates \$82,500 per year (at \$75/hr).	\$ 30,000
<u>63.05</u> <u>ADVERTISING</u> - Provides for public hearing notices or other legal notices required for various public works related projects and activities.	\$ 300
<u>63.25</u> <u>MEMBERSHIPS and DUES</u> – Provides for the PWD/TE's, Engineering Manager's, Senior Engineers' and Assistant Engineer's membership in the American Public Works Association, American Society of Civil Engineers and Tahoe Truckee Engineers Association. Also provides license renewal for the senior engineers and TE licenses during renewal years.	\$ 1,200
<u>63.30</u> <u>DOCUMENT IMAGING</u> - Provides for the outsourcing of documents to be digitally imaged.	\$ 15,000
<u>63.33</u> <u>SOFTWARE SUPPLIES</u> - Provides for AutoCad, Cartegraph, GTG, and ArcGIS maintenance. Increase reflects software costs for upgrade to Cartegraph's OMS web-based software.	\$ 11,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING

101.115.00 General Fund.Engineering.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items, and equipment.	\$ 8,000
<u>63.40</u>	<u>PERMITS, LICENSES and FEES</u> - Provides for fees and costs not related to specific capital improvement projects.	\$ 100
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> – Provides for anticipated postage and special delivery costs.	\$ 300
<u>63.55</u>	<u>PRINTING</u> – Provides for the cost of printing miscellaneous forms and engineering standards. Also provides for photocopying of plans as needed.	\$ 300
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for contract engineering inspectors for utility encroachment inspections and private development inspections (note: costs for construction inspectors are offset by construction inspection fees). Also provides for outside survey, traffic and design services not related to specific capital improvement projects, on-call grant related services, and Engineering's share of townwide aerial photography.	\$ 25,000
<u>61.15</u>	<u>PROFESSIONAL SERVICES - WATER QUALITY MONITORING</u> - Truckee River Water Quality Monitoring Plan (TRWQMP) implementation. Tasks will likely include additional monitoring and closing out the monitoring work.	\$ 10,000
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for reference manuals from sources such as Caltrans, Lahontan, or Engineering News Record.	\$ 300
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 8,300
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 100
<u>66.50</u>	<u>SMALL TOOLS</u> – Provides for purchase of miscellaneous tools needed for field work.	\$ 500
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for the Engineering vehicles.	\$ 2,400
<u>69.20</u>	<u>VEHICLES - MILEAGE</u> – Provides payment to staff for use of private vehicles on Town business not covered by a car allowance.	\$ 300
<u>69.70</u>	<u>VEHICLES - REPAIR and MAINTENANCE</u> - Provides for Engineering vehicle minor repair costs and periodic cleaning.	\$ 100

**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

101.115.00 General Fund.Engineering.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 4,049
<u>67.12</u>	<u>SIGNAL MAINTENANCE</u> - Provides power usage and maintenance for three signals and various other street lights throughout town.	\$ 20,000
 <u>CAPITAL OUTLAY</u>		
<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for one (1) desktop computer for one (1) Engineering Intern, one (1) desktop computer for one (1) Senior Engineer, and one (1) portable computer made available to the department.	\$ 4,800
<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 3,900
 <u>OTHER</u>		
<u>46.25</u>	<u>CAPITAL LABOR CHARGE</u> - Funding from non-General Fund sources for charges for services of Engineering staff working on various CIP projects.	\$ (350,000)
<u>45.73</u>	<u>WATER QUALITY MONITORING REIMBURSEMENT</u> - Funding provided by Proposition 84 Grant for consultant and engineering staff charges to work on water quality monitoring.	\$ (9,000)

**2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
PW MAINTENANCE**

101.116.00 General Fund.Road Maintenance.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	838,173	667,282	682,973	715,380	4.74%	7.21%
50.15	Wages - Temporary/Seasonal	57,161	46,032	60,429	45,830	-24.16%	-0.44%
50.21	Standby Pay	137	1,000	23	1,001	4252.17%	0.10%
50.31	Overtime - Regular Full-time	7,137	4,500	2,733	4,500	64.65%	0.00%
50.35	Overtime - Temporary/Seasonal	92	2,000	1,132	2,000	76.68%	0.00%
54.xx	Benefits	419,296	333,332	348,069	346,504	-0.45%	3.95%
54.61	Deferred Compensation	4,227	3,209	5,694	5,233	-8.10%	63.05%
54.81	RHS	166	-	169	176	4.14%	
55.71	Car Allowance	670	660	660	661	0.15%	0.15%
	Total Personnel	1,327,057	1,058,016	1,101,882	1,121,286	1.76%	5.98%
SUPPLIES & SERVICES							
60.10	Clothing and Uniforms	10,355	8,600	7,500	8,600	14.67%	0.00%
60.15	Education & Training	15,713	10,000	10,500	10,000	-4.76%	0.00%
63.34	Safety Supplies	4,048	8,000	4,140	7,000	69.08%	-12.50%
63.05	Advertising	689	2,300	1,920	1,800	-6.25%	-21.74%
63.10	Communications System Maintenance	10,676	12,000	11,100	12,000	8.11%	0.00%
63.20	Janitorial Supplies	248	500	250	250	0.00%	-50.00%
63.25	Membership & Dues	1,850	3,000	3,000	3,000	0.00%	0.00%
63.33	Software Supplies	4,421	8,200	7,800	11,500	47.44%	40.24%
63.35	General Supplies	6,072	10,000	9,600	6,000	-37.50%	-40.00%
63.40	Permits, Licenses & Fees	2,855	4,000	3,360	4,000	19.05%	0.00%
63.45	Photocopying	595	1,000	90	1,000	1011.11%	0.00%
63.50	Postage, Freight & Delivery	5	200	90	200	122.22%	0.00%
63.55	Printing	249	500	300	250	-16.67%	-50.00%
61.00	Professional Services	5,075	18,000	29,500	18,000	-38.98%	0.00%
63.71	Professional Services - Contract Landscaping	-	76,000	-	-	0.00%	-100.00%
63.56	Publications	756	1,000	500	500	0.00%	-50.00%
63.70	Telephone	6,162	7,300	6,000	8,400	40.00%	15.07%
63.99	Inventory Change	41,178	-	-	-	0.00%	
66.20	Repairs & Maint. - Office Equip.	-	750	300	500	66.67%	-33.33%
66.50	Small Tools	4,236	5,000	4,200	5,000	19.05%	0.00%
67.50	Road Oils	50,753	38,000	36,500	38,000	4.11%	0.00%
67.15	Accidents & Damage	3,178	1,000	6,000	1,000	-83.33%	0.00%
67.51	Aggregate Products	9,317	12,000	12,000	14,000	16.67%	16.67%
67.52	Patch Materials	15,765	30,500	18,000	32,000	77.78%	4.92%
67.55	Signs	12,947	10,000	4,800	7,000	45.83%	-30.00%
67.56	Landfill & Refuse Services	10,119	7,500	6,000	7,500	25.00%	0.00%
67.57	Striping	42,187	45,000	45,000	45,000	0.00%	0.00%
67.58	Guardrails	2,729	3,000	2,400	3,000	25.00%	0.00%
67.59	Bridges	-	2,000	2,000	2,000	0.00%	0.00%
67.60	Grates	1,614	4,600	4,200	6,600	57.14%	43.48%
67.64	Markers	-	1,000	-	1,000	0.00%	0.00%
67.62	Erosion Control	4,294	5,000	5,000	5,000	0.00%	0.00%
67.63	Culvert Pipe	309	2,000	2,000	4,000	100.00%	100.00%
63.09	Physicals/Background Checks	2,958	2,500	3,900	2,500	-35.90%	0.00%
69.10	Vehicles - Fuel	54,043	70,000	50,000	60,000	20.00%	-14.29%
69.60	Vehicles & Equip - Rental	1,341	18,000	12,000	18,000	50.00%	0.00%
69.76	Fleet Maintenance Allocation	280,475	338,691	267,844	307,305	14.73%	-9.27%
69.79	Hazardous Waste Disposal/Recycling	1,094	6,000	2,400	6,000	150.00%	0.00%
	Total Supplies & Services	608,304	773,141	580,194	657,905	13.39%	-14.90%
CAPITAL OUTLAY							
80.20	Computer Equipment	-	1,440	1,500	3,360	124.00%	133.33%
80.34	Fleet Replacement Fund	212,616	212,616	212,616	212,616	0.00%	0.00%
80.35	Machinery and Equipment	57,189	10,000	2,000	25,000	1150.00%	150.00%
	Total Capital Outlay	269,805	224,056	216,116	240,976	11.50%	7.55%
	TOTAL	2,205,166	2,055,213	1,898,192	2,020,166	6.43%	-1.71%
46.51	Less: Public Works Special Event Reimbursements	(21,932)	(10,000)	(3,000)	(10,000)	0.00%	0.00%
	Net Expenditures after Revenues	2,183,235	2,045,213	1,895,192	2,010,166	6.07%	-1.71%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE

101.116.00 General Fund.Road Maintenance.Non-Division

ACTIVITY DESCRIPTION

The Public Works Maintenance Department is responsible for keeping the Town's infrastructure safe for the traveling public. The department maintains the asphalt roadways by patching the streets. It is also charged with street sweeping, striping of parking stalls and crosswalks, stenciling of streets, and maintenance of 4,247 signs. For the 155 centerline miles, the Town has over 283 ditch miles to maintain. These duties include culvert cleaning, brushing of roadside shrubs and trees, and re-establishing drainage ditches on a continuing basis and are reflective of NDPES Permit requirements mandated by the State of California. The Maintenance budget includes all expenditures in the Public Works Department, except for those supplies and services directly related to snow removal and fleet maintenance.

The Fleet Replacement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. The budgeted wages for full-time employees reflect 60% to Maintenance and 40% to Snow, however, actual wages will reflect actual time worked to each division.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 10% of the salary for the Public Works Director/Town Engineer (52% allocated to Engineering, 14% to Snow, 8% to Fleet, 10% to Facilities, 5% to Trails, and 1% to Brickelltown), one (1) Street Maintenance Manager, nine (9) Street Maintenance Worker II's, 55% of the wages for two (2) Street Maintenance Worker II's (40% allocated to Snow and 5% to Trails), three (3) Sr. Street Maintenance Workers (up from 2 in 2015/16), 50% of the wages for two (2) Street Maintenance Supervisors (40% allocated to Snow and 10% to Engineering), 35% of the wages for one (1) Street Maintenance Supervisor (40% allocated to Snow, 20% to Engineering, and 5% to Trails) and one (1) Administrative Technician. Except as noted, all full-time employees budgeted in this account are budgeted to Maintenance for 60% of the year. All other time is budgeted in the Snow Removal budget.	\$	715,380
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding of two (2) Seasonal Maintenance Worker I's to assist personnel with summer maintenance duties, filling in for vacations and sick days and one (1) Seasonal Maintenance Worker I to work on special events.	\$	45,830
<u>50.21</u>	<u>STANDBY PAY</u> - Provides standby pay associated with additional personnel needs during holidays.	\$	1,001
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for maintenance personnel as needed for completion of maintenance projects and coverage on holidays and the 35+/- special events requiring Public Works personnel.	\$	4,500
<u>50.35</u>	<u>OVERTIME - TEMPORARY/SEASONAL</u> - Provides for emergency situations that require traffic control.	\$	2,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	346,504
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$	5,233
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	176
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Public Works Director/Town Engineer's private vehicle on Town business (10%).	\$	661

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE

101.116.00 General Fund.Road Maintenance.Non-Division

SUPPLIES and SERVICES

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides for 60% of the maintenance and replacement of Department uniforms, including a boot allowance totalling \$300 per two year period per eligible employee. Increase reflects actual cost of uniforms.	\$	8,600
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Public Works personnel including ESRI, Office of Emergency Services (OES), HazMat and respirator training; comprehensive Occupational Safety and Health Administration (OSHA) programs; American Public Works Association (APWA) Snow Conference (60%); International Municipal Signal Association (IMSA) training; Integrity Value Expertise/Experience Support (IVES) Train the Trainer/heavy equipment certification; National Pollutant Discharge Elimination System (NPDES) training as defined by the State of California; and American Traffic Safety Services Association (ATSSA) Flagger Certification.	\$	10,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides funds for miscellaneous contractor services for roadway maintenance items requiring specialty equipment, skills, or personnel, which are beyond the scope of existing public works resources. Contract services also include a percentage of the tree removal costs.	\$	18,000
<u>63.34</u>	<u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, flashlights, respirator cartridges, ear plugs, fall prevention harnesses, gloves and American National Standards Institute (ANSI) approved safety vests.	\$	7,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information, which may be needed throughout the year.	\$	1,800
<u>63.10</u>	<u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for 60% of the funding of the radio service contract and the purchase of replacement radios and related equipment. By extending the service life of equipment, increased service contract costs have been absorbed into the budget without budget increases.	\$	12,000
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> – Provides for shop supplies needed for maintenance purposes at the Public Works Yard.	\$	250
<u>63.25</u>	<u>MEMBERSHIP and DUES</u> - Provides for memberships in the APWA, ATSSA, IMSA, Bob Sinnett Consulting and Underground Service Alert.	\$	3,000
<u>63.33</u>	<u>SOFTWARE</u> - Provides for 60% of RealQuest, ESRI and Cartegraph OMS annual subscription and licensing costs.	\$	11,500
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for general office supplies, stationery and miscellaneous items.	\$	6,000
<u>63.40</u>	<u>PERMITS, LICENSES and FEES</u> – Provides for 60% of hazardous material permitting required by the Public Service Center from Nevada County Environmental Health. Also provides funds for air compressor licensing and State Water Resource Control Board permit.	\$	4,000
<u>63.45</u>	<u>PHOTOCOPYING</u> - Provides for copier usage based on monthly meter readings.	\$	1,000
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$	200

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE

101.116.00 General Fund.Road Maintenance.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>63.55</u>	<u>PRINTING</u> - Provides for various forms printing within the Public Works department.	\$ 250
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for subscriptions to a variety of needed Public Works publications, such as Uniform Construction Standards.	\$ 500
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for department cellular phones. Increase reflects cost of iPad connections for Cartegraph OMS.	\$ 8,400
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
<u>66.50</u>	<u>SMALL TOOLS</u> - Provides for tools for maintenance crews, including hand tools, shovels and rakes.	\$ 5,000
<u>67.50</u>	<u>ROAD OILS</u> - Provides for street patching and crack sealing maintenance materials. Increase reflects cost of additional product used and an increase in cost of material.	\$ 38,000
<u>67.15</u>	<u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during maintenance operations.	\$ 1,000
<u>67.51</u>	<u>AGGREGATE PRODUCTS</u> – Provides base rock, concrete and other aggregate products for routine street maintenance and drainage structures. Increase reflects overall price increase from supplier.	\$ 14,000
<u>67.52</u>	<u>PATCH MATERIALS</u> - Provides for an estimated 400 tons of asphalt to be utilized by maintenance crews during the year for patching. Increase reflects overall increase in product cost.	\$ 32,000
<u>67.55</u>	<u>SIGNS</u> - Provides for replacement of construction, maintenance, street and regulatory signs and hardware as well as cones and delineators.	\$ 7,000
<u>67.56</u>	<u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at Eastern Regional Landfill and Lockwood in Reno, NV. Increase reflects Teichert no longer accepting sweeper spoils. Teichert had previously accepted sweeper spoils at no charge. All sweeper spoils now must be disposed of at the landfill.	\$ 7,500
<u>67.57</u>	<u>STRIPING</u> - Provides for paint and related materials for re-marking parking stalls, crosswalks, stop bars and turn pocket stencilling, as well as centerline striping.	\$ 45,000
<u>67.58</u>	<u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails.	\$ 3,000
<u>67.59</u>	<u>BRIDGES</u> - Provides funds for minor bridge repairs.	\$ 2,000
<u>67.60</u>	<u>GRATES</u> - Provides 60% of funds to purchase grates. Increase is due to replacement of damaged top hat assemblies identified thru the Zone Maintenance Program.	\$ 6,600

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE

101.116.00 General Fund.Road Maintenance.Non-Division

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>67.64</u>	<u>MARKERS</u> - Provides funds to purchase delineators for marking road sections and cross culverts.	\$	1,000
<u>67.62</u>	<u>EROSION CONTROL</u> – This account provides for purchase of straw bales, silt fence and other erosion control devices to be used during various drainage projects and to comply with potential NPDES Permit requirements.	\$	5,000
<u>67.63</u>	<u>CULVERT PIPE</u> - Provides materials for repairing or improving minor drainage systems. Increase is due to replacement of damaged top hat assemblies identified thru the Zone Maintenance Program.	\$	4,000
<u>63.09</u>	<u>PHYSICALS/BACKGROUND CHECKS</u> - Provides funds for physical examinations, pre-employment testing, random alcohol and drug testing, pulmonary function test for respirator program and audiometric testing.	\$	2,500
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on road maintenance activities. Budgeted fuel dollars are based on historical averages. 20% decrease in budgeted amount reflects 37% drop in fuel prices from July 2015 to February 2016.	\$	60,000
<u>69.60</u>	<u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of equipment as needed during the fiscal year.	\$	18,000
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$	307,305
<u>69.79</u>	<u>HAZARDOUS WASTE DISPOSAL/RECYCLING</u> – Provides for the cost of restocking HazMat supplies and disposing of hazardous material waste.	\$	6,000

CAPITAL OUTLAY

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> – Provides for 60% of replacement cost for three (3) desktop computers according to the Town’s warranty replacement program.	\$	3,360
<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	212,616
<u>80.35</u>	<u>MACHINERY and EQUIPMENT</u> - Provides funding for the following:	\$	25,000
	- Replacement of slope laser	\$	2,000
	- Miscellaneous Graco components for stencil truck	\$	8,000
	- Crew radio headset system	\$	15,000

OTHER

<u>46.51</u>	<u>PUBLIC WORKS SPECIAL EVENT REIMBURSEMENT</u> – Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events.	\$	(10,000)
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**2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
SNOW REMOVAL**

101.117.00 General Fund.Snow Removal.Non-Division		2014/15	2015/16	2015/16	2016/17	% CHG BUD	% CHG BUD
ACCOUNT		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	TO EA	TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	230,948	491,019	461,534	525,253	13.81%	6.97%
50.15	Wages - Temporary/Seasonal	103,666	134,615	165,063	156,724	-5.05%	16.42%
50.16	Wages - Readiness	11,485	47,530	48,471	48,293	-0.37%	1.61%
50.21	Standby Pay - Regular Full-time	2,907	3,000	4,064	3,001	-26.16%	0.03%
50.25	Standby Pay - Temporary/Seasonal	186	-	1,562	1,500	-3.97%	
50.26	Standby - Readiness	58,575	54,000	58,500	63,000	7.69%	16.67%
50.31	Overtime - Regular Full-time	13,391	110,000	33,538	88,000	162.39%	-20.00%
50.35	Overtime - Temporary/Seasonal	4,166	23,705	24,946	23,705	-4.97%	0.00%
50.36	Overtime - Readiness	97	11,852	2,677	11,852	342.73%	0.00%
54.xx	Benefits	147,406	287,588	270,991	303,067	11.84%	5.38%
54.61	Deferred Compensation	3,365	3,173	4,714	4,703	-0.23%	48.22%
54.81	RHS	232	-	236	245	3.81%	
55.71	Car Allowance	938	924	924	925	0.11%	0.11%
	Total Personnel	577,361	1,167,406	1,077,220	1,230,268	14.21%	5.38%
SUPPLIES & SERVICES							
60.10	Clothing and Uniforms	5,821	6,600	5,000	8,600	72.00%	30.30%
60.15	Education & Training	11,157	8,000	7,000	8,000	14.29%	0.00%
63.34	Safety Supplies	1,616	2,400	2,720	2,400	-11.76%	0.00%
63.05	Advertising	738	3,000	1,280	2,500	95.31%	-16.67%
63.10	Communications System Maintenance	6,407	8,000	7,400	8,000	8.11%	0.00%
63.11	GPS-AVL System Maintenance	12,675	15,000	15,000	25,000	66.67%	66.67%
63.20	Janitorial Supplies	248	500	200	250	25.00%	-50.00%
63.25	Membership & Dues	1,785	-	-	-	0.00%	
63.33	Software Supplies	2,948	5,800	5,200	7,600	46.15%	31.03%
63.35	General Supplies	3,535	6,000	6,400	4,000	-37.50%	-33.33%
63.40	Permits, Licenses & Fees	1,540	2,300	2,240	2,300	2.68%	0.00%
63.45	Photocopying	397	750	480	750	56.25%	0.00%
63.50	Postage, Freight & Delivery	-	100	60	100	66.67%	0.00%
63.55	Printing	108	500	200	250	25.00%	-50.00%
61.00	Professional Services	39,076	60,000	11,800	60,000	408.47%	0.00%
61.20	Professional Services - Contract Areas	-	38,500	-	-	0.00%	-100.00%
63.70	Telephone	3,487	3,000	4,000	4,100	2.50%	36.67%
66.10	Repair & Maint - Buildings	1,218	-	-	500	0.00%	
66.20	Repairs & Maint - Office Equip	-	500	200	250	25.00%	-50.00%
66.50	Small Tools	462	2,500	2,800	2,500	-10.71%	0.00%
67.15	Accidents & Damage	21,737	10,000	4,000	10,000	150.00%	0.00%
67.52	Patch Materials	1,911	4,000	4,000	4,000	0.00%	0.00%
67.53	De-Icing Materials	17,050	25,000	25,000	30,000	20.00%	20.00%
67.54	Snow Stakes	19,747	2,000	-	10,000	0.00%	400.00%
67.55	Signs	17	5,000	3,200	5,000	56.25%	0.00%
67.56	Landfill & Refuse Services	3,106	5,000	4,000	5,000	25.00%	0.00%
67.58	Guardrails	11	2,000	1,600	2,000	25.00%	0.00%
67.60	Grates	-	2,400	2,400	3,400	41.67%	41.67%
63.09	Physicals/Background Checks	7,452	8,000	5,500	8,000	45.45%	0.00%
69.10	Vehicles - Fuel	43,299	230,000	110,000	184,000	67.27%	-20.00%
69.60	Vehicles & Equip - Rental	-	15,000	5,000	15,000	200.00%	0.00%
69.71	Veh & Equip - R & M - Chains	15,193	20,000	15,000	20,000	33.33%	0.00%
69.72	Veh & Equip-R&M-Cutting Edges	-	10,000	-	10,000	0.00%	0.00%
69.76	Fleet Maintenance Allocation	362,230	372,074	345,460	408,930	18.37%	9.91%
69.79	Hazardous Waste Disposal/Recycling	-	3,000	1,000	3,000	200.00%	0.00%
	Total Supplies & Services	584,973	876,924	598,140	855,430	43.02%	-2.45%
CAPITAL OUTLAY							
80.20	Computer Equipment	-	960	1,000	2,240	124.00%	133.33%
80.34	Fleet Replacement Fund	531,591	531,591	531,591	531,591	0.00%	0.00%
80.35	Machinery and Equipment	312,943	45,000	-	72,000	0.00%	60.00%
	Total Capital Outlay	844,534	577,551	532,591	605,831	13.75%	4.90%
	SUB - TOTAL	2,006,867	2,621,881	2,207,951	2,691,529	21.90%	2.66%
46.50	Less: Placer County Snow Removal Revenue	(5,521)	(40,000)	(10,000)	(25,000)	0.00%	-37.50%
46.50	Less: Downtown Prkg Snow Removal Rev			(30,000)	(40,000)		
	TOTAL	2,001,346	2,581,881	2,197,951	2,626,529	19.50%	1.73%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW

101.117.00 General Fund.Snow Removal.Non-Division

ACTIVITY DESCRIPTION

Town crews perform snow removal operations during storm periods and clean-up operations of roads and facilities on an ongoing basis during the entire winter season. Sand and de-icing materials are also applied to streets during storms or icy conditions to increase traffic safety. Street sweeping is performed as often as weather permits during the winter months both for dust control purposes and to reduce storm drain clean-up during the summer season. Sweeping is an essential component of the newly adopted Storm Water Management Program (SWMP). Crews also remove snow/ice from bridges, guardrails, assorted sidewalks in and adjacent to the multiple round-about throughout Town.

The Fleet Replacement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. The budgeted wages for full-time employees reflect 60% to Maintenance and 40% to Snow, however, actual wages will reflect actual time worked to each division.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 14% of the salary for the Public Works Director/Town Engineer (52% allocated to Engineering, 10% to Maintenance, 8% to Fleet, 10% to Facilities, 5% to Trails, and 1% to Brickelltown); one (1) Street Maintenance Manager; nine (9) Street Maintenance Worker II's; 40% of the wages for two (2) Street Maintenance Worker II's (55% allocated to Maintenance and 5% to Trails); three (3) Sr. Street Maintenance Workers (increased from 2 in 15/16); three (3) Street Maintenance Supervisors; 40% of the wages for two (2) Street Maintenance Supervisors (50% allocated to Snow and 10% to Engineering); 40% of the wages for one (1) Street Maintenance Supervisor (35% allocated to Snow, 20% to Engineering, and 5% to Trails) and one (1) Administrative Technician. Except as noted, all full-time employees budgeted in this account are budgeted to Snow for 40% of the year. All other time is budgeted in the Maintenance budget.	\$ 525,253
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for estimated Temporary Street Maintenance Worker II staff of nine (9) full-time and four (4) storms-only to assist with snow removal activities.	\$ 156,724
<u>50.16</u>	<u>WAGES - READINESS</u> - Provides funding for an estimated Readiness Temporary Street Maintenance Worker II staff of nine (9) to assist with snow removal activities.	\$ 48,293
<u>50.21</u>	<u>STANDBY PAY - REGULAR FULL-TIME</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$ 3,001
<u>50.25</u>	<u>STANDBY PAY - Temporary</u> - Provides compensation to seasonal/temporary personnel who must remain available for call out during non-regular working hours.	\$ 1,500
<u>50.26</u>	<u>STANDBY PAY - READINESS</u> - Provides compensation to hourly Readiness personnel who remain available for call out for a 12 week duration. Employee wages are calculated per staff of nine (9) Readiness employees at \$500 per week for 12 weeks each.	\$ 63,000
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for estimated costs of overtime for regular employees. During heavy snow conditions, work crews are switched to 12-hour continuous work shifts in order to adequately cover snow removal routes.	\$ 88,000
<u>50.35</u>	<u>OVERTIME - TEMPORARY/SEASONAL</u> - Provides for anticipated overtime from 12-hour shift requirements.	\$ 23,705
<u>50.36</u>	<u>OVERTIME - READINESS</u> - Provides for anticipated overtime for Readiness employees from 12-hour shift requirements.	\$ 11,852

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW

101.117.00 General Fund.Snow Removal.Non-Division

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
<u>54.00</u> BENEFITS - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 303,067
<u>54.61</u> DEFERRED COMP - Deferred compensation provided as negotiated by employee groups.	\$ 4,703
<u>54.81</u> RHS - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 245
<u>55.71</u> CAR ALLOWANCE - Provides funds for the use of the Public Works Director/Town Engineer's private vehicle on Town business (10%).	\$ 925
 <u>SUPPLIES and SERVICES</u>	
<u>60.10</u> CLOTHING and UNIFORMS - Provides for 40% funding for maintenance and replacement of department uniforms, including winter jackets, insulated bib overalls and rain gear. Increase reflects update to winter high visibility jackets.	\$ 8,600
<u>60.15</u> EDUCATION and TRAINING - Provides for employee training related to winter operations including ESRI, Integrity Value Expertise/Experience Support (IVES) Train the Trainer/heavy equipment certification and American Public Works Association (APWA) Snow Conference (40%). Increase reflects allocation of 40% percent of APWA Snow Conference.	\$ 8,000
<u>63.34</u> SAFETY SUPPLIES - Provides for basic first-aid supplies, personal protective equipment, flashlights and gloves. Increase reflects actual costs, including new safety vests.	\$ 2,400
<u>63.05</u> ADVERTISING - Provides funds for advertising to fill temporary job positions and various contract services such as downtown snow removal, Gridlock contractors and other winter-related services.	\$ 2,500
<u>63.10</u> COMMUNICATIONS SYSTEM MAINTENANCE – Provides for 40% of the funding of the radio service contract and the purchase of replacement radios and related equipment. By extending the service life of equipment, increased service contract costs have been absorbed into the budget without budget increases.	\$ 8,000
<u>63.11</u> GPS-AVL SYSTEM MAINTENANCE - Provides funding for the annual cost of the web-based GPS system for tracking snow removal equipment and website access for public and driveway contractor review. Increase reflects change to new AVL provider due to industry standard upgrade of receiver specifications of 2G to 3G.	\$ 25,000
<u>63.20</u> JANITORIAL SUPPLIES - Provides for shop supplies needed for maintenance purposes which are not covered under the Facilities maintenance budget.	\$ 250
<u>63.33</u> SOFTWARE - Provides for Real Quest, ESRI and Cartegraph OMS subscriptions and licensing. Increase reflects allocation of 40% of costs for Cartegraph's OMS Web-based Annual Fees and ESRI software.	\$ 7,600
<u>63.35</u> GENERAL SUPPLIES - Provides for general office supplies, stationary, and miscellaneous items.	\$ 4,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW

101.117.00 General Fund.Snow Removal.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.40</u> <u>PERMITS, LICENSES and FEES</u> – Provides for 40% of hazardous material permitting required by the Public Service Center from Nevada County Environmental Health and for the State Water Resource Control Board permit.	\$ 2,300
<u>63.45</u> <u>PHOTOCOPYING</u> - Provides for photocopying miscellaneous winter items such as snow route maps.	\$ 750
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 100
<u>63.55</u> <u>PRINTING</u> - Provides for various forms printing within the Public Works department, such as winter brochures, etc.	\$ 250
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides funds for the miscellaneous contractor services for winter roadway maintenance items requiring specialty equipment, skills or personnel which are beyond the scope of existing Public Works resources. Also includes Gridlock services on Donner Pass Road and emergency tree removal services.	\$ 60,000
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for department cellular phones. Increase reflects cost of iPad connections for Cartegraph OMS.	\$ 4,100
<u>66.10</u> <u>REPAIR and MAINTENANCE - BUILDINGS</u> – Provides for shop maintenance supplies not included in the Facilities budget.	\$ 500
<u>66.20</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides funds for routine maintenance and unscheduled repair of office equipment.	\$ 250
<u>66.50</u> <u>SMALL TOOLS</u> - Purchase of small tools to support road maintenance and equipment repair activities.	\$ 2,500
<u>67.15</u> <u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during snow removal operations.	\$ 10,000
<u>67.52</u> <u>PATCH MATERIALS</u> - Provides for an estimated 10 tons of cold patch asphalt to be utilized by crews during winter months.	\$ 4,000
<u>67.53</u> <u>DE-ICING MATERIALS</u> – Provides for the purchase of sand and other de-icing materials to minimize dangerous road safety conditions during the winter months. Increase reflects overall increase in costs by supplier.	\$ 30,000
<u>67.54</u> <u>SNOW STAKES</u> - Provides for the purchase of replacement snow stakes to mark road rights-of-way for snow plow vehicles. The account also includes the purchase of the reflective materials used on the snow stakes. Increase reflects replacement cost due to heavy winter damages.	\$ 10,000
<u>67.55</u> <u>SIGNS</u> - Provide for the purchase and replacement of signs, cones, and barricades used for traffic control of gridlock on Donner Pass Road and winter-related damages.	\$ 5,000
<u>67.56</u> <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at Eastern Regional Landfill and Lockwood in Reno, NV for winter road sand off haul. Increase reflects Teichert no longer accepting sweeper spoils. Teichert had previously accepted sweeper spoils at no charge. All sweeper spoils now must be disposed of at the landfill.	\$ 5,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW

101.117.00 General Fund.Snow Removal.Non-Division

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>67.58</u>	<u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails.	\$	2,000
<u>67.60</u>	<u>GRATES</u> - Provides 40% of funds to purchase grates. Increase due to replacement of damaged top hat assemblies during winter operations.	\$	3,400
<u>63.09</u>	<u>PHYSICALS/BACKGROUND CHECKS</u> - Provides for the costs of physical examinations, pre-employment physicals, random substance testing and audiometric testing.	\$	8,000
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on snow removal activities. Budget provides for consistent service through a normal Sierra winter. 20% decrease in budgeted amount reflects 36% drop in fuel prices from July 2015 to February 2016	\$	184,000
<u>69.60</u>	<u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of needed vehicles during the winter months.	\$	15,000
<u>69.71</u>	<u>VEHICLES and EQUIPMENT - R&M - CHAINS</u> - Provides for the purchase of replacement chains and chain-repair material for Public Works vehicles.	\$	20,000
<u>69.72</u>	<u>VEHICLES and EQUIPMENT - R&M - CUTTING EDGES</u> - Provides for the purchase of snow plow cutting edges, bolts, etc.	\$	10,000
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$	408,930
<u>69.79</u>	<u>HAZARDOUS WASTE DISPOSAL / RECYCLING</u> - Provides for the cost of disposing of hazardous waste/supplies of snow removal equipment and clean up of snow removal equipment HazMat spills.	\$	3,000

CAPITAL OUTLAY

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for 40% of the replacement cost for three (3) desktop computers according to the Town's warranty replacement program	\$	2,240
<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds for vehicle replacements as identified in the Fleet Replacement Plan.	\$	531,591
<u>80.35</u>	<u>MACHINERY and EQUIPMENT</u> - Purchase three (3) sand truck plow and sander controllers. (\$15,000*3=\$45,000); purchase updated 2G to 3G GPS receivers connected with new AVL (Automated Vehicle Locator) provider. Upgrades are mandatory based upon industry generated requirements from 2G to 3G. Purchase six (6) radio headsets for blowers.	\$	72,000

OTHER

<u>46.50</u>	<u>PUBLIC WORKS SERVICE CHARGES - SNOW</u> - Provides for the following	\$	(65,000)
	- Reimbursement from Placer County for contracted snow removal on specified Placer County roads	\$	(25,000)
	- Reimbursement for snow removal and off haul from downtown parking spaces	\$	(40,000)

**2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
PW - FLEET MAINTENANCE**

101.118.00 General Fund.Fleet Maintenance.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	381,883	418,848	403,371	439,276	8.90%	4.88%
50.21	Standby Pay	127	1,000	133	-	-100.00%	-100.00%
50.31	Overtime - Regular Full-time	2,632	7,000	2,914	7,000	140.22%	0.00%
54.xx	Benefits	174,912	189,550	191,785	201,304	4.96%	6.20%
54.61	Deferred Compensation	5,210	4,603	5,131	4,994	-2.67%	8.49%
54.81	RHS	133	-	134	140	4.48%	
55.71	Car Allowance	536	528	528	529	0.19%	0.19%
	Total Personnel	565,432	621,529	603,996	653,243	8.15%	5.10%
SUPPLIES & SERVICES							
60.10	Clothing and Uniforms	3,937	2,500	2,350	2,500	6.38%	0.00%
60.15	Education & Training	93	2,000	650	2,000	207.69%	0.00%
63.34	Safety Supplies	1,716	2,000	2,050	2,000	-2.44%	0.00%
63.05	Advertising	-	600	-	600	0.00%	0.00%
63.10	Communications System Maintenance	-	600	-	600	0.00%	0.00%
63.25	Membership & Dues	310	965	600	965	60.83%	0.00%
63.33	Software Supplies	2,392	4,000	3,750	4,000	6.67%	0.00%
63.35	General Supplies	2,961	3,000	2,650	3,000	13.21%	0.00%
63.20	Janitorial Supplies	549	2,000	750	1,000	33.33%	-50.00%
63.40	Permits, Licenses & Fees	701	1,500	3,000	3,000	0.00%	100.00%
63.45	Photocopying	395	300	425	300	-29.41%	0.00%
63.50	Postage, Freight & Delivery	2,083	800	300	800	166.67%	0.00%
63.55	Printing	-	500	500	500	0.00%	0.00%
63.70	Telephone	5,233	7,095	6,900	7,095	2.83%	0.00%
66.10	Repair & Maint - Buildings	-	1,000	-	1,000	0.00%	0.00%
66.20	Repairs & Maint. - Office Equip.	-	500	-	500	0.00%	0.00%
66.52	Small Tools - Mechanics	3,801	3,000	1,850	3,000	62.16%	0.00%
66.51	Small Tools - Shop	4,262	3,000	3,000	3,000	0.00%	0.00%
67.15	Accidents & Damage	485	2,000	-	2,000	0.00%	0.00%
67.22	General Uniform Dry Cleaning	3,321	2,500	4,400	4,800	9.09%	92.00%
67.56	Landfill & Refuse Services	-	300	-	300	0.00%	0.00%
63.09	Physicals	581	900	550	900	63.64%	0.00%
69.10	Equipment - Fuel	2,777	7,500	2,800	7,500	167.86%	0.00%
69.11	Fuel	-	-	-	-	0.00%	
69.70	Vehicles & Equip - R & M Outsourcing	50,471	25,000	28,500	30,000	5.26%	20.00%
69.73	Vehicles & Equip - R&M Lube	43,963	35,000	23,000	35,000	52.17%	0.00%
69.74	Vehicles & Equip - R&M Misc	39,694	35,000	36,000	35,000	-2.78%	0.00%
69.75	Vehicles & Equip - R & M Parts	144,591	130,000	135,000	145,000	7.41%	11.54%
69.77	Vehicles & Equip - R & M Tires	45,283	45,000	29,000	45,000	55.17%	0.00%
69.79	Hazardous Waste Disposal/Recycling	655	3,000	-	1,500	0.00%	-50.00%
	Total Supplies & Services	360,254	321,560	288,025	342,860	19.04%	6.62%
CAPITAL OUTLAY							
80.20	Computer Equipment	-	3,000	3,400	5,600	64.71%	86.67%
80.34	Fleet Replacement Fund	10,500	10,500	10,500	10,500	0.00%	0.00%
80.35	Machinery and Equipment	4,640	17,500	13,000	-	-100.00%	-100.00%
	Total Capital Outlay	15,140	31,000	26,900	16,100	-40.15%	-48.06%
TOTAL		940,826	974,089	918,921	1,012,203	10.15%	3.91%

INTERNAL SERVICE CHARGES

FY17 %

1.03%	Building & Safety	15,682	19,969	15,262	10,426
0.26%	General Government	3,431	4,384	3,295	2,632
0.30%	Code Enforcement	2,562	3,117	2,455	3,037
0.40%	Engineering	5,450	2,143	5,258	4,049
0.20%	Recycling	2,218	877	2,132	2,024
0.19%	Parking	1,539	2,143	1,484	1,923
14.45%	Police & Animal Services	144,504	107,150	138,478	146,263
30.36%	Street Maintenance	280,475	338,691	267,844	307,305
40.40%	Snow Removal	362,230	372,074	345,460	408,930
0.88%	Trails	3,752	8,600	4,298	8,907
8.16%	Transit	97,632	103,838	109,267	82,596
3.37%	Facilities Management	21,351	11,105	23,687	34,111
100.00%	Total Internal Service Charges	940,826	974,090	918,921	1,012,203

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET

101.118.00 General Fund.Fleet Maintenance.Non-Division

ACTIVITY DESCRIPTION

The Public Works Fleet Maintenance Department is responsible for keeping the Town's vehicles and equipment in a safe operating condition, as well as purchasing of equipment and parts.

