

# 2017-2018 ANNUAL OPERATING BUDGET AND 5 YEAR CAPITAL IMPROVEMENT PROJECT BUDGET



COUNCILMEMBERS

PATRICK FLORA  
DAVID TIRMAN  
JESSICA ABRAMS

MAYOR

MORGAN GOODWIN

VICE MAYOR

CAROLYN WALLACE DEE

TOWN MANAGER

TONY LASHBROOK



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Town Council

Morgan Goodwin, Mayor

Carolyn Wallace Dee, Vice Mayor

Patrick Flora, Council Member

Jessica Abrams, Council Member

David Tirman, Council Member



Department Heads

Tony Lashbrook, Town Manager

Andy Morris, Town Attorney

Robert Leftwich, Chief of Police

Jeff Loux, Community Development Director

Kim Szczurek, Administrative Services Director

Judy Price, Town Clerk

Daniel Wilkins, Public Works Director/Town Engineer

June 6, 2017

Honorable Mayor and Members of the Town Council

Subject: Fiscal Year 2017/18 Annual Operating and Capital Budget

The 2017/18 Annual Operating and Capital Budgets are attached for Council's consideration. Council review of this budget included a strategic budget workshop focused on a high level review of revenues and expenditures and an in depth discussion of capital projects. This was followed by a detailed review of the entire draft budget during a 6 hour Council workshop on May 15<sup>th</sup>. This final review and consideration of adoption is the Council's opportunity to receive additional public input, ensure that we implemented your previous direction appropriately and to address any late breaking issues.

Our budget model projects that Town revenues will grow at a modest rate over the next five years continuing in a positive revenue growth trend. While revenues will continue to grow, it is important to note that projected revenue growth throughout our five year budget plan may barely keep up with inflation. While we hope for better, we will follow our precedence of budgeting conservatively - meaning low on the revenue side and high on the expenditure side. It is important to note that seemingly minor changes to revenue and expenditures can create significant issues over the five year budget model. It is also important to note that we have the benefit of "trueing up" our revenue and expenditure estimates for the four "out" years in our five year budget model during each subsequent year. In the five year model, we project property taxes, by far our most significant revenue source, to increase 2%-3% each year. This budget was constructed based upon the following direction provided by the Council at the April 17<sup>th</sup> Strategic Budget workshop and the Town Council Goals for 2017 along with the more detailed direction provided during review of the draft budget. This direction is summarized below:

Basic Town services will continue to be provided at a similar level as provided in the previous year with notable exceptions being snow removal and trails snow removal which are proposed for a minor enhancement.



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Administration: 530-582-7700 / Fax: 530-582-7710 / email: [truckee@townoftruckee.com](mailto:truckee@townoftruckee.com)

Community Development: 530-582-7820 / Fax: 530-582-7889 / email: [cdd@townoftruckee.com](mailto:cdd@townoftruckee.com)

Animal Services 530-582-7830 / Fax: 530-582-1103 / email: [animalservices@townoftruckee.com](mailto:animalservices@townoftruckee.com)

Police Department: 530-550-2323 / Fax: 530-582-7771 / email: [policedepartment@townoftruckee.com](mailto:policedepartment@townoftruckee.com)

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All reserves will be funded at Council directed levels except that the Road Maintenance Reserve amount has been increased to \$1.2 million annually in addition to \$300,000 a year that will be coming from the newly enacted SB 1, which provides a ten year funding source for road maintenance. Together, this provides \$1.5 million annually toward the \$1.7 million annual target that was suggested during the presentation of the updated pavement management plan. The “target” of \$5 million for the unallocated reserve amount moving forward is honored in this budget.

Initiated in last year’s budget and carried through in the five year budget model - we have incorporated the anticipated increase in costs for CalPERS retirement to cover the reduction in anticipated annual investment returns from 7.5% to 7%. These costs will be “ramped” into place and the projected increases carry on at least two years beyond our current five year budget model. The overall impact of these changes will be to increase our PERS retirement cost by 42% over the five year planning horizon. There will likely be additional increases associated with future decisions to further reduce the expected rate of return and based upon actuarial data associated with retirement costs. This issue will continue to put pressure on the Town budget over time.

Projected Revenues- Overall revenues for FY 17/18 are up 10.2% from last year’s budgeted amount and 2.7% from last year’s estimated actuals. This includes:

- Property Tax-for FY 16/17: It is projected that property taxes will come in 1% higher than budgeted. For FY 17/18 we project that property taxes will be 4.14% higher than 16/17’s budgeted amount and 3% higher than 16/17’s estimated actual.
- Sales Tax-for FY 16/17: It is projected that sales tax will come in 5.4% higher than budgeted. For FY 17/18 we project that sales taxes will be 7.51% higher than 16/17’s budgeted amount and 1.94% higher than 16/17’s estimated actual.
- Transient Occupancy Tax-for FY 16/17: It is projected that TOT will come in 36% higher than budgeted. For FY 17/18 we project that TOT will be 23% higher than 16/17’s budgeted amount and down 10% from 16/17’s estimated actual.

**Significant capital projects programmed for FY 17/18**

- Almost \$700,000 invested in slurry seals in 2017 to provide routine pavement maintenance as outlined in our Pavement Management Plan utilizing Measure V and TSSA funds.
- An estimated \$1 million in storm related road damage repairs. This work would be funded from Measure V with an estimated (best case) 75% reimbursement from FEMA and 18.75% from CalOES.
- Brockway Road Corridor improvements including a turn lane, bike lanes and pedestrian improvements using Measure V, Road Maintenance Reserve and impact fees will be completed next year. This project will also incorporate repaving of the western portion of East River Street and Soaring Way from SR 267 to Joerger Drive. The estimated cost is \$2.2 million. Construction is planned for the 2017 construction season.

- Glenshire/Dorchester Drive widening/reconstruction from Berkshire Circle to Wiltshire Lane and Dorchester Drive from Glenshire Drive to Waterloo Circle to add bike lanes and a left turn pocket at Glenshire Drive at Dorchester Drive. This project has an estimated cost of \$3.7 million and sources include Measure V, ATP grant and impact fees Planned in the 2017 construction season.
- Truckee River Trail Phase 4 design work using Measure R funds continues this year.
- Town Hall improvements are in progress - the public accessibility improvements and new restroom are complete while the on-going work will create more efficient work spaces and modify proximities to maximize efficiency and service.
- Acquisition and improvement of new parking lot in downtown Truckee to address parking demand. The estimated cost of the new parking lot is \$ 1 million. This project is funded by the parking district and a loan from the general fund to the parking district. This was included in last year's budget but is expected to be completed in FY 17/18. The Town recently acquired a permanent parking easement from Union Pacific for the "Fire Station Parking Lot" which was also a project identified in last year's budget.

**New Projects and Programs included in the FY 17/18 budget and/or in the 5 year Capital Improvement Budget.**

- New storage and garage building at the Corporation Yard - A \$7 million garage, facilities maintenance building, and evidence storage building has been included in the capital budget and is funded by facilities fees, the general fund facilities reserve and general fund borrowing. These proposed buildings, planned as part of the original corporation yard design but not constructed due to funding constraints, will improve operational efficiencies and equipment longevity. A consequence of moving forward with this building is expanding our options for the future use of the "Old" Corporation Yard site because the old sand barn, office and shop (~10,000 sq. ft.) are currently used for critical activities that would occur in this new building. The annual ongoing debt service is estimated to be approximately \$430,000 per year.
- Purchase of two additional snow blowers and one additional loader for snow removal operations (\$1.1M of general funds). The acquisition of this equipment would provide an upgrade in overall snow removal level of service.
- Purchase of an additional tractor that can be used for blowing snow on trails in addition to hosting a pavement grinder in the summer. The acquisition of this tractor would allow us to facilitate snow removal on privately maintained trails that are currently not plowed - subject to a future Council directive.
- Stockrest Springs/DPR/Jibboom Street Roundabout - this projected \$2 million intersection improvement is slated for design in the remainder of 2017 (subject to an agreement with the housing developer) and construction in 2018. The source of funds is the general fund housing allocation that the Council created in FY 16/17. The basis for this funding commitment is that the Coburn Crossing project will provide 138 locals-only apartments and this intersection improvement is required to support this project.

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- Coldstream Road bridge reconstruction and Coldstream roundabout - this project is necessary to support the Coldstream Specific Plan and while related, these are two independent projects. The \$3.5 million required to design and build the roundabout would be significantly funded by Stonebridge properties, however, it is an impact fee eligible project and ultimately Stonebridge would be reimbursed their out of pocket costs (excluding the portion paid from the AHSC grant) by the Town as traffic impact fees are collected in future years. The upgrade of the bridge across Donner Creek would be funded (\$1 million) by the general fund and Measure V (to replace the existing structure that has outlived its useful life) and developer funding and impact fees (\$400,000) to cover the cost of widening the facility to support development in the Coldstream Specific Plan. While it is expected that this project will go to design immediately and into construction in 2018, this timing may be delayed if the developers are not able to commit to the project.
- Significant additional funding to cover the estimated cost of undergrounding of utilities in the Envision DPR project. While the estimated project cost of \$4.6 million includes substantial cost for undergrounding, the estimate assumes that ATT and Suddenlink will be responsible for their undergrounding costs and that the Truckee Donner PUD will be an active financial participant in the undergrounding portion of this project.
- West River Street Streetscape project - This project is recommended to shift from an unfunded placeholder to a roughly ½ funded project that would move into design in FY 18/19. The funding was created by allocating \$1.5 million of the \$2 million streetscape reserve that has been maintained in the last two budget years. This streetscape was picked over other downtown streets due to the Old County Corp Yard project opportunity and the level of project interest along West River Street. Sources for the other \$1.9 million of project costs have not yet been identified.
- Bridge Street/West River/Donner Pass Road Intersection Improvements - This project was previously a requirement of the Truckee Railyard. Now it will be constructed directly by the Town. A total of \$2.4 million of impact fees have been budgeted for this project which is anticipated to include intersection improvements, ped/bike improvements and the ability to enable a quiet zone crossing of the UPRR railroad tracks.
- Church Street Extension - This project reflects the Town's commitment to fund the portions of the Church Street Extension from Donner Pass Road to Glenshire Drive that are not required to be built by the railyard developer. This project, with an estimated cost of \$4.5 million, would be funded by impact fees (\$3M) and an as-yet identified other source (\$1.5M) and includes the construction of a bridge over Trout Creek and the related stream restoration work; the road construction from Glenshire Drive to the Balloon Track, and a roundabout or similar improvement at the Glenshire Drive/Church Street intersection.
- Overall Railyard Financial Assistance- Several projects that involve the Railyard are mentioned above. To provide the Council an overall understanding of the Town's financial involvement as recommended by staff, a summary is provided here:
  - \$1.5 million in economic development funding to be used for public infrastructure. The source of this funding is economic development and streetscape reserve funding (all general fund \$'s) as set aside in last year's budget.

- \$1.4 million in financial assistance for the Artist Loft Affordable housing. The source of funding is affordable housing set aside funds.
- \$2.4 million in improvements to the Bridge/DPR and Bridge/West River Street intersections. While an important community project that should be tackled by the Town and not a developer, it is noteworthy that in the 2009 Railyard Master Plan the railyard development was financially responsible for these improvements. The source of funds is traffic impact fees.
- \$3 million in the Church Street Extension with an estimated \$1.5 million yet unfunded. The source of the current funding is impact fees.
- ~\$300,000 for the Town share of the Church Street/DPR Roundabout. The source of this funding is impact fees.

Other budget discussion topics

- Planning projects and priorities - led by the General Plan update programmed to begin in FY 17/18 there is an aggressive work program in community development. The Council direction related to the Planning work program that occurred in March was very helpful in firming up priorities. It is important to note that we were unsuccessful in our bid for a significant GHG reduction planning grant that we planned to use to bolster our ability to really focus on GHG/Sustainability issues in the general plan update. Absent this funding source, we project that this will continue to be a significant focus of the update. Current staffing levels will allow for significant work to be accomplished but could be impacted by new expectations associated with housing and with cannabis.
- Geographic Information System - as the Council learned in a recent presentation, the Town has collectively increased its commitment to GIS. This has resulted in better information available to staff, the Council and the public in addition to a much better interface with our residents. Examples include our ability to keep our citizens fully informed about the status of snow removal and a much more effective platform for citizens to submit service requests and an enhanced opportunity to respond to them in a reasonable time frame. This budget contains additional software and a potential employee reclassification to address this opportunity.
- Transit - developing a long range transit strategy and funding source is a new goal identified by the Town Council. This budget reflects the on-going development of a long range transit plan. More than just a study, this process involves stakeholder involvement to flesh out potential avenues to enhance transit. In addition, this budget continues to fund our "pilot" transit efforts, including the Truckee Thursday and Christmas/New Year shuttle. While very successful from a ridership and cost per rider standpoint, these shuttles are expensive and the only available source of funding is the general fund. This may not be sustainable into the future.
- Housing - last year the Council committed \$2.5 million in general funds to get new "locals housing" projects on the ground. These fund augment the ~\$2 million in housing set aside funds that are also in the current budget. The Council has allocated approximately \$3.6 million of these funds as follows:
  - \$1.4 million of housing set aside funds as the local match in support of the low income tax credit application for the Artist Loft project that will provide 66 apartments affordable to households in the very low income category or below and 5 moderate income apartments. At the time of this letter it is not expected that this project will be awarded tax credits in the "March" tax credit cycle but the plan is to re-apply for the "June" cycle- requiring Council approval.

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- \$2 million of the general fund housing allocation in support of infrastructure (Stockrest Springs Roundabout) necessary for 138 *locals only* apartments to be constructed in the Coburn Crossing project. It was anticipated that this project would go to construction this year, however, a decision on the critical HUD loan will not be made until late in 2017, delaying the construction start until 2018.
- \$150,000 for participation in the regional housing council for 3 years and for some miscellaneous updates to technical studies supporting regulatory requirements related to housing.

In summary, the Council's funding allocation to housing has resulted in two projects with a total of 209 *locals only* rental units moving into (almost) the construction phase. The Town's subsidy is approximately \$16,300 per unit for these projects combined. If these projects don't successfully move into construction, the committed resources will be freed up for use on other potential projects.

**Staffing levels**

This budget proposes to add one new full time position - an equipment mechanic. This position is recommended to reflect the increased workload created by the fact that the Town is performing snow removal on all town streets (no longer contracting snow removal in certain neighborhoods and for downtown parking) and has added trail maintenance and trail snow removal, which resulted in an increase in the overall fleet and the number of hours equipment spends maintaining Town streets, trails and parking lots.

It is noteworthy that several new positions that were to be added as a part of last year's proposal to convert police dispatch from a contracted service to an in house service, have been eliminated with the decision to retain contracted dispatch services. Chief Leftwich estimates that maintaining contracted dispatch services will save over \$300,000 per year.

A couple of other minor changes - the Administrative Analyst in Planning is proposed to be converted from a "limited term position" with a two or three year funding commitment to a regular full time position. With the current special project and advanced planning workload and the upcoming general plan update, this position will be necessary for the foreseeable future. In addition, staff will be doing a classification analysis of the Administrative Technician committed substantially to GIS work to determine if a classification change is appropriate.

**Labor Costs-** As an organization focused on providing services to our community, labor continues to be the most significant cost within our operating budget. For this budget year, we are in the final year of the contracts with our three labor groups. Pursuant to these contracts, the following is assumed within this budget.

- 2.5 % cost of living adjustment based upon the Bay Area CPI which exceeds 3%.
- 5% "merit" pool. We are fortunate that the projected growth in revenue over this budget year will allow us to offer our highest available merit pool which makes our long standing pay for performance program fully operational.
- 10% increase in health insurance costs.

Conclusion- The Town continues to be in strong financial shape even with the significant increases in retirement costs factored in to our five year budget model. This budget retains staffing, includes substantial funding for capital facilities and incorporates the kickoff to a comprehensive update to the Truckee General Plan. Recognizing these positive trends, it is equally important to closely monitor our significant revenue sources and be prepared to swiftly respond to a flattening or downturn in our revenues.

Respectfully submitted,



Tony Lashbrook  
Town Manager

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**GENERAL FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>REVENUES</b>						
Taxes	18,047,502	17,455,969	18,637,477	18,700,276	0.34%	7.13%
Intergovernmental	2,195,858	1,913,907	1,954,893	1,972,782	0.92%	3.08%
Other	1,734,355	1,349,516	1,593,742	1,581,636	-0.76%	17.20%
Planning Fees	221,552	179,500	186,200	256,500	37.76%	42.90%
Gas Taxes	1,419,374	1,500,252	1,733,538	2,097,142	20.97%	39.79%
Transfers	544,946	482,951	446,962	583,262	30.49%	20.77%
<b>Total Revenues</b>	<b>24,163,586</b>	<b>22,882,096</b>	<b>24,552,812</b>	<b>25,191,598</b>	<b>2.60%</b>	<b>10.09%</b>
<b>EXPENDITURES</b>						
Town Council	87,506	165,610	153,537	134,296	-12.53%	-18.91%
Town Manager	329,625	321,995	323,113	413,428	27.95%	28.40%
Town Attorney	218,911	301,182	234,546	326,693	39.29%	8.47%
Town Clerk	411,119	519,363	485,321	523,627	7.89%	0.82%
Administrative Services	1,210,920	1,222,220	1,190,557	1,329,682	11.69%	8.79%
General Government	973,321	1,343,867	1,321,832	1,328,197	0.48%	-1.17%
Economic Development	540,245	711,462	636,493	694,886	9.17%	-2.33%
Engineering	1,220,004	1,347,246	1,315,421	1,344,266	2.19%	-0.22%
PW - Maintenance	2,004,232	2,020,166	1,952,574	2,190,761	12.20%	8.44%
PW - Snow	2,322,341	2,691,529	3,044,272	2,991,135	-1.75%	11.13%
PW - Trails Maintenance	297,844	161,856	156,832	194,696	24.14%	20.29%
Facilities	1,030,033	1,283,766	1,205,079	1,304,218	8.23%	1.59%
Planning	826,126	1,019,460	918,803	1,076,212	17.13%	5.57%
Code Compliance	60,652	66,271	61,120	69,211	13.24%	4.44%
Police	5,448,903	6,050,563	5,429,668	6,094,544	12.25%	0.73%
Animal Services	326,075	384,185	377,521	428,098	13.40%	11.43%
<b>Total Operating Expenditures</b>	<b>17,307,856</b>	<b>19,610,743</b>	<b>18,806,690</b>	<b>20,443,950</b>	<b>8.71%</b>	<b>4.25%</b>
Debt Service	714,407	727,103	700,163	790,321	12.88%	8.69%
<b>Total Expenditures</b>	<b>18,022,263</b>	<b>20,337,846</b>	<b>19,506,853</b>	<b>21,234,271</b>	<b>8.86%</b>	<b>4.41%</b>
<b>Operating Rev Over (Under) Expense</b>	<b>6,141,324</b>	<b>2,544,250</b>	<b>5,045,959</b>	<b>3,957,328</b>		
Capital Expenditures	(673,648)	(4,654,715)	(1,776,030)	(4,994,487)		
<b>Revenue Over (Under) Expense Including Cap Ex</b>	<b>5,467,676</b>	<b>(2,110,465)</b>	<b>3,269,929</b>	<b>(1,037,159)</b>		
<b>Savings of General Fund for Specific Purposes</b>						
General Fund Contingency Designation	639,408	-	387,577	159,697		
Road Maintenance Reserve	750,000	1,000,000	1,000,000	1,293,000		
Economic Devel/Infrastructure Designation	-	-	-	-		
General Fund Housing Designation	-	2,500,000	2,500,000	-		
Open Space Acquisition Designation	-	500,000	500,000	-		
Town Facilities Improvement Designation	100,000	100,000	100,000	100,000		
Truckee Fire Fee Designation	1,347	-	-	-		
Pocket Park Maintenance Designation	20,000	-	-	-		
Developer Partership Opportunity Designation	-	-	-	1,500,000		
<b>Subtotal of Savings Programs</b>	<b>1,510,755</b>	<b>4,100,000</b>	<b>4,487,577</b>	<b>3,052,697</b>		
<b>Revenue Over (Under) Expense Including Savings Programs</b>	<b>3,956,921</b>	<b>(6,210,465)</b>	<b>(1,217,648)</b>	<b>(4,089,856)</b>		

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**GENERAL FUND SUMMARY  
TOWN OF TRUCKEE**

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<b>EXPENDITURES</b>						
<b>PERSONNEL</b>						
Town Council	21,113	34,845	35,322	45,871	29.86%	31.64%
Town Manager	307,046	291,920	291,673	375,328	28.68%	28.57%
Town Attorney	183,737	191,282	188,696	217,943	15.50%	13.94%
Town Clerk	355,961	440,953	415,955	452,817	8.86%	2.69%
Administrative Services	1,014,229	1,035,570	974,927	1,134,532	16.37%	9.56%
Economic Development	148,084	122,412	111,070	174,897	57.47%	42.88%
Engineering	1,094,851	1,186,647	1,155,257	1,206,200	4.41%	1.65%
PW - Maintenance	1,069,090	1,121,286	1,214,302	1,220,491	0.51%	8.85%
PW - Snow	1,106,880	1,230,268	1,316,602	1,269,071	-3.61%	3.15%
PW - Trails Maintenance	97,611	90,079	103,821	113,389	9.22%	25.88%
Facilities	368,210	500,040	467,746	516,817	10.49%	3.36%
Planning	783,737	941,810	818,508	979,762	19.70%	4.03%
Code Compliance	57,152	57,138	56,716	61,380	8.22%	7.42%
Police	4,290,386	4,750,190	4,303,680	4,815,669	11.90%	1.38%
Animal Services	282,874	328,185	323,321	373,998	15.67%	13.96%
<b>Total Personnel</b>	<b>11,180,959</b>	<b>12,322,626</b>	<b>11,777,595</b>	<b>12,958,166</b>	<b>10.02%</b>	<b>5.16%</b>
<b>SERVICES &amp; SUPPLIES</b>						
Town Council	66,393	124,265	111,715	88,425	-20.85%	-28.84%
Town Manager	21,042	30,075	31,440	36,400	15.78%	21.03%
Town Attorney	33,655	108,700	45,850	108,750	137.19%	0.05%
Town Clerk	54,166	75,710	69,366	68,010	-1.95%	-10.17%
Administrative Services	191,880	181,050	209,130	190,150	-9.08%	5.03%
General Government	973,321	1,333,867	1,311,832	1,328,197	1.25%	-0.43%
Economic Development	392,161	589,050	525,423	511,177	-2.71%	-13.22%
Engineering	115,125	151,899	151,964	130,615	-14.05%	-14.01%
PW - Maintenance	719,220	657,905	500,512	734,120	46.67%	11.58%
PW - Snow	677,486	855,430	1,174,239	1,078,964	-8.11%	26.13%
PW - Trails Maintenance	52,770	37,777	19,011	47,307	148.83%	25.23%
Facilities	646,118	769,926	718,544	766,401	6.66%	-0.46%
Planning	39,565	71,750	96,704	95,050	-1.71%	32.47%
Code Compliance	2,850	7,783	3,190	7,181	125.06%	-7.74%
Police	971,875	1,120,754	937,771	1,089,456	16.18%	-2.79%
Animal Services	43,201	56,000	54,200	54,100	-0.18%	-3.39%
<b>Total Services &amp; Supplies</b>	<b>5,000,827</b>	<b>6,171,942</b>	<b>5,960,892</b>	<b>6,334,303</b>	<b>6.26%</b>	<b>2.63%</b>
<b>CAPITAL</b>						
Town Council	-	6,500	6,500	-	-100.00%	-100.00%
Town Manager	1,537	-	-	1,700	0.00%	-
Town Attorney	1,519	1,200	-	-	0.00%	-100.00%
Town Clerk	992	2,700	-	2,800	0.00%	3.70%
Administrative Services	4,811	5,600	6,500	5,000	-23.08%	-10.71%
General Government	-	10,000	10,000	-	-100.00%	-100.00%
Economic Development	-	-	-	8,812	0.00%	-
Engineering	10,028	8,700	8,200	7,450	-9.15%	-14.37%
PW - Maintenance	215,922	240,976	237,760	236,150	-0.68%	-2.00%
PW - Snow	537,975	605,831	553,431	643,100	16.20%	6.15%
PW - Trails Maintenance	147,464	34,000	34,000	34,000	0.00%	0.00%
Facilities	15,705	13,800	18,789	21,000	11.77%	52.17%
Planning	2,823	5,900	3,591	1,400	-61.01%	-76.27%
Code Compliance	650	1,350	1,215	650	-46.48%	-51.85%
Police	186,643	179,619	188,217	189,419	0.64%	5.46%
<b>Total Capital</b>	<b>1,126,069</b>	<b>1,116,175</b>	<b>1,068,202</b>	<b>1,151,481</b>	<b>7.80%</b>	<b>3.16%</b>
<b>Total Operating Expenditures</b>	<b>17,307,856</b>	<b>19,610,743</b>	<b>18,806,690</b>	<b>20,443,950</b>	<b>8.71%</b>	<b>4.25%</b>
Debt Service	714,407	727,103	700,163	790,321	12.88%	8.69%
<b>Total Expenditures</b>	<b>18,022,263</b>	<b>20,337,846</b>	<b>19,506,853</b>	<b>21,234,271</b>	<b>8.86%</b>	<b>4.41%</b>
<b>Operating Rev Over (Under) Exp</b>	<b>6,141,324</b>	<b>2,544,250</b>	<b>5,045,959</b>	<b>3,957,328</b>		
Capital Expenditures	(673,648)	(4,654,715)	(1,776,030)	(4,994,487)		
<b>Revenue Over (Under) Exp Incl. Cap Ex</b>	<b>5,467,676</b>	<b>(2,110,465)</b>	<b>3,269,929</b>	<b>(1,037,159)</b>		
<b>Savings of General Fund for Specific Purposes</b>						
General Fund Contingency Designation	639,408	-	387,577	159,697		
Road Maintenance Reserve	750,000	1,000,000	1,000,000	1,293,000		
Economic Devel/Infrastructure Designation	-	-	-	-		
General Fund Housing Designation	-	2,500,000	2,500,000	-		
Open Space Acquisition Designation	-	500,000	500,000	-		
Town Facilities Improvement Designation	100,000	100,000	100,000	100,000		
Truckee Fire Fee Designation	1,347	-	-	-		
Pocket Park Maintenance Designation	20,000	-	-	-		
Developer Partnership Opportunity Designation	-	-	-	1,500,000		
<b>Subtotal of savings programs</b>	<b>\$ 1,510,755</b>	<b>\$ 4,100,000</b>	<b>\$ 4,487,577</b>	<b>\$ 3,052,697</b>		
<b>Revenue Over (Under) Expenses Including Savings Programs</b>	<b>\$ 3,956,921</b>	<b>\$ (6,210,465)</b>	<b>\$ (1,217,648)</b>	<b>\$ (4,089,856)</b>		

**CALCULATION OF TOTAL FUND BALANCE  
TOWN OF TRUCKEE**

GENERAL FUND	PER AUDIT FY15-16	AMENDED BUDGET FY16-17	ESTIMATED ACTUAL FY16-17	PROPOSAL FY17-18
Beg Total Fund Balance	27,056,018	30,020,608	31,979,984	28,160,438
Revenues	24,163,587	22,882,096	24,552,812	25,191,598
Less: Operating Expenditures	(17,307,856)	(19,610,743)	(18,806,690)	(20,443,950)
<b>Net Operating Revenue/Expense</b>	<b>6,855,731</b>	<b>3,271,353</b>	<b>5,746,122</b>	<b>4,747,649</b>
Less: Debt Service	(714,407)	(727,103)	(700,163)	(790,321)
<b>Net Operating Surplus/(Deficit) with Debt Service</b>	<b>6,141,324</b>	<b>2,544,250</b>	<b>5,045,959</b>	<b>3,957,328</b>
Add: Repayment of Loan Outstanding	444,083	9,211	-	-
Add: Repayment of Humane Society of Truckee Loan	582,479	-	-	-
Add: Repayment of Parking Fund Loan	-	-	-	-
Add: Pocket Park Maintenance Designation Contribution	20,000	-	-	-
Less: Capital Transfers	(673,648)	(4,434,715)	(1,776,030)	(4,994,487)
Less: Humane Society Loan Forgiveness	(116,479)	-	-	-
Less: Other Transfers Out	-	-	-	-
Less: Expenditures from Road Maintenance Reserve	-	(4,238,460)	(4,238,460)	(500,000)
Less: Expenditures from Economic Development Desig.	(252,448)	(937,935)	(885,272)	(1,237,988)
Less: Expenditures from Streetscape Designation	-	-	-	(500,000)
Less: Expenditures from Facilities Improvement Desig.	-	-	-	-
Less: Expenditures from General Fund Housing Desig.	-	(800,000)	(100,000)	(1,170,000)
Less: Expenditures from Truckee Fire Fee Desig.	-	(4,856)	(4,856)	(13,586)
Less: Expenditures from Pocket Park Maintenance Desig.	-	-	(1,300)	(1,500)
Less: Expenditures from Bond Infrastructure Desig.	(1,221,346)	(1,859,587)	(1,859,587)	-
<b>Net Change</b>	<b>4,923,966</b>	<b>(9,722,092)</b>	<b>(3,819,546)</b>	<b>(4,460,233)</b>
<b>Total Ending Fund Balance</b>	<b>31,979,984</b>	<b>20,298,516</b>	<b>28,160,438</b>	<b>23,700,205</b>
Less:				
<u>Nonspendable Fund Balances:</u>				
Inventory	388,137	449,614	388,137	388,137
Prepaid Costs & Deposits	86,663	-	86,663	86,663
<b>Subtotal Nonspendable Fund Balances</b>	<b>474,800</b>	<b>449,614</b>	<b>474,800</b>	<b>474,800</b>
<u>Assigned Fund Balances:</u>				
General Fund Contingency Designation (25%)	5,750,626	5,750,626	6,138,203	6,297,900
Litigation Designation	50,000	50,000	50,000	50,000
Road Maintenance Reserve	6,335,649	3,087,189	3,097,189	3,890,189
Economic Devel/Infrastructure Designation	2,123,260	1,143,834	1,237,988	-
General Fund Housing Designation	-	1,700,000	2,400,000	1,230,000
Open Space Acquisition Designation	-	500,000	500,000	500,000
Streetscape Designation	2,000,000	2,000,000	2,000,000	1,500,000
Town Facilities Improvement Designation	1,100,000	1,200,000	1,200,000	1,300,000
Truckee Fire Fee Designation	18,442	13,586	13,586	-
Pocket Park Designation	20,000	-	18,700	17,200
Bond Infrastructure Designation	1,859,587	-	-	-
Developer Partnership Opportunity Designation	-	-	-	1,500,000
<b>Total Nonspendable and Designations</b>	<b>19,732,364</b>	<b>15,894,849</b>	<b>17,130,466</b>	<b>16,760,089</b>
<b>Total Undesignated Fund Balance</b>	<b>12,247,620</b>	<b>4,403,667</b>	<b>11,029,972</b>	<b>6,940,116</b>
<u>Restricted Fund Balances:</u>				
Self Insured Retention Designation - Liability	(75,000)	(75,000)	(75,000)	(75,000)
Self Insured Retention Designation - Workers Comp	(30,000)	(30,000)	(30,000)	(30,000)
<b>Cash available</b>	<b>12,142,620</b>	<b>4,298,667</b>	<b>10,924,972</b>	<b>6,835,116</b>
<u>Outstanding Long-term Loans due to General Fund:</u>				
Loan to Parking Fund - Parking Lot Purchases <sup>1</sup>	-	1,000,000	480,000	980,000
N/R - Alder Pacific - Frishman Hollow Land	1,597,671	1,635,171	1,635,171	1,672,671
N/R - Humane Society of Truckee Tahoe - Animal Shelter	-	-	-	-
N/R - Streetscape Loan Receivable	111,396	101,428	123,813	111,820
N/R - Loan Receivable	-	386,783	-	-
<b>Total Outstanding Long-term Loans due to the General Fund</b>	<b>1,709,068</b>	<b>2,123,382</b>	<b>1,758,984</b>	<b>1,784,491</b>

**CALCULATION OF TOTAL FUND BALANCE  
TOWN OF TRUCKEE**

GENERAL FUND	PROJECTED FY18-19	PROJECTED FY19-20	PROJECTED FY20-21	PROJECTED FY21-22
Beg Total Fund Balance	23,700,205	21,335,308	18,869,341	19,768,983
Revenues	25,509,961	26,124,959	26,797,306	27,503,811
Less: Operating Expenditures	(21,299,011)	(22,150,047)	(23,029,260)	(23,996,481)
<b>Net Operating Revenue/Expense</b>	<b>4,210,951</b>	<b>3,974,912</b>	<b>3,768,046</b>	<b>3,507,330</b>
Less: Debt Service	(786,812)	(1,000,948)	(1,219,852)	(1,219,484)
<b>Net Operating Surplus/(Deficit) with Debt Service</b>	<b>3,424,138</b>	<b>2,973,963</b>	<b>2,548,193</b>	<b>2,287,846</b>
Add: Repayment of Loan Outstanding	-	-	-	-
Add: Repayment of Humane Society of Truckee Loan	-	-	-	-
Add: Repayment of Parking Fund Loan	-	100,000	100,000	100,000
Add: Pocket Park Maintenance Designation Contribution	-	-	-	-
Less: Capital Transfers	(1,880,625)	(3,038,400)	(1,747,000)	(352,000)
Less: Humane Society Loan Forgiveness	-	-	-	-
Less: Other Transfers Out	-	-	-	-
Less: Expenditures from Road Maintenance Reserve	(1,876,900)	(1,000,000)	-	-
Less: Expenditures from Economic Development Desig.	-	-	-	-
Less: Expenditures from Streetscape Designation	-	(1,500,000)	-	-
Less: Expenditures from Facilities Improvement Desig.	(1,300,000)	-	-	-
Less: Expenditures from General Fund Housing Desig.	(730,000)	-	-	-
Less: Expenditures from Truckee Fire Fee Desig.	-	-	-	-
Less: Expenditures from Pocket Park Maintenance Desig.	(1,510)	(1,530)	(1,551)	(1,572)
Less: Expenditures from Bond Infrastructure Desig.	-	-	-	-
<b>Net Change</b>	<b>(2,364,897)</b>	<b>(2,465,967)</b>	<b>899,642</b>	<b>2,034,274</b>
<b>Total Ending Fund Balance</b>	<b>21,335,308</b>	<b>18,869,341</b>	<b>19,768,983</b>	<b>21,803,258</b>
Less:				
<u>Nonspendable Fund Balances:</u>				
Inventory	388,137	388,137	388,137	388,137
Prepaid Costs & Deposits	86,663	86,663	86,663	86,663
<b>Subtotal Nonspendable Fund Balances</b>	<b>474,800</b>	<b>474,800</b>	<b>474,800</b>	<b>474,800</b>
<u>Assigned Fund Balances:</u>				
General Fund Contingency Designation (25%)	6,377,490	6,531,240	6,699,326	6,875,953
Litigation Designation	50,000	50,000	50,000	50,000
Road Maintenance Reserve	3,513,289	4,013,289	5,513,289	7,013,289
Economic Devel/Infrastructure Designation	-	-	-	-
General Fund Housing Designation	500,000	500,000	500,000	500,000
Open Space Acquisition Designation	500,000	500,000	500,000	500,000
Streetscape Designation	1,500,000	-	-	-
Town Facilities Improvement Designation	-	-	-	-
Truckee Fire Fee Designation	-	-	-	-
Pocket Park Designation	15,690	14,160	12,609	11,037
Bond Infrastructure Designation	-	-	-	-
Developer Partnership Opportunity Designation	1,500,000	1,500,000	1,500,000	1,500,000
<b>Total Nonspendable and Designations</b>	<b>14,431,269</b>	<b>13,583,489</b>	<b>15,250,024</b>	<b>16,925,079</b>
<b>Total Undesignated Fund Balance</b>	<b>6,904,039</b>	<b>5,285,853</b>	<b>4,518,959</b>	<b>4,878,179</b>
<u>Restricted Fund Balances:</u>				
Self Insured Retention Designation - Liability	(75,000)	(75,000)	(75,000)	(75,000)
Self Insured Retention Designation - Workers Comp	(30,000)	(30,000)	(30,000)	(30,000)
<b>Cash available</b>	<b>6,799,039</b>	<b>5,180,853</b>	<b>4,413,959</b>	<b>4,773,179</b>
<u>Outstanding Long-term Loans due to General Fund:</u>				
Loan to Parking Fund - Parking Lot Purchases <sup>1</sup>	980,000	880,000	780,000	680,000
N/R - Alder Pacific - Frishman Hollow Land	1,710,171	1,747,671	1,785,171	1,822,671
N/R - Humane Society of Truckee Tahoe - Animal Shelter	-	-	-	-
N/R - Streetscape Loan Receivable	99,539	86,978	74,131	61,002
N/R - Loan Receivable	-	-	-	-
<b>Total Outstanding Long-term Loans due to the General Fund</b>	<b>1,809,710</b>	<b>1,834,649</b>	<b>1,859,302</b>	<b>1,883,673</b>

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**TOWN OF TRUCKEE  
GENERAL FUND**

	<b>2017/18 PROPOSED BUDGET</b>	<b>2018/19 PROJECTED BUDGET</b>	<b>2019/20 PROJECTED BUDGET</b>	<b>2020/21 PROJECTED BUDGET</b>	<b>2021/22 PROJECTED BUDGET</b>
<b>REVENUES</b>					
<b>GENERAL FUND</b>					
Taxes	18,700,276	19,391,306	19,883,505	20,418,704	20,981,757
Intergovernmental	1,972,782	1,764,870	1,794,152	1,831,658	1,869,978
Other	2,164,898	2,133,659	2,180,691	2,234,619	2,289,997
<b>Total General Fund Revenue</b>	<b>22,837,956</b>	<b>23,289,835</b>	<b>23,858,349</b>	<b>24,484,981</b>	<b>25,141,732</b>
<b>SPECIAL REVENUE</b>					
Planning Fees	256,500	261,630	274,712	285,700	299,985
Street Revenue	2,097,142	1,958,496	1,991,899	2,026,625	2,062,094
<b>Total Special Revenue</b>	<b>2,353,642</b>	<b>2,220,126</b>	<b>2,266,610</b>	<b>2,312,325</b>	<b>2,362,079</b>
<b>TOTAL REVENUES</b>	<b>25,191,598</b>	<b>25,509,961</b>	<b>26,124,959</b>	<b>26,797,306</b>	<b>27,503,811</b>
<b>EXPENDITURES</b>					
Town Council	134,296	137,474	141,669	146,019	150,533
Town Manager	413,428	432,037	428,060	449,935	473,041
Town Attorney	326,693	339,918	354,976	370,858	387,616
Town Clerk	523,627	574,579	593,968	635,131	658,191
Administrative Services	1,329,682	1,419,452	1,491,713	1,568,182	1,649,140
General Government	1,328,197	1,253,869	1,290,569	1,328,589	1,367,985
Economic Development	694,886	752,852	777,211	733,594	757,858
Engineering	1,344,266	1,449,578	1,517,572	1,588,879	1,663,665
PW - Maintenance	2,190,761	2,301,404	2,382,545	2,467,278	2,555,776
PW - Snow	2,991,135	3,107,187	3,197,878	3,292,417	3,390,982
PW - Trails Maintenance	194,696	202,868	209,878	217,210	224,879
Facilities	1,304,218	1,294,158	1,336,449	1,380,417	1,426,136
Planning	1,076,212	1,148,050	1,208,573	1,276,665	1,344,779
Police	6,094,544	6,354,561	6,659,234	6,983,794	7,323,709
Animal Services	428,098	455,952	480,848	507,333	535,522
Code Compliance	69,211	75,071	78,905	82,960	86,668
<b>Total Operating Costs</b>	<b>20,443,950</b>	<b>21,299,011</b>	<b>22,150,047</b>	<b>23,029,260</b>	<b>23,996,481</b>
Debt Service - Town Hall	414,364	410,296	410,769	410,791	410,450
Debt Service - Town Corporation Yard	375,957	376,516	373,180	377,062	376,934
Debt Service - Corp Yard Garage	-	-	217,000	432,000	432,100
Capital Projects (Gen'l Fund portion)	4,994,487	1,880,625	3,038,400	1,747,000	352,000
<b>Total Other Costs</b>	<b>5,784,808</b>	<b>2,667,437</b>	<b>4,039,348</b>	<b>2,966,852</b>	<b>1,571,484</b>
<b>TOTAL EXPENDITURES</b>	<b>26,228,758</b>	<b>23,966,448</b>	<b>26,189,396</b>	<b>25,996,112</b>	<b>25,567,965</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(1,037,160)</b>	<b>1,543,513</b>	<b>(64,437)</b>	<b>801,193</b>	<b>1,935,846</b>
<b>Savings of General Fund for Specific Purposes</b>					
General Fund Contingency Designation	159,697	79,591	153,749	168,087	176,626
Road Maintenance Reserve	1,293,000	1,500,000	1,500,000	1,500,000	1,500,000
Town Facilities Improvement Designation	100,000	-	-	-	-
<b>Subtotal of Savings Programs</b>	<b>1,552,697</b>	<b>1,579,591</b>	<b>1,653,749</b>	<b>1,668,087</b>	<b>1,676,626</b>
<b>Revenue Over (Under) Expenses Including Savings Programs</b>	<b>(2,589,856)</b>	<b>(36,077)</b>	<b>(1,718,186)</b>	<b>(866,894)</b>	<b>259,220</b>

**2017/18 GENERAL FUND BALANCE COMPONENT SUMMARY  
TOWN OF TRUCKEE**

	<u>ACTUAL 14/15</u>	<u>AUDITED BALANCE 6/30/2015</u>	<u>ACTUAL 15/16</u>	<u>AUDITED BALANCE 6/30/2016</u>
<b>Assigned Fund Balances</b>				
3210 General Fund Contingency Designation	222,602	5,111,218	639,408	5,750,626
3211 Litigation	-	50,000	-	50,000
3212 Road Maintenance Reserve	750,000	5,625,000	750,000	6,375,000
3212 Road Maintenance Reserve - Use of Funds	-	<u>(39,351)</u>	-	<u>(39,351)</u>
Net Road Maintenance Reserve		5,585,649		6,335,649
3213 Economic Devel/Infrastructure Designation		2,750,000	-	2,750,000
Use of Economic Devel/Infrastructure Designation	(307,451)	<u>(357,451)</u>	(269,289)	<u>(626,740)</u>
Net Economic Devel/Infrastructure Designation		2,392,549		2,123,260
3215 Streetscape Project Designation		-	-	2,000,000
Use of Streetscape Project Designation		<u>-</u>	<u>-</u>	<u>-</u>
Net Streetscape Project Designation		-		2,000,000
3216 General Fund Housing Designation	-	-	-	-
Use of General Fund Housing Designation	-	<u>-</u>	<u>-</u>	<u>-</u>
Net General Fund Housing Designation		-		-
3217 Open Space Acquisition Designation	-	-	-	-
Use of Open Space Acquisition Designation	-	<u>-</u>	<u>-</u>	<u>-</u>
Net Open Space Acquisition Designation		-		-
3218 Developer Partnership Opportunity Designation			-	-
3220 Town Facilities Improvement Designation	500,000	1,000,000	100,000	1,100,000
3221 Truckee Fire Fee Designation	(2,072)	17,095	1,347	18,442
3222 Pocket Park Maintenance Designation	-	-	20,000	20,000
3223 Bond Infrastructure Designation	3,080,933	3,080,933	(1,221,346)	1,859,587
<b>Restricted Fund Balances</b>				
3110 Self Insured Retention - Liability		75,000	-	75,000
3115 Self Insured Retention - Workers Comp		30,000	-	30,000
<b>Nonspendable Fund Balances</b>				
Inventory	(41,178)	449,615	(61,478)	388,137
Prepaid Costs & Deposits	-	-	86,663	86,663
<b>Total General Fund Assigned, Restricted and     Nonspendable</b>	<u>4,202,834</u>	<u>17,792,059</u>	<u>45,305</u>	<u>19,837,364</u>

**2017/18 GENERAL FUND BALANCE COMPONENT SUMMARY  
TOWN OF TRUCKEE**

	<u>BUDGET 16/17</u>	<u>BUDGETED BALANCE 6/30/2017</u>	<u>ESTIMATED ACTUAL 16/17</u>	<u>ESTIMATED BALANCE 6/30/2017</u>	<u>PROPOSED BUDGET 17/18</u>	<u>BUDGETED BALANCE 6/30/2018</u>
3210	-	5,750,626	387,577	6,138,203	159,697	6,297,900
3211	-	50,000	-	50,000	-	50,000
3212	1,000,000	7,375,000	1,000,000	7,375,000	1,293,000	8,668,000
3212	(4,238,460)	<u>(4,287,811)</u>	(4,238,460)	<u>(4,277,811)</u>	(500,000)	<u>(4,777,811)</u>
		3,087,189		3,097,189		3,890,189
3213	-	2,750,000	-	2,750,000	-	2,750,000
	(937,935)	<u>(1,606,166)</u>	(885,272)	<u>(1,512,012)</u>	(1,237,988)	<u>(2,750,000)</u>
		1,143,834		1,237,988		-
3215	-	2,000,000	-	2,000,000	-	2,000,000
	-	<u>-</u>	-	<u>-</u>	(500,000)	<u>(500,000)</u>
		2,000,000		2,000,000		1,500,000
3216	2,500,000	2,500,000	2,500,000	2,500,000	-	2,500,000
	(800,000)	<u>(800,000)</u>	(100,000)	<u>(100,000)</u>	(1,170,000)	<u>(1,270,000)</u>
		1,700,000		2,400,000		1,230,000
3217	500,000	500,000	500,000	500,000	-	500,000
	-	<u>-</u>	-	<u>-</u>	-	<u>-</u>
		500,000		500,000		500,000
3218	-	-	-	-	1,500,000	1,500,000
3220	100,000	1,200,000	100,000	1,200,000	100,000	1,300,000
3221	(4,856)	13,586	(4,856)	13,586	(13,586)	-
3222	-	-	(1,300)	18,700	(1,500)	17,200
3223	(1,859,587)	-	(1,859,587)	-	-	-
		-		-		-
3110	-	75,000	-	75,000	-	75,000
3115	-	30,000	-	30,000	-	30,000
	-	-	-	-	-	-
	-	449,614	-	388,137	-	388,137
	-	<u>-</u>	-	<u>86,663</u>	-	<u>86,663</u>
	<u>(3,740,838)</u>	<u>15,999,849</u>	<u>(2,601,898)</u>	<u>17,235,466</u>	<u>(370,377)</u>	<u>16,865,089</u>

**2017/18 SUMMARY BUDGET GENERAL FUND BALANCE COMPONENT SUMMARY  
TOWN OF TRUCKEE**

**32.10 GENERAL FUND CONTINGENCY - ASSIGNED**

Council policy is to set aside an amount equal to 25% of operating revenues to provide for working capital and/or potential emergencies. The policy also states that the contingencies will not be reduced as a result of declining revenues.

**32.11 LITIGATION - ASSIGNED**

Provides for potential costs associated with defending the Town against litigation.

**32.12 ROAD MAINTENANCE RESERVE - ASSIGNED**

These funds are General Fund reserves that are set aside specifically for use on pavement preservation or rehabilitation. According to the 2012 Pavement Maintenance Program (PMP), revenue generated by Measure V, TSSA parcel charges, and the Road Maintenance Reserve provides adequate funding for long term pavement maintenance activities. Long term funding expenses and funding mechanisms will be evaluated when the PMP is updated in FY2017/18.

**32.13 ECONOMIC DEVELOPMENT/INFRASTRUCTURE DESIGNATION**

Provides funding for infrastructure and or economic development projects consistent with Town Council direction.

**32.15 STREETScape PROJECT DESIGNATION**

Provides funding for various Streetscape projects in the Downtown area based on Council direction.

**32.16 GENERAL FUND HOUSING DESIGNATION**

Provides for funding of Council prioritized "locals" future housing projects within the community.

**32.17 OPEN SPACE ACQUISITION DESIGNATION**

Provides for future funding for Council prioritized acquisitions of open space within the Town for the public benefit.

**32.18 DEVELOPER PARTNERSHIP OPPORTUNITY DESIGNATION**

Funding set aside by Council for partnership opportunities with local developers on Council priorities. Should certain opportunities fail to develop into realities, this funding would be available for other uses.

**32.20 TOWN FACILITIES IMPROVEMENTS DESIGNATION**

Provides funding for the build out of town facilities to provide constituents with consistent levels of service.

**32.21 TRUCKEE FIRE FEE DESIGNATION**

Provides funding for future rate increases for wild land fire protection services. The remainder of the designation is budgeted for use in FY2017/18.

**32.22 POCKET PARK MAINTENANCE DESIGNATION**

Funding contributed by the Mountain Area Preservation and is to be used to reimburse the town for maintenance of the Pocket Park.

**32.23 BOND INFRASTRUCTURE DESIGNATION**

Funding consisted of a transfer of remainder of the Redevelopment Successor Agency bond funds and was designated for use on infrastructure projects. All remaining funds were budgeted for use on the Brickelltown Streetscape project in FY2016/17.

**31.10 SELF INSURED RETENTION - LIABILITY - RESTRICTED**

Required by PARSAC, the Town's insurance pool, to provide for the Town's self insured retention (SIR) liability insurance. The required amount is two (2) times the SIR of \$25,000; three (3) times the SIR is included here.

**BUILDING and SAFETY FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>846,002</b>	<b>706,974</b>	<b>1,221,201</b>	<b>1,452,542</b>		
<b>REVENUES</b>						
Building Fees	1,540,560	1,475,674	1,505,245	1,498,630	-0.44%	1.56%
Interest Income	11,324	1,000	8,000	2,000	-75.00%	100.00%
<b>Total Revenues</b>	<b>1,551,884</b>	<b>1,476,674</b>	<b>1,513,245</b>	<b>1,500,630</b>	<b>-0.83%</b>	<b>1.62%</b>
<b>EXPENDITURES</b>						
Personnel	689,120	868,029	700,948	850,977	21.40%	-1.96%
Services & Supplies	430,398	506,892	489,356	522,982	6.87%	3.17%
Non-depreciable capital outlay	5,225	10,000	7,500	10,000	33.33%	0.00%
Depreciation	19,054	12,500	19,100	17,500	-8.38%	40.00%
Transfer to CIP	32,888	20,000	65,000	8,000	-87.69%	-60.00%
<b>Total Expenditures</b>	<b>1,176,685</b>	<b>1,417,421</b>	<b>1,281,904</b>	<b>1,409,459</b>	<b>9.95%</b>	<b>-0.56%</b>
<b>Revenue Over (Under) Exp</b>	<b>375,199</b>	<b>59,253</b>	<b>231,341</b>	<b>91,171</b>	<b>-60.59%</b>	<b>53.87%</b>
<b>Ending Fund Balance</b>	<b>1,221,201</b>	<b>766,227</b>	<b>1,452,542</b>	<b>1,543,713</b>	<b>6.28%</b>	<b>101.47%</b>
<b>Non-spendable Fund Balance</b>						
Capital Assets	130,354	268,190	111,254	101,754	-8.54%	-62.06%
<b>Assigned Fund Balance <sup>1</sup></b>						
Contingency <sup>1</sup>	111,705	334,927	227,376	272,961	20.05%	-18.50%
Vehicle Replacement	12,341	18,015	23,134	32,251	39.41%	79.02%
<b>Total Assigned Fund Balance</b>	<b>124,046</b>	<b>352,942</b>	<b>250,510</b>	<b>305,212</b>	<b>21.84%</b>	<b>-13.52%</b>
<b>Net Cash Available</b>	<b>966,801</b>	<b>145,095</b>	<b>1,090,779</b>	<b>1,136,747</b>	<b>4.21%</b>	<b>683.45%</b>

<sup>1</sup> The current savings plan accumulates the Building Fund contingency to six months of operating expenses over the next 5 years, to be continually monitored with a long term goal of building the balance to one year of operating expense.

**FACILITIES IMPACT FEES FUND SUMMARY**  
**TOWN OF TRUCKEE**  
**2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>LAW ENFORCEMENT FUND</b>						
<b>BEGINNING FUND BALANCE</b>	<b>233,001</b>	<b>301,058</b>	<b>273,395</b>	<b>337,957</b>		
Revenues	40,394	75,300	65,200	68,400	4.91%	-9.16%
Expenditures - Engineering Labor	-	683	638	611	-4.12%	-10.48%
Expenditures - Capital Projects	-	-	-	234,000	0.00%	
Expenditures - Credit Card Fees	-	-	-	160	0.00%	
<b>ENDING FUND BALANCE</b>	<b>273,395</b>	<b>375,675</b>	<b>337,957</b>	<b>171,586</b>	<b>-49.23%</b>	<b>-54.33%</b>
<b>ANIMAL SERVICES FUND</b>						
<b>BEGINNING FUND BALANCE</b>	<b>68,613</b>	<b>79,318</b>	<b>78,811</b>	<b>85,267</b>		
Revenues	10,198	11,590	6,520	10,600	62.58%	-8.54%
Expenditures - Engineering Labor	-	105	64	95	48.59%	-9.76%
Expenditures - Credit Card Fees	-	-	-	85	0.00%	
<b>ENDING FUND BALANCE</b>	<b>78,811</b>	<b>90,803</b>	<b>85,267</b>	<b>95,687</b>	<b>12.22%</b>	<b>5.38%</b>
<b>STORM DRAINAGE FUND</b>						
<b>BEGINNING FUND BALANCE</b>	<b>72,556</b>	<b>122,562</b>	<b>174,412</b>	<b>268,288</b>		
Revenues	134,426	116,138	115,000	126,400	9.91%	8.84%
Expenditures - Engineering Labor	-	1,054	1,125	1,130	0.45%	7.20%
Expenditures - Capital Projects	32,571	20,000	20,000	20,000	0.00%	0.00%
Expenditures - Credit Card Fees	-	-	-	1,105	0.00%	
<b>ENDING FUND BALANCE</b>	<b>174,412</b>	<b>217,647</b>	<b>268,288</b>	<b>372,455</b>	<b>38.83%</b>	<b>71.13%</b>
<b>GENERAL GOVERNMENT</b>						
<b>BEGINNING FUND BALANCE</b>	<b>392,720</b>	<b>507,528</b>	<b>542,173</b>	<b>661,000</b>		
Revenues	149,454	127,493	120,000	130,200	8.50%	2.12%
Expenditures - Engineering Labor	-	1,157	1,174	1,164	-0.84%	0.60%
Expenditures - Capital Projects	-	-	-	466,000	0.00%	
Expenditures - Credit Card Fees	-	-	-	1,241	0.00%	
<b>ENDING FUND BALANCE</b>	<b>542,173</b>	<b>633,864</b>	<b>661,000</b>	<b>322,795</b>	<b>-51.17%</b>	<b>-49.08%</b>
<b>TOTAL ENDING FUND BALANCE</b>	<b>1,068,791</b>	<b>1,317,990</b>	<b>1,352,512</b>	<b>962,522</b>	<b>-28.83%</b>	<b>-26.97%</b>

**ROAD IMPACT FEES FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>6,283,640</b>	<b>5,582,775</b>	<b>6,803,490</b>	<b>6,316,096</b>		
<b>REVENUES</b>						
Fees	790,277	800,000	690,000	845,000	22.46%	5.63%
Placer County Fair-Share Fees	5,284	5,000	110,000	5,000	-95.45%	0.00%
Interest Income	57,505	20,000	30,000	20,000	-33.33%	0.00%
<b>Total Revenues</b>	<b>853,066</b>	<b>825,000</b>	<b>830,000</b>	<b>870,000</b>	<b>4.82%</b>	<b>5.45%</b>
<b>EXPENDITURES</b>						
Credit Card Fees	-	-	-	5,755	0.00%	
Capital Projects	312,302	1,629,057	1,302,394	3,129,600	140.30%	92.11%
Engineering Labor	20,914	5,000	15,000	5,000	-66.67%	0.00%
<b>Total Expenditures</b>	<b>333,216</b>	<b>1,634,057</b>	<b>1,317,394</b>	<b>3,140,355</b>	<b>138.38%</b>	<b>92.18%</b>
<b>Revenue Over (Under) Exp</b>	<b>519,850</b>	<b>(809,057)</b>	<b>(487,394)</b>	<b>(2,270,355)</b>	<b>0.00%</b>	<b>180.62%</b>
<b>ENDING FUND BALANCE</b>	<b>6,803,490</b>	<b>4,773,718</b>	<b>6,316,096</b>	<b>4,045,741</b>	<b>-35.95%</b>	<b>-15.25%</b>

**PARKING FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>595,283</b>	<b>838,112</b>	<b>845,818</b>	<b>966,117</b>		
<b>REVENUES</b>						
Parking Fees	647,347	583,000	661,445	660,000	-0.22%	13.21%
Parking Fines	83,171	51,200	50,000	68,000	36.00%	32.81%
Other Revenue	465	-	-	-	0.00%	
Snow Removal Reimbursement	12,386	12,500	24,978	20,000	-19.93%	60.00%
Interest Income	4,749	2,000	2,000	2,000	0.00%	0.00%
<b>Total Revenues</b>	<b>748,118</b>	<b>648,700</b>	<b>738,423</b>	<b>750,000</b>	<b>1.57%</b>	<b>15.62%</b>
<b>EXPENDITURES</b>						
Personnel	172,018	176,546	186,705	228,187	22.22%	29.25%
Services & Supplies	313,935	319,280	294,943	329,479	11.71%	3.19%
Non-depreciable Capital Outlay	1,659	17,500	126,505	-	-100.00%	-100.00%
Depreciation	9,971	625	9,971	9,971	0.00%	1495.36%
<b>Total Expenditures</b>	<b>497,583</b>	<b>513,951</b>	<b>618,124</b>	<b>567,637</b>	<b>-8.17%</b>	<b>10.45%</b>
<b>Revenue Over (Under) Exp</b>	<b>250,535</b>	<b>134,749</b>	<b>120,299</b>	<b>182,363</b>	<b>51.59%</b>	<b>35.34%</b>
<b>Ending Fund Balance</b>	<b>845,818</b>	<b>972,861</b>	<b>966,117</b>	<b>1,148,480</b>	<b>18.88%</b>	<b>18.05%</b>
<b>Non-spendable Fund Balance</b>						
Capital Assets	105,100	612,288	95,129	585,158	515.12%	-4.43%
<b>Assigned Fund Balance <sup>1</sup></b>						
Contingency	215,567	130,358	309,062	157,201	-49%	21%
Capital Improvement Designation	100,000	150,000	150,000	200,000	33%	33%
<b>Total Assigned Fund Balance</b>	<b>315,567</b>	<b>280,358</b>	<b>459,062</b>	<b>357,201</b>	<b>-22%</b>	<b>27%</b>
<b>Net Cash Available</b>	<b>425,151</b>	<b>80,215</b>	<b>411,926</b>	<b>206,120</b>	<b>-50%</b>	<b>157%</b>

<sup>1</sup> The contingency designation is intended to equal six (6) months of operating expenses if enough funds are available. The capital improvement designation is intended to be used for capital improvements and/or replacements of the Parking Districts equipment (parking meters) and parking lots.