The 2016/17 budget reflects the continued maintenance of the entire Town fleet by the Fleet Maintenance Department. The charges incurred in this department are charged to the various departments receiving the service; therefore, those departmental budgets have the appropriated share of this department's cost reflected in their budgets.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 8% of the salary of the Public Works Director/Town Engineer (52% to Engineering, 10% to Maintenance, 14% to Snow, 10% to Facilities, 5% to Trails, and 1% to Brickelltown); 45% of the salary of one (1) Fleet Manager (44% allocated to Facilities, 10% to Trails, and 1% to Brickelltown); one (1) Senior Equipment Mechanic; three (3) Equipment Mechanics; 50% of the wages of one (1) Office Assistant (50% allocated to Town Clerk); and 15% of the salary of one (1) Administrative Technician (75% allocated to Facilities and 10% to Trails).	\$	439,276
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for mechanics as needed for staffing required for snow equipment repair. Decrease due to a lower three year average.	\$	7,000
<u>54.00</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution. Benefit cost decrease reflects reduced allocation of Fleet Manager to the Fleet Department.	\$	201,304
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$	4,994
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	140
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provide funds for the Fleet Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (8%).	\$	529

SUPPLIES and SERVICES

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides for the maintenance and replacement of Department uniforms, including a boot allowance of \$300 per eligible employee for a two year period.	\$	2,500
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Fleet Maintenance personnel including HazMat training, computer training, electrical and hydraulic training, and safety training.	\$	2,000
<u>63.34</u>	<u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service and Occupation Safety and Health Administration (OSHA) approved fuel cans and equipment related to the regulated respirator program.	\$	2,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information which may be needed throughout the year.	\$	600
<u>63.10</u>	<u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for routine maintenance of all Fleet Maintenance handheld and mobile radio equipment under service contract. Also includes radio installation, batteries, etc. not covered under contract.	\$	600
<u>63.25</u>	<u>MEMBERSHIP and DUES</u> - Provides for various memberships including membership in the American Public Works Association.	\$	965

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET

101.118.00 General Fund.Fleet Maintenance.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.33</u> <u>SOFTWARE SUPPLIES</u> - Provides for software upgrades and annual software subscriptions for diagnostics of Fleet maintained vehicles and equipment.	\$ 4,000
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items, and equipment.	\$ 3,000
<u>63.20</u> <u>JANITORIAL SUPPLIES</u> - Provides for shop supplies needed for maintenance purposes which are not covered under the Facilities maintenance budget. Decreased due to less need for janitorial supplies.	\$ 1,000
<u>63.40</u> <u>PERMITS, LICENSES and FEES</u> – Provides for required permits at the Corporation Yard facility, such as hazardous materials permits. Increase from previous year due to anticipated increase in permit costs.	\$ 3,000
<u>63.45</u> <u>PHOTOCOPYING</u> - Provides for copier usage based on monthly meter readings.	\$ 300
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges, such as parts delivery as needed throughout the year.	\$ 800
<u>63.55</u> <u>PRINTING</u> - Provides for printing of various forms within the Fleet Maintenance department, such as inventory controls, time cards and log sheets. Also includes printing costs for equipment logs.	\$ 500
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for department cellular phones.	\$ 7,095
<u>66.10</u> <u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for shop maintenance supplies not included in the Facilities budget.	\$ 1,000
<u>66.20</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
<u>66.52</u> <u>SMALL TOOLS - MECHANICS</u> – Provides tools for mechanics’ tool boxes.	\$ 3,000
<u>66.51</u> <u>SMALL TOOLS – SHOP</u> – Provides for small tools required in the shop.	\$ 3,000
<u>67.15</u> <u>ACCIDENTS and DAMAGE</u> - Provides payment of costs for personal property that may be damaged by department employees while acting within the scope of employment.	\$ 2,000
<u>67.22</u> <u>UNIFORM CLEANING</u> - Provides for cleaning of mechanics' coveralls and shop towels.	\$ 4,800
<u>67.56</u> <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at the landfill.	\$ 300
<u>63.09</u> <u>PHYSICALS</u> - Provides funds for physical examinations, pre-employment testing and random substance testing. Increase from previous year based on increase in actual amounts from previous fiscal year.	\$ 900
<u>69.10</u> <u>EQUIPMENT - FUEL</u> - Provides fuel for all vehicles within the Fleet Maintenance department.	\$ 7,500
<u>69.70</u> <u>VEHICLES and EQUIPMENT - R&M OUTSOURCING</u> - Provides for outside repairs of major equipment. Increase from previous year due to the increased cost of Public Works heavy equipment repair outsource.	\$ 30,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET

101.118.00 General Fund.Fleet Maintenance.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>69.73</u>	<u>VEHICLES and EQUIPMENT - R&M - LUBE</u> - Provides for motor oil, gear oil, hydraulic oil and lubrication products.	\$ 35,000
<u>69.74</u>	<u>VEHICLES and EQUIPMENT - R&M MISC</u> - Provides for wiring cable, wiring ends, nuts and bolts and miscellaneous repair supplies.	\$ 35,000
<u>69.75</u>	<u>VEHICLES and EQUIPMENT - R & M - PARTS</u> - Provides for parts costs for the repair of all Town vehicles. Increase from previous year due to previous years estimated actuals and aging Public Works heavy equipment fleet.	\$ 145,000
<u>69.77</u>	<u>VEHICLES and EQUIPMENT - R & M - TIRES</u> - Provides for replacement tires for all Town vehicles.	\$ 45,000
<u>69.79</u>	<u>HAZARDOUS WASTE DISPOSAL / RECYCLING</u> - Provides for the cost of shop recycling for oils, antifreeze and related supplies, and restocking of HazMat supplies. This amount also reflects costs for disposal pick-ups and additional supplies required for OSHA compliance.	\$ 1,500
<u>CAPITAL OUTLAY</u>		
<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> – Provides for one (1) desktop computer for one (1) Senior Equipment Mechanic, two (2) desktop computers for two (2) Equipment Mechanic IIs, and one (1) desktop computer for one (1) Office Assistant.	\$ 5,600
<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 10,500

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2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
PW - TRAILS MAINTENANCE

101.119.00 General Fund.Trails.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	12,109	63,128	64,625	64,578	-0.07%	2.30%
50.21	Standby Pay	-	1,000	-	-	0.00%	-100.00%
50.31	Overtime - Regular Full-time	68	2,000	624	2,000	220.51%	0.00%
54.xx	Benefits	1,840	28,647	23,520	21,976	-6.56%	-23.29%
54.61	Deferred Compensation	1	1,039	1,207	1,108	-8.20%	6.62%
54.81	RHS	-	-	84	87	3.57%	
55.71	Car Allowance	-	330	329	330	0.30%	0.00%
	Total Personnel	14,018	96,144	90,389	90,079	-0.34%	-6.31%
SUPPLIES & SERVICES							
60.10	Clothing and Uniforms	-	700	700	700	0.00%	0.00%
60.15	Education & Training	-	700	500	700	40.00%	0.00%
63.34	Safety Supplies	-	500	500	500	0.00%	0.00%
63.05	Advertising	-	500	500	500	0.00%	0.00%
63.09	Physicals/Background Checks	-	-	-	500	0.00%	
63.35	General Supplies	35	2,000	350	1,000	185.71%	-50.00%
63.39	Trail Maintenance Supplies	4,792	1,000	2,450	2,500	2.04%	150.00%
63.50	Postage, Freight & Delivery	-	130	-	130	0.00%	0.00%
63.55	Printing	-	500	-	500	0.00%	0.00%
63.70	Telephone	-	670	450	670	48.89%	0.00%
66.20	Repairs & Maint. - Office Equip.	-	500	-	500	0.00%	0.00%
66.50	Small Tools - Trails	10	800	500	800	60.00%	0.00%
67.51	Aggregate Products	-	1,200	600	1,200	100.00%	0.00%
67.53	De-Icing Materials	-	2,000	583	2,000	243.05%	0.00%
67.54	Snowstakes	-	1,000	-	1,000	0.00%	0.00%
67.55	Signs	-	500	350	500	42.86%	0.00%
67.56	Landfill & Refuse Services	-	500	85	500	488.24%	0.00%
67.65	Fencing	-	2,000	500	2,000	300.00%	0.00%
69.10	Equipment - Fuel	350	8,000	3,200	8,000	150.00%	0.00%
69.60	Vehicles & Equip - Rental	8,490	2,500	22,650	2,500	-88.96%	0.00%
69.70	Vehicles & Equip - R & M Outsourcing	-	670	-	670	0.00%	0.00%
69.71	Veh & Equip - R & M - Chains	-	500	200	500	150.00%	0.00%
69.72	Veh & Equip-R&M-Cutting Edges	-	1,000	300	1,000	233.33%	0.00%
69.76	Fleet Maintenance Allocation	3,752	8,600	4,298	8,907	107.26%	3.57%
	Total Supplies & Services	17,429	36,470	38,716	37,777	-2.42%	3.58%
CAPITAL OUTLAY							
80.34	Fleet Replacement Fund	8,000	24,000	24,000	34,000	41.67%	41.67%
80.35	Machinery and Equipment	87,763	165,000	110,000	-	-100.00%	-100.00%
	Total Capital Outlay	95,763	189,000	134,000	34,000	-74.63%	-82.01%
	TOTAL	127,210	321,614	263,105	161,856	-38.48%	-49.67%
Less Offsetting Revenues:							
49.10	Transfer from Measure R	(95,407)	(288,460)	(230,829)	(129,892)	0.00%	-54.97%
	Net Expenditures after Revenues	31,802	33,154	32,276	31,964	-0.97%	-3.59%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - TRAILS

101.119.00 General Fund.Trails.Non-Division

ACTIVITY DESCRIPTION

The Public Works Trails Maintenance division is responsible for keeping the Town's trails system maintained and safe for public users. The department maintains the asphalt trails, shoulders, wood fencing, benches, signs, brushing, dog waste bags and trash/recycling receptacles. Trails Maintenance is charged with trails sweeping as well as snow removal and de-icing program for the trails during the winter as needed. For FY16/17 Trails Maintenance is responsible for the maintenance of 12.5 miles of trails system, which include the Legacy Trail, trails along Brockway Road, North towards Alder Creek Road, behind the Middle School, Trout Creek Trail and the new Mouse Hole (89 South) Trail. In the coming years, with the addition of new paved trails, a total of 33 miles will be maintained by the Public Works Trails Maintenance division. Measure R funds maintenance of all Town trails except roundabouts and sidewalks.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 50% of the wages for one (1) Facilities Maintenance Worker II (50% allocated to Facilities); 5% of the wages for two (2) full time Street Maintenance Worker II's (55% allocated to Maintenance and 40% to Snow); 5% of the wages of one (1) Street Maintenance Supervisor (20% allocated to Engineering, 40% to Snow, and 35% to Maintenance); 5% Public Works Director (52% allocated to Engineering, 10% to Maintenance, 14% to Snow, 8% to Fleet, 10% to Facilities, 1% to Brickelltown); 10% of the salary of the Fleet/Facilities Manager (45% allocated to Fleet, 44% to Facilities, 1% to Brickelltown); and 10% of the wages of one (1) Administrative Technician (15% allocated to Fleet and 75% to Facilities).	\$	64,578
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for Maintenance Workers as needed.	\$	2,000
<u>54.00</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	21,976
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$	1,108
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	87
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provide funds for the Fleet Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (8%).	\$	330

SUPPLIES and SERVICES

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides for the maintenance and replacement of Department uniforms, including a boot allowance of \$300 per eligible employee for a two year period.	\$	700
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Trails Maintenance personnel.	\$	700
<u>63.34</u>	<u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service and Occupation Safety and Health Administration (OSHA) approved fuel cans and equipment.	\$	500
<u>63.05</u>	<u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information which may be needed throughout the year.	\$	500

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - TRAILS

101.119.00 General Fund.Trails.Non-Division

<i>SUPPLIES and SERVICES (cont'd)</i>	<i>BUDGET</i>
<u>63.09</u> <u>BACKGROUNDS/PHYSICALS</u> - Provides funds for physical examinations, pre-employment testing, random alcohol and drug testing, pulmonary function test for respirator program and audiometric testing.	\$ 50C
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items, and equipment.	\$ 1,00C
<u>63.39</u> <u>TRAIL MAINTENANCE SUPPLIES</u> - Provides for other unforeseen supplies as needed for trails maintenance.	\$ 2,50C
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges, such as parts delivery as needed throughout the year.	\$ 13C
<u>63.55</u> <u>PRINTING</u> - Provides for printing of various forms within the Fleet Maintenance department, such as inventory controls, time cards and log sheets. Also includes printing costs for equipment logs.	\$ 50C
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for department cellular phones.	\$ 67C
<u>66.20</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 50C
<u>66.50</u> <u>SMALL TOOLS - MECHANICS</u> – Provides tools for mechanics' tool boxes.	\$ 80C
<u>67.51</u> <u>AGGREGATE PRODUCTS</u> – Provides base rock, concrete, DG shoulder material and other aggregate materials for routine trails maintenance and drainage structures.	\$ 1,20C
<u>67.53</u> <u>DE-ICING MATERIALS</u> – Provides for the purchase of sand and other de-icing materials to minimize dangerous trail conditions during the winter months.	\$ 2,00C
<u>67.54</u> <u>SNOW STAKES</u> - Provides for the purchase of marking stakes to mark trails for snow removal operations on the trails.	\$ 1,00C
<u>67.55</u> <u>SIGNS</u> - Provides for the purchase of new or replacement warning, way-finding or introspective signs that may be needed during the fiscal year.	\$ 50C
<u>67.56</u> <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at the landfill.	\$ 50C
<u>67.65</u> <u>FENCING MATERIALS</u> - Provides for the purchase of replacement rails for the split rail fence located on the Legacy Trail.	\$ 2,00C
<u>69.10</u> <u>EQUIPMENT - FUEL</u> - Provides fuel for all vehicles within the Trails Maintenance department. Increase reflects anticipated increase in fuel cost.	\$ 8,00C
<u>69.60</u> <u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of any specialized maintenance equipment needed for the trails system within the fiscal year.	\$ 2,50C

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC WORKS - TRAILS

101.119.00 General Fund.Trails.Non-Division

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>69.70</u>	<u>VEHICLES and EQUIPMENT - R&M OUTSOURCING</u> - Provides for outside repairs of major equipment.	\$	670
<u>69.71</u>	<u>VEHICLES and EQUIPMENT - R&M - CHAINS</u> - Provides for the purchase of replacement chains and chain-repair material for snow removal equipment used for Trails Maintenance.	\$	500
<u>69.72</u>	<u>VEHICLES and EQUIPMENT - R&M CUTTING EDGES</u> - Provides for the purchase of replacement cutting edges for trail equipment buckets, snow blower and plows.	\$	1,000
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$	8,907

CAPITAL OUTLAY

<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	34,000
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**2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
BRICKELLTOWN MAINTENANCE DISTRICT**

212.000.00 Brickelltown Maintenance District.Non-Department.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-time	-	-	8,295	22,639	172.92%	
54.xx	Benefits	-	-	3,261	12,211	274.41%	
54.61	Deferred Compensation	-	-	181	174	-4.18%	
54.81	RHS	-	-	17	18	3.55%	
55.71	Car Allowance	-	-	66	66	0.00%	
	Total Personnel	-	-	11,821	35,107	197.00%	
	SUPPLIES & SERVICES						
61.00	Professional Services General	-	20,610	-	-	0.00%	-100.00%
61.20	Professional Services Contract Snow Removal	1,551	-	14,068	8,000	-43.13%	
63.09	Physicals/Background Checks	-	-	50	100	100.00%	
63.75	Utilities	443	3,244	3,200	3,200	0.00%	-1.36%
77.10	Transfers Out	1,000	5,000	5,000	5,000	0.00%	0.00%
	Total Supplies & Services	2,994	28,854	22,318	16,300	-26.96%	-43.51%
	TOTAL	2,994	28,854	34,139	51,407	50.58%	

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
BRICKELLTOWN MAINTENANCE DISTRICT

212.000.00 Brickelltown Maintenance District.Non-Department.Non-Division

ACTIVITY DESCRIPTION

The Brickelltown Maintenance District is responsible for keeping the Brickelltown designated areas maintained and safe for public users. The maintenance performed includes, but is not limited to, hand snow removal, sweeping, landscape maintenance, hardscape maintenance, paver maintenance, concrete and curb maintenance, loose trash collection, dog waste bags and trash/recycling receptacles, pressure washing and amenities cleaning. The budget is funded through parcel charges to the property owners within the district.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 1% of Director of Public Works, 1% of Fleet/Facilities Manager and 25% of two Maintenance Worker I's.	\$	22,639
<u>54.00</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	12,211
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$	174
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	18
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provide funds for the Fleet Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (1%).	\$	66

SUPPLIES and SERVICES

<u>61.20</u>	<u>PROFESSIONAL SERVICES CONTRACT SNOW REMOVAL</u> - Provides for snow removal on sidewalks and parking areas within the district to be provided by a third party vendor.	\$	8,000
<u>63.09</u>	<u>BACKGROUNDS/PHYSICALS</u> - Provides funds for physical examinations, pre-employment testing, random alcohol and drug testing, pulmonary function test for respirator program and audiometric testing.	\$	100
<u>63.75</u>	<u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer and garbage .	\$	3,200
<u>77.10</u>	<u>TRANSFERS OUT</u> - Includes transfer to General Fund for annual administration costs per Maintenance District agreement	\$	5,000

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**2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
FACILITIES**

101.130.xx General Fund.Facilities							
ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
30	PERSONNEL						
50.11	Wages - Regular Full-time	182,398	264,173	247,678	332,217	34.13%	25.76%
50.15	Wages - Temporary Part-Time	18,580	-	-	-	0.00%	
50.21	Standby Pay	-	8,000	-	2,151	0.00%	-73.11%
50.31	Overtime - Regular Full-time	4,769	7,000	1,199	7,000	483.82%	0.00%
50.35	Overtime - Temporary	273	-	-	-	0.00%	
51.10	Wages Reimbursed to Other Depts	(809)	-	-	-	0.00%	
54.xx	Benefits	77,523	126,682	112,347	154,814	37.80%	22.21%
54.61	Deferred Compensation	3,395	2,989	3,297	3,023	-8.31%	1.15%
54.81	RHS	166	-	168	175	4.17%	
55.71	Car Allowance	670	660	660	661	0.15%	0.15%
	Total Personnel	286,966	409,503	365,349	500,040	36.87%	22.11%
	SUPPLIES & SERVICES						
30	GENERAL EXPENDITURES						
60.10	Clothing, Uniforms, Personal	3,056	1,750	1,850	3,700	100.00%	111.43%
60.15	Education & Training	(891)	4,000	500	3,500	600.00%	-12.50%
63.34	Safety Supplies & Equipment	1,382	3,500	600	7,000	1066.67%	100.00%
63.05	Advertising	505	-	-	1,500	0.00%	
63.09	Physicals/Background Checks	-	-	31	1,000	3125.81%	
63.25	Membership & Dues	-	500	-	500	0.00%	0.00%
63.35	General Supplies	2,712	4,000	1,650	4,000	142.42%	0.00%
63.50	Postage, Freight & Delivery	37	200	150	200	33.33%	0.00%
63.55	Printing	55	300	-	300	0.00%	0.00%
61.00	Professional Services	1,261	500	-	-	0.00%	-100.00%
63.70	Telephone	3,792	5,500	4,500	7,000	55.56%	27.27%
66.10	Repair & Maint - Buildings	1,855	-	500	1,000	100.00%	
66.50	Small Tools	2,678	6,000	4,300	8,000	86.05%	33.33%
69.10	Vehicles - Fuel	3,644	8,000	3,600	8,000	122.22%	0.00%
69.60	Vehicles & Equip - Rental	72	2,000	-	2,000	0.00%	0.00%
69.70	Vehicles & Equip - R & M	2,607	4,000	3,200	4,000	25.00%	0.00%
69.76	Fleet Maintenance Allocation	21,351	11,105	23,687	34,111	44.01%	207.18%
	Subtotal General Expenditures	44,117	51,355	44,568	85,811	92.54%	67.10%
31	TOWN HALL						
61.20	Prof Services - Snow Removal	1,875	12,800	7,800	-	-100.00%	-100.00%
63.20	Janitorial Supplies	5,439	5,500	2,600	5,500	111.54%	0.00%
63.23	Ice Melt	1,104	4,000	1,850	4,000	116.22%	0.00%
63.35	General Supplies	404	2,000	685	2,000	191.97%	0.00%
61.00	Professional Services - General	572	4,300	-	4,000	0.00%	-6.98%
63.21	Professional Services - Janitorial	44,513	50,000	48,384	60,000	24.01%	20.00%
63.71	Professional Services - Landscaping	8,522	10,000	9,652	2,500	-74.10%	-75.00%
66.11	Professional Services - Elevators	4,621	7,000	5,162	7,000	35.61%	0.00%
63.70	Telephone	189	-	300	300	0.00%	
63.75	Utilities	99,696	110,000	106,500	110,000	3.29%	0.00%
66.10	Repair & Maint - Buildings	46,602	50,000	29,500	50,000	69.49%	0.00%
66.50	Small Tools	352	-	20	500	2400.00%	
	Subtotal Town Hall	213,889	255,600	212,453	245,800	15.70%	-3.83%

2016/17 EXPENDITURES BUDGET

TOWN OF TRUCKEE

FACILITIES

101.130.xx General Fund.Facilities							
ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
32	DEPOT						
61.20	Prof Services - Snow Removal	2,175	8,000	7,000	3,000	-57.14%	-62.50%
63.20	Janitorial Supplies	4,927	7,000	3,700	7,000	89.19%	0.00%
63.23	Ice Melt	552	4,000	1,500	4,000	166.67%	0.00%
63.71	Professional Services - Landscaping	1,820	2,500	2,300	800	-65.22%	-68.00%
63.75	Utilities	20,608	28,000	24,500	28,000	14.29%	0.00%
66.10	Repair & Maint - Buildings	29,516	11,000	24,500	18,000	-26.53%	63.64%
67.21	General Maintenance District Assessment	9,115	-	9,115	9,115	0.00%	
	Subtotal Depot	68,713	60,500	72,615	69,915	-3.72%	15.56%
33	RIVERVIEW YARD						
63.20	Janitorial Supplies	-	250	50	250	400.00%	0.00%
63.75	Utilities	20,635	25,000	22,500	25,000	11.11%	0.00%
66.10	Repair & Maint - Buildings	2,783	5,000	1,000	5,000	400.00%	0.00%
	Subtotal Riverview Yard/Kennel	23,418	30,250	23,550	30,250	28.45%	0.00%
34	TAHOE DONNER YARD						
63.20	Janitorial Supplies	73	250	75	250	233.33%	0.00%
63.21	Professional Services - Janitorial	2,032	2,000	1,500	2,400	60.00%	20.00%
63.70	Telephone	-	900	250	900	260.00%	0.00%
63.75	Utilities	15,274	15,000	14,500	15,000	3.45%	0.00%
66.10	Repair & Maint - Buildings	1,845	7,000	4,500	7,000	55.56%	0.00%
	Subtotal Tahoe Donner Yard	19,224	25,150	20,825	25,550	22.69%	1.59%
35	McIVER DAIRY SITE						
66.10	Repair & Maint - Buildings	425	2,500	500	2,500	400.00%	0.00%
	Subtotal McIver Dairy Site	425	2,500	500	2,500	400.00%	0.00%
36	ROUNABOUT LANDSCAPE MAINTENANCE						
63.71	Professional Services - Landscaping	21,727	-	-	5,400	0.00%	
63.75	Utilities	15,911	20,000	18,000	20,000	11.11%	0.00%
66.10	Repair & Maint - Buildings	2,160	6,500	1,850	6,500	251.35%	0.00%
	Subtotal Roundabout Landscape Maintenance	39,798	26,500	19,850	31,900	60.71%	20.38%
37	STEVENS LANE CORPORATION YARD						
63.20	Janitorial Supplies	1,309	5,000	2,350	5,000	112.77%	0.00%
63.21	Professional Services - Janitorial	30,675	35,000	28,000	42,000	50.00%	20.00%
66.11	Professional Services - Elevators	2,571	4,000	3,250	4,000	23.08%	0.00%
63.75	Utilities	109,572	125,000	110,000	125,000	13.64%	0.00%
66.10	Repair & Maint - Buildings	21,643	30,000	32,000	30,000	-6.25%	0.00%
	Subtotal Stevens Lane Corporation Yard	165,770	199,000	175,600	206,000	17.31%	3.52%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
FACILITIES

101.130.xx General Fund.Facilities

ACTIVITY DESCRIPTION

The Facilities Management Department oversees the operations of Town Hall, as well as other properties owned or operated by the Town. Properties maintained include Town Hall, the Riverview Corporation Yard, the Public Service facility, the Intermodal Depot, the Tahoe Donner Shop, the Animal Services Facility and the McIver Dairy site. Facilities personnel consist of 10% of the Director of Public Works, 45% of the Fleet/Facilities Manager, one full time Senior Facilities Maintenance Worker, two full time Facilities Maintenance Worker II, two full time Landscapers, and one full time Administrative Technician. Facilities personnel are responsible for maintaining and troubleshooting all building systems and conducting preventative maintenance for these systems. The Division is proposing to change the provision of landscaping services from an outside services contract to be provided by newly-hired Landscaper employees.

Goals and objectives for this year include operations and maintenance of Town Hall, Depot, Public Service Facility and other Town properties. Other goals for the year include managing projects such as the Town Hall Remodel Project; replacing the Building Management System and access control at the Public Service Facility; the rehabilitation of the concrete floor at the Tahoe Donner Shop; and assuming the additional maintenance and operation duties of the Trout Creek Pocket Park which has a scheduled completion date during the fiscal year. Also, bringing in house landscaping and snow removal services for more efficient operational control compared to the existing contracted services.

The Animal Shelter began operations in September of 2013 and is operated in collaboration with the Humane Society of Truckee. Actual utility and building maintenance costs are split 50/50 between the Town and the Humane Society. The Town's 50% portion is included in this budget.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES – REGULAR FULL-TIME</u> - Provides for 10% of the salary of the Director of Public Works (52% allocated to Engineering, 10% to Maintenance, 14% to Snow, 8% to Fleet, 5% to Trails, and 1% to Brickelltown); 44% of the salary of the Fleet/Facilities Manager (45% allocated to Fleet, 10% to Trails, and 1% to Brickelltown); one (1) Senior Facilities Maintenance Worker, two (2) Facilities Maintenance Worker II; 75% of the wages of two (2) Landscaper II (25% to Brickelltown); and 75% of the wages for one (1) Administrative Technician (15% allocated to Fleet and 10% to Trails).	\$ 332,217
<u>50.21</u>	<u>STANDBY PAY</u> - Provides for standby pay for weekend and after hours coverage for facilities emergencies.	\$ 2,151
<u>50.31</u>	<u>OVERTIME – REGULAR FULL-TIME</u> - Provides for overtime as needed (snow removal on weekends, emergencies, building attendant, etc.).	\$ 7,000
<u>54.00</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 154,814
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 3,023
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 175
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Director of Public Works private vehicle on Town business (10%).	\$ 661

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
FACILITIES

101.130.xx General Fund.Facilities

BUDGET**SUPPLIES and SERVICES**30 **GENERAL EXPENDITURES**

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides funds for shirts, pants, boot allowance, winter coveralls and rain gear. Increase provides funding for new uniforms for two (2) additional personnel.	\$ 3,700
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides funds for miscellaneous trade classes, computer training, training for the Fleet/Facilities Manager and conferences.	\$ 3,500
<u>63.34</u>	<u>SAFETY SUPPLIES and EQUIPMENT</u> - Provides for miscellaneous safety supplies such as gloves, vests, first aid kits, fire extinguishers, etc. Increase provides funding for new equipment for two (2) additional personnel.	\$ 7,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides for position advertising for the two (2) additional positions added to the Facilities department.	\$ 1,500
<u>63.09</u>	<u>PHYSICALS/BACKGROUND CHECKS</u> - Provides for the costs of random substance testing and physicals per DOT regulations. Increase provides funding for drug testing and pre-employment physicals required as part of the hiring process for the two (2) new personnel.	\$ 1,000
<u>63.25</u>	<u>MEMBERSHIP and DUES</u> - Provides for various memberships for the Fleet/Facilities Manager and Facilities Management staff.	\$ 500
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 4,000
<u>63.50</u>	<u>POSTAGE, FREIGHT & DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 200
<u>63.55</u>	<u>PRINTING</u> - Provides for various printing needs.	\$ 300
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones. Increase provides funds for replacement cellular telephones for Facilities Maintenance staff as needed, as well as new cellular telephones and lines for two (2) additional personnel.	\$ 7,000
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for the cost of miscellaneous repairs needed throughout Town that are not associated with a specific Town facility.	\$ 1,000
<u>66.50</u>	<u>SMALL TOOLS</u> - Provides for purchase of miscellaneous hand tools such as shop vacuums, wheelbarrows, levels, ladder, miscellaneous clamps, work lights, shovels, rakes and brooms. Increase provides funding for new tools for two (2) additional personnel.	\$ 8,000
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for facility maintenance vehicles, as well as related snow removal equipment. No increase despite additional personnel, as estimates for previous year usage did not come close to previous year's budget.	\$ 8,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
FACILITIES

101.130.xx General Fund.Facilities

<u>SUPPLIES and SERVICES - (cont'd)</u>		<u>BUDGET</u>
<u>69.60</u>	<u>VEHICLES & EQUIPMENT - RENTAL</u> - Provides for rental of equipment that may be needed for projects throughout the year.	\$ 2,000
<u>69.70</u>	<u>VEHICLES & EQUIPMENT - REPAIR & MAINTENANCE</u> - Provides for repairs to equipment, such as snow removal equipment.	\$ 4,000
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department. Increase based on actual fleet maintenance costs during fiscal year 15/16.	\$ 34,111
31 <u>TOWN HALL</u>		
<u>61.20</u>	<u>PROFESSIONAL SERVICES - SNOW REMOVAL</u> - With increase in staff, all snow removal will be handled internally.	\$ -
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies for Town Hall building.	\$ 5,500
<u>63.23</u>	<u>ICE MELT</u> – Provides for de-icing material for Town Hall to prevent buildup of ice on the walkways.	\$ 4,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 2,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES - GENERAL</u> - Provides for building access system maintenance and fire sprinkler alarm monitoring.	\$ 4,000
<u>63.21</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides for the cleaning of Town Hall common areas, office areas and Council Chambers.	\$ 60,000
<u>63.70</u>	<u>TELEPHONE</u> - Provides for the service to the emergency telephones in the elevators located within Town Hall.	\$ 300
<u>63.71</u>	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for contract landscaping services until in-house personnel can be hired.	\$ 2,500
<u>66.11</u>	<u>PROFESSIONAL SERVICES - ELEVATORS</u> – Provides for the monthly maintenance contract and needed repairs of both elevators.	\$ 7,000
<u>63.75</u>	<u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer and garbage . Tenants’ portion of the utility costs is reimbursed through lease payments.	\$ 110,000
<u>66.10</u>	<u>REPAIRS and MAINTENANCE - BUILDING</u> - Provides for estimated facility maintenance costs. Includes funding for ongoing maintenance and unanticipated miscellaneous repairs.	\$ 50,000
<u>66.50</u>	<u>SMALL TOOLS</u> - Provides for specialty small tools that may be required for Town Hall maintenance.	\$ 500

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
FACILITIES

101.130.xx General Fund.Facilities

<u>SUPPLIES and SERVICES - (cont'd)</u>		<u>BUDGET</u>
32 <u>DEPOT</u>		
<u>61.20</u>	<u>PROFESSIONAL SERVICES - SNOW REMOVAL</u> – Provides funding for contract services for enhanced level of snow removal for walkways and island area for heavy storm periods where additionally service may be required to keep public areas clear and safe.	\$ 3,000
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Depot. Janitorial services are managed by the Chamber of Commerce per the lease contract.	\$ 7,000
<u>63.23</u>	<u>ICE MELT</u> - Provides for de-icing materials at the Depot to prevent buildup of ice on the walkways.	\$ 4,000
<u>63.71</u>	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for contract landscaping services until in-house personnel can be hired.	\$ 800
<u>63.75</u>	<u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer, and garbage.	\$ 28,000
<u>66.10</u>	<u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for estimated Depot maintenance repairs and installation and removal of decorative lights on trees (\$3,000).	\$ 18,000
<u>67.21</u>	<u>GENERAL MAINTENANCE DISTRICT ASSESSMENT</u> - The Brickelltown General Maintenance District (BGMD) was formed during fiscal year 15/16. This provides for the Town's portion of the funding for the BGMD Assessment for upkeep and maintenance within the district area.	\$ 9,115
33 <u>RIVERVIEW YARD</u>		
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Riverview shop.	\$ 250
<u>63.75</u>	<u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage at the Riverview Yard. Facility is currently being used for storage. Utility costs represent the cost to keep the buildings at adequate temperatures for stored items.	\$ 25,000
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> – Provides for miscellaneous repairs that may be needed at the Riverview Yard.	\$ 5,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
FACILITIES

101.130.xx General Fund.Facilities

SUPPLIES and SERVICES - (cont'd)

BUDGET

34 TAHOE DONNER YARD

<u>63.20</u>	JANITORIAL SUPPLIES - Provides for cleaning supplies at the Tahoe Donner shop.	\$	250
<u>63.21</u>	PROFESSIONAL SERVICES - JANITORIAL - Janitorial services will be provided in-house. No interim funding needed as the site will not have operations again until the winter months.	\$	2,400
<u>63.70</u>	TELEPHONE – Provides for the cost of telephone service.	\$	900
<u>63.75</u>	UTILITIES – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage.	\$	15,000
<u>66.10</u>	REPAIRS and MAINTENANCE - BUILDINGS - Provides for miscellaneous repairs that may be needed at the Tahoe Donner yard.	\$	7,000

35 Mclver DAIRY SITE

<u>66.10</u>	REPAIRS and MAINTENANCE - BUILDINGS - Provides funding for ongoing costs associated with preservation of the buildings at the site.	\$	2,500
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36 ROUNDAABOUT LANDSCAPE MAINTENANCE

<u>63.71</u>	PROFESSIONAL SERVICES - LANDSCAPING - Provides for interim landscape maintenance at Town roundabouts, including the Martis Valley Road, Western Undercrossing, I-80/89 North, and I-80/89 South roundabouts until internal staff can be hired. Landscaping of the roundabouts was handled by the Maintenance team during fiscal year 15/16 and will be taken back on by the Facilities team in 15/16.	\$	5,400
<u>63.75</u>	UTILITIES – Provides for the cost of utilities such as water for landscaping and electricity.	\$	20,000
<u>66.10</u>	REPAIRS and MAINTENANCE - PROPERTY - Provides for miscellaneous repairs and light replacement on light poles.	\$	6,500

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
FACILITIES

101.130.xx General Fund.Facilities

SUPPLIES and SERVICES - (cont'd)**BUDGET****37 PUBLIC SERVICE FACILITY**

<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies for the Public Service Facility.	\$	5,000
<u>63.21</u>	<u>PROFESSIONAL SERVICES</u> - <u>JANITORIAL</u> - Provides for the cleaning of Town Hall common areas, office areas and Council Chambers until in-house personnel can be hired.	\$	42,000
<u>66.11</u>	<u>PROFESSIONAL SERVICES</u> - <u>ELEVATORS</u> – Provides for the monthly maintenance contract and needed repairs of both elevators.	\$	4,000
<u>63.75</u>	<u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage for the Public Service Facility.	\$	125,000
<u>66.10</u>	<u>REPAIRS and MAINTENANCE</u> - <u>PROPERTY</u> - Provides funding for miscellaneous repair and maintenance costs as needed.	\$	30,000

38 ANIMAL SHELTER

<u>63.75</u>	<u>UTILITIES</u> – Provides for 50% of the cost of utilities such as gas, water, electricity, sewer and garbage at the Animal Shelter Facility. The remaining 50% is reimbursed by the Humane Society on a monthly basis.	\$	45,000
<u>66.10</u>	<u>REPAIRS and MAINTENANCE</u> - <u>BUILDING</u> - Provides for miscellaneous repairs that may be needed at the facility.	\$	25,000

39 TROUT CREEK POCKET PARK

<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for general supply items, for example dog waste bags, trash bags, etc.	\$	1,000
<u>63.75</u>	<u>UTILITIES</u> - The Trout Creek Pocket Park has a planned completion date during fiscal year 16/17. Provides funds for the anticipated utilities once the park is complete.	\$	1,200

CAPITAL OUTLAY**30 GENERAL**

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> – Provides for one (1) desktop computer for one (1) Senior Facilities Maintenance Worker one (1) desktop computer for one (1) Facilities Maintenance Workers II.	\$	2,800
<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	11,000

2016/17 EXPENDITURES BUDGET

TOWN OF TRUCKEE

PLANNING

101.120.00 General Fund.Planning.Non-Division

Account		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	476,469	540,533	544,645	653,866	20.05%	20.97%
50.19	Wages - Planning Commissioners	6,000	6,000	5,999	6,000	0.02%	0.01%
50.15	Wages - Temporary/Seasonal	4,146	1,050	200	6,000	2900.00%	471.43%
50.31	Overtime - Regular Full-time	1,510	5,000	2,500	5,000	100.00%	0.00%
54.xx	Benefits	178,446	188,592	204,346	253,277	23.94%	34.30%
54.61	Deferred Compensation	10,981	13,237	12,506	13,128	4.98%	-0.82%
54.81	RHS	1,128	-	1,147	1,029	-10.29%	
55.71	Car Allowance	4,069	4,050	4,050	3,511	-13.31%	-13.31%
	Total Personnel	682,749	758,462	775,393	941,810	21.46%	24.17%
SUPPLIES & SERVICES							
60.15	Education & Training	8,008	16,000	16,000	16,000	0.00%	0.00%
63.05	Advertising	1,664	5,000	4,000	5,000	25.00%	0.00%
63.25	Membership & Dues	2,180	2,200	2,200	2,200	0.00%	0.00%
63.30	Document Imaging	-	1,000	1,000	1,000	0.00%	0.00%
63.33	Software Supplies	1,263	5,000	5,000	5,000	0.00%	0.00%
63.35	General Supplies	7,611	14,000	14,000	14,000	0.00%	0.00%
63.40	Permits, Licenses & Fees	-	4,500	4,500	4,500	0.00%	0.00%
63.50	Postage, Freight & Delivery	1,179	1,500	1,500	1,500	0.00%	0.00%
63.55	Printing	432	2,000	1,000	2,000	100.00%	0.00%
61.00	Professional Services	1,020	15,000	10,000	15,000	50.00%	0.00%
63.56	Publications	254	800	600	800	33.33%	0.00%
63.70	Telephone	3,283	4,700	4,500	4,500	0.00%	-4.26%
69.10	Vehicles - Fuel and Mileage	-	250	70	250	250.00%	0.00%
	Total Supplies & Services	26,893	71,950	64,370	71,750	11.46%	-0.28%
CAPITAL OUTLAY							
80.20	Computer Equipment	4,293	5,500	2,823	5,900	109.00%	7.27%
	Total Capital Outlay	4,293	5,500	2,823	5,900	109.00%	7.27%
	TOTAL	713,934	835,912	842,586	1,019,460	20.99%	21.96%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING

101.120.00 General Fund.Planning.Non-Division

ACTIVITY DESCRIPTION

CDD Planning is responsible for planning, development review, public information and Development Code compliance. The activity is part of the Community Development Department (CDD) and is managed by the CDD Director. It provides staff support to the Town Council (elected representatives) and the Planning Commission (appointed citizen planners). The Town Council provides overall policy direction, adopts ordinances and regulations and acts as the hearing body for appeals of Planning Commission and staff decisions. The Council also prioritizes projects, thereby setting policy direction for the use of the department's time and resources. The Planning Commission provides policy recommendations to the Town Council and functions as a hearing body for larger projects within the Town.