Outstanding Long-term Loan:

Loan from General Fund for parking lot purchases

480,000	980,000	104.17%
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**REDEVELOPMENT SUCCESSOR AGENCY FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>(10,352,148)</b>	<b>(4,071,273)</b>	<b>(10,258,229)</b>	<b>(10,256,666)</b>		
<b>REVENUES</b>						
Property Tax Revenue	832,089	855,954	740,672	689,167	-6.95%	-19.49%
Administrative Costs Reimbursement	250,000	250,000	250,000	250,000	0.00%	0.00%
Loan Interest	9,820	-	-	-	0.00%	
Interest Income	4,105	1,000	4,500	1,200	-73.33%	20.00%
Other Revenue	114,973	124,894	115,282	115,282	0.00%	-7.70%
<b>Total Revenues</b>	<b>1,210,988</b>	<b>1,231,848</b>	<b>1,110,454</b>	<b>1,055,649</b>	<b>-4.94%</b>	<b>-14.30%</b>
<b>EXPENDITURES</b>						
Non-Administrative Costs	866,107	899,366	858,891	804,449	-6.34%	-10.55%
Administrative Costs	250,962	250,000	250,000	250,000	0.00%	0.00%
<b>Total Expenditures</b>	<b>1,117,069</b>	<b>1,149,366</b>	<b>1,108,891</b>	<b>1,054,449</b>	<b>-4.91%</b>	<b>-8.26%</b>
<b>Revenue Over (Under) Exp</b>	<b>93,919</b>	<b>82,483</b>	<b>1,563</b>	<b>1,200</b>	<b>-23.22%</b>	<b>-98.55%</b>
<b>ENDING FUND BALANCE</b>	<b>(10,258,229)</b>	<b>(3,988,791)</b>	<b>(10,256,666)</b>	<b>(10,255,466)</b>	<b>0.00%</b>	<b>157.11%</b>

**SOLID WASTE FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>214,709</b>	<b>210,409</b>	<b>284,676</b>	<b>370,341</b>		
<b>REVENUES</b>						
Parcel Charges	3,280,158	3,361,837	3,415,269	3,478,617	1.85%	3.47%
Grant Revenues	112,182	130,000	17,690	112,254	534.56%	-13.65%
Interest Income	682	-	400	400	0.00%	
Other Revenue	6,453	-	5,000	5,000	0.00%	
<b>Total Revenues</b>	<b>3,399,475</b>	<b>3,491,837</b>	<b>3,438,359</b>	<b>3,596,271</b>	<b>4.59%</b>	<b>2.99%</b>
<b>EXPENDITURES</b>						
Personnel	134,417	168,319	115,232	170,604	48.05%	1.36%
Services & Supplies	3,188,391	3,318,705	3,234,512	3,387,407	4.73%	2.07%
Non-depreciable Capital Outlay	3,472	2,546	1,400	-	-100.00%	-100.00%
Depreciation	3,228	2,267	1,550	500	-67.74%	-77.94%
<b>Total Expenditures</b>	<b>3,329,507</b>	<b>3,491,837</b>	<b>3,352,694</b>	<b>3,558,511</b>	<b>6.14%</b>	<b>1.91%</b>
<b>Revenue Over (Under) Exp</b>	<b>69,968</b>	<b>-</b>	<b>85,665</b>	<b>37,760</b>	<b>-55.92%</b>	
<b>ENDING FUND BALANCE</b>	<b>284,676</b>	<b>210,409</b>	<b>370,341</b>	<b>408,101</b>	<b>10.20%</b>	<b>93.96%</b>
<b>Non-spendable Fund Balance</b>						
Capital Assets	5,607	-	4,057	5,107	25.88%	
<b>Net Cash Available</b>	<b>279,069</b>	<b>210,409</b>	<b>366,284</b>	<b>402,994</b>	<b>10.02%</b>	<b>91.53%</b>

**MEASURE V SALES TAX FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>2,753,003</b>	<b>3,404,743</b>	<b>3,995,890</b>	<b>2,096,041</b>		
<b>REVENUES</b>						
Sales Tax	2,106,498	2,223,000	2,246,550	2,328,000	3.63%	4.72%
Interest Income	32,812	15,000	20,000	15,500	-22.50%	3.33%
<b>Total Revenues</b>	<b>2,139,309</b>	<b>2,238,000</b>	<b>2,266,550</b>	<b>2,343,500</b>	<b>3.40%</b>	<b>4.71%</b>
<b>EXPENDITURES</b>						
<i>Other Expenditures</i>	3,382	8,000	8,000	8,000	0.00%	0.00%
Capital Projects	893,041	4,218,740	4,158,399	3,576,486	-13.99%	-15.22%
<b>Total Expenditures</b>	<b>896,423</b>	<b>4,226,740</b>	<b>4,166,399</b>	<b>3,584,486</b>	<b>-13.97%</b>	<b>-15.20%</b>
<b>Revenue Over (Under) Exp</b>	<b>1,242,887</b>	<b>(1,988,740)</b>	<b>(1,899,849)</b>	<b>(1,240,986)</b>	<b>0.00%</b>	<b>-37.60%</b>
<b>ENDING FUND BALANCE</b>	<b>3,995,890</b>	<b>1,416,003</b>	<b>2,096,041</b>	<b>855,055</b>	<b>-59.21%</b>	<b>-39.61%</b>

**MEASURE R SALES TAX FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>649,278</b>	<b>1,367,450</b>	<b>1,332,979</b>	<b>1,878,815</b>		
<b>REVENUES</b>						
Sales Tax	988,491	1,111,500	1,102,210	1,144,000	3.79%	2.92%
Interest Income	11,414	3,000	15,000	15,000	0.00%	400.00%
<b>Total Revenues</b>	<b>999,905</b>	<b>1,114,500</b>	<b>1,117,210</b>	<b>1,159,000</b>	<b>3.74%</b>	<b>3.99%</b>
<b>EXPENDITURES</b>						
Transfers to General Fund	257,883	129,892	126,124	154,522	22.52%	18.96%
Capital Projects	58,322	435,500	445,250	1,137,000	155.36%	161.08%
<b>Total Expenditures</b>	<b>316,205</b>	<b>565,392</b>	<b>571,374</b>	<b>1,291,522</b>	<b>126.04%</b>	<b>128.43%</b>
<b>Revenue Over (Under) Exp</b>	<b>683,701</b>	<b>549,108</b>	<b>545,836</b>	<b>(132,522)</b>	<b>-124.28%</b>	<b>-124.13%</b>
<b>ENDING FUND BALANCE</b>	<b>1,332,979</b>	<b>1,916,558</b>	<b>1,878,815</b>	<b>1,746,293</b>	<b>-7.05%</b>	<b>-8.88%</b>

**TAHOE DONNER TSSA FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	5,217,636	6,187,370	5,382,602	4,978,110		
<b>REVENUES</b>						
Parcel Charges	593,510	592,000	593,510	593,510	0.00%	0.26%
Interest Income	45,547	13,000	34,400	36,500	6.10%	180.77%
<b>Total Revenues</b>	<b>639,057</b>	<b>605,000</b>	<b>627,910</b>	<b>630,010</b>	<b>0.33%</b>	<b>4.13%</b>
<b>EXPENDITURES</b>						
Special Assessment Admin Fees	3,428	3,400	3,450	3,450	0.00%	1.47%
Professional Services	375	1,500	1,500	1,500	0.00%	0.00%
Capital Projects	470,288	1,530,000	1,027,452	332,967	-67.59%	-78.24%
<b>Total Expenditures</b>	<b>474,091</b>	<b>1,534,900</b>	<b>1,032,402</b>	<b>403,009</b>	<b>-60.96%</b>	<b>-73.74%</b>
<b>Revenue Over (Under) Exp</b>	<b>164,966</b>	<b>(929,900)</b>	<b>(404,492)</b>	<b>227,001</b>	0.00%	-124.41%
ENDING FUND BALANCE - Roads Only	2,656,399	1,936,006	1,656,647	1,253,638	-24.33%	-35.25%
ENDING FUND BALANCE - Roads, Trails, and Parking	2,726,204	3,321,464	3,321,464	3,951,474	18.97%	18.97%
<b>TOTAL ENDING FUND BALANCE</b>	<b>5,382,602</b>	<b>5,257,470</b>	<b>4,978,110</b>	<b>5,205,111</b>	<b>4.56%</b>	<b>-1.00%</b>

**GLENSHIRE TSSA FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>347,036</b>	<b>132,166</b>	<b>98,108</b>	<b>235,730</b>		
<b>REVENUES</b>						
Parcel Charges	177,604	177,000	177,604	177,604	0.00%	0.34%
Interest Income	2,680	3,500	1,100	1,100	0.00%	-68.57%
<b>Total Revenues</b>	<b>180,284</b>	<b>180,500</b>	<b>178,704</b>	<b>178,704</b>	<b>0.00%</b>	<b>-1.00%</b>
<b>EXPENDITURES</b>						
Special Assessment Admin Fees	1,191	1,000	1,200	1,200	0.00%	20.00%
Professional Services	144	2,000	2,000	2,000	0.00%	0.00%
Capital Projects	421,395	155,502	37,882	63,859	68.57%	-58.93%
Transfers Out	6,482	1,000	1,000	1,000	0.00%	0.00%
<b>Total Expenditures</b>	<b>429,212</b>	<b>158,502</b>	<b>41,082</b>	<b>67,059</b>	<b>63.23%</b>	<b>-57.69%</b>
<b>Revenue Over (Under) Exp</b>	<b>(248,928)</b>	<b>21,998</b>	<b>137,622</b>	<b>111,645</b>	<b>-18.88%</b>	<b>407.52%</b>
<b>ENDING FUND BALANCE - Roads &amp; Trails</b>	<b>98,108</b>	<b>154,164</b>	<b>235,730</b>	<b>347,375</b>	<b>47.36%</b>	<b>125.33%</b>

**PUBLIC TRANSIT FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>281,180</b>	<b>561,356</b>	<b>469,316</b>	<b>582,005</b>		
<b>REVENUES</b>						
State Transportation Funds (LTF,STA)	358,232	502,640	461,732	505,590	9.50%	0.58%
CTSA Funds	22,146	22,771	22,771	23,583	3.57%	3.44%
Federal Funds (5311)	136,157	87,097	83,498	85,000	1.80%	-2.47%
Grants	417,491	441,150	398,302	360,383	-9.52%	-22.41%
Charges for Services	32,245	30,125	30,523	30,500	-0.08%	1.23%
County Funds	14,224	14,567	14,724	16,068	9.13%	9.34%
Private Contributions	141,529	141,423	138,391	137,413	-0.71%	-2.92%
Interest Income	170	-	200	200	0.00%	0.00%
Transfers In	39,450	62,547	1,324	181,842	13634.29%	65.60%
Other Revenue	5,879	-	-	-	0.00%	0.00%
<b>Total Revenues</b>	<b>1,167,523</b>	<b>1,302,320</b>	<b>1,151,465</b>	<b>1,340,579</b>	<b>16.42%</b>	<b>2.85%</b>
<b>EXPENDITURES</b>						
Personnel	145,639	125,305	120,656	131,225	8.76%	4.51%
Services & Supplies	778,596	908,721	852,990	1,008,459	18.23%	9.89%
Non-depreciable Capital Outlay	9,439	-	1,330	1,400	5.26%	0.00%
Depreciation	45,713	100,000	63,800	80,000	25.39%	-25.00%
<b>Total Expenditures</b>	<b>979,387</b>	<b>1,134,026</b>	<b>1,038,776</b>	<b>1,221,083</b>	<b>17.55%</b>	<b>7.13%</b>
<b>Revenue Over (Under) Exp</b>	<b>188,136</b>	<b>168,294</b>	<b>112,689</b>	<b>119,496</b>	<b>6.04%</b>	<b>-40.84%</b>
<b>ENDING FUND BALANCE</b>	<b>469,316</b>	<b>729,650</b>	<b>582,005</b>	<b>701,501</b>	<b>20.53%</b>	<b>-4.01%</b>
<b>Non-spendable Fund Balance</b>						
Capital Assets	462,896	765,837	543,636	567,286	4.35%	-35.00%
<b>Net Cash Available</b>	<b>6,420</b>	<b>(36,187)</b>	<b>38,369</b>	<b>134,215</b>	<b>249.80%</b>	<b>0.00%</b>

**AIR QUALITY MITIGATION FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	277,868	198,006	241,180	231,419		
<b>REVENUES</b>						
Interest Income	1,776	150	500	175	-65.00%	14.29%
Air Quality Mitigation Fee	987	500	500	525	5.00%	4.76%
<b>Total Revenues</b>	<b>2,763</b>	<b>650</b>	<b>1,000</b>	<b>700</b>	<b>-30.00%</b>	<b>7.14%</b>
<b>EXPENDITURES</b>						
Transfer to Capital Projects Woodstove Program	-	64,000	9,437	15,000	58.95%	-326.67%
Transfer to Transit Fund - Hwy 267 Transit Program <sup>1</sup>	39,450	62,547	1,324	65,092	4816.31%	3.91%
<b>Total Expenditures</b>	<b>39,450</b>	<b>126,547</b>	<b>10,761</b>	<b>80,092</b>	<b>644.28%</b>	<b>-58.00%</b>
<b>Revenue Over (Under) Exp</b>	<b>(36,687)</b>	<b>(125,897)</b>	<b>(9,761)</b>	<b>(79,392)</b>	<b>0.00%</b>	<b>0.00%</b>
<b>ENDING FUND BALANCE</b>	<b>241,180</b>	<b>72,109</b>	<b>231,419</b>	<b>152,027</b>	<b>-34.31%</b>	<b>52.57%</b>

<sup>1</sup> Staff initially requested \$212,000 (~\$70,666 per year) to fund a three year pilot program. Due to cost savings and the receipt of grant funding (see Transit Revenues section of this budget), staff intends to use the original funding amount to continue this program for as long as funding is available. Staff has a separate tracking for the use of the original fund allocation.

**BRICKELLTOWN MAINTENANCE DISTRICT FUND SUMMARY**  
**TOWN OF TRUCKEE**  
**2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	<b>11,792</b>	<b>11,519</b>	<b>9,522</b>	<b>(5,164)</b>		
<b>REVENUES</b>						
Interest Income	104	200	215	200	-6.98%	0.00%
Parcel Charges	33,765	69,732	69,199	71,898	3.90%	3.01%
<b>Total Revenues</b>	<b>33,869</b>	<b>69,932</b>	<b>69,414</b>	<b>72,098</b>	<b>3.87%</b>	<b>3.00%</b>
<b>EXPENDITURES</b>						
Personnel	10,594	35,107	61,100	43,270	-29.18%	18.87%
Supplies & Services	20,544	11,300	11,800	12,000	1.69%	5.83%
Non-depreciable Capital Outlay	-	-	6,200	-		
Transfer to General Fund	5,000	5,000	5,000	5,000	0.00%	0.00%
<b>Total Expenditures</b>	<b>36,138</b>	<b>51,407</b>	<b>84,100</b>	<b>60,270</b>	<b>-28.34%</b>	<b>14.71%</b>
<b>Revenue Over (Under) Exp</b>	<b>(2,269)</b>	<b>18,525</b>	<b>(14,686)</b>	<b>11,828</b>	<b>0.00%</b>	<b>-56.62%</b>
<b>ENDING FUND BALANCE</b>	<b>9,522</b>	<b>30,044</b>	<b>(5,164)</b>	<b>6,664</b>	<b>0.00%</b>	<b>-350.83%</b>
<b>Assigned Fund Balance</b>						
Risk Management Designation*	-	5,000	-	5,000		
<b>Net Cash Available</b>	<b>9,522</b>	<b>25,044</b>	<b>(5,164)</b>	<b>1,664</b>		

\*Designation is for risk management and will be built up to \$25,000 over time, which is equal to the Town's self-insured retention for liability.

**FLEET REPLACEMENT FUND SUMMARY  
TOWN OF TRUCKEE  
2017/18 SUMMARY BUDGET**

	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>BEGINNING FUND BALANCE</b>	5,652,940	5,150,085	6,211,402	6,962,912		
<b>REVENUES</b>						
Departmental Contributions	973,126	949,125	985,510	1,060,919	7.65%	11.78%
<b>Total Revenues</b>	<b>973,126</b>	<b>949,125</b>	<b>985,510</b>	<b>1,060,919</b>	7.65%	11.78%
<b>EXPENDITURES</b>						
Equipment Purchases	414,664	612,555	234,000	2,392,500	922.44%	290.58%
<b>Total Expenditures</b>	<b>414,664</b>	<b>612,555</b>	<b>234,000</b>	<b>2,392,500</b>	922.44%	290.58%
<b>Revenue Over (Under) Exp</b>	<b>558,462</b>	<b>336,570</b>	<b>751,510</b>	<b>(1,331,581)</b>	-277.19%	-495.63%
<b>ENDING FUND BALANCE</b>	<b>6,211,402</b>	<b>5,486,655</b>	<b>6,962,912</b>	<b>5,631,331</b>	-19.12%	2.64%

\* Please see the Town's fleet replacement plan for more detail.

**TOWN OF TRUCKEE  
FLEET EQUIPMENT REPLACEMENT**

<u>Department / Equipment</u>	<b>FY2017/18 PROPOSED BUDGET</b>
<b>Public Works - Combined Road Maintenance/Snow Removal</b>	
Unit #137 - 4WD Pickup Crew Cab w/ Flatbed	\$ 65,000
Unit #353 - Self Contained Street Sweeper <sup>1</sup>	300,000
Unit #355 - Self Contained Street Sweeper	335,000
<b>Total Combined Road and Snow</b>	<b><u>700,000</u></b>
<b>Public Works Snow</b>	
Unit #625 - 644/950 Loader <sup>2</sup>	335,000
Unit #626 - 644/950 Loader <sup>2</sup>	335,000
Unit #627 - 644/950 Loader <sup>2</sup>	335,000
Unit #633 - 644/950 Loader <sup>2</sup>	335,000
Unit #631 - Compact Loader	225,000
<b>Total Public Works Snow</b>	<b><u>1,565,000</u></b>
<b>Police Department</b>	
Unit #831 - Marked Patrol Vehicle <sup>3</sup>	47,500
Unit #010 - CSO Vehicle	45,000
Unit #864 - Police Hybrid Administration Vehicle	35,000
<b>Total Police Department</b>	<b><u>127,500</u></b>
<b>Total Fleet Replacement</b>	<b><u>\$ 2,392,500</u></b>

Please see the Town's fleet replacement plan for more detail.

Note: Pending the approval of the updated Town of Truckee Purchasing Municipal Code Chapter 3.12, purchases represented in this budget will not be presented to Town Council for additional approval unless specifically requested by Town Council.

<u>Sales of Equipment/Property</u>	<b>FY 2017/18 TRADE-INS &amp; SALES REVENUE</b>
<b>Trade-Ins</b>	
Unit #355 - Sweeper	\$ 21,500
Unit #613 - Blower Pack	25,000
Unit #614 - Blower Pack	25,000
<b>Subtotal Trade-Ins</b>	<b><u>71,500</u></b>
<b>Sales</b>	
Unit #631 - Compact Loader	30,000
<b>Total Sales of Equipment/Property</b>	<b><u>\$ 101,500</u></b> <sup>4</sup>

<sup>1</sup> Purchase carried over from FY2016/17. Sweeper purchase approved by council and ordered mid FY2016/17. Due to the suppliers delivery schedule, the Town will not take possession of the new vehicle until after the start of FY2017/18 and as such the expense must be reflected in FY2017/18.

<sup>2</sup> Units are recommended for conversion to blower carrier services and will not be surpluses

<sup>3</sup> Purchase carried over from FY2016/17 as replacement mileage was not reached during FY2016/17 as anticipated.

<sup>4</sup> Revenue from the sales or trade-in of surplus equipment is recorded in the General Fund revenue account 101.000.00.47.60.

**AFFORDABLE HOUSING and ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITIES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

FUND	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET
<b><u>FEDERAL DEPARTMENT OF HOUSING and URBAN DEVELOPMENT (HUD)</u></b>				
<b>315</b>	<b>99-HOME-0402 - Sierra Pines (Village) \$950,000 Award, 72 Unit Apartment Building</b>			
	<i>Assets:</i>			
Interest Receivable - Long Term	1,378,728	1,523,575	1,523,575	1,677,431
Loan - Sierra Pines	950,000	950,000	950,000	950,000
<b>Total Assets</b>	<b>2,328,728</b>	<b>2,473,575</b>	<b>2,473,575</b>	<b>2,627,431</b>
	<i>Liabilities:</i>			
Deferred Loan Receivable	950,000	950,000	950,000	950,000
Deferred Interest Income	1,378,728	1,523,575	1,523,575	1,677,431
<i>Restricted Fund Balance</i>	-	-	-	-
<b>Total Liabilities &amp; Fund Bal.</b>	<b>2,328,728</b>	<b>2,473,575</b>	<b>2,473,575</b>	<b>2,627,431</b>
Beginning Fund Balance	-	-	-	-
<i>Revenues:</i>				
Interest Revenue	-	-	-	-
<i>Expenditures</i>				
<b>Ending Fund Balance 99-HOME-0402</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>313</b>	<b>04-HOME-0761 - Henness Flats \$3,662,500 Award, 92 Unit Apartment Building</b>			
	<i>Assets:</i>			
Loan - Truckee Pacific Associates	4,394,610	4,496,982	4,496,982	4,599,354
<b>Total Assets</b>	<b>4,394,610</b>	<b>4,496,982</b>	<b>4,496,982</b>	<b>4,599,354</b>
	<i>Liabilities:</i>			
Deferred Loan Receivable	4,394,610	4,496,982	4,496,982	4,599,354
<i>Restricted Fund Balance</i>	-	-	-	-
<b>Total Liabilities &amp; Fund Bal.</b>	<b>4,394,610</b>	<b>4,496,982</b>	<b>4,496,982</b>	<b>4,599,354</b>
Beginning Fund Balance	-	-	-	-
<i>Revenues</i>				
-	-	-	-	-
<i>Expenditures</i>				
-	-	-	-	-
<b>Ending Fund Balance 04-HOME-0761</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**AFFORDABLE HOUSING and ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITIES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

FUND	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET
<b><u>FEDERAL DEPARTMENT OF HOUSING and URBAN DEVELOPMENT (HUD) (cont'd)</u></b>				
<b>311</b>	<b>06-HOME-2452 - \$4,000,000 Award, Frishman Hollow 32 Unit Apartment Building</b>			
<i>Assets:</i>				
Loan - Developer	4,858,364	4,975,361	4,975,361	5,092,358
<b>Total Assets</b>	<b>4,858,364</b>	<b>4,975,361</b>	<b>4,975,361</b>	<b>5,092,358</b>
<i>Liabilities:</i>				
Deferred Loan Receivable	4,858,364	4,975,361	4,975,361	5,092,358
Restricted Fund Balance	-	-	-	-
<b>Total Liabilities &amp; Fund Bal.</b>	<b>4,858,364</b>	<b>4,975,361</b>	<b>4,975,361</b>	<b>5,092,358</b>
Beginning Fund Balance	-	-	-	-
Revenues	-	-	-	-
Expenditures	-	-	-	-
<b>Ending Fund Balance 06-HOME-2452</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>322</b>	<b>01-STBG-1614 - \$500,000 award, two Rehab Loans</b>			
<i>Assets:</i>				
Interest Receivable	-	-	-	-
Loans Receivable	51,412	50,138	50,563	45,692
<b>Total Assets</b>	<b>51,412</b>	<b>50,138</b>	<b>50,563</b>	<b>45,692</b>
<i>Liabilities:</i>				
Deferred Loans Receivable	51,412	50,138	50,563	45,692
Restricted Fund Balance	-	-	-	-
<b>Total Liabilities &amp; Fund Bal.</b>	<b>51,412</b>	<b>50,138</b>	<b>50,563</b>	<b>45,692</b>
Beginning Undesignated Fund Balance	-	-	-	-
<i>Revenues:</i>				
Loan Principle Payments	991	1,699	708	5,012
Interest Revenue	-	-	-	-
<i>Less Expenditures</i>				
Transfer to Program Income	(991)	(1,699)	(708)	(5,012)
<b>Ending Fund Balance 01-STBG-1614</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**AFFORDABLE HOUSING and ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITIES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

FUND	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET
<b><i>CALIFORNIA DEPARTMENT OF HOUSING and COMMUNITY DEVELOPMENT (HCD)</i></b>				
<b>323</b>	<b>CDBG-10-STBG-6741 - \$800,000 award, Housing Rehab - Multi-Unit Residential</b>			
<i>Assets:</i>				
Loans Receivable	715,020	701,624	701,580	687,650
<b>Total Assets</b>	<b>715,020</b>	<b>701,624</b>	<b>701,580</b>	<b>687,650</b>
<i>Liabilities:</i>				
Deferred Revenues	715,020	701,624	701,580	687,650
<i>Restricted Fund Balance</i>	-	-	-	-
<b>Total Liabilities &amp; Fund Bal.</b>	<b>715,020</b>	<b>701,624</b>	<b>701,580</b>	<b>687,650</b>
Beginning Fund Balance	-	-	-	-
<i>Revenues:</i>				
Interest Revenue	-	-	-	-
Loan Principle Payment	15,659	13,417	13,417	13,929
Loan Interest Payments	14,260	14,200	14,200	14,200
<i>Less Expenditures</i>				
Transfer to Program Income	(29,919)	(27,617)	(27,617)	(28,129)
<b>Ending Fund Balance CDBG-10-STBG-6741</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**AFFORDABLE HOUSING and ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITIES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

FUND	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET
<b><u>CALIFORNIA DEPARTMENT OF HOUSING and COMMUNITY DEVELOPMENT (HCD) (cont'd)</u></b>				
<b>314</b>	<b>00 CalHome 023 - \$500,000 Award Rehab Loans</b>			
<i>Assets:</i>				
Loans Receivable	181,550	182,060	182,060	182,570
<b>Total Assets</b>	<b>181,550</b>	<b>182,060</b>	<b>182,060</b>	<b>182,570</b>
<i>Liabilities:</i>				
Deferred Loans Receivable	181,550	182,060	182,060	182,570
<b>Total Liabilities &amp; Fund Bal.</b>	<b>181,550</b>	<b>182,060</b>	<b>182,060</b>	<b>182,570</b>
Beginning Fund Balance	-	-	-	-
<i>Revenues:</i>				
Interest Revenue	-	-	-	-
<i>Less Expenditures:</i>				
Transfer to CalHome Reuse	-	-	-	-
<b>Ending Fund Balance 00 CalHome 023</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>312</b>	<b>06 CalHome 183 - \$600,000 Grant Awarded October 2007 - Rehab and Down Payment Assistance Loans</b>			
<i>Assets:</i>				
Loans Receivable	325,501	332,358	299,753	307,839
<b>Total Assets</b>	<b>325,501</b>	<b>332,358</b>	<b>299,753</b>	<b>307,839</b>
<i>Liabilities:</i>				
Deferred Loans Receivable	325,501	332,358	299,753	307,839
<b>Total Liabilities &amp; Fund Bal.</b>	<b>325,501</b>	<b>332,358</b>	<b>299,753</b>	<b>307,839</b>
Beginning Fund Balance	-	-	-	-
<i>Revenues:</i>				
Loan Principal and Interest Payment	45,686	-	25,791	-
<i>Less Expenditures:</i>				
Transfer to CalHome Reuse Fund	(45,686)	-	(25,791)	-
<b>Ending Fund Balance 06-CalHome-183</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**AFFORDABLE HOUSING and ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITIES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

FUND	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET
<b><u>CALIFORNIA DEPARTMENT OF HOUSING and COMMUNITY DEVELOPMENT (HCD) (cont'd)</u></b>				
<b>302</b>	<b>05 BEGIN - Down Payment Assistance, Stone Ridge (047) and Spring Creek (051) projects</b>			
<i>Assets:</i>				
Loans Receivable 05-03 Begin 047	225,217	230,617	193,272	198,610
Loans Receivable 05-04 Begin 051	114,113	116,813	116,813	119,513
<b>Total Assets</b>	<b>339,330</b>	<b>347,430</b>	<b>310,084</b>	<b>318,122</b>
<i>Liabilities:</i>				
Deferred Loans Rec. 05-03 Begin 047	225,217	230,617	193,272	198,610
Deferred Loans Rec. 05-04 Begin 051	114,113	116,813	116,813	119,513
<i>Restricted Fund Balance</i>	-	-	-	-
<b>Total Liabilities &amp; Fund Bal.</b>	<b>339,330</b>	<b>347,430</b>	<b>310,084</b>	<b>318,122</b>
Beginning Fund Balance	-	-	-	-
<i>Revenues:</i>				
Loan Principal and Interest Payments	-	-	37,407	-
Interest Income	-	-	-	-
Transfer to BEGIN Reuse Fund	-	-	(37,407)	-
<b>Ending Fund Balance 05-BEGIN xx</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>OTHER DOWN PAYMENT HOUSING ASSSITANCE</u></b>				
<b>330</b>	<b>Boulders Moderate Housing and Down Payment Assistance</b>			
<i>Assets:</i>				
Cash & Investments	-	-	-	-
Loans Receivable - Original Contract	60,000	90,000	60,000	60,000
Loans Receivable - First Time Home Buyer	645,278	644,931	521,020	534,323
<b>Total Assets</b>	<b>705,278</b>	<b>734,931</b>	<b>581,020</b>	<b>594,323</b>
<i>Liabilities:</i>				
Deferred Revenues - Loans	705,278	734,931	581,020	594,323
<b>Total Liabilities &amp; Fund Bal.</b>	<b>705,278</b>	<b>734,931</b>	<b>581,020</b>	<b>594,323</b>
Beginning Fund Balance	-	-	-	-
<i>Revenues:</i>				
Loan Principle & Interest Payment	67,862	-	138,634	-
<i>Less Expenditures</i>				
Transfer to Aff Housing in Lieu	(67,862)	-	(138,634)	-
<b>Ending Fund Balance Boulders</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**AFFORDABLE HOUSING and ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITIES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

FUND	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET
<b><u>OTHER DOWN PAYMENT HOUSING ASSSITANCE (cont'd)</u></b>				
<b>301</b>	<b>BEGIN - Re-Use Funds</b>			
	<i>Assets:</i>			
Cash & Investments	191,678	191,983	108,717	107,617
Loans Receivable	-	-	61,457	63,257
Interest Receivable	130	-	-	-
<b>Total Assets</b>	<b>191,807</b>	<b>191,983</b>	<b>170,174</b>	<b>170,874</b>
	<i>Liabilities:</i>			
Deferred Loans Rec.	-	-	61,457	63,257
<i>Restricted Fund Balance</i>	191,807	191,983	108,717	107,617
<b>Total Liabilities &amp; Fund Bal.</b>	<b>191,807</b>	<b>191,983</b>	<b>170,174</b>	<b>170,874</b>
Beginning Fund Balance	190,583	191,283	191,807	170,174
	<i>Revenues:</i>			
Interest Revenue	1,224	700	960	700
Transfer FROM 05 BEGIN	-	-	37,407	-
	<i>Expenses:</i>			
Loan Expenditures	-	-	60,000	-
<b>Ending Fund Balance BEGIN Re-Use</b>	<b>191,807</b>	<b>191,983</b>	<b>170,174</b>	<b>170,874</b>
<b>310</b>	<b>CalHome - Re-Use Funds</b>			
	<i>Assets:</i>			
Cash & Investments	82,630	121,198	45,369	45,869
Interest Receivable	19	-	-	-
Loans Receivable	69,089	30,000	107,089	108,189
<b>Total Assets</b>	<b>151,738</b>	<b>151,198</b>	<b>152,458</b>	<b>154,058</b>
	<i>Liabilities:</i>			
Deferred Loans Rec.	69,089	30,000	107,089	108,189
<i>Restricted Fund Balance</i>	82,649	121,198	45,369	45,869
<b>Total Liabilities &amp; Fund Bal.</b>	<b>151,738</b>	<b>151,198</b>	<b>152,458</b>	<b>154,058</b>
Beginning Fund Balance	108,780	120,698	82,649	45,369
	<i>Revenues:</i>			
Interest Revenue	451	500	132	500
Transfer FROM CalHome	41,417	-	587	-
Loan Expenditure	(68,000)	-	(38,000)	-
<b>Ending Fund Balance CalHome Re-Use</b>	<b>82,649</b>	<b>121,198</b>	<b>45,369</b>	<b>45,869</b>

**AFFORDABLE HOUSING and ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITIES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

FUND	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET
<b><u>OTHER DOWN PAYMENT HOUSING ASSITANCE (cont'd)</u></b>				
<b>320</b>	<b>Misc. Income from CDBG Use</b>			
	<i>Assets:</i>			
Cash & Investments	124,284	182,674	125,088	159,030
Interest Receivable	84	-	-	-
Loans Receivable	51,583	-	52,083	52,583
<b>Total Assets</b>	<b>175,951</b>	<b>182,674</b>	<b>177,171</b>	<b>211,613</b>
	<i>Liabilities:</i>			
Deferred Loans Rec.	51,583	-	52,083	52,583
<i>Restricted Fund Balance</i>	124,368	182,674	125,088	159,030
<b>Total Liabilities &amp; Fund Bal.</b>	<b>175,951</b>	<b>182,674</b>	<b>177,171</b>	<b>211,613</b>
Beginning Fund Balance	123,575	152,558	124,368	125,088
	<i>Revenues:</i>			
Interest Revenue	793	800	720	800
Transfer FROM CDBG Program Income	-	29,316	-	33,141
	<i>Expenditures:</i>			
Loan Expenditure	-	-	-	-
<b>Ending Fund Balance Misc. Income from CDBG Use Funds</b>	<b>124,368</b>	<b>182,674</b>	<b>125,088</b>	<b>159,030</b>
<b>321</b>	<b>CDBG Program Income</b>			
	<i>Assets:</i>			
Cash & Investments	165,877	75,724	165,653	166,453
Interest Receivable	113	-	-	-
Loans Receivable	-	62,021	-	-
<b>Total Assets</b>	<b>165,990</b>	<b>137,745</b>	<b>165,653</b>	<b>166,453</b>
	<i>Liabilities:</i>			
Accounts Payable	81	-	-	-
Deferred Loans Rec.	-	62,021	-	-
<i>Restricted Fund Balance</i>	165,909	75,724	165,653	166,453
<b>Total Liabilities &amp; Fund Bal.</b>	<b>165,990</b>	<b>137,745</b>	<b>165,653</b>	<b>166,453</b>
Beginning Fund Balance	75,724	75,724	165,909	165,653
	<i>Revenues:</i>			
Interest Income	737	-	800	800
Loan Principle & Interest Payments	60,114	-	-	-
Transfer FROM CDBG Programs	30,910	29,316	28,325	33,141
	<i>Expenses:</i>			
Other Expenditures	(1,576)	-	(1,056)	-
Transfer TO Misc Income	-	(29,316)	(28,325)	(33,141)
<b>Ending Fund Balance CDBG Program Income use funds</b>	<b>165,909</b>	<b>75,724</b>	<b>165,653</b>	<b>166,453</b>

**AFFORDABLE HOUSING and ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITIES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

FUND	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET
<b><u>OTHER DOWN PAYMENT HOUSING ASSITANCE (cont'd)</u></b>				
<b>206</b>	<b>Town Housing Fund</b>			
<i>Assets:</i>				
Cash & Investments	68,936	77,019	90,986	100,471
Interest Receivable	46	-	-	-
Loan Receivable - Oregon Investors	235,204	235,568	230,783	226,280
Loans Receivable	455,841	456,132	452,550	461,705
<b>Total Assets</b>	<b>760,027</b>	<b>768,719</b>	<b>774,318</b>	<b>788,455</b>
<i>Liabilities:</i>				
Deferred Loans Rec. - Oregon Investors	235,204	235,568	230,783	226,280
Deferred Loans Rec.	455,841	456,132	452,550	461,705
<i>Un-Restricted Fund Balance</i>	68,982	77,019	90,986	100,471
<b>Total Liabilities &amp; Fund Bal.</b>	<b>760,027</b>	<b>768,719</b>	<b>774,318</b>	<b>788,455</b>
Beginning Fund Balance	58,851	67,935	68,982	90,986
<i>Revenues:</i>				
Loan Principle Payment	7,866	4,326	16,862	4,503
Loan Interest Payments	1,976	4,758	4,692	4,582
Interest Revenue	289	-	600	400
<i>Expenses</i>	-	-	(150)	-
<b>Ending Fund Balance Town Housing Fund</b>	<b>68,982</b>	<b>77,019</b>	<b>90,986</b>	<b>100,471</b>
<b>203</b>	<b>Affordable Housing In-Lieu Fund</b>			
<i>Assets:</i>				
Cash & Investments	806,561	846,797	1,911,049	1,866,049
Interest Receivable	552	-	-	-
<b>Total Assets</b>	<b>807,113</b>	<b>846,797</b>	<b>1,911,049</b>	<b>1,866,049</b>
<i>Liabilities:</i>				
Deferred Loans Rec.	-	-	-	-
<i>Restricted Fund Balance</i>	807,113	846,797	1,911,049	1,866,049
<b>Total Liabilities &amp; Fund Bal.</b>	<b>807,113</b>	<b>846,797</b>	<b>1,911,049</b>	<b>1,866,049</b>
Beginning Fund Balance	794,537	843,797	807,113	1,911,049
<i>Revenues:</i>				
Interest Revenue	5,218	3,000	6,000	5,000
Housing In-Lieu Fees Collected	15,496	-	1,009,302	-
Transfer from Other Funds	67,862	-	138,634	-
<i>Less Expenditures</i>				
Professional Services	(76,000)	-	-	-
Grant Administrator	-	-	-	-
Transfer Out - Capital Projects	-	-	(50,000)	(50,000)
<b>Ending Fund Balance Town Housing Fund</b>	<b>807,113</b>	<b>846,797</b>	<b>1,911,049</b>	<b>1,866,049</b>

**AFFORDABLE HOUSING & ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

**ACTIVITY DESCRIPTION**

Various affordable housing project and down payment assistance loans funded by Federal funds with HOME CDBG, STBG grants as well as state funds from CalHome, BEGIN and other down payment assistance grants and developer in-lieu housing funds.

**FEDERAL DEPARTMENT OF HOUSING and URBAN DEVELOPMENT**

99-HOME-0402 - August 2000 HOME Program Grant was executed to fund a loan of \$950,000 for a developer to build Sierra Pines (Village) 72 Unit Apartment Building. Interest compounded annually is calculated at a rate of 6.22% per annum and deferred for ten years or until cash flows allow for payments to begin. The term of this loan is 30 years.

04-HOME-0761 - November 2006 HOME grant executed for a maximum amount of \$3,662,500 which originally provided funds for development of Gray's Crossing / Henness Flats 92 low/very low unit project and \$200,000 for the American Dream Down Payment Initiative (which was disencumbered and is no longer available). A loan to developer, Truckee Pacific Associates, in the amount of \$3,412,400 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred up to twelve years or until cash flows allow for payments to begin. Certificates of occupancy were issued September 2007.

06-HOME-2452 - August 2005 HOME grant was executed for a maximum amount of \$4,000,000, used to fund a loan for development of Frishman Hollow low/very low unit project. A loan to developer, Alder Pacific Assoc., in the amount of \$3,900,000 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred, to be paid from residual receipts according to loan agreement.

01-STBG-1614 - December 2001 CDBG grant was executed. Funding for rehab loans, total amount encumbered was \$500,000. Two rehab loans were given for a total amount of \$81,650 during fiscal 2003/2004. These are zero interest, zero payments until the property is sold, with restrictions according to 01-STBG-1614 CDBG application guidelines. One of the loans is making monthly payments; unpaid balances at year end are included in Deferred Revenue.

CDBG-04-EDBG-1022 - July 2001 EDBG (Economic Development Grant) was executed. Funds used for economic development loans, total amount encumbered was \$500,000. All four economic development loans have been paid off as of 6/30/14. Three were given for a total amount of \$70,000 during fiscal 2006/2007 an additional loan for \$25,000 was given fiscal 2007/2008. These were simple interest (6.75% and 4.25%) with payments due monthly. Grant is now closed, remainder of grant disencumbered. Funds from paid off loans go to CDBG Program Income Fund.

10-STBG-6741 - January 31, 2011 CDBG grant was executed, \$800,000 was awarded for Housing Rehabilitation - Multi-Unit Residential Loan for the rehabilitation of the Senior Apartments on Martis Valley Road in Truckee. The grant funds were loaned to the owner of the property as of January 2013 on a reimbursement basis. Construction was completed in fiscal 2012-13. The owner is making monthly payments. Payments on the loan are transferred to the CDBG Program Income fund annually.

**AFFORDABLE HOUSING & ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

**CALIFORNIA STATE DEPARTMENT OF HOUSING and COMMUNITY DEVELOPMENT (HCD)**

00-CALHOME-023 - CalHome grant awarded June 22, 2001 for rehab loans, total amount encumbered was \$500,000. Rehab loans are zero interest with payments deferred 15 years and transfer of ownership or other criteria as outlined in the grant document. Three rehab loans are outstanding at 6/30/13, unpaid balances are included in deferred revenue.

06-CALHOME-183 - CalHome grant funded by State Prop 1C was awarded October 23, 2007 for down payment assistance and rehab loans; total amount encumbered was \$600,000. Down payment assistance loans are 3% simple interest with payments and interest deferred 30 years. Sixteen loans had been issued as of FY12/13, 13 of which are outstanding at year end. Unpaid balances are included in deferred revenue. Repayment will occur upon transfer of ownership or other criteria as outlined in the grant document.

05-BEGIN-047 - California Department of Housing and Community Development agreement executed August, 2005 for low/mod housing down payment assistance. Maximum grant commitment of \$330,000 allowed for down payment assistance in the StoneRidge housing project in the amount of \$30,000 per unit. Down payment assistance loans are 3% simple interest with payments and interest deferred 30 years. Eleven loans were issued, unpaid balances, including interest, are included in deferred revenue. All grant funds have been expended; when payments are made funds are transferred to BEGIN Reuse Fund.

05-BEGIN-051 - California Department of Housing and Community Development agreement executed April, 2006 for low/mod housing down payment assistance. Maximum grant commitment was \$900,000. Allowed for down payment assistance in the Spring Creek housing project in the amount of \$30,000 per unit. If units were sold at market, the developer was required to split the additional revenue with the Town 50/50; a minimum of \$15,000 contribution was paid for each unit sold at market, these funds are included in deferred revenue and are available for other down payment assistance programs. Three low/mod housing unit loans at \$30,000 have been issued, unpaid balances are included in deferred revenue.

**OTHER DOWN PAYMENT HOUSING ASSISTANCE**

BOULDERS MODERATE HOUSING - The developers of the Boulders, Deerfield Truckee Associates, LLC has an agreement for down payment assistance in the form of a "Community Second" loan. When units were sold at market rate the developer paid the Town \$36,000 in housing in-lieu fees. Nine zero interest \$30,000 loans were originally issued. Subsequently, 12 loans were issued subsequent to initial offering have 3% simple interest accruing annually. Payment of principal and interest for all loans are deferred 30 years or if ownership changes, as outlined in the Promissory Note. Developer funds will be used for First Time Homeowner Buyer Loans (FTHB) until all funds are utilized. Unpaid principle and interest balances are included in deferred revenue. When the loans are re-paid those funds are transferred to the Affordable Housing In-Lieu fund for other affordable housing assistance.

BEGIN RE-USE - BEGIN funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

**AFFORDABLE HOUSING & ECONOMIC DEVELOPMENT  
GRANT/LOAN ACTIVITY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

**OTHER DOWN PAYMENT HOUSING ASSISTANCE (cont'd)**

CALHOME RE-USE - CalHome funded loan payments which meet certain criteria are transferred to this fund to be used for additional housing assistance, with the same restrictions required in the original grant.

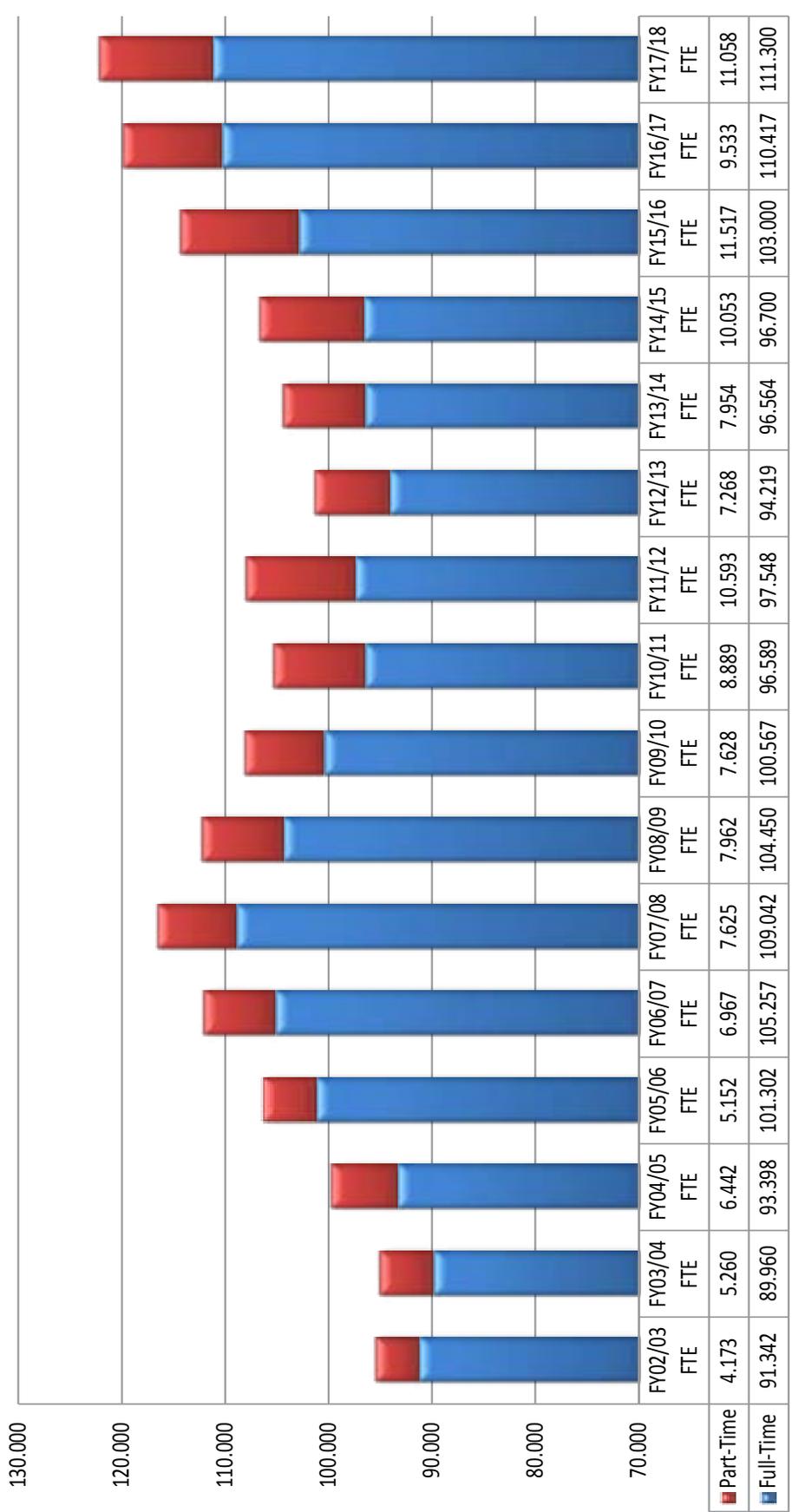
MISC INCOME FROM CDBG RE-USE - Funds received which meet certain criteria from payment of CDBG loans. Funds can be used without any restrictions. Town intentions are to use the funds to supplement housing down payment assistance.

CDBG PROGRAM INCOME - Funds received from the re-payment of loans issued out of other CDBG grants. If the total deposited into this fund is less than \$35,000 per fiscal year, the amount may be transferred to the Miscellaneous Income fund. If over \$35,000, restrictions apply to using the money for first time home buyers up to 80% median income. There are currently 4 loans outstanding in this fund.

TOWN HOUSING FUND - This fund includes 15 loans issued from the former Redevelopment Housing fund, including a loan for the rehabilitation of the Senior Housing apartments. As loans are paid off, the Town intends to use the funds for housing assistance.

AFFORDABLE HOUSING IN-LIEU FUND - The Town intends to use the funds for housing assistance. Included in the FY2017/18 Capital Improvement Project budget is funding for a Housing Council, a recommendation of the 2016 Housing Study. The three year funding of \$50,000 per year (\$150,000 total) for that endeavor is budgeted here.

## TOWN OF TRUCKEE FULL-TIME EQUIVALENTS HISTORY



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**GENERAL FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

101.000.00 General Fund.Non-Departmental.Non-Division		2015/16	2016/17	2016/17	2017/18	% CHG BUD TO	% CHG BUD TO
ACCOUNT		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	EA	BUD
<b>TAXES</b>							
40.11	Prop Taxes - Secured Curr Year	9,447,409	9,798,383	9,906,915	10,204,123	3.00%	4.14%
40.20	Prop Taxes - Unsecured Curr Yr	172,801	171,198	168,908	173,976	3.00%	1.62%
40.25	Prop Tax - Unsecured Prior Yrs	378	1,500	1,500	1,500	0.00%	0.00%
40.30	Supplemental - Sec Curr Year	172,190	100,000	105,654	108,824	3.00%	8.82%
40.40	Supplemental - Unsec Curr Yr	2,256	-	2,146	-	-100.00%	0.00%
40.50	Supplemental - Prior Years	1,253	-	477	-	-100.00%	0.00%
40.61	RPTTF - RDA SA Residual	61,498	104,051	61,840	61,222	-1.00%	-41.16%
41.10	Sales & Use Taxes	4,089,593	3,860,837	4,071,765	4,150,631	1.94%	7.51%
41.30	Transient Lodging Taxes	2,820,319	2,200,000	3,000,000	2,700,000	-10.00%	22.73%
41.50	Franchise Taxes	1,044,799	1,000,000	1,050,000	1,050,000	0.00%	5.00%
40.70	Real Property Transfer Taxes	235,007	220,000	268,272	250,000	-6.81%	13.64%
	<b>Total Taxes</b>	<b>18,047,502</b>	<b>17,455,969</b>	<b>18,637,477</b>	<b>18,700,276</b>	<b>0.34%</b>	<b>7.13%</b>
<b>INTERGOV'T REVENUE</b>							
45.11	Property Tax - In-Lieu MVL Fee	1,473,318	1,475,000	1,544,033	1,500,000	-2.85%	1.69%
45.12	Motor Vehicle License Fees	6,541	8,500	7,248	7,500	3.48%	-11.76%
45.90	TTUSD - SRO Reimbursement	70,572	74,101	69,764	75,000	7.51%	1.21%
40.80	Homeowner's Prop Tax Relief	96,476	98,000	97,359	98,000	0.66%	0.00%
45.40	NVC Pass Thru Payment	55,591	62,939	66,025	63,000	-4.58%	0.10%
45.70	Intergovernmental Funding	379,407	-	-	-	0.00%	0.00%
45.73	Intergovernmental - Prop 84	8,988	9,000	18,000	8,000	-55.56%	-11.11%
45.10	Grant Revenue	11,497	33,144	27,989	33,749	20.58%	1.83%
45.13	Aquatic Invasive Species Program Grants	46,776	148,223	120,475	183,533	52.34%	23.82%
45.75	State Mandated Cost Reimbursements	46,692	5,000	4,000	4,000	0.00%	-20.00%
	<b>Total Intergov't Revenue</b>	<b>2,195,858</b>	<b>1,913,907</b>	<b>1,954,893</b>	<b>1,972,782</b>	<b>0.92%</b>	<b>3.08%</b>
<b>OTHER REVENUE</b>							
<b>Animal Services</b>							
42.10	Animal Licenses	26,180	25,000	25,000	25,000	0.00%	0.00%
46.05	Animal Services - Contract Services	11,190	20,000	24,000	24,000	0.00%	20.00%
46.06	Animal Shelter Fees & Charges	14,086	13,000	18,000	18,000	0.00%	38.46%
<b>Interest Income</b>							
44.xx	Interest Income	298,088	108,285	284,000	257,000	-9.51%	137.34%
<b>Lease Revenue</b>							
47.50	Town Hall Tenant Lease Revenue	158,528	161,511	160,177	162,580	1.50%	0.66%
47.51	Depot Tenant Lease Revenue	51,550	37,220	37,532	38,096	1.50%	2.35%
<b>Police Department</b>							
43.05	Court Fines	224,887	210,000	179,954	200,000	11.14%	-4.76%
46.40	Special Police Dept Services	48,729	50,000	50,000	50,000	0.00%	0.00%
46.41	Police Dept Special Event Reimb	16,350	20,000	20,000	20,000	0.00%	0.00%
46.42	Abandoned Vehicle Abate Reimb	1,381	11,000	2,500	2,500	0.00%	-77.27%
45.76	POST Reimbursement	7,695	10,000	10,000	10,000	0.00%	0.00%
42.30	Watercraft Invasive Species Insp Fee	24,681	30,000	29,000	29,000	0.00%	-3.33%
<b>Engineering Division</b>							
42.28	Engineering Fees - Plan Check	147,522	100,000	150,000	115,000	-23.33%	15.00%
46.25	Capital Labor Charge	392,882	350,000	350,000	325,000	-7.14%	-7.14%
46.30	Impact Admin Fees	101,261	15,000	10,000	10,000	0.00%	-33.33%
<b>Public Works Division</b>							
46.28	Capital Labor Charge - Maint.	-	-	-	25,000	0.00%	0.00%
46.50	Public Works Service Charges - Snow	82,686	65,000	95,000	75,000	-21.05%	15.38%
46.51	Public Works Service Charges - Maint.	7,221	10,000	14,000	14,000	0.00%	40.00%
<b>Miscellaneous Revenues</b>							
46.31	Special Events Fees	8,351	3,000	16,000	10,000	-37.50%	233.33%
47.04	Channel 6 Subscriber Contrib	30,237	30,000	53,119	50,000	-5.87%	66.67%
47.05	Downtown Newsrack Lease Revenue	-	-	2,460	2,460	0.00%	0.00%
46.90	Other Current Service Charges	8,005	1,000	5,000	5,000	0.00%	400.00%
47.55	Town Hall Room Rental Fees	384	1,000	-	500	0.00%	-50.00%
47.32	Other Reimbursement Revenue	-	-	17,200	10,000	-41.86%	0.00%
47.30	Miscellaneous Revenues	3,286	1,000	14,800	2,000	-86.49%	100.00%
47.60	Sales of Equipment/Property	69,177	77,500	26,000	101,500	290.38%	30.97%
	<b>Total Other Revenue</b>	<b>1,734,355</b>	<b>1,349,516</b>	<b>1,593,742</b>	<b>1,581,636</b>	<b>-0.76%</b>	<b>17.20%</b>
<b>INTERFUND TRANSFERS</b>							
46.26	Transfer of Admin Ovhd Charges	263,392	339,059	307,338	414,740	34.95%	22.32%
47.70	Transit Shelter Maintenance	12,189	8,000	7,500	8,000	6.67%	0.00%
49.10	Transfer from TSSAs	6,482	1,000	1,000	1,000	0.00%	0.00%
49.10	Transfer from Measure R Trails Fund	257,883	129,892	126,124	154,522	22.52%	18.96%
49.10	Transfer from Brickelltown Maint. District	5,000	5,000	5,000	5,000	0.00%	0.00%
	<b>Total Interfund Transfers</b>	<b>544,946</b>	<b>482,951</b>	<b>446,962</b>	<b>583,262</b>	<b>30.49%</b>	<b>20.77%</b>
<b>TOTAL GENERAL FUND</b>		<b>22,522,660</b>	<b>21,202,343</b>	<b>22,633,074</b>	<b>22,837,956</b>	<b>0.91%</b>	<b>7.71%</b>
Reconciliation to General Fund Summary (p.2-1):							
49.10	Plus: Gas Tax (Streets Revenue)	1,419,374	1,500,252	1,733,538	2,097,142	20.97%	39.79%
	Plus: Planning Div (Community Devt)	221,552	179,500	186,200	256,500	37.76%	42.90%
		<b>24,163,586</b>	<b>22,882,096</b>	<b>24,552,812</b>	<b>25,191,598</b>	<b>2.60%</b>	<b>10.09%</b>

**COMMUNITY DEVELOPMENT DEPARTMENT REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

504.000.00 Building and Safety Fund.Non-Departmental.Non-Division							
ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	<b>BUILDING AND SAFETY</b>						
44.20, 44.30	Interest Income	11,324	1,000	8,000	2,000	-75.00%	100.00%
43.30	Code Compliance	4,891	5,000	9,000	5,000	-44.44%	0.00%
42.20	Building Permit Fees	991,827	952,699	988,195	969,555	-1.89%	1.77%
42.21	Plan Check	455,411	442,775	415,000	446,075	7.49%	0.75%
42.22	Energy Plan Check	46,697	27,500	27,500	25,000	-9.09%	-9.09%
42.23	Fire Administrative Fee	6,966	7,500	7,500	7,500	0.00%	0.00%
42.24	Record Retention	10,462	15,000	15,000	12,500	-16.67%	-16.67%
47.40	Reports	-	300	300	-	-100.00%	-100.00%
42.25	Park & Rec Administrative Fee	6,830	7,500	7,500	7,500	0.00%	0.00%
42.26	Street Administration	9,565	6,500	6,500	6,500	0.00%	0.00%
42.27	Encroachment - Building	(2,254)	10,000	17,500	7,500	-57.14%	-25.00%
46.30	Impact Fee - Administrative Fee	9,045	-	10,000	10,000	0.00%	0.00%
47.30	Other Revenue	1,120	900	1,250	1,500	20.00%	66.67%
	<b>Total Building &amp; Safety</b>	<b>1,551,884</b>	<b>1,476,674</b>	<b>1,513,245</b>	<b>1,500,630</b>	<b>-0.83%</b>	<b>1.62%</b>
101.000.00 General Fund.Non-Departmental.Non-Division							
	<b>PLANNING</b>						
43.30	Code Compliance	3,230	4,500	11,200	6,500	-41.96%	44.44%
42.21	Plan Processing Fees	218,321	175,000	175,000	250,000	42.86%	42.86%
	<b>Total Planning</b>	<b>221,552</b>	<b>179,500</b>	<b>186,200</b>	<b>256,500</b>	<b>37.76%</b>	<b>42.90%</b>
	<b>TOTAL CDD REVENUE</b>	<b>1,773,436</b>	<b>1,656,174</b>	<b>1,699,445</b>	<b>1,757,130</b>	<b>3.39%</b>	<b>6.10%</b>

**FACILITIES IMPACT FEES FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
271.000.00	Facility Impact Fees - Law.Non-Departmental.Non-Division						
	<b>IMPACT FEES - LAW ENFORCEMENT</b>						
42.50	Developer Impact Fees	37,785	66,000	63,000	66,000	4.76%	0.00%
46.30	Admin Fees	941	6,600	-	-	0.00%	-100.00%
44.30	Interest Income	1,668	2,700	2,200	2,400	9.09%	-11.11%
	<b>Total Impact Fees - Law Enforcement</b>	<b>40,394</b>	<b>75,300</b>	<b>65,200</b>	<b>68,400</b>	<b>4.91%</b>	<b>-9.16%</b>
272.000.00	Facility Impact Fees - Animal.Non-Departmental.Non-Division						
	<b>IMPACT FEES - ANIMAL SERVICES</b>						
42.50	Developer Impact Fees	10,040	9,900	6,000	9,900	65.00%	0.00%
46.30	Admin Fees	(322)	990	-	-	0.00%	-100.00%
44.30	Interest Income	480	700	520	700	34.62%	0.00%
	<b>Total Impact Fees - Animal Services</b>	<b>10,198</b>	<b>11,590</b>	<b>6,520</b>	<b>10,600</b>	<b>62.58%</b>	<b>-8.54%</b>
273.000.00	Facility Impact Fees - Storm Drn.Non-Departmental.Non-Division						
	<b>IMPACT FEES - STORM DRAINAGE</b>						
42.50	Developer Impact Fees	136,933	110,038	114,000	125,400	10.00%	13.96%
46.30	Admin Fees	(3,503)	1,100	-	-	0.00%	-100.00%
44.30	Interest Income	996	5,000	1,000	1,000	0.00%	-80.00%
	<b>Total Impact Fees - Storm Drainage</b>	<b>134,426</b>	<b>116,138</b>	<b>115,000</b>	<b>126,400</b>	<b>9.91%</b>	<b>8.84%</b>
274.000.00	Facility Impact Fees - Gen Gov.Non-Departmental.Non-Division						
	<b>IMPACT FEES - GEN'L GOVERNMENT</b>						
42.50	Developer Impact Fees	150,211	125,043	117,000	128,700	10.00%	2.92%
46.30	Admin Fees	(3,851)	1,250	-	-	0.00%	-100.00%
44.30	Interest Income	3,093	1,200	3,000	1,500	-50.00%	25.00%
	<b>Total Impact Fees - Gen'l Government</b>	<b>149,454</b>	<b>127,493</b>	<b>120,000</b>	<b>130,200</b>	<b>8.50%</b>	<b>2.12%</b>
	<b>TOTAL FACILITY IMPACT FEES</b>	<b>334,471</b>	<b>330,522</b>	<b>306,720</b>	<b>335,600</b>	<b>9.42%</b>	<b>1.54%</b>

**ROAD IMPACT FEES FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

270.000.00 Traffic Impact Fees Fund.Non-Departmental.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	<b>IMPACT FEES</b>						
42.50	Developer Impact Fees	790,277	800,000	690,000	845,000	22.46%	5.63%
42.51	NVC AB1600 Mitigation Fees	5,284	5,000	110,000	5,000	-95.45%	0.00%
44.20, 44.30	Interest Income	57,505	20,000	30,000	20,000	-33.33%	0.00%
	<b>TOTAL IMPACT FEES - ROADS</b>	<b>853,066</b>	<b>825,000</b>	<b>830,000</b>	<b>870,000</b>	<b>4.82%</b>	<b>5.45%</b>

**PARKING FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

501.000.00 Parking Fund.Non-Departmental.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PARKING REVENUE</b>							
43.10	Fines	82,854	50,000	45,000	65,000	44.44%	30.00%
43.11	Fines - DMV Hold	317	1,200	5,000	3,000	-40.00%	150.00%
44.30	Interest Income	4,749	2,000	2,000	2,000	0.00%	0.00%
46.10	Parking Fees - Meter	638,097	575,000	649,945	650,000	0.01%	13.04%
46.12	Parking Fees - Employee Permit	9,250	8,000	11,500	10,000	-13.04%	25.00%
47.30	Other Sources of Revenue	465	-	-	-	0.00%	
49.10	Transfer In (Snow Reimbursement)	12,386	12,500	24,978	20,000	-19.93%	60.00%
<b>TOTAL PARKING REVENUE</b>		<b>748,118</b>	<b>648,700</b>	<b>738,423</b>	<b>750,000</b>	<b>1.57%</b>	<b>15.62%</b>

**REDEVELOPMENT SUCCESSOR AGENCY FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

599.000.00 Successor Agency Fund.Non-Departmental.Non-Division							
ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>RDA SUCCESSOR AGENCY FUNDS</b>							
40.11	Property Tax Revenue	832,089	855,954	740,672	689,167	-6.95%	-19.49%
44.20, 44.30	Interest Income	4,219	1,000	4,500	1,200	-73.33%	20.00%
44.10	Interest Income - RDA Bond Accounts	(113)	-	-	-	0.00%	
45.80	Federal Bond Interest Subsidy	114,973	123,694	115,282	115,282	0.00%	-6.80%
47.05	Downtown Newsrack Lease Revenue	-	1,200	-	-	0.00%	-100.00%
47.11	Loan Interest Payment	9,820	-	-	-	0.00%	
47.30	Administrative Costs Reimbursement	250,000	250,000	250,000	250,000	0.00%	0.00%
<b>TOTAL RDA SUCCESSOR AGENCY FUNDS</b>		<b>1,210,988</b>	<b>1,231,848</b>	<b>1,110,454</b>	<b>1,055,649</b>	<b>-4.94%</b>	<b>-14.30%</b>

**SOLID WASTE FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

503.000.00 Solid Waste Fund.Non-Departmental.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	<b>SOLID WASTE</b>						
44.30	Interest Income	682	-	400	400	0.00%	0.00%
45.10	Intergovernmental Grant Revenue	112,182	130,000	17,690	112,254	534.56%	-13.65%
45.70	Intergovernmental Funding	6,453	-	5,000	5,000	0.00%	0.00%
46.75	Parcel Charges	3,266,916	3,348,637	3,401,733	3,463,953	1.83%	3.44%
46.76	Commercial Customer AB939 Fee	13,242	13,200	13,536	14,664	8.33%	11.09%
	<b>TOTAL SOLID WASTE FUNDS</b>	<b>3,399,475</b>	<b>3,491,837</b>	<b>3,438,359</b>	<b>3,596,271</b>	<b>4.59%</b>	<b>2.99%</b>

**STREETS FUNDS REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
252.000.00	Measure V Road Maint. Fund.Non-Departmental.Non-Division						
	<b>MEASURE V FUNDS</b>						
41.10	Measure V Sales Tax	2,106,498	2,223,000	2,246,550	2,328,000	3.63%	4.72%
44.20, 44.30	Interest Income	32,812	15,000	20,000	15,500	-22.50%	3.33%
	<b>Total Measure V Funds</b>	<b>2,139,309</b>	<b>2,238,000</b>	<b>2,266,550</b>	<b>2,343,500</b>	<b>3.40%</b>	<b>4.71%</b>
250.000.00	Gas Tax Fund.Non-Departmental.Non-Division						
	<b>GAS TAX</b>						
45.41	Highway Use Tax §2105	91,017	101,248	90,775	95,394	5.09%	-5.78%
45.42	Highway Use Tax §2106	129,175	54,220	129,997	62,411	-51.99%	15.11%
45.43	Highway Use Tax §2107	118,516	45,000	112,023	128,482	14.69%	185.52%
45.44	Highway Use Tax §2107.5	4,000	4,000	4,000	4,000	0.00%	0.00%
45.45	Highway Use Tax §2107 - Snow	1,005,778	1,257,548	1,336,879	1,674,692	25.27%	33.17%
45.50	Highway Use Tax R & T Code §7360	83,275	38,236	59,864	39,162	-34.58%	2.42%
45.51	SB1 Beall. Transportation Funding	-	-	-	93,000	0.00%	0.00%
	<b>Total Gas Tax</b>	<b>1,431,761</b>	<b>1,500,252</b>	<b>1,733,538</b>	<b>2,097,141</b>	<b>20.97%</b>	<b>39.79%</b>
210.000.00	Tahoe Donner TSSA Fund.Non-Departmental.Non-Division						
	<b>TAHOE DONNER TSSA</b>						
	Interest Income	45,547	13,000	34,400	36,500	6.10%	180.77%
46.75	Parcel Charges	593,510	592,000	592,000	592,000	0.00%	0.00%
	<b>Total Tahoe Donner Parcel Charges</b>	<b>639,057</b>	<b>605,000</b>	<b>626,400</b>	<b>628,500</b>	<b>0.34%</b>	<b>3.88%</b>
211.000.00	Glenshire TSSA Funds.Non-Departmental.Non-Division						
	<b>GLENSHIRE TSSA</b>						
	Interest Income	2,680	3,500	1,100	1,100	0.00%	-68.57%
46.75	Parcel Charges	177,604	177,000	177,000	177,000	0.00%	0.00%
	<b>Total Glenshire TSSA Parcel Charges</b>	<b>180,284</b>	<b>180,500</b>	<b>178,100</b>	<b>178,100</b>	<b>0.00%</b>	<b>-1.33%</b>
212.000.00	Brickelltown Maintenance District.Non-Department.Non-Division						
	<b>BRICKELLTOWN MAINTENANCE DISTRICT</b>						
	Interest Income	104	200	215	215	0.00%	7.50%
46.75	Parcel Charges	33,765	69,732	69,199	71,898	3.90%	3.11%
	<b>Total Glenshire TSSA Parcel Charges</b>	<b>33,869</b>	<b>69,932</b>	<b>69,414</b>	<b>72,113</b>	<b>3.89%</b>	<b>3.12%</b>
	<b>TOTAL STREET REVENUE</b>	<b>4,424,281</b>	<b>4,593,684</b>	<b>4,874,002</b>	<b>5,319,354</b>	<b>9.14%</b>	<b>15.80%</b>

**TRAILS MAINTENANCE - MEASURE R SALES TAX FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

253.000.00 Measure R Trails Fund.Non-Departmental.Non-Division		2015/16	2016/17	2016/17	2017/18	% CHG BUD	% CHG BUD
ACCOUNT	MEASURE R FUNDS	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	TO EA	TO BUD
41.10	Sales & Use Taxes	988,491	1,111,500	1,102,210	1,144,000	3.79%	2.92%
44.20, 44.30	Interest Income	11,414	3,000	15,000	15,000	0.00%	400.00%
<b>TOTAL MEASURE R TRAILS FUNDS</b>		<b>999,905</b>	<b>1,114,500</b>	<b>1,117,210</b>	<b>1,159,000</b>	<b>3.74%</b>	<b>3.99%</b>

**PUBLIC TRANSIT FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

502.000.00 Transit Fund.Non-Departmental.Non-Division							
ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>OPERATING REVENUE</b>							
44.30	Interest Income	170	-	200	200	0.00%	
45.20	FTA - Section 5311	136,157	87,097	83,498	85,000	1.80%	-2.41%
45.21	LTF - Local Transportation Fund	295,065	432,640	432,640	448,075	3.57%	3.57%
45.22	NCTC - CTSA Fund	22,146	22,771	22,771	23,583	3.57%	3.56%
45.23	STA - State Transit Assistance	63,167	70,000	29,092	57,515	97.70%	-17.84%
45.26	A4AA - NTTT Senior Shuttle - Operations	26,417	29,621	27,273	29,621	8.61%	0.00%
45.27	NV CO - Donner Summit Shuttle Contribution	14,224	14,567	14,724	16,068	9.13%	10.31%
45.28	FTA Section 5310 - Grant	-	150,000	150,000	227,112	51.41%	51.41%
45.31	LCTOP - Grant	-	15,702	15,702	-	-100.00%	-100.00%
45.32	NSAQMD Grant	-	-	60,787	-	-100.00%	
46.80	Fare Box Receipts Retained	32,245	30,125	30,523	30,500	-0.08%	1.24%
46.81	Donner Summit Shuttle Partner Contributions	82,024	86,025	82,101	84,434	2.84%	-1.85%
47.30	Other Sources of Revenues	5,879	-	-	-	0.00%	
48.10	Grays Crossing Annual Contribution	59,505	55,398	56,290	52,979	-5.88%	-4.37%
49.10	Transfers In - General Fund	39,450	-	-	116,750	0.00%	
49.10	Transfers In - Air Quality Mitigation Fund	-	62,547	1,324	65,092	4816.31%	4.07%
	<b>Total Operating Revenue</b>	<b>776,449</b>	<b>1,056,493</b>	<b>1,006,924</b>	<b>1,236,929</b>	<b>22.84%</b>	<b>17.08%</b>
<b>CAPITAL REVENUE</b>							
45.25	Prop 1B PTIMSEA - Grant	231,734	232,883	19,199	80,351	318.52%	-65.50%
45.24	FTA Section 5310 - Grant	150,000	-	-	-	0.00%	
45.30	Cal OES - Grant	9,340	12,944	16,548	23,299	40.80%	80.00%
45.29	FTA Section 5339 - Grant	-	-	108,793	-	-100.00%	
	<b>Total Capital Revenue</b>	<b>391,074</b>	<b>245,827</b>	<b>144,540</b>	<b>103,650</b>	<b>-28.29%</b>	<b>-57.84%</b>
	<b>TOTAL TRANSIT REVENUE</b>	<b>1,167,523</b>	<b>1,302,320</b>	<b>1,151,465</b>	<b>1,340,579</b>	<b>16.42%</b>	<b>2.94%</b>

<b>Calculation of Revenue Requirement:</b>							
Total Expenditures		1,211,339	1,381,184	1,183,316	1,324,733		
Less Depreciation		45,713	100,000	63,800	80,000		
<b>Total Cash Expenditures</b>		<b>1,165,626</b>	<b>1,281,184</b>	<b>1,119,516</b>	<b>1,244,733</b>	-	-
<b>Revenue Over/(Under) Cash Expenditures</b>		<b>1,897</b>	<b>21,136</b>	<b>31,949</b>	<b>95,846</b>		

**AIR QUALITY MITIGATION FUND REVENUE  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

204.000.00 Air Quality Mitigation Fund.Non-Departmental.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	<b>AIR QUALITY REVENUE</b>						
44.30	Interest Income	1,776	150	500	175	-65.00%	17%
42.40	Air Quality Mitigation Fee	987	500	500	525	5.00%	5%
	<b>TOTAL AIR QUALITY REVENUE</b>	<b>2,763</b>	<b>650</b>	<b>1,000</b>	<b>700</b>	<b>-30.00%</b>	<b>8%</b>

**CIP FUNDING SOURCES  
TOWN OF TRUCKEE  
2017/18 REVENUE BUDGET**

<b>CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES</b>	<b>2016/17 AMENDED BUDGET</b>	<b>2016/17 ESTIMATED ACTUAL</b>	<b>2017/18 PROPOSED BUDGET</b>
AB1600 Traffic Fees	\$ 1,629,057	\$ 1,302,394	\$ 3,129,600
Affordable Housing In-Lieu Fund	\$ -	\$ 50,000	\$ 50,000
AHSC Program Funds	\$ -	\$ -	\$ 1,532,361
Air Quality Mitigation Funds	\$ 64,000	\$ 9,437	\$ 15,000
AT&T and Suddenlink	\$ 160,000	\$ -	\$ -
ATP Grant	\$ 208,388	\$ 200,000	\$ 904,069
Bond Financing	\$ -	\$ -	\$ 1,210,000
Building & Safety	\$ 65,000	\$ 65,000	\$ 8,000
CDBW Grant	\$ 120,000	\$ 5,613	\$ 246,532
COPS Funding	\$ 40,000	\$ 40,000	\$ 55,000
Developer Funding	\$ -	\$ 48,000	\$ 605,000
Economic Devt Designation	\$ 672,000	\$ 739,672	\$ -
Facilities Impact Fees - General Government	\$ -	\$ -	\$ 466,000
Facilities Impact Fees - Law Enforcement	\$ -	\$ -	\$ 234,000
Facilities Impact Fees - Storm Drainage	\$ 20,000	\$ 20,000	\$ 20,000
Federal HSIP Grant	\$ 93,750	\$ 10,000	\$ 5,000
General Fund	\$ 4,654,715	\$ 1,776,030	\$ 4,994,487
General Fund Housing Designation	\$ 800,000	\$ 100,000	\$ 1,170,000
Measure R Funds	\$ 435,500	\$ 445,250	\$ 1,137,000
Measure V Funds	\$ 4,218,740	\$ 4,158,399	\$ 3,576,486
Nevada County OES	\$ -	\$ 10,905	\$ -
Parking Enterprise Fund	\$ 627,500	\$ 126,505	\$ 500,000
POST Reimbursement	\$ 10,000	\$ -	\$ -
Private Funding	\$ 15,278	\$ 14,007	\$ 15,000
River Parkways Grant	\$ -	\$ 121,228	\$ -
Road Maint. Reserve	\$ 4,238,460	\$ 4,238,460	\$ 500,000
RSTP Funds	\$ 136,000	\$ 16,000	\$ 120,000
State 911 Funds	\$ 205,000	\$ -	\$ -
Successor Agency Bond Funds - Taxable	\$ 1,859,587	\$ 1,859,096	\$ -
Truckee - STIP/RTIP Funds	\$ -	\$ 1,111,000	\$ -
TSSA #1 - Tahoe Donner	\$ 1,360,000	\$ 1,027,452	\$ 332,967
TSSA #5 - Glenshire	\$ 95,502	\$ 37,882	\$ 63,859
TTCTV Fund	\$ 35,000	\$ 20,000	\$ 15,000
Utility Reimbursement	\$ 230,000	\$ 65,000	\$ -
<b>Sub-total before Unfunded</b>	<b>\$ 21,993,477</b>	<b>\$ 17,617,330</b>	<b>\$ 20,905,361</b>
Unfunded	\$ 1,242,500	\$ -	\$ -
<b>Total CIP Funding Sources</b>	<b>\$ 23,235,977</b>	<b>17,617,330</b>	<b>20,905,361</b>

**REVENUES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

<u><b>TAXES</b></u>	<u><b>BUDGET</b></u>
<u>40.11</u> <u>PROPERTY TAXES - SECURED CURRENT YEAR</u> - Taxes collected by Nevada County for secured property with a portion allocated to the Town. The projection is based upon a 3% increase from the estimated actual for FY2016/17.	\$ 10,204,123
<u>40.20</u> <u>PROPERTY TAXES - UNSECURED CURRENT YEAR</u> - Taxes collected by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town.	\$ 173,976
<u>40.25</u> <u>PROPERTY TAXES - UNSECURED PRIOR YEARS</u> - Taxes collected for prior fiscal years in the current year by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town.	\$ 1,500
<u>40.30</u> <u>SUPPLEMENTAL - SECURED CURRENT YEAR</u> - Taxes collected by the County for additional taxes for the first year a property is owned. This amount is increasing due to turnover and new construction increases.	\$ 108,824
<u>40.61</u> <u>RPTTF - RDA SA RESIDUAL</u> - Expected ongoing residual revenue from the Redevelopment Property Tax Trust Fund (RPTTF) for the dissolution of the Redevelopment Agency that had previously been allocated to Redevelopment Successor Agency (RDA).	\$ 61,222
<u>41.10</u> <u>SALES and USE TAXES</u> - 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the Town. Remit to the Town by the State of California (CA) Board of Equalization. In general, the Town is experiencing an increase in sales tax collections in all areas, offset by falling gasoline prices. FY2015/16 included \$230,000 of one-time revenue related to the completion of the "unwind" of the Sales Tax Triple Flip.	\$ 4,150,631
<u>41.30</u> <u>TRANSIENT OCCUPANCY TAXES</u> - 10% tax on temporary occupancy (30 nights or less) of hotel, motel, vacation home, and other similar facilities by temporary residents or visitors. The Town continues to see annual increases in visitors and registrants under this program.	\$ 2,700,000
<u>41.50</u> <u>FRANCHISE TAXES</u> - This account provides for amounts received for special privileges granted by the Town and in some cases in permitting the continuing use of public property for such activities as poles and lines for public utility. Franchisees include Southwest Gas Corporation, Suddenlink Cable, AT&T/Pacific Bell Telephone, Liberty Energy and Tahoe Truckee Sierra Disposal (TTSD). Franchise fees are negotiated as a percentage of revenue earned by the franchisees through contracts either with the Town directly as is the case with the TTSD or with the State of California as required by law.	\$ 1,050,000
<u>40.70</u> <u>REAL PROPERTY TRANSFER TAXES</u> - This tax is imposed on the transfer of real property. Counties are authorized to levy the tax at a rate of \$1.10 per \$1,000 of the sale value. The Town is then authorized to levy a tax at one-half the County rate.	\$ 250,000

**INTERGOVERNMENTAL REVENUE**

<u>45.11</u> <u>PROPERTY TAX - IN-LIEU MVL TAX</u> - These funds are intended to partially offset reductions in the Motor Vehicle (MVL) In-Lieu revenue allocation to cities and counties as a result of various State Legislature amendments affecting local government sales tax collections.	\$ 1,500,000
<u>45.12</u> <u>MOTOR VEHICLE LICENSE FEES</u> - fees collected by the state as a tax on ownership of a registered vehicle.	\$ 7,500
<u>45.90</u> <u>TTUSD - SRO REIMBURSEMENT</u> - Funding from the Tahoe Truckee Unified School District (TTUSD) for 50% of the budgeted cost of the School Resource Officer (SRO) in the Police Department.	\$ 75,000
<u>40.80</u> <u>HOMEOWNER'S PROPERTY TAX RELIEF</u> - Subvention from the State due to legislative reduction of the property tax assessment base for owner-occupied residential properties.	\$ 98,000
<u>45.40</u> <u>NVC PASS THRU PAYMENT</u> - Pass-through payment from Nevada County (NVC). This represents the amount that was traditionally "passed through" during the life of the Truckee RDA.	\$ 63,000

**REVENUES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

<b><u>INTERGOVERNMENTAL REVENUE (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>45.73</u>	<u>INTERGOVERNMENTAL - PROP 84</u> - State funding provided by the Department of Water Resources for the final portion of the Truckee River Water Quality Monitoring plan. The expenses for this program are listed within the Engineering Expenses portion of this budget.	\$ 8,000
<u>45.10</u>	<u>GRANT REVENUE</u> - General Fund grant revenue from the Spay Neuter grant, an Off-Highway Vehicle grant and an Alcoholic Beverage Control grant administered by the Police Department. Includes other miscellaneous grants that may arise during the year and are not otherwise accounted for.	\$ 33,749
<u>45.13</u>	<u>AQUATIC INVASIVE SPECIES PROGRAM GRANTS</u> - Grant revenue from the State of California (CA) to fund the aquatic invasive species program operations. As of FY2016/17, expenditures and revenues are included to reflect full operation of the program. The budget includes continued operations of the program assuming full grant funding through FY2017/18 to coincide with the expiration of the grant.	\$ 183,533
<u>45.75</u>	<u>STATE MANDATED COSTS REIMBURSEMENT</u> - Partial reimbursement from the State for legislated programs that increase Town operating costs.	\$ 4,000
<b><u>OTHER REVENUE</u></b>		
<u>42.10</u>	<u>ANIMAL LICENSES</u> - Town ordinances provide for the licensing of dogs with fees.	\$ 25,000
<u>46.05</u>	<u>ANIMAL SERVICE - CONTRACT</u> - The Town currently has agreements with Sierra County and Placer County to provide animal shelter services. This account reflects anticipated revenues to be received (currently \$250 per animal) pursuant to these agreements. 50% of the per animal fee collected from Placer County is transferred to the Humane Society of Truckee-Tahoe.	\$ 24,000
<u>46.06</u>	<u>ANIMAL SHELTER FEES and CHARGES</u> - This account provides for revenues received to reimburse the Town for actual costs incurred for housing animals taken to the local animal shelter facility. Also includes fees collected from Placer County residents for payment of shelter fees. The Town retains 100% of these fees as agreed upon in the operating agreement with Placer County.	\$ 18,000
<u>44.10</u>	<u>INTEREST INCOME - COUNTY</u> - Interest earned on property taxes held by the County prior to payment of the taxes to the Town.	\$ 7,000
<u>44.20, 44.30</u>	<u>INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$ 250,000
<u>47.50</u>	<u>TOWN HALL TENANT LEASE REVENUE</u> - As of FY2015/16, areas of Town Hall and the Old Corp Yard are being leased to Sierra Business Council, Truckee-North Tahoe Transit Management Association, and Paratransit Services.	\$ 162,580
<u>47.51</u>	<u>DEPOT TENANT LEASE REVENUE</u> - Provides funds for the rental of space at the downtown depot. Space is currently being leased to the Truckee Donner Chamber of Commerce and Bella Torra.	\$ 38,096
<u>43.05</u>	<u>COURT FINES</u> - Revenues in this account come from court fines and forfeitures levied by the courts.	\$ 200,000
<u>46.40</u>	<u>SPECIAL POLICE DEPARTMENT SERVICES</u> - Represents primarily live scan fees for fingerprinting and report services. Also includes impound fee revenue, restitution, court time reimbursement, and property revenue.	\$ 50,000
<u>46.41</u>	<u>POLICE DEPARTMENT SPECIAL EVENT REIMBURSEMENTS</u> - Represents reimbursements to the Town for the cost of police services at special events.	\$ 20,000

**REVENUES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

<u><b>OTHER REVENUE (cont'd)</b></u>	<u><b>BUDGET</b></u>
<u>46.42</u> <u>ABANDONED VEHICLE ABATEMENT REIMBURSEMENT</u> - Provides for reimbursement of Town expenses for abatement of abandoned vehicles from public and private property received through a county wide joint powers authority. Funds are collected through vehicle license registration. These funds provide for the administration of the program as well as the towing fees.	\$            2,500
<u>45.76</u> <u>POST REIMBURSEMENT</u> - Provides for funds received to reimburse the Town for State of CA Police Officer Standard Training (POST) costs.	\$            10,000
<u>42.30</u> <u>WATERCRAFT INVASIVE SPECIES INSPECTION FEE</u> - Fees collected for invasive species inspections from users of Donner Lake.	\$            29,000
<u>42.28</u> <u>ENGINEERING FEES - PLAN CHECK</u> - Provides funds from applicants to reimburse the Town for the cost of Engineering services directly related to Plan Check.	\$            115,000
<u>46.25</u> <u>CAPITAL LABOR CHARGE</u> - Charges for services of Engineering staff working on various capital improvement projects, funded by Impact Fees, Measure R, Measure V and other non-General Fund sources.	\$            325,000
<u>46.30</u> <u>IMPACT ADMINISTRATION FEES</u> - Provides for a transfer of AB1600 development impact fees based on actual staff time. Costs are allocated based on specific project Nexus calculations. Transfer to offset General Fund expenditures related to the specific development impact projects.	\$            10,000
<u>46.28</u> <u>CAPITAL LABOR CHARGE - MAINTAINENCE</u> - Charges for services of Public Works Maintenance staff working on various capital improvement projects, funded by Impact Fees, Measure R, Measure V and other non-General Fund sources.	\$            25,000
<u>46.50</u> <u>PUBLIC WORKS SERVICE CHARGES - SNOW</u> - Reflects reimbursement to Department of Public Works for contracted snow removal. Services are provided on specified Placer County roads and in the downtown Truckee parking district.	\$            75,000
<u>46.51</u> <u>PUBLIC WORKS SERVICE CHARGES - MAINTAINENCE</u> - Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events and maintenance of the Parking District's parking lots.	\$            14,000
<u>46.31</u> <u>SPECIAL EVENTS FEES</u> - Fees collected for special event applications (\$228 each). Fees collected for reimbursement of Town expenses are reflected in Public Works Maintenance, Police, and Parking specific revenue accounts.	\$            10,000
<u>47.04</u> <u>CHANNEL 6 SUBSCRIBER CONTRIBUTION</u> - Public Education and Government Access (PEG) television fees are established by the State of California Franchise agreement as 1% of the franchisee's revenues and are collected to support local cable television programming. 70% of the PEG collections are passed through to Tahoe Truckee Community Television, the Town's provider of public access television. The budget for this pass thru expense is located in the General Government section of this budget. The remaining 30% of the PEG collections are allocated to the PEG Access Fund.	\$            50,000
<u>47.05</u> <u>DOWNTOWN NEWSRACK LEASE REVENUE</u> - Revenue collected from leasing downtown news racks (\$60 per box per year).	\$            2,460
<u>46.90</u> <u>OTHER CURRENT SERVICE CHARGES</u> - Fees collected for document copies, records requests, supplies necessary for the fulfilment of a public records request and similar services.	\$            5,000
<u>47.55</u> <u>TOWN HALL ROOM RENTAL FEES</u> - Fees collected for the rental of Town Hall facilities for private events and/or meetings.	\$            500

**REVENUES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

**OTHER REVENUE (cont'd)****BUDGET**

<u>47.32</u>	<u>OTHER REIMBURSEMENT REVENUE</u> - Provides for miscellaneous reimbursements such as safety/loss control grant from PARSAC and utility reimbursements from projects that have been previously closed out.	\$	10,000
<u>47.30</u>	<u>MISCELLANEOUS REVENUE</u> - Provides for miscellaneous income not otherwise provided for such as candidate statement fees, garnishment fees, agenda subscriptions, and returned check fees.	\$	2,000
<u>47.60</u>	<u>SALES OF EQUIPMENT/PROPERTY</u> - Provides for the proceeds received from the sale of Town surplus property. Please see the Fleet Replacement Summary page for details on the expected trade-in values of surplus equipment.	\$	101,500

**INTERFUND TRANSFERS**

<u>46.26</u>	<u>TRANSFER OF ADMIN OVERHEAD CHARGES</u> - Reimbursement from the enterprise funds (Building, Parking, and Solid Waste) and the fiduciary fund (the Redevelopment Successor Agency) for administrative support provided by the General Fund to those departments.	\$	414,740
<u>47.70</u>	<u>TRANSIT SHELTER MAINTENANCE</u> - Charge to the transit fund for Facilities Maintenance time spent maintaining transit shelters.	\$	8,000
<u>49.10</u>	<u>TRANSFERS IN</u> - Transfers into the General Fund:	\$	2,257,664
	- TSSA #5 Glenshire: Reimbursement for snow removal on roads not yet accepted by the Town in the Cambridge Estates Subdivision.	\$	1,000
	- Measure R Trails Fund: Funds transferred for reimbursement of 75% of the General Fund Trails division non-capital expenditures and 100% of the division's capital expenditures.	\$	154,522
	- Brickelltown Fund: Administrative cost reimbursement to General Fund for administration of Brickelltown Maintenance District.	\$	5,000
	- Gas Tax Fund (Streets Revenue): See Streets Revenue for detailed information regarding the Gas Tax Revenue.	\$	2,097,142

**COMMUNITY DEVELOPMENT – BUILDING and SAFETY**

<u>44.20, 44.30</u>	<u>INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$	2,000
<u>43.30</u>	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$	5,000
<u>42.20</u>	<u>BUILDING PERMIT FEES</u> - Fees charged to defray the cost of inspecting building construction to assure compliance with Town building codes and applicable standards.	\$	969,555
<u>42.21</u>	<u>PLAN CHECK</u> - A fee paid at the time an application is submit to defray the cost of permit intake and Building and Safety Division plan review.	\$	446,075
<u>42.22</u>	<u>ENERGY PLAN CHECK</u> - A separate energy fee equal to 15% of the building permit fee collected on projects that include work on the building envelope or when commercial lighting is included in the building permit fee.	\$	25,000
<u>42.23</u>	<u>FIRE ADMINISTRATIVE FEE</u> - A portion of the Fire District impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.	\$	7,500
<u>42.24</u>	<u>RECORD RETENTION</u> - A fee charged as part of building permits that defrays the direct costs of imaging to permanently retain file information.	\$	12,500

**REVENUES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

		<u><b>BUDGET</b></u>
<b><u>COMMUNITY DEVELOPMENT – BUILDING and SAFETY (cont'd)</u></b>		
<u>42.25</u>	<u>PARK and REC ADMINISTRATIVE FEE</u> - A portion of the Park and Recreation District impact fee returned to the Building and Safety Division to defray the cost of collecting the fee.	\$ 7,500
<u>42.26</u>	<u>STREET ADMINISTRATION</u> - A portion of the residential road impact fee retained by the Building and Safety Division to defray the cost of collecting the fee.	\$ 6,500
<u>42.27</u>	<u>ENCROACHMENT - BUILDING</u> - The portion of the encroachment fee retained by the Building and Safety Division for permit issuance and inspection services.	\$ 7,500
<u>46.30</u>	<u>ADMIN FEES</u> - Fees charged to offset cost of processing traffic and facility impact permits.	\$ 10,000
<u>47.30</u>	<u>OTHER REVENUE</u> - Provides for fees charged for Town Building and Safety Division services not accounted for in any other category. For example, administrative fees retained by the Town for processing Seismic and other state required reports.	\$ 1,500
<b><u>COMMUNITY DEVELOPMENT – PLANNING</u></b>		
<u>43.30</u>	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance. An unexpected collection in FY2016/17 spiked collections for the year. Collections levels are expected to return to historical averages for FY2017/18.	\$ 6,500
<u>42.21</u>	<u>PLAN PROCESSING FEES</u> - Fees collected from owners and developers for planning services performed by the Community Development Department. The Planning Division is projecting an increase in revenue for FY2017/18 due to a policy shift to recoup a greater portion of staff time from development applications. This includes more closely tracking hours, charging for multiple planners' time on a single project and limiting "free time" on speculative projects before moving to a preliminary application process where money can be collected. Please see the Community Development Planning Department description page for further details.	\$ 250,000
<b><u>IMPACT FEES FUND - FACILITIES</u></b>		
<u>42.50</u>	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$ 330,000
<u>44.30</u>	<u>INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$ 5,600
<b><u>IMPACT FEES FUND - ROADS</u></b>		
<u>42.50</u>	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$ 845,000
<u>42.51</u>	<u>NV CO AB1600 MITIGATION FEES</u> - Traffic impact fees collected by Nevada County (NV CO) and remit to the Town of Truckee. The fees are used to mitigate traffic impacts in the Town of Truckee that are generated by development in the eastern portion of the County. The revenue spike in FY2016/17 was due to a one-time allocation related to construction of additional facilities on the Truckee-Tahoe Airport District property.	\$ 5,000
<u>44.20, 44.30</u>	<u>INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$ 20,000

**REVENUES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

**PARKING FUND****BUDGET**

<u>43.10</u>	<u>FINES</u> - Fines or forfeited bail for infractions of the vehicle code. Budgeted increase reflects higher patrol hours provided in part by the proposed Police Aide (see the Public Safety Parking Division expense budget for more details).	\$	65,000
<u>43.11</u>	<u>FINES</u> - <u>DMV HOLD</u> - Unpaid parking tickets issued to California (CA) registered vehicles are sent to CA Department of Motor Vehicles (DMV) for a fee of \$3 per ticket after an internal collection effort has occurred. DMV collects the parking fine as part of the vehicle registration process and sends collected revenue to the Parking District. The collected fines include late fees (see expenditure account 6384 in Section 7 of this budget for related fees).	\$	3,000
<u>44.30</u>	<u>INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$	2,000
<u>46.10</u>	<u>PARKING FEES</u> - <u>METER</u> - Revenues provided from paid parking via parking meters.	\$	650,000
<u>46.12</u>	<u>PARKING FEES</u> - <u>EMPLOYEE PERMIT</u> - Revenues from the purchase of employee parking permits.	\$	10,000
<u>49.10</u>	<u>TRANSFERS IN</u> - <u>SECTION 2107</u> - <u>SNOW</u> - Reimbursement from the State of CA for eligible snow removal costs in the Truckee parking district.	\$	20,000

**REDEVELOPMENT SUCCESSOR AGENCY**

<u>40.11</u>	<u>PROPERTY TAXES</u> - Property taxes collected by the County and distributed per AB1x26 for approved Redevelopment Successor Agency (RDA) Recognized Obligation Payment Schedule (ROPS) expenditures.	\$	689,167
<u>44.20, 44.30</u>	<u>INTEREST INCOME</u> - Interest earned on RDA bond funds.	\$	1,200
<u>47.30</u>	<u>ADMINISTRATIVE COSTS REIMBURSEMENT</u> - Legislatively allowed reimbursement of costs to administer the RDA which is charged in relation to the wind-down activities of the RDA.	\$	250,000
<u>45.80</u>	<u>FEDERAL BOND INTEREST SUBSIDY</u> - Interest subsidy received on the 2010 RDA bond issuance.	\$	115,282

**SOLID WASTE FUND**

<u>44.30</u>	<u>INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$	400
<u>45.10</u>	<u>INTERGOVERNMENTAL GRANT REVENUE</u> - Grant revenue for various solid waste and recycling programs. See expenditure budget for more detail.	\$	112,254
<u>45.70</u>	<u>INTERGOVERNMENTAL FUNDING</u> - State of CA City County Payment Program funding for beverage container recycling and used oil activities.	\$	5,000
<u>46.75</u>	<u>PARCEL CHARGES</u> - Provides for parcel charge revenues generated for solid waste collection.	\$	3,463,953
<u>46.76</u>	<u>COMMERCIAL CUSTOMER AB939 FEE</u> - Provides for revenues generated from commercial solid waste customers.	\$	14,664

**REVENUES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

<u><b>STREET REVENUES</b></u>	<u><b>BUDGET</b></u>
<u>41.10</u> <u>MEASURE "V" SALES TAX</u> - 1/2 cent sales tax collected as a result of the Measure "V" election which went into effect on January 1, 2009. The Funds generated from this source shall be used exclusively for the maintenance, repair, reconstruction, and improvement of Town roads and for no other purpose. Maintaining roads shall include activities such as slurry seal, pavement overlays, grind and reconstruction, and other similar treatments as determined by the Town Council. As funding permits, the funds may also be used to improve existing roadways including widening of shoulders for safety and the inclusion of bicycle and pedestrian facilities within the roadway right of way, and associated safety and drainage improvements.	\$      2,328,000
<u>44.20, 44.30</u> <u>MEASURE "V" INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$      15,500
<u>45.41</u> <u>HIGHWAY USE TAX SECTION 2105</u> - Funds received from the State which are derived from a charge on each gallon of gasoline sold and allocated to the Town on a per-capita basis to be used for maintenance of Town streets. Authorized by Proposition 111.	\$      95,394
<u>45.42</u> <u>HIGHWAY USE TAX SECTION 2106</u> - State funds received from the sale of gasoline throughout the State which may only be expended for select system construction or maintenance.	\$      62,411
<u>45.43</u> <u>HIGHWAY USE TAX SECTION 2107</u> - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the Town on a per-capita basis for maintenance or construction of Town streets.	\$      128,482
<u>45.44</u> <u>HIGHWAY USE TAX SECTION 2107.5</u> - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to Town streets.	\$      4,000
<u>45.45</u> <u>HIGHWAY USE TAX SECTION 2107 - SNOW</u> - State reimbursement for 50% of the costs incurred by the Town for snow removal on all public streets. Funding is provided based on prior year snow removal costs.	\$      1,674,692
<u>45.50</u> <u>HIGHWAY USE TAX REVENUE and TAXATION CODE SECTION 7360</u> - California Legislature passed ABx8 6 and ABx8 9 March 2010 authorizing R & T code 7360. Effective July 1, 2010, R & T Code 7360 replaces Proposition 42 funding with an increase in gasoline excise tax and diesel sales taxes.	\$      39,162
<u>45.51</u> <u>SB1 BEALL. TRANSPORTATION FUNDING</u> - Provides for expected revenue to be generated by SB1 Beall Transportation Act funding which passed the California Senate in April of 2017.	\$      93,000
<u>44.10</u> <u>TAHOE DONNER TOWN SPECIAL SERVICE AREAS - INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$      36,500
<u>46.75</u> <u>TAHOE DONNER TOWN SPECIAL SERVICE AREAS - PARCEL CHARGES</u> - Provides for parcel charge revenues assessed on properties within the Tahoe Donner Town Special Service Area (TSSA) for road maintenance, trails, and/or snow removal purposes.	\$      592,000
<u>44.10</u> <u>GLENSHIRE TOWN SPECIAL SERVICE AREAS - INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$      1,100
<u>46.75</u> <u>GLENSHIRE TOWN SPECIAL SERVICE AREAS - PARCEL CHARGES</u> - Provides for parcel charge revenues assessed on properties within the Glenshire TSSA for road maintenance, trails, and/or snow removal purposes.	\$      177,000
<u>44.10</u> <u>BRICKELLTOWN MAINTENANCE DISTRICT - INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$      215
<u>46.75</u> <u>BRICKELLTOWN MAINTENANCE DISTRICT - PARCEL CHARGES</u> - Provides for parcel charge revenues assessed on properties within the maintenance district for maintenance of Brickelltown street scaping.	\$      71,898

**REVENUES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

**TRAILS REVENUES****BUDGET**

<u>41.10</u>	<u>MEASURE "R" SALES and USE TAXES</u> - Sales tax from voter-approved 1/4 cent sales tax as a result of the Measure R vote for use for trails construction and maintenance.	\$ 1,144,000
<u>44.10</u>	<u>MEASURE "R" INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$ 15,000

**TRANSIT REVENUES****OPERATING REVENUES**

<u>44.30</u>	<u>INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$ 200
<u>45.20</u>	<u>FTA - SECTION 5311</u> - Grant funding administered by Caltrans for operational and capital funding associated with the transit program. Funding allocations are based on population.	\$ 85,000
<u>45.21</u>	<u>LTF - LOCAL TRANSPORTATION FUND</u> - Transportation Development Act (TDA) funds are administered by the Nevada County Transportation Commission (NCTC), are allocated based on population, and can be used for capital projects or operational expenses of the transit program.	\$ 448,075
<u>45.22</u>	<u>NCTC - CTSA FUND</u> - The NCTC Consolidated Transportation Services Agency (CTSA) funds will cover operating costs to provide intracommunity public transit and paratransit services, transportation services exclusively used by the elderly and persons with disabilities, capital projects including the purchase of vehicles and equipment, or local match for transit related grant funds. Allocation of funds is based on population and must be agreed upon by all Nevada County recipients.	\$ 23,583
<u>45.23</u>	<u>STA - STATE TRANSIT ASSISTANCE</u> - Funds available based on allocation estimates from the State Controller's Office, administered by the NCTC, and used for operational costs associated with the transit program.	\$ 57,515
<u>45.26</u>	<u>A4AA SENIOR SHUTTLE</u> - Area 4 Agency on Aging (A4AA) Grant funding to support the North Tahoe Truckee Transport (NTTT) senior shuttle that provides out of area non-emergency medical trips. Original funding was awarded in FY2014/15 and distributed over three fiscal years through FY2016/17. The Town and Tahoe Transportation District have submitted another application for the FY2017/18 grant cycle that will be effective for an additional three fiscal years.	\$ 29,621
<u>45.27</u>	<u>NV CO - DONNER SUMMIT SHUTTLE CONTRIBUTION</u> - This funding source is provided by the Nevada County (NV CO) to operate service in unincorporated Eastern Nevada County on Donner Summit. The service on Donner Summer is currently provided through the Winter Shuttle. The funding apportionment is based on population within the described region.	\$ 16,068
<u>45.28</u>	<u>FTA SECTION 5310 - GRANT</u> - Competitive grant (\$702,506) to fund operations of the Dial-A-Ride service that is provided outside the ¾ mile ADA corridor and in areas of Truckee not served by the Fixed Route. The grant will fund three years of operations beginning in October 2017 with \$227,112 allocated in FY2017/18. The Town was a grant recipient in FY2015/16 and FY2016/17, and in prior years TDA funding supported this service.	\$ 227,112
<u>46.80</u>	<u>FARE BOX RECEIPTS RETAINED</u> - Fare Box revenue is all contributions received by fare-paying transit passengers, passed through to the Town as an offset on the monthly Transit contractor invoices.	\$ 30,500

**REVENUES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

<b><u>TRANSIT REVENUES (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>46.81</u>	<u>DONNER SUMMIT SHUTTLE PARTNER CONTRIBUTIONS</u> - Represents funding received from partners to operate a shuttle to transport employees and skiers between Truckee and the Donner Summit Resorts. Funding partners include the Donner Summit ski resorts and Placer County. The Town fully funds the portion of the shuttle within Truckee and contributes \$30,000 towards the operation of the shuttle outside the city limits.	\$ 84,434
<u>48.10</u>	<u>GRAYS CROSSING ANNUAL CONTRIBUTION</u> - As defined in a development agreement with Grays Crossing Homeowners Association, funds to be used for transportation to Grays Crossing development. For fiscal years FY2012/13 through FY2017/18, the baseline contribution increases each year according to a COLA adjustment and is then decreased by \$5,000.	\$ 52,979
<u>49.10</u>	<u>TRANSFERS IN</u> - The special event shuttle funding has been moved from the Economic Development Budget into the Transit Budget. Transit is requesting the same level of support from the General Fund as in previous years to run shuttles for Truckee Thursdays, July 4th Parade and the holiday week between Christmas and New Year's (\$116,750). Air Quality Mitigation Funds were earmarked by Town Council in FY 15/16 to fund the Hwy 267 year-round service three-year pilot program (\$65,092).	\$ 181,842
 <b><u>CAPITAL GRANT REVENUES</u></b>		
<u>45.25</u>	<u>PROP 1B PTMISEA - GRANT</u> - This grant award of \$466,383 provides funding for transit capital projects such as bus replacement, technology (NextBus), other transit infrastructure (shelters, benches), and equipment (cameras). The estimated balance of grant funds going into FY2017/18 is \$173,896. The grant funds must be expended by June 2020.	\$ 80,351
<u>45.30</u>	<u>CAL OES - GRANT</u> - This is a programmatic funding opportunity through the California Governor's Office of Emergency Services (Cal OES) who administers the <i>Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006</i> . This funding source can be used for transit safety and security capital projects.	\$ 23,299
 <b><u>AIR QUALITY MITIGATION FUND REVENUES</u></b>		
<u>44.30</u>	<u>INTEREST INCOME</u> - Represents interest earned on the Town's bank deposits and investments, allocated based on fund balances.	\$ 175
<u>42.40</u>	<u>AIR QUALITY MITIGATION FEE</u> - Mitigation fees for large projects to offset development-generated emissions at a specific particulate diameter (PM10).	\$ 525

**REVENUES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

**CAPITAL IMPROVEMENT PROJECTS REVENUES****BUDGET**

Various revenues and/or grants have been applied for or are available to fund the Town's capital projects. The capital projects expenditures section includes individual project pages that describe the project and the project's funding source. The following is a summarized list of the various revenues anticipated for these projects.

<b><u>AB1600 Traffic Fees</u></b> - These funds are available as a portion of the balance in the Roads Impact Fees Fund. These funds are restricted to eligible road improvement projects.	\$ 3,129,600
<b><u>Affordable Housing In-Lieu Fund</u></b> - These funds are collected as part of developer applications fees and are designated for the express purpose of establishing or promoting affordable housing in Truckee.	\$ 50,000
<b><u>AHSC Program Funds</u></b> - The Affordable Housing and Sustainable Communities Program Grant Funds are state grant funds for projects that increase the accessibility of housing, employment centers and key destinations via low-carbon transportation options.	\$ 1,532,361
<b><u>Air Quality Mitigation Funds</u></b> - Funding transferred from Air Quality Fund for the Woodstove Rebate Program.	\$ 15,000
<b><u>ATP Grant</u></b> - Active Transportation Program is state funds for pedestrian and bicycle improvements.	\$ 904,069
<b><u>Bond Financing</u></b> - The Town intends to issue bonds to fund the construction of a Public Service Center garage.	\$ 1,210,000
<b><u>Building and Safety</u></b> - The amount of Building and Safety fund committed to capital improvement projects (CIP). For FY2017/18, this represents the purchase of a replacement copy machine.	\$ 8,000
<b><u>CDBW Grant</u></b> - California Department of Boating Waterways (CDBW) grant for the capital expenditures related to the aquatic invasive species boating inspection program.	\$ 246,532
<b><u>COPS Funding</u></b> - Citizens Option for Public Safety (COPS) fund are state funds allocated by the State of CA Controller for use by front-line law enforcement.	\$ 55,000
<b><u>Developer Funding</u></b> - These funds represent private developers' contributions to various projects.	\$ 605,000
<b><u>Facility Impact Fees</u></b> - These funds are available as a portion of the balance of the Facility Impact Fees Funds which are accumulated as charges for impact on town services charged through the building permit process.	\$ 720,000
<b><u>Federal HSIP Grant</u></b> - Federal Highway Safety Improvement Program (HSIP) funds provided for use on the Envision Donner Pass Road Corridor Improvement projects. HSIP funds are allocated to projects that help improve the safety and reduce facilities on public roads.	\$ 5,000
<b><u>General Fund</u></b> - The amount of the General Fund committed to CIP.	\$ 4,994,487
<b><u>General Fund Housing Designation</u></b> - Funds designated by the Truckee Town Council for projects dedicated to workforce or "local" housing projects within the community.	\$ 1,170,000
<b><u>Measure R Funds</u></b> - These funds are available as the result of the 1/4 cent sales tax measure passed by the voters in June of 2014. These funds are only available for use on Trails construction and maintenance related projects.	\$ 1,137,000
<b><u>Measure V Funds</u></b> - These funds are available as a result of the 1/2 cent sales tax measure passed by the voters in November 2008. Funds are only available for use on road maintenance and construction related projects.	\$ 3,576,486
<b><u>Parking Enterprise Fund</u></b> - The amount of Parking fund committed to CIP. For FY2017/18, funding is to be used for the purchase of land for an additional parking lot within the Town.	\$ 500,000
<b><u>Private Funding</u></b> - Partnership funds provided on capital projects by private parties. For FY2017/18 this amount represents the Humane Society of Truckee-Tahoe's contribution to a repair on the Animal Shelter's building management system.	\$ 15,000

**REVENUES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

**CAPITAL IMPROVEMENT PROJECTS REVENUES (cont'd)**

**BUDGET**

<b><u>Road Maintenance Reserve</u></b> - Funds set aside annually by Council to pay for road maintenance in future years.	\$	500,000
<b><u>RSTP Funds</u></b> - Regional Surface Transportation Program (RSTP) funds allocated by Nevada County Transportation Commission from allocations from the California Department of Transportation (Caltrans) for construction or rehabilitation on public roads.	\$	120,000
<b><u>TSSA #1 - Tahoe Donner Funds</u></b> - These funds are available in the Tahoe Donner TSSA road maintenance fund.	\$	332,967
<b><u>TSSA #5 - Glenshire Funds</u></b> - These funds are available in the Glenshire/Devonshire TSSA road maintenance fund.	\$	63,859
<b><u>TTCTV Fund</u></b> - These funds are collected from the cable TV franchisees and deposited into a special revenue fund that is limited to use on non-operating expenditures related to making public information and public meetings accessible to and viewable by the public.	\$	15,000

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**TOWN COUNCIL  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.101.00 General Fund.Town Council.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	<b>PERSONNEL</b>						
50.19	Wages - Elected Officials	17,931	29,250	29,991	38,701	29.04%	32.31%
54.xx	Benefits	3,182	5,595	5,331	7,170	34.50%	28.16%
	<b>Total Personnel</b>	<b>21,113</b>	<b>34,845</b>	<b>35,322</b>	<b>45,871</b>	<b>29.86%</b>	<b>31.64%</b>
	<b>SUPPLIES &amp; SERVICES</b>						
60.15	Education & Training	3,408	10,000	10,000	10,000	0.00%	0.00%
61.00	Professional Services	43,495	89,040	80,540	50,700	-37.05%	-43.06%
63.05	Advertising	778	1,500	2,500	1,500	-40.00%	0.00%
63.25	Memberships & Dues	8,028	7,750	7,750	7,750	0.00%	0.00%
63.33	Software Supplies	-	7,000	-	7,000	0.00%	0.00%
63.35	General Supplies	3,879	3,500	3,500	3,500	0.00%	0.00%
63.38	Promotional Events & Supplies	6,019	3,500	6,000	6,000	0.00%	71.43%
63.50	Postage, Freight & Delivery	11	25	25	25	0.00%	0.00%
63.55	Printing	-	200	200	200	0.00%	0.00%
63.70	Telephone	718	1,000	1,000	1,000	0.00%	0.00%
69.20	Vehicles - Mileage	57	750	200	750	275.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>66,393</b>	<b>124,265</b>	<b>111,715</b>	<b>88,425</b>	<b>-20.85%</b>	<b>-28.84%</b>
	<b>CAPITAL OUTLAY</b>						
80.20	Computer Equipment	-	6,500	6,500	-	-100.00%	-100.00%
	<b>Total Capital Outlay</b>	<b>-</b>	<b>6,500</b>	<b>6,500</b>	<b>-</b>	<b>-100.00%</b>	<b>-100.00%</b>
	<b>TOTAL</b>	<b>87,506</b>	<b>165,610</b>	<b>153,537</b>	<b>134,296</b>	<b>-12.53%</b>	<b>-18.91%</b>

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**TOWN COUNCIL  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.101.00 General Fund.Town Council.Non-Division

**ACTIVITY DESCRIPTION**

The Town Council is composed of five members elected by the citizens of Truckee as their representatives to make the legislative and policy decisions of the Town, subject to the provisions of the Government Code and the Constitution of the State of California. The Mayor and Town Council Members also represent the Town at official functions and in relationships with other organizations.