Planning resources are devoted to the processing of development applications and the administration of ongoing programs. These include mandatory services such as the processing of land use/zoning applications, review of building plans, inspections of development projects, and public assistance. Substantial planning resources are also being applied to special planning projects (e.g., Development Code Update, Housing Element program implementation and addressing Affordable Housing as a Town Council priority, Historic Preservation Program, mini plans for McIver Dairy and the Riverview Corp Yard properties, managing a feasibility study for Business Licenses, Envision DPR land use component, Public Arts Strategy, Climate Change initiatives, Sphere of Influence Amendment with the Airport, new marijuana regulations, and opportunities for redevelopment in the Truckee River Corridor, to assist other Departments on Capital Improvement Plan projects (e.g., Brickelltown Streetscape Improvement) and on master plan projects (Railyard, Hilltop, Truckee Springs). Planning staff time devoted to some of these projects may be reimbursed by mitigation fees, grant funds and application fees.

The budget reflects modifications to staffing of the Planning Division, with the biggest change being the addition of a 2-year limited duration Administrative Analyst II position specifically to assist in completing the multiple plans and projects outlined above. Other changes involve shifts in position percentages from the Building Division, and a portion of a new Office Assistant. Overall staffing in the Planning Division includes the Community Development Director (65% allocation), one Planning Manager (90%), one Senior Planner, one Associate Planner, one 2-year Administrative Analyst II, one Assistant Planner, a 100% allocation of a Development Services Technician (20% shifted from the Building Division), and a 100% allocation of an Administrative Technician (10% is shifted from the Building Division). The Town Planner is budgeted to remain vacant for FY 16/17 and through the planning horizon. 25% of an Office Assistant for 75% of the year is programmed for FY 16/17 to provide Town-wide customer service by greeting and directing customers as they enter Town Hall. The Planning Division will also administer substantial professional service contracts, likely exceeding \$500,000, for special studies such as traffic analyses and environmental impact reports. Since these are "pass through" funds (i.e., the contracts are paid by fees from the applicant), they are not reflected in the budget, but demonstrate the additional activities undertaken by planning staff for land use permitting activity.

PERSONNEL

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - This account provides full-time staff in the Planning Department including the Director of Community Development (65%), one (1) Planning Manager (90%), one (1) Senior Planner, one (1) Associate Planner, one (1) Assistant Planner, one (1) Administrative Analyst II, one (1) Development Services Technician, one (1) Administrative Technician and one (1) Office Assistant (25%).	\$ 653,866
<u>50.19</u>	<u>WAGES - PLANNING COMMISSIONERS</u> - This account provides for \$100 per month per Planning Commissioner.	\$ 6,000
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for a temporary Planning Intern (400 hours)	\$ 6,000
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding necessary to cover night meetings and other overtime work for non-exempt employees.	\$ 5,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING

101.120.00 General Fund.Planning.Non-Division

PERSONNEL (cont.)

BUDGET

<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 253,277
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 13,128
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,029
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Community Development Director's private vehicle on Town business (60%).	\$ 3,511

SUPPLIES and SERVICES

<u>60.15</u>	<u>EDUCATION & TRAINING</u> -Provides for staff members, Planning Commissioner, and HPAC attendance at a variety of training and educational seminars, as well as local conferences. This budget item will provide training for new Planning Commissioners, and maintain the commitment to training for Planning Staff and HPAC (training is now mandatory in order to retain certified local government status). Professional training will be provided for six members of the Planning staff, plus ongoing education and training for five Planning Commissioners and five HPAC Commissioners. Professional training will be provided for six members of Planning Staff, plus ongoing education and training for five Planning Commissioners and five HPAC Commissioners.	\$ 16,000
<u>63.05</u>	<u>ADVERTISING</u> – Provides for public hearing notices required for various planning and zoning activities including land use permit applications, Housing Element implementation, and other public meetings. Costs for noticing land use permit applications may have an increase, and costs associated with Town projects and the specific plans and master plans are projected to increase. Costs are partially reimbursed through revenue associated with land use permit applications.	\$ 5,000
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for annual membership costs for the American Planning Association and the American Institute of Certified Planners (AICP). Memberships in other organizations have been discontinued.	\$ 2,200
<u>63.30</u>	<u>DOCUMENT IMAGING</u> - Provides for scanning of large documents. Scanning of regular-size documents is included in the Town Clerk's budget.	\$ 1,000
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for two RealQuest licenses. Other minor software purchases (Photoshop, InDesign) are proposed as well.	\$ 5,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 14,000
<u>63.40</u>	<u>PERMITS, LICENSES and FEES</u> - Provides for payment of Department of Fish and Game environmental filing fees for Downtown Specific Plan Update and Development Code Update.	\$ 4,500

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING

101.120.00 General Fund.Planning.Non-Division

SUPPLIES and SERVICES (cont'd)

		<u>BUDGET</u>
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing cost including noticing of public hearings for land use applications and Town-sponsored projects with a commitment to enhanced public involvement.	\$ 1,500
<u>63.55</u>	<u>PRINTING</u> - Provides for the cost of printing business cards, maps, and large planning documents. Printing and photocopying costs are anticipated to remain consistent. Costs are partially reimbursed through revenue associated with document purchases.	\$ 2,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for unanticipated professional services for special projects and for Development Code update assistance. Increase in budgeted funds provides for housing program grant consultation and other housing and planning-related grant services previously funded by the redevelopment agency. Note: Pass-through consulting costs such as project EIR's and traffic studies are not included in the budget.	\$ 15,000
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for book purchases.	\$ 800
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 4,500
<u>69.10</u>	<u>VEHICLES - FUEL and MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business. Fuel and mileage for attendance at education and training events is included in 6115 - Education and Training.	\$ 250

CAPITAL OUTLAY

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for replacement of four computers (\$1400 each) and the purchase of a large screen monitor and video card for digital plan reviews/staff meeting presentations.	\$ 5,900
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2016/17 EXPENDITURES BUDGET

TOWN OF TRUCKEE
BUILDING & SAFETY

504.000.00 Building and Safety Fund.Non-Department.Non-Division

Account		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	451,172	575,811	505,914	618,324	22.22%	7.38%
50.15	Wages - Temporary/Seasonal	3,323	12,443	5,000	12,527	150.54%	0.68%
50.31	Overtime - Regular Full-time	2,015	5,000	1,897	5,000	163.57%	0.00%
54.xx	Benefits	182,429	225,374	194,744	230,337	18.28%	2.20%
54.11	GASB 68 Pension Expense	(8,307)	-	-	-	0.00%	
54.61	Deferred Compensation	5,786	6,064	5,648	5,196	-8.01%	-14.32%
54.81	RHS	389	-	382	554	45.03%	
55.71	Car Allowance	1,402	1,350	1,349	1,890	40.11%	40.00%
55.80	Compensated Absences	3,005	3,014	(7,412)	(5,803)	0.00%	-292.53%
	Total Personnel	641,215	829,056	707,522	868,025	22.69%	4.70%
SUPPLIES & SERVICES							
60.10	Clothing and Uniforms	653	2,000	1,500	2,000	33.33%	0.00%
60.15	Education & Training	20,342	27,500	25,000	30,000	20.00%	9.09%
63.01	Administrative Overhead	182,614	220,141	192,098	228,292	18.84%	3.70%
63.02	Code Compliance	32,910	62,974	57,508	66,271	15.24%	5.24%
63.05	Advertising	2,927	1,000	2,000	1,500	-25.00%	50.00%
63.25	Membership & Dues	1,274	5,000	5,000	5,000	0.00%	0.00%
63.30	Document Imaging	7,500	10,000	20,000	5,000	-75.00%	-50.00%
63.33	Software Supplies	13,272	21,000	21,000	20,000	-4.76%	-4.76%
63.35	General Supplies	2,560	3,000	3,000	3,000	0.00%	0.00%
63.45	Photocopying	2,273	2,200	2,000	2,500	25.00%	13.64%
63.50	Postage, Freight & Delivery	700	500	750	750	0.00%	50.00%
63.55	Printing	335	1,000	500	1,000	100.00%	0.00%
61.00	Professional Services	35,591	20,000	40,000	40,000	0.00%	100.00%
63.56	Publications	262	1,800	1,500	7,500	400.00%	316.67%
63.70	Telephone	5,047	5,000	5,000	5,000	0.00%	0.00%
63.80	Credit Card Fees	17,093	12,500	20,000	17,500	-12.50%	40.00%
66.20	Repairs & Maint. - Office Equip.	-	1,500	1,500	1,500	0.00%	0.00%
66.50	Small Tools	217	750	500	750	50.00%	0.00%
69.10	Vehicles - Fuel	5,407	6,000	6,000	6,000	0.00%	0.00%
69.70	Vehicles & Equip - R & M	786	250	250	250	0.00%	0.00%
69.76	Fleet Maintenance Allocation	15,682	19,969	15,262	10,426	-31.69%	-47.79%
68.50	Rent - Office Space	52,754	51,070	54,126	52,650	-2.73%	3.09%
	Total Supplies & Services	400,199	475,154	474,494	506,890	6.83%	6.68%
CAPITAL OUTLAY							
77.10	Transfer to CIP Projects	101,979	42,500	37,127	20,000	-46.13%	-52.94%
80.20	Computer Equipment	1,868	15,000	12,000	10,000	-16.67%	-33.33%
89.00	Depreciation Expense	18,471	12,500	12,500	12,500	0.00%	0.00%
	Total Capital Outlay	122,318	70,000	61,627	42,500	-31.04%	-39.29%
	TOTAL	1,163,732	1,374,210	1,243,643	1,417,414	13.97%	3.14%
80.70	Less Capital Assets	(82,873)	(34,500)	(17,127)	-	0.00%	-100.00%
	TOTAL NET EXPENDITURES	1,080,859	1,339,710	1,226,516	1,417,414	15.56%	5.80%

*Note: 50% of Code Compliance Division costs are charged to the Building Division as of FY15/16. In previous years, the charge was 35%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL

COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

504.000.00 Building and Safety Fund.Non-Department.Non-Division

ACTIVITY DESCRIPTION

The Building and Safety Division of the Community Development Department is responsible for protecting the public in the built environment. The Division monitors and enforces State and Town codes and regulations concerning the safety of buildings and structures built and maintained within the Town limits. Activities include intake and routing plans to Town divisions and departments, checking plans for engineering and code compliance, coordinating comments for Town departments, issuing permits, answering code questions, providing public information and inspecting new and existing buildings and structures within the jurisdiction.

It is anticipated that FY 16/17 construction levels will be similar to FY 15/16 levels. We are budgeting for 93 new single family dwellings up from 90 in the FY 15/16 budget. The additional Building Inspector / Plans Examiner that was budgeted in FY15/16 will be filled in FY16/17 and the addition of one office assistant to the Building staff reflect the increased staffing resources needed to service the community. The office assistant will be a Town-wide resource to assist with customer service by greeting customers as they arrive at Town Hall.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides salaries for the full-time employees within the Division. The Division building's counter is open five day's a week. The Division is staffed for FY16/17 to include the Community Development Director (35%), a Chief Building Official, a Plans Examiner, two Building Inspectors, a Building Inspector / Plans Examiner, two Development Service Technicians, an Office Assistant (75%).	\$ 618,324
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for one temporary Development Service Technician (250 hrs) as dictated by workload, and one temporary Administrative Technician or consultant (150hrs).	\$ 12,527
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime that may be needed to address peak construction season demands.	\$ 5,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 230,337
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 5,196
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 554
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Community Development Director's private vehicle on Town business.	\$ 1,890
<u>55.80</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ (5,803)

SUPPLIES and SERVICES

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides for the purchase of boots and uniform shirts, jackets and coats for inspection personnel including Building Inspectors, and the Chief Building Official.	\$ 2,000
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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL

COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

504.000.00 Building and Safety Fund.Non-Department.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>60.15</u> EDUCATION & TRAINING – Provides ongoing training for employees necessary to meet State requirements and attendance at inspector and building official meetings, provide for certification renewal and staying abreast of State and national code changes as follows:	\$ 30,000
Building Official attendance at annual CALBO meeting, CBOAC meeting, ICC meeting, and EDU Code week.	\$ 10,500
Building Official attendance at monthly meetings including International Code Council, IAPMO (plumbing and mechanical), and TTEA (Tahoe Truckee Engineers Association meetings.	\$ 500
Development Service Technicians at annual CALBO education week for permit technician and public service skills training for two employees.	\$ 4,000
Attendance of Plans Examiner and Inspectors at CALBO Professional Development, accessibility or California Energy Code update training for four employees.	\$ 7,500
Attendance at land management software annual conference and advisory board workshops and meetings.	\$ 7,500
 <u>63.01</u> ADMINISTRATIVE OVERHEAD - Provides funding to reimburse the general fund for Building and Safety Division related administrative overhead costs. This charge is necessary to reflect the costs of the Division as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative departments, increased spend on Town IT infrastructure and the budgeted purchase and implementation of a new Town-wide enterprise resource system.	 \$ 228,292
 <u>63.02</u> CODE COMPLIANCE - Provides funding to reimburse the general fund for Building and Safety Division related Code Enforcement. This charge is necessary to reflect the costs of the Division as an enterprise fund. See Section 8 for Code Compliance expenditure detail.	 \$ 66,271
 <u>63.05</u> ADVERTISING – Provides for legal noticing and public information handouts.	 \$ 1,500
 <u>63.25</u> MEMBERSHIPS & DUES - Provides for membership dues in the International Association of Electrical Inspectors (IAEA), International Association of Plumbing and Mechanical Officials (IAPMO), International Code Council (ICC), Sacramento Valley Chapter of ICC, Structural Engineers Association of Central California (SEAOCC), Tahoe Truckee Engineers Association (TTEA), California Building Officials (CALBO), County Building Officials Association of California (CBOAC) National Fire Protection Agency (NFPA), ICC certification, re-certifications and engineering registration. \$2,000 is allocated for the CALBO Committees to promote improved communications and customer service for the Division.	 \$ 5,000
 <u>63.30</u> DOCUMENT IMAGING - Provides for document imaging contract services to prepare and image large format building permit documents for the current year into electronic files for retrieval via laser fiche. Decrease due to existing in-house scanning capabilities.	 \$ 5,000
 <u>63.33</u> SOFTWARE SUPPLIES - Provides for one RealQuest license (\$1000), 18% of the maintenance and support costs for New World Systems (\$50,000 x 18% = \$9,000), maintenance and support costs for GTG / Vantage Points (\$1000), Community Development platform upgrade (\$10,000).	 \$ 20,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

504.000.00 Building and Safety Fund.Non-Department.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office expenses including paper and miscellaneous office supplies.	\$ 3,000
<u>63.45</u> <u>PHOTOCOPYING</u> – Provides for copy usage based upon monthly meter readings and includes supplies such as toner.	\$ 2,500
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and/or mailing costs including application and permit letters, public information and customer service handout materials.	\$ 750
<u>63.55</u> <u>PRINTING</u> - Funds printing costs for the Building & Safety Division newsletter, building permits, occupancy approvals, and public service handout materials.	\$ 1,000
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - This account provides for specialty professional services related to plan checking, inspection, and other specialty services related to building.	\$ 40,000
<u>63.56</u> <u>PUBLICATIONS</u> - Purchase building codes, reference and educational material.	\$ 7,500
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Includes allocation for Optical Fiber Network required for internet connection, annual phone charges for the Cisco phone system.	\$ 5,000
<u>63.80</u> <u>CREDIT CARD FEES</u> - Provides for payment of fees for credit cards accepted by the Department for customer charges.	\$ 17,500
<u>66.20</u> <u>REPAIRS & MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of building office equipment.	\$ 1,500
<u>66.50</u> <u>SMALL TOOLS</u> - Provides for the purchase of general small tools for inspectors.	\$ 750
<u>69.10</u> <u>VEHICLES - FUEL</u> - Provides for the Building and Safety Division's share of gasoline use.	\$ 6,000
<u>69.70</u> <u>VEHICLES & EQUIPMENT - REPAIR & MAINTENANCE</u> - Provides for maintenance and unscheduled repair of the Building division vehicles, including car washes.	\$ 250
<u>69.76</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 10,426

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

504.000.00 Building and Safety Fund.Non-Department.Non-Division

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>68.50</u>	<u>RENT - OFFICE SPACE</u> – Provides for the Building and Safety Division's lease of Town Hall office space including utilities, facility maintenance, and janitorial services. The total rental rate is \$2.95 per square foot.	\$ 52,650
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CAPITAL OUTLAY

<u>77.10</u>	<u>TRANSFER TO CIP PROJECTS</u> – This is year four of a five year effort to convert microfilm permit records to Laserfiche electronic images. This effort will place all historic building permit records in one location in one format and will improve public access to those records.	\$ 20,000
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<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Replace four computers per IT replacement schedule and purchase one additional desktop scanner. Also includes purchase of a 4k monitor for CDD conference room.	\$ 10,000
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<u>89.00</u>	<u>DEPRECIATION EXPENSE</u> - For the enterprise fund, the account expenses the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 12,500
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2016/17 EXPENDITURES BUDGET

TOWN OF TRUCKEE
CODE COMPLIANCE

101.121.00 General Fund.Code Compliance.Non-Division

Account		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	68,329	74,398	73,869	78,494	6.26%	5.51%
50.31	Overtime - Regular Full-time	-	500	-	500	0.00%	0.00%
54.xx	Benefits	29,569	32,910	33,625	34,543	2.73%	4.96%
54.61	Deferred Compensation	427	623	699	739	5.72%	0.18612348
	Total Personnel	98,325	108,431	108,193	114,276	5.62%	5.39%
SUPPLIES & SERVICES							
60.10	Clothing and Uniforms	182	-	-	180	0.00%	
60.15	Education & Training	-	2,000	-	2,000	0.00%	0.00%
63.10	Communication Systems Maintenance	-	100	100	100	0.00%	0.00%
63.25	Memberships & Dues	-	250	250	250	0.00%	0.00%
63.33	Software Supplies	1,045	750	262	750	186.26%	0.00%
63.35	General Supplies	370	500	350	400	14.29%	-20.00%
63.50	Postage, Freight & Delivery	131	300	95	250	163.16%	-16.67%
63.55	Printing	21	200	-	100	0.00%	-50.00%
61.00	Professional Services	-	6,000	-	6,000	0.00%	0.00%
63.70	Telephone	794	1,500	1,260	1,300	3.17%	-13.33%
69.10	Vehicles - Fuel	1,138	1,500	750	1,200	60.00%	-20.00%
69.76	Fleet Maintenance Allocation	2,562	3,117	2,455	3,037	23.69%	-2.58%
	Total Supplies & Services	6,244	16,217	5,522	15,567	181.90%	-4.01%
CAPITAL OUTLAY							
80.20	Computer Equipment	-	-	-	1,400	0.00%	
80.34	Fleet Replacement Fund	1,300	1,300	1,300	1,300	0.00%	0.00%
	Total Capital Outlay	1,300	1,300	1,300	2,700	107.69%	107.69%
	TOTAL	105,868	125,948	115,015	132,543	15.24%	5.24%
63.02	Code Compl. costs charged to Bldg Div.	(32,910)	(62,974)	(57,508)	(66,271)	0.00%	5.24%
	Net General Fund Expenditures	72,958	62,974	57,508	66,271	15.24%	5.24%

*Note: 50% of Code Compliance Division costs are charged to the Building Division as of FY15/16. In previous years, the charge was 35%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT - CODE COMPLIANCE

101.121.00 General Fund.Code Compliance.Non-Division

ACTIVITY DESCRIPTION

The function of the Code Compliance Department is to plan, supervise, coordinate, and participate in the enforcement of State and Town ordinances governing building and land use in the Town of Truckee. Activities include but are not limited to coordinating with Town departments on enforcement issues, abatement of nuisance situations/illegal construction, and permitting of temporary signs. The Planning Manager is responsible for the administration of the Code Compliance Department. Code Compliance is currently managed as part of the Community Development Department. Code Compliance is funded 50% from the General Fund and 50% from the Building & Safety Division enterprise fund.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for one Code Compliance Officer and 10% of one Planning Manager's salary.	\$ 78,494
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage after normal working hours.	\$ 500
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 34,543
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 739

SUPPLIES and SERVICES

<u>60.10</u>	<u>CLOTHING & UNIFORMS</u> - Provides replacement uniforms for Code Compliance Officer as needed.	\$ 180
<u>60.15</u>	<u>EDUCATION & TRAINING</u> - Provides for employees' attendance at specialized Code Compliance training, annual training conferences, computer training, and customer service training.	\$ 2,000
<u>63.10</u>	<u>COMMUNICATION SYSTEMS MAINTENANCE</u> - Provides for the repair costs for mobile units.	\$ 100
<u>63.25</u>	<u>MEMBERSHIPS & DUES</u> - Provides for membership in the California Association of Code Enforcement Officers.	\$ 250
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for one RealQuest license.	\$ 750
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office expenses including paper and miscellaneous office supplies.	\$ 400

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT - CODE COMPLIANCE

101.121.00 General Fund.Code Compliance.Non-Division

SUPPLIES and SERVICES (cont'd)

	<u>BUDGET</u>
<u>63.50</u> <u>POSTAGE, FREIGHT & DELIVERY</u> - Provides for daily Code Compliance mailings, follow-ups, and warnings.	\$ 250
<u>63.55</u> <u>PRINTING</u> - Provides for Code Compliance forms and citation books.	\$ 100
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - The primary expenditures in the account are associated with the use of a Hearings Officer to handle appeals of Code Compliance citations. With the increasing complexity of code cases, a professional hearings officer has been utilized.	\$ 6,000
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for cellular phone charges.	\$ 1,300
<u>69.10</u> <u>VEHICLES - FUEL</u> - Provides for fuel expenses for the Code Compliance vehicle.	\$ 1,200
<u>69.76</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 3,037
<u>63.02</u> <u>CODE COMPLIANCE COSTS CHARGED TO BUILDING DIVISION</u> - 50% of Code Compliance Division budgeted expenditures are charged to Building Division.	\$ (66,271)

CAPITAL OUTLAY

<u>80.20</u> <u>COMPUTER EQUIPMENT</u> – Provide for a new replacement computer for the Code Compliance Officer.	\$ 1,400
<u>80.34</u> <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan.	\$ 1,300

2016/17 EXPENDITURES BUDGET

TOWN OF TRUCKEE

POLICE

101.110.xx

General Fund.Police

Account		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PERSONNEL						
50.11	Wages - Regular Full-time	2,550,352	2,720,865	2,594,763	2,941,728	13.37%	8.12%
50.14	Wages - Regular Part time	83,863	120,074	54,540	111,965	105.29%	-6.75%
50.31	Overtime - Regular Full-time	175,252	185,000	179,681	178,500	-0.66%	-3.51%
50.32	Overtime - Holiday	111,137	123,536	132,985	124,593	-6.31%	0.86%
50.34	Overtime - Temporary	922	-	2,351	-	-100.00%	
54.xx	Benefits	1,286,029	1,253,786	1,244,928	1,386,835	11.40%	10.61%
54.61	Deferred Compensation	8,495	14,769	7,907	4,912	-37.88%	-66.74%
54.81	RHS	1,564	-	2,752	1,657	-39.79%	
	Total Personnel	4,217,613	4,418,029	4,219,907	4,750,190	12.57%	7.52%
	SUPPLIES & SERVICES						
60.05	Non-taxable WC Pay	7,529	-	19,810	-	-100.00%	
60.10	Clothing and Uniforms	21,197	20,000	20,000	15,000	-25.00%	-25.00%
60.15	Education & Training	46,039	50,000	53,000	50,000	-5.66%	0.00%
63.34	Safety Supplies	14,635	16,000	16,000	16,000	0.00%	0.00%
63.05	Advertising	503	2,000	3,970	2,500	-37.03%	25.00%
63.10	Communication System Maintenance	11,173	15,000	15,000	15,000	0.00%	0.00%
63.25	Memberships & Dues	959	1,500	2,000	2,000	0.00%	33.33%
63.33	Software Supplies	16,959	24,244	30,500	38,719	26.95%	59.71%
63.35	General Supplies	29,367	28,000	28,000	28,000	0.00%	0.00%
63.36	Watercraft Inspection Expenses	21,158	25,000	74,077	168,723	127.77%	574.89%
63.45	Photocopying	612	750	750	750	0.00%	0.00%
63.50	Postage, Freight & Delivery	1,768	2,500	1,800	2,000	11.11%	-20.00%
63.55	Printing	2,650	5,000	1,500	3,000	100.00%	-40.00%
61.00	Professional Services	46,028	65,000	52,000	57,360	10.31%	-11.75%
61.10	Professional Services - Police Dispatch	363,165	371,420	371,420	371,689	0.07%	0.07%
63.69	DUI & Narcotics Analysis Fees	10,955	22,000	17,000	22,000	29.41%	0.00%
63.76	Towing Services	1,660	1,250	1,250	1,250	0.00%	0.00%
63.56	Publications	-	500	200	250	25.00%	-50.00%
63.70	Telephone	57,864	70,000	70,000	70,000	0.00%	0.00%
66.20	Repairs & Maint. - Office Equip.	-	250	250	250	0.00%	0.00%
66.50	Small Tools	1,753	-	-	-	0.00%	
67.15	Accidents & Damage	5,439	5,000	5,000	5,000	0.00%	0.00%
67.10	Abandoned Vehicle Towing	710	5,000	1,200	5,000	316.67%	0.00%
69.10	Vehicles - Fuel	87,836	100,000	75,000	100,000	33.33%	0.00%
69.20	Vehicles - Mileage	-	100	-	-	0.00%	-100.00%
69.70	Vehicles & Equip - R & M	1,350	5,500	70	-	-100.00%	-100.00%
69.76	Fleet Maintenance Allocation	144,504	107,150	138,478	146,263	5.62%	36.50%
	Total Supplies & Services	895,813	943,164	998,275	1,120,754	12.27%	18.83%
	CAPITAL OUTLAY						
80.20	Computer Equipment	8,289	6,000	6,931	1,400	-79.80%	-76.67%
80.34	Fleet Replacement Fund	178,219	178,219	178,219	178,219	0.00%	0.00%
	Total Capital Outlay	186,508	184,219	185,150	179,619	-2.99%	-2.50%
	TOTAL	5,299,934	5,545,412	5,403,332	6,050,563	11.98%	9.11%

Note: See CIP C1208 for the Police Department Information Technology capital improvement project.

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE

101.110.xx General Fund.Police

ACTIVITY DESCRIPTION

The Police Department provides all police-related services for the Town, including: Administration, Uniformed Patrol, Boat Patrol on Donner Lake, Investigative Services, School Resource Officer, Canine Officer, Animal Services, and Parking Enforcement. In addition the police department supports a number of community oriented initiatives that address prevention, intervention, and education components. As of FY16/17, the budget includes expenditures and revenues to fully implement an aquatic invasive species program, managed by the Police Support Services division. The budget assumes full grant funding of the program for the planning horizon.

The Truckee Police Department staffing allocation and deployment strategy is designed to provide for a safe community that emphasizes high quality public service for all those living in and visiting the Town of Truckee. The department's staffing ratio encompasses the unique dynamics of the Town of Truckee that include varying population increases, a high number of second homeowners, tourism, and special events. The department has the unique privilege of serving a community that includes urban and rural type neighborhoods over a wide geographical region that includes a bisecting major interstate and river. In addition to traditional policing issues associated in most areas of California, TPD staff has the additional skills and training necessary to police in a resort mountain town that embraces a service first philosophy.

Since the formation of the police department in the year 2001 and consistent with the consultant's report in the year 2000, the police department has always had twenty-five (25) budgeted sworn police officers. This total includes the police chief through the rank of police officer. There have been budget years where the number of sworn police officers rose to twenty-six (26) or twenty-seven (27) because of additional grant funded positions but those grants expired many budget cycles ago. The number of sworn police officers reduced back to twenty-five (25) through attrition. The total number of budgeted sworn police officers has never fallen below twenty-five (25) until FY 2012/2013 when one position was unfunded as part of the adopted budget. This action was recommended by the police chief as a cost saving measure. The budget for FY 2013/2014 restored funding for the twenty-fifth position to return the department to the same staffing levels that have existed since the year 2001.

Over the course of the last four years the Police Chief has led a top to bottom analysis of the department's staffing and other resources in relation to the department's policing philosophy and activity levels. With the retirement of a police captain in FY 13/14, the Police Chief recommended that this senior management position remain unfilled and unfunded. Town personnel re-organization resulted in Animal Services and management of the parking division being transferred to the police department and much of the retired Captain's responsibilities have been absorbed by an existing civilian manager. The combined reduction in funding for Police and Animal Services personnel is approximately \$100,000, this is projected as an ongoing savings to the General Fund. An additional management reduction occurred in late FY 13/14, resulting in a reduced number of sergeants from five to four. The fifth sergeant position was converted to a civilian position at a substantially reduced budgeted cost. Lastly, during 14/15 the Police Executive Assistant retired and the position will remain unfunded/unfilled. This change will result in an ongoing reduction to the GF in the amount of \$115,000+. These staffing changes will have a net result of one reduction in sworn staffing from (25) to (24) but still provide the same number of sworn officers on patrol since the reduction occurred at the management level. The Police Chief is confident the reduction in management will not hamper or jeopardize services provided by the department and is contemporary with police best practices.

Budgeted staffing levels for the Police Department are:

<u>Position</u>	<u>Number of Employees</u>
Chief of Police	1
Captain	1
Support Services Manager	1
Sergeant (Patrol)	4
Sergeant (Reserve)	2
Office Assistant	1
Police Officer (Investigations)	2
Police Officer (School Resource)	1
Police Officer (Canine)	1
Police Officer (Patrol)	14*
Police Officer (Reserve)	2(part-time)
Dispatcher	5
Support Services Supervisor	1
Community Service Officer (CSO)	3
Community Service Officer (Property and Evidence)	1
Police Records Assistant	1

**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

101.110.xx General Fund.Police

*Of the 14 budgeted Patrol Officers, one position is currently vacant and budgeted to be filled starting 10/1/16. In future years, the budget will reflect this position at full year costs.

The Town is in a contract with Nevada County Sheriff's Office (NCSO) for dispatch services and will continue to book prisoners at the NCSO jail facility in Truckee.

TPD has contracted with the Nevada County Sheriff's Department for police dispatch and Town 9-1-1 services since the inception of the PD in September of 2001. On November 1, 2012 all Nevada County LE agencies began contracting with NCSO for these service resulting in a regionalization of LE dispatch and 9-1-1. This resulted in contract savings for TPD of approximately \$150,000 annually. Although the regionalization of these services has resulted in less expense each year, the quality of service to our residents, visitors, and police staff has diminished. Police operations efficiency and safety has lessened particularly with TPD's closest allies, CHP and Placer County SO. GVPD, NCPD, and NCSO have universally expressed similar concerns likely leading to the regional arrangement being terminated at the conclusion of the contract on June 18, 2018. TPD standing up its own center over the course of the FY 16/17 and going live July 1, 2017 will greatly alleviate the significant issues with the current arrangement. The Town will have full control over philosophy, policy, service levels, and expectations rather than relinquishing such critical management tools to another agency when our dispatchers are often the first contact on behalf of the Town.