**PERSONNEL**

**BUDGET**

<u>50.19</u>	<u>WAGES - ELECTED OFFICIALS</u> - This account provides a stipend of \$645 per month to each of the five (5) elected Council members.	\$	38,701
<u>54.xx</u>	<u>BENEFITS</u> - Provides for miscellaneous Town-paid payroll taxes and workers compensation benefits.	\$	7,170

**SUPPLIES and SERVICES**

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for Council Members attendance at a variety of training and educational seminars as well as local meetings. Anticipated activities include: League of California Cities (LCC) Mayor and Council Members Institute; LCC Annual Conference; LCC Economic Development Conference; Labor Relations Conference or Financial Management Seminar; various LCC Division meetings; Mayor/Manager breakfasts; miscellaneous workshops, meetings and briefings; significant involvement in Sierra Business Council or other non-profit institutes; and travel to the State capital to advocate on Town issues. This provides \$2,000 for each council member for the year.	\$	10,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$	50,700
	- Utilization of a consultant for Council and Department Head team building, goal setting workshop. Includes amounts for consultant meals and travel.	\$	13,500
	- Expenses associated with team building exercises.	\$	500
	- Sacramento legislative lobbyist costs. (\$2,970 per month)	\$	36,700
	- During FY2016/17, \$30,000 was spent mid-year to provide for a recruiter for a head-hunter service to fill the Town Manager's position upon the current Town Manager's retirement.		
<u>63.05</u>	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$	1,500
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for the Town's membership in the LCC (\$6,800) and other memberships and dues as requested by Council.	\$	7,750
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for the purchase of an annual subscription of Automated California Fair Political Practices Commission (FPPC) filing software. Purchase originally planned for FY2016/17, but due to timing difference on project work, the purchase has been re-budgeted for FY2017/18.	\$	7,000
	- Annual software subscription.	\$	5,000
	- Setup and installation.	\$	1,000
	- Certification with the FPPC.	\$	1,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$	3,500

**TOWN COUNCIL  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.101.00 General Fund.Town Council.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>63.38</u>	<u>PROMOTIONAL EVENTS and SUPPLIES</u> - Provides funding for items such as flowers, plaques, cards and other community recognition; ceremonial mementos for Council Member to handout at training conferences; annual Town Council photograph; board, commission and committee service awards; and entrance fees to ceremonial and special events (ex: Chamber Awards Sponsorship - \$2,000).	\$	6,000
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for postage and mailing costs that may arise during the fiscal year.	\$	25
<u>63.55</u>	<u>PRINTING</u> - Provides for special printing needs during the fiscal year.	\$	200
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$	1,000
<u>69.20</u>	<u>VEHICLE MILEAGE</u> - Provides for Council Members' mileage reimbursement for town business (\$150 per council member).	\$	750

**TOWN MANAGER  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.102.00 General Fund.Town Manager.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	198,425	185,553	189,018	269,733	42.70%	45.37%
54.xx	Benefits	76,429	75,929	69,441	68,892	-0.79%	-9.27%
54.61	Deferred Compensation	21,389	19,510	22,187	24,692	11.29%	26.56%
54.81	RHS	1,731	1,765	1,756	1,968	12.09%	11.53%
55.71	Car Allowances	9,073	9,163	9,271	10,043	8.33%	9.61%
	<b>Total Personnel</b>	<b>307,046</b>	<b>291,920</b>	<b>291,673</b>	<b>375,328</b>	<b>28.68%</b>	<b>28.57%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.15	Education & Training	3,898	6,000	6,000	6,000	0.00%	0.00%
60.20	Employee Relations Activities	10,079	11,625	13,200	16,200	22.73%	39.35%
60.21	Employee Incentive Program	167	1,000	750	1,000	33.33%	0.00%
61.00	Professional Services	-	5,000	7,000	7,000	0.00%	40.00%
63.05	Advertising	250	200	200	200	0.00%	0.00%
63.25	Memberships & Dues	2,095	1,500	790	1,500	89.87%	0.00%
63.33	Software Supplies	262	500	300	500	66.67%	0.00%
63.35	General Supplies	1,523	1,700	1,000	1,700	70.00%	0.00%
63.50	Postage, Freight & Delivery	-	250	50	100	100.00%	-60.00%
63.55	Printing	-	200	50	100	100.00%	-50.00%
63.56	Publications	72	100	100	100	0.00%	0.00%
63.70	Telephone	2,696	2,000	2,000	2,000	0.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>21,042</b>	<b>30,075</b>	<b>31,440</b>	<b>36,400</b>	<b>15.78%</b>	<b>21.03%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	1,537	-	-	1,700	0.00%	
	<b>Total Capital Outlay</b>	<b>1,537</b>	<b>-</b>	<b>-</b>	<b>1,700</b>	<b>0.00%</b>	
	<b>TOTAL</b>	<b>329,625</b>	<b>321,995</b>	<b>323,113</b>	<b>413,428</b>	<b>27.95%</b>	<b>28.40%</b>

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**TOWN MANAGER  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.102.00 General Fund.Town Manager.Non-Division

**ACTIVITY DESCRIPTION**

The Town Manager is responsible to the Town Council for administration of all Town affairs. The Manager is directly responsible for the preparation and administration of the annual budget, organization and allocation of Town resources and all matters related to staffing and personnel. The Town Manager is responsible for both assisting in policy formulation and ensuring that the policy directives of the Town Council are carried out.

Town Council started recruitment for a replacement Town Manager in February of 2017. It is expected that Council will select and appoint a replacement Town Manager early in FY2017/18.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 90% of the salary of the Town Manager (10% allocated to the Redevelopment Successor Agency [RDA]) and 10% of the Town Clerk salary (75% allocated to Town Clerk and 15% to the RDA). Increase from FY2016/17 due to payout of compensated absences to the retiring Town Manager. Staff completed an evaluation of the percentage of work time spent by each employee on RDA issues. Based on this evaluation, the portion of the Town Manager position that was distributed to the RDA decreased from 15% in FY2016/17 to 10% in FY2017/18.	\$ 269,733
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 68,892
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 24,692
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,968
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Town Manager's private vehicle (90%) and the Town Clerk's private vehicle (10%) on Town business.	\$ 10,043

**SUPPLIES and SERVICES**

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for education, training seminars and workshops for the Town Manager. Training activity is anticipated to include League of California Cities (LCC) Annual Conference, City Managers' Annual Conference, Mayor/Council Member Institute, legislative action days, monthly Mayors/Manager meetings, quarterly meetings with Eastern Placer and Nevada County Area Managers, LCC Division meetings and additional funding for training programs the replacement Town Manager.	\$ 6,000
<u>60.20</u>	<u>EMPLOYEE RELATIONS ACTIVITIES</u> - Provides funding for various activities such as:	\$ 16,200
	- Holiday celebration	\$ 10,000
	- All-employee quarterly meetings	\$ 4,000
	- Employee service awards	\$ 1,700
	- New employee orientation workshops	\$ 500
<u>60.21</u>	<u>EMPLOYEE INCENTIVE PROGRAM</u> - Provides funds to be distributed to individual employees of the Town as one-time incentives for extraordinary performance, services or cost savings. Incentives shall be granted at the Town Manager's discretion.	\$ 1,000

**TOWN MANAGER  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.102.00 General Fund.Town Manager.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for a team building workshop for the Department Heads.	\$     7,000
<u>63.05</u> <u>ADVERTISING</u> - Provides for various advertising needs throughout the year.	\$         200
<u>63.25</u> <u>MEMBERSHIPS and DUES</u> - Provides for memberships in professional organizations including California City Management Foundation, International City Manager's Association, and other professional organizations.	\$     1,500
<u>63.33</u> <u>SOFTWARE SUPPLIES</u> - Provides for the annual maintenance renewal for one user license for the Town GIS system through Geographic Technologies Group.	\$         500
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small equipment, and small houseware items (cups, glasses, pitchers, etc.) needed to accommodate group meetings and funding for coffee and supplies for various group meetings.	\$     1,700
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for postage/ mailing costs.	\$         100
<u>63.55</u> <u>PRINTING</u> - Provides for funding of any special printing needs during the fiscal year.	\$         100
<u>63.56</u> <u>PUBLICATIONS</u> - Provides for subscription to miscellaneous city management publications, such as Management Information Service.	\$         100
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for staff cell phones.	\$     2,000
 <b><u>CAPITAL OUTLAY</u></b>	
<u>80.20</u> <u>COMPUTER EQUIPMENT</u> - Replacement laptop computer for the Town Manager.	\$     1,700

**TOWN ATTORNEY  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.103.00 General Fund.Town Attorney.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	138,384	145,723	143,287	166,850	16.44%	14.50%
54.xx	Benefits	42,489	41,395	41,156	45,423	10.37%	9.73%
54.61	Deferred Compensation	1,543	2,763	2,820	4,001	41.91%	44.84%
54.81	RHS	1,321	1,401	1,433	1,668	16.44%	19.07%
	<b>Total Personnel</b>	<b>183,737</b>	<b>191,282</b>	<b>188,696</b>	<b>217,943</b>	<b>15.50%</b>	<b>13.94%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.15	Education & Training	930	3,000	500	3,000	500.00%	0.00%
61.00	Professional Services	27,895	100,000	40,000	100,000	150.00%	0.00%
63.05	Advertising	-	200	-	200	0.00%	0.00%
63.25	Memberships & Dues	885	550	550	600	9.09%	9.09%
63.33	Software Supplies	262	300	200	300	50.00%	0.00%
63.35	General Supplies	460	1,000	1,200	1,000	-16.67%	0.00%
63.50	Postage, Freight & Delivery	-	100	-	100	0.00%	0.00%
63.55	Printing	-	50	-	50	0.00%	0.00%
63.56	Publications	2,883	3,000	3,000	3,000	0.00%	0.00%
63.70	Telephone	340	500	400	500	25.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>33,655</b>	<b>108,700</b>	<b>45,850</b>	<b>108,750</b>	<b>137.19%</b>	<b>0.05%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	1,519	1,200	-	-	0.00%	-100.00%
	<b>Total Capital Outlay</b>	<b>1,519</b>	<b>1,200</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-100.00%</b>
<b>TOTAL</b>		<b>218,911</b>	<b>301,182</b>	<b>234,546</b>	<b>326,693</b>	<b>39.29%</b>	<b>8.47%</b>

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**TOWN ATTORNEY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.103.00 General Fund.Town Attorney.Non-Division

**ACTIVITY DESCRIPTION**

The function of the Town Attorney is to serve as legal counsel to the Town employee's for day-to-day operations and to serve as legal advisor to the Council, Planning Commission, Town Manager and operating Departments. The Town Attorney is also charged with general knowledge of legal issues arising from court decisions and awareness of the need for specialized attorneys and the supervision of those attorneys in the handling of Town litigation. The Town Attorney is also charged with the preparation and review of ordinances, resolutions and other legislation.

Activities include assisting the Council and staff in crafting proposed public policies and local ordinances. The Town Attorney will also assist the Town in administering any specialty legal counsel services that may be needed, and will protect the Town when litigation and threats of litigation arise. Projects for the upcoming fiscal year will include a detailed review of the Town's Personnel rules.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 90% of the Town Attorney wages (10% allocated to Redevelopment Successor Agency [RDA]). Staff completed an evaluation of the percentage of work time spent by each employee on RDA issues. Based on this evaluation, the portion of the Town Attorney position that was distributed to the RDA decreased from 15% in FY2016/17 to 10% in FY2017/18.	\$ 166,850
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 45,423
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 4,001
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,668

**SUPPLIES and SERVICES**

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for education and training seminars, and workshops for the Town Attorney and the Administrative Technician in the Clerk's department.	\$ 3,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Staff is budgeting outside attorney services for a detailed review of the Town's Personnel Rules, which is being deferred to FY2017/18. Additional specialized outside attorney services may be required and will be charged here when necessary.	\$ 100,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$ 200
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for California State Bar Association annual dues.	\$ 600
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for annual software updates as needed.	\$ 300
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides an account for any minor unexpected materials, reports or assistance that may occur during the year.	\$ 1,000

**TOWN ATTORNEY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.103.00 General Fund.Town Attorney.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/mailing costs within this	\$        100
<u>63.55</u> <u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$        50
<u>63.56</u> <u>PUBLICATIONS</u> - Provides for various publications related to the legal department including LexisNexis.	\$       3,000
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$        500

**TOWN CLERK  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.104.00 General Fund.Town Clerk.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	241,949	283,936	282,180	301,805	6.95%	6.29%
50.15	Wages - Temporary/Seasonal	-	15,600	3,600	11,700	225.00%	-25.00%
50.31	Overtime - Regular Full-time	110	750	309	750	142.45%	0.00%
54.xx	Benefits	105,029	131,896	121,554	130,167	7.09%	-1.31%
54.61	Deferred Compensation	5,537	5,392	4,929	4,951	0.45%	-8.18%
54.81	RHS	942	976	971	1,041	7.12%	6.61%
55.71	Car Allowances	2,394	2,403	2,412	2,403	-0.38%	0.00%
	<b>Total Personnel</b>	<b>355,961</b>	<b>440,953</b>	<b>415,955</b>	<b>452,817</b>	<b>8.86%</b>	<b>2.69%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.15	Education & Training	7,156	14,000	7,500	14,000	86.67%	0.00%
61.00	Professional Services	961	1,300	500	500	0.00%	-61.54%
61.08	Communication & Community Outreach	20,950	20,000	30,000	20,000	-33.33%	0.00%
63.05	Advertising	4,175	3,500	1,500	3,500	133.33%	0.00%
63.25	Memberships & Dues	604	1,050	600	1,250	108.33%	19.05%
63.30	Document Imaging	144	6,000	6,000	6,000	0.00%	0.00%
63.33	Software Supplies	11,000	11,500	13,900	14,400	3.60%	25.22%
63.35	General Supplies	6,327	5,000	5,000	5,000	0.00%	0.00%
63.50	Postage, Freight & Delivery	735	650	650	650	0.00%	0.00%
63.55	Printing	80	160	160	160	0.00%	0.00%
63.70	Telephone	1,887	2,300	2,300	2,300	0.00%	0.00%
66.20	Repair & Maint. - Office Equipment	-	100	100	100	0.00%	0.00%
67.08	Election Expenses	148	10,000	1,006	-	-100.00%	-100.00%
69.20	Vehicles - Mileage	-	150	150	150	0.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>54,166</b>	<b>75,710</b>	<b>69,366</b>	<b>68,010</b>	<b>-1.95%</b>	<b>-10.17%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	992	2,700	-	2,800	0.00%	3.70%
	<b>Total Capital Outlay</b>	<b>992</b>	<b>2,700</b>	<b>-</b>	<b>2,800</b>	<b>0.00%</b>	<b>3.70%</b>
	<b>TOTAL</b>	<b>411,119</b>	<b>519,363</b>	<b>485,321</b>	<b>523,627</b>	<b>7.89%</b>	<b>0.82%</b>

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**TOWN CLERK  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.104.00 General Fund.Town Clerk.Non-Division

**ACTIVITY DESCRIPTION**

The Town Clerk's office is responsible for matters relating to the official business of the Town Council and compliance with California public access and safeguard laws that apply to the Town. These laws include the Brown Act, the Public Records Act, the Political Reform Act, the Fair Political Practices Commission (FPPC), the Maddy Act, Conflict of Interest Law, Election Law, Ethics Law, Voter Participation Rights Act and Voting Rights Act. These laws safeguard the public's investments and ensure resources are for used the benefit of the public to ensure (as stakeholders in government) public access to Town business. Additionally, the Town Clerk's office is responsible for administrative tasks for the Engineering Department, Town Manager, Town Attorney, Truckee's Redevelopment Successor Agency (RDA) and the Truckee Public Financing Authority; website maintenance; and conducting municipal elections.

Objectives for FY2017/18 include: Continue to train newer staff members on Town processes, and Town Clerk duties; continued integration of the Town's electronic document imaging system with the administrative software New World; increase the Town's presence on social media and the website by providing information to the public regarding the Town's efforts in a timely manner; continue efforts to assist Nevada County with elections; continue to work with local classes to provide education on local government; continue work on development of an updated Town-wide Records Management Program manual; upgrade FPPC filings to an electronic format; coordination with all Town Departments on assessing the needs for a content management system (reflected in the capital improvement project [CIP] budget); and work on CIP projects to improve the Council chambers audio/visual capabilities. It is our continued goal to provide staff support to Town Departments to implement Council's goals and priorities.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for salaries for the Town Clerk 75% (15% to RDA and 10% to Town Manager), the Records Technician 95% (5% to RDA), two Administrative Technicians (one distributed 95% Clerk, 5% to RDA) and one Office Assistant 50% (50% to Fleet Maintenance).	\$ 301,805
<u>50.15</u>	<u>WAGES - TEMPORARY FULL-TIME</u> - Provides for an intern to work on various Clerk related projects, especially the Town's 25th Anniversary commemoration.	\$ 11,700
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime costs.	\$ 750
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 130,167
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 4,951
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,041
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides funding for the use of the Town Clerk's private vehicle (75%).	\$ 2,403

**TOWN CLERK  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.104.00 General Fund.Town Clerk.Non-Division

**SUPPLIES and SERVICES**

**BUDGET**

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for education and training seminars and workshops. Training activities anticipated to include the Election and New Law Seminar, the City Clerks Association of California (CCAC) annual conference/training, records management training, public information officer training, and regional CCAC meetings. The Town Clerks' Office will continue to seek scholarships for Clerk's Certification Training. Additional staff has been added the addition budget funds will ensure there is training funding for this new staff.	\$ 14,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for review of Records Retention Schedules and Policy Reviews.	\$ 500
<u>61.08</u>	<u>COMMUNICATION and COMMUNITY OUTREACH</u> - Provides for the update of the Town Website, video streaming of Council and Planning Commission meetings, and production and printing costs associated with community outreach. Decrease due to end of year-long Tahoe Truckee Community Television (TTCTV) video streaming and taping project.	\$ 20,000
	- Indexing services for video recordings of bi-weekly Council and Planning Commission meetings.	\$ 11,000
	- Website maintenance, support, and hosting with the Town's contractor, Vision Internet	\$ 8,000
	- Miscellaneous software for public outreach, survey needs and Facebook postings.	\$ 1,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides for the cost of publication of all legal notices as well as publication of summaries of newly adopted and amended ordinances of the Town Council.	\$ 3,500
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership as follows:	\$ 1,250
	- Town membership to CCAC.	\$ 500
	- Three memberships to the International Institute of Municipal Clerks (IIMC).	\$ 600
	- National Association of Government Archives and Records Administrators.	\$ 75
	- Association for Information and Image Management.	\$ 75
<u>63.30</u>	<u>DOCUMENT IMAGING</u> - Provides for the outsourcing of documents to be digitally imaged. This line item ensures there is budget funding for moving documents from paper form to digital images saving storage space and staff time in retrieval. This item is highly dependent on the availability of staff time to review their departmental records to be imaged. Fiscal year 2016/2017 will use most of the \$6,000 allocated to image records from departments that or moving with the town hall remodel.	\$ 6,000
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for the following:	\$ 14,400
	- Social Media Archive Software (new in FY2017/18).	\$ 2,400
	- Annual software update for the Town's Document Imaging System.	\$ 11,500
	- Adobe membership (\$49.99 per month) and other upgrades as needed.	\$ 500
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office supplies and equipment, including costs for document shredding (monthly and periodic for record destruction).	\$ 5,000

**TOWN CLERK  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.104.00 General Fund.Town Clerk.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and mailing costs.	\$	650
<u>63.55</u>	<u>PRINTING</u> - Provides funding for various printing needs during the fiscal year.	\$	160
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for a cellular phone for the Town Clerk.	\$	2,300
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$	100
<u>69.20</u>	<u>VEHICLES - MILEAGE</u> - Provides payment to staff for use of private vehicles on Town business not already provided for under a car allowance.	\$	150

**CAPITAL OUTLAY**

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for one desktop computer for the Town Clerk and the Records Technician per the Town's computer replacement plan (\$1,400 each).	\$	2,800
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**ADMINISTRATIVE SERVICES  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.105.00 General Fund.Admin Services.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	708,473	707,728	660,327	752,377	13.94%	6.31%
50.14	Wages - Regular Part-time	-	-	-	36,400	0.00%	
50.15	Wages - Temporary/Seasonal	2,381	39,900	27,850	5,760	-79.32%	-85.56%
50.31	Overtime - Regular Full-time	9,021	500	300	500	66.67%	0.00%
54.xx	Benefits	274,144	270,156	268,345	320,358	19.38%	18.58%
54.61	Deferred Compensation	18,833	15,861	16,804	17,788	5.86%	12.15%
54.81	RHS	1,376	1,425	1,302	1,349	3.57%	-5.34%
	<b>Total Personnel</b>	<b>1,014,229</b>	<b>1,035,570</b>	<b>974,927</b>	<b>1,134,532</b>	<b>16.37%</b>	<b>9.56%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.15	Education & Training	16,540	39,600	29,400	39,600	34.69%	0.00%
61.00	Professional Services	142,735	109,600	154,510	119,600	-22.59%	9.12%
63.05	Advertising	4,378	1,000	1,000	1,000	0.00%	0.00%
63.25	Memberships & Dues	1,260	1,700	1,500	1,700	13.33%	0.00%
63.33	Software Supplies	-	3,750	-	1,000	0.00%	-73.33%
63.35	General Supplies	13,543	8,500	8,500	8,500	0.00%	0.00%
63.37	IT Supplies	159	2,000	1,500	3,800	153.33%	90.00%
63.45	Photocopying	451	500	500	500	0.00%	0.00%
63.50	Postage, Freight & Delivery	4,226	4,000	4,000	4,000	0.00%	0.00%
63.55	Printing	730	1,000	1,400	1,400	0.00%	40.00%
63.56	Publications	1,640	1,500	600	1,300	116.67%	-13.33%
63.70	Telephone	6,220	7,000	6,000	7,000	16.67%	0.00%
66.20	Repair & Maint. - Office Equipment	-	500	100	500	400.00%	0.00%
66.50	Small Tools - IT	-	150	20	-	-100.00%	-100.00%
69.20	Vehicles - Mileage	-	250	100	250	150.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>191,880</b>	<b>181,050</b>	<b>209,130</b>	<b>190,150</b>	<b>-9.08%</b>	<b>5.03%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	4,811	5,600	6,500	5,000	-23.08%	-10.71%
	<b>Total Capital Outlay</b>	<b>4,811</b>	<b>5,600</b>	<b>6,500</b>	<b>5,000</b>	<b>-23.08%</b>	<b>-10.71%</b>
	<b>TOTAL</b>	<b>1,210,920</b>	<b>1,222,220</b>	<b>1,190,557</b>	<b>1,329,682</b>	<b>11.69%</b>	<b>8.79%</b>

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**ADMINISTRATIVE SERVICES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.105.00 General Fund.Admin Services.Non-Division

**ACTIVITY DESCRIPTION**

The Administrative Services Department is responsible for providing general administrative support in the areas of Finance, Human Resources, Risk Management, Purchasing and Information Technology to the Town Council, Town Manager and Town Departments. This includes processing and recording of all financial transactions such as accounts payable, revenue receipts, payroll and summarizing financial transactions in a format that allows management and Council to review fiscal performance and related departmental budget conformance. The Department establishes internal accounting controls and aids the Council in contracting for external audits. The Administrative Services Department works with the Town Manager to develop both proposed and final budgets as well as maintain all information technology systems Town-wide.

Department priorities for FY2017/18 include updates to the Personnel Rules, updating the Town-wide Information Systems Strategic Plan, continued enhanced transient occupancy tax monitoring and enforcement, finalizing the Town Manager recruitment process, negotiations with Town labor groups, and implementation of new GASB accounting standards for other post employment benefits.

During FY2016/17, the Department worked with Host Compliance to identify and make contact with over 400 un-registered property owners listing homes for short-term rental. While the registration process is still in progress, the Department anticipates the need for staff resources at current levels to proceed to the next phase of compliance monitoring of all registered properties as well as continued monitoring of on-line rental listings. This budget includes a recommendation to continue to fund an Administrative Analyst position at half-time (1,040 hours) on an on-going basis. The higher staff costs are expected to be offset by higher transient occupancy tax revenue (see the Revenues section of this budget for more information).

An Office Assistant position was added to the community development department budget for FY2016/17. For FY2017/18, 25% of this position's funding has been moved to the Administrative Services department. Part of the duties of this position include answering of the main Town phone line, greeting and directing patrons as they enter the Town Hall location, and scanning for various Town departments. Since these functions are seen as a general administrative work, rather than work for the Community Development department, staff felt the allocation to the Administrative Services Department was more befitting.

During FY2016/17, staff evaluated the amount of work time spent on Redevelopment Successor Agency (RDA) issues. Based on this evaluation, adjustments were made to the percentage of position costs allocated to the RDA. A higher percentage of the Accountant II position is now allocated to the Administrative Services department. A portion of the additional cost, has been offset by a change in the allocation of the Administrative Services Director position to Solid Waste (FY2017/18: 8%).

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 80% of the salary of one (1) Administrative Services Director (10% to RDA, 10% to Solid Waste ), 90% of the salary of the Administrative Services Manager (10% to RDA), one (1) Senior Accountant (10% to RDA), one (1) Human Resources Analyst I/II, one (1) Information Technology Supervisor, 95% of the wages of the Accountant I/II (5% to SA), one (1) Accounting Technician, one (1) Administrative Technician, one (1) Information Technology Technician and 25% of the wages for one Office Assistant (75% to Building and Safety).	\$ 752,377
<u>50.14</u>	<u>WAGES - REGULAR PART-TIME</u> - Provides for one (1) half-time Administrative Analyst I to continue work on Transient Occupancy Tax market equity.	\$ 36,400
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for one (1) part-time accounting and/or information technology intern to work on various projects.	\$ 5,760

**ADMINISTRATIVE SERVICES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.105.00 General Fund.Admin Services.Non-Division

<b><u>PERSONNEL (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>50.31</u> <u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime costs.	\$        500
<u>54.xx</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$    320,358
<u>54.61</u> <u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$    17,788
<u>54.81</u> <u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$       1,349

**SUPPLIES and SERVICES**

<u>60.15</u> <u>EDUCATION and TRAINING</u> - Provides for staff training via attendance at various conferences, seminars and meetings. Training activities anticipated to include but is not limited to the following: the League of California Cities annual conference; Governmental Finance Officers Association (GFOA) training; California Society of Municipal Finance Officers (CSMFO) annual conference; California Public Employees Retirement System conference; annual risk management conference; attendance at the Labor Relations Institute training; specific information technology training to more efficiently implement recommendations and upgrades; attendance by 2-3 employees at the annual Tyler Technologies (formerly New World Systems) annual conference; attendance at the annual New World software Advisory Board meeting. Each of the department's three Certified Public Accountants are required to obtain 40 hours of annual training to maintain licensure. In FY2017/18, the Administrative Services Department anticipates additional training for the Human Resource Analyst hired in FY2016/17 and training for a new IT Technician, which accounts for the sustained high level of training costs.	\$    39,600
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$    119,600
- Annual audit expenses	\$    29,000
- Annual State Controller Report preparation.	\$       3,500
- Annual single Audit Report preparation.	\$       3,500
- Annual Gann Limit Report preparation.	\$         500
- Annual Streets Report preparation.	\$       1,500
- Management team training which may include leadership, supervision, personnel law or other topics.	\$       3,400
- Annual participation in the Gold Country Consortium training and annual management team Human Resources training.	\$       2,200
- Quarterly bond Trustee Fees, including disclosure costs.	\$    12,800
- Background checks, report filing fees and other miscellaneous services.	\$       1,200
- Investment account custodian fees.	\$       1,200
- Bi-annual harassment training (last training in FY2015/16).	\$       6,000
- IT Consultant.	\$    54,800
Note: Estimated actuals higher than budgeted for FY2016/17 due to the continued vacancy in the budgeted IT Technician position. The Department expects to fill the position by the end of FY2016/17 and will maintain lower levels of IT Consulting services as soon as the new employee is sufficiently trained.	
<u>63.05</u> <u>ADVERTISING</u> - Provides for costs associated with various advertising needs including publication of annual financial report in local newspaper as required by ordinance.	\$       1,000

**ADMINISTRATIVE SERVICES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.105.00 General Fund.Admin Services.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership in CSMFO, the California Public Employers Labor Relations Association, the GFOA, Certified Public Accountant Licenses and the International Public Management Association for Human Resources.	\$ 1,700
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for unexpected software needs for administrative services staff.	\$ 1,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, envelopes, shredding services, small items and non-capital equipment and furniture.	\$ 8,500
<u>63.37</u>	<u>IT SUPPLIES</u> - Provides for disks, DVD, wires and other small IT supplies. The budget for general government IT supplies and IT small tools have been consolidated for FY2017/18 into this budget.	\$ 3,800
<u>63.45</u>	<u>PHOTOCOPYING</u> - Provides for copier usage based upon monthly meter readings.	\$ 500
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs, including mailing weekly vendor payments, tax returns and quarterly reports.	\$ 4,000
<u>63.55</u>	<u>PRINTING</u> - Provides for the cost of check stock (\$250), W-2 forms (\$270), 1099 forms (\$270), business cards (\$40/order), custom envelopes and personnel forms.	\$ 1,400
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for subscriptions to various finance, human resource, payroll and IT publications.	\$ 1,300
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for town-issued cell phones.	\$ 7,000
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for department printer toner and maintenance and unscheduled maintenance of office equipment.	\$ 500
<u>69.20</u>	<u>VEHICLES - MILEAGE</u> - Provides for staff mileage as needed to make bank deposits and to service Public Works and Facility departments' computers when a Town vehicle is not available.	\$ 250

**CAPITAL OUTLAY**

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for the replacement of computers for the IT Manager, IT Technician and IT consultant (\$1,400-\$1,600 per computer, includes UPS Battery Backup and monitor replacement). Extra budget per computer to cover additional equipment specifications as needed to meet the IT teams technology requirements.	\$ 5,000
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**GENERAL GOVERNMENT  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.106.00 General Fund.General Government.Non-Division

ACCOUNT	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD	
<b>SUPPLIES &amp; SERVICES</b>							
60.17	Team Building - Managers	1,628	6,000	2,745	6,000	118.58%	0.00%
60.25	Employee Wellness & Safety Program	19,073	35,000	25,000	36,000	44.00%	2.86%
61.00	Professional Services	31,339	135,100	118,275	124,960	5.65%	-7.51%
61.25	LAFCO Funding	66,811	70,152	54,140	56,000	3.44%	-20.17%
61.40	Sales Tax Audit Fees	5,544	10,000	10,000	10,000	0.00%	0.00%
63.18	Subscriber Contributions	30,249	33,000	53,119	50,000	-5.87%	51.52%
63.19	Channel 6 Services	11,438	15,000	19,000	20,000	5.26%	33.33%
63.25	Memberships & Dues	3,500	3,500	3,500	3,500	0.00%	0.00%
63.33	Software Supplies	51,932	66,000	62,000	70,000	12.90%	6.06%
63.35	General Supplies	500	500	900	1,000	11.11%	100.00%
63.37	General Supplies - Town-wide Network	3,522	1,600	-	-	0.00%	-100.00%
63.45	Photocopying	6,033	10,000	5,000	7,000	40.00%	-30.00%
67.02	Nevada County SB2557 Fee	180,019	183,620	200,866	210,909	5.00%	14.86%
68.00	General Insurance	356,866	436,273	436,273	386,882	-11.32%	-11.32%
68.01	Truckee Fire Fee	202,280	214,590	214,590	238,872	11.32%	11.32%
68.04	Groundwater MOA	-	10,000	5,000	5,000	0.00%	-50.00%
69.10	Vehicles - Fuel	508	900	750	279	-62.79%	-68.99%
69.76	Fleet Maintenance Allocation	2,079	2,632	674	1,795	166.24%	-31.80%
	<b>Total Supplies &amp; Services</b>	<b>973,321</b>	<b>1,233,867</b>	<b>1,211,832</b>	<b>1,228,197</b>	<b>1.35%</b>	<b>-0.46%</b>
<b>CAPITAL OUTLAY</b>							
80.05	Furniture and Fixtures	-	10,000	10,000	-	-100.00%	-100.00%
	<b>Total Capital Outlay</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>-100.00%</b>	<b>-100.00%</b>
	<b>SUB-TOTAL</b>	<b>973,321</b>	<b>1,243,867</b>	<b>1,221,832</b>	<b>1,228,197</b>	<b>0.52%</b>	<b>-1.26%</b>
	Less: Truckee Fire Fee Offset	-	(4,856)	(4,856)	(13,586)	0.00%	179.78%
	<b>Funded by Designation</b>	<b>-</b>	<b>(4,856)</b>	<b>(4,856)</b>	<b>(13,586)</b>	<b>0.00%</b>	<b>179.78%</b>
	<b>TOTAL</b>	<b>973,321</b>	<b>1,239,011</b>	<b>1,216,977</b>	<b>1,214,611</b>	<b>-0.19%</b>	<b>-1.97%</b>

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**GENERAL GOVERNMENT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.106.00 General Fund.General Government.Non-Division

**ACTIVITY DESCRIPTION**

This budget account is developed to include those costs of general Town operations that fall within no specific department as well as costs that are for the benefit of all departments, such as insurance and the maintenance costs of the Town-wide Enterprise Resource Software system.

**SUPPLIES and SERVICES**

**BUDGET**

<u>60.17</u>	<u>TEAM BUILDING - MANAGERS</u> - Provides funding for facilitation of an annual workshop for management strategic planning. Budget remains at consistent levels despite cost savings in prior years to allow for flexibility for rotating planning committee in planning the event. In years past which are not shown on the face of this budget, a facilitator has been used and the entire budget for the line item has been expensed.	\$ 6,000
<u>60.25</u>	<u>EMPLOYEE WELLNESS and SAFETY PROGRAM</u> - Provides for an annual employee wellness fair, wellness workshops, exercise classes and safety programs. Safety and wellness programs are administered by the Balanced Employee Safety Team (BEST). Through training and incentives, the BEST committee aims to increase staff awareness of physical and mental well-being with the goal of increasing productivity and keeping healthcare costs to a minimum. In FY2017/18, the BEST committee will takeover the cost of equipment maintenance in the gym, which was formerly subsidized by the Police Officer's Association. The Town receives some grant funding to offset the cost of providing a wellness program. In prior years, this grant has been recorded as an offset against the expenses in this account. For FY17/18 forward, this money will be shown in the revenues section of this budget.	\$ 36,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides funds for the following services:	\$ 124,960
	- Technical support services related to the Town's telephone system and computer network to assist IT Coordinator when a specialist is required.	\$ 10,000
	- Contract with consultant for auditing and outreach related to online short-term rentals. This cost is expected to be offset by higher collections of transient occupancy taxes.	\$ 50,000
	- Disaster Recovery system fees: Monthly phone, Nevada County fee and software support.	\$ 20,320
	- SB 90 filings for State Mandated Cost reimbursement claims with the State of California.	\$ 3,100
	- Administrative service fees for BeneTrac, a COBRA administrative provider and COBRA services for all Town Employees.	\$ 7,440
	- Employee Assistance Program (EAP) (\$300 per month).	\$ 3,600
	- Monthly third party administrator fees to allow for credit card payments via the Town	\$ 1,000
	- Sphere of Influence modification request with Local Agency Formation Commission (LAFCO) for the property near the Truckee Tahoe Airport District.	\$ 10,000
	- GASB 45 biennial study (last performed in FY15/16) - Performed by a consultant, the study is required to satisfy Governmental Accounting Standards Board (GASB) regulations.	\$ 10,000
	- GASB 68 annual study from CalPERS - Ongoing expense required to satisfy GASB regulations.	\$ 7,000
	- Town ID card ordering and administration.	\$ 300
	- Consultant services for Human Resources as needed.	\$ 2,200

**GENERAL GOVERNMENT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.106.00 General Fund.General Government.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>61.25</u>	<u>LAFCO FUNDING</u> - Provides funds for the Town's portion of the LAFCO costs. AB 2838, the Cortese-Knox-Hertzberg Act effective January 1, 2001, requires that the funding for LAFCO be shared by the county, special districts and cities.	\$ 56,000
<u>61.40</u>	<u>SALES TAX AUDIT FEES</u> - Provides for sales tax audit fees payments to Town's sales tax auditor. Annual fee is \$3,900 plus a 25% commission for additional sales tax revenues generated as a result of audit services. This amount is expected to be offset by additional sales tax revenues.	\$ 10,000
<u>63.18</u>	<u>SUBSCRIBER CONTRIBUTIONS</u> - Provides for a pass-through amount of 70% of the Public, Education and Governmental (PEG) Access Channel fees collected from Suddenlink and AT&T. Corresponding revenue is included in General fund "Channel 6 Subscriber Contribution" revenue account. Increase is due to a change in the allocation of PEG fees between the Town and the public access television provider as negotiated in the revised contract in FY2016/17.	\$ 50,000
<u>63.19</u>	<u>CHANNEL 6 SERVICES</u> - Provides for televised coverage of Council meetings, Planning Commission meetings and other broadcasts. Increase in budget is due to anticipated need for additional meeting coverage related to the fulfilment of current Council priorities (ie. General plan update, cannabis workshops, housing workshops, etc.).	\$ 20,000
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for the Town's membership in the Truckee/North Tahoe Transportation Management Association.	\$ 3,500
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for yearly licenses, support, and/or subscriptions for the following services: virtual machine environment, anti-virus protection, Cisco (phone) devices, secure sockets layer (SSL) certificates for the Town websites, Administrative Services IT work order software, server backups, phone system console and other town-wide network software. Also includes funding for the annual maintenance costs for the Town's enterprise resource software system, New World (\$50,000/yr x 82%, 18% funded by Building and Safety division) and the Town's group DropBox account (\$7,500).	\$ 70,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for general town administrative expenses, for example, the supplies needed to create Town employee ID and access cards.	\$ 1,000
<u>63.37</u>	<u>GENERAL SUPPLIES - TOWN-WIDE NETWORK</u> - Provided for miscellaneous supplies required for Town-wide network computers. For FY2017/18, the budget for this line has been consolidated into the Administrative Services Department General Supplies IT budget line.	\$ -



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**ECONOMIC DEVELOPMENT  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.107.00 General Fund.Economic Development.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	139,153	85,981	89,945	134,783	49.85%	56.76%
51.10	Wages - Reimbursed	-	-	(4,669)	-	0.00%	
50.31	Overtime - Regular Full-time	-	-	-	-	0.00%	
50.35	Overtime - Temporary/Seasonal	-	-	-	-	0.00%	
54.xx	Benefits	51,679	35,249	24,546	38,622	57.34%	9.57%
54.61	Deferred Compensation	4,149	1,180	1,237	1,492	20.62%	26.45%
54.81	RHS	802	1	3	-	-100.00%	-100.00%
55.71	Car Allowances	2,301	1	8	-	-100.00%	-100.00%
	<b>Total Personnel</b>	<b>198,084</b>	<b>122,412</b>	<b>111,070</b>	<b>174,897</b>	<b>57.47%</b>	<b>42.88%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.15	Education & Training	2,436	2,500	3,463	2,500	-27.81%	0.00%
61.00	Professional Services	4,400	45,000	15,000	60,000	300.00%	33.33%
63.05	Advertising	5,050	10,000	5,000	10,000	100.00%	0.00%
63.15	Visitor Center Operations	181,112	165,000	165,000	169,950	3.00%	3.00%
63.16	Marketing & Promotions	159,725	220,000	220,000	226,827	3.10%	3.10%
63.33	Software Supplies	10,000	10,000	10,000	19,000	90.00%	90.00%
63.35	General Supplies	672	5,000	1,000	5,000	400.00%	0.00%
63.50	Postage, Freight & Delivery	-	-	85	100	17.65%	
63.65	Community Event Support	47,928	66,000	43,698	17,000	-61.10%	-74.24%
63.66	Holiday & Special Event Shuttle	-	64,750	61,288	-	-100.00%	-100.00%
63.70	Telephone	839	800	800	800	0.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>412,161</b>	<b>589,050</b>	<b>525,334</b>	<b>511,177</b>	<b>-2.70%</b>	<b>-13.22%</b>
<b>CAPITAL OUTLAY</b>							
77.15	Capital Projects - Econ Devt Designation	-	672,000	739,672	-	-100.00%	-100.00%
80.20	Computer Equipment	-	1,330	-	1,800	0.00%	35.34%
80.50	Econ. Development Infrastructure Prog	130,385	187,900	145,600	195,000	33.93%	3.78%
80.51	Econ. Development Support Program	50,563	29,605	-	-	0.00%	-100.00%
80.53	Econ. Development Partnership Program	-	50,000	-	50,000	0.00%	0.00%
80.54	Opportunity Based Funds	1,500	-	-	-	0.00%	
	<b>Total Capital Outlay</b>	<b>182,448</b>	<b>940,835</b>	<b>885,272</b>	<b>246,800</b>	<b>-72.12%</b>	<b>-73.77%</b>
	<b>Total Expenditures</b>	<b>792,693</b>	<b>1,652,297</b>	<b>1,521,677</b>	<b>932,874</b>	<b>-38.69%</b>	<b>-43.54%</b>
	Less: Expenditures from Designation	(182,448)	(940,835)	(885,272)	(237,988)	0.00%	-74.70%
	Less: Labor Offset	(50,000)	-	-	-	0.00%	
	Less: Professional Services Offset	(20,000)	-	-	-	0.00%	
	<b>Funded by Designation</b>	<b>(252,448)</b>	<b>(940,835)</b>	<b>(885,272)</b>	<b>(237,988)</b>	<b>0.00%</b>	<b>-74.70%</b>
	<b>TOTAL</b>	<b>540,245</b>	<b>711,462</b>	<b>636,405</b>	<b>694,886</b>	<b>9.19%</b>	<b>-2.33%</b>

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**ECONOMIC DEVELOPMENT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.107.00 General Fund.Economic Development.Non-Division

**ACTIVITY DESCRIPTION**

The primary purpose of the Economic Development division is to implement economic development activities to support the Town Council's current priorities, the Town's General Plan and other policy documents. Goals for FY2017/18 include supporting the Chamber's efforts to implement the place based marketing program; updating the special events policy and the streetscape loan program; coordinating with Sierra Business Council's Small Business Development Center to implement the microenterprise and small business assistance loans, and provide technical assistance programs to small businesses in the area; continuing to monitor and respond to business inquiries generated through OpenCounter; and supporting Truckee's application for California Cultural District designation.

During FY2017/18 the Economic Development Division plans to issue a Request for Interest to solicit a development partner for the West River Street site redevelopment project. This Annual Budget includes professional services to support this solicitation and partnership development. Following the selection of a development partner and completion of a development agreement, staff anticipates the creation of a new capital improvement project budget for the project. The economic development division has identified existing Council-approved Open Space Acquisition Designation (\$500,000) as appropriate funding source for the Town's contribution to this project.

The Town collects a 2% assessment on short-term rentals on behalf of the Truckee Tourism Business Improvement District (TBID) that is remit directly to the Truckee Donner Chamber of Commerce for management. For FY2017/18, staff estimates that approximately \$540,000 in TBID assessments will be remit to the Chamber of Commerce for marketing and other purposes pursuant to the TBID Management Agreement. Per the agreement, the Town retains 1% of the total assessments collected to offset the costs of collection.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides the salary of a Management Analyst, 20% of an Administrative Analyst II salary (80% allocated to Transit) and 10% of a second Administrative Analyst II salary (90% allocated to Solid Waste).	\$ 134,783
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 38,622
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 1,492

**SUPPLIES and SERVICES**

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides funding for staff attendance at economic development workshops and seminars.	\$ 2,500
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> – Provides for a third party consultant to work on economic programs outside the scope of current staff expertise. The increase from the prior year is to provide for a substantial economic analysis, site planning and design work to support the West River Street site redevelopment partnership.	\$ 60,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides funds for public education elements, including the purchase of print advertisements in local publications, social media advertising and other promotional activity for Town programs and services.	\$ 10,000
<u>63.15</u>	<u>VISITOR CENTER OPERATIONS</u> – This amount is for operation of the Visitor Center including management of janitorial services in the depot. Increase based on contract with Truckee Donner Chamber of Commerce.	\$ 169,950

**ECONOMIC DEVELOPMENT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.107.00 General Fund.Economic Development.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>63.16</u>	<u>MARKETING and PROMOTIONS</u> - Provides funding of a Tourism Marketing Program and Integrated Marketing to promote Economic Development, both provided by the Truckee Donner Chamber of Commerce via contract, approved by the Town Council.	\$ 226,827
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for OpenCounter business development software which has improved public access to Town planning and permitting information and operations (\$10,000). Also provides for ZoomProspector, a business analytics software to provide in-depth community infographics, economic data, and business climate information to assist in marketing Truckee as a desirable business location (\$9,000).	\$ 19,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for miscellaneous supplies for meetings and other division activities.	\$ 5,000
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and mailing costs.	\$ 100
<u>63.65</u>	<u>COMMUNITY EVENT SUPPORT</u> - Provides funds to support special events taking place in Truckee. Includes holiday decoration of Town owned downtown property (\$7,200). Other potential community event support may be allocated according to Town's updated special events policy (under development in 2017). Budget was decreased from prior year because Truckee Thursday and 4th of July shuttles are no longer included in the Economic Development budget. These shuttle programs have been moved into the Public Transit budget for FY2017/18. Funding for these events is still expected to come from the General Fund.	\$ 17,000
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system.	\$ 800
<b><u>CAPITAL OUTLAY</u></b>		
<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for replacement computers per the IT computer replacement schedule (\$1,400) pre-installed with Adobe Acrobat Pro software (\$400 extra).	\$ 1,800
<u>80.50</u>	<u>ECONOMIC DEVELOPMENT INFRASTRUCTURE PROGRAM</u> - Provides funds to implement the Council approved economic development incentive infrastructure program projects. These projects support development or enhancement of physical infrastructure needed to attract or retain business and enhance the Town's economic climate. Estimated Actuals for FY2016/17 includes funding of two streetscape loans for properties in Brickelltown, CB Whitehouse and the Wergland House (\$92,700). The Proposed Budget for FY2017/18 includes matching funds to the Truckee River Watershed Council for a State Water Resources Control Board grant to support the Truckee River Revitalization project (\$15,000) per a Council decision on August 25th, 2003. Also provides funding for streetscape improvement loans to support the Town's updated streetscape improvement program (under development in 2017) and the commercial row streetscape beautification project.	\$ 195,000
<u>80.53</u>	<u>ECONOMIC DEVELOPMENT PARTNERSHIP PROGRAM and OPPORTUNITY BASED FUNDS</u> - Provides funds to develop strategic partnerships to grow sustainable jobs, increase the tax base, diversify the local economy and promote Truckee as business friendly. Use of these funds will support Town Council goals and Town policies, be opportunity driven and will require Council authorization. There are no specific projects identified for funding in FY2017/18 at this time.	\$ 50,000

**PUBLIC WORKS - ENGINEERING  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.115.00 General Fund.Engineering.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	722,011	797,610	775,576	807,099	4.06%	1.19%
50.14	Wages - Part time	7,560	-	-	-	0.00%	
50.15	Wages - Temporary/Seasonal	14,506	7,995	10,863	8,250	-24.05%	3.19%
50.31	Overtime - Regular Full-time	1,202	2,500	2,101	2,500	18.99%	0.00%
54.xx	Benefits	321,405	352,514	336,437	357,817	6.35%	1.50%
54.61	Deferred Compensation	23,873	21,689	26,420	26,813	1.49%	23.62%
54.81	RHS	874	907	801	818	2.12%	-9.81%
55.71	Car Allowances	3,419	3,432	3,059	2,904	-5.07%	-15.38%
	<b>Total Personnel</b>	<b>1,094,851</b>	<b>1,186,647</b>	<b>1,155,257</b>	<b>1,206,200</b>	<b>4.41%</b>	<b>1.65%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.10	Uniforms	146	150	500	600	20.00%	300.00%
60.15	Education & Training	7,185	14,500	14,500	14,500	0.00%	0.00%
61.00	Professional Services	32,759	25,000	25,000	25,000	0.00%	0.00%
61.15	Prof Svcs - Water Quality Monitoring	13,217	10,000	15,000	-	-100.00%	-100.00%
61.16	Stormwater Program Implementation	7,330	30,000	26,000	21,000	-19.23%	-30.00%
63.05	Advertising	792	300	300	300	0.00%	0.00%
63.25	Memberships & Dues	1,359	1,200	1,400	1,400	0.00%	16.67%
63.30	Document Imaging	3,468	15,000	15,000	7,500	-50.00%	-50.00%
63.33	Software Supplies	3,098	11,000	11,000	9,000	-18.18%	-18.18%
63.35	General Supplies	7,449	8,000	6,000	6,000	0.00%	-25.00%
63.40	Permits, Licenses & Fees	115	100	100	100	0.00%	0.00%
63.50	Postage, Freight & Delivery	337	300	300	350	16.67%	16.67%
63.55	Printing	43	300	300	300	0.00%	0.00%
63.56	Publications	-	300	400	400	0.00%	33.33%
63.70	Telephone	8,302	8,300	8,300	10,500	26.51%	26.51%
66.20	Repairs & Maint - Office Equip	-	100	100	100	0.00%	0.00%
66.50	Small Tools	-	500	500	500	0.00%	0.00%
67.12	Signal Maintenance	23,923	20,000	25,000	25,000	0.00%	25.00%
69.10	Vehicles - Fuel	1,059	2,400	1,190	2,400	101.68%	0.00%
69.20	Vehicles - Mileage	-	300	300	300	0.00%	0.00%
69.70	Vehicles & Equip - R & M	-	100	100	100	0.00%	0.00%
69.76	Fleet Maintenance Allocation	4,544	4,049	674	5,265	681.46%	30.04%
	<b>Total Supplies &amp; Services</b>	<b>115,125</b>	<b>151,899</b>	<b>151,964</b>	<b>130,615</b>	<b>-14.05%</b>	<b>-14.01%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	6,128	4,800	4,300	3,550	-17.44%	-26.04%
80.34	Fleet Replacement Fund	3,900	3,900	3,900	3,900	0.00%	0.00%
	<b>Total Capital Outlay</b>	<b>10,028</b>	<b>8,700</b>	<b>8,200</b>	<b>7,450</b>	<b>-9.15%</b>	<b>-14.37%</b>
	<b>TOTAL</b>	<b>1,220,004</b>	<b>1,347,246</b>	<b>1,315,421</b>	<b>1,344,266</b>	<b>2.19%</b>	<b>-0.22%</b>
Less: Offsetting Revenues							
42.28	Engineering Fees - Plan Check	(147,522)	(100,000)	(150,000)	(115,000)	0.00%	15.00%
45.73	Water Quality Monitoring Reimbursement	(8,988)	(9,000)	(18,000)	(8,000)	0.00%	-11.11%
46.25	Capital Labor Charge	(392,882)	(350,000)	(350,000)	(325,000)	0.00%	-7.14%
	<b>Net Expenditures after Revenues</b>	<b>670,612</b>	<b>888,246</b>	<b>797,421</b>	<b>896,266</b>	<b>12.40%</b>	<b>0.90%</b>

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**PUBLIC WORKS - ENGINEERING  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.115.00 General Fund.Engineering.Non-Division

**ACTIVITY DESCRIPTION**

The Engineering Division is responsible for supervision and preparation of project plans for the Town; being a liaison between the Town and other agencies on engineering matters; implementation of the Capital Improvement Plan; review and approval of maps, encroachment permits and improvement plans; advising the Planning Commission and Town Council on traffic, drainage and other engineering matters; and designating the signing and marking of Town streets for traffic safety. The Engineering Division also assists Community Development in the review of land use development projects.

Departmental goals for FY2017/18 include the following: complete the road maintenance projects as outlined in the Pavement Maintenance Program; continue the design of the Truckee River Legacy Trail Phase 4 project; work with Street Maintenance staff to implement storm damage repairs; continue the design of the Envision DPR project for construction of the first phase in 2018; continue to work with the community and developers on the Railyard Development and Coldstream Specific Plan Project; construct Active Transportation Program grant funded improvements along Glenshire Drive and Dorchester Drive; develop design for Donner Pass Road/Stockrest Springs and Donner Pass Road/Coldstream Road/I-80 roundabouts; coordinate the encroachments of all utilities, as well as the encroachments of new building construction; provide construction inspection services for all private construction performed in the right-of-way and onsite grading and drainage work performed; provide technical assistance to the Community Development Department and the Public Works Department; continue management of signage; and ongoing implementation of the National Pollutant Discharge Elimination System (NPDES) permit and associated storm water management plan.

Staffing resources spent by the division on private development projects has continued to increase slightly and this trend is expected to continue. As the projects are driven by the private sector, staff has no control over the level of demand, but must be prepared to respond when projects arise. The division has continued to allocate staffing resources toward the implementation of the Capital Improvement Plan, particularly capital projects funded by grants. Staff resources allocated to pursuing and managing grant funding for capital projects has been increased. The division continues to use outside consultants for the design of the larger capital projects, while the management of these various capital projects has been spread out more among the division staff.

The FY2017/18 budget includes a Temporary/Seasonal Engineering Intern position primarily to assist with development of GIS data, public events, and stormwater outfall monitoring.

Engineering staff time will continue to be billed to non-General Fund capital improvement projects for reimbursement wherever possible. The reimbursement will be recorded as General Fund revenue but it is shown on the engineering expenditure page to illustrate the decrease in staffing costs paid by the General Fund. Private development and potential Railyard construction will be monitored to assess the need to increase staffing.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 44% of the salary of the Public Works Director/Town Engineer (PWD/TE) (10% allocated to Maintenance, 14% to Snow, 8% to Fleet, 8% to Transit, 10% to Facilities, 5% to Trails, and 1% to Brickelltown); one (1) Engineering Manager; three (3) Senior Engineers; one (1) Assistant Engineer; and two (2) Engineering Technicians. Prior to FY2017/18, three (3) Street Maintenance Supervisors had a partial allocation to Engineering to account for the employees' work on capital improvement projects (CIPs). For FY2017/18 on, the time these employees spend on CIPs will be expensed in the Public Works Maintenance budget, which will be offset by revenue collected in 46.28 - Capital Labor Charge - Maintenance.	\$	807,099
 <u>50.15</u>	 <u>WAGES - TEMPORARY/SEASONAL</u> - Provides for temporary intern position to assist with day-to-day technical support for the Engineering Division.	 \$	 8,250

**PUBLIC WORKS - ENGINEERING  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.115.00 General Fund.Engineering.Non-Division

<b><u>PERSONNEL (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>50.31</u> <b><u>OVERTIME - REGULAR FULL-TIME</u></b> - Provides overtime for hourly positions to assist with summer construction inspection and day-to-day technical support for the Engineering Division.	\$            2,500
<u>54.xx</u> <b><u>BENEFITS</u></b> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$            357,817
<u>54.61</u> <b><u>DEFERRED COMPENSATION</u></b> - Deferred compensation provided as negotiated by employee groups.	\$            26,813
<u>54.81</u> <b><u>RHS</u></b> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$            818
<u>55.71</u> <b><u>CAR ALLOWANCE</u></b> - Provides funds for the use of the Public Works Director/Town Engineer's private vehicle on Town business (44%).	\$            2,904
 <b><u>SUPPLIES and SERVICES</u></b>	
<u>60.10</u> <b><u>UNIFORMS</u></b> - Provides for a boot allowance (\$300 per employee every two years) for engineering personnel as needed as well as replacement of personal protective equipment such as hard hats and safety vests. Increase to encompass prior year actual.	\$            600
<u>60.15</u> <b><u>EDUCATION and TRAINING</u></b> - Provides for staff training such as the League of California Cities (LCC) Annual Conference, the LCC Public Works Conference. Training opportunities could also include attendance at educational seminars sponsored by the American Public Works Association, the Institute of Traffic Safety, the National Highway Institute, the Institute of Transportation Engineers, Caltrans, Cartegraph. ArcGIS and AutoCAD.	\$            14,500
<u>61.00</u> <b><u>PROFESSIONAL SERVICES</u></b> - Provides for contract engineering inspectors for utility encroachment inspections and private development inspections. Costs associated with these inspections is offset by application fees. Also provides for outside survey, traffic and design services not related to specific capital improvement projects, and on-call grant related services.	\$            25,000
<u>61.15</u> <b><u>PROFESSIONAL SERVICES - WATER QUALITY MONITORING</u></b> - Truckee River Water Quality Monitoring Plan implementation. This item will be combined with 101.115.00.61.16 - Stormwater Program Implementation in FY2017/18.	\$            -
<u>61.16</u> <b><u>STORMWATER PROGRAM IMPLEMENTATION</u></b> - Since July 1, 2013, the Town has been under the NPDES Phase 2 General Permit for Small Municipal Separate Storm Sewer Systems (MS4s). This budget item provides for anticipated costs associated with implementation of the permit, potentially including some consultant services and the purchase of monitoring equipment. Provides for permit fees of approximately \$9,000 per year. Provides for public education/outreach by the Town in cooperation with the Sierra Watershed Education Partnerships (SWEP). Also provides for the cost of material hand-outs, such as pet waste bags, seeds and brochures. In addition to the costs identified in this budget item, approximately 1,200 staff hours per year are expended on the program, which includes water quality monitoring and equates \$82,500 per year (at \$75/hr). Some costs are eligible for grant reimbursement as reflected in the Revenues section of this budget.	\$            21,000

**PUBLIC WORKS - ENGINEERING  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.115.00 General Fund.Engineering.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>63.05</u>	<u>ADVERTISING</u> - Provides for public hearing notices or other legal notices required for various public works related projects and activities.	\$ 300
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for the PWD/TE's, Engineering Manager's, Senior Engineers' and Assistant Engineer's membership in the American Public Works Association, American Society of Civil Engineers and Tahoe Truckee Engineers Association. Also provides for engineering license renewals with applicable state licensing boards for the senior engineers, the engineering manager, the assistant engineer, and PWD/TE licenses during renewal years.	\$ 1,400
<u>63.30</u>	<u>DOCUMENT IMAGING</u> - Provides for the outsourcing of documents to be digitally imaged.	\$ 7,500
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for AutoCad, Geographic Technologies Group (\$2,500), and ArcGIS maintenance. Increase reflects software costs for upgrade to Cartegraph's OMS web-based software.	\$ 9,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items, trail counters, and equipment.	\$ 6,000
<u>63.40</u>	<u>PERMITS, LICENSES and FEES</u> - Provides for fees and costs not related to specific capital improvement projects.	\$ 100
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and special delivery costs.	\$ 350
<u>63.55</u>	<u>PRINTING</u> - Provides for the cost of printing miscellaneous forms and engineering standards. Also provides for photocopying of plans as needed.	\$ 300
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for reference manuals from sources such as Caltrans, Lahontan, or Engineering News Record.	\$ 400
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection, internet service for Engineering department iPads, staff cellular phones and other annual phone charges for the Cisco phone system.	\$ 10,500
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for maintenance and unscheduled repair of office equipment.	\$ 100
<u>66.50</u>	<u>SMALL TOOLS</u> - Provides for purchase of miscellaneous tools needed for field work.	\$ 500
<u>67.12</u>	<u>SIGNAL MAINTENANCE</u> - Provides power usage and maintenance provided by the California Department of Transportation for three signals and various other street lights throughout town.	\$ 25,000
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for the Town-maintained Engineering vehicles.	\$ 2,400
<u>69.20</u>	<u>VEHICLES - MILEAGE</u> - Provides payment to staff for use of private vehicles on Town business not covered by a car allowance.	\$ 300
<u>69.70</u>	<u>VEHICLES and EQUIPMENT - REPAIR and MAINTENANCE</u> - Provides for Engineering vehicle minor repair costs and periodic cleaning.	\$ 100
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 5,265

**PUBLIC WORKS - ENGINEERING  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.115.00 General Fund.Engineering.Non-Division

<u><b>CAPITAL OUTLAY</b></u>	<u><b>BUDGET</b></u>
<u>80.20</u> <u>COMPUTER EQUIPMENT</u> - Provides for two (2) desktop computer (\$1,400 each) for the PWD/TE and a Senior Engineer, and one (1) iPad, which will be made available to the department in general (\$750).	\$            3,550
<u>80.34</u> <u>FLEET REPLACEMENT FUND</u> - Provides funds for the eventual and identified replacement of the Engineering department vehicles as part of the Fleet Replacement Plan.	\$            3,900
 <u><b>OTHER</b></u>	
<u>42.28</u> <u>ENGINEERING FEES - PLAN CHECK</u> - Provides funds from applicants to reimburse the Town for the cost of Engineering services directly related to Plan Check.	\$            (115,000)
<u>45.73</u> <u>WATER QUALITY MONITORING REIMBURSEMENT</u> - Funding provided by Proposition 84 Grant for consultant and engineering staff charges to work on water quality monitoring.	\$            (8,000)
<u>46.25</u> <u>CAPITAL LABOR CHARGE</u> - Funding from non-General Fund sources for charges for services of Engineering staff working on various capital improvement projects. This account used to contain the reimbursement for Roads and Snow employees who did occasional project inspection service for the Engineering department on the Town's capital improvement projects. This time is now allocated to a separate account which is shown in the Public Works Maintenance budget.	\$            (325,000)

**PUBLIC WORKS - MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.116.00 General Fund.Road Maintenance.Non-Division		2015/16	2016/17	2016/17	2017/18	% CHG BUD TO	% CHG BUD TO
ACCOUNT		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	EA	BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	655,507	715,380	794,566	778,358	-2.04%	8.80%
50.15	Wages - Temporary/Seasonal	55,645	45,830	36,997	50,430	36.31%	10.04%
50.21	Standby Pay	23	1,001	-	1,075	0.00%	7.38%
50.31	Overtime - Regular Full-time	2,912	4,500	8,734	4,500	-48.48%	0.00%
50.35	Overtime - Temporary/Seasonal	1,132	2,000	1,004	2,000	99.16%	0.00%
54.xx	Benefits	336,294	346,504	365,066	376,361	3.09%	8.62%
54.61	Deferred Compensation	5,728	5,233	7,098	6,920	-2.50%	32.25%
54.81	RHS	168	176	174	186	7.12%	5.63%
55.71	Car Allowance	658	661	663	660	-0.38%	-0.13%
	<b>Total Personnel</b>	<b>1,058,067</b>	<b>1,121,286</b>	<b>1,214,302</b>	<b>1,220,491</b>	<b>0.51%</b>	<b>8.85%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.10	Clothing & Uniforms	4,937	8,600	8,600	8,600	0.00%	0.00%
60.15	Education & Training	15,498	10,000	6,000	10,000	66.67%	0.00%
61.00	Professional Services	21,323	18,000	8,000	18,000	125.00%	0.00%
63.05	Advertising	794	1,800	1,600	1,800	12.50%	0.00%
63.09	Physicals/Background Checks	2,893	2,500	1,000	2,500	150.00%	0.00%
63.10	Communications System Maintenance	10,899	12,000	4,000	12,000	200.00%	0.00%
63.20	Janitorial Supplies	-	250	100	250	150.00%	0.00%
63.25	Memberships & Dues	1,804	3,000	3,000	3,000	0.00%	0.00%
63.33	Software Supplies	4,309	11,500	11,500	7,700	-33.04%	-33.04%
63.34	Safety Supplies	2,487	7,000	7,000	7,000	0.00%	0.00%
63.35	General Supplies	7,506	6,000	6,000	6,000	0.00%	0.00%
63.40	Permits, Licenses & Fees	1,420	4,000	1,500	4,000	166.67%	0.00%
63.45	Photocopying	594	1,000	750	1,000	33.33%	0.00%
63.50	Postage, Freight & Delivery	-	200	150	200	33.33%	0.00%
63.55	Printing	250	250	200	250	25.00%	0.00%
63.56	Publications	255	500	300	500	66.67%	0.00%
63.70	Telephone	8,933	8,400	8,400	10,000	19.05%	19.05%
63.71	Professional Services - Contract Landscaping	80,910	-	-	-	0.00%	
63.99	Inventory Change	61,478	-	-	-	0.00%	
66.20	Repairs & Maint. - Office Equip.	-	500	100	500	400.00%	0.00%
66.50	Small Tools	5,197	5,000	6,000	7,000	16.67%	40.00%
67.15	Accidents & Damage	-	1,000	1,000	1,000	0.00%	0.00%
67.50	Road Oils	36,115	38,000	39,000	40,000	2.56%	5.26%
67.51	Aggregate Products	11,391	14,000	12,000	14,000	16.67%	0.00%
67.52	Patch Materials	23,700	32,000	20,000	32,000	60.00%	0.00%
67.55	Signs	10,577	7,000	9,000	9,000	0.00%	28.57%
67.56	Landfill & Refuse Services	2,893	7,500	5,000	7,500	50.00%	0.00%
67.57	Striping	38,445	45,000	45,000	48,000	6.67%	6.67%
67.58	Guardrails	-	3,000	3,000	3,000	0.00%	0.00%
67.59	Bridges	-	2,000	-	2,000	0.00%	0.00%
67.60	Grates	595	6,600	6,000	6,600	10.00%	0.00%
67.62	Erosion Control	1,069	5,000	5,000	5,000	0.00%	0.00%
67.63	Culvert Pipe	2,614	4,000	4,000	4,000	0.00%	0.00%
67.64	Markers	-	1,000	-	1,000	0.00%	0.00%
69.10	Vehicles - Fuel	43,193	60,000	50,000	63,000	26.00%	5.00%
69.60	Vehicles & Equip - Rental	7,374	18,000	10,000	18,000	80.00%	0.00%
69.76	Fleet Maintenance Allocation	308,949	307,305	215,812	373,720	73.17%	21.61%
69.79	Hazardous Waste Disposal & Recycling	820	6,000	1,500	6,000	300.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>719,220</b>	<b>657,905</b>	<b>500,512</b>	<b>734,120</b>	<b>46.67%</b>	<b>11.58%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	1,357	3,360	2,760	5,550	101.09%	65.18%
80.34	Fleet Replacement Fund	212,616	212,616	215,000	215,000	0.00%	1.12%
80.35	Machinery and Equipment	1,949	25,000	20,000	15,600	-22.00%	-37.60%
	<b>Total Capital Outlay</b>	<b>215,922</b>	<b>240,976</b>	<b>237,760</b>	<b>236,150</b>	<b>-0.68%</b>	<b>-2.00%</b>
	<b>TOTAL</b>	<b>1,993,208</b>	<b>2,020,166</b>	<b>1,952,574</b>	<b>2,190,761</b>	<b>12.20%</b>	<b>8.44%</b>
Less: Offsetting Revenues							
46.28	Capital Labor Charge - Maint.	-	-	-	(25,000)	0.00%	
46.51	Public Works Special Event Reimbursements	(7,221)	(10,000)	(14,000)	(14,000)	0.00%	40.00%
	<b>Net Expenditures after Revenues</b>	<b>1,985,987</b>	<b>2,010,166</b>	<b>1,938,574</b>	<b>2,176,761</b>	<b>12.29%</b>	<b>8.29%</b>

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**PUBLIC WORKS - MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.116.00 General Fund.Road Maintenance.Non-Division

**ACTIVITY DESCRIPTION**

The Public Works Maintenance Department is responsible for keeping the Town's infrastructure safe for the traveling public. The department maintains the asphalt roadways by patching the streets. It is also charged with street sweeping, striping of parking stalls and crosswalks, stencilling of streets, and maintenance of 4,247 signs. The Town has over 283 ditch miles and 155 centerline miles to maintain. These duties include culvert cleaning, brushing of roadside shrubs and trees, and re-establishing drainage ditches on a continuing basis. These tasks are also required by the National Pollutant Discharge Elimination System Permit mandated by the State of California which the Public Works Engineering division is responsible for ensuring the Town is in compliance with. The Maintenance budget includes all expenditures associated with maintaining the safety of public infrastructure, except for those supplies and services directly related to snow removal.

The Fleet Replacement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. The budgeted wages for full-time employees reflect 60% to Maintenance and 40% to Snow (unless otherwise noted). However, actual wages will reflect actual time worked to each division.

The Departments Geographic Information System's (GIS) needs have increased significantly in the last three years. Going forward the Department of Public Works will require a that the Administrative staff of the division to be trained and proficient in GIS product creation and systems administration. The staffing change requested to convert the Administrative Technician to a GIS Technician, reflects a need in the Department of approximately 20-30 hours a week in GIS related activities.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 10% of the salary for the Public Works Director/Town Engineer (PWD/TE), one (1) Street Maintenance Manager, 50% of the wages for two (2) Street Maintenance Supervisors, 55% of the wages of one (1) Street Maintenance Supervisor (5% to Trails), three (3) Senior Street Maintenance Workers, eight (8) Street Maintenance Worker II's, 55% of the wages for two (2) Street Maintenance Worker II's (5% to Trails) and one (1) Geographic Information Systems Technician (converted from an Administrative Technician). Except as noted, all full-time employees budgeted in this account are budgeted to Snow for 40% of the year. Prior to FY2017/18, a portion of the wages for the Street Maintenance Supervisor's wages were distributed to the Public Works Engineering division to represent the time these employees spent completing inspection on the Town's capital improvement projects (CIPs). This time is now represented in this budget, with the reimbursements from non-general fund revenue sources represented in 101.000.00.46.28 - Capital Labor Charge - Maint.	\$	778,358
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for two (2) Seasonal Maintenance Worker I's to assist personnel with summer maintenance duties and fill in for vacations and sick days for full-time personnel as needed. Also provides for one (1) Seasonal Maintenance Worker I to work on special events and 60% of the wages for an intern. Staff time spent on special events is offset via special event fees collected by the Town and is reflected in the Revenue section of this budget.	\$	50,430
<u>50.21</u>	<u>STANDBY PAY - REGULAR FULL-TIME</u> - Provides standby pay associated with additional personnel needs during holidays.	\$	1,075

**PUBLIC WORKS - MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.116.00 General Fund.Road Maintenance.Non-Division

<b><u>PERSONNEL (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>50.31</u> <b>OVERTIME - REGULAR FULL-TIME</b> - Provides for anticipated overtime costs for personnel as needed for completion of maintenance projects. Also provides for overtime costs associated with coverage on holidays and the 35+/- special events requiring Public Works personnel.	\$ 4,500
<u>50.35</u> <b>OVERTIME - TEMPORARY/SEASONAL</b> - Provides for overtime pay in emergency situations that require traffic control.	\$ 2,000
<u>54.xx</u> <b>BENEFITS</b> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 376,361
<u>54.61</u> <b>DEFERRED COMPENSATION</b> - Deferred compensation provided as negotiated by employee groups.	\$ 6,920
<u>54.81</u> <b>RHS</b> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 186
<u>55.71</u> <b>CAR ALLOWANCE</b> - Provides funds for the use of the PWD/TE's private vehicle on Town business (10%).	\$ 660
 <b><u>SUPPLIES and SERVICES</u></b>	
<u>60.10</u> <b>CLOTHING and UNIFORMS</b> - Provides for 60% of the maintenance and replacement of Department uniforms, including a boot allowance totalling \$300 per two year period per eligible employee as negotiated by the employee groups.	\$ 8,600
<u>60.15</u> <b>EDUCATION and TRAINING</b> - Provides for a variety of training activities for Public Works personnel including ESRI Geographic Information Systems; Office of Emergency Services (OES); HazMat and respirator training; comprehensive Occupational Safety and Health Administration (OSHA) programs; American Public Works Association (APWA) Snow Conference (60%); International Municipal Signal Association (IMSA) training; Integrity Value Expertise/Experience Support (IVES) Train the Trainer/heavy equipment certification; National Pollutant Discharge Elimination System (NPDES) training as defined by the State of California; and American Traffic Safety Services Association (ATSSA) Flagger Certification.	\$ 10,000
<u>61.00</u> <b>PROFESSIONAL SERVICES</b> - Provides funds for miscellaneous contractor services for roadway maintenance items requiring specialty equipment, skills, or personnel, which are beyond the scope of existing public works resources. Also includes a percentage of the tree removal costs necessary to maintain the safety of public roadways.	\$ 18,000
<u>63.05</u> <b>ADVERTISING</b> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information, which may be needed throughout the year.	\$ 1,800

**PUBLIC WORKS - MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.116.00 General Fund.Road Maintenance.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>63.09</u>	<u>PHYSICALS and BACKGROUND CHECKS</u> - Provides funds for physical examinations, pre-employment testing, random alcohol and drug testing as per Department of Transportation regulations, pulmonary function test for respirator program and audiometric testing.	\$ 2,500
<u>63.10</u>	<u>COMMUNICATIONS SYSTEM MAINTENANCE</u> - Provides for 60% of the funding of the radio service contract and the purchase of replacement radios and related equipment. By extending the service life of equipment, increased service contract costs have been absorbed into the budget without budget increases.	\$ 12,000
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for shop supplies needed for maintenance purposes at the Public Works Yard.	\$ 250
<u>63.25</u>	<u>MEMBERSHIP and DUES</u> - Provides for memberships in the APWA, ATSSA, IMSA, Bob Sinnett Consulting and Underground Service Alert.	\$ 3,000
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for a portion of the costs of annual maintenance and licensing for the divisions software providers, RealQuest, ESRI, and Geographic Technologies Group.	\$ 7,700
<u>63.34</u>	<u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, flashlights, respirator cartridges, ear plugs, fall prevention harnesses, gloves and American National Standards Institute (ANSI) approved safety vests.	\$ 7,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for general office supplies, stationery and miscellaneous items.	\$ 6,000
<u>63.40</u>	<u>PERMITS, LICENSES and FEES</u> - Provides for 60% of hazardous material permitting required by the Public Service Center from Nevada County Environmental Health. Also provides funds for air compressor licensing and State Water Resource Control Board NPDES permit.	\$ 4,000
<u>63.45</u>	<u>PHOTOCOPYING</u> - Provides for copier usage based on monthly meter readings.	\$ 1,000
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 200
<u>63.55</u>	<u>PRINTING</u> - Provides for various forms printing within the Public Works department.	\$ 250
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for subscriptions to a variety of Public Works publications, such as Uniform Construction Standards, necessary to stay up to date on current maintenance standards and regulations.	\$ 500
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for department cellular phones. Increase reflects cost of iPad connections for Cartegraph OMS and three (3) additional phones for the Senior Street Maintenance Workers.	\$ 10,000

**PUBLIC WORKS - MAINTENANCE**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.116.00 General Fund.Road Maintenance.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>66.20</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$            500
<u>66.50</u> <u>SMALL TOOLS</u> - Provides for tools for maintenance crews, including hand tools, shovels and rakes. Increase due to replacement of two aging chain saws (\$350 each) and inflationary cost increases.	\$            7,000
<u>67.15</u> <u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during maintenance operations. Increase reflects conservative budgeting based on actual activities.	\$            1,000
<u>67.50</u> <u>ROAD OILS</u> - Provides for street patching and crack sealing maintenance materials.	\$            40,000
<u>67.51</u> <u>AGGREGATE PRODUCTS</u> - Provides base rock, concrete and other aggregate products for routine street maintenance and drainage structures. Increase reflects overall price increase from supplier.	\$            14,000
<u>67.52</u> <u>PATCH MATERIALS</u> - Provides for an estimated 400 tons of asphalt to be utilized by maintenance crews during the year for patching.	\$            32,000
<u>67.55</u> <u>SIGNS</u> - Provides for replacement of construction, maintenance, street and regulatory signs and hardware as well as cones and delineators.	\$            9,000
<u>67.56</u> <u>LANDFILL and REFUSE SERVICES</u> - Disposal fees at Eastern Regional Landfill and Lockwood Regional Landfill in Reno, NV.	\$            7,500
<u>67.57</u> <u>STRIPING</u> - Provides for paint and related materials for re-marking parking stalls, crosswalks, stop bars, turn pockets, and roadway centerline stripes. Increase reflects material cost increases.	\$            48,000
<u>67.58</u> <u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails.	\$            3,000
<u>67.59</u> <u>BRIDGES</u> - Provides funds for minor bridge repairs as needed on Town maintained bridges.	\$            2,000
<u>67.60</u> <u>GRATES</u> - Provides 60% of funds to purchase grates. Increase is due to replacement of damaged top hat assemblies identified thru the Zone Maintenance Program.	\$            6,600
<u>67.62</u> <u>EROSION CONTROL</u> - This account provides for purchase of straw bales, silt fence and other erosion control devices to be used during various drainage projects and to comply with potential NPDES Permit requirements.	\$            5,000
<u>67.63</u> <u>CULVERT PIPE</u> - Provides materials for repairing or improving minor drainage systems. Budgeted amount remains the same as last year due to continued replacements of top hat assemblies.	\$            4,000

**PUBLIC WORKS - MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.116.00 General Fund.Road Maintenance.Non-Division

**SUPPLIES and SERVICES (cont'd)****BUDGET**

<u>67.64</u>	<u>MARKERS</u> - Provides funds to purchase delineators for marking road sections and cross culverts.	\$	1,000
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on road maintenance activities. Budgeted fuel dollars are based on historical averages. Increase reflects a conservatively estimated 5% increase in the cost of fuel.	\$	63,000
<u>69.60</u>	<u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of equipment as needed during the fiscal year.	\$	18,000
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department. Increase based on results of FY2015/16. Spike for FY2016/17 is a result of the extreme weather conditions during the winter months.	\$	373,720
<u>69.79</u>	<u>HAZARDOUS WASTE DISPOSAL and RECYCLING</u> - Provides for the cost of restocking HazMat supplies and disposing of hazardous material waste.	\$	6,000

**CAPITAL OUTLAY**

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for the following:	\$	5,550
	- 60% of the cost of five (5) desktop computers according to the Town's replacement plan (\$1,400 each).	\$ 4,200	
	- 60% of the cost of three (3) iPads (\$750 each).	\$ 1,350	
<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for the replacement of vehicles as identified in the Town's Fleet Replacement Plan.	\$	215,000
<u>80.35</u>	<u>MACHINERY and EQUIPMENT</u> - Provides funding for the following:	\$	15,600
	- Replacement of a Graco Line Laser	\$ 12,000	
	- 60% of the cost of a K-rail	\$ 3,600	

**OTHER**

<u>46.28</u>	<u>CAPITAL LABOR CHARGE - MAINTENANCE</u> - Charges for services of Public Works Maintenance staff working on various capital improvement projects, funded by Impact Fees, Measure R, Measure V and other non-General Fund sources. This item used to be combined with a similar item shown on the Engineering budget. The time spent by these employee on capital improvement projects is now budgeted to the Maintenance department and therefore the offsetting revenues are shown in this line item.	\$	(25,000)
<u>46.51</u>	<u>PUBLIC WORKS SPECIAL EVENT REIMBURSEMENT</u> - Reflects reimbursement to Public Works for invoiced labor, vehicle and/or equipment costs associated with community special events.	\$	(10,000)

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**PUBLIC WORKS - SNOW REMOVAL  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.117.00 General Fund.Snow Removal.Non-Division		2015/16	2016/17	2016/17	2017/18	% CHG BUD TO	% CHG BUD TO
ACCOUNT		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	EA	BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	489,765	525,253	448,508	550,020	22.63%	4.72%
50.15	Wages - Temporary/Seasonal	156,211	156,724	164,969	156,145	-5.35%	-0.37%
50.16	Wages - Readiness	34,854	48,293	100,078	51,167	-48.87%	5.95%
51.10	Wage Reimbursement	-	-	(4,587)	-	0.00%	
50.21	Standby Pay - Regular Full-time	4,446	3,001	6,000	3,226	-46.23%	7.50%
50.25	Standby Pay - Temporary/Seasonal	1,677	1,500	1,496	1,613	7.82%	7.53%
50.26	Standby - Readiness	57,500	63,000	63,000	63,000	0.00%	0.00%
50.31	Overtime - Regular Full-time	33,667	88,000	125,000	88,000	-29.60%	0.00%
50.35	Overtime - Temporary/Seasonal	27,329	23,705	70,000	24,298	-65.29%	2.50%
50.36	Overtime - Readiness	165	11,852	40,000	12,148	-69.63%	2.50%
54.xx	Benefits	284,116	303,067	295,251	312,419	5.81%	3.09%
54.61	Deferred Compensation	4,971	4,703	5,718	5,848	2.28%	24.35%
54.81	RHS	235	245	242	261	7.85%	6.53%
55.71	Car Allowance	920	925	927	925	-0.22%	0.00%
	<b>Total Personnel</b>	<b>1,095,856</b>	<b>1,230,268</b>	<b>1,316,602</b>	<b>1,269,071</b>	<b>-3.61%</b>	<b>3.15%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.10	Clothing & Uniforms	5,344	8,600	8,600	8,600	0.00%	0.00%
60.15	Education & Training	7,364	8,000	8,000	8,000	0.00%	0.00%
61.00	Professional Services	1,561	60,000	75,000	80,000	6.67%	33.33%
63.05	Advertising	1,117	2,500	1,481	2,500	68.80%	0.00%
63.09	Physicals & Background Checks	6,280	8,000	7,000	8,000	14.29%	0.00%
63.10	Communications System Maintenance	7,266	8,000	4,000	8,000	100.00%	0.00%
63.11	GPS-AVL System Maintenance	13,878	25,000	25,000	21,000	-16.00%	-16.00%
63.20	Janitorial Supplies	-	250	100	250	150.00%	0.00%
63.25	Memberships & Dues	1,148	-	102	-	-100.00%	
63.33	Software Supplies	2,109	7,600	7,600	5,000	-34.21%	-34.21%
63.34	Safety Supplies	2,565	2,400	2,400	2,400	0.00%	0.00%
63.35	General Supplies	5,264	4,000	10,000	4,000	-60.00%	0.00%
63.40	Permits, Licenses & Fees	1,420	2,300	1,500	2,300	53.33%	0.00%
63.45	Photocopying	583	750	600	750	25.00%	0.00%
63.50	Postage, Freight & Delivery	-	100	100	100	0.00%	0.00%
63.55	Printing	250	250	250	250	0.00%	0.00%
63.70	Telephone	5,033	4,100	6,200	6,200	0.00%	51.22%
66.10	Repair & Maint - Buildings	-	500	250	500	100.00%	0.00%
66.20	Repair & Maint - Office Equip	-	250	100	250	150.00%	0.00%
66.50	Small Tools	2,433	2,500	1,000	3,000	200.00%	20.00%
67.15	Accidents & Damage	18,392	10,000	10,000	10,000	0.00%	0.00%
67.52	Patch Materials	5,309	4,000	12,000	5,000	-58.33%	25.00%
67.53	De-Icing Materials	26,386	30,000	45,000	36,000	-20.00%	20.00%
67.54	Snow Stakes	151	10,000	10,000	20,000	100.00%	100.00%
67.55	Signs	133	5,000	5,000	7,000	40.00%	40.00%
67.56	Landfill & Refuse Services	18	5,000	4,000	5,000	25.00%	0.00%
67.58	Guardrails	-	2,000	2,000	4,000	100.00%	100.00%
67.60	Grates	-	3,400	2,000	3,400	70.00%	0.00%
69.10	Vehicles - Fuel	114,751	184,000	200,000	193,200	-3.40%	5.00%
69.60	Vehicles & Equip - Rental	513	15,000	5,000	15,000	200.00%	0.00%
69.71	Veh & Equip - Chains	9,284	20,000	25,000	40,000	60.00%	100.00%
69.72	Veh & Equip - Cutting Edges	-	10,000	10,000	10,000	0.00%	0.00%
69.76	Fleet Maintenance Allocation	436,560	408,930	681,956	566,264	-16.96%	38.47%
69.79	Hazardous Waste Disposal & Recycling	2,375	3,000	3,000	3,000	0.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>677,486</b>	<b>855,430</b>	<b>1,174,239</b>	<b>1,078,964</b>	<b>-8.11%</b>	<b>26.13%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	905	2,240	1,840	3,700	101.09%	65.18%
80.34	Fleet Replacement Fund	531,591	531,591	531,591	607,000	14.19%	14.19%
80.35	Machinery and Equipment	5,479	72,000	20,000	32,400	62.00%	-55.00%
	<b>Total Capital Outlay</b>	<b>537,975</b>	<b>605,831</b>	<b>553,431</b>	<b>643,100</b>	<b>16.20%</b>	<b>6.15%</b>
	<b>TOTAL</b>	<b>2,311,317</b>	<b>2,691,529</b>	<b>3,044,272</b>	<b>2,991,135</b>	<b>-1.75%</b>	<b>11.13%</b>
Less: Offsetting Revenue							
46.50	Public Works Service Chrgs - Snow	(82,686)	(65,000)	(95,000)	(75,000)	0.00%	15.38%
	<b>Net Expenditures after Revenues</b>	<b>2,228,631</b>	<b>2,626,529</b>	<b>2,949,272</b>	<b>2,916,135</b>	<b>-1.12%</b>	<b>11.03%</b>

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**PUBLIC WORKS - SNOW REMOVAL  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.117.00 General Fund.Snow Removal.Non-Division

**ACTIVITY DESCRIPTION**

The Public Works Snow Removal division is responsible for snow removal during storm periods and clean-up operations of roads and facilities on an ongoing basis during the winter season. Sand and de-icing materials are also applied to streets during storms or other icy weather conditions to increase traffic safety. Street sweeping is performed as often as weather permits during the winter months both for dust control purposes and to reduce storm drain clean-up during the summer season. Sweeping is an essential component of the newly adopted Storm Water Management Program (SWMP). Crews also remove snow and ice from bridges, guardrails, assorted sidewalks in and adjacent to the roundabouts throughout Town.

The Fleet Replacement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. The budgeted wages for full-time employees reflect 60% to Maintenance and 40% to Snow, however, actual wages will reflect actual time worked to each division.

The Departments Geographic Information System's (GIS) needs have increased significantly in the last three years. Going forward the Department of Public Works will require a portion of the Administrative staff to be trained and proficient in GIS product creation and GIS systems administration. The staffing change requested to convert the Administrative Technician to a GIS Technician, reflects a need in the Department of approximately 20-30 hours a week in GIS related activities.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 14% of the salary for the Public Works Director/Town Engineer (PWD/TE), one (1) Street Maintenance Manager, 40% of the wages for two (2) Street Maintenance Supervisors, 40% of the wages of one (1) Street Maintenance Supervisor (55% to Maintenance and 5% to Trails), three (3) Senior Street Maintenance Workers, eight (8) Street Maintenance Worker II's, 40% of the wages of two (2) Street Maintenance Worker II's (55% to Maintenance and 5% to Trails) and one (1) Geographic Information Systems Technician (converted from an Administrative Technician). Except as noted, all full-time employees budgeted in this account are budgeted to Snow for 40% of the year. All other time is budgeted in the Maintenance budget.	\$ 550,020
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for estimated Temporary Street Maintenance Worker II staff of nine (9) full-time and four (4) storms-only to assist with snow removal activities. Also provides for 40% of the wages of an intern.	\$ 156,145
<u>50.16</u>	<u>WAGES - READINESS</u> - Provides funding for an estimated Readiness Temporary Street Maintenance Worker II staff of nine (9) to assist with snow removal activities.	\$ 51,167
<u>50.21</u>	<u>STANDBY PAY - REGULAR FULL-TIME</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$ 3,226
<u>50.25</u>	<u>STANDBY PAY - TEMPORARY</u> - Provides compensation to seasonal/temporary personnel who must remain available for call out during non-regular working hours.	\$ 1,613
<u>50.26</u>	<u>STANDBY PAY - READINESS</u> - Provides compensation to hourly Readiness personnel who remain available for call out. Standby pay is \$500 per employee per week for fourteen (14) weeks.	\$ 63,000
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides an estimate of overtime costs for regular employees. During heavy snow conditions, work crews are switched to 12-hour continuous work shifts in order to adequately cover snow removal routes. FY2016/17 overtime costs reflect the late start to the winter season and an extremely heavy storm season. This required a much higher level of 12-hour shifts than the department has utilized in prior years. Overtime is expected to return to normal levels depending on weather conditions, for FY2017/18.	\$ 88,000

**PUBLIC WORKS - SNOW REMOVAL  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.117.00 General Fund.Snow Removal.Non-Division

<b><u>PERSONNEL (cont'd)</u></b>	<b><u>BUDGET</u></b>
50.35 <u>OVERTIME</u> - <u>TEMPORARY/SEASONAL</u> - Provides for anticipated overtime for temporary/seasonal staff from 12-hour shift requirements. FY2016/17 overtime costs reflect the late start to the winter season and an extremely heavy storm season. This required a much higher level of 12-hour shifts than the department has utilized in prior years. Overtime is expected to return to normal levels depending on weather conditions, for FY2017/18.	\$ 24,298
50.36 <u>OVERTIME</u> - <u>READINESS</u> - Provides for anticipated overtime for Readiness employees from 12-hour shift requirements.	\$ 12,148
54.xx <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 312,419
54.61 <u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 5,848
54.81 <u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 261
55.71 <u>CAR ALLOWANCE</u> - Provides funds for the use of the PWD/TE's private vehicle on Town business (14%).	\$ 925
 <b><u>SUPPLIES and SERVICES</u></b>	
60.10 <u>CLOTHING and UNIFORMS</u> - Provides for 40% of the funding for maintenance and replacement of department uniforms, including winter jackets, insulated bib overalls and rain gear. Additionally, boot allowance totalling \$300 per two year period per eligible employee as negotiated by the employee groups.	\$ 8,600
60.15 <u>EDUCATION and TRAINING</u> - Provides for employee training related to winter operations including ESRI, Integrity Value Expertise/Experience Support (IVES) Train the Trainer/heavy equipment certification.	\$ 8,000
61.00 <u>PROFESSIONAL SERVICES</u> - Provides funds for the miscellaneous contractor services for winter roadway maintenance items requiring specialty equipment, skills or personnel which are beyond the scope of existing Public Works resources. Also includes Gridlock services on Donner Pass Road and emergency tree removal services. Increase reflects change in prevailing wage requirement mandated by the State of California.	\$ 80,000
63.05 <u>ADVERTISING</u> - Provides funds for advertising to fill temporary job positions and various contract services such as downtown snow removal, Gridlock contractors and other winter-related services.	\$ 2,500
63.09 <u>PHYSICALS and BACKGROUND CHECKS</u> - Provides for the costs of physical examinations, pre-employment physicals, random substance testing per Department of Transportation regulations and audiometric testing.	\$ 8,000
63.10 <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> - Provides for 40% of the funding of the radio service contract and the purchase of replacement radios and related equipment. By extending the service life of equipment, increased service contract costs have been absorbed into the budget without budget increases.	\$ 8,000

**PUBLIC WORKS - SNOW REMOVAL  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.117.00 General Fund.Snow Removal.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>63.11</u>	<u>GPS-AVL SYSTEM MAINTENANCE</u> - Provides funding for the annual cost of the web-based GPS system for tracking snow removal equipment and website access for public and driveway contractor review. Budget amounts for FY2016/17 were higher than typical years as industry standards necessitated the upgrade of receiver specifications of 2G to 3G. Current year numbers are slightly higher than normal due to the need to install AVL equipment in three (3) new fleet vehicles proposed in this budget.	\$ 21,000
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for shop supplies needed for maintenance purposes at the Public Works Yard.	\$ 250
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for a portion of the costs of annual maintenance and licensing for the divisions software providers, RealQuest, ESRI, and Geographic Technologies Group.	\$ 5,000
<u>63.34</u>	<u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, flashlights and gloves.	\$ 2,400
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for general office supplies, stationary, and miscellaneous items.	\$ 4,000
<u>63.40</u>	<u>PERMITS, LICENSES and FEES</u> - Provides for 40% of hazardous material permitting required by the Public Service Center from Nevada County Environmental Health and for the State Water Resource Control Board National Pollutant Discharge Elimination System (NPDES) permit.	\$ 2,300
<u>63.45</u>	<u>PHOTOCOPYING</u> - Provides for photocopying miscellaneous winter items such as snow route maps.	\$ 750
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 100
<u>63.55</u>	<u>PRINTING</u> - Provides for various forms printing within the Public Works department, such as winter brochures.	\$ 250
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for department cellular phones. Increase reflects cost of iPad connections for Cartegraph OMS and three (3) additional phones for the Senior Street Maintenance Workers.	\$ 6,200
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for shop maintenance supplies not included in the Facilities budget.	\$ 500
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides funds for routine maintenance and unscheduled repair of office equipment.	\$ 250
<u>66.50</u>	<u>SMALL TOOLS</u> - Purchase of small tools to support road maintenance and equipment repair activities. Increase reflects chain tool replacements and material cost increases.	\$ 3,000
<u>67.15</u>	<u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during snow removal operations.	\$ 10,000
<u>67.52</u>	<u>PATCH MATERIALS</u> - Provides for an estimated ten (10) tons of cold patch asphalt to be utilized by crews during winter months. Increase due to material cost increase.	\$ 5,000

**PUBLIC WORKS - SNOW REMOVAL**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.117.00 General Fund.Snow Removal.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>67.53</u>	<u>DE-ICING MATERIALS</u> - Provides for the purchase of sand and other de-icing materials to minimize dangerous road safety conditions during the winter months. Increase due to material cost increase along with reduced inventory due to heavy winter and sand bag needs.	\$ 36,000
<u>67.54</u>	<u>SNOW STAKES</u> - Provides for the purchase of replacement snow stakes to mark road right-of-ways for snow plow vehicles. The account also includes the purchase of the reflective materials used on the snow stakes. Increase reflects anticipated need for more replacements due heavy damages during the FY2016/17 winter season.	\$ 20,000
<u>67.55</u>	<u>SIGNS</u> - Provide for the purchase and replacement of signs, cones, and barricades used for traffic control of gridlock on Donner Pass Road and winter-related damages. Increase reflects anticipated need for more replacements due heavy damages during the FY2016/17 winter season.	\$ 7,000
<u>67.56</u>	<u>LANDFILL and REFUSE SERVICES</u> - Disposal fees at Eastern Regional Landfill and Lockwood Regional Landfill in Reno, NV for winter road sand off haul.	\$ 5,000
<u>67.58</u>	<u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails. Increase reflects anticipated need for more replacements due heavy damages during the FY2016/17 winter season.	\$ 4,000
<u>67.60</u>	<u>GRATES</u> - Provides 40% of funds to purchase grates. Increase reflects anticipated need for more replacements due heavy damages during the FY2016/17 winter season.	\$ 3,400
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on snow removal activities. Budgeted fuel dollars are based on historical average gallons of usage and historical average gas prices. Increase reflects a conservatively estimated 5% increase in the cost of fuel.	\$ 193,200
<u>69.60</u>	<u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of vehicles during the winter months in the event of equipment breakdowns or for specialty services needed to keep the roads safe for travel.	\$ 15,000
<u>69.71</u>	<u>VEHICLES and EQUIPMENT - CHAINS</u> - Provides for the purchase of replacement chains and chain-repair material for Public Works vehicles. Increase reflects anticipated need for more replacements due heavy damages during the FY2016/17 winter season.	\$ 40,000
<u>69.72</u>	<u>VEHICLES and EQUIPMENT - CUTTING EDGES</u> - Provides for the purchase of items needed to keep Town snow plows in working condition such as cutting edges and bolts.	\$ 10,000
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department. Increase based on FY2016/17 actuals.	\$ 566,264
<u>69.79</u>	<u>HAZARDOUS WASTE DISPOSAL and RECYCLING</u> - Provides for the cost of disposing of hazardous waste and supplies of snow removal equipment and clean up of snow removal equipment HazMat spills.	\$ 3,000

**PUBLIC WORKS - SNOW REMOVAL**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.117.00 General Fund.Snow Removal.Non-Division

<b><u>CAPITAL OUTLAY</u></b>	<b><u>BUDGET</u></b>
<u>80.20</u> <u>COMPUTER EQUIPMENT</u> - Provides for the following:	\$            3,700
- 40% of the cost of five (5) desktop computers according to the Town's replacement plan (\$1,400 each).	\$    2,800
- 40% of the cost of three (3) iPads (\$750 each).	\$        900
 <u>80.34</u> <u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan. Increase due to the proposed purchase of additional fleet vehicles (see the Capital Improvement Projects section of this budget for more information).	 \$            607,000
 <u>80.35</u> <u>MACHINERY and EQUIPMENT</u> - Provides for the following:	 \$            32,400
- 40% of the cost of a K-Rail	\$    2,400
- Two (2) sand truck plow and sander controls (\$15,000 each)	\$  30,000
 <b><u>OTHER</u></b>	
 <u>46.50</u> <u>PUBLIC WORKS SERVICE CHARGES - SNOW</u> - Provides for the following:	 \$            (75,000)
- Reimbursement from Placer County for contracted snow removal on specified Placer County roads that are adjacent or only accessible via roads maintained by the Town.	\$ (25,000)
- Reimbursement for snow removal and off haul from downtown parking spaces. Increase reflects additional snow removal and off haul from Brickelltown.	\$ (50,000)

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**PUBLIC WORKS - FLEET MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.118.00 General Fund.Fleet Maintenance.Non-Division		2015/16	2016/17	2016/17	2017/18	% CHG BUD TO	% CHG BUD TO
ACCOUNT		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET	EA	BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	411,661	439,276	434,854	524,625	20.64%	19.43%
50.21	Standby Pay	134	-	-	-	0.00%	
50.31	Overtime - Regular Full-time	5,005	7,000	28,000	10,000	-64.29%	42.86%
54.xx	Benefits	196,251	201,304	202,724	246,941	21.81%	22.67%
54.61	Deferred Compensation	5,269	4,994	8,065	5,767	-28.50%	15.47%
54.81	RHS	134	140	139	149	7.12%	6.23%
55.71	Car Allowance	526	529	530	528	-0.38%	-0.18%
	<b>Total Personnel</b>	<b>618,979</b>	<b>653,243</b>	<b>674,312</b>	<b>788,010</b>	<b>16.86%</b>	<b>20.63%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.10	Clothing & Uniforms	2,091	2,500	2,400	4,000	66.67%	60.00%
60.15	Education & Training	16	2,000	-	2,000	0.00%	0.00%
63.05	Advertising	-	600	-	600	0.00%	0.00%
63.09	Physicals	692	900	-	900	0.00%	0.00%
63.10	Communications System Maint.	-	600	500	600	20.00%	0.00%
63.20	Janitorial Supplies	-	1,000	-	1,000	0.00%	0.00%
63.25	Memberships & Dues	310	965	-	965	0.00%	0.00%
63.33	Software Supplies	4,342	4,000	3,400	4,000	17.65%	0.00%
63.34	Safety Supplies	3,470	2,000	3,300	4,000	21.21%	100.00%
63.35	General Supplies	2,699	3,000	2,900	3,000	3.45%	0.00%
63.40	Permits, Licenses & Fees	3,055	3,000	6,500	6,000	-7.69%	100.00%
63.45	Photocopying	561	300	300	300	0.00%	0.00%
63.50	Postage, Freight & Delivery	279	800	150	800	433.33%	0.00%
63.55	Printing	499	500	-	500	0.00%	0.00%
63.70	Telephone	6,825	7,095	7,000	7,095	1.36%	0.00%
66.10	Repair & Maint - Buildings	-	1,000	-	1,000	0.00%	0.00%
66.20	Repair & Maint. - Office Equip.	-	500	-	500	0.00%	0.00%
66.51	Small Tools - Shop	5,393	3,000	2,850	3,500	22.81%	16.67%
66.52	Small Tools - Mechanics	3,760	3,000	4,600	11,500	150.00%	283.33%
67.15	Accidents & Damage	-	2,000	-	2,000	0.00%	0.00%
67.22	General Uniform Dry Cleaning	4,517	4,800	4,800	5,200	8.33%	8.33%
67.56	Landfill & Refuse Services	-	300	-	300	0.00%	0.00%
69.10	Equipment - Fuel	2,668	7,500	5,000	7,500	50.00%	0.00%
69.70	Vehicles & Equip - R & M Outsourcing	58,823	130,000	130,000	60,000	-53.85%	-53.85%
69.73	Vehicles & Equip - Lube	25,825	35,000	35,000	35,000	0.00%	0.00%
69.74	Vehicles & Equip - Misc	44,475	35,000	32,000	35,000	9.38%	0.00%
69.75	Vehicles & Equip - Parts	143,267	145,000	195,000	145,000	-25.64%	0.00%
69.77	Vehicles & Equip - Tires	39,080	45,000	52,000	45,000	-13.46%	0.00%
69.79	Hazardous Waste Disposal & Recycling	1,164	1,500	1,800	1,500	-16.67%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>353,813</b>	<b>442,860</b>	<b>489,500</b>	<b>388,760</b>	<b>-20.58%</b>	<b>-12.22%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	3,450	5,600	4,500	1,400	-68.89%	-75.00%
80.34	Fleet Replacement Fund	10,500	10,500	10,500	10,500	0.00%	0.00%
80.35	Machinery & Equipment	16,937	-	-	8,000	0.00%	
	<b>Total Capital Outlay</b>	<b>30,887</b>	<b>16,100</b>	<b>15,000</b>	<b>19,900</b>	<b>32.67%</b>	<b>23.60%</b>
	<b>TOTAL</b>	<b>1,003,679</b>	<b>1,112,203</b>	<b>1,178,812</b>	<b>1,196,670</b>	<b>1.51%</b>	<b>7.59%</b>
<b>INTERNAL SERVICE CHARGES</b>							
<u>FY18 Budget %</u>							
0.89%	Building & Safety	10,084	10,426	11,255	10,650	-5.37%	2.15%
0.15%	General Government	2,079	2,632	674	1,795	166.24%	-31.80%
0.26%	Code Enforcement	2,320	3,037	2,205	3,111	41.10%	2.46%
0.44%	Engineering	4,544	4,049	674	5,265	681.46%	30.04%
0.13%	Recycling	1,615	2,024	1,399	1,556	11.21%	-23.15%
0.12%	Parking	1,338	1,923	1,213	1,436	18.37%	-25.33%
12.43%	Police & Animal Services	134,486	146,263	125,797	148,746	18.24%	1.70%
31.23%	Street Maintenance	308,949	307,305	215,812	373,720	73.17%	21.61%
47.32%	Snow Removal	436,560	408,930	681,956	566,264	-16.96%	38.47%
1.29%	Trails	14,461	8,907	3,572	15,437	332.12%	73.31%
4.12%	Transit	333,181	374,309	83,814	49,303	-41.18%	-86.83%
1.62%	Facilities Management	19,321	34,111	50,440	19,386	-61.57%	-43.17%
100.00%	<b>Total Internal Service Charges</b>	<b>1,268,937</b>	<b>1,303,917</b>	<b>1,178,812</b>	<b>1,196,670</b>	<b>1.51%</b>	<b>-8.22%</b>

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**PUBLIC WORKS - FLEET MAINTENANCE**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.118.00 General Fund. Fleet Maintenance.Non-Division

**ACTIVITY DESCRIPTION**

The Public Works Fleet Maintenance Department is responsible for keeping the Town's vehicles and equipment in a safe operating condition, as well as purchasing of equipment and parts.

The FY2017/18 budget reflects the continued maintenance of the entire Town fleet by the Fleet Maintenance Department. The charges incurred in this department are charged to the various departments receiving the service; therefore, those departmental budgets have the appropriated share of this department's cost reflected in their budgets.

The Fleet has not had any staffing level changes since 2001. Since 2001, the Public Works Roads and Snow division has added road mileage to their snow removal and maintenance routes that has increased the maintenance demands on their equipment. The department has also added several pieces of new equipment that the Fleet Department is responsible for maintaining. Additionally, since 2001, the Fleet Manager has been converted to a Fleet and Facilities Manager. In order to accommodate the additional management responsibilities, the Senior Equipment Mechanic has had to take over some of the duties originally handled by the Fleet Manager, leaving the Senior Equipment Mechanic with less time on the shop floor working on equipment. This extra equipment mechanic would also allow the department to explore partnership opportunities with other special districts to do preventative maintenance on their equipment.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 8% of the salary of the Public Works Director/Town Engineer (PWD/TE) (44% to Engineering, 10% to Maintenance, 14% to Snow, 5% to Trails, 10% to Facilities, 1% to Brickelltown and 8% to Transit); 45% of the salary of one (1) Fleet Manager (44% allocated to Facilities, 10% to Trails, and 1% to Brickelltown); one (1) Senior Equipment Mechanic; four (4) Equipment Mechanic IIs; 15% of the salary of one (1) Administrative Technician (75% allocated to Facilities and 10% to Trails); and 50% of the wages of one (1) Office Assistant (50% allocated to Town Clerk).	\$	524,625
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for mechanics as needed for staffing required for snow equipment repair. FY2016/17 Estimated Actual spike due to emergency repairs needed on Snow removal equipment due to the extreme weather during the winter months. Due to the this spike, staff has included an increase in overtime in case similar conditions occur in future years.	\$	10,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$	246,941
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$	5,767
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	149
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provide funds for the use of the PWD/TE's private vehicle on Town business (8%).	\$	528

**PUBLIC WORKS - FLEET MAINTENANCE**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.118.00 General Fund. Fleet Maintenance.Non-Division

<b><u>SUPPLIES and SERVICES</u></b>	<b><u>BUDGET</u></b>
<u>60.10</u> <u>CLOTHING and UNIFORMS</u> - Provides for the maintenance and replacement of Department uniforms, including a boot allowance of \$300 per eligible employee for a two year period as negotiated by employee groups. Increase from previous year in to account for an additional equipment mechanic position.	\$ 4,000
<u>60.15</u> <u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Fleet Maintenance personnel including HazMat training, computer training, electrical and hydraulic training, and safety training.	\$ 2,000
<u>63.05</u> <u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information which may be needed throughout the year.	\$ 600
<u>63.09</u> <u>PHYSICALS</u> - Provides funds for physical examinations, pre-employment testing and random substance testing. Increase from previous year based on increase in actual amounts from previous fiscal year.	\$ 900
<u>63.10</u> <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> - Provides for routine maintenance of all Fleet Maintenance handheld and mobile radio equipment under service contract. Also includes radio installation, batteries, etc. not covered under contract.	\$ 600
<u>63.20</u> <u>JANITORIAL SUPPLIES</u> - Provides for shop supplies needed for maintenance purposes which are not covered under the Facilities maintenance budget. Decreased due to lower level of actual janitorial supply usage.	\$ 1,000
<u>63.25</u> <u>MEMBERSHIPS and DUES</u> - Provides for various memberships including membership in the American Public Works Association, if the Fleet Manager deems it valuable. Membership will be evaluated year to year.	\$ 965
<u>63.33</u> <u>SOFTWARE SUPPLIES</u> - Provides for software upgrades and annual software subscriptions for diagnostics of Fleet maintained vehicles and equipment.	\$ 4,000
<u>63.34</u> <u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service and Occupation Safety and Health Administration (OSHA) approved fuel cans and equipment related to the regulated respirator program. Increase due to previous year actual and to provide safety equipment for new personnel.	\$ 4,000
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items, and equipment.	\$ 3,000
<u>63.40</u> <u>PERMITS, LICENSES and FEES</u> - Provides for required permits at the Corporation Yard facility, such as hazardous materials permits. Increase from previous year due to anticipated increase in permit costs.	\$ 6,000

**PUBLIC WORKS - FLEET MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.118.00 General Fund. Fleet Maintenance.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>63.45</u>	<u>PHOTOCOPYING</u> - Provides for copier usage based on monthly meter readings.	\$	300
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges, such as parts delivery as needed throughout the year.	\$	800
<u>63.55</u>	<u>PRINTING</u> - Provides for printing of various forms within the Fleet Maintenance department, such as inventory controls, time cards and log sheets. Also includes printing costs for equipment logs.	\$	500
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for staff cellular phones.	\$	7,095
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for shop maintenance supplies not included in the Facilities budget.	\$	1,000
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$	500
<u>66.51</u>	<u>SMALL TOOLS - SHOP</u> - Provides for small tools required in the shop. Increase from previous year to provide funding for tools for new equipment mechanic.	\$	3,500
<u>66.52</u>	<u>SMALL TOOLS - MECHANICS</u> - Provides tools for mechanics' tool boxes. Increase from previous year to provide for tools for additional equipment mechanic position. Spike in FY2016/17 estimated actuals due to the need for specialized equipment to deal with emergency repairs caused by extreme winter weather.	\$	11,500
<u>67.15</u>	<u>ACCIDENTS and DAMAGE</u> - Provides payment of costs for personal property that may be damaged by department employees while acting within the scope of employment.	\$	2,000
<u>67.22</u>	<u>GENERAL UNIFORM DRY CLEANING</u> - Provides for cleaning of mechanics' coveralls and shop towels. Increase to cover the costs of additional uniform and towel cleaning for new equipment mechanic.	\$	5,200
<u>67.56</u>	<u>LANDFILL and REFUSE SERVICES</u> - Disposal fees to dispose of hazardous fluids appropriately and safely at the landfill.	\$	300
<u>69.10</u>	<u>EQUIPMENT - FUEL</u> - Provides fuel for all vehicles within the Fleet Maintenance department. No change budgeted despite estimated increase in fuel costs as staff has not used full budget in previous years.	\$	7,500
<u>69.70</u>	<u>VEHICLES and EQUIPMENT - REPAIR and MAINTENANCE OUTSOURCING</u> - Provides for outside repairs of major equipment. Increase from previous year due to the increased cost of Public Works heavy equipment repair outsource. There was an unanticipated major repair needed in FY2016/17 that inflated the expenditures. Staff expects outsourcing costs to decrease as new staff is trained.	\$	60,000

**PUBLIC WORKS - FLEET MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.118.00 General Fund. Fleet Maintenance.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>69.73</u>	<u>VEHICLES and EQUIPMENT - LUBE</u> - Provides for motor oil, gear oil, hydraulic oil and other lubrication products.	\$	35,000
<u>69.74</u>	<u>VEHICLES and EQUIPMENT - MISCELLANEOUS</u> - Provides for wiring cable, wiring ends, nuts, bolts and miscellaneous repair supplies.	\$	35,000
<u>69.75</u>	<u>VEHICLES and EQUIPMENT - PARTS</u> - Provides for parts costs for the repair of all Town vehicles. Estimated FY16/17 costs were higher than anticipated due to higher than average maintenance requirements on snow removal equipment.	\$	145,000
<u>69.77</u>	<u>VEHICLES and EQUIPMENT - TIRES</u> - Provides for replacement tires for all Town vehicles.	\$	45,000
<u>69.79</u>	<u>HAZARDOUS WASTE DISPOSAL and RECYCLING</u> - Provides for the cost of shop recycling for oils, antifreeze and related supplies, and restocking of HazMat supplies. This amount also reflects costs for disposal pick-ups and additional supplies required for OSHA compliance.	\$	1,500

**CAPITAL OUTLAY**

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for one (1) desktop computer for the department's Office Assistant.	\$	1,400
<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	10,500
<u>80.35</u>	<u>MACHINERY and EQUIPMENT</u> - To purchase a toolbox for the proposed new equipment mechanic.	\$	8,000

**PUBLIC WORKS - TRAILS MAINTENANCE  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.119.00 General Fund.Trails.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	69,075	64,578	70,350	67,444	-4.13%	4.44%
50.16	Wages - Readiness	-	-	-	6,389	0.00%	
50.21	Standby Pay	-	-	35	101	188.57%	
50.26	Standby Pay - Readiness	-	-	-	7,000	0.00%	
50.31	Overtime - Regular Full-time	962	2,000	4,546	5,000	9.99%	150.00%
54.xx	Benefits	25,925	21,976	27,043	25,738	-4.83%	17.12%
54.61	Deferred Compensation	1,236	1,108	1,431	1,294	-9.57%	16.79%
54.81	RHS	84	87	86	93	8.14%	6.90%
55.71	Car Allowance	328	330	330	330	0.00%	0.00%
	<b>Total Personnel</b>	<b>97,611</b>	<b>90,079</b>	<b>103,821</b>	<b>113,389</b>	<b>9.22%</b>	<b>25.88%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.10	Clothing & Uniforms	-	700	500	700	40.00%	0.00%
60.15	Education & Training	-	700	-	700	0.00%	0.00%
63.05	Advertising	-	500	-	500	0.00%	0.00%
63.09	Physicals & Background Checks	7	500	-	500	0.00%	0.00%
63.34	Safety Supplies	-	500	250	500	100.00%	0.00%
63.35	General Supplies	2,074	1,000	-	1,000	0.00%	0.00%
63.39	Trail Maintenance Supplies	9,660	2,500	4,300	5,000	16.28%	100.00%
63.50	Postage, Freight & Delivery	-	130	-	130	0.00%	0.00%
63.55	Printing	-	500	-	500	0.00%	0.00%
63.70	Telephone	213	670	304	670	120.39%	0.00%
66.20	Repairs & Maint. - Office Equip.	-	500	-	500	0.00%	0.00%
66.50	Small Tools	120	800	750	1,500	100.00%	87.50%
67.51	Aggregate Products	110	1,200	1,800	3,000	66.67%	150.00%
67.53	De-Icing Materials	552	2,000	1,850	2,000	8.11%	0.00%
67.54	Snow Stakes	67	1,000	-	1,500	0.00%	50.00%
67.55	Signs	-	500	250	500	100.00%	0.00%
67.56	Landfill & Refuse Services	-	500	-	500	0.00%	0.00%
67.65	Fencing Materials	-	2,000	500	2,000	300.00%	0.00%
69.10	Equipment - Fuel	2,494	8,000	4,120	8,000	94.17%	0.00%
69.60	Vehicles & Equip - Rental	22,615	2,500	-	-	0.00%	-100.00%
69.70	Veh & Equip - R & M Outsourcing	-	670	-	670	0.00%	0.00%
69.71	Veh & Equip - Chains	-	500	265	500	88.68%	0.00%
69.72	Veh & Equip - Cutting Edges	397	1,000	550	1,000	81.82%	0.00%
69.76	Fleet Maintenance Allocation	14,461	8,907	3,572	15,437	332.12%	73.31%
	<b>Total Supplies &amp; Services</b>	<b>52,770</b>	<b>37,777</b>	<b>19,011</b>	<b>47,307</b>	<b>148.83%</b>	<b>25.23%</b>
<b>CAPITAL OUTLAY</b>							
80.34	Fleet Replacement Fund	24,000	34,000	34,000	34,000	0.00%	0.00%
80.35	Machinery and Equipment	123,464	-	-	-	0.00%	
	<b>Total Capital Outlay</b>	<b>147,464</b>	<b>34,000</b>	<b>34,000</b>	<b>34,000</b>	<b>0.00%</b>	<b>0.00%</b>
	<b>TOTAL</b>	<b>297,844</b>	<b>161,856</b>	<b>156,832</b>	<b>194,696</b>	<b>24.14%</b>	<b>20.29%</b>
Less Offsetting Revenues:							
49.10	Transfer from Measure R	(257,883)	(288,460)	(126,124)	(154,522)	0.00%	-46.43%
	<b>Net Expenditures after Revenues</b>	<b>39,961</b>	<b>(126,604)</b>	<b>30,708</b>	<b>40,174</b>	<b>30.82%</b>	<b>-131.73%</b>

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**PUBLIC WORKS - TRAILS MAINTENANCE**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.119.00 General Fund.Trails.Non-Division

**ACTIVITY DESCRIPTION**

The Public Works Trails Maintenance division is responsible for keeping the Town's trails system maintained and safe for public users. The department maintains the asphalt trails, shoulders, wood fencing, benches, signs, brushing, dog waste bags and trash/recycling receptacles. Trails Maintenance is charged with trails sweeping as well as snow removal and de-icing program for the trails during the winter as needed. For FY2017/18 Trails Maintenance is responsible for the maintenance of 12.5 miles of trails systems, which includes the Legacy Trail, trails along Brockway Road, trails to the north towards Alder Creek Road, trails behind Alder Creek Middle School, Trout Creek Trail and the new Mouse Hole (89 South) trail. In the coming years, with the addition of new paved trails, a total of 33 miles will be maintained by the Public Works Trails Maintenance division. Measure R Trails Tax funds a majority of the maintenance of all Town trails except roundabouts, sidewalks and trail miles that are maintained by various homeowner's associations as required as part of their developer agreements.