The FY 16/17 capital budget includes one time costs associated with equipping a Truckee Dispatch Center within Town Hall/Police Department along with some State 911 Fund reimbursements as well as staffing costs beginning on April 1, 2017 as the hiring process will need to commence prior to a go- live date of July 1, 2017. The one time expenses also includes a complete replacement of the PD's records management system which greatly improves the level and efficiency of data analysis and reporting rather than being inhibited from such contemporary practices by the County's current system.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for staffing as indicated above for all full-time positions. Less an amount of \$5,000 to accommodate for vacant positions.	\$ 2,941,728
<u>50.14</u>	<u>WAGES - REGULAR PART-TIME</u> – Provides for three Reserve Police Officers. Also provides for two Reserve Sergeants.	\$ 111,965
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> – Provides for overtime costs associated with non-exempt positions. Overtime includes coverage for numerous community special events, staffing and court. The most significant community events foreseen in the FY 16/17 overtime budget are: - Annual Independence Day celebration - Truckee Thursdays	\$ 178,500 \$ 10,000 \$ 12,800
<u>50.32</u>	<u>HOLIDAY PAY – NON-EXEMPT SWORN</u> – Provides for holiday pay accrual costs as provided for in the terms of the personnel agreement with the POA and accounting for the option of holiday accrual payoff to the employee in the first pay period of the month of December. The FY 16/17 budgeted cost reflects the maximum cost for fiscal 16/17 holiday hours worked.	\$ 124,593
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 1,386,835
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 4,912
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,657

SUPPLIES and SERVICES

BUDGET

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides for all uniform clothing, bullet resistant vests, and related duty gear and equipment. Also provides for all uniform cleaning, repair, and replacement.	\$ 15,000
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for costs related to travel and training for all members of the department. Officers are mandated to attend training which is certified and partially reimbursed by the Commission on Peace Officers Standards and Training (POST).	\$ 50,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE

101.110.xx General Fund.Police

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.34</u> <u>SAFETY SUPPLIES</u> - Provides for all safety supplies and repairs such as; firearms, personal protective equipment, batons, chemical agents, road flares, range equipment, ammunition, and less lethal tools and munitions.	\$ 16,000
<u>63.05</u> <u>ADVERTISING</u> - Provides for publication of informational materials to inform the community of enforcement policies, safety issues on Donner Lake and elsewhere in Town as necessary. Also provides for costs of advertising job openings in trade publications and other identified media.	\$ 2,500
<u>63.10</u> <u>COMMUNICATION SYSTEM MAINTENANCE</u> - Provides for the annual maintenance of emergency radio equipment. Annual rent expenses to the Truckee-Donner PUD for the police radio voter on Ski Slope Drive (currently \$807 a year), maintenance and repairs on all department mobile and portable radios including batteries for portables and repairs or replacement to any portable radio accessories.	\$ 15,000
<u>63.33</u> <u>SOFTWARE</u> - Provides for:	\$ 38,719
Support: CLETS maintenance agreement (DOJ)	\$ 6,800
- Executive Information Services (EIS): RMS maintenance and support service agreement plan.	\$ 8,000
- Nixle (costs anticipated to be reimbursed by Nevada County OES)	\$ 3,160
- Lexipol Policy Manual Management & Daily Training Bulletins Management (\$3000 of cost reimbursed by PARSAC)	\$ 11,415
- Software licenses: TRAK-Critical Reach, COPWARE, Mapscenes, GTG Vantage Point, Celebrite, IA Pro, and Leads Online	\$ 9,004
- Annual maintenance contract Evidence Bar Code Scanner	\$ 340
<u>63.35</u> <u>GENERAL SUPPLIES</u> – Provides for all non-safety supplies, non-capital items, and equipment. Provides for expenses related to conducting employment interviews and staff meetings. Also includes Shred-it document services at \$45/month, tools, evidence packaging items, and unique equipment needs not contained or described in other accounts.	\$ 28,000
<u>63.36</u> <u>WATERCRAFT INSPECTION PROGRAM</u> – Provides for costs associated with the program including signage, educational materials, watercraft inspection stickers, credit card fees, computer and IT equipment, advertising, and contract costs associated with water craft inspections. As of FY16/17, the Town has 2 concurrent grants actively funding the aquatic invasive species program. See General Fund "Aquatic Invasive Species Program Grants" revenue account for offsetting revenues.	\$ 168,723
<u>63.45</u> <u>PHOTOCOPYING</u> - Provides for annual agreement for Police department copy machine.	\$ 750
<u>63.50</u> <u>POSTAGE, FREIGHT & DELIVERY</u> – Provides for anticipated postage costs.	\$ 2,000
<u>63.55</u> <u>PRINTING</u> – Provides for printing of business cards, traffic citations, parking citations, and report forms. Also includes funds for printing of materials, which will be distributed to educate the community about ongoing community-policing issues. Printing annual report.	\$ 3,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE

101.110.xx General Fund.Police

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>61.00</u>	PROFESSIONAL SERVICES -	\$	57,360
<u>Admin:</u>	Misc. Admin. Services (attorney fees, IA associated costs, rekeying costs, etc.) and unforeseen miscellaneous costs.	\$	11,500
<u>Support:</u>	Department of Justice live scans.	\$	27,000
	- Audits and professional internal reviews/assessments. This is to provide for the audit and review of high liability services and practices such as property and evidence and in-field audio/video taping and for the subsequent updating of such services and practices.	\$	1,500
	- Background investigations (approx. \$2,000 each)	\$	6,000
	- Pre-employment psychological (\$450 ea.) and polygraph examinations (\$275 ea.), employee crisis counseling, and fitness for duty examinations.	\$	2,500
	- Victim assault exams	\$	5,000
	- Exceptional investigations expenditures. Each year the Investigations Section encounters investigations that require exceptional investigative expertise or forensic evaluation that is outside the scope of the department's capacity and demands a contractual expenditure with DOJ or other allied agencies.	\$	2,000
	- Security alarm at PD Annex Bldg. at \$155/month	\$	1,860
<u>61.10</u>	POLICE DISPATCH SERVICES – Current dispatching services are provided through an annual contract with the Nevada County Sheriff's Department. During the 2012/13 fiscal year a consolidated dispatching contract was achieved including Truckee PD, Nevada County, Grass Valley PD and Nevada City PD that significantly reduced the annual cost of dispatching services. Increased costs reflect contract with Nevada County Sheriff's Department which prices the contract based on actual costs after three years of service. The current budget includes costs to transition to in-house dispatch services beginning July 1, 2017.	\$	371,689
<u>63.69</u>	DUI and NARCOTICS ANALYSIS FEES – This is a State mandate pass through to cities that requires the Town to pay for the cost of chemical testing on DUI and Narcotics cases. Each year, Nevada County receives funding from the State to cover the cost of these tests. If State funding is not sufficient to cover the total amount of tests conducted, then it will be necessary to use these funds. Beginning with 2012, this account is also a pass through for CHP incurred fees for which the Nevada County DA will reimburse the Town.	\$	22,000
	- Blood draws at \$44 ea. at approximately 12 per month	\$	6,336
	- Valtox drug screening	\$	7,664
	CHP fees pass through	\$	8,000
<u>63.76</u>	TOWING SERVICES - Provides for cost of towing and storage of impounded vehicles and towing of police vehicles to be repaired.	\$	1,250
<u>63.56</u>	PUBLICATIONS - Provides for professional publications.	\$	250
<u>63.70</u>	TELEPHONE - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for cellular phone service, all radio communication and computer radio/data circuit lines. Also includes T-1 line connection with the Department of Justice (DOJ) (\$1,000/month).	\$	70,000

**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL**

PUBLIC SAFETY - POLICE

101.110.xx General Fund.Police

SUPPLIES and SERVICES (cont'd)

BUDGET

<u>66.20</u>	REPAIR & MAINTENANCE - OFFICE EQUIPMENT - Provides for repair and maintenance of all office equipment, including computer network and operating systems, computer and server warranty extensions and back-up power supply replacements.	\$	250
<u>67.15</u>	ACCIDENTS and DAMAGE - Provides payment of costs for personal property or department property that may be damaged by department employees while acting within the scope of employment.	\$	5,000
<u>67.10</u>	ABANDONED VEHICLE TOWING - Provides for the estimated cost of towing abandoned vehicles from public and private property. Actual costs are reimbursed through vehicle registration funds administered through a joint powers authority.	\$	5,000
<u>69.10</u>	VEHICLES - FUEL - Provides for motor vehicle fuel.	\$	100,000
<u>69.76</u>	FLEET MAINTENANCE ALLOCATION - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$	146,263

CAPITAL OUTLAY

<u>80.20</u>	COMPUTER EQUIPMENT – Provides for computer replacements. One PC is due this year (\$1,400 ea).	\$	1,400
<u>80.34</u>	FLEET REPLACEMENT FUND - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	178,219

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2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
ANIMAL SERVICES

101.111.00 General Fund.Animal Services.Non-Division

Account		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	145,427	164,718	163,973	202,198	23.31%	22.75%
50.14	Wages - Regular Part-time	-	15,072	-	17,989	0.00%	19.35%
50.15	Wages - Temporary/Seasonal	27,653	16,485	35,432	10,721	-69.74%	-34.97%
50.31	Overtime - Regular Full-time	782	2,000	2,000	2,000	0.00%	0.00%
50.35	Overtime - Temporary/Seasonal	41	-	-	-	0.00%	
54.xx	Benefits	66,156	76,210	80,043	94,380	17.91%	23.84%
54.61	Deferred Compensation	1,088	923	858	897	4.55%	-2.82%
	Total Personnel	241,147	275,408	282,306	328,185	16.25%	19.16%
SUPPLIES & SERVICES							
60.10	Clothing and Uniforms	1,357	1,000	1,000	1,000	0.00%	0.00%
60.15	Education & Training	4,078	5,000	3,500	5,000	42.86%	0.00%
63.05	Advertising	847	1,500	-	1,500	0.00%	0.00%
63.25	Memberships & Dues	665	400	400	500	25.00%	25.00%
63.33	Software Supplies	-	4,000	4,000	2,800	-30.00%	-30.00%
63.35	General Supplies	1,632	2,500	3,300	3,000	-9.09%	20.00%
63.45	Photocopying	605	-	1,000	1,000	0.00%	
63.50	Postage, Freight & Delivery	1,841	2,000	4,000	4,000	0.00%	100.00%
63.55	Printing	1,234	2,000	1,800	2,000	11.11%	0.00%
61.00	Professional Services	3,247	5,000	4,000	4,000	0.00%	-20.00%
63.70	Telephone	3,725	5,000	5,000	5,000	0.00%	0.00%
66.10	Repair & Maint - Buildings	707	-	1,000	1,000	0.00%	
66.50	Small Tools	-	200	-	200	0.00%	0.00%
67.05	Shelter Supplies	19,846	30,000	22,000	25,000	13.64%	-16.67%
69.10	Vehicles - Fuel	844	-	-	-	0.00%	
	Total Supplies & Services	40,629	58,600	51,000	56,000	9.80%	-4.44%
CAPITAL OUTLAY							
8020	Computer Equipment	-	-	-	-	0.00%	
	Total Capital Outlay	-	-	-	-	0.00%	
	TOTAL	281,776	334,008	333,306	384,185	15.26%	15.02%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES

101.111.00 General Fund. Animal Services..Non-Division

ACTIVITY DESCRIPTION

Animal Services plans, supervises, coordinates, and participates in the operation of the animal shelter for the care and housing needs of domestic animals within the Town of Truckee. Activities include animal husbandry of the shelter animals, administration of the dog licensing program, vaccination clinics, as well as administrating the community spay and neuter program. Shelter services are provided to Placer County and Sierra County by contract. Animal Services is managed as part of the Support Services Division in the Police Department.

The Animal Shelter opened to the public in September 2013. This year's budget includes a restructuring/addition of Shelter staff hours. Specifically, the Animal Caretaker position that currently maintains the front counter is being converted from a .40 FTE to a .75 FTE to accommodate an increase in administrative work and customer walk-ins at the Shelter. There are also additional hours being added to one of the on-call animal caretaker positions to take the position to a part-time .50 FTE. The total FTE for the Shelter including the Support Services Manager with the addition of these hours is 4.85.

Continuing activities during the 2016/17 budget year include employee training related to customer service and safety, as well as training related to the current status on all laws, regulations, and procedures. The Community Spay/Neuter Program will continue to be offered along with our Shelter partners, the Humane Society of Truckee-Tahoe. The program offers low and no cost spaying and neutering to qualifying pet owners within the town. Utility and building maintenance costs are split 50% /50% between the Town and the Humane Society. The Town's 50% costs are included in this budget.

Calendar year 2015 saw another increase in the total number of animal intakes at the Shelter. Total intakes for 2015 were 965, a 10% increase over 2014. So far through April of 2016, the Shelter has increased intakes as compared to the same period in 2015 by 51%. During the same time period, adoption rates have increased by 59% and participation in the Community Spay/Neuter Program has increased by 59%. There were over 760 field calls for service with 49 animal bites handled and 78 citations issued.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for one Support Services Manager (30%), one Animal Shelter Supervisor, two Animal Caretakers (100%), and one Animal Caretaker (75%).	\$ 202,198
<u>50.14</u>	<u>WAGES - REGULAR PART-TIME</u> – Provides for 1040 hours for one part-time Animal Caretaker.	\$ 17,989
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> – Provides for 650 hours of time to use for on-call Animal Caretakers to cover for sick time, vacations, and training.	\$ 10,721
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage due to work load, employee time off, holiday coverage, sick leave time, etc.	\$ 2,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 94,380
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 897

SUPPLIES and SERVICES

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides uniforms and equipment for Animal Services staff.	\$ 1,000
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for employees' attendance at shelter specific training, Associations regular meetings & annual training conferences, computer training, and customer service training.	\$ 5,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES

101.111.00 General Fund. Animal Services..Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.05</u> <u>ADVERTISING</u> - Provides for the cost of advertising for vaccination clinics and licensing renewal reminders.	\$ 1,500
<u>63.25</u> <u>MEMBERSHIPS and DUES</u> - Provides for memberships in the California Animal Control Directors' Association, State Humane Association of California, Society of Animal Welfare Administrators, California Association of Veterinary Technicians, and the Humane Society Veterinarian Medical Association.	\$ 500
<u>63.33</u> <u>SOFTWARE SUPPLIES</u> - Provides for software support and maintenance for the Animal Services software (\$1800) (Half of these costs will be reimbursed by the Humane Society of Truckee-Tahoe). New this year is the addition of a data/file storage module that will allow for upload and linking of documents, photos, and videos to individual records. (\$1000, Half of these costs will be reimbursed by the Humane Society of Truckee-Tahoe).	\$ 2,800
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for miscellaneous office supplies such as stationery, forms, small equipment, and credit card fees. Increase due to addition of postage machine at shelter (some costs are recovered from HSTT based on usage).	\$ 3,000
<u>63.45</u> <u>PHOTOCOPYING</u> - Provides for copy usage based upon monthly meter readings. A portion of these costs are recovered from HSTT based on usage.	\$ 1,000
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for license mailings and daily Animal Services mailings, vehicle abatement mailings, follow-ups, and warnings. A portion of these costs are recovered from HSTT based on usage.	\$ 4,000
<u>63.55</u> <u>PRINTING</u> - Provides for Animal Services forms, citation books, and dog license tags.	\$ 2,000
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for Veterinarian costs for impounded animals, rabies testing, and disposal of hazardous waste. - Spay/neuter costs are offset by grant revenue from the State of CA. See General Fund "grant revenue" account.	\$ 4,000
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for cellular charges and wireless laptop access charges. Portion of costs will be recovered through billing to the Humane Society of Truckee-Tahoe.	\$ 5,000
<u>66.10</u> <u>REPAIR and MAINTENANCE - BUILDINGS</u> – Provides for maintenance supplies not included in the Facilities budget.	\$ 1,000
<u>66.50</u> <u>SMALL TOOLS</u> - Provides for replacement of miscellaneous small tools such as gloves, capture equipment, etc.	\$ 200
<u>67.05</u> <u>SHELTER SUPPLIES</u> - Provides for the supplies needed for the sanitary upkeep of the Shelter, kennel areas, bathrooms, and office areas, vaccinations and medicine for the animals, and food for the animals.	\$ 25,000

2016/17 EXPENDITURES BUDGET

TOWN OF TRUCKEE

PARKING FUND

501.000.00 Parking Fund.Non-Department.Non-Division

OBJECT CODE		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	101,269	113,957	97,418	120,770	23.97%	5.98%
50.31	Overtime - Regular Full-time	1,831	500	2,130	500	-76.53%	0.00%
50.32	Overtime - Holiday	-	700	751	735	-2.13%	4.98%
54.xx	Benefits	44,111	44,974	39,820	50,678	27.27%	12.68%
54.11	GASB 68 Pension Expense	(2,495)	-	-	-	0.00%	
54.61	Deferred Compensation	1,069	1,235	377	508	34.69%	-58.89%
54.81	RHS	82	-	84	88	4.76%	
55.80	Compensated Absences	4,742	1,309	-	3,266	0.00%	149.57%
	Total Personnel	150,610	162,675	140,580	176,545	25.58%	8.53%
SUPPLIES & SERVICES							
60.10	Clothing and Uniforms	-	200	-	200	0.00%	0.00%
60.15	Education & Training	-	2,000	-	2,000	0.00%	0.00%
63.01	Administrative Overhead	43,046	43,195	38,169	46,123	20.84%	6.78%
63.05	Advertising	-	500	-	500	0.00%	0.00%
63.10	Repairs & Maint. - Enforcement Equip	-	250	-	250	0.00%	0.00%
63.20	Janitorial Supplies	155	500	200	300	50.00%	-40.00%
63.25	Membership & Dues	135	300	300	300	0.00%	0.00%
63.33	Software Services and Supplies	15,542	22,581	20,000	22,581	12.91%	0.00%
63.35	General Supplies	259	500	200	500	150.00%	0.00%
63.40	Permits, Licenses & Fees	10,168	13,200	13,200	13,200	0.00%	0.00%
63.45	Photocopying	-	75	75	75	0.00%	0.00%
63.50	Postage, Freight & Delivery	306	500	800	800	0.00%	60.00%
63.55	Printing	24	50	25	50	100.00%	0.00%
61.00	Professional Services	111	-	-	-	0.00%	
61.20	Prof. Svcs.- Snow Removal & Maint	30,140	45,000	-	-	0.00%	-100.00%
61.30	Marketing/Public Relations	2,250	5,000	2,000	3,000	50.00%	-40.00%
63.56	Publications	-	100	-	100	0.00%	0.00%
61.36	Town Services - Snow Removal	237	10,000	30,000	35,000	16.67%	250.00%
61.37	Town Services - Maintenance	851	5,000	3,000	5,000	66.67%	0.00%
63.70	Telephone	1,490	2,000	1,500	1,500	0.00%	-25.00%
63.75	Utilities	676	720	800	800	0.00%	11.11%
63.80	Credit Card Fees	42,306	40,000	45,000	45,000	0.00%	12.50%
63.83	Bank Fees	4,076	3,700	4,700	4,700	0.00%	27.03%
66.15	Repairs & Maint - Meters	35	500	-	500	0.00%	0.00%
66.20	Repairs & Maint. - Office Equipment	-	50	-	50	0.00%	0.00%
67.06	Supplies - Meter, Signs, Enforcement	13,803	15,000	10,000	15,000	50.00%	0.00%
69.10	Vehicles - Fuel	1,382	1,400	1,400	1,400	0.00%	0.00%
69.70	Vehicles & Equip - R & M	-	50	-	-	0.00%	-100.00%
69.76	Fleet Maintenance Allocation	1,539	2,143	1,484	1,923	29.63%	-10.26%
68.51	Land Leases	87,467	90,000	98,000	100,000	2.04%	11.11%
68.50	Rent - Office Space	16,156	15,640	16,576	18,428	11.17%	17.82%
.	Total Supplies & Services	272,151	320,155	287,428	319,280	11.08%	-0.27%
CAPITAL OUTLAY							
77.10	Transfer to Capital Improvement Projects	-	129,600	2,500	627,500	25000.00%	384.18%
80.35	Machinery and Equipment	112,157	-	-	-	0.00%	
89.00	Depreciation Expense	624	625	625	625	0.00%	0.00%
	Total Capital Outlay	112,781	130,225	3,125	628,125	20000.00%	382.34%
	TOTAL	535,542	613,054	431,133	1,123,950	160.70%	83.34%
80.70	Less: Capital Assets	(112,157)	(110,000)	-	(610,000)		
	TOTAL NET EXPENDITURES	423,385	503,054	431,133	513,950	19.21%	2.17%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - PARKING FUND

501.000.00 Parking Fund.Non-Department.Non-Division

ACTIVITY DESCRIPTION

The Police Department is responsible for the oversight of maintenance and operations of the Town's Parking District which includes, equipment and facilities, parking lots, revenue collection, facility maintenance, equipment acquisition and repair, resolving of customer issues, lease agreements, coordinating and administering parking permits, adjudication of issued citations, and managing and coordinating daily activities of parking enforcement personnel. The Parking District also coordinates activities with other Town departments and local businesses and acts as a liaison to the public, business owners, boards and Town Council regarding parking related issues.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for the Chief of Police (5%), Support Services Manager (15%), Support Services Supervisor (25%), (1) Community Service Officer (45%), (2) Community Service Officers (25% each), (1) Records Assistant (5%), and (1) Police Sergeant (10%) .	\$	120,770
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funds for overtime of enforcement personnel.	\$	500
<u>50.32</u>	<u>HOLIDAY PAY – NON-EXEMPT SWORN</u> – Provides for holiday pay accrual costs as provided for in the terms of the personnel agreement with the POA and accounting for the option of holiday accrual payoff to the employee in the first pay period of the month of December.	\$	735
<u>54.00</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	50,678
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$	508
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	88
<u>55.80</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$	3,266

SUPPLIES and SERVICES

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides funding for uniforms for Parking Division staff as needed.	\$	200
<u>60.15</u>	<u>EDUCATION and TRAINING</u> – Provides for ongoing training for the Parking Division staff.	\$	2,000
<u>63.01</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for Parking Division related administrative overhead costs. This charge is necessary to properly reflect the costs of the Parking Division, which is being operated as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative departments, increased spend on Town IT infrastructure and the budgeted purchase and implementation of a new Town-wide enterprise resource system.	\$	46,123

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - PARKING FUND

501.000.00 Parking Fund.Non-Department.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.05</u> <u>ADVERTISING</u> – Provides for advertisements in the newspaper, parking magazines, etc. regarding professional services contracts, construction bids, etc.	\$ 500
<u>63.10</u> <u>REPAIRS & MAINTENANCE - ENFORCEMENT EQUIPMENT</u> - Provides for the repair costs for mobile radio units and citation writing equipment.	\$ 250
<u>63.20</u> <u>UNIFORM DRY CLEANING</u> - Provides for employee uniform cleaning.	\$ 300
<u>63.25</u> <u>MEMBERSHIPS and DUES</u> - Provides for annual membership dues for professional parking associations.	\$ 300
<u>63.33</u> <u>SOFTWARE SERVICES AND SUPPLIES</u> - Provides for meter communication fees to CALE (\$18,081) and the service contract for the citation management program with Velosum (\$4,500). Increase due to rate increase in monthly meter monitoring.	\$ 22,581
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office expenses including paper, printer toner, miscellaneous office supplies, and the shared expense of other Town-wide office supplies allocated to the Parking Division.	\$ 500
<u>63.40</u> <u>PERMITS, LICENSES and FEES</u> – Provides for fees to Nevada County for paid parking citations as required by State Law.	\$ 13,200
<u>63.45</u> <u>PHOTOCOPYING</u> – Allocation of monthly maintenance contract costs.	\$ 75
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs for Parking Division operations.	\$ 800
<u>63.55</u> <u>PRINTING</u> - Provides for printing costs related to Parking Division operations.	\$ 50
<u>61.30</u> <u>MARKETING/PUBLIC RELATIONS</u> - This account provides for public outreach and marketing of the Downtown Parking Division.	\$ 3,000
<u>63.56</u> <u>PUBLICATIONS</u> - This account provides for parking magazine subscriptions and resource books/materials required for the Support Services Manager and Community Service Officers to perform required duties.	\$ 100
<u>61.36</u> <u>TOWN SERVICES - SNOW REMOVAL</u> - This account provides for snow removal and off-haul in the Downtown Parking Division by the Town of Truckee's Public Works Department. FY14/15 budget assumed snow removal services to be provided by an outside contractor but no bids were received and the service was provided by the Town's Public Works Department.	\$ 35,000
<u>61.37</u> <u>TOWN SERVICES - MAINTENANCE</u> - This account provides for maintenance of parking areas in the Downtown Parking Division, including sweeping, striping, slurry seal, paving and signage installation by the Town's Public Works Department.	\$ 5,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - PARKING FUND

501.000.00 Parking Fund.Non-Department.Non-Division

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes modem fees, data line, and long distance charges related to customer call-backs, and three cell phones that are used to communicate with Parking Division personnel when away from Town Hall.	\$ 1,500
<u>63.75</u> <u>UTILITIES</u> - Provides for safety lighting in the Fire Station and Beacon parking lots.	\$ 800
<u>63.80</u> <u>CREDIT CARD FEES</u> - Provides for credit card processing fees associated with meter parking fees and citation payments.	\$ 45,000
<u>63.83</u> <u>BANK FEES</u> - Bank charges associated with the armored car service that picks up the coin deposit from the Town.	\$ 4,700
<u>66.15</u> <u>REPAIRS & MAINT. - METERS</u> - Provides for routine maintenance and unscheduled repair of parking meters.	\$ 500
<u>66.20</u> <u>REPAIRS & MAINT. OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 50
<u>67.06</u> <u>SUPPLIES - METER, SIGNS, ENFORCEMENT</u> - Provides for meter receipt paper, citation paper, meter cleaning supplies, meter spare parts, employee permits, instructional decals, and signage.	\$ 15,000
<u>69.10</u> <u>VEHICLES - FUEL</u> - Provides for fuel allocation for Parking Division vehicles.	\$ 1,400
<u>69.76</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 1,923
<u>68.51</u> <u>LAND LEASES</u> – Provides for the annual lease payments to private off-street parking lot areas, including the Fire Station lot, Beacon lot, and the Jax Diner lot.	\$ 100,000
<u>68.50</u> <u>RENT - OFFICE SPACE</u> – Provides for the Parking Division's lease of Town Hall office space.	\$ 18,428
 <u>CAPITAL OUTLAY</u>	
<u>77.10</u> <u>TRANSFER TO CAPITAL PROJECTS</u> - Includes funding for Brickelltown Streetscape Improvement Project and seal coat for downtown parking lots	\$ 627,500
<u>89.00</u> <u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 625

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2016/17 EXPENDITURES BUDGET

TOWN OF TRUCKEE

TRANSIT

502.xxx.00 Transit Fund.Non-Department.Non-Division							
ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
000	PERSONNEL						
50.11	Wages - Regular Full-time	97,131	97,303	100,693	89,496	-11.12%	-8.02%
54.xx	Benefits	38,317	35,494	35,484	31,664	-10.77%	-10.79%
54.11	GASB 68 Pension Expense	(2,233)	-	-	-	0.00%	
54.61	Deferred Compensation	2,747	3,350	2,206	1,685	-23.60%	-49.69%
54.81	RHS	220	-	219	-	-100.00%	
55.71	Car Allowances	640	630	629	-	-100.00%	-100.00%
55.80	Compensated Absences	868	809	970	2,459	153.39%	203.88%
	Total Personnel	137,690	137,586	140,201	125,305	-10.63%	-8.93%
	SUPPLIES & SERVICES						
181	FIXED ROUTE						
61.34	Professional Services - Fixed Route	138,889	170,000	174,499	176,097	0.92%	3.59%
68.03	CalTIP Insurance	500	15,000	18,761	27,147	44.70%	80.98%
61.35	Prof Services - Donner Summit Shuttle	73,238	69,000	70,868	70,868	0.00%	2.71%
69.10	Vehicles - Fuel	18,056	25,388	15,553	17,600	13.17%	-30.68%
69.76	Fleet Maintenance Allocation	48,816	51,919	54,634	41,298	-24.41%	-20.46%
	Subtotal Fixed Route	279,498	331,307	334,314	333,010	-0.39%	0.51%
182	TART BUS						
61.33	Hwy 267 3-Year Pilot	-	79,713	79,360	62,547	-21.19%	-21.53%
61.00	Professional Services	99,471	101,560	101,560	103,591	2.00%	2.00%
	Subtotal Tart Bus	99,471	181,273	180,920	166,138	-8.17%	-8.35%
183	PARA TRANSIT/DIAL-A-RIDE						
61.00	Professional Services	225,291	285,000	250,165	297,968	19.11%	4.55%
69.10	Vehicles - Fuel	20,901	25,388	14,673	16,500	12.46%	-35.01%
69.76	Fleet Maintenance Allocation	48,816	51,919	54,634	41,298	-24.41%	-20.46%
	Subtotal Para Transit/Dial-a-Ride	295,008	362,307	319,471	355,766	11.36%	-1.81%
180	GENERAL TRANSIT						
60.15	Education & Training	1,620	1,500	1,500	1,800	20.00%	20.00%
63.05	Advertising	-	500	500	500	0.00%	0.00%
63.25	Membership & Dues	3,500	415	435	630	44.83%	51.81%
63.35	General Supplies	523	500	525	525	0.00%	5.00%
63.50	Postage, Freight & Delivery	97	150	150	150	0.00%	0.00%
63.55	Printing	36	50	50	50	0.00%	0.00%
61.30	Professional Services	24,933	27,500	27,500	32,500	18.18%	18.18%
61.00	Professional Services - Audit	-	850	850	850	0.00%	0.00%
63.70	Telephone	1,306	950	2,856	2,900	1.54%	205.26%
66.10	Repair & Maint - Buildings	3,825	12,500	12,500	12,500	0.00%	0.00%
66.20	Repairs & Maint. - Office Equip.	-	50	50	50	0.00%	0.00%
67.07	Supplies - Shelters, Buses & Signs	267	1,000	1,000	1,000	0.00%	0.00%
69.20	Vehicles - Mileage	-	350	350	350	0.00%	0.00%
	Subtotal General Transit	36,107	46,315	48,266	53,805	11.48%	16.17%
	Total Supplies & Services	710,084	921,202	882,971	908,719	2.92%	-1.36%
000	CAPITAL OUTLAY						
80.20	Computer Equipment	-	-	-	1,330	0.00%	
89.00	Depreciation Expense	56,165	100,000	56,165	100,000	78.05%	0.00%
80.71	FTA Section 5339 - Capital	-	138,800	138,800	-	-100.00%	-100.00%
80.74	Cal OES - Capital	-	-	25,888	12,944	-50.00%	
80.73	Prop 1B PTMISEA - Capital	-	398,211	233,500	232,883	-0.26%	-41.52%
	Total Capital Outlay	56,165	637,011	454,353	347,157	-23.59%	-45.50%
	TOTAL	903,940	1,695,799	1,477,526	1,381,181	-6.52%	-18.55%
	Less: Capital Assets	-	(537,011)	(398,188)	(247,157)		
	TOTAL NET EXPENDITURES	903,940	1,158,788	1,079,338	1,134,024	5.07%	-2.14%

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**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

502.xxx.00 Transit.xx.Non-Division

ACTIVITY DESCRIPTION

This budget reflects expenditures for the Tahoe Truckee Area Regional Transit (TART) programs that currently operate in the Town. These programs are funded by specific designated sources outside the General Fund. Sources of revenue are listed and described in the revenue section. Services operated by TART include winter and non-winter Fixed Route, Dial-A-Ride and North Tahoe Truckee Transport (NTTT). The Town is required to provide complimentary ADA paratransit service within three-quarters of a mile of the fixed route, which is accomplished by the Dial-A-Ride service. Dial-A-Ride is also offered in the outlying neighborhoods not served by the fixed route and that are beyond that ADA service requirement. With the 5310 grant award, operating costs for the service provided beyond the ADA corridor is fully funded in FY 15/16 and FY 16/17. The NTTT service provides out of area non-emergency medical trips to individuals over the age of 60. The NTTT service is fully funded by the Area 4 Agency on Aging grant in partnership with the Tahoe Transportation District. The Town partners with Placer County to provide year-round service on Hwy 89. The Town, Placer County and Airport District have partnered on funding a 3-year pilot program (beginning in FY 15/16) to provide year-round service on Hwy 267. As the Town owns the transit buses, the transit vehicles are maintained by the Town's Fleet Maintenance Division and fuel costs are paid by the Town.

The Town of Truckee and Placer County have collaborated on a branding effort of our two transit systems, which was identified as a short term next step at the Transit Summit held in November 2013. Placer County hired a graphic consultant and a branding committee was formed that included transit stakeholders in the region, including former Council Member Dr. Mark Brown. Committee meetings were held throughout 2014, and staff presented the new brand of "Tahoe Truckee Area Regional Transit" (TART) to Town Council on April 14, 2015; staff was directed to implement the new brand. The Town and Placer County have been conducting outreach efforts to educate the community on changes related to the new brand. The new brand is in the process of being included on Town and Placer County buses and transit bus stop signs, and is being used in promotional and educational print material. The new bus stop signs include a single TART phone number (530-550-1212) that is set up as a phone tree where callers press 1 for the Truckee local route or press 2 for the North Lake Tahoe routes at which point callers are transferred to either the Truckee TART office or Placer County TART office. Callers may continue using the direct line (530-550-7451) to reach the Truckee TART office to schedule Dial-A-Ride and NTTT trips. The funding source for the branding implementation is Prop 1B (PTMISEA).

The Town, Placer County and the Truckee Tahoe Airport District have partnered to provide year-round service on Hwy 267. Prior to the partnership, Placer County operated service on Hwy 267 during the winter months only. The need for year-round service along this corridor is consistently identified during the Annual Unmet Transit Needs Hearing as a barrier to accessing healthcare, employment and other essential needs. Regional transit planning documents identify implementing year-round service on Hwy 267 as a high priority strategy. At the April 28, 2015 Town Council meeting, Council approved the Town funding a 3-year pilot to provide Hwy 267 year-round service commencing in FY 15/16. The Council-approved funding source for the 3-year pilot is Air Quality Mitigation Funds (current balance of around \$275,000) that the Town has been collecting since 2002 as part of the Town's Air Quality Mitigation Impact Fee Program. Performance measures will be monitored to determine the success of the pilot project and will be reported annually to the Town Council. The partners will seek additional funding opportunities to support ongoing service should the pilot project be successful. As a portion of the route corridor is served by both Placer County and the Town of Truckee, route modifications will be evaluated to maintain cost effectiveness and service efficiency.

As required by Caltrans and the FTA, the Town successfully completed a request for proposals process for transit services. On September 22, 2015, the Town Council awarded the transit contract to Paratransit Services. The initial contract term is December 1, 2015 through June 30, 2017, with three one-year extension options. This budget reflects services and costs under the new contract with Paratransit Services. As transit funding sources sunset, staff continuously seeks new funding opportunities and will be reviewing service alternatives for the outlying years that are viable to operate within the transit funding resources.