The Public Works Trails Maintenance department is adding one on-call readiness employee for FY2017/18 to be more efficient in the snow removal on trails and sidewalks. As the Town continues to add additional sidewalks and trail miles in congruence with the Trails and Bikeways Masterplan and council's priority to continue street scaping projects, an additional employee resource will be critical in maintaining the Town's level of service in snow removal. By utilizing the Readiness employee model originally conceived by the Public Works Snow department, the Town will save money when snow levels are low enough that additional employee hours are not needed. If no new trail miles are added, the position will not be filled in FY2017/18.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 5% of the salary of the Public Works Director/Town Engineer (PWD/TE), 10% of the salary of the Fleet Manager, 50% of the wages of one (1) Facilities Maintenance Worker II, 5% of the wages of one (1) Street Maintenance Supervisor, 5% of the wages of two (2) Street Maintenance Worker IIs, and 10% of the wages of one Administrative Technician (15% to Fleet and 75% to Facilities).	\$	67,444
<u>50.16</u>	<u>WAGES - READINESS</u> - Provides funding for a Readiness Temporary Facilities Worker I to assist with trail related snow removal activities. The position will only be filled if the Town adds trail miles to their plow servicing list.	\$	6,389
<u>50.21</u>	<u>STANDBY PAY - REGULAR FULL-TIME</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$	101
<u>50.26</u>	<u>STANDBY PAY - READINESS</u> - Provides compensation to hourly Readiness personnel who remain available for call out for a 14 week duration. Calculated at \$500 per week for 14 weeks.	\$	7,000
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for overtime costs for Maintenance Workers as needed.	\$	5,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$	25,738
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$	1,294
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	93
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provide funds for the use of the PWD/TE's private vehicle on Town business (5%).	\$	330

**PUBLIC WORKS - TRAILS MAINTENANCE**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.119.00 General Fund.Trails.Non-Division

<b><u>SUPPLIES and SERVICES</u></b>	<b><u>BUDGET</u></b>
<u>60.10</u> <u>CLOTHING and UNIFORMS</u> - Provides for the maintenance and replacement of Department uniforms, including a boot allowance of \$300 per eligible employee for a two year period.	\$ 700
<u>60.15</u> <u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Trails Maintenance personnel.	\$ 700
<u>63.05</u> <u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information which may be needed throughout the year.	\$ 500
<u>63.09</u> <u>PHYSICALS and BACKGROUND CHECKS</u> - Provides funds for physical examinations, pre-employment testing, random alcohol and drug testing, pulmonary function test for respirator program and audiometric testing.	\$ 500
<u>63.34</u> <u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service and Occupation Safety and Health Administration (OSHA) approved fuel cans and equipment.	\$ 500
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items, and equipment.	\$ 1,000
<u>63.39</u> <u>TRAIL MAINTENANCE SUPPLIES</u> - Provides for other unforeseen supplies as needed for trails maintenance. Increase due to previous year actual.	\$ 5,000
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges, such as parts delivery as needed throughout the year.	\$ 130
<u>63.55</u> <u>PRINTING</u> - Provides for printing of various forms within the Fleet Maintenance department, such as inventory controls, time cards and log sheets. Also includes printing costs for equipment logs.	\$ 500
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for department cellular phones.	\$ 670
<u>66.20</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
<u>66.50</u> <u>SMALL TOOLS</u> - Provides tools needed for trails maintenance.	\$ 1,500
<u>67.51</u> <u>AGGREGATE PRODUCTS</u> - Provides base rock, concrete, shoulder material and other aggregate materials for routine trails maintenance and drainage structures. Increase reflects anticipated need for more replacements due heavy damages during the FY2016/17 winter season.	\$ 3,000

**PUBLIC WORKS - TRAILS MAINTENANCE**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.119.00 General Fund.Trails.Non-Division

**SUPPLIES and SERVICES (cont'd)****BUDGET**

<u>67.53</u>	<u>DE-ICING MATERIALS</u> - Provides for the purchase of sand and other de-icing materials to minimize dangerous trail conditions during the winter months.	\$	2,000
<u>67.54</u>	<u>SNOW STAKES</u> - Provides for the purchase of marking stakes to mark trails for snow removal operations on the trails. Increase due to increased amount of snow stakes to be placed in identified snow removal areas which staff has deemed necessary due to snow removal operations during the FY2016/17 season.	\$	1,500
<u>67.55</u>	<u>SIGNS</u> - Provides for the purchase of new or replacement warning, way-finding or introspective signs that may be needed during the fiscal year along the trails.	\$	500
<u>67.56</u>	<u>LANDFILL and REFUSE SERVICES</u> - Disposal fees at the landfill.	\$	500
<u>67.65</u>	<u>FENCING MATERIALS</u> - Provides for the purchase of replacement rails for the split rail fence located on the Legacy Trail as needed.	\$	2,000
<u>69.10</u>	<u>EQUIPMENT - FUEL</u> - Provides fuel for all vehicles within the Trails Maintenance department. Despite anticipated increases in the cost of fuel, no increase has been budgeted as staff has not used the full budget in prior years.	\$	8,000
<u>69.70</u>	<u>VEHICLES and EQUIPMENT - REPAIR and MAINTENANCE OUTSOURCING</u> - Provides for outside repairs of major equipment which are beyond the scope of the Fleet department.	\$	670
<u>69.71</u>	<u>VEHICLES and EQUIPMENT - CHAINS</u> - Provides for the purchase of replacement chains and chain-repair material for snow removal equipment used for Trails Maintenance.	\$	500
<u>69.72</u>	<u>VEHICLES and EQUIPMENT - CUTTING EDGES</u> - Provides for the purchase of replacement cutting edges for trail equipment buckets, snow blower and plows.	\$	1,000
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$	15,437

**CAPITAL OUTLAY**

<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	34,000
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**OTHER**

<u>49.10</u>	<u>TRANSFER FROM MEASURE R</u> - Funds transferred for reimbursement of 75% of General Fund Trails division non-capital expenses and 100% of Trails division capital expenses.	\$	(154,522)
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**BRICKELLTOWN MAINTENANCE DISTRICT  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

212.000.00 Brickelltown Maintenance District.Non-Department.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	7,438	22,639	37,107	26,079	-29.72%	15.20%
50.21	Standby Pay - Regular Full-time	-	-	1,200	1,500	25.00%	
50.31	Overtime - Regular Full-time	-	-	5,684	5,000	-12.03%	
54.xx	Benefits	2,890	12,211	16,824	10,419	-38.07%	-14.67%
54.61	Deferred Compensation	184	174	202	186	-7.92%	7.06%
54.81	RHS	17	18	17	19	11.76%	8.57%
55.71	Car Allowance	66	66	66	67	1.52%	1.45%
	<b>Total Personnel</b>	<b>10,594</b>	<b>35,107</b>	<b>61,100</b>	<b>43,270</b>	<b>-29.18%</b>	<b>23.25%</b>
<b>SUPPLIES &amp; SERVICES</b>							
61.00	Professional Services	-	-	2,000	2,000	0.00%	
61.20	Prof Services - Snow Removal	14,468	8,000	-	-	0.00%	-100.00%
63.09	Physicals & Background Checks	5	100	-	-	0.00%	-100.00%
63.35	General Supplies	3,727	-	4,300	500	-88.37%	
63.71	General Supplies - Landscaping	-	-	500	4,000	700.00%	
63.75	Utilities	2,344	3,200	4,500	5,000	11.11%	56.25%
67.01	Special Assessment Fees	-	-	500	500	0.00%	
77.10	Transfers Out	5,000	5,000	5,000	5,000	0.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>25,544</b>	<b>16,300</b>	<b>16,800</b>	<b>17,000</b>	<b>1.19%</b>	<b>4.29%</b>
<b>CAPITAL OUTLAY</b>							
80.35	Machinery and Equipment	-	-	6,200	-	-100.00%	
	<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>6,200</b>	<b>-</b>	<b>-100.00%</b>	
	<b>TOTAL</b>	<b>36,138</b>	<b>51,407</b>	<b>84,100</b>	<b>60,270</b>	<b>-28.34%</b>	

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**BRICKELLTOWN MAINTENANCE DISTRICT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

212.000.00 Brickelltown Maintenance District.Non-Department.Non-Division

**ACTIVITY DESCRIPTION**

The Brickelltown Maintenance District is responsible for keeping the Brickelltown designated areas maintained and safe for public users. The maintenance performed includes, but is not limited to, hand snow removal, sweeping, landscape maintenance, hardscape maintenance, paver maintenance, concrete and curb maintenance, loose trash collection, filing dog waste bags dispensers, emptying trash and recycling receptacles, pressure washing sidewalks and amenities cleaning. The budget is funded through parcel charges to the property owners within the district.

FY2016/17 was the first full year of operations for the Brickelltown Maintenance District. Over the next several years, staff hopes to establish a base line cost of operations as well as develop cost control strategies. Staff did not initially anticipate making any changes to the parcel charges to the members of the maintenance district until an average cost of operations could be established. Due to the extreme weather conditions during winter of FY2016/17 which necessitated higher than expected and budgeted snow removal operations, staff has decided to increase the parcel charges by the applicable CPI Index increase to help establish a balanced fund balance and build a risk management designation to help protect the Town. More information regarding the parcel charges can be found in the Revenues section of this budget.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 1% of Public Works Director/Town Engineer (PWD/TE), 1% of Fleet/Facilities Manager and 25% of two Landscape Maintenance Worker II's. Actual time spent on the maintenance district will be tracked via the Town's payroll process. FY2016/17 staff expenses were greater than expected due to the extreme weather conditions experienced during the winter months that necessitated greater than expected snow removal activities. Staff attempted to control costs by reducing the sidewalk plow area to the minimum width required to keep pedestrians safe.	\$	26,079
<u>50.21</u>	<u>STANDBY PAY - REGULAR FULL-TIME</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours. Increase due to previous year actual.	\$	1,500
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for estimated costs of overtime for regular employees. During heavy snow conditions, work crews are switched to 12-hour continuous work shifts in order to adequately cover snow removal routes. It was not initially anticipated that overtime would be needed. Actual staff time spent on snow removal during the extreme weather conditions during the past winter, has shown that a budget for overtime is necessary to provide safe traveling conditions when weather situations arise.	\$	5,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$	10,419
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$	186
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	19
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provide funds for the use of the PWD/TE's private vehicle on Town business (1%).	\$	67

**BRICKELLTOWN MAINTENANCE DISTRICT**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

212.000.00 Brickelltown Maintenance District.Non-Department.Non-Division

<b><u>SUPPLIES and SERVICES</u></b>	<b><u>BUDGET</u></b>
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for the annual lease agreement from the Union Pacific for the streetscaped area near the intersection of Spring Street and Donner Pass Road. This was previously provided for in the Brickelltown capital improvement project. As construction of the streetscape is mostly complete, the obligation has been transferred to the Brickelltown fund.	\$            2,000
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items, and equipment. Unforeseen spending in FY2016/17, was related to additional streetscape items needed after the completion of construction such as safety ballards. Additionally, more snow removal supplies were needed due to the extreme winter weather. Expenses are expected to return to lower levels in future year's budgets.	\$            500
<u>63.71</u> <u>GENERAL SUPPLIES - LANDSCAPING</u> - Provides for landscaping supplies including plants, trees, irrigation supplies and other specific to landscape. Increase due to the expiration of original installation warranties and replace plants that have reached the end of their life cycle.	\$            4,000
<u>63.75</u> <u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer and garbage . Increase due to previous year actual when a base level of irrigation and lighting costs were still being determined for the district.	\$            5,000
<u>67.01</u> <u>SPECIAL ASSESSMENT FEES</u> - Provides for the amount retained by Nevada County for the collection and remittance of the special assessment fees as part of the yearly Property Tax collections. Amount is based on actual costs to collect and can vary year to year.	\$            500
<u>77.10</u> <u>TRANSFERS OUT</u> - Includes transfer to General Fund for annual administration costs per Maintenance District agreement	\$            5,000

**PUBLIC WORKS - FACILITIES**  
**TOWN OF TRUCKEE**  
**2017/18 EXPENDITURES BUDGET**

101.130.xx General Fund.Facilities.General Facilities

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>30</b>	<b>PERSONNEL</b>						
50.11	Wages - Regular Full-time	246,155	332,217	310,442	350,617	12.94%	5.54%
50.21	Standby Pay	-	2,151	1,500	2,001	33.40%	-6.97%
50.31	Overtime - Regular Full-time	3,913	7,000	18,000	12,000	-33.33%	71.43%
54.xx	Benefits	113,885	154,814	132,931	148,043	11.37%	-4.37%
54.61	Deferred Compensation	3,432	3,023	4,038	3,309	-18.05%	9.46%
54.81	RHS	168	175	173	186	7.51%	6.29%
55.71	Car Allowance	658	661	662	661	-0.15%	0.00%
	<b>Total Personnel</b>	<b>368,210</b>	<b>500,040</b>	<b>467,746</b>	<b>516,817</b>	<b>10.49%</b>	<b>3.36%</b>
	<b>SUPPLIES &amp; SERVICES</b>						
<b>30</b>	<b>GENERAL EXPENDITURES</b>						
60.10	Clothing & Uniforms	1,679	3,700	4,550	2,000	-56.04%	-45.95%
60.15	Education & Training	398	3,500	1,500	3,500	133.33%	0.00%
61.00	Professional Services	-	-	750	-	-100.00%	
63.05	Advertising	-	1,500	1,633	500	-69.38%	-66.67%
63.09	Physicals & Background Checks	195	1,000	500	500	0.00%	-50.00%
63.25	Memberships & Dues	-	500	-	500	0.00%	0.00%
63.34	Safety Supplies & Equipment	163	7,000	1,000	3,500	250.00%	-50.00%
63.35	General Supplies	1,305	4,000	3,200	4,000	25.00%	0.00%
63.50	Postage, Freight & Delivery	-	200	-	200	0.00%	0.00%
63.55	Printing	-	300	-	300	0.00%	0.00%
63.70	Telephone	5,393	7,000	7,400	5,500	-25.68%	-21.43%
66.10	Repair & Maint - Buildings	84	1,000	2,300	1,000	-56.52%	0.00%
66.50	Small Tools	4,078	8,000	4,300	8,000	86.05%	0.00%
67.15	Accidents & Damages	-	-	2,455	-	-100.00%	
69.10	Vehicles - Fuel	4,600	8,000	6,500	8,000	23.08%	0.00%
69.60	Vehicles & Equip - Rental	-	2,000	-	-	0.00%	-100.00%
69.70	Vehicles & Equip - R & M	-	4,000	-	4,000	0.00%	0.00%
69.76	Fleet Maintenance Allocation	19,321	34,111	50,440	19,386	-61.57%	-43.17%
	<b>Subtotal General Expenditures</b>	<b>37,215</b>	<b>85,811</b>	<b>86,528</b>	<b>60,886</b>	<b>-29.63%</b>	<b>-29.05%</b>
<b>31</b>	<b>TOWN HALL</b>						
61.00	Professional Services	-	4,000	2,300	4,000	73.91%	0.00%
61.20	Prof Services - Snow Removal	7,016	-	-	-	0.00%	
63.20	Janitorial Supplies	4,017	5,500	3,600	5,500	52.78%	0.00%
63.21	Prof Services - Janitorial	46,328	60,000	54,000	60,000	11.11%	0.00%
63.23	Ice Melt	-	4,000	1,650	4,000	142.42%	0.00%
63.35	General Supplies	-	2,000	1,700	2,000	17.65%	0.00%
63.70	Telephone	247	300	150	300	100.00%	0.00%
63.71	Prof Services - Landscaping	8,117	2,500	400	-	-100.00%	-100.00%
63.75	Utilities	104,387	110,000	115,000	115,000	0.00%	4.55%
66.10	Repair & Maint - Buildings	25,976	50,000	48,000	50,000	4.17%	0.00%
66.11	Prof Services - Elevators	4,526	7,000	2,283	2,500	9.51%	-64.29%
66.50	Small Tools	34	500	-	-	0.00%	-100.00%
	<b>Subtotal Town Hall</b>	<b>200,648</b>	<b>245,800</b>	<b>229,083</b>	<b>243,300</b>	<b>6.21%</b>	<b>-1.02%</b>

**PUBLIC WORKS - FACILITIES  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.130.xx General Fund.Facilities.General Facilities

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>32</b>	<b>DEPOT</b>						
61.20	Prof Services - Snow Removal	7,725	3,000	-	3,000	0.00%	0.00%
63.20	Janitorial Supplies	5,114	7,000	6,000	7,000	16.67%	0.00%
63.23	Ice Melt	-	4,000	1,518	4,000	163.50%	0.00%
63.71	Prof Services - Landscaping	1,526	800	120	-	-100.00%	-100.00%
63.75	Utilities	25,253	28,000	26,000	28,000	7.69%	0.00%
66.10	Repair & Maint - Buildings	22,093	18,000	14,500	15,000	3.45%	-16.67%
67.21	General Maint. District Assessment	9,115	9,115	9,115	9,115	0.00%	0.01%
	<b>Subtotal Depot</b>	<b>70,825</b>	<b>69,915</b>	<b>57,253</b>	<b>66,115</b>	<b>15.48%</b>	<b>-5.43%</b>
<b>33</b>	<b>RIVERVIEW YARD</b>						
63.20	Janitorial Supplies	-	250	125	250	100.00%	0.00%
63.21	Prof Services - Janitorial	-	-	1,600	1,800	12.50%	
63.75	Utilities	21,738	25,000	26,800	27,000	0.75%	8.00%
66.10	Repair & Maint - Buildings	984	5,000	6,850	5,000	-27.01%	0.00%
	<b>Subtotal Riverview Yard/Kennel</b>	<b>22,723</b>	<b>30,250</b>	<b>35,375</b>	<b>34,050</b>	<b>-3.75%</b>	<b>12.56%</b>
<b>34</b>	<b>TAHOE DONNER YARD</b>						
63.20	Janitorial Supplies	93	250	-	250	0.00%	0.00%
63.21	Prof Services - Janitorial	1,863	2,400	2,375	2,400	1.05%	0.00%
63.70	Telephone	-	900	120	900	650.00%	0.00%
63.75	Utilities	17,846	15,000	13,000	15,000	15.38%	0.00%
66.10	Repair & Maint - Buildings	2,542	7,000	1,800	7,000	288.89%	0.00%
	<b>Subtotal Tahoe Donner Yard</b>	<b>22,344</b>	<b>25,550</b>	<b>17,295</b>	<b>25,550</b>	<b>47.73%</b>	<b>0.00%</b>
<b>35</b>	<b>McIVER DAIRY SITE</b>						
66.10	Repair & Maint - Buildings	125	2,500	250	2,500	900.00%	0.00%
	<b>Subtotal McIver Dairy Site</b>	<b>125</b>	<b>2,500</b>	<b>250</b>	<b>2,500</b>	<b>900.00%</b>	<b>0.00%</b>
<b>36</b>	<b>ROUNABOUT LANDSCAPE MAINTENANCE</b>						
63.71	Prof Services - Landscaping	-	5,400	810	-	-100.00%	-100.00%
63.75	Utilities	16,364	20,000	16,000	20,000	25.00%	0.00%
66.10	Repair & Maint - Roundabout	50	6,500	6,350	25,000	293.70%	284.62%
	<b>Subtotal Roundabout Landscape Maintenance</b>	<b>16,414</b>	<b>31,900</b>	<b>23,160</b>	<b>45,000</b>	<b>94.30%</b>	<b>41.07%</b>
<b>37</b>	<b>STEVENS LANE CORPORATION YARD</b>						
63.20	Janitorial Supplies	2,748	5,000	2,300	5,000	117.39%	0.00%
63.21	Prof Services - Janitorial	27,827	42,000	38,000	42,000	10.53%	0.00%
63.75	Utilities	126,350	125,000	132,000	130,000	-1.52%	4.00%
66.10	Repair & Maint - Buildings	55,265	30,000	20,000	30,000	50.00%	0.00%
66.11	Prof Services - Elevators	2,150	4,000	2,300	2,500	8.70%	-37.50%
	<b>Subtotal Stevens Lane Corporation Yard</b>	<b>214,340</b>	<b>206,000</b>	<b>194,600</b>	<b>209,500</b>	<b>7.66%</b>	<b>1.70%</b>

**PUBLIC WORKS - FACILITIES  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.130.xx General Fund.Facilities.General Facilities

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>38</b>	<b>ANIMAL SHELTER</b>						
63.75	Utilities	39,858	45,000	47,500	50,000	5.26%	11.11%
66.10	Repair & Maint - Buildings	21,625	25,000	28,000	30,000	7.14%	20.00%
	<b>Subtotal Animal Shelter</b>	<b>61,483</b>	<b>70,000</b>	<b>75,500</b>	<b>80,000</b>	<b>5.96%</b>	<b>14.29%</b>
<b>39</b>	<b>TROUT CREEK POCKET PARK</b>						
63.35	General Supplies	-	1,000	800	1,000	25.00%	0.00%
63.75	Utilities	-	1,200	-	-	0.00%	-100.00%
	<b>Subtotal Trout Creek Pocket Park</b>	<b>-</b>	<b>2,200</b>	<b>800</b>	<b>1,000</b>	<b>25.00%</b>	<b>-54.55%</b>
	<b>Total Services &amp; Supplies</b>	<b>646,118</b>	<b>769,926</b>	<b>719,844</b>	<b>767,901</b>	<b>6.68%</b>	<b>-0.26%</b>
	<b>CAPITAL OUTLAY</b>						
<b>30</b>	<b>GENERAL</b>						
80.20	Computer Equipment	-	2,800	4,500	-	-100.00%	
80.34	Fleet Replacement Fund	11,000	11,000	11,000	11,000	0.00%	0.00%
80.35	Machinery & Equipment	-	-	3,289	10,000	204.04%	
	<b>Subtotal General</b>	<b>11,000</b>	<b>13,800</b>	<b>18,789</b>	<b>21,000</b>	<b>11.77%</b>	<b>52.17%</b>
<b>37</b>	<b>STEVENS LANE CORP YARD</b>						
80.05	Furniture & Fixtures	4,705	-	-	-	0.00%	
	<b>Subtotal New Public Service Facility</b>	<b>4,705</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	
	<b>Total Capital Outlay</b>	<b>15,705</b>	<b>13,800</b>	<b>18,789</b>	<b>21,000</b>	<b>11.77%</b>	<b>52.17%</b>
	<b>TOTAL</b>	<b>1,030,033</b>	<b>1,283,766</b>	<b>1,206,379</b>	<b>1,305,718</b>	<b>8.23%</b>	<b>1.71%</b>
	Less: Pocket Park Maintenance Design. Funding	-	-	(1,300)	(1,500)	0.00%	
	<b>Net Expenditures</b>	<b>1,030,033</b>	<b>1,283,766</b>	<b>1,205,079</b>	<b>1,304,218</b>	<b>8.23%</b>	<b>1.59%</b>

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**PUBLIC WORKS - FACILITIES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.130.xx General Fund.Facilities

**ACTIVITY DESCRIPTION**

The Facilities Maintenance Department oversees the operations of Town Hall, as well as other properties owned or operated by the Town. Properties maintained include Town Hall, the Riverview Corporation Yard, the Public Service facility, the Intermodal Depot, the Tahoe Donner Shop, the Animal Shelter and the McIver Dairy site. Facilities personnel are responsible for maintaining and troubleshooting all building systems and conducting preventative maintenance for these systems.

The Animal Shelter began operations in September of 2013 and is operated in collaboration with the Humane Society of Truckee Tahoe (HSTT). Actual utility and building maintenance costs are split 50/50 between the Town and the Humane Society. The Town's 50% portion is included in this budget.

Included in the Town's FY2017/18 capital improvement project (CIP) budget, is funding for the purchase and implementation of an integrated asset management system from Cartegraph. This system would integrate with other modules currently in use by the various departments of the Public Works Department and fill a void in the departments tracking capabilities as the Facilities department does not currently have any tracking systems in place. This software will require approximately \$8,000 of maintenance fees to be covered by this department starting FY2018/19.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 10% of the salary of the Public Works Director/Town Engineer (PWD/TE); 44% of the salary of the Fleet/Facilities Manager (45% allocated to Fleet, 10% to Trails, and 1% to Brickelltown); one (1) Senior Facilities Maintenance Worker; one (1) Facilities Maintenance Worker II; 50% of one (1) Facilities Maintenance Worker II (50% to Trails); 75% of the wages of two (2) Landscape Maintenance Worker II's (25% to Brickelltown); and 75% of the wages for one (1) Administrative Technician (15% allocated to Fleet and 10% to Trails).	\$ 350,617
<u>50.21</u>	<u>STANDBY PAY - REGULAR FULL-TIME</u> - Provides for standby pay to employees to remain available for call in to do snow removal at Town Facilities as needed.	\$ 2,001
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for overtime as needed (snow removal on weekends, emergencies, building attendant, etc.). Increase due to necessary after-hours work spent on the Town Hall remodel project as well as night shift dollars which the Facilities department was not eligible for prior to FY2016/17.	\$ 12,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 148,043
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 3,309
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 186
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides for use of the PWD/TE private vehicle on Town business (10%).	\$ 661

**PUBLIC WORKS - FACILITIES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.130.xx General Fund.Facilities

**SUPPLIES and SERVICES**30 **GENERAL EXPENDITURES****BUDGET**

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides funds for shirts, pants, winter coveralls and rain gear. Also provides for a boot allowance of \$300 per eligible employee every two years as negotiated with	\$	2,000
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides funds for miscellaneous trade classes, computer training, training for the Fleet/Facilities Manager and conferences.	\$	3,500
<u>63.05</u>	<u>ADVERTISING</u> - Provides for position advertising, as needed.	\$	500
<u>63.09</u>	<u>PHYSICALS and BACKGROUND CHECKS</u> - Provides for the costs of random substance testing and physicals per Department of Transportation regulations.	\$	500
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for various memberships for the Fleet/Facilities Manager and Facilities Management staff.	\$	500
<u>63.34</u>	<u>SAFETY SUPPLIES and EQUIPMENT</u> - Provides for miscellaneous safety supplies such as gloves, vests, first aid kits, fire extinguishers, etc. FY2016/17 amounts were increased to outfit new employees with safety equipment. FY2017/18 represent a return to regular numbers.	\$	3,500
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$	4,000
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for postage and mailing costs.	\$	200
<u>63.55</u>	<u>PRINTING</u> - Provides for various printing needs, should they arise.	\$	300
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$	5,500
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for the cost of miscellaneous repairs needed throughout Town that are not associated with a specific Town facility.	\$	1,000
<u>66.50</u>	<u>SMALL TOOLS</u> - Provides for purchase of miscellaneous hand tools such as shop vacuums, wheelbarrows, levels, ladder, miscellaneous clamps, work lights, shovels, rakes and brooms.	\$	8,000
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel costs for facility maintenance vehicles and snow removal	\$	8,000
<u>69.70</u>	<u>VEHICLES and EQUIPMENT - REPAIR and MAINTENANCE</u> - Provides for repairs to equipment, such as snow removal equipment.	\$	4,000
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department. Decrease based on actual fleet maintenance costs during FY2015/16 and estimated actual costs for FY2016/17.	\$	19,386

**PUBLIC WORKS - FACILITIES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.130.xx General Fund.Facilities		<u><b>BUDGET</b></u>
<u><b>SUPPLIES and SERVICES (cont'd)</b></u>		
<b>31 TOWN HALL</b>		
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for fire sprinkler alarm monitoring.	\$ 4,000
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies for Town Hall building.	\$ 5,500
<u>63.21</u>	<u>PROFESSIONAL SERVICES</u> - <u>JANITORIAL</u> - Provides for the cleaning of Town Hall common areas, office areas and Council Chambers.	\$ 60,000
<u>63.23</u>	<u>ICE MELT</u> - Provides for de-icing material for Town Hall to prevent build-up of ice on the walkways. Staff attempts to keep ice melt inventory on hand at all times to respond to inclement weather situations and because ice melt is a product that typically requires some lead time for suppliers to provide. A substantial amount of the Town Hall ice melt inventory was used up during the winter in FY2016/17 and will be restocked during FY2017/18.	\$ 4,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment.	\$ 2,000
<u>63.70</u>	<u>TELEPHONE</u> - Provides for the service to the emergency telephones in the elevators located within Town Hall.	\$ 300
<u>63.75</u>	<u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer and garbage . Tenants' portion of the utility costs is reimbursed through lease payments. Increase due to previous year actual cost.	\$ 115,000
<u>66.10</u>	<u>REPAIR and MAINTENANCE</u> - <u>BUILDINGS</u> - Provides for estimated facility maintenance costs. Includes funding for ongoing maintenance and unanticipated miscellaneous repairs.	\$ 50,000
<u>66.11</u>	<u>PROFESSIONAL SERVICES</u> - <u>ELEVATORS</u> - Provides for the monthly maintenance contract and needed repairs of both elevators located within Town Hall. Decrease from previous budget due to lower cost negotiated in elevator maintenance contract.	\$ 2,500
<b>32 DEPOT</b>		
<u>61.20</u>	<u>PROFESSIONAL SERVICES</u> - <u>SNOW REMOVAL</u> - Provides funding for contract services for enhanced level of snow removal for walkways and island areas during heavy storm periods where additional service may be required to keep public areas clear and safe.	\$ 3,000
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Depot. Janitorial services are managed by the Chamber of Commerce per the lease contract.	\$ 7,000
<u>63.23</u>	<u>ICE MELT</u> - Provides for de-icing materials at the Depot to prevent build-up of ice on the walkways.	\$ 4,000
<u>63.75</u>	<u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer, and garbage.	\$ 28,000

**PUBLIC WORKS - FACILITIES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.130.xx General Fund.Facilities

**SUPPLIES and SERVICES - (cont'd)**

**BUDGET**

**32 DEPOT (cont'd)**

<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for estimated Depot maintenance repairs. The Town has agreed to reimburse the Truckee Donner Chamber of Commerce for some of the costs associated with the downtown holiday lighting. As such, the Town will no longer purchase lights for installation on the Chamber's behalf.	\$	15,000
<u>67.21</u>	<u>GENERAL MAINTENANCE DISTRICT ASSESSMENT</u> - This provides for the Town's portion of the funding for the BGMD Assessment for upkeep and maintenance within the district area.	\$	9,115

**33 RIVERVIEW YARD**

<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Riverview shop.	\$	250
<u>63.21</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides for the cleaning of the Riverview Yard facility currently occupied by the Town's transit consultants.	\$	1,800
<u>63.75</u>	<u>UTILITIES</u> - Provides for the cost of utilities such as gas, water, electricity, sewer and garbage at the Riverview Yard. The Riverview facility is currently being used for evidence storage, which require a specific temperature to keep all evidence at the appropriate temperature. The Town's transit consultant were also relocated to the yard during FY2016/17 so as to be at the same location as their transit buses.	\$	27,000
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for miscellaneous repairs that may be needed at the Riverview Yard.	\$	5,000

**34 TAHOE DONNER YARD**

<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Tahoe Donner shop.	\$	250
<u>63.21</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides for the cleaning of the Tahoe Donner Yard during the winter months when the facility is in use.	\$	2,400
<u>63.70</u>	<u>TELEPHONE</u> - Provides for the cost of telephone service.	\$	900
<u>63.75</u>	<u>UTILITIES</u> - Provides for the cost of utilities such as gas, water, electricity, sewer and garbage.	\$	15,000
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for miscellaneous repairs that may be needed at the Tahoe Donner yard.	\$	7,000

**35 MCIVER DAIRY SITE**

<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides funding for ongoing costs associated with preservation of the buildings at the site.	\$	2,500
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**PUBLIC WORKS - FACILITIES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.130.xx General Fund.Facilities

**SUPPLIES and SERVICES - (cont'd)****BUDGET****36 ROUNDABOUT LANDSCAPE MAINTENANCE**

<u>63.75</u>	<u>UTILITIES</u> - Provides for the cost of utilities such as water for landscaping and electricity.	\$	20,000
<u>66.10</u>	<u>REPAIR and MAINTENANCE - ROUNDABOUTS</u> - Provides for miscellaneous repairs, plant replacement, irrigation replacement, mulch as well as light replacement on light poles. Increase from previous year budget due to foreseen major repairs to irrigation systems needed during FY2017/18.	\$	25,000

**37 STEVENS LANE CORPORATION YARD**

<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies for the Public Service Facility.	\$	5,000
<u>63.21</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides for the cleaning of the Public Service Facility.	\$	42,000
<u>63.75</u>	<u>UTILITIES</u> - Provides for the cost of utilities such as gas, water, electricity, sewer and garbage for the Public Service Facility. Increase due to previous year actual.	\$	130,000
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides funding for miscellaneous repair and maintenance costs as needed.	\$	30,000
<u>66.11</u>	<u>PROFESSIONAL SERVICES - ELEVATORS</u> - Provides for the monthly maintenance contract and needed repairs of both elevators. Decrease due to newly contracted elevator inspection services.	\$	2,500

**38 ANIMAL SHELTER**

<u>63.75</u>	<u>UTILITIES</u> - Provides for 50% of the cost of utilities such as gas, water, electricity, sewer and garbage at the Animal Shelter Facility. The remaining 50% is reimbursed by the Humane Society on a monthly basis. Increase due to previous year actual. As operations at the shelter are still fairly new and building traffic and occupancy is much higher than anticipated, staff is still attempting to determine the average utility costs as well as implement utility usage saving's measures.	\$	50,000
<u>66.10</u>	<u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for miscellaneous repairs that may be needed at the facility. Increase due to previous year actual cost as the high building traffic is necessitating more repairs than initially anticipated.	\$	30,000

**39 TROUT CREEK POCKET PARK**

<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for general supply items, for example dog waste bags and trash bags.	\$	1,000
<u>63.75</u>	<u>UTILITIES</u> - No utility hook-ups were installed at the Pocket Park as anticipated in the FY2016/17 budget and therefore no budget for utilities is needed.	\$	-

**CAPITAL OUTLAY****30 GENERAL**

<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified as needed for replacement in the Fleet Replacement Plan.	\$	11,000
<u>80.35</u>	<u>MACHINERY and EQUIPMENT</u> - Provides funds to replace four (4) walk-behind snow blowers.	\$	10,000

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**COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**  
**TOWN OF TRUCKEE**  
**2017/18 EXPENDITURES BUDGET**

101.120.00 General Fund.Planning.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	549,894	653,866	586,988	689,152	17.40%	5.40%
50.19	Wages - Planning Commissioners	5,976	6,000	5,997	11,539	92.40%	92.31%
50.15	Wages - Temporary/Seasonal	-	6,000	-	6,000	0.00%	0.00%
50.31	Overtime - Regular Full-time	-	5,000	31	5,000	15854.05%	0.00%
54.xx	Benefits	210,185	253,277	208,918	254,247	21.70%	0.38%
54.61	Deferred Compensation	12,504	13,128	12,837	9,266	-27.82%	-29.42%
54.81	RHS	1,143	1,029	648	1,048	61.72%	1.85%
55.71	Car Allowance	4,034	3,511	3,088	3,510	13.66%	-0.03%
	<b>Total Personnel</b>	<b>783,737</b>	<b>941,810</b>	<b>818,508</b>	<b>979,762</b>	<b>19.70%</b>	<b>4.03%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.15	Education & Training	14,441	16,000	14,500	20,000	37.93%	25.00%
61.00	Professional Services	765	15,000	51,500	35,000	-32.04%	133.33%
63.05	Advertising	3,501	5,000	7,150	6,500	-9.09%	30.00%
63.25	Memberships & Dues	1,020	2,200	1,838	2,600	41.46%	18.18%
63.30	Document Imaging	329	1,000	1,000	1,000	0.00%	0.00%
63.33	Software Supplies	2,862	5,000	2,896	4,000	38.12%	-20.00%
63.35	General Supplies	9,382	14,000	10,100	17,000	68.32%	21.43%
63.40	Permits, Licenses & Fees	-	4,500	-	-	0.00%	-100.00%
63.50	Postage, Freight & Delivery	1,866	1,500	2,720	2,500	-8.09%	66.67%
63.55	Printing	-	2,000	150	1,000	566.67%	-50.00%
63.56	Publications	530	800	650	1,000	53.85%	25.00%
63.70	Telephone	4,802	4,500	4,200	4,200	0.00%	-6.67%
69.10	Vehicles - Fuel	67	250	-	250	250.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>39,565</b>	<b>71,750</b>	<b>96,704</b>	<b>95,050</b>	<b>-1.71%</b>	<b>32.47%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	2,823	5,900	3,591	1,400	-61.01%	-76.27%
	<b>Total Capital Outlay</b>	<b>2,823</b>	<b>5,900</b>	<b>3,591</b>	<b>1,400</b>	<b>-61.01%</b>	<b>-76.27%</b>
	<b>TOTAL</b>	<b>826,126</b>	<b>1,019,460</b>	<b>918,803</b>	<b>1,076,212</b>	<b>17.13%</b>	<b>5.57%</b>

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**COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.120.00 General Fund.Planning.Non-Division

**ACTIVITY DESCRIPTION**

The Community Development Department (CDD) Planning is responsible for planning, development review, public information and Development Code compliance. It provides staff support to the Town Council (elected representatives), the Planning Commission (appointed citizen planners), Historic Preservation Advisory Commission (HPAC) (appointed citizens) and community at-large. The Town Council provides overall policy direction, adopts ordinances and regulations and acts as the hearing body for appeals of Planning Commission and staff decisions. The Council also prioritizes projects, thereby setting policy direction for the use of the department's time and resources. The Planning Commission provides policy recommendations to the Town Council and functions as a hearing body for larger projects within the Town. The HPAC is advisory to staff, the Planning Commission and Council for projects within the Downtown Specific Plan Area.

Planning resources are devoted to the processing of development applications, the administration of ongoing programs and creation of and updates to planning policy documents. This includes mandatory services such as the processing of land use and zoning applications, review of building permits, inspections of development projects, General Plan implementation and public assistance. Substantial planning resources are also being applied to long-range planning and special projects (e.g., Development Code Update, Housing Element implementation, addressing Affordable Housing as a Town Council priority, McIver Dairy property mini plan, Business License feasibility study, Envision DPR land use component, Public Arts Strategy, Climate Change initiatives, Sphere of Influence Amendment with the Airport, new marijuana regulations), to assist other Departments on Capital Improvement Plan projects and on master plan projects such as the Railyard and Truckee Springs. Planning staff time devoted to some of these projects may be reimbursed by mitigation fees, grant funds and application fees.

The budget reflects modifications to staffing of the Planning Division. The biggest changes include the conversion of the Planning Manager to the Town Planner to lead the General Plan Update (see the Capital Improvement Projects section of this budget for more information) and the conversion of a Development Services Technician to an Assistant Planner to reflect current workload demand. The department is processing more complex applications which necessitates an Assistant Planner verse a Development Services Technician. Other changes involve shifts in position percentages from and to the Building Division to better reflect employees actual time spent on each division.

The Planning Division will also administer substantial professional service contracts, likely exceeding \$500,000, for special studies such as traffic analyses, environmental impact reports and grant administration. Much of the funding for these large service contracts are "pass through" funds (i.e., the contracts are paid by fees from the applicant). As such, they are not reflected in the budget, but demonstrate the additional activities undertaken by planning staff for land use permitting activity.

Due to a review of all Town of Truckee Redevelopment Successor Agency (RDA) by the State of California, all future work done by the Town's grant administrator on housing grants can no longer be funded by the RDA Fund (599). Grant administrator hours are budgeted within professional services in this budget.

The Planning Division is projecting an increase in revenue for FY2017/18 due to a policy shift to recoup a greater portion of staff time from development applications. This includes more closely tracking hours, charging for multiple planners' time on a single project and limiting "free time" on speculative projects before moving to a preliminary application process where money can be collected. Although this is a slightly different approach than taken in the past, it more closely reflects industry standard and Council direction to limit Town subsidy of development. Customer service benefits include greater efficiency and increased availability to the general public and other Town departments due to less time spent on speculative development.

**COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.120.00 General Fund.Planning.Non-Division

**PERSONNEL****BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - This account provides full-time staff in the Planning Department including 65% of the salary of Director of Community Development (DCD) (35% to Building), 90% of the salary of one (1) Town Planner (10% to Code Compliance, converted from a Planning Manager for FY2016/17), one (1) Senior Planner, one (1) Associate Planner, two (2) Assistant Planners, one (1) Administrative Analyst II, and 90% of the wages one (1) Administrative Technician (10% to Building and Safety).	\$ 689,152
<u>50.19</u>	<u>WAGES - PLANNING COMMISSIONERS</u> - This account provides for \$100 per month per Planning Commissioner, increasing to \$200 per month midway through the year. As provided by the Government Code, Council can vote to increase the Planning Commission stipend.	\$ 11,539
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for a temporary Planning Intern (400 hours).	\$ 6,000
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding necessary to cover night meetings and other overtime work for non-exempt employees. Staff attempts to minimize overtime whenever possible. Due to the unexpected nature of major development applications, staff continues to budget for overtime.	\$ 5,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 254,247
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 9,266
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 1,048
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the DCD's private vehicle on Town business (65%).	\$ 3,510

**SUPPLIES and SERVICES**

<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for staff members, Planning Commissioner, and HPAC attendance at a variety of training and educational seminars, as well as conferences. This budget item will provide training for five Planning Commissioners, and maintain the commitment to training for eight planning staff and five HPAC members. The new CDD Director believes additional training for staff and elected officials could provide valuable insight for the department.	\$ 20,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - Provides for unanticipated professional services for special projects. Increase in budgeted funds provides for housing program grant consultation and other housing and planning-related grant services previously funded by the RDA (\$20,000). Foy FY2016/17, this item included funding to complete a consulting study of work force housing fee rates.	\$ 35,000
<u>63.05</u>	<u>ADVERTISING</u> - Provides for public hearing notices required for various planning and zoning activities including land use permit applications, Housing Element implementation, and other public meetings. Costs for noticing land use permit applications may have an increase. Costs associated with Town projects, specific plans (e.g. the Downtown Specific Plan) and the master plans are projected to increase. Costs are partially reimbursed through revenue associated with land use permit applications.	\$ 6,500
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for annual membership costs for the American Planning Association and the American Institute of Certified Planners (AICP). Increase reflects the plan to provide membership for full staffing.	\$ 2,600

**COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.120.00 General Fund.Planning.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>63.30</u>	<u>DOCUMENT IMAGING</u> - Provides for scanning of large documents. Scanning of regular-size documents is included in the Town Clerk's budget.	\$ 1,000
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for two RealQuest licenses and annual fees for Adobe Creative Cloud (one license) and In-Design (two licenses).	\$ 4,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment. Increase provides for meals to planning commissioners prior to meetings.	\$ 17,000
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and mailing cost including noticing for public hearings for land use applications and Town-sponsored projects with a commitment to enhanced public involvement.	\$ 2,500
<u>63.55</u>	<u>PRINTING</u> - Provides for the cost of printing business cards, maps, and large planning documents. Printing and photocopying costs are anticipated to remain consistent. Costs are partially reimbursed through revenue associated with document purchases by applicants. Although no major printing arose during FY2016/17, printing jobs do arise on occasion, therefore staff has retained the budget item.	\$ 1,000
<u>63.56</u>	<u>PUBLICATIONS</u> - Provides for book purchases to assist staff in code and land use interpretations.	\$ 1,000
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones for Town Staff.	\$ 4,200
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for payment to staff for use of private vehicles on Town business. Fuel and mileage for attendance at education and training events is included in 6115 - Education and Training.	\$ 250

**CAPITAL OUTLAY**

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for replacement of one computer compatible with the Town's geographic information system with a new monitor (\$1,400 each).	\$ 1,400
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**COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY**  
**TOWN OF TRUCKEE**  
**2017/18 EXPENDITURES BUDGET**

504.000.00 Building and Safety Fund.Non-Department.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	507,654	618,324	525,230	612,954	16.70%	-0.87%
50.15	Wages - Temporary/Seasonal	-	12,527	-	13,750	0.00%	9.76%
50.31	Overtime - Regular Full-time	1,702	5,000	999	7,500	650.75%	50.00%
54.xx	Benefits	199,477	230,340	176,361	209,333	18.70%	-9.12%
54.11	GASB 68 Pension Expense	(6,596)	-	-	-	0.00%	
54.61	Deferred Compensation	5,459	5,196	2,665	1,894	-28.93%	-63.55%
54.81	RHS	381	554	282	565	100.35%	1.99%
55.71	Car Allowance	1,345	1,891	1,089	1,890	73.55%	-0.05%
55.80	Compensated Absences	(20,302)	(5,803)	(5,678)	3,091	0.00%	-153.26%
	<b>Total Personnel</b>	<b>689,120</b>	<b>868,029</b>	<b>700,948</b>	<b>850,977</b>	<b>21.40%</b>	<b>-1.96%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.10	Clothing & Uniforms	793	2,000	2,000	2,500	25.00%	25.00%
60.15	Education & Training	18,571	30,000	27,500	35,000	27.27%	16.67%
61.00	Professional Services	43,261	40,000	85,000	60,000	-29.41%	50.00%
63.01	Administrative Overhead	171,758	228,293	184,789	228,744	23.79%	0.20%
63.02	Code Compliance	56,723	66,272	61,120	69,211	13.24%	4.43%
63.05	Advertising	4,371	1,500	7,500	1,500	-80.00%	0.00%
63.25	Memberships & Dues	425	5,000	1,500	5,000	233.33%	0.00%
63.30	Document Imaging	20,313	5,000	5,000	5,000	0.00%	0.00%
63.33	Software Supplies	9,958	20,000	17,500	20,000	14.29%	0.00%
63.35	General Supplies	2,709	3,000	4,000	3,000	-25.00%	0.00%
63.45	Photocopying	1,817	2,500	2,000	2,500	25.00%	0.00%
63.50	Postage, Freight & Delivery	691	750	750	750	0.00%	0.00%
63.55	Printing	-	1,000	1,000	1,000	0.00%	0.00%
63.56	Publications	44	7,500	7,500	7,500	0.00%	0.00%
63.70	Telephone	6,875	5,000	6,500	5,000	-23.08%	0.00%
63.80	Credit Card Fees	24,384	17,500	20,000	21,000	5.00%	20.00%
66.20	Repair & Maint. - Office Equip.	1,495	1,500	1,500	1,500	0.00%	0.00%
66.50	Small Tools	-	750	750	1,000	33.33%	33.33%
68.50	Rent - Office Space	52,224	52,651	38,001	34,377	-9.54%	-34.71%
69.10	Vehicles - Fuel	3,860	6,000	3,940	7,500	90.36%	25.00%
69.70	Vehicles & Equip - R & M	42	250	250	250	0.00%	0.00%
69.76	Fleet Maintenance Allocation	10,084	10,426	11,255	10,650	-5.37%	2.15%
	<b>Total Supplies &amp; Services</b>	<b>430,398</b>	<b>506,892</b>	<b>489,356</b>	<b>522,982</b>	<b>6.87%</b>	<b>3.17%</b>
<b>CAPITAL OUTLAY</b>							
77.10	Transfer to CIP Projects	32,888	20,000	65,000	8,000	-87.69%	-60.00%
80.20	Computer Equipment	13,271	10,000	7,500	10,000	33.33%	0.00%
89.00	Depreciation Expense	19,054	12,500	19,100	17,500	-8.38%	40.00%
	<b>Total Capital Outlay</b>	<b>65,213</b>	<b>42,500</b>	<b>91,600</b>	<b>35,500</b>	<b>-61.24%</b>	<b>-16.47%</b>
	<b>TOTAL</b>	<b>1,184,731</b>	<b>1,417,421</b>	<b>1,281,904</b>	<b>1,409,459</b>	<b>9.95%</b>	<b>-0.56%</b>
80.70	Less Capital Assets	(8,742)	-	-	(8,000)	0.00%	
	<b>TOTAL NET EXPENDITURES</b>	<b>1,175,990</b>	<b>1,417,421</b>	<b>1,281,904</b>	<b>1,401,459</b>	<b>9.33%</b>	<b>-1.13%</b>

Note: 50% of Code Compliance Division costs are charged to the Building Division as of FY2015/16.

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**COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

504.000.00 Building and Safety Fund.Non-Department.Non-Division

**ACTIVITY DESCRIPTION**

The Building and Safety Division of the Community Development Department (CDD) is responsible for protecting the public in the built environment. The Division monitors and enforces State and Town codes and regulations concerning the safety of buildings and structures built and maintained within the Town limits. Activities include intake and routing plans to Town divisions and departments, checking plans for engineering and code compliance, coordinating comments for Town departments, issuing permits, answering code questions, providing public information and inspecting new and existing buildings and structures within the jurisdiction.

It is anticipated that FY2017/18 construction levels will be similar to FY2016/17 levels. We are budgeting for 95 new single family dwellings up from 93 in the FY2016/17 budget. The additional Building Inspector/Plans Examiner that was budgeted in FY2015/16 has been filled in FY2016/17 as a Building Inspector I and the addition of one office assistant to the Building staff reflects the increased staffing resources needed to effectively service the community. The office assistant will be a CDD's resource to assist with customer service by greeting customers as they arrive at Town Hall and answering the main Town telephone line.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides salaries and wages for the full-time employees within the Building Division. The Building Division's counter is open five days a week. The Division is staffed for FY2017/18 to include the 35% of salary of the Director of Community Development (DCD) (65% to Planning), one (1) Chief Building Official, one (1) Plans Examiner, two (2) Building Inspector II's, one (1) Building Inspection I, two (2) Development Service Technicians, 10% of the wages of one (1) Administrative Technician (90% to Planning) and 75% of the wages of one (1) Office Assistant (25% to Administrative Services).	\$ 612,954
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for one temporary Development Service Technician (250 hrs) as dictated by workload, and one temporary Administrative Technician or consultant (250 hrs).	\$ 13,750
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime that may be needed to address peak construction season demands. Overtime costs remain low as staff have been utilizing their option to convert overtime to compensated time off, which is booked into wages regular full-time when utilized (similar to vacation). This budget will continue to budget for overtime as if it were paid rather than booked as compensated time off.	\$ 7,500
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 209,333
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 1,894
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$ 565
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the DCD's private vehicle on Town business (35%).	\$ 1,890
<u>55.80</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 3,091

**COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

504.000.00 Building and Safety Fund.Non-Department.Non-Division

**SUPPLIES and SERVICES**

**BUDGET**

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides for the purchase and embroidery of uniform shirts, jackets and coats. Also provides for a boot allowance of \$300 per eligible employee per two year period as negotiated by employee groups.	\$ 2,500
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides ongoing training for employees necessary to meet State requirements, attendance at inspector and building official meetings, certification renewals and training on State and national code changes as follows: <ul style="list-style-type: none"> <li>- Building Official attendance at an annual California Building Officials (CALBO) meeting, County Building Officials Association of California (CBOAC) meeting, and International Code Council (ICC) meeting. \$ 13,000</li> <li>- Building Official attendance at monthly meetings including ICC, International Association of Plumbing and Mechanical Officials (IAPMO) and Tahoe Truckee Engineers Association (TTEA). \$ 500</li> <li>- Attendance by the Development Service Technicians at an annual CALBO education week and public service skills training for two employees. \$ 4,000</li> <li>- Attendance by the Plans Examiner and Inspectors at CALBO Professional Development, accessibility or California Energy Code update training. \$ 10,000</li> <li>- Attendance at land management software annual conference and advisory board workshops and meetings. \$ 7,500</li> </ul>	\$ 35,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - This account provides for plan checking, inspection services, and other specialty services related to building.	\$ 60,000
<u>63.01</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the General Fund for Building and Safety Division related administrative overhead costs, including payroll, human resource services, and facilities maintenance of the space occupied by the division.. This charge is necessary to reflect the true costs of operating the Division as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative departments, increased spending on Town IT infrastructure and the budgeted purchase and implementation of a new Town-wide enterprise resource system.	\$ 228,744
<u>63.02</u>	<u>CODE COMPLIANCE</u> - Provides funding to reimburse the General Fund for Building and Safety Division related Code Enforcement costs. This charge is necessary to reflect the costs of the Division as an enterprise fund (see the Community Development Code Compliance section of this budget for detailed information regarding these expenses).	\$ 69,211
<u>63.05</u>	<u>ADVERTISING</u> - Provides for legal noticing and public information handouts.	\$ 1,500
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership dues in the International Association of Electrical Inspectors, IAPMO, ICC, Sacramento Valley Chapter of ICC, Structural Engineers Association of Central California, TTEA, CALBO, CBOAC, National Fire Protection Agency, ICC certification, re-certifications and engineering registration. \$2,000 is allocated for the CALBO Committees to promote improved communications and customer service for the Division. Staff expects to use the full budget amount during FY2017/18 as the department has reached full staffing. This includes \$2,000 to become fully accredited with the ICC, which will increase the external credibility of the department.	\$ 5,000

**COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

504.000.00 Building and Safety Fund.Non-Department.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>63.30</u> <u>DOCUMENT IMAGING</u> - Provides for document imaging contract services to prepare and image large format building permit documents for the current year into electronic files for retrieval via Laserfiche, the Town's electronic document repository system. Decrease due to increase in existing in-house scanning capabilities.	\$        5,000
<u>63.33</u> <u>SOFTWARE SUPPLIES</u> - Provides for one RealQuest license (\$1,000), 18% of the maintenance and support costs for New World Systems (\$50,000 x 18% = \$9,000), maintenance and support costs for Geographic Technologies Group/Vantage Points (\$1,000), and a Community Development platform upgrade (\$10,000).	\$        20,000
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for office supplies including paper and miscellaneous office supplies.	\$        3,000
<u>63.45</u> <u>PHOTOCOPYING</u> - Provides for copy usage based upon monthly meter readings and includes printing supplies such as toner.	\$        2,500
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and mailing costs including application and permit letters, public information and customer service handout materials.	\$            750
<u>63.55</u> <u>PRINTING</u> - Funds printing costs for the Building and Safety Division newsletter, building permits, occupancy approvals, and public service handout materials.	\$        1,000
<u>63.56</u> <u>PUBLICATIONS</u> - Purchase building codes, reference and educational material.	\$        7,500
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Includes allocation for Optical Fiber Network required for internet connection, annual phone charges for the Cisco phone system. Also provides for cellular costs for Town staff.	\$        5,000
<u>63.80</u> <u>CREDIT CARD FEES</u> - Provides for payment of fees for credit card payments accepted by the Department for customer charges. Staff completed an evaluation of credit card charges during FY2016/17 and the charges will now be split with Facilities and Roads Impact Fee Funds. Allocation of charges is based on proportionate share of revenue.	\$        21,000
<u>66.20</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of building office equipment.	\$        1,500
<u>66.50</u> <u>SMALL TOOLS</u> - Provides for the purchase of general small tools for inspectors.	\$        1,000
<u>68.50</u> <u>RENT - OFFICE SPACE</u> - Provides for the Building and Safety Division's lease of Town Hall office space including utilities, facility maintenance, and janitorial services. The total rental rate is \$2.05 per square foot.	\$        34,377
<u>69.10</u> <u>VEHICLES - FUEL</u> - Provides for the fuel costs associated with Building and Safety Division's Town maintained vehicles.	\$        7,500

**COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

504.000.00 Building and Safety Fund.Non-Department.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

69.70 VEHICLES and EQUIPMENT - REPAIR and MAINTENANCE - Provides for maintenance and unscheduled repair of the Building division vehicles, including car washes. \$ 250

69.76 FLEET MAINTENANCE ALLOCATION - Provides for allocation of vehicle maintenance costs provided by the Fleet Department. \$ 10,650

**CAPITAL OUTLAY**

77.10 TRANSFER TO CIP PROJECTS - FY2016/17 Estimated Actual funding represents year four of a five year effort to convert microfilm permit records to electronic images in Laserfiche, the Town's document repository system. This effort will place all historic building permit records in one location in one format and will improve public access to those records. Funding for FY2017/18 provides for the expected replacement of the Building Department copier machine. \$ 8,000

80.20 COMPUTER EQUIPMENT - Replace four computers per the Town's replacement schedule (\$1,400 each) and purchase one additional desktop scanner (\$400). Also includes purchase of a monitor for the Community Development Department's conference room (\$4,000). \$ 10,000

89.00 DEPRECIATION EXPENSE - For the enterprise fund, the account expenses the used portions of fixed assets in accordance with the accounting rules for enterprise funds. \$ 17,500

**COMMUNITY DEVELOPMENT DEPARTMENT - CODE COMPLIANCE  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.121.00 General Fund.Code Compliance.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	75,036	78,494	78,303	84,004	7.28%	7.02%
50.31	Overtime - Regular Full-time	-	500	-	500	0.00%	0.00%
54.xx	Benefits	34,632	34,543	34,109	37,300	9.36%	7.98%
54.61	Deferred Compensation	707	739	1,019	956	-6.18%	29.36%
	<b>Total Personnel</b>	<b>110,376</b>	<b>114,276</b>	<b>113,431</b>	<b>122,760</b>	<b>8.22%</b>	<b>7.42%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.10	Clothing & Uniforms	-	180	120	350	191.67%	94.44%
60.15	Education & Training	-	2,000	-	2,000	0.00%	0.00%
61.00	Professional Services	-	6,000	-	4,000	0.00%	-33.33%
63.10	Communication Systems Maintenance	-	100	100	100	0.00%	0.00%
63.25	Memberships & Dues	-	250	170	250	47.06%	0.00%
63.33	Software Supplies	437	750	1,306	1,500	14.85%	100.00%
63.35	General Supplies	368	400	350	400	14.29%	0.00%
63.50	Postage, Freight & Delivery	185	250	310	350	12.90%	40.00%
63.55	Printing	-	100	-	100	0.00%	0.00%
63.70	Telephone	1,474	1,300	1,150	1,300	13.04%	0.00%
69.10	Vehicles - Fuel	916	1,200	670	900	34.33%	-25.00%
69.76	Fleet Maintenance Allocation	2,320	3,037	2,205	3,111	41.10%	2.46%
	<b>Total Supplies &amp; Services</b>	<b>5,700</b>	<b>15,567</b>	<b>6,381</b>	<b>14,361</b>	<b>125.06%</b>	<b>-7.74%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	-	1,400	1,129	-	-100.00%	-100.00%
80.34	Fleet Replacement Fund	1,300	1,300	1,300	1,300	0.00%	0.00%
	<b>Total Capital Outlay</b>	<b>1,300</b>	<b>2,700</b>	<b>2,429</b>	<b>1,300</b>	<b>-46.48%</b>	<b>-51.85%</b>
	<b>TOTAL</b>	<b>117,375</b>	<b>132,543</b>	<b>122,241</b>	<b>138,421</b>	<b>13.24%</b>	<b>4.44%</b>
63.02	Code Compl. costs charged to Bldg Div.	(56,723)	(66,271)	(61,120)	(69,211)	0.00%	4.44%
	<b>Net General Fund Expenditures</b>	<b>60,652</b>	<b>66,271</b>	<b>61,120</b>	<b>69,211</b>	<b>13.24%</b>	<b>4.44%</b>

**Note: 50% of Code Compliance Division costs are charged to the Building Division as of FY2015/16.**

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**COMMUNITY DEVELOPMENT DEPARTMENT- CODE COMPLIANCE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.121.00 General Fund.Code Compliance.Non-Division

**ACTIVITY DESCRIPTION**

The function of the Code Compliance Department is to plan, supervise, coordinate, and participate in the enforcement of State of California and Town of Truckee ordinances governing building and land use within the city limits. Activities include but are not limited to coordinating with Town departments on enforcement issues, abatement of nuisance situations or illegal construction, and permitting of temporary signs. The Planning Manager (converted to Town Planner for FY2017/18) is responsible for the administration of the Code Compliance Department. Code Compliance is currently managed as part of the Community Development Department. Code Compliance is funded 50% from the General Fund and 50% from the Building and Safety Division enterprise fund.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 10% of the salary of one (1) Town Planner (converted from a Planning Manager) and one (1) Code Compliance Officer.	\$ 84,004
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage after normal working hours.	\$ 500
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 37,300
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 956

**SUPPLIES and SERVICES**

<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides replacement uniforms for Code Compliance Officer as needed. Additionally, provides for a boot allowance of \$300 per employee per two year period as negotiated by employee groups.	\$ 350
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for employees' attendance at specialized Code Compliance training, annual training conferences, computer training, and customer service	\$ 2,000
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - The primary expenditures in this account are associated with the use of a Hearings Officer to handle appeals of Code Compliance citations. A professional hearings officer has been utilized when needed on complex code compliance cases.	\$ 4,000
<u>63.10</u>	<u>COMMUNICATION SYSTEMS MAINTENANCE</u> - Provides for the repair costs for mobile units.	\$ 100
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership in the California Association of Code Enforcement Officers.	\$ 250
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for one RealQuest license.	\$ 1,500
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office expenses including paper and miscellaneous office supplies.	\$ 400

**COMMUNITY DEVELOPMENT DEPARTMENT- CODE COMPLIANCE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.121.00 General Fund.Code Compliance.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for daily Code Compliance mailings, follow-ups, and warnings.	\$ 350
<u>63.55</u>	<u>PRINTING</u> - Provides for Code Compliance forms and citation books.	\$ 100
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for cellular phone charges for Town staff.	\$ 1,300
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel expenses for the Code Compliance vehicle.	\$ 900
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 3,111

**CAPITAL OUTLAY**

<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan.	\$ 1,300
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**OTHER**

<u>63.02</u>	<u>CODE COMPLIANCE COSTS CHARGED TO BUILDING DIVISION</u> - Provides for an offset of 50% of the Code Compliance Division budgeted expenditures which are reallocated to the Community Development Building and Safety division.	\$ (69,211)
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**PUBLIC SAFETY - POLICE**  
**TOWN OF TRUCKEE**  
**2017/18 EXPENDITURES BUDGET**

101.110.xx General Fund.Police

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	2,611,168	2,941,728	2,587,190	2,965,128	14.61%	0.80%
50.14	Wages - Regular Part time	70,971	111,965	90,955	127,204	39.85%	13.61%
50.15	Wages - Regular Temporary/Seasonal	3,200	-	10,106	13,776	36.32%	
50.31	Overtime - Regular Full-time	170,714	178,500	132,724	178,500	34.49%	0.00%
50.32	Overtime - Holiday	135,614	124,593	115,941	146,415	26.28%	17.51%
50.34	Overtime - Temporary	2,352	-	3,013	-	-100.00%	
54.xx	Benefits	1,284,184	1,386,835	1,287,194	1,376,969	6.97%	-0.71%
54.61	Deferred Compensation	10,586	4,912	14,977	6,083	-59.38%	23.85%
54.81	RHS	1,597	1,657	1,579	1,593	0.90%	-3.85%
	<b>Total Personnel</b>	<b>4,290,386</b>	<b>4,750,190</b>	<b>4,303,680</b>	<b>4,815,669</b>	<b>11.90%</b>	<b>1.38%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.05	Non-taxable WC Pay	19,810	-	-	-	0.00%	
60.10	Clothing & Uniforms	25,071	15,000	15,500	17,000	9.68%	13.33%
60.15	Education & Training	57,581	50,000	50,000	50,000	0.00%	0.00%
61.00	Professional Services	57,172	57,360	56,500	55,500	-1.77%	-3.24%
61.10	Prof Services - Police Dispatch	353,556	371,689	350,000	350,000	0.00%	-5.84%
63.34	Safety Supplies	15,603	16,000	16,000	16,000	0.00%	0.00%
63.05	Advertising	3,980	2,500	2,500	2,500	0.00%	0.00%
63.10	Communication System Maintenance	6,527	15,000	10,000	15,000	50.00%	0.00%
63.25	Memberships & Dues	1,504	2,000	2,000	2,000	0.00%	0.00%
63.33	Software Supplies	34,929	38,719	38,719	39,427	1.83%	1.83%
63.35	General Supplies	28,646	28,000	28,000	28,000	0.00%	0.00%
63.36	Watercraft Inspection Expenses	82,741	168,723	91,000	183,533	101.68%	8.78%
63.45	Photocopying	612	750	750	750	0.00%	0.00%
63.50	Postage, Freight & Delivery	1,750	2,000	2,000	2,000	0.00%	0.00%
63.55	Printing	2,020	3,000	3,000	3,000	0.00%	0.00%
63.56	Publications	96	250	-	-	0.00%	-100.00%
63.69	DUI & Narcotics Analysis Fees	11,313	22,000	22,000	22,000	0.00%	0.00%
63.70	Telephone	64,955	70,000	64,000	70,000	9.38%	0.00%
63.76	Towing Services	1,200	1,250	1,250	1,250	0.00%	0.00%
66.20	Repair & Maint. - Office Equip.	-	250	-	250	0.00%	0.00%
67.15	Accidents & Damage	(645)	5,000	(1,056)	-	0.00%	-100.00%
67.10	Abandoned Vehicle Towing	1,125	5,000	3,000	5,000	66.67%	0.00%
69.10	Vehicles - Fuel	65,943	100,000	56,710	75,000	32.25%	-25.00%
69.70	Vehicles & Equip - R & M Outsourcing	1,898	-	100	2,500	2400.00%	
69.76	Fleet Maintenance Allocation	134,486	146,263	125,797	148,746	18.24%	1.70%
	<b>Total Supplies &amp; Services</b>	<b>971,875</b>	<b>1,120,754</b>	<b>937,771</b>	<b>1,089,456</b>	<b>16.18%</b>	<b>-2.79%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	8,424	1,400	-	11,200	0.00%	700.00%
80.34	Fleet Replacement Fund	178,219	178,219	178,219	178,219	0.00%	0.00%
80.35	Machinery & Equipment	-	-	9,998	-	-100.00%	
	<b>Total Capital Outlay</b>	<b>186,643</b>	<b>179,619</b>	<b>188,217</b>	<b>189,419</b>	<b>0.64%</b>	<b>5.46%</b>
	<b>TOTAL</b>	<b>5,448,903</b>	<b>6,050,563</b>	<b>5,429,668</b>	<b>6,094,544</b>	<b>12.25%</b>	<b>0.73%</b>

Note: See CIP C1208 for the Police Department Information Technology capital improvement project.

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**PUBLIC SAFETY - POLICE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.110.xx General Fund.Police

**ACTIVITY DESCRIPTION**

The Truckee Police Department (TPD) provides all police-related services for the Town, including: administration, uniformed patrol, boat patrol on Donner Lake, investigative services, provides the School Resource Officer for on-campus police support, staffs a canine officer, animal services, and parking enforcement. In addition the police department supports a number of community oriented initiatives that address prevention, intervention, and education components. As of FY2016/17, the budget includes expenditures and revenues to fully implement an aquatic invasive species program, managed by the Police Support Services division to help keep Donner Lake free of invasive species. The budget assumes full grant funding of the program for the planning horizon (see account 45.13 in the General Fund Revenues section of this budget for more information).

The TPD staffing allocation and deployment strategy is designed to provide for a safe community that emphasizes high quality public service for all those living in and visiting the Town of Truckee. The department's staffing ratio encompasses the unique dynamics of the Town of Truckee that include varying population increases, a high number of second homeowners, tourism, and a wide variety of special events. The department has the privilege of serving a community that includes urban and rural type neighbourhoods over a wide geographical region which bisect a major interstate and an interstate river. In addition to traditional policing issues associated in most areas of California, TPD staff has the additional skills and training necessary to police in a resort mountain town that embraces a service first philosophy.

Since the formation of the police department in the year 2001 and consistent with the consultant's report in the year 2000, the police department has always had twenty-five (25) budgeted sworn police officers. This total includes the police chief through the rank of police officer. There have been budget years where the number of sworn police officers rose to twenty-six (26) or twenty-seven (27) because of additional grant funded positions. Those grants expired many budget cycles ago and the number of sworn police officers has reduced back to twenty-five (25) through attrition. The total number of budgeted sworn police officers has never fallen below twenty-five (25) until FY2012/13 when one position was unfunded as part of the adopted budget to help cover a budget short-fall. This action was recommended by the police chief as a cost saving measure. The budget for FY2013/14 restored funding for the twenty-fifth position to return the department to the same staffing levels that have existed since the year 2001.

Over the course of the last several years the previous Police Chief and the current Police Chief have led annual top to bottom analysis of the department's staffing and other resources in relation to the department's policing philosophy and activity levels. The annual adjustments continue to identify savings and efficiencies within the department. A management reduction occurred in February of FY2016/17 resulting in reduced personnel costs when the Captain position was changed to a Lieutenant position. Some of those savings will potentially be absorbed by the proposal in FY2017/18 to convert the Office Assistant position to that of an Administrative Technician, a change necessary to cover all required administrative duties of the department. The changes will continue to result in an ongoing General Fund savings and attempt to use existing staff at the more efficient level possible. The Police Chief is confident the reduction in management will not hamper or jeopardize services provided by the department and the changes are contemporary with police best practices.

The Town is in a contract with Nevada County Sheriff's Office (NCSO) for dispatch services and will continue to book prisoners at the NCSO jail facility in Truckee. TPD has contracted with the Nevada County Sheriff's Department for police dispatch and Town 9-1-1 services since the inception of the PD in September of 2001. On November 1, 2012 all Nevada County Law Enforcement agencies began contracting with NCSO for these service resulting in a regionalization of Law Enforcement dispatch and 9-1-1. This resulted in contract savings for TPD of approximately \$150,000 annually.

**PUBLIC SAFETY - POLICE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.110.xx General Fund.Police

Budgeted staffing levels for the Police Department are:

<u>Position</u>	<u>Number of Employees</u>
Chief of Police	1
Lieutenant	1
Support Services Manager	1
Sergeant (Patrol)	4
Sergeant (Reserve)	2 (part-time)
Office Assistant	1
Police Officer (Investigations)	2
Police Officer (School Resource)	1
Police Officer (Traffic)	1
Police Officer (Canine)	1
Police Officer (Patrol)	14*
Police Officer (Reserve)	2 (part-time)
Support Services Supervisor	1
Community Service Officer (CSO)	3
Community Service Officer (Property and Evidence)	1
Police Records Assistant	1

\*Of the 14 budgeted Patrol Officers, one position is currently vacant and budgeted to be filled starting 5/1/17. In future years, the budget will reflect this position at full year costs.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for staffing as indicated above for all full-time positions.	\$ 2,965,128
<u>50.14</u>	<u>WAGES - REGULAR PART-TIME</u> - Provides for two (2) part-time Reserve Police Officers and two (2) part-time Reserve Sergeants.	\$ 127,204
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for an intern (960 hrs) to assist with staffing of the Police front desk.	\$ 13,776
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for overtime costs associated with non-exempt positions. Overtime includes coverage for numerous community special events, staffing and court. The most significant community events foreseen in the FY2017/18 overtime budget are: - Annual Independence Day celebration - Truckee Thursdays	\$ 178,500  \$ 10,000 \$ 12,800
<u>50.32</u>	<u>HOLIDAY PAY - NON-EXEMPT SWORN</u> - Provides for holiday pay accrual costs as provided for in the terms of the personnel agreement with the Police Officer's Association and accounting for the option of holiday accrual payoff to the employee in the first pay period of the month of December. The FY2017/18 budgeted cost reflects the maximum cost for FY2017/18 holiday hours accruable.	\$ 146,415
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions. For FY2016/17, there were three employees for whom the PERs contributions had to be adjusted which resulted in a one-time bump. Contributions will resume at normal levels for FY2017/18.	\$ 1,376,969

**PUBLIC SAFETY - POLICE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.110.xx General Fund.Police

<b><u>PERSONNEL (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>54.61</u> <u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$        6,083
<u>54.81</u> <u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$        1,593
 <b><u>SUPPLIES and SERVICES</u></b>	
<u>60.10</u> <u>CLOTHING and UNIFORMS</u> - Provides for a complete uniform set for newly hired employees, uniform shirts for administrative staff and uniforms for specialty assignments. As negotiated by the employee groups, sworn officers are paid a uniform stipend, which they are expected to use to maintain their uniforms at required levels and for the replacement of items as they wear down.	\$        17,000
<u>60.15</u> <u>EDUCATION and TRAINING</u> - Provides for costs related to travel and training for all members of the department. Officers are mandated to attend training which is certified and partially reimbursed by the Commission on Peace Officers Standards and Training (POST) (see account 45.76 in the General Fund Revenues section of this budget for more information regarding the POST reimbursement).	\$        50,000
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following:	\$        55,500
<u>Admin:</u> Misc. Admin. Services (attorney fees, IA associated costs, rekeying costs, etc.) and unforeseen miscellaneous costs.	\$    11,500
<u>Support:</u> Department of Justice (DOJ) live scans.	\$    27,000
- Audits and professional internal reviews/assessments. This is to provide for the audit and review of high liability services and practices such as property and evidence and in-field audio/video taping and for the subsequent updating of such services and practices.	\$     1,500
- Background investigations for potential new hires (approx. \$2,000 each).	\$     6,000
- Pre-employment psychological (\$450 each) and polygraph examinations (\$275 each), employee crisis counselling, and fitness for duty examinations.	\$     2,500
- Victim assault exams.	\$     5,000
- Each year the Investigations Section encounters investigations that require specialty investigative expertise or forensic evaluation that is outside the scope of the department's capacity. These situations demand a contractual expenditure with the DOJ or other allied agencies.	\$     2,000
<u>61.10</u> <u>PROFESSIONAL SERVICES - POLICE DISPATCH</u> - Current dispatching services are provided through an annual contract with the Nevada County Sheriff's Department. During the FY2012/13 fiscal year a consolidated dispatching contract was achieved including the TPD, Nevada County Sheriff's Department, Grass Valley Police Department (PD) and the Nevada City PD that significantly reduced the annual cost of dispatching services. Decreased costs reflect contract with Nevada County Sheriff's Department which prices the contract services based on actual expenses.	\$        350,000
<u>63.05</u> <u>ADVERTISING</u> - Provides for publication of informational materials to inform the community of enforcement policies, safety issues on Donner Lake and elsewhere in Town as necessary. Also provides for costs of advertising job openings in trade publications and other identified media.	\$        2,500
<u>63.10</u> <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> - Provides for the annual maintenance of emergency radio equipment. Annual rent expenses to the Truckee Donner Public Utilities District for the police radio voter on Ski Slope Drive (currently \$807 a year), maintenance and repairs on all department mobile and portable radios including batteries for portables and repairs or replacement to any portable radio accessories.	\$        15,000

**PUBLIC SAFETY - POLICE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.110.xx General Fund.Police

**SUPPLIES and SERVICES (cont'd)****BUDGET**

<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership in professional organizations for the Police Chief, Lieutenant, Support Services Manager, Sergeants, Administrative Technician, and Detectives, and other employees based upon agency needs. Organizations include but are not limited to the Cal-Chiefs, International Association of Chiefs of Police, Federal Bureau of Investigation National Academy, California (CA) Association of Accident Reconstruction Specialists, CA Association for Property and Evidence, CA Law Enforcement Association of Records Supervisors, and any others so designated by the Chief of Police. Membership authorizations paid for by the agency are made at the discretion of the Chief of Police.	\$	2,000
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for:	\$	39,427
	<u>Support:</u> California Law Enforcement Telecommunications System maintenance agreement with the Department of Justice.	\$	7,508
	- Executive Information Services (EIS): Risk Management Solutions maintenance and support service agreement plan.	\$	8,000
	- Nixle (costs anticipated to be reimbursed by Nevada County OES).	\$	3,160
	- Lexipol Policy Manual Management & Daily Training Bulletins Management (\$3,000 of cost reimbursed by PARSAC).	\$	11,415
	- Software licenses: TRAK-Critical Reach, COPWARE, Mapscenes, Geographic Technologies Group, Vantage Point, Celebrite, IA Pro, and Leads Online.	\$	9,004
	- Annual maintenance contract Evidence Bar Code Scanner.	\$	340
<u>63.34</u>	<u>SAFETY SUPPLIES</u> - Provides for all safety supplies and repairs such as; firearms, personal protective equipment, batons, chemical agents, road flares, range equipment, ammunition, and less lethal tools and munitions.	\$	16,000
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for all non-safety supplies, non-capital items, and equipment. Provides for expenses related to conducting employment interviews and staff meetings. Also includes Shred-it document services at \$45/month, tools, evidence packaging items, and unique equipment needs not contained or described in other accounts.	\$	28,000
<u>63.36</u>	<u>WATERCRAFT INSPECTION PROGRAM</u> - Provides for costs associated with the program including signage, educational materials, watercraft inspection stickers, credit card fees, computer and IT equipment, advertising, and contract costs associated with water craft inspections. As of FY2017/18, the Town has 2 concurrent grants actively funding the aquatic invasive species program with one grant sun-setting at the end of 2017 (see also CIP C1513). See account 45.13 in the General Fund Revenues section of this budget for more information regarding program revenues.	\$	183,533
<u>63.45</u>	<u>PHOTOCOPYING</u> - Provides for annual agreement for Police department copy machine.	\$	750
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage costs.	\$	2,000
<u>63.55</u>	<u>PRINTING</u> - Provides for printing of business cards, traffic citations, parking citations, report forms and the Police Department's annual report. Also includes funds for printing of materials, which will be distributed to educate the community about ongoing community-policing issues.	\$	3,000

**PUBLIC SAFETY - POLICE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.110.xx General Fund.Police

**SUPPLIES and SERVICES (cont'd)****BUDGET**

<u>63.69</u>	<u>DUI and NARCOTICS ANALYSIS FEES</u> - This is a State mandated pass-through to cities that requires the Town to pay for the cost of chemical testing on DUI and Narcotics cases. Each year, Nevada County receives funding from the State to cover the cost of these tests. If State funding is not sufficient to cover the total amount of tests conducted, then it will be necessary to use these funds. Beginning with 2012, this account is also a pass-through for California Highway Patrol incurred fees for which the Nevada County District Attorney will reimburse the Town on a quarterly basis. - Blood draws at \$46 each at approximately 12 per month. - Valtox drug screenings. - CHP fees pass-through.	\$   \$ 6,336 \$ 7,664 \$ 8,000	\$ 22,000
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also provides for cellular phone service, all radio communication and computer radio/data circuit lines. Also includes T-1 line connection with the Department of Justice (DOJ) (\$1,000/month).	\$	70,000
<u>63.76</u>	<u>TOWING SERVICES</u> - Provides for cost of towing and storage of impounded vehicles and towing of police vehicles to be repaired.	\$	1,250
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for repair and maintenance of all office equipment, including computer network and operating systems, computer and server warranty extensions and back-up power supply replacements.	\$	250
<u>67.10</u>	<u>ABANDONED VEHICLE TOWING</u> - Provides for the estimated cost of towing abandoned vehicles from public and private property. Actual costs are reimbursed through vehicle registration funds administered through a joint powers authority.	\$	5,000
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for motor vehicle fuel. Although staff anticipates an increase the price of fuel during FY2017/18, we have still decreased the budget for fuel based on actual fuel expenditures in the recent past.	\$	75,000
<u>69.70</u>	<u>VEHICLES and EQUIPMENT - REPAIR and MAINTENANCE OUTSOURCING</u> - Provides for maintenance costs from outside vendors associated with department vehicles (cars, boat, bicycles, trailers), including operational damages to supplemental equipment. Such equipment includes radar units, and mounted thermal imagers. Carwash service for the fleet is included.	\$	2,500
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$	148,746

**CAPITAL OUTLAY**

<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for computer replacements per the Town's computer replacement program. This provides for the replacement of eight (8) computers (\$1,400 each).	\$	11,200
<u>80.34</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$	178,219

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**PUBLIC SAFETY - ANIMAL SERVICES  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

101.111.00 General Fund.Animal Services.Non-Division							
ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	<b>PERSONNEL</b>						
50.11	Wages - Regular Full-time	163,929	202,198	201,153	235,464	17.06%	16.45%
50.14	Wages - Regular Part-time	-	17,989	17,132	-	-100.00%	-100.00%
50.15	Wages - Temporary/Seasonal	34,062	10,721	6,732	15,830	135.16%	47.65%
50.31	Overtime - Regular Full-time	1,189	2,000	2,782	2,000	-28.10%	0.00%
50.34	Overtime - Regular Part-time	-	-	202	-	-100.00%	
54.xx	Benefits	82,837	94,380	93,653	118,664	26.71%	25.73%
54.61	Deferred Compensation	857	897	1,668	2,040	22.34%	127.45%
	<b>Total Personnel</b>	<b>282,874</b>	<b>328,185</b>	<b>323,321</b>	<b>373,998</b>	<b>15.67%</b>	<b>13.96%</b>
	<b>SUPPLIES &amp; SERVICES</b>						
60.10	Clothing & Uniforms	709	1,000	900	800	-11.11%	-20.00%
60.15	Education & Training	2,966	5,000	7,000	7,000	0.00%	40.00%
61.00	Professional Services	2,175	4,000	4,000	4,000	0.00%	0.00%
63.05	Advertising	-	1,500	1,000	1,000	0.00%	-33.33%
63.25	Memberships & Dues	310	500	500	500	0.00%	0.00%
63.33	Software Supplies	1,400	2,800	2,800	2,800	0.00%	0.00%
63.35	General Supplies	3,790	3,000	3,000	3,000	0.00%	0.00%
63.45	Photocopying	1,050	1,000	1,000	1,000	0.00%	0.00%
63.50	Postage, Freight & Delivery	2,238	4,000	3,000	3,000	0.00%	-25.00%
63.55	Printing	613	2,000	1,000	1,000	0.00%	-50.00%
63.70	Telephone	3,270	5,000	4,000	4,000	0.00%	-20.00%
66.10	Repair & Maint - Buildings	678	1,000	1,000	1,000	0.00%	0.00%
66.50	Small Tools	-	200	-	-	0.00%	-100.00%
67.05	Shelter Supplies	22,098	25,000	25,000	25,000	0.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>41,298</b>	<b>56,000</b>	<b>54,200</b>	<b>54,100</b>	<b>-0.18%</b>	<b>-3.39%</b>
	<b>TOTAL</b>	<b>324,172</b>	<b>384,185</b>	<b>377,521</b>	<b>428,098</b>	<b>13.40%</b>	<b>11.43%</b>

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**PUBLIC SAFETY - ANIMAL SERVICES  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

101.111.00 General Fund. Animal Services.Non-Division

**ACTIVITY DESCRIPTION**

Animal Services plans, supervises, coordinates, and participates in the operation of the Town's animal Shelter for the care and housing needs of domestic animals within the Town of Truckee. Activities include animal husbandry of the shelter animals, administration of the dog licensing program, vaccination clinics, and the administration of the community spay and neuter program. Shelter services are also provided to Placer County and Sierra County by contract. Animal Services is managed as part of the Support Services Division in the Police Department.

The Animal Shelter opened to the public in September 2013. Calendar year 2016 saw an increase in the total number of animal intakes at the Shelter, which continues the trend from calendar year 2015 where increases were also experienced. Total intakes for 2016 were 1,210, a 25% increase over 2015. During the same time period, adoption rates increased by 36%. There were over 827 field calls for service with 53 animal bites handled and 61 citations issued.

Activities planned for the FY2017/18 budget year include continuing employee training related to customer service and safety, as well as training related to the current status on all laws, regulations, and procedures. The Community Spay and Neuter Program will continue to be offered with the support of our shelter partners, the Humane Society of Truckee-Tahoe (HSTT). The program offers low and no cost spaying and neutering to qualifying pet owners within the town. Supply, utility, and building maintenance costs are split 50/50 between the Town and the HSTT. The Town's portion of the building maintenance costs are shown in the Facilities budget located in Section 6 of this budget.

This budget includes the conversion of one (1) part-time Animal Caretaker to a full-time Animal Caretaker at 30-34 hours per week. The position started as a part-time position, but due to current staffing needs at the shelter, the employee was consistently working 30+ hours a week. To keep the position equitable with the other 30-hour-per-week Animal Caretaker, the position has been converted to full-time. The department anticipates more scheduling stability and a diminished need for ongoing on-call or temporary time with this change. This change was made mid-year during FY2016/17.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 30% of the salary of one Support Services Manager (55% to Police Support Services and 15% to Parking), one Animal Shelter Supervisor, two Animal Caretakers at 40 hours per week, and two Animal Caretakers at 30-34 hours per week.	\$ 235,464
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for 650 hours of time to use for on-call Animal Caretakers to cover for sick time, vacations, work-load spikes and training.	\$ 15,830
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage due to work load, employee time off, holiday coverage, sick leave time, etc.	\$ 2,000
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 118,664
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 2,040

**PUBLIC SAFETY - ANIMAL SERVICES**  
**TOWN OF TRUCKEE**  
**2017/18 ANNUAL BUDGET DETAIL**

101.111.00 General Fund. Animal Services.Non-Division

<b><u>SUPPLIES and SERVICES</u></b>	<b><u>BUDGET</u></b>
<u>60.10</u> <u>CLOTHING and UNIFORMS</u> - Provides uniforms and equipment for Animal Services staff.	\$ 800
<u>60.15</u> <u>EDUCATION and TRAINING</u> - Provides for employees' attendance at shelter specific training, shelter association meetings, shelter association-type annual training conferences, computer training, and customer service training.	\$ 7,000
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides for veterinarian costs for impounded animals, rabies testing, and disposal of hazardous waste. Spay and neuter costs are offset by grant revenue from the State of California.	\$ 4,000
<u>63.05</u> <u>ADVERTISING</u> - Provides for the cost of advertising for vaccination clinics and licensing renewal reminders.	\$ 1,000
<u>63.25</u> <u>MEMBERSHIPS and DUES</u> - Provides for memberships in the California Animal Control Directors' Association, State Humane Association of California, Society of Animal Welfare Administrators, California Association of Veterinary Technicians, and the Humane Society Veterinarian Medical Association.	\$ 500
<u>63.33</u> <u>SOFTWARE SUPPLIES</u> - Provides for software support and maintenance for the Animal Services software and a data and file storage module (\$2,800). The HSTT covers their portion of these costs.	\$ 2,800
<u>63.35</u> <u>GENERAL SUPPLIES</u> - Provides for miscellaneous office supplies such as stationery, forms, small equipment, and credit card fees. The HSTT covers their portion of these costs.	\$ 3,000
<u>63.45</u> <u>PHOTOCOPYING</u> - Provides for copy usage based upon monthly meter readings. The HSTT covers their portion of these costs.	\$ 1,000
<u>63.50</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for license mailings, daily Animal Services mailings, vehicle abatement mailings, follow-ups, and warnings. The HSTT covers their portion of these costs.	\$ 3,000
<u>63.55</u> <u>PRINTING</u> - Provides for Animal Services forms, citation books, and dog license tags.	\$ 1,000
<u>63.70</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges. Also provides for cellular charges and wireless laptop access charges. The HSTT covers their portion of these costs.	\$ 4,000
<u>66.10</u> <u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for maintenance supplies not included in the Facilities budget.	\$ 1,000
<u>67.05</u> <u>SHELTER SUPPLIES</u> - Provides for the supplies needed for the sanitary upkeep of the Shelter, kennel areas, bathrooms, and office areas. Also provides for vaccinations, medicine, medical equipment for the clinic, and food for the animals. The HSTT covers their portion of these costs.	\$ 25,000

**PUBLIC SAFETY - PARKING FUND  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

501.000.00 Parking Fund.Non-Department.Non-Division

ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	114,943	120,770	122,302	125,499	2.61%	3.92%
50.14	Wages - Part-time	-	-	-	33,884	0.00%	
50.31	Overtime - Regular Full-time	3,981	500	4,360	500	-88.53%	0.00%
50.32	Overtime - Holiday	751	735	770	828	7.53%	12.65%
54.xx	Benefits	48,996	50,678	53,681	63,739	18.74%	25.77%
54.11	GASB 68 Pension Expense	(2,054)	-	-	-	0.00%	
54.61	Deferred Compensation	900	508	976	823	-15.68%	62.08%
54.81	RHS	84	88	45	84	86.67%	-4.55%
55.80	Compensated Absences	4,416	3,266	4,571	2,830	-38.10%	-13.36%
	<b>Total Personnel</b>	<b>172,018</b>	<b>176,545</b>	<b>186,705</b>	<b>228,187</b>	<b>22.22%</b>	<b>29.25%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.10	Clothing & Uniforms	-	200	-	1,000	0.00%	400.00%
60.15	Education & Training	1,945	2,000	-	2,500	0.00%	25.00%
61.20	Prof Services - Snow Removal	875	-	-	-	0.00%	
61.30	Marketing & Public Relations	1,060	3,000	975	1,500	53.85%	-50.00%
61.36	Town Services - Snow Removal	69,632	35,000	35,000	35,000	0.00%	0.00%
61.37	Town Services - Maintenance	2,393	5,000	5,000	5,000	0.00%	0.00%
63.01	Administrative Overhead	42,990	46,123	49,221	61,337	24.62%	32.98%
63.05	Advertising	-	500	-	500	0.00%	0.00%
63.10	Repairs & Maint. - Enforcement Equip	-	250	-	250	0.00%	0.00%
63.20	Janitorial Supplies	164	300	150	300	100.00%	0.00%
63.25	Membership & Dues	135	300	300	300	0.00%	0.00%
63.33	Software Supplies	15,453	22,581	24,160	28,580	18.29%	26.57%
63.35	General Supplies	553	500	500	500	0.00%	0.00%
63.40	Permits, Licenses & Fees	11,099	13,200	10,000	13,200	32.00%	0.00%
63.45	Photocopying	-	75	-	75	0.00%	0.00%
63.50	Postage, Freight & Delivery	588	800	800	800	0.00%	0.00%
63.55	Printing	-	50	-	50	0.00%	0.00%
63.56	Publications	-	100	-	100	0.00%	0.00%
63.70	Telephone	1,574	1,500	1,500	1,500	0.00%	0.00%
63.75	Utilities	761	800	800	800	0.00%	0.00%
63.80	Credit Card Fees	51,561	45,000	45,000	45,000	0.00%	0.00%
63.83	Bank Fees	4,414	4,700	4,700	4,700	0.00%	0.00%
66.15	Repair & Maint - Meters	-	500	250	500	100.00%	0.00%
66.20	Repair & Maint. - Office Equipment	-	50	-	50	0.00%	0.00%
67.06	Supplies - Meter, Signs & Enforcement	5,323	15,000	15,000	13,000	-13.33%	-13.33%
68.50	Rent - Office Space	15,994	18,428	11,638	12,032	3.39%	-34.71%
68.51	Land Leases	85,877	100,000	88,506	99,069	11.93%	-0.93%
69.10	Vehicles - Fuel	207	1,400	230	400	73.91%	-71.43%
69.76	Fleet Maintenance Allocation	1,338	1,923	1,213	1,436	18.37%	-25.33%
	<b>Total Supplies &amp; Services</b>	<b>313,935</b>	<b>319,280</b>	<b>294,943</b>	<b>329,479</b>	<b>11.71%</b>	<b>3.19%</b>
<b>CAPITAL OUTLAY</b>							
77.10	Transfer to Capital Improvement Projects	1,659	627,500	126,505	500,000	295.24%	-20.32%
89.00	Depreciation Expense	9,971	625	9,971	9,971	0.00%	1495.36%
	<b>Total Capital Outlay</b>	<b>11,630</b>	<b>628,125</b>	<b>136,476</b>	<b>509,971</b>	<b>273.67%</b>	<b>-18.81%</b>
	<b>TOTAL</b>	<b>497,583</b>	<b>1,123,950</b>	<b>618,124</b>	<b>1,067,637</b>	<b>72.72%</b>	<b>-5.01%</b>
80.70	Less: Capital Assets	-	(610,000)	-	(500,000)	0.00%	-18.03%
	<b>TOTAL NET EXPENDITURES</b>	<b>497,583</b>	<b>513,950</b>	<b>618,124</b>	<b>567,637</b>	<b>-8.17%</b>	<b>10.45%</b>

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**PUBLIC SAFETY - PARKING FUND  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

501.000.00 Parking Fund.Non-Department.Non-Division

**ACTIVITY DESCRIPTION**

The Police Department is responsible for the oversight of maintenance and operations of the Town's Parking District which includes, equipment and facilities, parking lots, revenue collection, facility maintenance, equipment acquisition and repair, resolving of customer issues, lease agreements, coordinating and administering parking permits, adjudication of issued citations, and managing and coordinating daily activities of parking enforcement personnel. The Parking District also coordinates activities with other Town departments and local businesses and acts as a liaison to the public, business owners, boards and Town Council regarding parking related issues.

This budget also proposes the addition of a part-time Police Aide position. This position will primarily be tasked with parking enforcement throughout the Town's Parking District. In addition, the Police Parking Aide will be trained and made available to assist with traffic related duties within the Town and with parking related issues outside of the Parking District. By creating this position as Police Aide verse a Parking Enforcement Officer, the position will be better utilized in a variety of assignments or with duties as assigned.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for the 5% of the salary of the Chief of Police (95% to Police Admin), 15% of the salary of one (1) Support Services Manager (55% to Police Support Services and 30% to Animal Services), 25% of the wage for one (1) Support Services Supervisor (75% to Police Support Services), 45% of the wages of one (1) Community Service Officer I (55% to Police Support Services), 25% of the wages of two (2) Community Service Officers (75% to Police Patrol), 5% of the wages of one (1) Records Assistant (95% to Police Support Services), 10% of the wages of one (1) Police Sergeant (90% to Police Patrol).	\$	125,499
<u>50.14</u>	<u>WAGES - REGULAR PART-TIME</u> - Provides for one part-time Police Aide. This position is budgeted at 24 hours per week.	\$	33,884
<u>50.31</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funds for overtime of enforcement personnel.	\$	500
<u>50.32</u>	<u>HOLIDAY PAY - NON-EXEMPT SWORN</u> - Provides for holiday pay accrual costs as provided for in the terms of the personnel agreement with the Police Officer Association and accounting for the option of holiday accrual payoff to the employee in the first pay period of the month of December.	\$	828
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$	63,739
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$	823
<u>54.81</u>	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	84
<u>55.80</u>	<u>COMPENSATED ABSENCES</u> - This account will incur the change in the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$	2,830

**PUBLIC SAFETY - PARKING FUND  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

501.000.00 Parking Fund.Non-Department.Non-Division

<b><u>SUPPLIES and SERVICES</u></b>		<b><u>BUDGET</u></b>
<u>60.10</u>	<u>CLOTHING and UNIFORMS</u> - Provides funding for uniforms for Parking Division staff as needed.	\$ 1,000
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for ongoing training for the Parking Division staff.	\$ 2,500
<u>61.30</u>	<u>MARKETING and PUBLIC RELATIONS</u> - This account provides for public outreach and marketing of the Downtown Parking Division.	\$ 1,500
<u>61.36</u>	<u>TOWN SERVICES - SNOW REMOVAL</u> - This account provides for snow removal and off-haul in the Downtown Parking Division by the Town of Truckee's Public Works Department.	\$ 35,000
<u>61.37</u>	<u>TOWN SERVICES - MAINTENANCE</u> - This account provides for maintenance of parking areas in the Downtown Parking District, including sweeping, striping, slurry seals, paving and signage installation by the Town's Public Works Department.	\$ 5,000
<u>63.01</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the General Fund for Parking Division related administrative overhead costs, including payroll, human resources, accounts payable, and facilities maintenance services. This charge is necessary to properly reflect the costs of the Parking Division, which is being operated as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative departments and increased spending on the Town's information technology systems.	\$ 61,337
<u>63.05</u>	<u>ADVERTISING</u> - Provides for advertisements in the newspapers and parking magazines, regarding professional services contracts, construction bids, etc.	\$ 500
<u>63.10</u>	<u>REPAIRS and MAINTENANCE - ENFORCEMENT EQUIPMENT</u> - Provides for the repair costs for mobile radio units and citation writing equipment.	\$ 250
<u>63.20</u>	<u>JANITORIAL SUPPLIES</u> - Provides for employee uniform cleaning.	\$ 300
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for annual membership dues for professional parking associations.	\$ 300
<u>63.33</u>	<u>SOFTWARE SUPPLIES</u> - Provides for meter communication fees to Cale (\$22,080) and the service contract for the citation management program with Velosum (\$6,500). Increase due to addition of Brickelltown meter monitoring and upgrade to Velosum citation management software.	\$ 28,580
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office expenses including paper, printer toner, miscellaneous office supplies, and the shared expense of other Town-wide office supplies allocated to the Parking Division.	\$ 500
<u>63.40</u>	<u>PERMITS, LICENSES and FEES</u> - Provides for fees to Nevada County for paid parking citations as required by State Law.	\$ 13,200
<u>63.45</u>	<u>PHOTOCOPYING</u> - Allocation of monthly maintenance contract costs.	\$ 75

**PUBLIC SAFETY - PARKING FUND  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

501.000.00 Parking Fund.Non-Department.Non-Division

**SUPPLIES and SERVICES (cont'd)****BUDGET**

<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs for Parking Division operations.	\$	800
<u>63.55</u>	<u>PRINTING</u> - Provides for printing costs related to Parking Division operations.	\$	50
<u>63.56</u>	<u>PUBLICATIONS</u> - This account provides for parking magazine subscriptions and resource books/materials required for the Support Services Manager and Community Service Officers to perform required duties.	\$	100
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes modem fees, data line, and long distance charges related to customer call-backs, and cell phones that are used to communicate with Parking Division personnel when away from Town Hall.	\$	1,500
<u>63.75</u>	<u>UTILITIES</u> - Provides for safety lighting in the Fire Station and Beacon parking lots.	\$	800
<u>63.80</u>	<u>CREDIT CARD FEES</u> - Provides for credit card processing fees associated with meter parking fees and citation payments.	\$	45,000
<u>63.83</u>	<u>BANK FEES</u> - Bank charges associated with the armoured car service that picks up the coin deposit from the Town.	\$	4,700
<u>66.15</u>	<u>REPAIR and MAINTENANCE - METERS</u> - Provides for participation in the Partsmart Program with Cale for the replacement of meter parts plus costs associated with routine maintenance for the parking meters.	\$	500
<u>66.20</u>	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$	50
<u>67.06</u>	<u>SUPPLIES - METERS, SIGNS, and ENFORCEMENT</u> - Provides for meter receipt paper, citation paper, meter cleaning supplies, meter spare parts, employee permits, instructional decals, and signage.	\$	13,000
<u>68.50</u>	<u>RENT - OFFICE SPACE</u> - Provides for the Division's share of office space in Town Hall.	\$	12,032
<u>68.51</u>	<u>LAND LEASES</u> - Provides for the annual lease payments plus a contracted CPI increase to private off-street parking lot areas as detailed below. The Parking Fund will be responsible for the Diner Lot Lease starting in FY2016/07, as the lease can no longer be considered an obligation of the Redevelopment Successor Agency. This increase in lease payments is offset by the end of the lease agreement for the Fire Station Lot, as the Town has purchased an easement on this property from the Union Pacific which is expected to be finalized prior to June 30th, 2017.	\$	99,069
	- Beacon Lot	\$	41,317
	- Diner Lot Lease (obligation transferred from RDA)	\$	57,752

**PUBLIC SAFETY - PARKING FUND  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

501.000.00 Parking Fund.Non-Department.Non-Division

**SUPPLIES and SERVICES (cont'd)**

**BUDGET**

<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for fuel allocation for Parking Division vehicles.	\$	400
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$	1,436

**CAPITAL OUTLAY**

<u>77.10</u>	<u>TRANSFER TO CAPITAL PROJECTS</u> - Includes funding for Brickelltown Streetscape Improvement Project and seal coat for downtown parking lots. For FY2016/17, funding was for the purchase of an easement from the Union Pacific of a previously leased parking lot.	\$	500,000
<u>89.00</u>	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$	9,971

**PUBLIC TRANSIT  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

502.xxx.00 Transit Fund.Non-Department.Non-Division		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>ACCOUNT</b>							
<b>000</b>	<b>PERSONNEL</b>						
50.11	Wages - Regular Full-time	106,654	89,496	86,456	92,448	6.93%	3%
54.xx	Benefits	38,731	31,664	29,446	33,319	13.15%	5%
54.11	GASB 68 Pension Expense	(2,115)	-	-	-	0.00%	
54.61	Deferred Compensation	2,528	1,685	3,978	2,853	-28.28%	69%
54.81	RHS	219	1	151	149	-1.32%	19767%
55.71	Car Allowances	628	-	388	529	36.34%	
55.80	Compensated Absences	(1,004)	2,460	237	1,926	712.66%	-22%
	<b>Total Personnel</b>	<b>145,639</b>	<b>125,306</b>	<b>120,656</b>	<b>131,225</b>	<b>8.76%</b>	<b>4.72%</b>
	<b>SUPPLIES &amp; SERVICES</b>						
<b>181</b>	<b>TRUCKEE LOCAL SERVICES</b>						
61.34	Prof Services - Fixed Route	162,608	176,097	169,870	174,966	3.00%	-0.64%
61.35	Prof Services - Donner Summit Winter Shuttle	88,703	70,869	70,869	72,994	3.00%	3.00%
61.38	Prof Services - Dial-a-Ride (Transferred from 183)	-	-	-	299,037	0.00%	
61.39	Prof Services - Special Event Shuttles (new)	-	-	-	116,750	0.00%	
68.03	CalTIP Insurance (Transferred to 180)	18,761	27,147	27,055	-	-100.00%	-100.00%
69.10	Vehicles - Fuel (Transferred to 180)	17,233	17,600	17,600	-	-100.00%	-100.00%
69.76	Fleet Maintenance Allocation (Transferred to 180)	22,938	41,298	41,907	-	-100.00%	-100.00%
	<b>Subtotal Truckee Local Services</b>	<b>310,243</b>	<b>333,011</b>	<b>327,301</b>	<b>663,747</b>	<b>102.79%</b>	<b>99.32%</b>
<b>182</b>	<b>REGIONAL SERVICES</b>						
61.30	North Lake Tahoe Express Airport Shuttle	-	-	-	10,000	0.00%	
61.32	Prof Services - Hwy 89 & 267 Winter	101,560	103,591	101,154	106,009	4.80%	2.33%
61.33	Prof Services - Hwy 267 - Non-Winter Pilot	39,450	62,547	62,111	65,092	4.80%	4.07%
	<b>Subtotal Regional Services</b>	<b>141,010</b>	<b>166,138</b>	<b>163,265</b>	<b>181,101</b>	<b>10.92%</b>	<b>9.01%</b>
<b>183</b>	<b>PARA TRANSIT/DIAL-A-RIDE (Merged with Truckee Local Services)</b>						
61.00	Prof Services - Dial-a-Ride (Transferred to 181)	258,475	297,968	242,008	-	23.56%	0.36%
69.10	Vehicles - Fuel (Transferred to 180)	12,988	16,500	16,500	-	-100.00%	-100.00%
69.76	Fleet Maintenance Allocation (Transferred to 180)	22,938	41,298	41,907	-	-100.00%	-100.00%
	<b>Subtotal Para Transit/Dial-a-Ride</b>	<b>294,401</b>	<b>355,766</b>	<b>300,415</b>	<b>-</b>	<b>-100.00%</b>	<b>-100.00%</b>
<b>180</b>	<b>GENERAL SERVICES &amp; SUPPLIES</b>						
60.15	Education & Training	(60)	1,800	1,800	1,900	5.56%	5.56%
61.00	Professional Services - Audit	-	850	850	900	5.88%	5.88%
61.30	Professional Services - Marketing	15,500	32,500	47,500	17,500	-63.16%	-46.15%
63.05	Advertising	-	500	500	500	0.00%	0.00%
63.25	Membership & Dues	447	630	630	700	11.11%	11.11%
63.35	General Supplies	488	525	525	525	0.00%	0.00%
63.50	Postage, Freight & Delivery	-	150	150	150	0.00%	0.00%
63.55	Printing	-	50	50	50	0.00%	0.00%
63.70	Telephone	3,011	2,900	2,900	2,900	0.00%	0.00%
66.10	Repair & Maint - Buildings	13,103	12,500	13,000	13,000	0.00%	4.00%
66.20	Repairs & Maint. - Office Equip.	-	50	50	50	0.00%	0.00%
67.07	Supplies - Shelters, Buses & Signs	452	1,000	1,000	1,000	0.00%	0.00%
67.15	Accidents & Damages	-	-	(7,296)	-	0.00%	
68.03	CalTIP Insurance (Transferred from 181)	-	-	-	40,583	0.00%	
69.10	Vehicles - Fuel (Transferred)	-	-	-	34,200	0.00%	
69.20	Vehicles - Mileage	-	350	350	350	0.00%	0.00%
69.76	Fleet Maintenance Allocation (Transferred)	-	-	-	49,303	0.00%	
	<b>Subtotal General Supplies &amp; Services</b>	<b>32,941</b>	<b>53,805</b>	<b>62,009</b>	<b>163,611</b>	<b>163.85%</b>	<b>204.08%</b>
	<b>Total Supplies &amp; Services</b>	<b>778,596</b>	<b>908,721</b>	<b>852,990</b>	<b>1,008,459</b>	<b>18.23%</b>	<b>10.98%</b>
	<b>Subtotal Personnel and Supplies &amp; Services</b>	<b>924,235</b>	<b>1,034,027</b>	<b>973,646</b>	<b>1,139,683</b>	<b>17.05%</b>	<b>10.22%</b>
<b>000</b>	<b>CAPITAL OUTLAY</b>						
80.20	Computer Equipment	-	1,330	1,330	1,400	5.26%	5.26%
80.45	Vehicles	235	-	-	-	0.00%	
80.71	FTA Section 5339 - Vehicles	-	-	108,793	-	-100.00%	
80.73	Prop 1B PTMISEA - Vehicles, Technology and Equipment	231,815	232,883	19,199	80,351	318.52%	-65.50%
80.74	Cal OES - Safety & Security Projects	9,340	12,944	16,548	23,299	40.80%	80.00%
89.00	Depreciation Expense	45,713	100,000	63,800	80,000	25.39%	-20.00%
	<b>Total Capital Outlay</b>	<b>287,104</b>	<b>347,157</b>	<b>209,670</b>	<b>185,050</b>	<b>-11.74%</b>	<b>-46.70%</b>
	<b>TOTAL</b>	<b>1,211,339</b>	<b>1,381,184</b>	<b>1,183,316</b>	<b>1,324,733</b>	<b>11.95%</b>	<b>-4.09%</b>
80.70	Less: Capital Assets	(231,952)	(247,157)	(144,540)	(103,650)	0.00%	-58.06%
	<b>TOTAL NET EXPENDITURES</b>	<b>979,387</b>	<b>1,134,027</b>	<b>1,038,776</b>	<b>1,221,083</b>	<b>17.55%</b>	<b>7.68%</b>

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**PUBLIC TRANSIT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

502.xxx.00 Transit.xx.Non-Division

**ACTIVITY DESCRIPTION**

This budget reflects expenditures for the Tahoe Truckee Area Regional Transit (TART) programs that currently operate in the Town along with regional services operated by Placer County and supported by funding from the Town. This budget has been reformatted to better identify services by categories (Truckee Local Services and Regional Services). Sources of revenue to support the transit services are listed and described in the Transit Revenue Budget. Baseline services operated by Truckee TART include winter and non-winter Fixed Route, Dial-A-Ride and North Tahoe Truckee Transport (NTTT) Senior Shuttle. The Town is required to provide complementary American's with Disability Act (ADA) paratransit service within three-quarters of a mile of the fixed route, which is accomplished by the Dial-A-Ride (DAR) service. DAR is also offered in the outlying neighbourhoods not served by the fixed route and that are beyond that ADA service requirement. In prior years, the Transit Development Act funding supported the DAR service beyond basic ADA requirements. However, in FY2015/16-2016/17, the Town received a 5310 grant to support this service. Staff submitted another 5310 grant application in March of 2017 to support the DAR service beyond the ADA requirements and to add demand response service on Sundays during the 9 months of non-winter service (Sunday service is not currently provided during this time period). The Town has been notified that Caltrans approved the grant request and the California Transportation Commission (CTC) will adopt Caltrans' recommendation of grant funding the end of June 2017.