**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

502.xxx.00 Transit.xx.Non-Division

<u>PERSONNEL</u>	<u>BUDGET</u>
<u>50.11</u> <u>WAGES - REGULAR FULL-TIME</u> - Provides 80% of the salary for an Administrative Analyst (20% to Economic Development) and 55% of the salary of a Management Analyst (15% to Transit, 10% to Solid Waste, and 20% to the Successor Agency).	\$ 89,496
<u>54.00</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 31,664
<u>54.61</u> <u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 1,685
<u>55.80</u> <u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 2,460
 <u>SUPPLIES & SERVICES</u>	
<u>181 FIXED ROUTE</u>	
<u>61.34</u> <u>PROFESSIONAL SERVICES - FIXED ROUTE</u> - Provides for contract services for operation of the Fixed Route (6 days/week, 8 hours/day) for seven months of the year; 7 days/week, 18 hours/day during the winter months.	\$ 176,097
<u>68.03</u> <u>CALTIP INSURANCE</u> - California Transit Indemnity Pool Liability Insurance coverage for Truckee Transit vehicles; covers bodily injury and physical damage.	\$ 27,147
<u>61.35</u> <u>PROFESSIONAL SERVICES - DONNER SUMMIT SHUTTLE</u> - Provides for employee/skier shuttle to Donner Summit Resorts. This budget captures the actual cost to provide the service including contractor hours, bus maintenance, fuel, marketing and program management. The Town contribution is \$29,000, with the remaining cost funded by the Summit Resorts and Placer County.	\$ 70,868
<u>69.10</u> <u>VEHICLES - FUEL</u> - Provides funding for fuel for the operation of the Fixed Route service.	\$ 17,600
<u>69.76</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 41,298
 <u>182 TART BUS</u>	
<u>61.33</u> <u>HIGHWAY 267 3 YEAR PILOT</u> - Provides for the operation of Placer County to provide an additional 250 days of service on Hwy 267. The additional service of this pilot program will provide year-round service on Hwy 267 for a period of three years (through fiscal year 16/17).	\$ 62,547

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT

502.xxx.00 Transit.xx.Non-Division

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for the operation of Placer County to provide service on Hwy 89 between Tahoe City and Truckee on a year-round basis (\$66,881), and on Hwy 267 between Kings Beach and Truckee during the winter months (\$36,710).	\$ 103,591
 <u>183 PARA TRANSIT/DIAL-A-RIDE</u>	
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for contract services in operation of the Dial-A-Ride program. The Dial-A-Ride is the ADA required paratransit service to the Fixed Route program.	\$ 297,968
<u>69.10</u> <u>VEHICLES - FUEL</u> - Provides funding for fuel for the operation of the transit system for Dial-a-Ride services.	\$ 16,500
<u>69.76</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 41,298
 <u>180 GENERAL TRANSIT</u>	
<u>60.15</u> <u>EDUCATION & TRAINING</u> - Provides for ongoing training for staff assigned to manage the transit program.	\$ 1,800
<u>63.05</u> <u>ADVERTISING</u> - Provides funding to advertise transit programs, and to advertise public hearings associated with transit changes and grant applications.	\$ 500
<u>63.25</u> <u>MEMBERSHIP & DUES</u> - Provides for the Town's membership in the California Association for Coordinated Transportation (CalACT) and the monthly meetings of the Truckee North Tahoe Transportation Management Association.	\$ 630
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for software updates, office stationery forms, office supplies, small items and non-capital equipment and furniture.	\$ 525
<u>63.50</u> <u>POSTAGE, FREIGHT & DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 150
<u>63.55</u> <u>PRINTING</u> - Provides budget for business cards.	\$ 50
<u>61.30</u> <u>PROFESSIONAL SERVICES</u> - Provides funds for marketing transit services (\$12,500), which includes a \$5,000 contribution from the Donner Summit partners for the Winter Shuttle marketing costs ; consulting services (\$5,000); partnership opportunities (\$15,000).	\$ 32,500
<u>61.00</u> <u>PROFESSIONAL SERVICES - AUDIT</u> - Provides for annual audit required by the State.	\$ 850
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones and the phone lines for the transit dispatch office.	\$ 2,900

**TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

502.xxx.00 Transit.xx.Non-Division

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>66.10</u> <u>REPAIR & MAINTENANCE - BUILDINGS</u> - Provides for funds necessary to maintain transit shelters that is generally provided by Facilities and Public Works staff and reimbursed to the General Fund.	\$ 12,500
<u>66.20</u> <u>REPAIR & MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for computer related equipment maintenance.	\$ 50
<u>67.07</u> <u>SUPPLIES - SHELTERS, BUSES and SIGNS</u> - Provides supplies for shelters and buses, including bus stop signs.	\$ 1,000
<u>69.20</u> <u>VEHICLES - MILEAGE</u> - Provides for use of private vehicles on Town business.	\$ 350
 <u>CAPITAL OUTLAY</u>	
<u>80.20</u> <u>COMPUTER EQUIPMENT</u> - Provides for replacement computers per IT recommendations.	\$ 1,330
<u>89.00</u> <u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 100,000
<u>80.74</u> <u>CAL OES - CAPITAL</u> - Grant awards of \$25,888 for FY 15/16 and \$12,944 for FY 16/17 that will fund transit safety and security capital projects such as lighting, video security equipment, communications equipment, fencing and gates, and other safety and security equipment, devices and supplies.	\$ 12,944
<u>80.73</u> <u>PROP 1B PTMISEA - CAPITAL</u> – Grant award of \$466,383 provides funding for transit capital projects. Procurement of two replacement fixed route 30 passenger buses totaling \$228,987, and local match funding of \$68,172 for two FTA 5310 funded buses. Delivery of the buses is anticipated by mid-2016. Procurement to implement the new brand including logo application on the existing and five new buses (two funded by FTA 5310, one funded by FTA 5339, and two funded by Prop 1B), and bus stop signage reflecting the new TART brand (\$27,000). Procurement of the NextBus program that provides real-time information on when a bus is expected to arrive at a stop (\$45,000). The remaining \$97,224 grant balance may be used to build new bus shelters, purchase benches, and install safety features on the buses such as cameras. Grant funds must be expended by June 2020.	\$ 232,883

2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
RDA SUCCESSOR AGENCY

599.000.00 Successor Agency Fund.Non-Department.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUI TO BUD
NON-ADMINISTRATIVE COSTS							
SUPPLIES & SERVICES							
61.00	Professional Services	29,124	84,748	84,748	81,600	-3.71%	-3.71%
67.98	Bond Discount Amortization Expense	1,861	-	-	-	0.00%	
67.99	Bond Interest Expense - Series A	467,125	465,175	465,175	462,388	-0.60%	-0.60%
67.99	Bond Interest Expense - Series B	274,875	274,875	274,875	274,875	0.00%	0.00%
68.52	Parking Lot Leases	42,494	54,132	54,132	57,372	5.99%	5.99%
	Total Supplies & Services	815,478	878,930	878,930	876,235	-0.31%	-0.31%
CAPITAL OUTLAY							
89.00	Depreciation	48,696	23,131	23,131	23,131	0.00%	0.00%
	Total Capital Outlay	48,696	23,131	23,131	23,131	0.00%	0.00%
SUB-TOTAL NON-ADMINISTRATIVE COSTS		864,174	902,061	902,061	899,366	-0.30%	-0.30%
ADMINISTRATIVE COSTS							
PERSONNEL							
50.11	Wages - Regular Full-time	140,527	149,349	150,843	144,080	-4.48%	-3.53%
50.31	Overtime - Regular Full-time	146	100	130	100	-23.08%	0.00%
54.xx	Benefits	55,650	59,645	59,094	55,025	-6.89%	-7.75%
54.61	Deferred Compensation	7,180	8,128	7,562	6,655	-12.00%	-18.13%
54.81	RHS	1,115	-	1,147	889	-22.47%	
55.71	Car Allowance	2,868	2,852	2,848	2,042	-28.30%	-28.40%
55.80	Compensated Absences	(690)	1,564	3,398	5,297	55.89%	238.68%
	Total Personnel	206,796	221,638	225,022	214,087	-4.86%	-3.41%
SUPPLIES & SERVICES							
63.01	Administrative Overhead	27,490	-	9,734	20,669	112.33%	
63.35	General Supplies	426	-	200	200	0.00%	
63.50	Postage, Freight & Delivery	2	-	-	-	0.00%	
63.55	Printing	28	-	-	-	0.00%	
63.70	Telephone	858	1,000	1,000	1,000	0.00%	0.00%
63.75	Utilities	1,066	1,400	1,400	1,400	0.00%	0.00%
68.50	Rent/Lease Space	12,644	12,644	12,644	12,644	0.00%	0.00%
	Total Supplies & Services	42,515	15,044	24,978	35,913	43.78%	138.72%
SUB-TOTAL ADMINISTRATIVE COSTS		249,310	236,682	250,000	250,000	0.00%	5.63%
TOTAL		1,113,485	1,138,743	1,152,061	1,149,366	-0.23%	0.93%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REDEVELOPMENT SUCCESSOR AGENCY

599.000.00 Successor Agency Fund.Non-Department.Non-Division

ACTIVITY DESCRIPTION

The Redevelopment Successor Agency is responsible for winding down the activities of the former Town of Truckee Redevelopment Agency. The Town Council serves in the capacity of the Successor Agency and Town staff provides the staff support for the Successor Agency. Responsibilities of the Successor Agency include completing contractually obligated projects, disposing of any assets owned by the former redevelopment agency and fulfilling the obligation to complete projects funded with bond proceeds. Expenses related to the Successor Agency will be, to the extent available, funded by property tax revenue that used to go to the Redevelopment Agency.

NON-ADMINISTRATIVE COSTS

SUPPLIES and SERVICES

BUDGET

<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for ROPS approved professional services expenditures.	\$	81,600
<u>67.99</u>	<u>BOND INTEREST EXPENSE</u> - Annual interest expense on the debt issued by the former Redevelopment Agency in 2010.	\$	737,263
<u>68.52</u>	<u>PARKING LOT LEASES</u> – Provides for the annual lease payments of the Diner parking lot.	\$	57,372

CAPITAL OUTLAY

<u>89.00</u>	<u>DEPRECIATION</u> - Provides for depreciation expense of Successor Agency capital assets.	\$	23,131
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ADMINISTRATIVE COSTS

PERSONNEL

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for portions of the salaries of the Town Manager (15%), Town Clerk (15%), Administrative Services Director (10%), Town Attorney (15%), Administrative Services Manager (10%), Management Analyst (20%), Senior Accountant (10%), Accountant (10%), Town Clerk Administrative Technician (5%) and Records Technician (5%).	\$	144,080
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding to cover overtime costs for non-exempt employees.	\$	100
<u>54.00</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$	55,025
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$	6,655
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	889
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides for portions of car allowances for staff allocating time to the Successor Agency.	\$	2,042
<u>55.80</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for fiduciary funds.	\$	5,297

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
REDEVELOPMENT SUCCESSOR AGENCY

599.000.00 Successor Agency Fund.Non-Department.Non-Division

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>63.01</u> <u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for administrative overhead costs.	\$ 20,669
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for Redevelopment activities.	\$ 200
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 1,000
<u>63.75</u> <u>UTILITIES</u> - Provides for utility payments to the Truckee Sanitary District and Tahoe Truckee Sanitation Agency for the West River Site (Former Nevada County Corp Yard).	\$ 1,400
<u>68.50</u> <u>RENT/LEASE SPACE</u> - Provides for the Successor Agency's share of office space in Town Hall.	\$ 12,644

**2016/17 EXPENDITURES BUDGET
TOWN OF TRUCKEE
SOLID WASTE**

503.000.00 Solid Waste.Non-Department.Non-Division

ACCOUNT		2014/15 ACTUAL	2015/16 AMENDED BUDGET	2015/16 ESTIMATED ACTUAL	2016/17 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
50.11	Wages - Regular Full-time	74,242	84,008	76,288	74,256	-2.66%	-11.61%
50.14	Wages - Part time	-	29,445	23,857	29,559	23.90%	0.39%
50.15	Wages - Temporary	13,859	18,812	11,109	20,384	83.49%	8.36%
50.31	Overtime - Regular Full-time	691	-	-	-	0.00%	-
54.xx	Benefits	32,814	41,269	33,184	41,172	24.07%	-0.24%
54.11	GASB 68 Pension Expense	(1,786)	-	-	-	0.00%	-
54.61	Deferred Compensation	1,957	2,656	1,288	910	-29.35%	-65.74%
54.81	RHS	147	-	146	-	-100.00%	-
55.71	Car Allowance	426	420	419	-	-100.00%	-100.00%
55.80	Compensated Absences	(298)	1,019	(11,658)	2,038	0.00%	99.88%
	Total Personnel	122,053	177,629	134,633	168,319	25.02%	-5.24%
SUPPLIES & SERVICES							
60.15	Education & Training	1,012	4,000	7,500	7,500	0.00%	87.50%
63.01	Administrative Overhead	34,817	47,166	36,554	43,974	20.30%	-6.77%
63.05	Advertising	26,959	35,000	35,000	35,000	0.00%	0.00%
63.25	Membership & Dues	100	-	600	500	-16.67%	-
63.35	General Supplies	1,585	500	1,500	500	-66.67%	0.00%
63.45	Photocopying	200	200	200	200	0.00%	0.00%
63.50	Postage, Freight & Delivery	367	500	500	500	0.00%	0.00%
63.55	Printing	9,396	10,000	10,000	10,000	0.00%	0.00%
61.05	Professional Services - Disposal	2,521,933	2,568,200	2,568,200	2,616,364	1.88%	1.88%
63.51	Noticing	5,964	16,000	16,000	16,000	0.00%	0.00%
61.06	Prof. Svcs - Green Waste Disposal	253,675	271,072	261,000	276,148	5.80%	1.87%
61.07	Prof. Svcs - CA ARB Filter Repl Prgm	46,110	46,110	46,110	46,494	0.83%	0.83%
61.00	Professional Services - General	-	50,000	23,000	95,000	313.04%	90.00%
63.70	Telephone	1,309	2,200	2,200	2,200	0.00%	0.00%
67.02	Property Tax Collection Fee	6,590	7,000	7,000	7,000	0.00%	0.00%
69.10	Vehicles - Fuel	284	500	400	500	25.00%	0.00%
69.76	Fleet Maintenance Allocation	2,218	877	2,132	2,024	-5.07%	130.92%
67.09	General Recycling Programs	-	40,000	40,000	40,000	0.00%	0.00%
67.11	Recycling Programs - Grant Funded	84,116	161,630	97,000	110,000	13.40%	-31.94%
68.50	Rent - Office Space	7,715	7,469	7,916	8,800	11.17%	17.82%
	Total Supplies & Services	3,004,353	3,268,424	3,162,812	3,318,705	4.93%	1.54%
CAPITAL OUTLAY							
80.20	Computer Equipment	-	2,400	3,472	2,546	-26.67%	6.08%
89.00	Depreciation Expense	3,228	3,340	3,340	2,267	-32.13%	-32.13%
	Total Capital Outlay	3,228	5,740	6,812	4,813	-29.35%	-16.15%
	TOTAL	3,129,633	3,451,793	3,304,257	3,491,837	5.68%	1.16%
	Less: Capital Assets	-	-	-	-	-	-
	Less: Grant Funded Expenditures	-	(195,460)	(97,000)	(130,000)	-	-
	Less: Commercial Customer Admin Expenditures	-	(13,200)	(13,200)	(13,200)	-	-
	Less: Budget Modifications after notification	-	(11,457)	-	-	-	-
	TOTAL NET EXPENDITURES for Parcel Charges	3,129,633	3,231,675	3,194,057	3,348,637	4.84%	3.62%

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TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
SOLID WASTE

503.000.00 Solid Waste.Non-Department.Non-Division

ACTIVITY DESCRIPTION

The Town will continue to provide solid waste services through a franchise agreement with the contract solid waste hauler.

Goals for this year include the continued management of the Town's solid waste and recycling strategies to ensure compliance with state regulations - areas of greatest concern include Mandatory Commercial and Multifamily Recycling (AB 341) and Mandatory Commercial Organics Recycling (AB 1826). Other goals for the year include the implementation of grant funded projects, implementation of the sustainability/lifestyle campaign; and preparation for a new franchise agreement as the existing franchise agreement is set to expire in June 2018.

If approved, all single family residential parcels will be billed **\$286.40** for solid waste services. For FY 2016/2017 the proposed overall increase is equal to 3.19% over last year's rate of \$277.54. The increase in the solid waste charge reflects the Town's cost to administer the solid waste franchise agreement and develop programs in response to state legislative action, as well as provide the hauler an inflationary increase of 1.10% for disposal services per the solid waste franchise agreement. In addition, staff proposes increasing the line item for Green Waste Disposal service as it is anticipated that participation in the green bag program, as well as reduced cost dumpsters and free drop-off will rise. Alternatives to green waste disposal will be developed and considered as part of the franchise agreement contract extension negotiations with the current solid waste hauler. The Green Waste Disposal program is reconciled after the completion of the fiscal year and reflects the actual cost incurred by the hauler plus a profit not to exceed 10%.

The budget reflects the actual solid waste rate of **\$286.40** which if approved, will be collected through the Nevada County property taxes. The residential fee is calculated by dividing the expenditures outlined in this budget, by the current number of residential parcels minus any grant revenue or revenue collected through assessments on commercial customers. The Solid Waste Fund is an Enterprise Fund receiving no support from the General Fund. Budget estimates are based on the collection of solid waste service fees from 11,644 parcels.

PERSONNEL

BUDGET

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 80% salary of Administrative Analyst II (20% to Economic Development) and 55% of the salary of a Management Analyst (15% to Transit, 10% to Solid Waste, and 20% to the Successor Agency).	\$ 74,256
<u>50.14</u>	<u>WAGES - REGULAR PART-TIME</u> - Provides for one regular part-time Administrative Technician to administer the Commercial Beverage Container Recycling Grant.	\$ 29,559
<u>50.15</u>	<u>WAGES - INTERN</u> - Provide for a part-time intern to help administer the solid waste program. Interns are provided the opportunity to assist staff in a variety of program administration functions including the development, implementation and reporting on grant funded projects; the development of contracts and drafting of state required reports; website and social media content development; and public education and outreach. Interns are often used to staff tables at community events, representing the organization to the public.	\$ 20,384
<u>54.00</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health, dental, life and optical coverage as well as Medicare contribution.	\$ 41,172
<u>54.61</u>	<u>DEFERRED COMP</u> - Deferred compensation provided as negotiated by employee groups.	\$ 910

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
SOLID WASTE

503.000.00 Solid Waste.Non-Department.Non-Division

<u>PERSONNEL (cont.)</u>	<u>BUDGET</u>
<u>55.80</u> <u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 2,038
 <u>SUPPLIES and SERVICES</u>	
<u>60.15</u> <u>EDUCATION and TRAINING</u> - Provides for attendance to the annual Waste Expo and BioCycle conferences and pertinent job related training.	\$ 7,500
<u>63.01</u> <u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the General Fund for Division-related administrative overhead costs. This charge is necessary to properly reflect the costs of the Solid Waste department, which is being operated as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative departments, increased spend on Town IT infrastructure and the budgeted purchase and implementation of a new Town-wide enterprise resource system.	\$ 43,974
<u>63.05</u> <u>ADVERTISING</u> - Provides for various public education elements, including the purchase of print advertisements in local papers, visitor's guide, homeowner's association newsletters and other print media. Also includes funding for radio and social media advertising.	\$ 35,000
<u>63.25</u> <u>MEMBERSHIPS and DUES</u> - Provides for annual membership dues for professional organizations such as the California Resource Recovery Association and the US Zero Waste Business Council.	\$ 500
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for program activities and additional computer accessories as necessary.	\$ 500
<u>63.45</u> <u>PHOTOCOPYING</u> – Allocation of monthly maintenance contract costs.	\$ 200
<u>63.50</u> <u>POSTAGE, FREIGHT & DELIVERY</u> - Provides for anticipated postage/ mailing costs for solid waste and recycling operations.	\$ 500
<u>63.55</u> <u>PRINTING</u> - Provides for the printing of brochures, pamphlets, and other materials developed for public education on Division related programs and activities. Also includes printing of materials for recycling events, for example Truckee Day t-shirts.	\$ 10,000
<u>61.05</u> <u>PROFESSIONAL SERVICES – DISPOSAL</u> - Provides for single-can residential solid waste collection service as provided by the Town's solid waste hauler. The rate reflects a 1.10% inflationary increase as allowed for within the solid waste franchise agreement as well as a 5% franchise fee. The proposed rate for solid waste disposal services is \$224.70 per residential parcel per year, reflecting a \$4.14 per year increase from last year's rate of \$220.56.	\$ 2,616,364
<u>63.51</u> <u>NOTICING</u> - Provides funding for direct mail notice (design, printing and postage) to all residential parcels and commercial customers regarding annual rate increase for solid waste disposal per the requirements set forth by Proposition 218.	\$ 16,000

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
SOLID WASTE

503.000.00 Solid Waste.Non-Department.Non-Division

SUPPLIES and SERVICES (cont'd)

BUDGET

61.06	<u>PROFESSIONAL SERVICES – GREEN WASTE DISPOSAL</u> – Provides for the residential yard waste disposal program consisting of the curbside collection of green bags, onsite yard waste only dumpsters available to residential customers for \$60 each and free drop off of 6-yards of green waste at the Eastern Regional Landfill (ERL). Per the solid waste franchise agreement, the hauler is compensated for the actual cost to provide the comprehensive program plus a profit not to exceed 10%. The proposed budget will provide funding for the collection of approximately 80,000 green bags; 300 reduced cost dumpsters and 3,000 yards of material dropped off at ERL. The proposed program cost is \$23.72 per residential parcel per year which reflects a \$0.44 per year increase from last year's rate of \$23.28. The rate includes a 5% franchise fee on the service which is collected and transferred to the General Fund.	\$	276,148
61.07	<u>PROFESSIONAL SERVICES - CA AIR RESOURCE BOARD FILTER REPLACEMENT PROGRAM</u> - Provides funding to the waste hauler to offset the costs associated with the state mandated regulations adopted in the Solid Waste Collection Vehicle Rule of September 2003 to retrofit all on-road trash collection vehicles with emission reduction filters. Cost per customer is \$3.96. Sufficient funding to fulfill this obligation will be collected approximately half way through the fiscal year. Staff is recommending collecting the full amount to provide funding to the waste hauler for clean air activities/purchase of hybrid diesel vehicles. Approximately \$25,000 will be available for future vehicle purchase or the use of hybrid diesel collection vehicles for the hauler.	\$	46,494
61.00	<u>PROFESSIONAL SERVICES - GENERAL</u> - Provides funding for outside consultant services to assist in the development of a new Franchise Agreement. The consultant will be utilized to identify best practices and new and/or improved programs for potential inclusion in the new agreement. The consultant will also work with Town staff to gather community input on potential new programs or improvements to existing programs. Assistance in the renegotiation process will be provided, and if need be, the consultant will draft an RFP for a competitive bid process. The consultant will assist in evaluation of proposals, selection of a waste hauler, draft a new contract, and will facilitate negotiations of a new agreement. This will be a multi year project.	\$	95,000
63.70	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$	2,200
67.02	<u>PROPERTY TAX COLLECTION FEE</u> - Provides payment to the County of Nevada for the collection and remittance of the Solid Waste Fee and any Delinquent Accounts collected via the residential property taxes.	\$	7,000
69.10	<u>VEHICLES - FUEL</u> - Provides for Solid Waste's share of gasoline use.	\$	500
69.76	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$	2,024

TOWN OF TRUCKEE
2016/17 ANNUAL BUDGET DETAIL
SOLID WASTE

503.000.00 Solid Waste.Non-Department.Non-Division

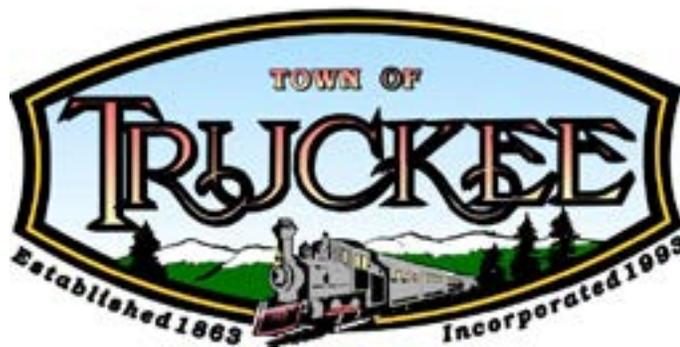
SUPPLIES and SERVICES (cont'd)**BUDGET**

<u>67.09</u>	<u>RECYCLING PROGRAMS</u> - Provides for costs associated with the development and implementation of waste reduction and recycling programs. Allows the program to support community events such as Truckee Day and Public Services Together as well as provides for program collateral such as reusable bags, blue bags and promotional items. New this year is a lifestyle campaign focused on sustainability in our local community.	\$ 40,000
<u>67.11</u>	<u>RECYCLING PROGRAMS - GRANT FUNDED</u> <u>COMMERCIAL CUSTOMER BEVERAGE CONTAINER RECYCLING GRANT (R2016 001)</u> Multi-year grant awarded by CalRecycle for the purpose of increasing beverage container recycling amongst local businesses and Truckee based schools. Funding will provide for: a part time Administrative Technician to administer the grant; a contract with a software developer to create a commercial customer database that will allow the Town to collect and store data obtained from free on-site waste assessments as well as run reports to demonstrate regulatory compliance and implement a paperless communication system with commercial customers; develop education and outreach materials and support school based recycling efforts. <u>DOC CITY/COUNTY GRANT (R2015 001)</u> Provides for costs associated with the development and implementation of waste reduction and recycling programs that are funded by grant revenues associated with Beverage Container Recycling. <u>USED OIL RECYCLING GRANT (R2015 002)</u> Annual payment program provided by CalRecycle funds activities related to used oil and filter recycling in Truckee. Provides funding for the purchase of used oil collection containers, funnels, advertisement of certified used oil collection centers, and for the recycling of filters collected at a certified center.	\$ 110,000
<u>68.50</u>	<u>RENT - OFFICE SPACE</u> - Provides for the Division's share of office space in Town Hall and provides for off-site Town Facility storage space.	\$ 8,800

CAPITAL OUTLAY

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for replacement of computers for Administrative Analyst II and Intern.	\$ 2,546
<u>89.00</u>	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 2,267

FIVE YEAR CAPITAL IMPROVEMENT PROJECT BUDGET FY 2016/2017-FY 2020/2021



JOAN DERYPK JONES, MAYOR

MORGAN GOODWIN, VICE MAYOR

PATRICK FLORA, COUNCILMEMBER

ALICIA BARR, COUNCILMEMBER

CAROLYN WALLACE DEE, COUNCILMEMBER

TONY LASHBROOK, TOWN MANAGER

KIM SZCZUREK, DIRECTOR OF ADMINISTRATIVE SERVICES

CAPITAL IMPROVEMENT PROJECTS

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11-18	C1414	Tahoe Donner Trail
11-19	C0703	Truckee River Trail Phase 3
11-20	C0702	Truckee River Trail Phase 4
11-21	C0338	State Route 89/UPRR Underpass (Mousehole)
11-22	C1413	Truckee River Legacy Trail - Glenshire Trailhead
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11-42	C1901	2019 Slurry Seal Project
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11-49	C1208	Police Department - Communications and Safety Equipment
11-50	C1305	Document Imaging
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11-75	C1203	Trout Creek Restoration - Reach 1, Phase 1 Construction
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11-78	C1705	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4
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11-79	C0322	Brickelltown Streetscape Improvement Project
11-80	C1504	Envision DPR Corridor Improvement Plan (Coldstream Rd to SR 89)
11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)
11-82	C1703	West River Street Streetscape Improvement Project
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11-23	C05xx	Town of Truckee Facilities
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11-29	Cxx02	Annual Paving and Drainage Project Summary (See Annual Detail on pages 12-30
11-26	Cxxxx	New Parking District Parking Lot
11-27	Cxxxx	Parking Lot Purchase - Fire Station Lot
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TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	CUMULATIVE THRU FY 14/15	FY 15/16		
				ESTIMATED ACTUAL	FY 16/17	FY 17/18
Bike and Trail Projects						
11-16	C0335	Brockway Rd Trail Project	1,057,844	22,227	8,000	-
11-17	C10061	Trout Creek Trail	1,772,125	135,000	30,000	-
11-18	C1414	Tahoe Donner Trail	-	1,740,000	290,000	10,000
11-19	C0703	Truckee River Trail Phase 3	5,288,023	15,000	15,000	15,000
11-20	C0702	Truckee River Trail Phase 4	-	75,000	263,000	1,067,000
11-21	C0338	State Route 89/UPRR Underpass (Mousehole)	4,881,400	7,870,963	45,000	-
11-22	C1413	Truckee River Legacy Trail - Glenshire Trailhead	6,407	396,129	21,004	6,250
Facility Projects						
11-23	C05xx	Town of Truckee Facilities	-	215,400	777,000	145,000
11-24	C1505	Council Chambers	21,359	35,000	35,000	-
11-25	C1609	Public Service Center Garage	-	-	1,242,500	2,335,000
11-26	Cxxxx	New Parking District Parking Lot	-	-	1,000,000	-
11-27	Cxxxx	Parking Lot Purchase - Fire Station Lot	-	-	500,000	-
11-28	Cxxxx	Essential Services Building Improvements	-	-	100,000	-
Maintenance Projects						
11-29	Cxx02	<i>Annual Paving and Drainage Project Summary</i>	-	5,000	5,193,460	2,860,000
11-30	C1602	2016 Paving and Drainage Project	-	5,000	5,188,460	-
11-31	C1603	2016 Recessed Striping and Marking Project	-	5,000	225,000	-
11-32	C1702	2017 Paving and Drainage Project	-	-	5,000	3,120,000
11-33	C1802	2018 Paving and Drainage Project	-	-	-	5,000
11-34	C1902	2019 Paving and Drainage Project	-	-	-	-
11-35	C2002	2020 Paving and Drainage Project	-	-	-	-
11-36	C2102	2021 Paving and Drainage Project	-	-	-	-
11-37	Cxx01	<i>Annual Slurry Seal Project Summary</i>	-	675,433	1,805,000	935,000
11-38	C1501	2015 Slurry Seal Project	2,555	665,433	-	-
11-39	C1601	2016 Slurry Seal Project	-	10,000	950,000	-
11-40	C1701	2017 Slurry Seal Project	-	-	855,000	-
11-41	C1801	2018 Slurry Seal Project	-	-	-	935,000
11-42	C1901	2019 Slurry Seal Project	-	-	-	-
11-43	C2001	2020 Slurry Seal Project	-	-	-	-
11-44	C2101	2021 Slurry Seal Project	-	-	-	-
11-45	C1507	2016 Seal Coat Project	-	5,000	90,000	-
Miscellaneous Projects						
11-46	C1409	Housing Element Update	24,167	-	-	-
11-47	C0105	Information Technology Equipment	906,179	99,222	175,000	149,000
11-48	C0107	Town Hall Office Equipment	152,628	-	16,000	61,000
11-49	C1208	Police Department - Communications and Safety Equipment	151,762	109,852	75,600	108,000
11-50	C1305	Document Imaging	38,500	20,000	20,000	20,000
11-51	C1408	Town Wide Document Imaging Equipment, Software and Support	14,885	15,000	5,000	50,000
11-52	C1310	Town Wide Enterprise Resource Software System	613,313	68,509 *	-	-
11-53	C1903	General Plan Update	-	-	-	-
11-54	C1509	Air Quality - Woodstove Replacement Program	-	-	64,000	-
11-55	C1510	Climate Action Plan	-	36,000	50,000	-
11-56	C1511	Riverview Corp Yard and McIver Dairy Facilities Plans	-	-	30,000	-
11-57	C1512	GIS 3 Year Strategic Plan - Hardware, Software and Consulting	-	50,000	75,000	30,000
11-58	C1513	Aquatic Invasive Species Watercraft Inspection Program	-	80,000	120,000	-
11-59	C1514	Town 25 year Anniversary Acknowledgement	-	1,500	28,000	-
11-60	C1610	Town-Wide Content Management System	-	-	86,000	-
11-61	Cxxxx	Business License Feasibility Study	-	-	30,000	-
11-62	Cxxxx	Police Department - Dispatch Center	-	-	880,000	-
Roadway & Water Quality Improvement Projects						
11-63	C1607	Coldstream Road/Donner Creek Crossing Structure Replacement	-	-	50,000	50,000
11-64	C1306	Glenshire Drive Bike Lane Project - Phase 2	3,389,203	4,000	2,000	-
11-65	C1303	Glenshire Drive/Highland Avenue Safety Improvement Project	309,889	865,000	-	-
11-66	C1309	Radar Speed Signs	6,635	5,000	-	-
11-67	C1307	West River Street Widening & Bike Lane Project	137,943	600,000	2,510,000	-
11-68	C1508	Miscellaneous Curb/Gutter Replacement	700	10,000	40,000	-
11-69	C1604	Brockway Road Corridor Improvement Project	-	10,000	40,000	1,490,000
11-70	C1605	Glenshire/Dorchester Paving and Widening Project	-	25,000	875,000	2,900,000
Roundabout & Intersection Projects						
11-71	C0305	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	-	-	-	-
11-72	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	-	90,000	1,400,000	1,000,000
11-73	C1805	Bridge Street/West River Street/Donner Pass Road Intersection Improvements	-	-	200,000	200,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	FY 18/19	FY 19/20	FY 20/21	TOTAL
Bike and Trail Projects						
11-16	C0335	Brockway Rd Trail Project	-	-	-	1,088,071
11-17	C10061	Trout Creek Trail	-	-	-	1,937,125
11-18	C1414	Tahoe Donner Trail	10,000	-	-	2,050,000
11-19	C0703	Truckee River Trail Phase 3	15,000	-	-	5,348,023
11-20	C0702	Truckee River Trail Phase 4	2,808,000	2,808,000	-	7,021,000
11-21	C0338	State Route 89/UPRR Underpass (Mousehole)	-	-	-	12,797,363
11-22	C1413	Truckee River Legacy Trail - Glenshire Trailhead	6,250	-	-	436,040
Facility Projects						
11-23	C05xx	Town of Truckee Facilities	120,000	45,000	116,000	1,418,400
11-24	C1505	Council Chambers	-	-	-	91,359
11-25	C1609	Public Service Center Garage	-	-	-	3,577,500
11-26	Cxxxx	New Parking District Parking Lot	-	-	-	1,000,000
11-27	Cxxxx	Parking Lot Purchase - Fire Station Lot	-	-	-	500,000
11-28	Cxxxx	Essential Services Building Improvements	-	-	-	100,000
Maintenance Projects						
11-29	Cxx02	<i>Annual Paving and Drainage Project Summary</i>	615,000	300,000	4,355,000	13,328,460
11-30	C1602	2016 Paving and Drainage Project	-	-	-	5,193,460
11-31	C1603	2016 Recessed Striping and Marking Project	-	-	-	230,000
11-32	C1702	2017 Paving and Drainage Project	-	-	-	3,125,000
11-33	C1802	2018 Paving and Drainage Project	610,000	-	-	615,000
11-34	C1902	2019 Paving and Drainage Project	5,000	295,000	-	300,000
11-35	C2002	2020 Paving and Drainage Project	-	5,000	4,350,000	4,355,000
11-36	C2102	2021 Paving and Drainage Project	-	-	5,000	5,000
11-37	Cxx01	<i>Annual Slurry Seal Project Summary</i>	1,000,000	740,000	900,000	6,055,433
11-38	C1501	2015 Slurry Seal Project	-	-	-	667,988
11-39	C1601	2016 Slurry Seal Project	-	-	-	960,000
11-40	C1701	2017 Slurry Seal Project	-	-	-	855,000
11-41	C1801	2018 Slurry Seal Project	-	-	-	935,000
11-42	C1901	2019 Slurry Seal Project	1,000,000	-	-	1,000,000
11-43	C2001	2020 Slurry Seal Project	-	740,000	-	740,000
11-44	C2101	2021 Slurry Seal Project	-	-	900,000	900,000
11-45	C1507	2016 Seal Coat Project	-	-	-	95,000
Miscellaneous Projects						
11-46	C1409	Housing Element Update	30,000	-	-	54,167
11-47	C0105	Information Technology Equipment	119,000	127,000	80,000	1,655,401
11-48	C0107	Town Hall Office Equipment	-	-	-	229,628
11-49	C1208	Police Department - Communications and Safety Equipment	76,000	25,000	25,000	571,214
11-50	C1305	Document Imaging	-	-	-	98,500
11-51	C1408	Town Wide Document Imaging Equipment, Software and Support	-	-	-	84,885
11-52	C1310	Town Wide Enterprise Resource Software System	-	-	-	681,822
11-53	C1903	General Plan Update	150,000	450,000	400,000	1,000,000
11-54	C1509	Air Quality - Woodstove Replacement Program	-	-	-	64,000
11-55	C1510	Climate Action Plan	-	-	-	86,000
11-56	C1511	Riverview Corp Yard and Mclver Dairy Facilities Plans	-	-	-	30,000
11-57	C1512	GIS 3 Year Strategic Plan - Hardware, Software and Consulting	30,000	-	-	185,000
11-58	C1513	Aquatic Invasive Species Watercraft Inspection Program	-	-	-	200,000
11-59	C1514	Town 25 year Anniversary Acknowledgement	-	-	-	29,500
11-60	C1610	Town-Wide Content Management System	-	-	-	86,000
11-61	cxxxx	Business License Feasibility Study	-	-	-	30,000
11-62	Cxxxx	Police Department - Dispatch Center	-	-	-	880,000
Roadway & Water Quality Improvement Projects						
11-63	C1607	Coldstream Road/Donner Creek Crossing Structure Replacement	600,000	500,000	-	1,200,000
11-64	C1306	Glenshire Drive Bike Lane Project - Phase 2	-	-	-	3,395,203
11-65	C1303	Glenshire Drive/Highland Avenue Safety Improvement Project	-	-	-	1,174,889
11-66	C1309	Radar Speed Signs	-	-	-	11,635
11-67	C1307	West River Street Widening & Bike Lane Project	-	-	-	3,247,943
11-68	C1508	Miscellaneous Curb/Gutter Replacement	-	-	-	50,700
11-69	C1604	Brockway Road Corridor Improvement Project	-	-	-	1,540,000
11-70	C1605	Glenshire/Dorchester Paving and Widening Project	-	-	-	3,800,000
Roundabout & Intersection Projects						
11-71	C0305	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	-	250,000	-	250,000
11-72	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	-	-	-	2,490,000
11-73	C1805	Bridge Street/West River Street/Donner Pass Road Intersection Improvements	1,000,000	1,000,000	-	2,400,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	CUMULATIVE THRU FY 14/15	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18
Stream Restoration and Water Quality Improvement Projects						
11-75	C1203	Trout Creek Restoration - Reach 1, Phase 1 Construction	2,029,401	55,000	20,000	20,000
11-76	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	-	-	70,000	225,000
11-77	C1606	Donner Pass Road/West Tamarack Road Drainage Improvement Project	4,325	8,161	82,514	-
11-78	C1705	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4	-	-	-	500,000
Streetscape Improvement Projects						
11-79	C0322	Brickelltown Streetscape Improvement Project	3,797,083	2,786,346	2,548,478	-
11-80	C1504	Envision DPR Corridor Improvement Plan (Coldstream Rd to SR 89)	37,539	510,000	170,000	-
11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)	-	-	3,145,000	3,000,000
11-82	C1703	West River Street Streetscape Improvement Project	-	-	-	150,000
11-83	C1806	Bridge Street Streetscape Improvement Project	-	-	-	-
11-84	C1807	Church Street Streetscape Improvement Project	-	-	-	-
11-85	C1808	Jibboom Street Streetscape Improvement Project	-	-	-	-
Traffic Projects						
11-86	C1209	Dorchester Drive Safe Routes to School Improvements	59,780	399,400	-	-
11-87	C1410	AB 1600 Traffic Impact Fee Program Update	88,394	40,000	-	-
11-88	C1804	Church Street Extension (Town Portion)	-	-	100,000	400,000
Total Project Expenditures, including Unfunded			24,792,038	17,083,142	24,547,556	18,991,250
Unfunded Project Expenditures			-	-	1,242,500	3,210,000
Funded Project Expenditures			24,792,038	17,083,142	23,305,056	15,781,250

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

Page #	CIP#	Description	FY 18/19	FY 19/20	FY 20/21	TOTAL
Stream Restoration and Water Quality Improvement Projects						
11-75	C1203	Trout Creek Restoration - Reach 1, Phase 1 Construction	-	-	-	2,124,401
11-76	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	3,230,000	30,000	30,000	3,585,000
11-77	C1606	Donner Pass Road/West Tamarack Road Drainage Improvement Project	-	-	-	95,000
11-78	C1705	Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4	3,000,000	3,000,000	-	6,500,000
Streetscape Improvement Projects						
11-79	C0322	Brickelltown Streetscape Improvement Project	-	-	-	9,131,906
11-80	C1504	Envision DPR Corridor Improvement Plan (Coldstream Rd to SR 89)	-	-	-	717,539
11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)	-	-	-	6,145,000
11-82	C1703	West River Street Streetscape Improvement Project	225,000	3,000,000	-	3,375,000
11-83	C1806	Bridge Street Streetscape Improvement Project	150,000	150,000	800,000	1,100,000
11-84	C1807	Church Street Streetscape Improvement Project	200,000	200,000	1,500,000	1,900,000
11-85	C1808	Jibboom Street Streetscape Improvement Project	200,000	200,000	3,000,000	3,400,000
Traffic Projects						
11-86	C1209	Dorchester Drive Safe Routes to School Improvements	-	-	-	459,180
11-87	C1410	AB 1600 Traffic Impact Fee Program Update	-	-	-	128,394
11-88	C1804	Church Street Extension (Town Portion)	4,000,000	-	-	4,500,000
Total Project Expenditures, including Unfunded			18,584,250	12,825,000	11,206,000	128,029,236
Unfunded Project Expenditures			9,490,500	9,215,500	7,290,500	30,449,000
Funded Project Expenditures			9,093,750	3,609,500	3,915,500	97,580,236

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FUNDING SOURCES BY FISCAL YEAR

TOWN OF TRUCKEE CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

Funding Source	Page #	CIP#	Project	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17 BUDGET	FY 17/18 BUDGET	FY 18/19 BUDGET	FY 19/20 BUDGET	FY 20/21 BUDGET	TOTAL	
AB1600 Traffic Fees	11-21	C0338	State Route 89/UPRR Underpass (Mousehole)	1,233,000	1,188,000	45,000	-	-	-	-	1,233,000	
	11-32	C1702	2017 Paving and Drainage Project	-	-	-	265,000	-	-	-	265,000	
	11-67	C1307	West River Street Widening & Bike Lane Project	383,710	228,000	953,800	-	-	-	-	1,181,800	
	11-69	C1604	Brockway Road Corridor Improvement Project	40,000	-	10,000	370,000	-	-	-	380,000	
	11-70	C1605	Glenshire/Dorchester Paving and Widening Project	15,000	8,614	301,507	999,279	-	-	-	1,309,400	
	11-73	C1805	Bridge Street/West River Street/Donner Pass Road Intersection Improvements	-	-	200,000	200,000	1,000,000	1,000,000	-	-	2,400,000
	11-74	Cxxxx	Donner Pass Road / Church Street Roundabout	-	-	-	500,000	500,000	-	-	1,000,000	
	11-80	C1504	Envision DPR Corridor Improvement Plan (Coldstream Rd to SR 89)	155,000	56,250	18,750	-	-	-	-	-	75,000
	11-87	C1410	AB 1600 Traffic Impact Fee Program Update	35,000	40,000	-	-	-	-	-	-	40,000
11-88	C1804	Church Street Extension (Town Portion)	-	-	100,000	400,000	2,500,000	-	-	-	3,000,000	
AB1600 Traffic Fees Total				1,863,110	1,520,864	1,629,057	2,734,279	4,000,000	1,000,000	-	10,884,200	
Air Quality Mitigation	11-54	C1509	Air Quality - Woodstove Replacement Program	64,000	-	64,000	-	-	-	-	64,000	
Air Quality Mitigation Funds Total				64,000	-	64,000	-	-	-	-	64,000	
AT&T and Suddenlink	11-72	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	-	-	160,000	-	-	-	-	160,000	
	11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)	-	-	1,140,000	-	-	-	-	1,140,000	
AT&T and Suddenlink Funding Total				-	-	1,300,000	-	-	-	-	1,300,000	
ATP Grant	11-18	C1414	Tahoe Donner Trail	1,520,000	1,520,000	-	-	-	-	-	1,520,000	
	11-70	C1605	Glenshire/Dorchester Paving and Widening Project	-	5,954	208,388	690,658	-	-	-	905,000	
ATP Grant Total				1,520,000	1,525,954	208,388	690,658	-	-	-	2,425,000	
Bicycle Transportation Account Grant	11-16	C0335	Brockway Rd Trail Project	10,309	18,243	-	-	-	-	-	18,243	
Bicycle Transportation Account Grant Total				10,309	18,243	-	-	-	-	-	18,243	
Building & Safety	11-48	C0107	Town Hall Office Equipment	-	-	-	8,000	-	-	-	8,000	
	11-50	C1305	Document Imaging	20,000	20,000	20,000	20,000	-	-	-	60,000	
	11-52	C1310	Town Wide Enterprise Resource Software System	22,500	17,127	-	-	-	-	-	17,127	
Building & Safety Total				42,500	37,127	20,000	28,000	-	-	-	85,127	
CDBW Grant	11-58	C1513	Aquatic Invasive Species Watercraft Inspection	80,000	80,000	120,000	-	-	-	-	200,000	
CDBW Grant Total				80,000	80,000	120,000	-	-	-	-	200,000	
COPS Funding	11-49	C1208	Police Department - Communications and Safety Equipment	21,000	21,000	40,000	40,000	40,000	21,000	21,000	183,000	
COPS Funding Total				21,000	21,000	40,000	40,000	40,000	21,000	21,000	183,000	
Developer Funding	11-16	C0335	Brockway Rd Trail Project	7,000	3,984	8,000	-	-	-	-	11,984	
	11-69	C1604	Brockway Road Corridor Improvement Project	-	-	-	5,000	-	-	-	5,000	
	11-88	C1804	Church Street Extension (Town Portion)	-	-	-	-	1,500,000	-	-	1,500,000	
Developer Funding Total				7,000	3,984	8,000	5,000	1,500,000	-	-	1,516,984	
Economic Devt Design	11-27	Cxxxx	Parking Lot Purchase - Fire Station Lot	-	-	500,000	-	-	-	-	500,000	
	11-72	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	-	90,000	-	-	-	-	-	90,000	
	11-79	C0322	Brickelltown Streetscape Improvement Project	300,000	-	172,000	-	-	-	-	172,000	
Economic Devt Designation Total				300,000	90,000	672,000	-	-	-	-	762,000	
Electric Utility (TDP)	11-72	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	-	-	230,000	-	-	-	-	230,000	
	11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)	-	-	730,000	-	-	-	-	730,000	
Electric Utility (TDPUD) Total				-	-	960,000	-	-	-	-	960,000	
Facilities Impact Fees - Storm Drainage	11-75	C1203	Trout Creek Restoration - Reach 1, Phase 1 Construction	35,000	55,000	20,000	20,000	-	-	-	95,000	
Facilities Impact Fees - Storm Drainage Total				35,000	55,000	20,000	20,000	-	-	-	95,000	
Federal HSIP Grant	11-65	C1303	Glenshire Drive/Highland Avenue Safety	755,096	755,096	-	-	-	-	-	755,096	
	11-80	C1504	Envision DPR Corridor Improvement Plan	155,000	126,986	42,329	-	-	-	-	169,315	
	11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)	78,100	-	75,000	1,221,900	-	-	-	1,296,900	
Federal HSIP Grant Total				988,196	882,082	117,329	1,221,900	-	-	-	2,221,311	
General Fund	11-22	C1413	Truckee River Legacy Trail - Glenshire Trailhead	200,000	67,871	10,502	3,125	3,125	-	-	84,623	
	11-23	C05xx	Town of Truckee Facilities	510,000	215,400	777,000	145,000	120,000	45,000	116,000	1,418,400	
	11-26	Cxxxx	New Parking District Parking Lot	-	-	500,000	-	-	-	-	500,000	
	11-28	Cxxxx	Essential Services Building Improvements	-	-	100,000	-	-	-	-	100,000	
	11-46	C1409	Housing Element Update	-	-	-	-	30,000	-	-	30,000	
	11-47	C0105	Information Technology Equipment	123,000	99,222	175,000	149,000	119,000	127,000	80,000	749,222	
	11-48	C0107	Town Hall Office Equipment	-	-	16,000	53,000	-	-	-	69,000	
	11-49	C1208	Police Department - Communications and Safety	101,100	88,852	35,600	68,000	36,000	4,000	4,000	236,452	
	11-51	C1408	Town Wide Document Imaging Equipment, Software and Support	25,000	15,000	5,000	50,000	-	-	-	70,000	
	11-52	C1310	Town Wide Enterprise Resource Software System	67,500	51,382	-	-	-	-	-	51,382	
	11-53	C1903	General Plan Update	-	-	-	-	150,000	450,000	400,000	1,000,000	
	11-55	C1510	Climate Action Plan	50,000	36,000	50,000	-	-	-	-	86,000	
	11-56	C1511	Riverview Corp Yard and McIver Dairy Facilities	30,000	-	30,000	-	-	-	-	30,000	
	11-57	C1512	GIS 3 Year Strategic Plan - Hardware, Software and Consulting	50,000	50,000	75,000	30,000	30,000	-	-	185,000	
	11-59	C1514	Town 25 year Anniversary Acknowledgement	-	1,500	28,000	-	-	-	-	-	29,500
	11-60	C1610	Town-Wide Content Management System	-	-	86,000	-	-	-	-	-	86,000
	11-61	Cxxxx	Business License Feasibility Study	-	-	30,000	-	-	-	-	30,000	
	11-62	Cxxxx	Police Department - Dispatch Center	-	-	665,000	-	-	-	-	665,000	
	11-72	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	-	-	1,010,000	1,000,000	-	-	-	2,010,000	
	11-76	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final	-	-	70,000	-	-	-	-	70,000	
	11-79	C0322	Brickelltown Streetscape Improvement Project	863,463	500,000	41,613	-	-	-	-	-	541,613
	11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)	-	-	730,000	578,100	-	-	-	-	1,308,100
	General Fund Total				2,104,463	1,125,227	4,434,715	2,076,225	488,125	626,000	600,000	9,350,292

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES - ALL FISCAL YEARS (CONT.)

Funding Source	Page #	CIP#	Project	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17 BUDGET	FY 17/18 BUDGET	FY 18/19 BUDGET	FY 19/20 BUDGET	FY 20/21 BUDGET	TOTAL	
Measure R Funds	11-20	C0702	Truckee River Trail Phase 4	200,000	75,000	263,000	1,067,000	847,500	847,500	-	3,100,000	
	11-30	C1602	2016 Paving and Drainage Project	-	-	100,000	-	-	-	-	100,000	
	11-45	C1507	2016 Seal Coat Project	49,400	2,500	72,500	-	-	-	-	75,000	
Measure R Funds Total				249,400	77,500	435,500	1,067,000	847,500	847,500	-	3,275,000	
	11-31	C1603	2016 Recessed Striping and Marking Project	-	5,000	225,000	-	-	-	-	230,000	
	11-33	C1802	2018 Paving and Drainage Project	-	-	-	5,000	460,000	-	-	465,000	
	11-34	C1902	2019 Paving and Drainage Project	-	-	-	-	5,000	210,000	-	215,000	
	11-35	C2002	2020 Paving and Drainage Project	-	-	-	-	-	5,000	3,750,000	3,755,000	
	11-36	C2102	2021 Paving and Drainage Project	-	-	-	-	-	-	5,000	5,000	
	11-38	C1501	2015 Slurry Seal Project	260,000	445,000	-	-	-	-	-	445,000	
	11-39	C1601	2016 Slurry Seal Project	5,000	10,000	690,000	-	-	-	-	700,000	
	11-40	C1701	2017 Slurry Seal Project	-	-	625,000	-	-	-	-	625,000	
	11-41	C1801	2018 Slurry Seal Project	-	-	-	700,000	-	-	-	700,000	
	11-42	C1901	2019 Slurry Seal Project	-	-	-	-	740,000	-	-	740,000	
	11-43	C2001	2020 Slurry Seal Project	-	-	-	-	-	510,000	-	510,000	
	11-44	C2101	2021 Slurry Seal Project	-	-	-	-	-	-	665,000	665,000	
	11-63	C1607	Coldstream Road/Donner Creek Crossing Structure Replacement	-	-	50,000	50,000	-	-	-	100,000	
	11-64	C1306	Glenshire Drive Bike Lane Project - Phase 2	2,600	4,000	2,000	-	-	-	-	6,000	
	11-65	C1303	Glenshire Drive/Highland Avenue Safety	109,904	109,904	-	-	-	-	-	109,904	
	11-67	C1307	West River Street Widening & Bike Lane Project	1,148,790	372,000	1,556,200	-	-	-	-	1,928,200	
	11-68	C1508	Miscellaneous Curb/Gutter Replacement	50,000	10,000	40,000	-	-	-	-	50,000	
	11-69	C1604	Brockway Road Corridor Improvement Project	160,000	10,000	30,000	812,811	-	-	-	852,811	
	11-70	C1605	Glenshire/Dorchester Paving and Widening Project	35,000	10,432	365,105	1,210,063	-	-	-	1,585,600	
	11-77	C1606	Donner Pass Road/West Tamarack Road Drainage Improvement Project	95,000	8,161	82,514	-	-	-	-	90,675	
	11-79	C0322	Brickelltown Streetscape Improvement Project	500,000	150,000	350,000	-	-	-	-	500,000	
11-80	C1504	Envision DPR Corridor Improvement Plan (Coldstream Rd to SR 89)	221,900	326,764	108,921	-	-	-	-	435,685		
11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)	371,900	-	334,000	1,200,000	-	-	-	1,534,000		
Measure V Funds Total				2,960,094	1,461,261	4,458,740	3,977,874	1,205,000	725,000	4,420,000	16,247,875	
Parking Enterprise Fund	11-26	Cxxxx	New Parking District Parking Lot	-	-	500,000	-	-	-	-	500,000	
	11-45	C1507	2016 Seal Coat Project	19,600	2,500	17,500	-	-	-	-	20,000	
	11-79	C0322	Brickelltown Streetscape Improvement Project	110,000	-	110,000	-	-	-	-	110,000	
Parking Enterprise Fund Total				129,600	2,500	627,500	-	-	-	-	630,000	
POST Reimbursement	11-62	Cxxxx	Police Department - Dispatch Center	-	-	10,000	-	-	-	-	10,000	
POST Reimbursement Total				-	-	10,000	-	-	-	-	10,000	
Private Funding	11-74	Cxxxx	Donner Pass Road / Church Street Roundabout	-	-	-	500,000	500,000	-	-	1,000,000	
	11-79	C0322	Brickelltown Streetscape Improvement Project	-	-	15,278	-	-	-	-	15,278	
Private Funding Total				-	-	15,278	500,000	500,000	-	-	1,015,278	
Private Funding (PC-1)	11-63	C1607	Coldstream Road/Donner Creek Crossing Structure Replacement	-	-	-	-	75,000	75,000	-	150,000	
Private Funding (PC-1) Total				-	-	-	-	75,000	75,000	-	150,000	
River Parkways Grant	11-22	C1413	Truckee River Legacy Trail - Glenshire Trailhead	245,755	260,388	-	-	-	-	-	260,388	
River Parkways Grant Total				245,755	260,388	-	-	-	-	-	260,388	
Road Maint. Reserve	11-30	C1602	2016 Paving and Drainage Project	-	5,000	4,238,460	-	-	-	-	4,243,460	
	11-32	C1702	2017 Paving and Drainage Project	-	-	5,000	2,855,000	-	-	-	2,860,000	
	11-33	C1802	2018 Paving and Drainage Project	-	-	-	-	124,000	-	-	124,000	
	11-69	C1604	Brockway Road Corridor Improvement Project	-	-	-	302,189	-	-	-	302,189	
Road Maint. Reserve Total				-	5,000	4,243,460	3,157,189	124,000	-	-	7,529,649	
	11-79	C0322	Brickelltown Streetscape Improvement Project	850,000	850,000	-	-	-	-	-	850,000	
	11-81	C1407	Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)	-	-	136,000	-	-	-	-	136,000	
RSTP Funds Total				875,000	850,000	136,000	-	-	-	-	986,000	
SHOPP Funds	11-21	C0338	State Route 89/UPRR Underpass (Mousehole)	-	3,610,361	-	-	-	-	-	3,610,361	
SHOPP Funds Total				-	3,610,361	-	-	-	-	-	3,610,361	
SRTS Grant	11-86	C1209	Dorchester Drive Safe Routes to School Improvements	129,400	129,400	-	-	-	-	-	129,400	
SRTS Grant Total				129,400	129,400	-	-	-	-	-	129,400	
State 911 Funds	11-62	Cxxxx	Police Department - Dispatch Center	-	-	205,000	-	-	-	-	205,000	
State 911 Funds Total				-	-	205,000	-	-	-	-	205,000	
Successor Agency Bond Funds - Tax	11-79	C0322	Brickelltown Streetscape Improvement Project	140,852	140,852	-	-	-	-	-	140,852	
Successor Agency Bond Funds - Tax Exempt Total				140,852	140,852	-	-	-	-	-	140,852	
Successor Agency Bond Funds - Taxable	11-79	C0322	Brickelltown Streetscape Improvement Project	1,000,000	1,080,494	1,859,587	-	-	-	-	2,940,081	
Successor Agency Bond Funds - Taxable Total				1,000,000	1,080,494	1,859,587	-	-	-	-	-	2,940,081
TFHD Reimbursement	11-38	C1501	2015 Slurry Seal Project	-	10,433	-	-	-	-	-	10,433	
TFHD Reimbursement Total				-	10,433	-	-	-	-	-	10,433	
Truckee - STIP/RTIP Funds	11-21	C0338	State Route 89/UPRR Underpass (Mousehole)	1,682,000	3,072,602	-	-	-	-	-	3,072,602	
Truckee - STIP/RTIP Funds Total				1,682,000	3,072,602	-	-	-	-	-	3,072,602	

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES - ALL FISCAL YEARS (CONT.)

Funding Source	Page #	CIP#	Project	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17 BUDGET	FY 17/18 BUDGET	FY 18/19 BUDGET	FY 19/20 BUDGET	FY 20/21 BUDGET	TOTAL
TSSA #1 - Tahoe Donner	11-17	C10061	Trout Creek Trail	-	135,000	30,000	-	-	-	-	165,000
	11-18	C1414	Tahoe Donner Trail	-	220,000	290,000	10,000	10,000	-	-	530,000
	11-29	C1602	2016 Paving and Drainage Project	-	-	850,000	-	-	-	-	850,000
	11-33	C1802	2018 Paving and Drainage Project	-	-	-	-	16,000	-	-	16,000
	11-34	C1902	2019 Paving and Drainage Project	-	-	-	-	-	85,000	-	85,000
	11-35	C2002	2020 Paving and Drainage Project	-	-	-	-	-	-	480,000	480,000
	11-38	C1501	2015 Slurry Seal Project	92,500	170,000	-	-	-	-	-	170,000
	11-39	C1601	2016 Slurry Seal Project	-	-	190,000	-	-	-	-	190,000
	11-40	C1701	2017 Slurry Seal Project	-	-	170,000	-	-	-	-	170,000
	11-41	C1801	2018 Slurry Seal Project	-	-	-	190,000	-	-	-	190,000
	11-42	C1901	2019 Slurry Seal Project	-	-	-	-	190,000	-	-	190,000
	11-43	C2001	2020 Slurry Seal Project	-	-	-	-	-	170,000	-	170,000
	11-44	C2101	2021 Slurry Seal Project	-	-	-	-	-	-	190,000	190,000
11-66	C1309	Radar Speed Signs	-	5,000	-	-	-	-	-	-	5,000
TSSA #1 - Tahoe Donner Total				92,500	530,000	1,530,000	200,000	216,000	255,000	670,000	3,401,000
TSSA #5 -	11-19	C0703	Truckee River Trail Phase 3	40,000	15,000	15,000	15,000	15,000	-	-	60,000
	11-22	C1413	Truckee River Legacy Trail - Glenshire Trailhead	-	67,870	10,502	3,125	3,125	-	-	84,622
	11-33	C1802	2018 Paving and Drainage Project	-	-	-	-	10,000	-	-	10,000
	11-35	C2002	2020 Paving and Drainage Project	-	-	-	-	-	-	120,000	120,000
	11-38	C1501	2015 Slurry Seal Project	20,000	40,000	-	-	-	-	-	40,000
	11-39	C1601	2016 Slurry Seal Project	-	-	70,000	-	-	-	-	70,000
	11-40	C1701	2017 Slurry Seal Project	-	-	60,000	-	-	-	-	60,000
	11-41	C1801	2018 Slurry Seal Project	-	-	-	45,000	-	-	-	45,000
	11-42	C1901	2019 Slurry Seal Project	-	-	-	-	70,000	-	-	70,000
	11-43	C2001	2020 Slurry Seal Project	-	-	-	-	-	60,000	-	60,000
	11-44	C2101	2021 Slurry Seal Project	-	-	-	-	-	-	45,000	45,000
11-86	C1209	Dorchester Drive Safe Routes to School Improvements	270,000	270,000	-	-	-	-	-	-	270,000
TSSA #5 - Glenshire Total				337,000	392,870	155,502	63,125	98,125	60,000	165,000	934,622
TTCTV Fund	11-24	C1505	Council Chambers	35,000	35,000	35,000	-	-	-	-	70,000
TTCTV Fund Total				35,000	35,000	35,000	-	-	-	-	70,000
	11-25	C1609	Public Service Center Garage	-	-	1,242,500	2,335,000	-	-	-	3,577,500
	11-63	C1607	Coldstream Road/Donner Creek Crossing Structure	-	-	-	-	525,000	425,000	-	950,000
	11-71	C0305	Donner Pass Road / Highway 89/ Frates Lane	-	-	-	-	-	250,000	-	250,000
	11-78	C1705	Trout Creek Restoration - Final Design, Permitting,	-	-	-	500,000	3,000,000	3,000,000	-	6,500,000
	11-82	C1703	West River Street Streetscape Improvement Project	-	-	-	150,000	225,000	3,000,000	-	3,375,000
	11-83	C1806	Bridge Street Streetscape Improvement Project	-	-	-	-	150,000	150,000	800,000	1,100,000
	11-84	C1807	Church Street Streetscape Improvement Project	-	-	-	-	200,000	200,000	1,500,000	1,900,000
11-85	C1808	Jibboom Street Streetscape Improvement Project	-	-	-	-	200,000	200,000	3,000,000	3,400,000	
Unfunded Total				-	-	1,242,500	2,985,000	4,300,000	7,225,000	5,300,000	21,052,500
Unfunded Grant	11-20	C0702	Truckee River Trail Phase 4	-	-	-	-	1,960,500	1,960,500	-	3,921,000
	11-76	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final	-	-	-	225,000	3,230,000	30,000	30,000	3,515,000
Unfunded Grant Source Total				-	-	-	225,000	5,190,500	1,990,500	30,000	7,436,000
Utility Reimbursement	11-79	C0322	Brickelltown Streetscape Improvement Project	-	65,000	-	-	-	-	-	65,000
Utility Reimbursement Total				-	65,000	-	-	-	-	-	65,000
Grand Total				14,912,179	17,083,142	24,547,556	18,991,250	18,584,250	12,825,000	11,206,000	103,237,198

CAPITAL IMPROVEMENT PROJECTS BY CATEGORY



CAPITAL IMPROVEMENT PROJECT

C0335

PROJECT NAME: Brockway Rd Trail Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design, permitting, and construction of a bike trail along the Brockway corridor between Estates Drive and The Rock development.

REASON FOR/BENEFITS OF PROJECT: Provides a multi-purpose trail connection along the Brockway Road corridor in accordance with the Truckee Trails Foundation and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: \$15,000 per mile of trail annually.

PROJECT NOTES: Wetland monitoring, maintenance and surveying remain.

FUNDING SOURCES

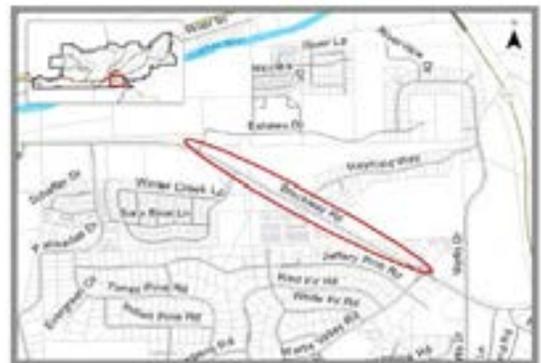
	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Developer Funding	\$ 7,000	\$ 3,984	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Bicycle Transportation Account Grant	\$ 10,309	\$ 18,243	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 17,309	\$ 22,227	\$ 8,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Monitoring	\$ 17,309	\$ 22,227	\$ 8,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 17,309	\$ 22,227	\$ 8,000	\$ -	\$ -	\$ -	\$ -

** Includes \$17,393 in funding from Wintercreek and \$34,300 from Cedar House for public benefit per project conditions.*

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	1,057,844
FY 15/16 ESTIMATED ACTUAL	\$	22,227
TOTAL 5 YEAR FUNDING (ABOVE)	\$	8,000
ESTIMATED AFTER 2020/21	\$	-
TOTAL PROJECT FUNDING	\$	1,088,071
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE: FY 01/02 ESTIMATED COMPLETION: FY 14/15 MONITORING COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C10061

PROJECT NAME: Trout Creek Trail

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Class 1 trail from Northwoods Boulevard to Bridge Street. Project includes preliminary design of 4 sections of trail, design of Trout Creek Trail and Tahoe Donner Trail, and construction of Trout Creek Trail. Majority of budget for FY15/16 and FY16/17 is for anticipated legal fees.

REASON FOR/BENEFITS OF PROJECT: Provides a necessary trail connection from Tahoe Donner to Downtown Truckee as identified in the Truckee Trails and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: Moderate ongoing maintenance costs once trail is constructed (\$15,000 per mile annually).

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
TSSA #1 - Tahoe Donner	\$ -	\$ 135,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 135,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction	\$ -	\$ 135,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 135,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	1,772,125
FY 15/16 ESTIMATED ACTUAL	\$	135,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	30,000
ESTIMATED AFTER 2020/21	\$	-
TOTAL PROJECT FUNDING	\$	1,937,125
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE: FY 10/11 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1414

PROJECT NAME: Tahoe Donner Trail

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Construction of Tahoe Donner Trail. Trail starts at the northwest end of Trout Creek Trail and extends west to intersect Northwoods Blvd. Includes trailhead parking and access road.

REASON FOR/BENEFITS OF PROJECT: Provides a necessary trail connection from Tahoe Donner to Downtown Truckee as identified in the Truckee Trails and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: Ongoing maintenance costs once trail is constructed (\$15,000 per mile annually).

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
ATP Grant *	\$ 1,520,000	\$ 1,520,000	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ 949,383	\$ 220,000	\$ 290,000	\$ 10,000	\$ 10,000	\$ -	\$ -
TOTAL	\$ 2,469,383	\$ 1,740,000	\$ 290,000	\$ 10,000	\$ 10,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction	\$ 2,469,383	\$ 1,740,000	\$ 280,000	\$ -	\$ -	\$ -	\$ -
Monitoring	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -
TOTAL	\$ 2,469,383	\$ 1,740,000	\$ 290,000	\$ 10,000	\$ 10,000	\$ -	\$ -

* ATP (Active Transportation Program)

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ 1,740,000

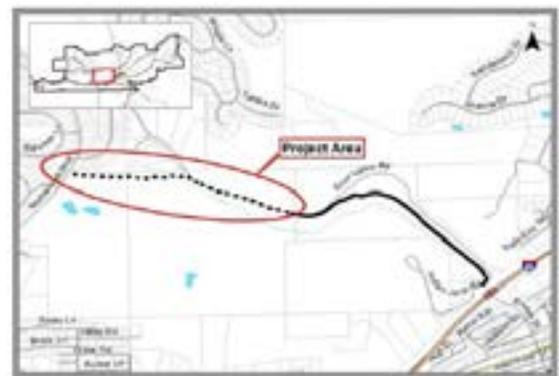
TOTAL 5 YEAR FUNDING (ABOVE) \$ 310,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 2,050,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 15/16 MONITORING COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

C0703

PROJECT NAME: Truckee River Trail Phase 3

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construction of Phase 3A was completed in 2010. Construction of Phase 3B was completed in 2014. Five years of monitoring is required on Phase 3B.

REASON FOR/BENEFITS OF PROJECT: Provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS: Ongoing maintenance expense once trail is constructed. (\$15,000 per mile annually).

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
RSTP Funds	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 40,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -
TOTAL	\$ 65,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction Engineering and Monitoring	\$ 65,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -
TOTAL	\$ 65,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ 5,288,023

FY 15/16 ESTIMATED ACTUAL \$ 15,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 45,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 5,348,023

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: FY 14/15 MONITORING COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

C0702

PROJECT NAME: Truckee River Trail Phase 4

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Perform environmental analysis, engineering and construction of Phase 4 of the Truckee River Trail. Construction timing will be largely dependent on land owner cooperation and right of way acquisition.

REASON FOR/BENEFITS OF PROJECT: Trail provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS: Ongoing trail maintenance expense once trail is constructed.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure R Funds	\$ 200,000	\$ 75,000	\$ 263,000	\$ 1,067,000	\$ 847,500	\$ 847,500	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ -	\$ 1,960,500	\$ 1,960,500	\$ -
TOTAL	\$ 200,000	\$ 75,000	\$ 263,000	\$ 1,067,000	\$ 2,808,000	\$ 2,808,000	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design & Right of Way	\$ 200,000	\$ 75,000	\$ 263,000	\$ 1,067,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,808,000	\$ 2,808,000	\$ -
TOTAL	\$ 200,000	\$ 75,000	\$ 263,000	\$ 1,067,000	\$ 2,808,000	\$ 2,808,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ 75,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 6,946,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 7,021,000
UNFUNDED AMOUNT	\$ 3,921,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY15/16 ESTIMATED COMPLETION: FY 19/20



CAPITAL IMPROVEMENT PROJECT

C0338

PROJECT NAME: State Route 89/UPRR Underpass (Mousehole)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Fund engineering, environmental review, permitting, and construction for a pedestrian/bicycle tunnel under the UPRR tracks.

REASON FOR/BENEFITS OF PROJECT: Determine optimal road geometry through this corridor. Improve pedestrian and bicycle safety.

OPERATIONAL COST IMPACTS: Ongoing maintenance expense once trail is constructed (\$15,000 per mile annually).

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Truckee - STIP/RTIP Funds	\$ 1,682,000	\$ 3,072,602	\$ -	\$ -	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ 1,233,000	\$ 1,188,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -
SHOPP Funds *	\$ -	\$ 3,610,361	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,915,000	\$ 7,870,963	\$ 45,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction	\$ 2,570,000	\$ 7,002,963	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Construction Support	\$ 345,000	\$ 868,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,915,000	\$ 7,870,963	\$ 45,000	\$ -	\$ -	\$ -	\$ -

* (SHOPP) State Highway Operations Preservation Program

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 4,881,400
FY 15/16 ESTIMATED ACTUAL	\$ 7,870,963
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 45,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING (excludes funds expended by Caltrans)	\$ 12,797,363
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (13%)	\$ 1,842,436

** Based on total project cost, including Caltrans' expenditures.



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1413

PROJECT NAME: Truckee River Legacy Trail - Glenshire Trailhead

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Construct paved parking area and potential restroom at Truckee River Legacy Trail - Glenshire Trailhead.

REASON FOR/BENEFITS OF PROJECT: Improve accessibility to the Truckee River Legacy Trail.

OPERATIONAL COST IMPACTS: Ongoing snow removal and pavement maintenance.

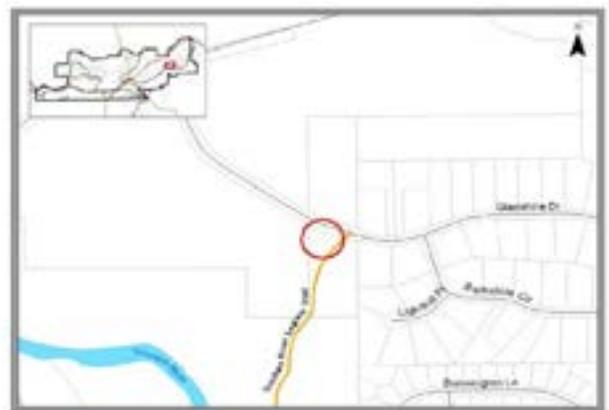
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
River Parkways Grant	\$ 245,755	\$ 260,388	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 200,000	\$ 67,871	\$ 10,502	\$ 3,125	\$ 3,125	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ 67,870	\$ 10,502	\$ 3,125	\$ 3,125	\$ -	\$ -
TOTAL	\$ 445,755	\$ 396,129	\$ 21,004	\$ 6,250	\$ 6,250	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design	\$ 45,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 400,755	\$ 346,129	\$ 21,004	\$ 6,250	\$ 6,250	\$ -	\$ -
TOTAL	\$ 445,755	\$ 396,129	\$ 21,004	\$ 6,250	\$ 6,250	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	6,407
FY 15/16 ESTIMATED ACTUAL	\$	396,129
TOTAL 5 YEAR FUNDING (ABOVE)	\$	33,504
ESTIMATED AFTER 2020/21	\$	-
TOTAL PROJECT FUNDING	\$	436,040
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE: 14/15 ESTIMATED COMPLETION: 17/18



CAPITAL IMPROVEMENT PROJECT

C05xx

PROJECT NAME: Town of Truckee Facilities

RESPONSIBLE DEPARTMENT: Fleet/Facilities Maintenance Manager

PROJECT DESCRIPTION:

C0503 Depot
 16/17: Seal Coat parking lot
 18/19: Replacement of aging boiler system and circulation pumps (\$65,000).

C0502-1 Town Hall Remodel
 16/17: Construction of Town Hall remodel project (\$415,000).

C0502-4 Town Hall Concrete
 16/17: Replace Town Hall driveway aprons, carried over from FY15/16 (\$35,000). 17/18: Replace the South side Town Hall sidewalk (\$40,000). 18/19: Replace concrete sections on street side (West side) sidewalk in front of Town Hall (\$35,000).

C0502-5 Town Hall Parking Lot
 16/17 & 19/20: Crack filling and resealing the asphalt in the Town Hall Parking lot (\$25,000) per fiscal year.

C0502-6 Town Hall Carpet
 16/17: Replace carpet in vacant space on second floor (\$50,000).

C0502-7 Town Hall Facility and Equipment Repair and Maintenance
 Miscellaneous repair and maintenance of Town Hall facility and equipment (\$20,000) per fiscal year. 20/21: Exterior paint for the Town Hall facility (\$50,000) in addition to the yearly \$20,000.

C0510 Public Service Facility
 16/17: Replace existing non supported Building Management System (BMS) (\$150,000); Build Facilities office space in the existing printing/production room (\$10,000); Deep clean of Corporation yard facilities (\$15,000); seal coat parking lot (\$60,000). 17/18: Replace access control system with a supported and expandable system (\$85,000). 20/21: Resurface shop floors (\$20,000); Exterior stain on the front of the Public Service Center.

REASON FOR/BENEFITS OF PROJECT: Various items (listed above) have deteriorated and are in need of repair/replacement.

OPERATIONAL COST IMPACTS: Long-term reduction in costs of maintenance.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ 510,000	\$ 215,400	\$ 777,000	\$ 145,000	\$ 120,000	\$ 45,000	\$ 116,000
TOTAL	\$ 510,000	\$ 215,400	\$ 777,000	\$ 145,000	\$ 120,000	\$ 45,000	\$ 116,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
C0503 Depot	\$ 30,000	\$ 22,000	\$ 2,000	\$ -	\$ 65,000	\$ -	\$ -
C0504 Tahoe Donner Shop	\$ 15,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
C0502-1 Town Hall Remodel 16/17	\$ 300,000	\$ 85,000	\$ 415,000	\$ -	\$ -	\$ -	\$ -
C0502-2 Town Hall-Access	\$ 50,000	\$ 81,600	\$ -	\$ -	\$ -	\$ -	\$ -
C0502-3 Town Hall-Heat Pumps	\$ 10,000	\$ 9,800	\$ -	\$ -	\$ -	\$ -	\$ -
C0502-4 Town Hall Concrete	\$ 35,000	\$ -	\$ 35,000	\$ 40,000	\$ 35,000	\$ -	\$ -
C0502-5 Town Hall Parking Lot	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -
C0502-6 Town Hall Carpeting	\$ 50,000	\$ 5,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -
C0502-7 Town Hall R&M	\$ 20,000	\$ 7,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 70,000
C0502-10 Public Service Facility	\$ -	\$ -	\$ 235,000	\$ 85,000	\$ -	\$ -	\$ 46,000
TOTAL	\$ 510,000	\$ 215,400	\$ 777,000	\$ 145,000	\$ 120,000	\$ 45,000	\$ 116,000

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 511,347
FY 15/16 ESTIMATED ACTUAL	\$ 215,400
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,203,000
ESTIMATED AFTER 2020/21	Ongoing
TOTAL PROJECT FUNDING	Ongoing
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



CAPITAL IMPROVEMENT PROJECT

C1505

PROJECT NAME: Council Chambers

RESPONSIBLE DEPARTMENT: Town Clerk's Office

PROJECT DESCRIPTION: Updates to Council Chambers audio visual equipment and lighting.

REASON FOR/BENEFITS OF PROJECT: In 2014/2015 the cameras were replaced to allow for high definition transmission and improve video quality going out on TTCTV channel 18 and video streaming. In 2015/2016, TTCTV, with the assistance from the Town IT, Town Facilities staff, an Audio Engineer and a Video Engineer made upgrades to the audio visual equipment including replacing production equipment, upgrading wiring, upgrading presentation equipment, and replacing the microphones and video monitors at the dais. In 2016/2017 staff plans to complete any additional upgrades necessary to provide Council, Commissions and the public with a high quality audio visual experience. The Cable TV franchise agreement provides approximately \$25,000 annually that can be used to upgrade governmental TV equipment. Only Capital expenditures are allowed for this funding source.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
TTCTV Fund *	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Replacement cameras, lights, AV controls and presentation system	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -

* (TTCTV) Truckee Tahoe Community Television

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 21,359
FY 15/16 ESTIMATED ACTUAL	\$ 35,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 35,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 91,359
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 14/15 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1609

PROJECT NAME: Public Service Center Garage

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Update the design and construct a new garage and police evidence storage building on the new Corporation Yard property.

REASON FOR/BENEFITS OF PROJECT: New regulation for diesel engines requires heated storage for equipment. The building would also include new evidence storage facilities for police.

OPERATIONAL COST IMPACTS: The project would add an additional building to the Public Service Center for maintenance and utilities, estimated at \$15,000/year.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Unfunded	\$ -	\$ -	\$ 1,242,500	\$ 2,335,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,242,500	\$ 2,335,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 1,167,500	\$ 2,335,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,242,500	\$ 2,335,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,577,500
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 3,577,500
UNFUNDED AMOUNT	\$ 3,577,500
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

Cxxxx

PROJECT NAME: New Parking District Parking Lot

RESPONSIBLE DEPARTMENT: Police Support Services

PROJECT DESCRIPTION: Provides for the Purchase of an easement from Union Pacific Railroad for property located on East River Street to establish additional parking in the Downtown Parking District. The parking district funding is in the form of a loan from the general fund. The parking district will start to repay the general fund for the lot beginning in FY 19/20.

REASON FOR/BENEFITS OF PROJECT: Purchase of this parking lot will establish 80 to 100 additional parking spaces within the Downtown parking District for both Downtown employees and customers.

OPERATIONAL COST IMPACTS: The additional staff costs required to monitor this parking lot are expected to be recovered through revenue collected in the form of parking fees.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Parking Enterprise Fund	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Parking Lot Easement Purchase	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	-				
FY 15/16 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	1,000,000				
ESTIMATED AFTER 2020/21	\$	-				
TOTAL PROJECT FUNDING	\$	1,000,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	16/17	ESTIMATED COMPLETION:	16/17			



CAPITAL IMPROVEMENT PROJECT

Cxxxx

PROJECT NAME: Parking Lot Purchase - Fire Station Lot

RESPONSIBLE DEPARTMENT: Police Support Services

PROJECT DESCRIPTION: Provides for the Purchase of an easement from Union Pacific Railroad for the current Fire Station Lot on Donner Pass Road. The Economic Development funding is in the form of a loan. The parking district will start to repay the general fund for the lot beginning in FY19/20.

REASON FOR/BENEFITS OF PROJECT: Purchase of this parking lot will provide total control over operations and eliminate lease payments to Union Pacific Railroad.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Economic Devt Designation	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Parking Lot Purchase	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 500,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 500,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: 16/17 ESTIMATED COMPLETION: 16/17



CAPITAL IMPROVEMENT PROJECT

Cxxxx

PROJECT NAME: Essential Services Building Improvements

RESPONSIBLE DEPARTMENT: Facilities

PROJECT DESCRIPTION: Provides for engineering, design and constructions costs associated with bringing Building #1 of Town Hall up to Essential Services Standards.

REASON FOR/BENEFITS OF PROJECT: Establishes Building #1 at Town Hall as an Essential Services Building, as required by State law for buildings that house Police Departments and Emergency Operation Centers.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Engineering and Design	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 100,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 100,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: 16/17 ESTIMATED COMPLETION: 16/17



CAPITAL IMPROVEMENT PROJECT

Cxx02

PROJECT NAME: Annual Paving and Drainage Project Summary

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Annual overlay of selected roads based on Pavement Maintenance Program (PMP). Note that all pavement conditions will be reviewed before the anticipated project begins to confirm project need. Includes miscellaneous roadway associated drainage improvements.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved drainage and pavement surfaces.

PAVEMENT MAINTENANCE PROGRAM (PMP)

CIP Number	Summer 2015- Amended Budget	Summer 2015- ESTIMATED ACTUAL	Summer 2016	Summer 2017	Summer 2018	Summer 2019	Summer 2020
CIP 1602	\$ -	\$ 5,000	\$ 5,188,460	\$ -	\$ -	\$ -	\$ -
CIP 1603	\$ -	\$ 5,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -
CIP 1702	\$ -	\$ -	\$ -	\$ 3,125,000	\$ -	\$ -	\$ -
CIP 1802	\$ -	\$ -	\$ -	\$ -	\$ 615,000	\$ -	\$ -
CIP 1902	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -
CIP 2002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,355,000
CIP 2102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 10,000	\$ 5,413,460	\$ 3,125,000	\$ 615,000	\$ 300,000	\$ 4,355,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Summer 2016	\$ -	\$ 5,000	\$ 5,188,460	\$ -	\$ -	\$ -	\$ -
Summer 2017	\$ -	\$ -	\$ 5,000	\$ 2,855,000	\$ -	\$ -	\$ -
Summer 2018	\$ -	\$ -	\$ -	\$ 5,000	\$ 610,000	\$ -	\$ -
Summer 2019	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 295,000	\$ -
Summer 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 4,350,000
Summer 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ -	\$ 5,000	\$ 5,193,460	\$ 2,860,000	\$ 615,000	\$ 300,000	\$ 4,355,000

**Does not include paving costs associated with West River Street widening and reconstruction and Brockway Road widening and reconstruction. These projects each have an individual CIP project.

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

C1602

PROJECT NAME: 2016 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving 15 miles of selected roads based upon the Pavement Management Program and ongoing field inspection. Roads for 2016 include Northwoods Boulevard loop, Fjord Road, Alder Creek Road (SR89 to Fjord Road), Glenshire Drive (Wiltshire Lane to Town Limits), Dorchester Drive (Waterloo Circle to Glenshire Drive), and Donner Pass Road (Donner Pines Market to South Shore Drive). Measure R funding used for implementation of repairs (drainage, erosion control, and shoulder backing) on various trails and potential construction of a short portion of trail at the end of Hope Court.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ 850,000	\$ -		\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Road Maint. Reserve	\$ -	\$ 5,000	\$ 4,238,460	\$ -	\$ -	\$ -	\$ -
Measure R Funds	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,000	\$ 5,188,460	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction	\$ -	\$ 5,000	\$ 5,188,460	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,000	\$ 5,188,460	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ 5,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 5,188,460

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 5,193,460

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1603

PROJECT NAME: 2016 Recessed Striping and Marking Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Replace existing roadway striping and pavement markings (crosswalks) with recessed thermoplastic.

REASON FOR/BENEFITS OF PROJECT: Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes, center lines and crosswalks along major roadways.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ 5,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction	\$ -	\$ 5,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 5,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	-				
FY 15/16 ESTIMATED ACTUAL	\$	5,000				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	225,000				
ESTIMATED AFTER 2020/21	\$	-				
TOTAL PROJECT FUNDING	\$	230,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 15/16	ESTIMATED COMPLETION:	FY 16/17			



CAPITAL IMPROVEMENT PROJECT

C1702

PROJECT NAME: 2017 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads for 2017 include Donner Pass Road (South Shore Drive to Town Limits and 89 South to SR 89 North, excluding Brickelltown and Bridge Street to Glenshire), Comstock Drive, a portion of Pioneer Trail, Soaring Way, and Joeger Drive.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Road Maint. Reserve	\$ -	\$ -	\$ 5,000	\$ 2,855,000	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ 265,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 5,000	\$ 3,120,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction	\$ -	\$ -	\$ 5,000	\$ 3,120,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 5,000	\$ 3,120,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 3,125,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 3,125,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ 265,000

32% of Donner Pass Road Widening

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

C1802

PROJECT NAME: 2018 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads include the paving of Donner Pass Road (Coldstream Road to Morraine Road), Argyll Place, Bavarian Way, Eton Place, and Whitehorse Road.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ 5,000	\$ 460,000	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Road Maint. Reserve	\$ -	\$ -	\$ -	\$ -	\$ 124,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ 610,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction	\$ -	\$ -	\$ -	\$ 5,000	\$ 610,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ 610,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 615,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 615,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

C1902

PROJECT NAME: 2019 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads for 2019 include Church Street, Hillside Drive, and Slalom Way.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 210,000	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 295,000	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 295,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 295,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 300,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 300,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 19/20



CAPITAL IMPROVEMENT PROJECT

C2002

PROJECT NAME: 2020 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads for 2020 include Brockway Road (Donner Pass Road to Estates Drive), Donner Pass Road (Bridge Street to Glenshire Drive), Northwoods Boulevard (Donner Pass Road to Northwoods Boulevard), Donner Lake Road, Jibboom Street, Rainbow Drive, Schussing Way, Alder Creek Road, Gyrfalcon Street, Hansel Avenue, Hillside Drive, Kent Drive, Sherbourne Court, Skislope Way, Sommerset Drive, Springbook Placer, and Sun Valley Road.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 3,750,000
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 480,000
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 4,350,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 4,350,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 4,350,000

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 4,355,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 4,355,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

C2102

PROJECT NAME: 2021 Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works-Engineering

PROJECT DESCRIPTION: Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads for 2021 include Glenshire Drive (Donner Pass Road to the Glenshire Subdivision), Donner Lake Road, St. Albans Okace, Sudsbury Circle, Prosser Dam Road, Oslo Road, St. Croix Way, Swiss Lane, Viking Way, and Zermatt Drive.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to improve structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 5,000

ESTIMATED AFTER 2020/21 \$ 2,710,000

TOTAL PROJECT FUNDING \$ 2,715,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

Cxx01

PROJECT NAME: Annual Slurry Seal Project Summary

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

PAVEMENT MANAGEMENT PROGRAM (PMP)

	Summer 2015- Amended Budget	Summer 2015- ESTIMATED ACTUAL	Summer 2016	Summer 2017	Summer 2018	Summer 2019	Summer 2020
CIP C1501	\$ 372,500	\$ 665,433	\$ -	\$ -	\$ -	\$ -	\$ -
CIP C1601	\$ 5,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
CIP C1701	\$ -	\$ -	\$ -	\$ 855,000	\$ -	\$ -	\$ -
CIP C1801	\$ -	\$ -	\$ -	\$ -	\$ 935,000	\$ -	\$ -
CIP C1901	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -
CIP C2001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,000
TOTAL	\$ 377,500	\$ 675,433	\$ 10,000	\$ 855,000	\$ 935,000	\$ 1,000,000	\$ 740,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Summer 2015	\$ 372,500	\$ 665,433	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2016	\$ 5,000	\$ 10,000	\$ 950,000	\$ -	\$ -	\$ -	\$ -
Summer 2017	\$ -	\$ -	\$ 855,000	\$ -	\$ -	\$ -	\$ -
Summer 2018	\$ -	\$ -	\$ -	\$ 935,000	\$ -	\$ -	\$ -
Summer 2019	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
Summer 2020	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,000	\$ -
Summer 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
TOTAL	\$ 377,500	\$ 675,433	\$ 1,805,000	\$ 935,000	\$ 1,000,000	\$ 740,000	\$ 900,000

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing



CAPITAL IMPROVEMENT PROJECT

C1501

PROJECT NAME: 2015 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program. Half the project was budgeted to FY 14/15. Due to a delayed project commencement date, the majority of the project was completed in FY 15/16.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
TFHD Reimbursement	\$ -	\$ 10,433	\$ -	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 260,000	\$ 445,000	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ 92,500	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 20,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 372,500	\$ 665,433	\$ -				

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction*	\$ 372,500	\$ 665,433	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 372,500	\$ 665,433	\$ -				

**Assumes \$185/ton of slurry, 18 lbs./yd² spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 2,555
FY 15/16 ESTIMATED ACTUAL	\$ 665,433
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 667,988
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 14/15	ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

C1601

PROJECT NAME: 2016 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ 5,000	\$ 10,000	\$ 690,000	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,000	\$ 10,000	\$ 950,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction*	\$ 5,000	\$ 10,000	\$ 950,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,000	\$ 10,000	\$ 950,000	\$ -	\$ -	\$ -	\$ -

**Assumes \$185/ton of slurry, 18 lbs./yd² spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ 10,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 950,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 960,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1701

PROJECT NAME: 2017 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ 625,000	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 855,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction*	\$ -	\$ -	\$ 855,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 855,000	\$ -	\$ -	\$ -	\$ -

*Assumes \$185/ton of slurry, 18 lbs./yd² spread rate and pavement markings are replaced on major roadways.

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 855,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 855,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1801

PROJECT NAME: 2018 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 935,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction*	\$ -	\$ -	\$ -	\$ 935,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 935,000	\$ -	\$ -	\$ -

**Assumes \$185/ton of slurry, 18 lbs./yd² spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 935,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 935,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 17/18	ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

C1901

PROJECT NAME: 2019 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 740,000	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ 190,000	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -

*Assumes \$185/ton of slurry, 18 lbs./yd² spread rate and pavement markings are replaced on major roadways.

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 1,000,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 1,000,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

C2001

PROJECT NAME: 2020 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 510,000	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,000	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,000	\$ -

*Assumes \$185/ton of slurry, 18 lbs./yd² spread rate and pavement markings are replaced on major roadways.

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 740,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 740,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 19/20



CAPITAL IMPROVEMENT PROJECT

C2101

PROJECT NAME: 2021 Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road System needs periodic treatment to seal surfaces and prolong useful life of roadway pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadways surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 665,000
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,000
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000

*Assumes \$185/ton of slurry, 18 lbs./yd² spread rate and pavement markings are replaced on major roadways.

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 900,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 900,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 20/21 ESTIMATED COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

C1507

PROJECT NAME: 2016 Seal Coat Project

RESPONSIBLE DEPARTMENT: Public Works/Facilities

PROJECT DESCRIPTION: Trail and parking lot systems need periodic treatment to seal surfaces and prolong the useful life of pavement. The trails to receive seal coat treatment are the Truckee River Legacy Trail (Phases 1, 2 and 3A), Brockway Road Trail (Palisades Drive to Estates Drive), Public Service Center trails and the Frishman Hollow trail. The parking lots to receive treatments are the Fire House, Public Service Center, Depot, Diner, and Town Hall. The Town Hall parking lot, Public Service Center parking lot and a portion of the Depot parking lot will be sealed as part of this project, but will be funded separately in the Facilities budget.

REASON FOR/BENEFITS OF PROJECT: Trail and parking lot systems needs periodic treatment to seal surfaces and prolong the useful life of trail-way pavement.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved trail/parking lot surfaces and pavement preservation

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure R Funds	\$ 49,400	\$ 2,500	\$ 72,500	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 14,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parking Enterprise Fund	\$ 19,600	\$ 2,500	\$ 17,500	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 83,400	\$ 5,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design & Construction	\$ 83,400	\$ 5,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 83,400	\$ 5,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ 5,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 90,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 95,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1409

PROJECT NAME: Housing Element Update

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Update to the General Plan Housing Element.

REASON FOR/BENEFITS OF PROJECT: This is a mandatory service to comply with State law which will help the Town to avoid litigation and remain eligible for State grant funds. The Housing Element was adopted February, 2015. The next update will be in five years, starting in FY 18/19.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 30,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 30,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

C0105

PROJECT NAME: Information Technology Equipment

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: FY16/17: VM Server hardware replacements (\$26,000); misc. software (\$20,000); Backup System migration consulting and SQL migration consulting (\$5,000); Disaster Recovery Assessment changes (\$22,000); Growth expansion of SAN storage space (\$45,000); Replace end-of-life routers (\$20,000); misc. phone equipment or services (\$2,000); IT Strategic Plan (\$30,000); Uninterruptible Power Supply Replacement Batteries and units (\$5,000).
 FY17/18: Server replacements (\$20,000); Upgrade Microsoft Office (\$60,000); misc. software (\$20,000); Replace end-of-life Firewalls (\$17,000); misc. phone equipment or services (\$2,000); Implement findings from IT Strategic Plan (\$30,000).
 FY18/19: Server replacements (\$10,000); misc. software (\$20,000); Disaster Recovery Changes (\$10,000); Replace end-of-life switches (\$60,000); misc. phone equipment or services (\$2,000); Implement further findings from IT Strategic Plan (\$15,000); UPS batteries (\$2,000).
 FY 19/20: Server replacements (\$20,000); misc. software (\$15,000); SAN replacement for end-of-life hardware (\$90,000); misc. phone equipment or services (\$2,000).
 FY 20/21: Server replacements (\$10,000); misc. software (\$15,000); Updates to Disaster Recovery Plan (\$15,000); VOIP phone system upgrade (\$35,000); UPS batteries (\$5,000).
 Note: By using virtual servers, the cost of server replacement is reduced.

REASON FOR/BENEFITS OF PROJECT: To improve and maintain town wide automation.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ 123,000	\$ 99,222	\$ 175,000	\$ 149,000	\$ 119,000	\$ 127,000	\$ 80,000
TOTAL	\$ 123,000	\$ 99,222	\$ 175,000	\$ 149,000	\$ 119,000	\$ 127,000	\$ 80,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Servers	\$ 16,000	\$ 20,000	\$ 26,000	\$ 20,000	\$ 10,000	\$ 20,000	\$ 10,000
Software	\$ 15,000	\$ 15,000	\$ 25,000	\$ 80,000	\$ 20,000	\$ 15,000	\$ 15,000
Disaster Recovery Plan	\$ 7,000	\$ 3,500	\$ 22,000	\$ -	\$ 10,000	\$ -	\$ 15,000
Storage Attached Network (SANs)	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 90,000	\$ -
Routers/ Network Equip	\$ 23,000	\$ 23,000	\$ 20,000	\$ 17,000	\$ 60,000	\$ -	\$ -
Phone system	\$ 32,000	\$ 37,722	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 35,000
IT Strategic Plan	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 15,000	\$ -	\$ -
Uninterruptible Power Supply Units/Batteries	\$ -	\$ -	\$ 5,000	\$ -	\$ 2,000	\$ -	\$ 5,000
TOTAL	\$ 123,000	\$ 99,222	\$ 175,000	\$ 149,000	\$ 119,000	\$ 127,000	\$ 80,000

*A portion of these charges are allocated to enterprise funds via administrative overhead charge.

FY 15/16 ESTIMATED ACTUAL \$ 99,222
 TOTAL 5 YEAR FUNDING (ABOVE) \$ 650,000
 ESTIMATED AFTER 2020/21 \$ -
TOTAL PROJECT FUNDING \$ 749,222
 UNFUNDED AMOUNT \$ -
 NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

C0107

PROJECT NAME: Town Hall Office Equipment

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: FY16/17: Replacement of plotter for large document/map printing.
 FY17/18: Replacement of copy machines in Administrative Services Department, Police Department, Public Works Department, production room and Building division based on 5 year estimated useful life. All replacements will continue to be re-evaluated based upon condition at scheduled replacement date and on-going maintenance costs.

REASON FOR/BENEFITS OF PROJECT: Minimize operating costs through strategic replacement and/or maintenance of equipment, therefore creating operational efficiencies.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ -	\$ 16,000	\$ 53,000	\$ -	\$ -	\$ -
Building & Safety	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 16,000	\$ 61,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Equipment Costs	\$ -	\$ -	\$ 16,000	\$ 61,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 16,000	\$ 61,000	\$ -	\$ -	\$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 77,000

ESTIMATED AFTER 2020/21 Ongoing

TOTAL PROJECT FUNDING Ongoing

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

C1208

PROJECT NAME: Police Department - Communications and Safety Equipment

RESPONSIBLE DEPARTMENT: Police Department

PROJECT DESCRIPTION: **Safety Equipment replacement:** (15) Tasers and associated equipment (\$1,200 ea.) and (11) Axon wi-fi signal units (\$400 ea.).
Communication equipment replacement: Estimated costs through FY20/21 include, but are not limited to, the replacement of the following equipment: (4) In-Car Mobile Radios (\$3,500 ea), (2) In-Car MDC units (\$5,000 ea), (11) iPads (\$800 ea.), (27) iPhones (\$300 ea) ***NOTE:** iPads and iPhones have been combined in a new line item Smart Communication Devices. Starting in FY 17/18, the PD radio infrastructure will start being replaced. Items being replaced include (6) voter sites (\$10,000 ea.), (2) Transmitter sites (\$25,000 ea.), and Alder Hill Radio Equipment replacement (\$20,000 - 50% costs shared with Public Works).

REASON FOR/BENEFITS OF PROJECT: Communications and safety products continue to evolve. The listed items are reaching their useful lifespan and will require replacement.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ 101,100	\$ 88,852	\$ 35,600	\$ 68,000	\$ 36,000	\$ 4,000	\$ 4,000
COPS Funding	\$ 21,000	\$ 21,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 21,000	\$ 21,000
TOTAL	\$ 122,100	\$ 109,852	\$ 75,600	\$ 108,000	\$ 76,000	\$ 25,000	\$ 25,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Mobile (In-Car) Radios (15)	\$ 21,000	\$ 18,947	\$ 14,000	\$ -	\$ -	\$ -	\$ -
Portable (Handheld) Radios	\$ 27,500	\$ 28,345	\$ -	\$ -	\$ -	\$ -	\$ -
In-Car MDC Units (10)	\$ 30,000	\$ 25,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
iPads (11)	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
iPhones (27)	\$ 5,100	\$ 3,900	\$ -	\$ -	\$ -	\$ -	\$ -
Smart Communication	\$ -	\$ -	\$ 8,200	\$ 7,000	\$ 5,000	\$ 4,000	\$ 4,000
On-officer Camera System	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Tasers and associated Radio Infrastructure Equipment	\$ 13,500	\$ 12,660	\$ 22,400	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ 80,000	\$ 50,000	\$ -	\$ -
TOTAL	\$ 122,100	\$ 109,852	\$ 75,600	\$ 108,000	\$ 76,000	\$ 25,000	\$ 25,000

FY 15/16 ESTIMATED ACTUAL \$ 109,852

TOTAL 5 YEAR FUNDING (ABOVE) \$ 309,600

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING **\$ 419,452**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: ongoing ESTIMATED COMPLETION: ongoing



CAPITAL IMPROVEMENT PROJECT

C1305

PROJECT NAME: Document Imaging
RESPONSIBLE DEPARTMENT: Town Clerk
PROJECT DESCRIPTION: Laserfiche Building and Safety Division microfilm images.
REASON FOR/BENEFITS OF PROJECT: The division has many years of microfilm images for projects that predate Laserfiche. These images have a limited useful life. Converting these images to electronic (Laserfiche) format will result in all division records being in one location and one format. The project was ongoing in years past but was discontinued with the economic downturn. It is now proposed to resume.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Building & Safety	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
TOTAL	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Consultant Costs	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
TOTAL	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ 38,500
 FY 15/16 ESTIMATED ACTUAL \$ 20,000
 TOTAL 5 YEAR FUNDING (ABOVE) \$ 40,000
 ESTIMATED AFTER 2020/21 \$ -
TOTAL PROJECT FUNDING \$ 98,500
 UNFUNDED AMOUNT \$ -
 NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY12/13 ESTIMATED COMPLETION: FY16/17



CAPITAL IMPROVEMENT PROJECT

C1408

PROJECT NAME: Town Wide Document Imaging Equipment, Software and Support

RESPONSIBLE DEPARTMENT: Town Clerk Department

PROJECT DESCRIPTION: Hardware replacement to continue with our current document imaging program; and a software upgrade to accommodate the growth in access to documents through the Town website.

REASON FOR/BENEFITS OF PROJECT:

FY16/17: We anticipate that we will continue to see growth in the LaserFiche system, the Town's document imaging and document retention system. The Logos system has been set up to integrate with LaserFiche where retention of documents can be managed. The increase in the document input and access to the system continues to drive the user requirements up. Three additional fulltime users may be necessary for fiscal year 2016/2017 at an estimated a cost of \$3,000. Staff is also looking at the opportunity to repair one of the Town's document scanners at an estimated cost of \$2,000.

FY17/18: We anticipate an upgrade to Laserfiche to the Avante platform in 2017-2018. The \$50,000 is a placeholder for the upgrade cost.

OPERATIONAL COST IMPACTS: The cost of the annual maintenance and support the Town pays for this software is expected to increase by an additional \$900 annually after the additional users are added.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ 25,000	\$ 15,000	\$ 5,000	\$ 50,000	\$ -	\$ -	\$ -
TOTAL	\$ 25,000	\$ 15,000	\$ 5,000	\$ 50,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
LaserFiche Network Upgrades	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
LaserFiche User License Additions	\$ 25,000	\$ 15,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 25,000	\$ 15,000	\$ 5,000	\$ 50,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ 14,885

FY 15/16 ESTIMATED ACTUAL \$ 15,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 55,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 84,885

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 12/14 ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

C1310

PROJECT NAME: Town Wide Enterprise Resource Software System

RESPONSIBLE DEPARTMENT: Administrative Services & Community Development

PROJECT DESCRIPTION: Purchase and implement an ERP (enterprise resource planning) system, that includes modules for finance, human resources, and community development. The Town's prior software's, Fundware and Permits Plus, had been in use since the Town's incorporation and were out of date and no longer supported. The software lacked much of the functionality desired and available today. Project costs include a selection and implementation consultant, ERP vendor software purchase and implementation, third party GIS interface software, and temporary staffing contingency. All modules in the new system will have been implemented by the end of FY 15/16. The total project cost was reduced in the prior budget year to reflect less than anticipated need for implementation consulting.

REASON FOR/BENEFITS OF PROJECT: New software is expected to increase efficiency and reliability in the long-term. All departments of the Town will benefit from new software due to expected ease of use and access to data.

OPERATIONAL COST IMPACTS: Annual maintenance and licensing fees of approximately \$50,000/yr. Previously, maintenance and licensing was \$33,000 (\$3,000/year for Fundware and \$30,000/year for Permits Plus).

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ 67,500	\$ 51,382	\$ -	\$ -	\$ -	\$ -	\$ -
Building & Safety	\$ 22,500	\$ 17,127	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 90,000	\$ 68,509	\$ -				

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Accounting Software Update	\$ 90,000	\$ 68,509	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 90,000	\$ 68,509	\$ -				

*A portion of these charges are allocated to enterprise funds via administrative overhead charge.

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 613,313
FY 15/16 ESTIMATED ACTUAL	\$ 68,509
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 681,822
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY13/14	ESTIMATED COMPLETION: FY15/16



CAPITAL IMPROVEMENT PROJECT

C1903

PROJECT NAME: General Plan Update

RESPONSIBLE DEPARTMENT: Planning

PROJECT DESCRIPTION: Update of the 2025 General Plan to address community and economic changes.

REASON FOR/BENEFITS OF PROJECT: The current General Plan was adopted in 2006. The Plan update will address both changing community and economic values which have occurred during the intervening years. Professional services will be utilized for major portions of the update.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 450,000	\$ 400,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 450,000	\$ 400,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 450,000	\$ 400,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 450,000	\$ 400,000

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 1,000,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 1,000,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

C1509

PROJECT NAME: Air Quality - Woodstove Replacement Program

RESPONSIBLE DEPARTMENT: Community Development - Planning Division

PROJECT DESCRIPTION: Creation of a Woodstove Replacement Program to provide financial incentives to Truckee homeowners to replace non-compliant woodstoves with either new non-wood heating sources or EPA certified wood stoves.

REASON FOR/BENEFITS OF PROJECT: The Town has an adopted Air Quality Management Plan, and a component of the airshed particulate matter, primarily in the winter months, involves non-compliant solid fuel burning devices. This program would incentivize the removal of those devices, ultimately resulting in improved air quality.

OPERATIONAL COST IMPACTS: \$64,000 one-time funding - program ends upon depletion of funds.

PROJECT NOTES: Initial program guidelines - \$600 for replacement with EPA Phase II compliant wood stove or \$1000 for replacement with a non-solid fuel burning device (gas or electric).

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Air Quality Mitigation Funds	\$ 64,000	\$ -	\$ 64,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 64,000	\$ -	\$ 64,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Replacement Program	\$ 64,000	\$ -	\$ 64,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 64,000	\$ -	\$ 64,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 64,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 64,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1510

PROJECT NAME: Climate Action Plan

RESPONSIBLE DEPARTMENT: Community Development - Planning Division

PROJECT DESCRIPTION: Development of a Climate Action Plan for the Town of Truckee.

REASON FOR/BENEFITS OF PROJECT: The development of a Climate Action Plan has been identified by the Town Council as a tool to be utilized in addressing the concerns of global warming, and to create a plan to locally address ways to reduce greenhouse gas impacts. Greenhouse Gas inventory complete in FY15/16, CAP in FY16/17.

OPERATIONAL COST IMPACTS: Future implementation plan will address operational costs.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ 50,000	\$ 36,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 36,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Plan Preparation	\$ 50,000	\$ 36,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 36,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	-
FY 15/16 ESTIMATED ACTUAL	\$	36,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	50,000
ESTIMATED AFTER 2020/21	\$	-
TOTAL PROJECT FUNDING	\$	86,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1511

PROJECT NAME: Riverview Corp Yard and Mclver Dairy Facilities Plans

RESPONSIBLE DEPARTMENT: Community Development - Planning Division

PROJECT DESCRIPTION: Prepare a plan for the future use of Old Town Corp Yard and identify appropriate enhanced uses for the Mclver Dairy Property.

REASON FOR/BENEFITS OF PROJECT: With the construction of the new Town Corp Yard, opportunities exist for future use of the old yard. Through site and needs analysis, public outreach, and additional research, a plan will be prepared identifying potential future uses for the site. Similarly, the Mclver Dairy site provides opportunities for historic interpretation and open space use that could enhance the community value of the site. A similar approach as outlined above would be used to prepare a plan for future uses.

OPERATIONAL COST IMPACTS: Determined through the development of the plans.

PROJECT NOTES: Project funding for any necessary specific studies. Town staff to prepare the majority of the plans.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Study Development	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 30,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 30,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1512

PROJECT NAME: GIS 3 Year Strategic Plan - Hardware, Software and Consulting

RESPONSIBLE DEPARTMENT: Public Works

PROJECT DESCRIPTION: Cost includes assessment of the Town's GIS data, data management and implementation of GIS assessment recommendations. Also includes additional hardware and software upgrades, training, implementation and consulting.

REASON FOR/BENEFITS OF PROJECT: Organize and improve GIS data base to maximize use of GIS data, improving efficiencies in all departments and deliver a quality GIS based product to the public.

OPERATIONAL COST IMPACTS: Anticipated savings through better efficiencies in using GIS data for operational purposes.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ 50,000	\$ 50,000	\$ 75,000	\$ 30,000	\$ 30,000	\$ -	\$ -
TOTAL	\$ 50,000	\$ 50,000	\$ 75,000	\$ 30,000	\$ 30,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Hardware/Software	\$ 50,000	\$ 42,500	\$ 25,000	\$ 10,000	\$ 10,000	\$ -	\$ -
Training/Implementation	\$ -	\$ -	\$ 20,000	\$ 10,000	\$ 10,000	\$ -	\$ -
Consulting/GIS Assessment	\$ -	\$ 7,500	\$ 30,000	\$ 10,000	\$ 10,000	\$ -	\$ -
TOTAL	\$ 50,000	\$ 50,000	\$ 75,000	\$ 30,000	\$ 30,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ 50,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 135,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 185,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY15/16 ESTIMATED COMPLETION: FY18/19



CAPITAL IMPROVEMENT PROJECT

C1513

PROJECT NAME: Aquatic Invasive Species Watercraft Inspection Program

RESPONSIBLE DEPARTMENT: Police

PROJECT DESCRIPTION: Provides for the establishment and operation of a permanent regional watercraft inspection station.

REASON FOR/BENEFITS OF PROJECT: Establishment of a regional watercraft inspection station will help to prevent the introduction of aquatic invasive species in area waterbodies.

OPERATIONAL COST IMPACTS: Program funded through watercraft inspection fees as well as CDBW* grant funds. Town was awarded an additional \$400,000 grant through CDBW to fund the program July 2016 through June 2018.

FUNDING SOURCES

		FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
CDBW Grant	*	\$ 80,000	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 80,000	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

		FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Contract Services (TRCD)		\$ 45,000	\$ 45,000	\$ 54,000	\$ -	\$ -	\$ -	\$ -
Town Staff Time		\$ 2,000	\$ 2,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Design and Construction		\$ 33,000	\$ 33,000	\$ 61,000	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 80,000	\$ 80,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -

*CDBW (California Department of Boating and Waterways)

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ 80,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 120,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 200,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

C1514

PROJECT NAME: Town 25 year Anniversary Acknowledgement

RESPONSIBLE DEPARTMENT: Town Clerk's Department

PROJECT DESCRIPTION: Acknowledgement of Town of Truckee's 25th Anniversary.

REASON FOR/BENEFITS OF PROJECT: In celebration of the Town's 25th Anniversary (155 years since establishment) Truckee has a rich history that residents and visitors are interested in. We will vet with the Council a method to celebrate this milestone

OPERATIONAL COST IMPACTS: unknown at this time

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ 1,500	\$ 28,000			\$ -	\$ -
TOTAL	\$ -	\$ 1,500	\$ 28,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Acknowledgement planning & execution	\$ -	\$ 1,500	\$ 28,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,500	\$ 28,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ 1,500

TOTAL 5 YEAR FUNDING (ABOVE) \$ 28,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 29,500

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: 16/17



CAPITAL IMPROVEMENT PROJECT

C1610

PROJECT NAME: Town-Wide Content Management System

RESPONSIBLE DEPARTMENT: Town Clerk/Information Technology

PROJECT DESCRIPTION: This project is for the evaluation, purchase and implementation of a Town-Wide Content Management System (CMS) to replace our "shared drive" server system.

REASON FOR/BENEFITS OF PROJECT: This project is being proposed to manage the creation, storage, access, and disposition of documents for the Town. A content management system (CMS) is a computer application that allows publishing, editing, modifying, organizing, deleting, and maintaining content from a central interface. Such systems of content management provide procedures to manage workflow in a collaborative environment. A move to a CMS system will improve staff efficiencies in maintaining and locating documents; ensure the proper records are made available in a timely manner in response to requests from the public, preserve the security of sensitive documents, conserve space on our computer servers, and improve the application of our records management retention policies to our electronic documents.

OPERATIONAL COST IMPACTS: There will be ongoing maintenance and upgrade costs for the software estimated at 10% of the initial software purchase (\$6,000/yr.). Costs will be updated as the selection process progresses.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ -	\$ 86,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 86,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Consultant for Vendor Evaluation	\$ -	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ -
Software and Support	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 86,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 86,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ **86,000**

UNFUNDED AMOUNT \$

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

CXXXX

PROJECT NAME: Business License Feasibility Study

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Retain a consultant to coordinate the creation of a business license feasibility study.

REASON FOR/BENEFITS OF PROJECT: The study will provide a description of the pros and cons of a business license program and gauge public support for the implementation of a business license program within the Town of Truckee.

OPERATIONAL COST IMPACTS: Depending on the results of the study, a future implementation plan will address the operational costs of implementing and managing a business license program.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Consultant Costs	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 30,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 30,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY16/17 ESTIMATED COMPLETION: FY16/17



CAPITAL IMPROVEMENT PROJECT

Cxxxx

PROJECT NAME: Police Department - Dispatch Center

RESPONSIBLE DEPARTMENT: Police Department

PROJECT DESCRIPTION: Provides for the start-up costs associated with creating a dispatch center within the Police Department.

REASON FOR/BENEFITS OF PROJECT: Create a Truckee Police Dispatch Center. By bringing Dispatch in house, we will be able to offer a higher level of public safety service to our residents.

OPERATIONAL COST IMPACTS: Ongoing costs associated with operation of the Dispatch Center include: Staffing, radio/RMS/CAD yearly support, overtime, training, and uniforms. For the first full year of operation, costs are estimated at \$599,500.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
State 911 Funds	\$ -	\$ -	\$ 205,000	\$ -	\$ -	\$ -	\$ -
POST Reimbursement	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ 665,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 880,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Radio Equipment	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Communication Technology	\$ -	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -
RMS/CAD	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Dispatch Center FF&E	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Dispatch Center Retrofit	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 880,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 880,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 880,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: 16/17 ESTIMATED COMPLETION: 16/17



CAPITAL IMPROVEMENT PROJECT

C1607

PROJECT NAME: Coldstream Road/Donner Creek Crossing Structure Replacement

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Coldstream Road bridge over Donner Creek is deteriorating. Project includes coordination of replacement of bridge and PC-1 infrastructure, assuming PC-1 is leading the design effort on this project in conjunction with design of the adjacent I-80 Eastbound/Donner Pass Road roundabout. Cost of construction is included in dollar values below with a portion shared by PC-1.

REASON FOR/BENEFITS OF PROJECT: Replaces Town's aging culvert with bridge across Donner Creek to increase flood capacity and reduce erosion. Restores portion of Donner Creek adjacent to new bridge.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 525,000	\$ 425,000	\$ -
Private Funding (PC-1)	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -
TOTAL	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 600,000	\$ 500,000	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -
TOTAL	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 600,000	\$ 500,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	-
FY 15/16 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	1,200,000
ESTIMATED AFTER 2020/21	\$	-
TOTAL PROJECT FUNDING	\$	1,200,000
UNFUNDED AMOUNT	\$	950,000
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE:	FY 17/18	ESTIMATED COMPLETION:
		FY 19/20





CAPITAL IMPROVEMENT PROJECT

C1306

PROJECT NAME: Glenshire Drive Bike Lane Project - Phase 2

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Widen Glenshire Drive to accommodate bike lanes, implement storm water improvements, control erosion, and rehabilitate structural section of roadway. Phase 2 reconstructed the section between just west of Highland Avenue and Donner Pass Road and included the construction of a left-turn lane at the Olympic Boulevard intersection. Construction was completed in October 2014. Three years of wetland mitigation monitoring is required.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, reduce erosion and sediment runoff, and upgrade cross section so that it is more consistent with the Truckee Trails and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: Reduced operational costs due to improved pavement surface. Minor additional cost for bike lane striping and sign maintenance.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AB1600 Traffic Fees	\$ 1,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 2,600	\$ 4,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,000	\$ 4,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Wetland Mitigation Monitoring	\$ 4,000	\$ 4,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,000	\$ 4,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 3,389,203
FY 15/16 ESTIMATED ACTUAL	\$ 4,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 3,395,203
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 15/16 MONITORING COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1303

PROJECT NAME: Glenshire Drive/Highland Avenue Safety Improvement Project

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Safety improvements to Highland Avenue/Glenshire Drive intersection. Improvements included adjustments to horizontal and vertical curvature to increase sight distance, the addition of a left-turn lane on eastbound Glenshire Drive at Highland, and stormwater/drainage improvements. Project also widened and rehabilitated the pavement on Glenshire throughout the project limits. Construction is complete and remaining work includes grant close out and as-built drawings.

REASON FOR/BENEFITS OF PROJECT: Reduce accidents and improve roadway conditions.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

PROJECT NOTES: Grant requires minimum 10% matching funds.

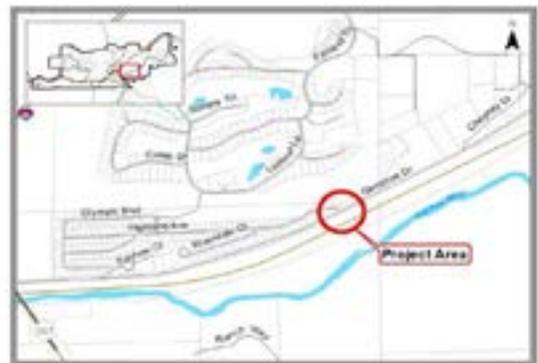
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Federal HSIP Grant	\$ 755,096	\$ 755,096	\$ -	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 109,904	\$ 109,904	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 865,000	\$ 865,000	\$ -				

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction	\$ 865,000	\$ 865,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 865,000	\$ 865,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 309,889
FY 15/16 ESTIMATED ACTUAL	\$ 865,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 1,174,889
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

C1309

PROJECT NAME: Radar Speed Signs

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Evaluation of potential installation of five (5) radar speed signs on Northwoods Boulevard, Schussing Way, Alder Creek Road, and Glenshire Drive consistent with Radar Speed Sign Policy. Includes funding for installation of radar speed sign on Alder Creek Road.

REASON FOR/BENEFITS OF PROJECT: Radar speed signs would be used to reduce speeds on roadways entering the Glenshire and Tahoe Donner Subdivisions.

OPERATIONAL COST IMPACTS: Up to \$500 per year per sign.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
TSSA #1 - Tahoe Donner	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,000	\$ 5,000	\$ -				

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction	\$ 7,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 7,000	\$ 5,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 6,635
FY 15/16 ESTIMATED ACTUAL	\$ 5,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 11,635
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

C1307

PROJECT NAME: West River Street Widening & Bike Lane Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Reconstruct and widen West River Street from Mill Street (Riverside) to Placer County boundary. Project will include pavement rehabilitation, drainage improvements, and shoulder widening to improve water quality and construct class 2 bike lanes. Assumes a 4" pavement mill and inlay. Placer County will construct approximately 600 lane feet from Town boundary to SR 89. This project does not include the replacement of the bridge over Donner Creek, which is provided for in a separate project.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, improve roadside drainage and construct bike lanes.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation. Minor additional cost for bike lane striping and sign maintenance.

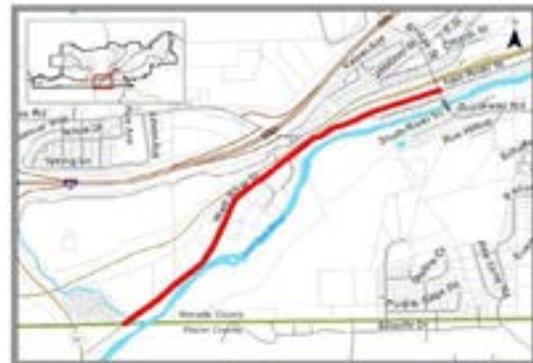
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AB1600 Traffic Fees	\$ 383,710	\$ 228,000	\$ 953,800	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 1,148,790	\$ 372,000	\$ 1,556,200	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,532,500	\$ 600,000	\$ 2,510,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design	\$ 32,500	\$ 220,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,500,000	\$ 380,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,532,500	\$ 600,000	\$ 2,510,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 137,943
FY 15/16 ESTIMATED ACTUAL	\$ 600,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,510,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 3,247,943
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (38%)	\$ 1,234,218



PROJECT BEGIN DATE: FY 13/14 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1508

PROJECT NAME: Miscellaneous Curb/Gutter Replacement

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: This project will replace curb and gutter at various locations around Town. In particular, curb and gutter replacement will occur concurrent with sidewalk replacement projects initiated by private property owners as required by the streets and highways code.

REASON FOR/BENEFITS OF PROJECT: Improve roadway infrastructure and drainage.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway infrastructure.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ 50,000	\$ 10,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 10,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction	\$ 50,000	\$ 10,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 10,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 700
FY 15/16 ESTIMATED ACTUAL	\$ 10,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 40,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 50,700
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1604

PROJECT NAME: Brockway Road Corridor Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Planning and design to widen and reconstruct Brockway Road from Estates Drive to SR 267. Project also includes a left-turn lane at Reynolds, widening for Class II bike lanes, installation of pedestrian crossing enhancements, and construction of landscape medians.

REASON FOR/BENEFITS OF PROJECT: Improve road structure, traffic circulation, and pedestrian and bicycle facilities.

OPERATIONAL COST IMPACTS: Reduced operational costs due to improved pavement surface. Minor additional cost for bike lane striping, sign maintenance, and landscaped medians.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Developer Funding	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Measure V Funds	\$ 160,000	\$ 10,000	\$ 30,000	\$ 812,811	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ 40,000	\$ -	\$ 10,000	\$ 370,000	\$ -	\$ -	\$ -
Road Maint. Reserve	\$ -	\$ -	\$ -	\$ 302,189	\$ -	\$ -	\$ -
TOTAL	\$ 200,000	\$ 10,000	\$ 40,000	\$ 1,490,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design	\$ 200,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 40,000	\$ 1,490,000	\$ -	\$ -	\$ -
TOTAL	\$ 200,000	\$ 10,000	\$ 40,000	\$ 1,490,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ 10,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,530,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 1,540,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (76% of Brockway/Reynolds Turn Lane)	\$ 380,000



PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

C1605

PROJECT NAME: Glenshire/Dorchester Paving and Widening Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Reconstruct and widen Glenshire Drive (Berkshire Circle to Wiltshire Lane) and Dorchester Drive (Glenshire Drive to Waterloo Circle) to accommodate Class 2 bike lanes and upgrade storm water infrastructure. Design and construct a left turn lane on eastbound Glenshire Drive at the Dorchester Drive intersection. Install a median island and crosswalk across Glenshire Drive near the trail head of the Truckee River Legacy Trail.

REASON FOR/BENEFITS OF PROJECT: Improve pavement and widen road for additional vehicle capacity and improved bicycle/pedestrian facilities.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AB1600 Traffic Fees	\$ 15,000	\$ 8,614	\$ 301,507	\$ 999,279	\$ -	\$ -	\$ -
ATP Grant	\$ -	\$ 5,954	\$ 208,388	\$ 690,658	\$ -	\$ -	\$ -
Measure V Funds	\$ 35,000	\$ 10,432	\$ 365,105	\$ 1,210,063	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 25,000	\$ 875,000	\$ 2,900,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design	\$ 50,000	\$ 25,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 500,000	\$ 2,900,000	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 25,000	\$ 875,000	\$ 2,900,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ 25,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,775,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 3,800,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 1,309,400
(40% of Glenshire Widening, 52% of Dorchester/Glenshire left turn lane)	



PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

C0305

PROJECT NAME: Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design of a roundabout at the intersection of Highway 89, Frates Lane, and Donner Pass Road. This project is a future phase of the Envision DPR (Donner Pass Corridor Improvement Plan) project, which will develop 30 percent designs for this roundabout. Costs include final design costs but not construction costs.

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 250,000
ESTIMATED AFTER 2020/21	\$ 4,147,787
TOTAL PROJECT FUNDING	\$ 4,397,787
UNFUNDED AMOUNT	\$ 4,397,787
NEXUS AMOUNT (99%)	



PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 19/20



CAPITAL IMPROVEMENT PROJECT

C1608

PROJECT NAME: Northwoods Boulevard / Donner Pass Road Roundabout

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Final design and construction of a roundabout at the intersection of Donner Pass Road and Northwoods Boulevard. 30 percent designs are being developed as a part of the Envision DPR (Donner Pass Road Corridor Improvement Plan) project.

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ -	\$ 1,010,000	\$ 1,000,000	\$ -	\$ -	\$ -
Economic Devt Designation AT&T and Suddenlink Funding	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -
Electric Utility (TDPUD)	\$ -	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 90,000	\$ 1,400,000	\$ 1,000,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Right of Way Acquisition	\$ -	\$ 90,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Planning/Design	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Utility Undergrounding (Electric)	\$ -	\$ -	\$ 240,000	\$ -	\$ -	\$ -	\$ -
Utility Undergrounding (AT&T and Suddenlink)	\$ -	\$ -	\$ 310,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 90,000	\$ 1,400,000	\$ 1,000,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ 90,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 2,400,000

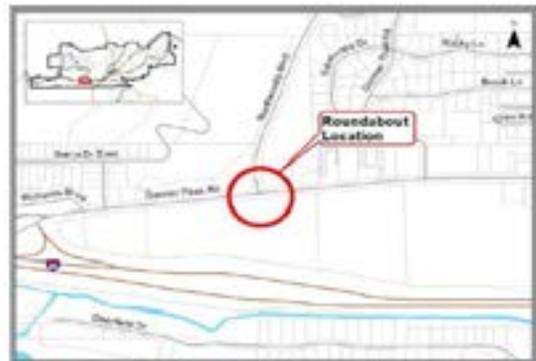
ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 2,490,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 17/18





CAPITAL IMPROVEMENT PROJECT

C1805

PROJECT NAME: Bridge Street/West River Street/Donner Pass Road Intersection Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Evaluation, design, and construction of improvements to the Bridge Street/Donner Pass Road and Bridge Street/West River Street intersections. Improvements may include single-lane roundabouts, traffic signals, and/or other improvements. Project goals are to develop a preferred alternative with consideration for traffic capacity, pedestrian/bicycle facilities, safety, aesthetics, and ability to implement a Union Pacific Railroad "Quiet Zone."

REASON FOR/BENEFITS OF PROJECT: Traffic capacity improvements.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AB1600 Traffic Fees	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 1,000,000	\$ -
TOTAL	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 1,000,000	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -
TOTAL	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 1,000,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,400,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 2,400,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (100%)	\$ 2,400,000
PROJECT BEGIN DATE: FY 16/17	ESTIMATED COMPLETION: FY 18/19





CAPITAL IMPROVEMENT PROJECT

Cxxxx

PROJECT NAME: Donner Pass Road / Church Street Roundabout

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construction of a roundabout at the intersection of realigned Donner Pass Road and Church Street as a part of the Railyard Development. Project would be designed and constructed by Railyard Developer but a portion of the costs would be eligible for reimbursement from the AB 1600 Traffic Impact Fee fund.

REASON FOR/BENEFITS OF PROJECT: Project will provide traffic capacity necessary to accommodate build out of the Railyard Master Plan as well as regional traffic growth.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -
Private Funding	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 800,000	\$ 1,000,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,000,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 2,000,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 1,000,000

Funds portion roundabout required to accommodate regional traffic growth.

PROJECT BEGIN DATE: 17/18 ESTIMATED COMPLETION: 18/19



CAPITAL IMPROVEMENT PROJECT

C1203

PROJECT NAME: Trout Creek Restoration - Reach 1, Phase 1 Construction

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of Reach 1, Phase 1 (adjacent to Catholic Church property) portion of project. Construction of Phase 1 was completed in November 2014. Final construction payment was made in November 2015 for irrigation maintenance and vegetation establishment. Final parcel map and Utility District dedications to be completed in Spring 2016. Monitoring reports will continue thru Fall 2017.

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Facilities Impact Fees - Storm Drainage	\$ 35,000	\$ 55,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
TOTAL	\$ 35,000	\$ 55,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Floodplain Map	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Dedications/Title Work	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
Parcel Map/Record of Survey	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -
Monitoring/Maintenance	\$ 25,000	\$ 25,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
TOTAL	\$ 35,000	\$ 55,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 2,029,401
FY 15/16 ESTIMATED ACTUAL	\$ 55,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 40,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 2,124,401
UNFUNDED AMOUNT	\$
NEXUS AMOUNT	\$



PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 14/15 MONITORING COMPLETION: FY 17/18



CAPITAL IMPROVEMENT PROJECT

C1704

PROJECT NAME: Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of Reach 1, Phase 2 portion of project (approximately 500 feet, including School Street and Jibboom Street bridges and area adjacent to TDRPD Community Arts Center).

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
General Fund	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ 225,000	\$ 3,230,000	\$ 30,000	\$ 30,000
TOTAL	\$ -	\$ -	\$ 70,000	\$ 225,000	\$ 3,230,000	\$ 30,000	\$ 30,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
ROW Acquisition	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Environmental	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Design	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,200,000	\$ -	\$ -
Monitoring/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL	\$ -	\$ -	\$ 70,000	\$ 225,000	\$ 3,230,000	\$ 30,000	\$ 30,000

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

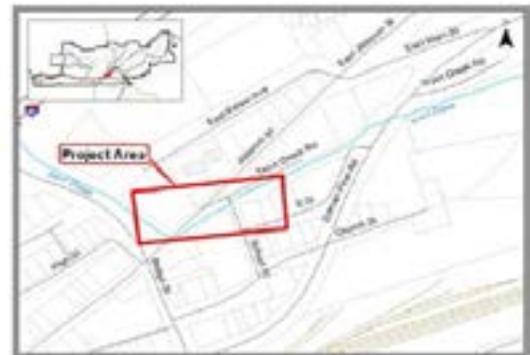
TOTAL 5 YEAR FUNDING (ABOVE) \$ 3,585,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 3,585,000

UNFUNDED AMOUNT \$ 3,515,000

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 18/19 MONITORING COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

C1606

PROJECT NAME: Donner Pass Road/West Tamarack Road Drainage Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: This project will construct drainage improvements in the Donner Pass Road right-of-way to direct drainage into an existing drainage easement between Donner Pass Road and West Tamarack Road. Improvements will also be constructed in the drainage easement and in the West Tamarack Road right-of-way to correct existing deficiencies.

REASON FOR/BENEFITS OF PROJECT: Improve water quality and roadway drainage and preserve property.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway drainage.

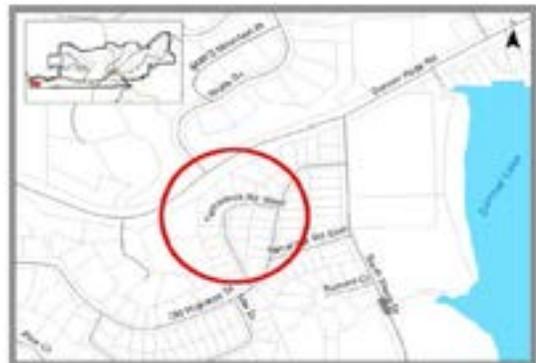
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ 95,000	\$ 8,161	\$ 82,514	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 95,000	\$ 8,161	\$ 82,514	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design/Construction	\$ 95,000	\$ 8,161	\$ 82,514	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 95,000	\$ 8,161	\$ 82,514	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	4,325
FY 15/16 ESTIMATED ACTUAL	\$	8,161
TOTAL 5 YEAR FUNDING (ABOVE)	\$	82,514
ESTIMATED AFTER 2020/21	\$	-
TOTAL PROJECT FUNDING	\$	95,000
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE: FY 14/15 **ESTIMATED COMPLETION:** FY 16/17



CAPITAL IMPROVEMENT PROJECT

C1705

PROJECT NAME: Trout Creek Restoration - Final Design, Permitting, Construction for Reach 4

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Prepare final design plans and permits for Reach 4 of Trout Creek. Construct Reach 4 portion of the Trout Creek Restoration Project in conjunction with the Railyard project. Construction of Reach 5 would occur concurrently with the Church Street bridge over Trout Creek.

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Unfunded	\$ -	\$ -	\$ -	\$ 500,000	\$ 3,000,000	\$ 3,000,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 500,000	\$ 3,000,000	\$ 3,000,000	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Permitting	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Design	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 500,000	\$ 3,000,000	\$ 3,000,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 6,500,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 6,500,000

UNFUNDED AMOUNT \$ 6,500,000

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 19/20



CAPITAL IMPROVEMENT PROJECT

C0322

PROJECT NAME: Brickelltown Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design, construction, and realignment of Donner Pass Road from the Brickelltown roundabout to Spring Street. Project includes curb, gutter, sidewalk, landscaping, utility undergrounding, and parking improvements. FY 15/16 funding assumes Phase 2 will be constructed in 2016 and 2017.

REASON FOR/BENEFITS OF PROJECT: Downtown beautification and pedestrian improvements.

OPERATIONAL COST IMPACTS: Approximately \$60,000 per year maintenance to be funded by Downtown Maintenance District when all construction phases are complete.

FUNDING SOURCES

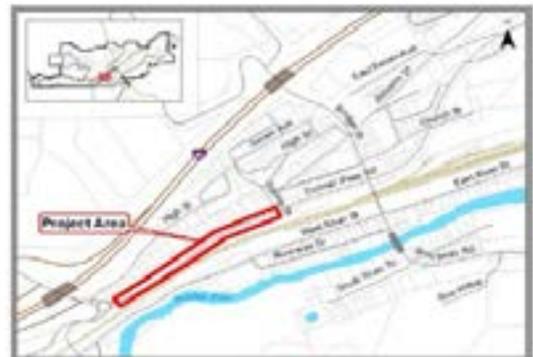
	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Successor Agency Bond Funds - Tax Exempt	\$ 140,852	\$ 140,852	\$ -	\$ -	\$ -	\$ -	\$ -
Successor Agency Bond Funds - Taxable	\$ 1,000,000	\$ 1,080,494	\$ 1,859,587	\$ -	\$ -	\$ -	\$ -
Economic Devt Designation RSTP Funds *	\$ 300,000	\$ -	\$ 172,000	\$ -	\$ -	\$ -	\$ -
Parking Enterprise Fund	\$ 850,000	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 500,000	\$ 150,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement	\$ 863,463	\$ 500,000	\$ 41,613	\$ -	\$ -	\$ -	\$ -
Private Funding	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ 15,278	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,764,315	\$ 2,786,346	\$ 2,548,478	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction	\$ 3,764,315	\$ 2,786,346	\$ 2,548,478	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,764,315	\$ 2,786,346	\$ 2,548,478	\$ -	\$ -	\$ -	\$ -

* RSTP (Regional Surface Transportation Program)

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 3,797,083
FY 15/16 ESTIMATED ACTUAL	\$ 2,786,346
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,548,478
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 9,131,906
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -





CAPITAL IMPROVEMENT PROJECT

C1504

PROJECT NAME: Envision DPR Corridor Improvement Plan (Coldstream Rd to SR 89)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Planning and design of streetscape improvements on Donner Pass Road between Coldstream Road and the McIver roundabout. This initial phase would develop a conceptual plan for several potential phases.

REASON FOR/BENEFITS OF PROJECT: Safety and aesthetic improvements of Donner Pass Road corridor.

OPERATIONAL COST IMPACTS: Ongoing sidewalk and crossing maintenance expense once constructed. Current council policy would require formation of a community facilities maintenance district to fund ongoing maintenance.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ 221,900	\$ 326,764	\$ 108,921	\$ -	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ 155,000	\$ 56,250	\$ 18,750	\$ -	\$ -	\$ -	\$ -
Federal HSIP Grant	\$ 100,000	\$ 126,986	\$ 42,329	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 476,900	\$ 510,000	\$ 170,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design and Environmental	\$ 401,900	\$ 510,000	\$ 170,000	\$ -	\$ -	\$ -	\$ -
Environmental	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 476,900	\$ 510,000	\$ 170,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ 37,539
FY 15/16 ESTIMATED ACTUAL	\$ 510,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 170,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 717,539
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (100% I-80/Coldstream/DPR Interchanges)	



PROJECT BEGIN DATE: FY 14/15 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

C1407

PROJECT NAME: Envision DPR Corridor Improvement Project - Phase 1 Construction (Richards Blvd to Frates Ln)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construct Phase 1 sidewalk and pedestrian crossing enhancements along Donner Pass Road between Richards Boulevard and Frates Lane. Project may also include drainage improvements, landscaping, and utility undergrounding. The TDPUD funding source included below is contingent on TDPUD board approval.

REASON FOR/BENEFITS OF PROJECT: Provide consistent pedestrian facilities along Donner Pass Road.

OPERATIONAL COST IMPACTS: Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

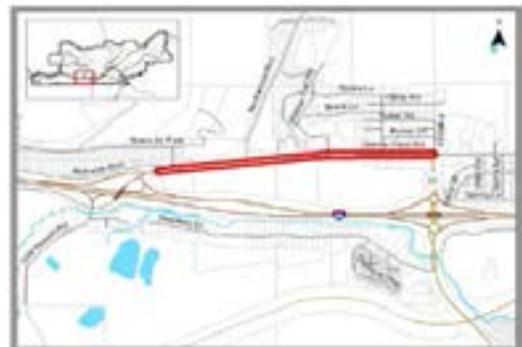
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Federal HSIP Grant	\$ 78,100	\$ -	\$ 75,000	\$ 1,221,900	\$ -	\$ -	\$ -
RSTP Funds	\$ -	\$ -	\$ 136,000	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 371,900	\$ -	\$ 334,000	\$ 1,200,000	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ 730,000	\$ 578,100	\$ -	\$ -	\$ -
AT&T and Suddenlink Funding	\$ -	\$ -	\$ 1,140,000	\$ -	\$ -	\$ -	\$ -
Electric Utility (TDPUD)	\$ -	\$ -	\$ 730,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 450,000	\$ -	\$ 3,145,000	\$ 3,000,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Design	\$ 450,000	\$ -	\$ 545,000	\$ -	\$ -	\$ -	\$ -
Utility Undergrounding (Electric)	\$ -	\$ -	\$ 1,460,000	\$ -	\$ -	\$ -	\$ -
Utility Undergrounding (AT&T and Suddenlink)	\$ -	\$ -	\$ 1,140,000	\$ -	\$ -	\$ -	\$ -
Construction - Non Utility	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
TOTAL	\$ 450,000	\$ -	\$ 3,145,000	\$ 3,000,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 6,145,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 6,145,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -





CAPITAL IMPROVEMENT PROJECT

C1703

PROJECT NAME: West River Street Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on West River Street from Bridge Street to Riverside Drive.

REASON FOR/BENEFITS OF PROJECT: Improving the roadway/streetscape connections in downtown.

OPERATIONAL COST IMPACTS: Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Unfunded	\$ -	\$ -	\$ -	\$ 150,000	\$ 225,000	\$ 3,000,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 150,000	\$ 225,000	\$ 3,000,000	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ -	\$ 150,000	\$ 225,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 150,000	\$ 225,000	\$ 3,000,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,375,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 3,375,000
UNFUNDED AMOUNT	\$ 3,375,000
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE:	FY 17/18
ESTIMATED COMPLETION:	FY 18/19





CAPITAL IMPROVEMENT PROJECT

C1806

PROJECT NAME: Bridge Street Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Bridge Street from Church Street to north side of Jibboom Street at the Trout Creek Pocket Park.

REASON FOR/BENEFITS OF PROJECT: Improving the roadway/streetscape connections in downtown.

OPERATIONAL COST IMPACTS: Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

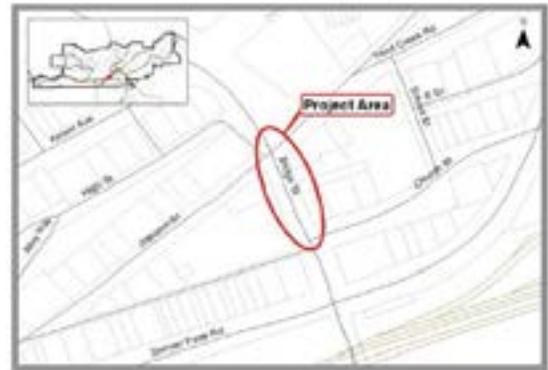
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 800,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 800,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 800,000

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,100,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 1,100,000
UNFUNDED AMOUNT	\$ 1,100,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

C1807

PROJECT NAME: Church Street Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Church Street from Donner Pass Road to Bridge Street.

REASON FOR/BENEFITS OF PROJECT: Improving the roadway/streetscape connections in downtown.

OPERATIONAL COST IMPACTS: Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

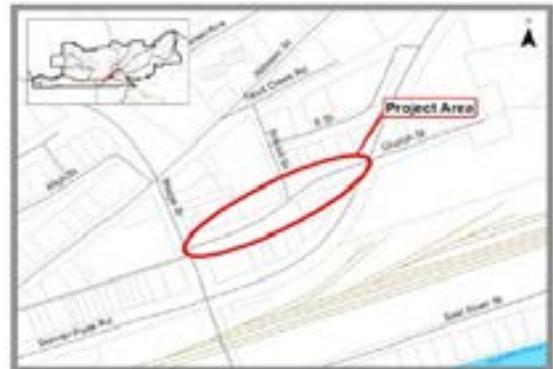
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 1,500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 1,500,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 1,500,000

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,900,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 1,900,000
UNFUNDED AMOUNT	\$ 1,900,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

C1808

PROJECT NAME: Jibboom Street Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Jibboom Street between Spring Street and Bridge Street.

REASON FOR/BENEFITS OF PROJECT: Improving the roadway/streetscape connections in downtown.

OPERATIONAL COST IMPACTS: Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 3,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 3,000,000

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 3,000,000

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

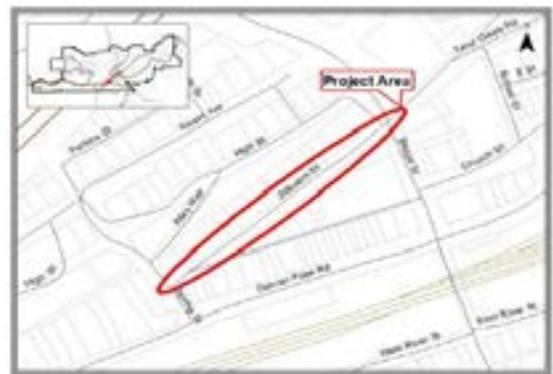
TOTAL 5 YEAR FUNDING (ABOVE) \$ 3,400,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 3,400,000

UNFUNDED AMOUNT \$ 3,400,000

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 20/21



CAPITAL IMPROVEMENT PROJECT

C1209

PROJECT NAME: Dorchester Drive Safe Routes to School Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of electronic radar speed feedback signs, pedestrian-actuated flashing beacons and thermoplastic striping at major crosswalks located near the Glenshire Elementary School site on Dorchester Drive. Project constructed a concrete sidewalk along the west side of Dorchester Drive near the school. Construction was completed in August 2015. Public education/outreach to occur in Spring 2016, then grant close out paperwork will be processed.

REASON FOR/BENEFITS OF PROJECT: Pedestrian facilities along Dorchester Drive adjacent to the Glenshire Elementary School are limited. This project will improve the safety along the school walking routes.

OPERATIONAL COST IMPACTS: Town and Tahoe Truckee Unified School District to share maintenance responsibilities.

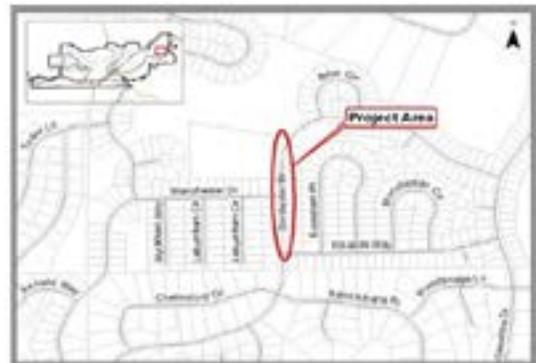
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
SRTS Grant	\$ 129,400	\$ 129,400	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 270,000	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 469,400	\$ 399,400	\$ -				

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Education and Outreach	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 469,400	\$ 391,900	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 469,400	\$ 399,400	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$	59,780
FY 15/16 ESTIMATED ACTUAL	\$	399,400
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2020/21	\$	-
TOTAL PROJECT FUNDING	\$	459,180
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE: FY 12/13 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

C1410

PROJECT NAME: AB 1600 Traffic Impact Fee Program Update

RESPONSIBLE DEPARTMENT: Engineering

PROJECT DESCRIPTION: Update to current AB 1600 Traffic Impact Fee Program Study. Project includes updated traffic analysis but does not include a traffic model update.

REASON FOR/BENEFITS OF PROJECT: An updated AB 1600 Traffic Impact Fee Study will provide the basis for which to adjust the current traffic impact fees to better reflect project costs and developer fair shares.

OPERATIONAL COST IMPACTS: None.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AB1600 Traffic Fees	\$ 35,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 35,000	\$ 40,000	\$ -				

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Study Development	\$ 35,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 35,000	\$ 40,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ 88,394

FY 15/16 ESTIMATED ACTUAL \$ 40,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 128,394

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT
(100%)

PROJECT BEGIN DATE: FY 14/15 ESTIMATED COMPLETION: FY 15/16



CAPITAL IMPROVEMENT PROJECT

C1804

PROJECT NAME: Church Street Extension (Town Portion)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Planning, design, and construction of the Town's portion of the extension of Church Street from the balloon track in the Railyard development to Glenshire Drive. Project includes restoration of a portion of Trout Creek, a bridge over Trout Creek, and a roundabout or similar traffic control improvement at the Glenshire Drive/Church Street Extension intersection.

REASON FOR/BENEFITS OF PROJECT: Traffic capacity improvement.

OPERATIONAL COST IMPACTS: To be determined.

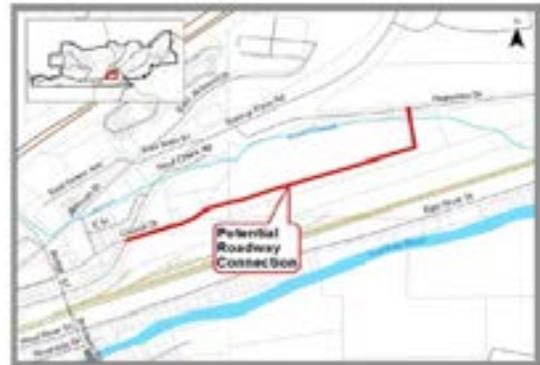
FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
AB1600 Traffic Fees	\$ -	\$ -	\$ 100,000	\$ 400,000	\$ 2,500,000	\$ -	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 100,000	\$ 400,000	\$ 4,000,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Planning/Design	\$ -	\$ -	\$ 100,000	\$ 400,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 100,000	\$ 400,000	\$ 4,000,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 14/15):	\$ -
FY 15/16 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,500,000
ESTIMATED AFTER 2020/21	\$ -
TOTAL PROJECT FUNDING	\$ 4,500,000
UNFUNDED AMOUNT	\$ 1,500,000
NEXUS AMOUNT (100%)	\$ 4,500,000



PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 18/19



CAPITAL IMPROVEMENT PROJECT

C0335

PROJECT NAME: Brockway Rd Trail Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design, permitting, and construction of a bike trail along the Brockway corridor between Estates Drive and The Rock development.

REASON FOR/BENEFITS OF PROJECT: Provides a multi-purpose trail connection along the Brockway Road corridor in accordance with the Truckee Trails Foundation and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: \$15,000 per mile of trail annually.

PROJECT NOTES: Wetland monitoring, maintenance and surveying remain.

FUNDING SOURCES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Developer Funding Bicycle Transportation Account Grant	* \$ 7,000	\$ 3,984	\$ 8,000	\$ -	\$ -	\$ -	\$ -
	\$ 10,309	\$ 18,243	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 17,309	\$ 22,227	\$ 8,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Monitoring	\$ 17,309	\$ 22,227	\$ 8,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 17,309	\$ 22,227	\$ 8,000	\$ -	\$ -	\$ -	\$ -

* Includes \$17,393 in funding from Wintercreek and \$34,300 from Cedar House for public benefit per project conditions.

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ 1,057,844

FY 15/16 ESTIMATED ACTUAL \$ 22,227

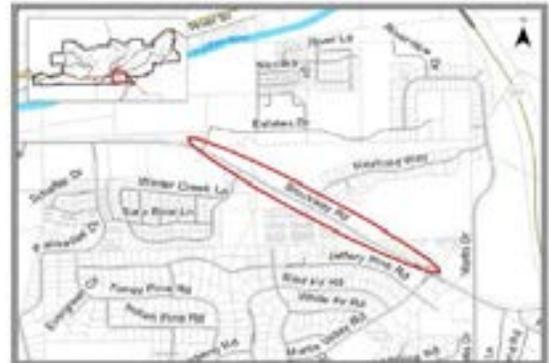
TOTAL 5 YEAR FUNDING (ABOVE) \$ 8,000

ESTIMATED AFTER 2020/21 \$ -

TOTAL PROJECT FUNDING \$ 1,088,071

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 01/02 ESTIMATED COMPLETION: FY 14/15 MONITORING COMPLETION: FY 16/17