The NTTT service provides out of area non-emergency medical trips to individuals over the age of 60. The NTTT service is fully funded by a grant from Area 4 Agency on Aging (in partnership with the Tahoe Transportation District) through FY2016/17. The Town and the Tahoe Transportation District (TTD) submitted another joint grant application in March of 2017 to fund the NTTT service for an additional three years, which includes a partnership with Tahoe Forest Hospital to provide three trips per month to their health and wellness programs. The Area 4 Grants Committee has approved the joint grant application and is recommending to the Area 4 Board of Directors at their May 2017 meeting to continue funding the program.

The Town partners with Placer County to provide year-round service on Hwy 89 and winter service on Hwy 267. The Town, Placer County and the Truckee Tahoe Airport District partnered on funding a 3-year pilot program (beginning in FY2015/16) to provide year-round service on Hwy 267 (providing an additional 250 days of service). This additional service is funded through the Town's Air Quality Mitigation Fee Program (3 years of funding committed) and a grant from the Northern Sierra Air Quality Management District. As the Town owns the transit buses, the transit vehicles are maintained by the Town's Fleet Maintenance Division and fuel costs are paid by the Town. The Town contracts with Paratransit Services for drivers and dispatch services.

This budget also reflects cost associated with special event shuttles. In prior years, special event shuttles were included in the Economic Development budget. Staff recommends moving the special event shuttles to the transit budget, so there is a clear picture of all transit services provided and funding sources associated with the services. This budget includes continued general fund support of the special event shuttles including Truckee Thursdays, July 4th Parade, and the Holiday Shuttles operating between the week of Christmas and New Year's Day.

In December 2016, Town Council provided staff direction to develop a long-range transit plan as part of the regional transit planning effort that has been ongoing since 2012, and instructed staff to convene a stakeholder group to assist with the long-range transit planning process. Several stakeholder workshops were held and the group has identified service alternatives for Town Council's consideration that staff will present to the Council in early summer.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides 90% of the salary for an Administrative Analyst (10% to Economic Development) and 8% of the salary of the Director of Public Works.	\$ 92,448
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**PUBLIC TRANSIT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

502.xxx.00 Transit.xx.Non-Division

<b><u>PERSONNEL (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>54.XX</u> <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$    33,319
<u>54.61</u> <u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$       2,853
<u>54.81</u> <u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$         149
<u>55.71</u> <u>CAR ALLOWANCE</u> - Provides for use of the Director of Public Works car for Town business (8%).	\$         529
<u>55.80</u> <u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$    1,926
 <b><u>SUPPLIES &amp; SERVICES</u></b>	
<b><u>181 TRUCKEE LOCAL SERVICES</u></b>	
<u>61.34</u> <u>PROFESSIONAL SERVICES - FIXED ROUTE</u> - Provides for contract services for operation of the Truckee TART Fixed Route service.	\$    174,966
<u>61.35</u> <u>PROFESSIONAL SERVICES - DONNER SUMMIT SHUTTLE</u> - Provides for contract services for employee/skier shuttle to Donner Summit Resorts. This budget captures the actual cost to provide the service including contractor hours, bus maintenance, fuel, marketing and program management. The Town contribution is \$30,000, with the remaining cost funded by the Summit Resorts and Placer	\$       72,994
<u>61.38</u> <u>PROFESSIONAL SERVICES - DIAL-A-RIDE</u> - Provides for contract services for operation of the Truckee TART Dial-A-Ride program. This service is the ADA required complementary paratransit service to the Fixed Route program (\$249,268). This budget also proposes to offer Sunday DAR service during the non-winter months, which will be funded by a 5310 grant (\$49,769).	\$    299,037
<u>61.39</u> <u>SPECIAL EVENT SHUTTLES</u> - Provides funding for the Truckee Thursdays and July 4th Parade shuttles (\$63,000), and the Holiday Shuttles operating between Christmas and New Year's (\$62,000). Costs reflected include operations and marketing.	\$    116,750
 <b><u>182 REGIONAL SERVICES</u></b>	
<u>61.30</u> <u>NORTH LAKE TAHOE EXPRESS AIRPORT SHUTTLE</u> - The Town provides partner funding of \$10,000 to support the NTLT service that operates between Reno and our region. The Town is one of several funding partners for this service; the TNT/TMA manages the overall contract.	\$       10,000
<u>61.32</u> <u>PROFESSIONAL SERVICES - HIGHWAY 89 and 267 WINTER</u> - Provides for the operation of Placer County to provide service on Hwy 89 between Tahoe City and Truckee on a year-round basis (\$68,442), and on Hwy 267 between Kings Beach and Truckee during the winter months (\$37,567).	\$    106,009

**PUBLIC TRANSIT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

502.xxx.00 Transit.xx.Non-Division

<b><u>SUPPLIES &amp; SERVICES (cont'd)</u></b>		<b><u>BUDGET</u></b>
<b><u>182 REGIONAL SERVICES (cont'd)</u></b>		
<u>61.33</u>	<u>PROFESSIONAL SERVICES</u> - <u>HIGHWAY 267 NON-WINTER PILOT</u> - Provides for the operation of Placer County to provide an additional 250 days of service on Hwy 267. The additional service of this pilot program provides year-round service on Hwy 267 for a period of three years (through FY2017/18)	\$ 65,092
<b><u>180 GENERAL SUPPLIES &amp; SERVICES</u></b>		
<u>60.15</u>	<u>EDUCATION and TRAINING</u> - Provides for ongoing training for staff assigned to manage the transit program.	\$ 1,900
<u>61.00</u>	<u>PROFESSIONAL SERVICES</u> - <u>AUDIT</u> - Provides for annual audit required by the State.	\$ 900
<u>61.30</u>	<u>PROFESSIONAL SERVICES</u> - <u>MARKETING</u> - Provides funds for marketing Truckee TART programs (\$12,500), and \$5,000 for consulting services.	\$ 17,500
<u>63.05</u>	<u>ADVERTISING</u> - Provides funding to advertise transit programs, and to advertise public hearings associated with transit changes and grant applications.	\$ 500
<u>63.25</u>	<u>MEMBERSHIP and DUES</u> - Provides for the Town's membership in the California Association for Coordinated Transportation (CalACT) and the monthly meetings of the Truckee North Tahoe Transportation Management Association.	\$ 700
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for software updates, office stationery forms, office supplies, small items and non-capital equipment and furniture.	\$ 525
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 150
<u>63.55</u>	<u>PRINTING</u> - Provides budget for business cards.	\$ 50
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones for Transit department staff and the phone lines for the transit dispatch office.	\$ 2,900
<u>66.10</u>	<u>REPAIR and MAINTENANCE</u> - <u>BUILDINGS</u> - Provides for funds necessary to maintain transit shelters that is generally provided by Facilities and Public Works staff and reimbursed to the General Fund.	\$ 13,000
<u>66.20</u>	<u>REPAIR and MAINTENANCE</u> - <u>OFFICE EQUIPMENT</u> - Provides for computer related equipment maintenance.	\$ 50
<u>67.07</u>	<u>SUPPLIES</u> - <u>SHELTERS, BUSES and SIGNS</u> - Provides supplies for shelters and buses, including bus stop signs.	\$ 1,000

**PUBLIC TRANSIT  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

502.xxx.00 Transit.xx.Non-Division

<b><u>SUPPLIES &amp; SERVICES (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>67.15</u>	<u>ACCIDENTS and DAMAGES</u> - Reimbursement for damages to transit vehicles not incurred by Town staff. Negative balance reflects reimbursement for repair costs expensed to the Fleet Maintenance Fund, charged to the Transit Fund via the Fleet Maintenance allocation (69.76).	\$ -
<u>68.03</u>	<u>CALTIP INSURANCE</u> - California Transit Indemnity Pool Liability Insurance coverage for Truckee Transit vehicles; covers bodily injury and physical damage.	\$ 40,583
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides funding for fuel for the operation of Truckee TART services.	\$ 34,200
<u>69.20</u>	<u>VEHICLES - MILEAGE</u> - Provides for use of private vehicles on Town business.	\$ 350
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 49,303
<b><u>CAPITAL OUTLAY</u></b>		
<u>80.20</u>	<u>COMPUTER EQUIPMENT</u> - Provides for replacement computers per IT recommendations.	\$ 1,400
<u>80.73</u>	<u>PROP 1B PTMISEA - CAPITAL</u> - This grant award of \$466,383 provides funding for transit capital projects such as bus replacement, technology (NextBus), other transit infrastructure (shelters, benches), and equipment (cameras). The estimated balance of grant funds going into FY 17/18 is \$173,896. In FY 17/18, staff anticipates implementing the NextBus technology, an application that indicates when the next bus will arrive at a designated bus stop. The grant funds must be expended by June 2020.	\$ 80,351
<u>80.74</u>	<u>CAL OES - CAPITAL</u> - Grant awards totalling \$49,187 that funds transit safety and security capital projects such as lighting, video security equipment, communications equipment, fencing and gates, and other safety and security equipment, devices and supplies. Funds must be expended by June 30, 2020.	\$ 23,299
<u>89.00</u>	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 80,000

**REDEVELOPMENT SUCCESSOR AGENCY  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

599.000.00 Successor Agency Fund.Non-Department.Non-Division							
ACCOUNT		2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>NON-ADMINISTRATIVE COSTS</b>							
SUPPLIES & SERVICES							
61.00	Professional Services	20,547	81,600	15,000	53,000	253.33%	-35.05%
67.98	Bond Discount Amortization Expense	1,860	-	1,861	1,861	0.00%	
67.99	Bond Interest Expense - Series A	464,609	462,388	462,388	458,713	-0.79%	-0.79%
67.99	Bond Interest Expense - Series B	274,691	274,875	274,875	274,875	0.00%	0.00%
68.52	Parking Lot Leases	55,704	57,372	56,071	-	-100.00%	-100.00%
	<b>Total Supplies &amp; Services</b>	<b>817,411</b>	<b>876,235</b>	<b>810,195</b>	<b>788,449</b>	<b>-2.68%</b>	<b>-10.02%</b>
CAPITAL OUTLAY							
89.00	Depreciation	48,696	23,131	48,696	16,000	-67.14%	-30.83%
	<b>Total Capital Outlay</b>	<b>48,696</b>	<b>23,131</b>	<b>48,696</b>	<b>16,000</b>	<b>-67.14%</b>	<b>-30.83%</b>
	<b>SUB-TOTAL NON-ADMINISTRATIVE COSTS</b>	<b>866,107</b>	<b>899,366</b>	<b>858,891</b>	<b>804,449</b>	<b>-6.34%</b>	<b>-10.55%</b>
<b>ADMINISTRATIVE COSTS</b>							
PERSONNEL							
50.11	Wages - Regular Full-time	148,995	144,080	138,279	115,818	-16.24%	-19.62%
50.31	Overtime - Regular Full-time	133	100	-	100	0.00%	0.00%
54.xx	Benefits	57,916	55,024	49,397	39,830	-19.37%	-27.61%
54.61	Deferred Compensation	7,868	6,655	7,100	5,849	-17.62%	-12.11%
54.81	RHS	1,103	889	893	766	-14.22%	-13.84%
55.71	Car Allowance	2,743	2,042	2,065	1,561	-24.41%	-23.56%
55.80	Compensated Absences	969	5,297	(5,627)	(7,969)	0.00%	-250.44%
	<b>Total Personnel</b>	<b>219,727</b>	<b>214,087</b>	<b>192,107</b>	<b>155,956</b>	<b>-18.82%</b>	<b>-27.15%</b>
SUPPLIES & SERVICES							
63.01	Administrative Overhead	16,339	20,669	42,949	78,800	83.47%	281.25%
63.35	General Supplies	203	200	200	200	0.00%	0.00%
63.50	Postage, Freight & Delivery	-	-	-	-	0.00%	
63.55	Printing	-	-	-	-	0.00%	
63.70	Telephone	977	1,000	1,000	1,000	0.00%	0.00%
63.75	Utilities	1,072	1,400	1,100	1,400	27.27%	0.00%
68.50	Rent - Office Space	12,644	12,644	12,644	12,644	0.00%	0.00%
	<b>Total Supplies &amp; Services</b>	<b>31,234</b>	<b>35,913</b>	<b>57,893</b>	<b>94,044</b>	<b>62.44%</b>	<b>161.87%</b>
	<b>SUB-TOTAL ADMINISTRATIVE COSTS</b>	<b>250,962</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>0.00%</b>	<b>0.00%</b>
	<b>TOTAL</b>	<b>1,117,069</b>	<b>1,149,366</b>	<b>1,108,891</b>	<b>1,054,449</b>	<b>-4.91%</b>	<b>-8.26%</b>

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**REDEVELOPMENT SUCCESSOR AGENCY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

**ACTIVITY DESCRIPTION**

The Redevelopment Successor Agency (RDA) is responsible for winding down the activities of the former Town of Truckee Redevelopment Agency. The Town Council serves in the capacity of the RDA and Town staff provides the staff support for the RDA. Responsibilities of the RDA include completing contractually obligated projects, disposing of any assets owned by the former redevelopment agency and fulfilling the obligation to complete projects funded with bond proceeds. Expenses related to the RDA will be, to the extent available, funded by property tax revenue that used to go to the Redevelopment Agency.

**NON-ADMINISTRATIVE COSTS****SUPPLIES and SERVICES****BUDGET**

61.00	<u>PROFESSIONAL SERVICES</u> - Provides for ROPS approved professional services expenditures.	\$	53,000
67.98	<u>BOND DISCOUNT AMORTIZATION EXPENSE</u> - Provides for amortization of bond issuance discount. Discount estimated to be fully amortized by June 30, 2040.	\$	1,861
67.99	<u>BOND INTEREST EXPENSE</u> - Annual interest expense on the debt issued by the former Redevelopment Agency in 2010.	\$	733,588
68.52	<u>PARKING LOT LEASES</u> – Provides for the annual lease payments of the Diner parking lot. This obligation has been reallocated to the Parking Fund as of FY2017/18.	\$	-

**CAPITAL OUTLAY**

89.00	<u>DEPRECIATION</u> - Provides for depreciation expense of Successor Agency capital assets. Some of the assets attributed to the RDA fund will be fully depreciated as of June 30, 2017 and the FY2017/18 budget has been reduced to reflect this.	\$	16,000
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**ADMINISTRATIVE COSTS****PERSONNEL**

50.11	<u>WAGES - REGULAR FULL-TIME</u> - Provides for portions of the salaries of the Town Manager (15%), Town Attorney (15%), Town Clerk (15%), Administrative Services Director (10%), Administrative Services Manager (10%) Management Analyst (20%), Senior Accountant (10%), Accountant II (10%), one of the Town Clerk Department's Administrative Technicians (5%), and a Records Technician (5%). During FY2016/17, staff evaluated the amount of work time spent on RDA issues. Based on this evaluation, adjustments were made to the percentage of position costs allocated to the RDA.	\$	115,818
50.31	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding to cover overtime costs for non-exempt employees.	\$	100
54.xx	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$	39,830
54.61	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$	5,849
54.81	<u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$	766

**REDEVELOPMENT SUCCESSOR AGENCY  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

<b><u>ADMINISTRATIVE COSTS (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>55.71</u>	<u>CAR ALLOWANCE</u> - Provides for portions of car allowances for staff allocating time to the Successor Agency.	\$ 1,561
<u>55.80</u>	<u>COMPENSATED ABSENCES</u> - For this fiduciary fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for fiduciary funds. Decreases reflects employee turnover and a decrease in the percentage of employee compensation allocated to the RDA (see description in Wages for more information).	\$ (7,969)
 <b><u>SUPPLIES and SERVICES</u></b>		
<u>63.01</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for administrative overhead costs.	\$ 78,800
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for RDA activities.	\$ 200
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for cellular phones.	\$ 1,000
<u>63.75</u>	<u>UTILITIES</u> - Provides for utility payments to the Truckee Sanitary District and Tahoe Truckee Sanitation Agency for the West River Site (Former Nevada County Corp Yard).	\$ 1,400
<u>68.50</u>	<u>RENT - OFFICE SPACE</u> - Provides for the RDA's share of office space in Town Hall.	\$ 12,644

**SOLID WASTE  
TOWN OF TRUCKEE  
2017/18 EXPENDITURES BUDGET**

503.000.00 Solid Waste Fund.Non-Department.Non-Division

ACCOUNT	2015/16 ACTUAL	2016/17 AMENDED BUDGET	2016/17 ESTIMATED ACTUAL	2017/18 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD	
<b>PERSONNEL</b>							
50.11	Wages - Regular Full-time	79,014	74,256	75,788	83,698	10.44%	12.71%
50.14	Wages - Part time	22,347	29,559	12,132	25,065	106.60%	-15.20%
50.15	Wages - Temporary/Seasonal	11,400	20,384	3,783	13,559	258.42%	-33.48%
54.xx	Benefits	32,784	41,172	22,637	43,582	92.53%	5.85%
54.11	GASB 68 Pension Expense	(1,325)	-	-	-	0.00%	
54.61	Deferred Compensation	1,279	910	913	1,186	29.90%	30.33%
54.81	RHS	146	-	115	169	46.96%	
55.71	Car Allowance	418	-	1	-	-100.00%	
55.80	Compensated Absences	(11,646)	2,038	(137)	3,345	0.00%	64.13%
	<b>Total Personnel</b>	<b>134,417</b>	<b>168,319</b>	<b>115,232</b>	<b>170,604</b>	<b>48.05%</b>	<b>1.36%</b>
<b>SUPPLIES &amp; SERVICES</b>							
60.15	Education & Training	7,324	7,500	4,628	7,500	62.06%	0.00%
61.00	Professional Services - General	18,356	95,000	117,633	77,000	-34.54%	-18.95%
61.05	Professional Services - Disposal	2,597,611	2,616,364	2,636,390	2,713,816	2.94%	3.72%
61.06	Prof. Svcs - Green Waste Disposal	247,922	276,148	278,691	288,130	3.39%	4.34%
61.07	Prof. Svcs - CA ARB Filter Repl Prgm	53,212	46,494	46,839	-	-100.00%	-100.00%
63.01	Administrative Overhead	32,305	43,974	30,378	45,859	50.96%	4.29%
63.05	Advertising	31,988	35,000	25,000	48,000	92.00%	37.14%
63.25	Membership & Dues	600	500	500	600	20.00%	20.00%
63.35	General Supplies	4,572	500	1,500	2,000	33.33%	300.00%
63.45	Photocopying	200	200	100	200	100.00%	0.00%
63.50	Postage, Freight & Delivery	447	500	500	500	0.00%	0.00%
63.51	Noticing	7,362	16,000	24,500	18,000	-26.53%	12.50%
63.55	Printing	2,352	10,000	6,000	20,000	233.33%	100.00%
63.70	Telephone	1,625	2,200	2,200	2,500	13.64%	13.64%
67.02	Property Tax Collection Fee	6,881	7,000	7,626	7,500	-1.65%	7.14%
67.09	Recycling Programs	37,969	40,000	30,000	50,000	66.67%	25.00%
67.11	Recycling Programs - Grant Funded	128,041	110,000	15,000	98,000	553.33%	-10.91%
68.50	Rent - Office Space	7,638	8,800	5,558	5,746	3.39%	-34.71%
69.10	Vehicles - Fuel	370	500	70	500	614.29%	0.00%
69.76	Fleet Maintenance Allocation	1,615	2,024	1,399	1,556	11.21%	-23.15%
	<b>Total Supplies &amp; Services</b>	<b>3,188,391</b>	<b>3,318,705</b>	<b>3,234,512</b>	<b>3,387,407</b>	<b>4.73%</b>	<b>2.07%</b>
<b>CAPITAL OUTLAY</b>							
80.20	Computer Equipment	3,472	2,546	1,400	-	-100.00%	-100.00%
89.00	Depreciation Expense	3,228	2,267	1,550	500	-67.74%	-77.94%
	<b>Total Capital Outlay</b>	<b>6,699</b>	<b>4,813</b>	<b>2,950</b>	<b>500</b>	<b>-83.05%</b>	<b>-89.61%</b>
	<b>TOTAL</b>	<b>3,329,507</b>	<b>3,491,837</b>	<b>3,352,694</b>	<b>3,558,511</b>	<b>6.14%</b>	<b>1.91%</b>
	Less: Capital Assets	-	-	-	-	0.00%	
	Less: Grant Funded Expenditures	(123,923)	(130,000)		(79,894)	0.00%	-38.54%
	Less: Commercial Customer Admin Expendit	(13,200)	(13,200)		(14,664)	0.00%	11.09%
	Less: Budget Modifications after notification		-	-	-	0.00%	
	<b>TOTAL NET EXPENDITURES for Parcel Charges</b>	<b>3,192,384</b>	<b>3,348,637</b>	<b>3,352,694</b>	<b>3,463,953</b>	<b>3.32%</b>	<b>3.44%</b>

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**SOLID WASTE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

503.000.00 Solid Waste.Non-Department.Non-Division

**ACTIVITY DESCRIPTION**

The Town will continue to provide solid waste services through a franchise agreement with a contract solid waste hauler.

During FY2016/17, spending in certain areas such as grant funded activities and advertisements lessened, due to the transitory nature of waste hauler services during a solid waste franchise agreement negotiation. Staff worked with a consultant to draft a revised solid waste franchise agreement, which includes major changes to Town solid waste services, such as containerization of recyclables. In order to prevent duplication of efforts and maximize use of resources, Town staff held off on regular outreach activities until new services are finalized. Goals for this year include the selection of a waste hauler and execution of a solid waste franchise agreement. After a new franchise agreement is signed, a thorough outreach and education campaign will be developed and implemented to inform residents, businesses, and visitors of the solid waste and recycling services that will begin July 1, 2018 in Truckee.

Upon approval of the budget, all single family residential parcels will be billed \$292.86 for the year for solid waste services. For FY2017/18 the proposed change represents a 1.10% increase over last year's rate for single family residential parcels at \$286.40. This increase in solid waste charge reflects the increase in the Town's cost to administer the solid waste franchise agreement, develop programs in response to state legislative action, and to provide the contracted hauler with an inflationary increase of 2.96% for disposal services per the solid waste franchise agreement. The California (CA) Air Resources Board adder was completed at the end of FY2016/17, and will not be charged in FY2017/18. Staff recommends the commercial AB939 fee be set at \$3.25, an increase from \$3.00, to allow for increased technical assistance to prepare businesses for the new services provided under the revised franchise agreement.

The budget reflects a solid waste rate of \$292.86 per single family parcel per year, which if approved, will be collected by Nevada County along with the Town's property taxes. The residential fee is calculated by dividing the expenditures outlined in this budget, by the current number of residential parcels minus any grant revenue or revenue collected through assessments on commercial customers. The Solid Waste Fund is an Enterprise Fund receiving no support from the General Fund. Budget estimates are based on the collection of solid waste service fees from approximately 11,828 parcels.

**PERSONNEL**

**BUDGET**

<u>50.11</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 80% salary of Administrative Analyst II (20% to Economic Development) and 10% of the salary for the Administrative Services Director (80% to Administrative Services & 10% to the Redevelopment Success Agency).	\$ 83,698
<u>50.14</u>	<u>WAGES - REGULAR PART-TIME</u> - Provides for one regular part-time Administrative Technician to administer the Commercial Beverage Container Recycling Grant.	\$ 25,065
<u>50.15</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for a part-time intern to help administer the solid waste program. Interns are provided the opportunity to assist staff in a variety of program administration functions including the development, implementation and reporting on grant funded projects; the development of contracts and drafting of state required reports; website and social media content development; and public education and outreach. Interns are often used to staff tables at community events, representing the organization to the public.	\$ 13,559
<u>54.xx</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes, retirement benefits, health coverage, dental coverage, life insurance, optical coverage and Town-paid Medicare contributions.	\$ 43,582
<u>54.61</u>	<u>DEFERRED COMPENSATION</u> - Deferred compensation provided as negotiated by employee groups.	\$ 1,186

**SOLID WASTE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

503.000.00 Solid Waste.Non-Department.Non-Division

<b><u>PERSONNEL (cont'd)</u></b>	<b><u>BUDGET</u></b>
<u>54.81</u> <u>RHS</u> - Retirement Health Savings (RHS) provided as negotiated by employee groups.	\$        169
<u>55.80</u> <u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the changes to the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$        3,345
 <b><u>SUPPLIES and SERVICES</u></b>	
<u>60.15</u> <u>EDUCATION and TRAINING</u> - Provides for attendance to the annual Waste Expo and BioCycle conferences and pertinent job related training.	\$        7,500
<u>61.00</u> <u>PROFESSIONAL SERVICES</u> - Provides funding for outside consultant services to assist in the development of a revised franchise agreement. The consultant will be utilized to identify best practices and new and/or improved programs for potential inclusion in the agreement. The consultant will also work with Town staff to gather community input on potential new programs or improvements to existing programs. Assistance in the negotiation process will be provided, and if need be, the consultant will draft an Request for Proposals (RFP) for a competitive bidding process. The consultant will assist in evaluation of proposals, selection of a waste hauler, draft a new contract, and facilitate negotiations of a revised agreement. This will be a multi year project. Additionally, this account provides funding to expand the scope of our contract with the solid waste franchise agreement consultant to renegotiate the Town's Memorandum of Understanding with Placer County which allows the Town to dispose of the Town's solid waste within Placer County limits.	\$        77,000
<u>61.05</u> <u>PROFESSIONAL SERVICES - DISPOSAL</u> - Provides for single-can residential solid waste collection service as provided by the Town's solid waste hauler. The rate reflects a 2.11% inflationary increase as allowed for within the solid waste franchise agreement as well as a 5% franchise fee. The proposed rate for solid waste disposal services is \$229.44 per residential parcel per year, reflecting a \$4.74 per year increase from last year's rate of \$224.70.	\$        2,713,817
<u>61.06</u> <u>PROFESSIONAL SERVICES - GREEN WASTE DISPOSAL</u> - Provides for the residential yard waste disposal program consisting of the curb side collection of green bags, onsite yard waste only dumpsters available to residential customers for \$60 each and free drop off of 6-yards of green waste at the Eastern Regional Landfill (ERL). Per the solid waste franchise agreement, the hauler is compensated for the actual cost to provide the comprehensive program plus a profit not to exceed 10%. The proposed budget will provide funding for the collection of approximately 80,000 green bags, 300 reduced cost dumpsters and 3,000 yards of material dropped off at ERL. The proposed program cost is \$24.36 per residential parcel per year which reflects a \$0.44 per year increase from last year's rate of \$23.72. The rate includes a 5% franchise fee on the service which is collected and transferred to the General Fund.	\$        288,130
<u>63.01</u> <u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the General Fund for Division-related administrative overhead costs. This charge is necessary to properly reflect the costs of the Solid Waste department, which is being operated as an enterprise fund. The increase reflects a greater allocation of total personnel costs to administrative department and increased spending on the Town's information technology infrastructure.	\$        45,860

**SOLID WASTE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

503.000.00 Solid Waste.Non-Department.Non-Division

<b><u>SUPPLIES and SERVICES (cont'd)</u></b>		<b><u>BUDGET</u></b>
<u>63.05</u>	<u>ADVERTISING</u> - Provides for various public education elements, including the purchase of print advertisements in local newspapers, visitor's guides, homeowner's association newsletters and other print media. Also includes funding for a radio advertising (\$1,000/month) and social media advertising.	\$ 48,000
<u>63.25</u>	<u>MEMBERSHIPS and DUES</u> - Provides for annual membership dues for professional organizations such as the California Resource Recovery Association and the US Zero Waste Business Council.	\$ 600
<u>63.35</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for program activities and additional computer accessories as necessary.	\$ 2,000
<u>63.45</u>	<u>PHOTOCOPYING</u> - Allocation of monthly photocopier machine contract costs.	\$ 200
<u>63.50</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs for solid waste and recycling operations.	\$ 500
<u>63.55</u>	<u>PRINTING</u> - Provides for the printing of brochures, pamphlets, and other materials developed for public education on Division related programs and activities. Also includes printing of materials for recycling events, for example Truckee Day t-shirts.	\$ 20,000
<u>63.51</u>	<u>NOTICING</u> - Provides funding for direct mail notice (design, printing and postage) to all residential parcels and commercial customers regarding annual rate increase for solid waste disposal per the requirements set forth by Proposition 218.	\$ 18,000
<u>63.70</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base and long distance charges, allocation of Optical Fiber Network required for internet connection and other annual phone charges for the Cisco phone system. Also includes service for staff cellular phones.	\$ 2,500
<u>67.02</u>	<u>PROPERTY TAX COLLECTION FEE</u> - Provides payment to Nevada County for the collection and remittance of the Solid Waste Fee and collection of any delinquent accounts collected along with the Town's residential property taxes.	\$ 7,500
<u>67.09</u>	<u>RECYCLING PROGRAMS</u> - Provides for costs associated with the development and implementation of waste reduction and recycling programs. Allows the program to support community events such as Truckee Day and Public Services Together as well as providing program collateral such as reusable bags, blue bags and promotional items. Staff plans to continue the lifestyle campaign started in FY2016/17, focused on sustainability in our local community.	\$ 50,000

**SOLID WASTE  
TOWN OF TRUCKEE  
2017/18 ANNUAL BUDGET DETAIL**

503.000.00 Solid Waste.Non-Department.Non-Division

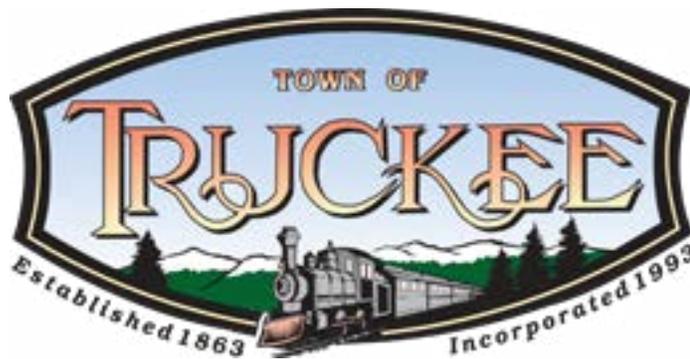
**SUPPLIES and SERVICES (cont'd)****BUDGET**

<u>67.11</u>	<u>RECYCLING PROGRAMS - GRANT FUNDED</u>	\$ 98,000
	<u>COMMERCIAL CUSTOMER BEVERAGE CONTAINER RECYCLING GRANT (R2016 001)</u> -	\$ 93,000
	Multi-year grant awarded by CalREcycle for the purpose of increasing beverage container recycling amongst local businesses and Truckee based schools. Funding will provide for a part time Administrative Technician to administer the grant; a contract with a software developer to create a commercial customer database; and the development of education and outreach materials to support school-based recycling efforts. The commercial customer database will allow the Town to store and collect data obtained from free on-site waste assessments conducted at business in Truckee; run reports to help demonstrate Truckee's regulatory compliance; and implement a paperless communications system with commercial customers.	
	<u>DOC CITY/COUNTY GRANT (R2015 001)</u> - Provides for costs associated with the	\$ 5,000
	development and implementation of waste reduction and recycling programs funded by grant revenues associated with Beverage Container Recycling.	
<u>68.50</u>	<u>RENT - OFFICE SPACE</u> - Provides for the Division's share of office space in Town Hall and provides for off-site Town Facility storage space.	\$ 5,746
<u>69.10</u>	<u>VEHICLES - FUEL</u> - Provides for Solid Waste's share of gasoline use.	\$ 500
<u>69.76</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 1,556

**CAPITAL OUTLAY**

<u>89.00</u>	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds. Decrease reflects that some of the assets recorded in the Solid Waste fund are fully depreciated or will become fully depreciated at the end of FY2016/17.	\$ 500
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**FIVE YEAR  
CAPITAL IMPROVEMENT PROJECT BUDGET  
FY2017/18 - FY2021/22**



MORGAN GOODWIN, MAYOR

CAROLYN WALLACE DEE, VICE MAYOR

JESSICA ABRAMS, COUNCILMEMBER

PATRICK FLORA, COUNCILMEMBER

DAVID TIRMAN, COUNCILMEMBER

TONY LASHBROOK, TOWN MANAGER

KIM SZCZUREK, DIRECTOR OF ADMINISTRATIVE SERVICES

# CAPITAL IMPROVEMENT PROJECTS

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11-17	C1414	Tahoe Donner Trail
11-18	C0703	Truckee River Trail Phase 3
11-19	C0702	Truckee River Trail Phase 4
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11-20	C0338	State Route 89/UPRR Underpass (Mousehole)
11-22 & 11-23	C05xx	Town of Truckee Facilities
11-19	C0702	Truckee River Trail Phase 4
11-18	C0703	Truckee River Trail Phase 3
11-16	C10061	Trout Creek Trail
11-86	C1203	Trout Creek Restoration - Reach 1, Phase 1 Construction
11-51	C1208	Police Department Communications & Safety Equipment
11-52	C1305	Document Imaging
11-73	C1306	Glenshire Drive Bike Lane Project - Phase 2
11-74	C1307	West River Street Widening & Bike Lane Project
11-91	C1407	Envision DPR Corridor Improvement Project - Western Segment Phase 1
11-53	C1408	Town Wide Document Imaging Equipment, Software and Support
11-54	C1409	Housing Element Update
11-21	C1413	Truckee River Legacy Trail - Glenshire Trailhead
11-17	C1414	Tahoe Donner Trail
11-92	C1504	Envision DPR Corridor Improvement Plan
11-24	C1505	Council Chambers
11-45	C1507	2016 Seal Coat Project
11-75	C1508	Miscellaneous Curb/Gutter Replacement
11-55	C1509	Woodstove Replacement Program
11-56	C1510	Climate Action Plan
11-57	C1511	Riverview Corp Yard & McIver Dairy Facilities Plans
11-58	C1512	GIS 3 Year Strategic Plan
11-59	C1513	Aquatic Invasive Species Watercraft Inspection Program
11-60	C1514	Town 25 year Anniversary Acknowledgement
11-38	C1601	2016 Slurry Seal Project
11-30	C1602	2016 Paving and Drainage Project
11-31	C1603	2016 Recessed Striping & Marking Project
11-76	C1604	Brockway Road Corridor/East River St Improvement Project
11-77	C1605	Glenshire Drive/Dorchester Drive Pedestrian and Bicycle Improvement Project
11-87	C1606	Donner Pass Road/West Tamarack Road Drainage Improvement Project
11-78	C1607	Coldstream Road/Donner Creek Crossing Structure Replacement
11-80	C1608	Northwoods Boulevard / Donner Pass Road Roundabout
11-25	C1609	Public Service Center Garage
11-61	C1610	Town-Wide Content Management System
11-62	C1611	Town-Wide Aerial Mapping Project
11-81	C1612	Stockrest Springs/Donner Pass Road/East Jibboom St RAB
11-39	C1701	2017 Slurry Seal Project
11-93	C1703	West River Street Streetscape Improvement Project
11-88	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction

## **CAPITAL IMPROVEMENT PROJECTS**

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Page	CIP#	Description
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11-26	C1706	Parking District Parking Lot Purchases
11-27	C1707	Parking Lot Purchase - Fire Station Lot
11-28	C1708	Essential Services Building Improvements
11-63	C1709	Business License Feasibility Study
11-64	C1710	Police Department - Remodel
11-82	C1711	Donner Pass Road Church Street Roundabout
11-83	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout
11-47	C1713	2017 Flood Damage Repair
11-40	C1801	2018 Slurry Seal Project
11-32	C1802	2018 Paving and Drainage Project
11-84	C1804	Church Street Extension (Town Portion)
11-85	C1805	Bridge Street/West River Street/Donner Pass Road Intersection Improvements
11-94	C1806	Bridge Street Streetscape Improvement Project
11-95	C1807	Church Street Streetscape Improvement Project
11-96	C1808	Jibboom Street Streetscape Improvement Project
11-65	C1809	Town Website Updates
11-79	C1810	Skislope Way Vehicle Turnaround
11-66 & 11-67	C1811	Fleet Equipment Purchases
11-68	C1812	Prosser Dam Rd/Alder Dr/State Route 89 RAB Art
11-69	C1813	Library Management Feasibility Study
11-70	C1814	Work Force/Affordable Housing Actions
11-97	C1815	Envision DPR - Western Segment Utility Undergrounding
11-98	C1816	East River St Railroad Property Improvement
11-41	C1901	2019 Slurry Seal Project
11-33	C1902	2019 Paving and Drainage Project
11-71	C1903	General Plan Update
11-99	C1904	Envision DPR - Eastern Segment Pedestrian Improvements
11-100	C1905	Envision DPR - Eastern Segment Utility Undergrounding
11-42	C2001	2020 Slurry Seal Project
11-34	C2002	2020 Paving and Drainage Project
11-43	C2101	2021 Slurry Seal Project
11-35	C2102	2021 Paving and Drainage Project
11-72	C2103	Update of the Downtown Specific Plan
11-46	C2104	2021 Seal Coat Project
11-44	C2201	2022 Slurry Seal Project
11-36	C2202	2022 Paving and Drainage Project
11-37	Cxx01	Annual Slurry Seal Project Summary (See Annual Detail on pages 11-38 thru 11-46)
11-29	Cxx02	Annual Paving and Drainage Project Summary (See Annual Detail on pages 11-30 thru 11-36)

# TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

PAGE #	CIP#	DESCRIPTION	CUMULATIVE	FY 16/17	FY 17/18	FY 18/19
			TOTAL THRU FY	ESTIMATED		
			15/16	ACTUAL		
<b>Bike and Trail Projects</b>						
11-16	C10061	Trout Creek Trail	1,900,866	650	-	-
11-17	C1414	Tahoe Donner Trail	1,041,534	232,000	-	-
11-18	C0703	Truckee River Trail Phase 3	5,295,093	10,000	15,000	15,000
11-19	C0702	Truckee River Trail Phase 4	56,663	300,000	1,067,000	2,808,000
11-20	C0338	State Route 89/UPRR Underpass	10,476,536	1,230,000	40,000	-
11-21	C1413	Glenshire Trailhead	327,128	85,371	6,250	6,250
<b>Facility Projects</b>						
11-22 & 11-23	C05xx	Town of Truckee Facilities	-	952,746	210,000	120,000
11-24	C1505	Council Chambers	53,763	20,000	15,000	-
11-25	C1609	Public Service Center Garage	-	-	1,910,000	5,095,000
11-26	C1706	Parking District Parking Lot Purchases	-	-	1,000,000	-
11-27	C1707	Parking Lot Purchase - Fire Station Lot	-	480,000	-	-
11-28	C1708	Essential Services Building Improvements	-	75,000	-	-
<b>Maintenance Projects</b>						
11-29	Cxx02	<i>Annual Paving and Drainage Project Summary</i>	-	5,738,460	5,000	3,885,000
11-30	C1602	2016 Paving and Drainage Project	-	5,188,460	-	-
11-31	C1603	2016 Recessed Striping & Marking Project	-	550,000	-	-
11-32	C1802	2018 Paving and Drainage Project	-	-	5,000	3,880,000
11-33	C1902	2019 Paving and Drainage Project	-	-	-	5,000
11-34	C2002	2020 Paving and Drainage Project	-	-	-	-
11-35	C2102	2021 Paving and Drainage Project	-	-	-	-
11-36	C2202	2022 Paving and Drainage Project	-	-	-	-
11-37	Cxx01	<i>Annual Slurry Seal Project Summary</i>	7,323	695,676	680,000	907,000
11-38	C1601	2016 Slurry Seal Project	4,005	690,676	-	-
11-39	C1701	2017 Slurry Seal Project	-	5,000	675,000	-
11-40	C1801	2018 Slurry Seal Project	-	-	5,000	902,000
11-41	C1901	2019 Slurry Seal Project	-	-	-	5,000
11-42	C2001	2020 Slurry Seal Project	-	-	-	-
11-43	C2101	2021 Slurry Seal Project	-	-	-	-
11-44	C2201	2022 Slurry Seal Project	-	-	-	-
11-45	C1507	2016 Seal Coat Project	3,318	57,800	-	-
11-46	C2104	2021 Seal Coat Project	-	-	-	-
11-47	C1713	2017 Flood Damage Repair	-	125,000	875,000	-
<b>Miscellaneous Projects</b>						
11-48 & 11-49	C0105	Information Technology Equipment	959,045	123,000	181,000	183,000
11-50	C0107	Town Hall Office Equipment	152,628	7,000	61,000	-
11-51	C1208	Police Department Communications & Safety Equipment	256,483	75,473	131,000	123,000
11-52	C1305	Document Imaging	58,422	65,000	-	-
11-53	C1408	Town Wide Document Imaging Equipment, Software and Support	27,179	-	50,000	-
11-54	C1409	Housing Element Update	24,167	338	9,662	30,000
11-55	C1509	Woodstove Replacement Program	-	9,437	15,000	15,000
11-56	C1510	Climate Action Plan	31,500	3,500	30,000	16,500
11-57	C1511	Riverview Corp Yard & McIver Dairy Facilities Plans	-	-	15,000	30,000
11-58	C1512	GIS 3 Year Strategic Plan	49,732	90,000	30,000	30,000
11-59	C1513	Aquatic Invasive Species	-	5,613	246,532	-
11-60	C1514	Town 25 year Anniversary Acknowledgement	-	3,600	11,700	-
11-61	C1610	Town-Wide Content Management System	-	26,000	60,000	-
11-62	C1611	Town-Wide Aerial Mapping Project	-	21,495	-	-
11-63	C1709	Business License Feasibility Study	-	-	15,000	15,000
11-64	C1710	Police Department - Remodel	-	90,711	-	-
11-65	C1809	Town Website Updates	-	-	-	-
11-66 & 11-67	C1811	Fleet Equipment Purchases	-	-	1,220,000	-
11-68	C1812	Prosser Dam Rd/Alder Dr/State Route 89 RAB Art	-	-	35,000	-
11-69	C1813	Library Management Feasibility Study	-	-	25,000	-
11-70	C1814	Work Force/Affordable Housing Actions	-	50,000	115,000	50,000
11-71	C1903	General Plan Update	-	-	15,000	135,000
11-72	C2103	Update of the Downtown Specific Plan	-	-	-	-
<b>Roadway &amp; Water Quality Improvement Projects</b>						
11-73	C1306	Glenshire Drive Bike Lane Project - Phase 2	3,392,418	3,500	3,000	3,000
11-74	C1307	West River Street Widening & Bike Lane Project	335,839	2,010,000	20,000	-
11-75	C1508	Miscellaneous Curb/Gutter Replacement	4,506	100,000	75,000	50,000
11-76	C1604	Brockway Road Corridor/East River St Improvement Project	5,663	540,000	1,660,000	-
11-77	C1605	Glenshire Drive/Dorchester Drive Pedestrian and Bicycle Improvement Project	329	375,000	3,400,000	-
11-78	C1607	Coldstream Road/Donner Creek Crossing Structure Replacement	-	100,000	800,000	500,000
11-79	C1810	Ski Slope Way Widening	-	-	200,000	-

# TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

PAGE #	CIP#	DESCRIPTION	FY 19/20	FY 20/21	FY 21/22	TOTAL
<b>Bike and Trail Projects</b>						
11-16	C10061	Trout Creek Trail	-	-	-	1,901,516
11-17	C1414	Tahoe Donner Trail	-	-	-	1,273,534
11-18	C0703	Truckee River Trail Phase 3	15,000	-	-	5,350,093
11-19	C0702	Truckee River Trail Phase 4	2,808,000	-	-	7,039,663
11-20	C0338	State Route 89/UPRR Underpass	-	-	-	11,746,536
11-21	C1413	Glenshire Trailhead	-	-	-	424,999
<b>Facility Projects</b>						
11-22 & 11-23	C05xx	Town of Truckee Facilities	20,000	177,000	40,000	1,519,746
11-24	C1505	Council Chambers	-	-	25,000	113,763
11-25	C1609	Public Service Center Garage	-	-	-	7,005,000
11-26	C1706	Parking District Parking Lot Purchases	-	-	-	1,000,000
11-27	C1707	Parking Lot Purchase - Fire Station Lot	-	-	-	480,000
11-28	C1708	Essential Services Building Improvements	-	-	-	75,000
<b>Maintenance Projects</b>						
11-29	Cxx02	<i>Annual Paving and Drainage Project Summary</i>	1,440,000	2,414,000	2,410,000	15,892,460
11-30	C1602	2016 Paving and Drainage Project	-	-	-	5,188,460
11-31	C1603	2016 Recessed Striping & Marking Project	-	-	-	550,000
11-32	C1802	2018 Paving and Drainage Project	-	-	-	3,885,000
11-33	C1902	2019 Paving and Drainage Project	1,435,000	-	-	1,440,000
11-34	C2002	2020 Paving and Drainage Project	5,000	2,409,000	-	2,414,000
11-35	C2102	2021 Paving and Drainage Project	-	5,000	2,405,000	2,410,000
11-36	C2202	2022 Paving and Drainage Project	-	-	5,000	5,000
11-37	Cxx01	<i>Annual Slurry Seal Project Summary</i>	930,000	734,000	839,000	4,792,999
11-38	C1601	2016 Slurry Seal Project	-	-	-	694,681
11-39	C1701	2017 Slurry Seal Project	-	-	-	680,000
11-40	C1801	2018 Slurry Seal Project	-	-	-	907,000
11-41	C1901	2019 Slurry Seal Project	925,000	-	-	930,000
11-42	C2001	2020 Slurry Seal Project	5,000	729,000	-	734,000
11-43	C2101	2021 Slurry Seal Project	-	5,000	834,000	839,000
11-44	C2201	2022 Slurry Seal Project	-	-	5,000	5,000
11-45	C1507	2016 Seal Coat Project	-	-	-	61,118
11-46	C2104	2021 Seal Coat Project	-	155,000	-	155,000
11-47	C1713	2017 Flood Damage Repair	-	-	-	1,000,000
<b>Miscellaneous Projects</b>						
11-48 & 11-49	C0105	Information Technology Equipment	157,000	120,000	167,000	1,890,045
11-50	C0107	Town Hall Office Equipment	-	-	-	220,628
11-51	C1208	Police Department Communications & Safety Equipment	121,000	26,000	26,000	758,956
11-52	C1305	Document Imaging	-	-	-	123,422
11-53	C1408	Town Wide Document Imaging Equipment, Software and Support	-	-	-	77,179
11-54	C1409	Housing Element Update	-	-	-	64,167
11-55	C1509	Woodstove Replacement Program	15,000	9,563	-	64,000
11-56	C1510	Climate Action Plan	-	-	-	81,500
11-57	C1511	Riverview Corp Yard & Mclver Dairy Facilities Plans	-	-	-	45,000
11-58	C1512	GIS 3 Year Strategic Plan	-	-	-	199,732
11-59	C1513	Aquatic Invasive Species	-	-	-	252,145
11-60	C1514	Town 25 year Anniversary Acknowledgement	-	-	-	15,300
11-61	C1610	Town-Wide Content Management System	-	-	-	86,000
11-62	C1611	Town-Wide Aerial Mapping Project	-	-	25,000	46,495
11-63	C1709	Business License Feasibility Study	-	-	-	30,000
11-64	C1710	Police Department - Remodel	-	-	-	90,711
11-65	C1809	Town Website Updates	-	-	20,000	-
11-66 & 11-67	C1811	Fleet Equipment Purchases	-	-	-	1,220,000
11-68	C1812	Prosser Dam Rd/Alder Dr/State Route 89 RAB Art	-	-	-	-
11-69	C1813	Library Management Feasibility Study	-	-	-	-
11-70	C1814	Work Force/Affordable Housing Actions	-	-	-	-
11-71	C1903	General Plan Update	450,000	400,000	-	1,000,000
11-72	C2103	Update of the Downtown Specific Plan	-	50,000	100,000	-
<b>Roadway &amp; Water Quality Improvement Projects</b>						
11-73	C1306	Glenshire Drive Bike Lane Project - Phase 2	1,500	-	-	3,403,418
11-74	C1307	West River Street Widening & Bike Lane Project	-	-	-	2,365,839
11-75	C1508	Miscellaneous Curb/Gutter Replacement	-	-	-	229,506
11-76	C1604	Brockway Road Corridor/East River St Improvement Project	-	-	-	2,205,663
11-77	C1605	Glenshire Drive/Dorchester Drive Pedestrian and Bicycle Improvement Project	-	-	-	3,775,329
11-78	C1607	Coldstream Road/Donner Creek Crossing Structure Replacement	-	-	-	1,400,000
11-79	C1810	Ski Slope Way Widening	-	-	-	-

## TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

PAGE #	CIP#	DESCRIPTION	CUMULATIVE TOTAL THRU FY 15/16	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19
<b>Roundabout &amp; Intersection Projects</b>						
11-80	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	-	100,452	245,000	175,000
11-81	C1612	Stockrest Springs/Donner Pass Road/East Jibboom St RAB	-	100,000	1,170,000	730,000
11-82	C1711	Donner Pass Road Church Street Roundabout	-	-	1,000,000	-
11-83	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout	-	200,000	1,782,361	1,517,639
11-84	C1804	Church Street Extension (Town Portion)	-	-	100,000	400,000
11-85	C1805	Bridge Street/West River Street/Donner Pass Road	-	-	200,000	200,000
<b>Stream Restoration and Water Quality Improvement Projects</b>						
11-86	C1203	Trout Creek Restoration - Reach 1, Phase 1 Construction	2,061,972	20,000	20,000	-
11-87	C1606	Donner Pass Road/West Tamarack Road Drainage Improvement Project	9,144	10,000	75,856	-
11-88	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	-	-	70,000	225,000
11-89	C1705	Trout Creek Restoration - Design, Permitting, Construction Reach 4	-	-	-	500,000
<b>Streetscape Improvement Projects</b>						
11-90	C0322	Brickelltown Streetscape Improvement	6,056,631	2,846,346	-	-
11-91	C1407	Envision DPR Corridor Improvement Project - Western Segment Phase 1	-	350,000	300,000	2,250,000
11-92	C1504	Envision DPR Corridor Improvement Plan	421,959	138,162	25,000	-
11-93	C1703	West River Street Streetscape Improvement	-	-	-	375,000
11-94	C1806	Bridge Street Streetscape Improvement	-	-	-	-
11-95	C1807	Church Street Streetscape Improvement	-	-	-	-
11-96	C1808	Jibboom Street Streetscape Improvement	-	-	-	-
11-97	C1815	Envision DPR - Western Segment Utility Undergrounding	-	150,000	1,650,000	2,780,000
11-98	C1816	East River St Railroad Property Improvement	-	-	20,000	-
11-99	C1904	Envision DPR - Eastern Segment Pedestrian Improvements	-	-	-	-
11-100	C1905	Envision DPR - Eastern Segment Utility Undergrounding	-	-	-	-
<b>Total Project Expenditures, including Unfunded</b>			33,006,520	17,617,330	20,905,361	23,169,389
<b>Unfunded Project Expenditures</b>			-	-	-	3,060,500
<b>Funded Project Expenditures</b>			33,006,520	17,617,330	20,905,361	20,108,889

## TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

PAGE #	CIP#	DESCRIPTION	FY 19/20	FY 20/21	FY 21/22	TOTAL
<b>Roundabout &amp; Intersection Projects</b>						
11-80	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	1,000,000	1,000,000	-	2,520,452
11-81	C1612	Stockrest Springs/Donner Pass Road/East Jibboom St RAB	-	-	-	2,000,000
11-82	C1711	Donner Pass Road Church Street Roundabout	-	-	-	1,000,000
11-83	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout	-	-	-	-
11-84	C1804	Church Street Extension (Town Portion)	2,500,000	1,500,000	-	4,500,000
11-85	C1805	Bridge Street/West River Street/Donner Pass Road	1,000,000	1,000,000	-	2,400,000
<b>Stream Restoration and Water Quality Improvement Projects</b>						
11-86	C1203	Trout Creek Restoration - Reach 1, Phase 1 Construction	-	-	-	2,101,972
11-87	C1606	Donner Pass Road/West Tamarack Road Drainage Improvement Project	-	-	-	95,000
11-88	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	3,230,000	30,000	30,000	3,585,000
11-89	C1705	Trout Creek Restoration - Design, Permitting, Construction Reach 4	3,000,000	3,000,000	-	6,500,000
<b>Streetscape Improvement Projects</b>						
11-90	C0322	Brickelltown Streetscape Improvement	-	-	-	8,902,978
11-91	C1407	Envision DPR Corridor Improvement Project - Western Segment Phase 1	2,250,000	-	-	5,150,000
11-92	C1504	Envision DPR Corridor Improvement Plan	-	-	-	585,121
11-93	C1703	West River Street Streetscape Improvement	3,000,000	-	-	3,375,000
11-94	C1806	Bridge Street Streetscape Improvement	150,000	150,000	800,000	1,100,000
11-95	C1807	Church Street Streetscape Improvement	200,000	200,000	1,500,000	1,900,000
11-96	C1808	Jibboom Street Streetscape Improvement	200,000	200,000	3,000,000	3,400,000
11-97	C1815	Envision DPR - Western Segment Utility Undergrounding	-	-	-	-
11-98	C1816	East River St Railroad Property Improvement	-	-	-	20,000
11-99	C1904	Envision DPR - Eastern Segment Pedestrian Improvements	600,000	-	4,500,000	5,100,000
11-100	C1905	Envision DPR - Eastern Segment Utility Undergrounding	250,000	3,000,000	1,180,000	4,430,000
<b>Total Project Expenditures, including Unfunded</b>			<b>23,337,500</b>	<b>14,165,563</b>	<b>14,662,000</b>	<b>138,138,663</b>
<b>Unfunded Project Expenditures</b>			<b>11,090,500</b>	<b>6,580,000</b>	<b>9,830,000</b>	<b>30,561,000</b>
<b>Funded Project Expenditures</b>			<b>12,247,000</b>	<b>7,585,563</b>	<b>4,832,000</b>	<b>107,577,663</b>

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# FUNDING SOURCES BY FISCAL YEAR

**TOWN OF TRUCKEE**  
**CAPITAL IMPROVEMENT PROJECTS**  
**FUNDING SOURCES - ALL FISCAL YEARS**

FUNDING SOURCE	PAGE #	CIP#	PROJECT	FY 16/17 BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18 BUDGET	FY 18/19 BUDGET	FY 19/20 BUDGET	FY 20/21 BUDGET	FY 21/22 BUDGET	TOTAL
AB1600 Traffic Fees	11-20	C0338	State Route 89/UPRR Underpass (Mousehole)	45,000	119,000	40,000	-	-	-	-	159,000
	11-74	C1307	West River Street Widening & Bike Lane Project	953,800	782,903	7,600	-	-	-	-	790,503
	11-76	C1604	Brockway Road Corridor/East River St Improvement F	10,000	10,000	470,000	-	-	-	-	480,000
	11-77	C1605	Glenshire Drive/Dorchester Drive Pedestrian and Bicyc	301,507	161,250	1,462,000	-	-	-	-	1,623,250
	11-82	C1711	Donner Pass Road Church Street Roundabout	-	-	500,000	-	-	-	-	500,000
	11-83	C1712	I-80/Donner Pass Road/Coldstream Road Roundabou	-	200,000	250,000	-	-	-	-	450,000
	11-84	C1804	Church Street Extension (Town Portion)	100,000	-	100,000	400,000	2,500,000	1,500,000	-	4,500,000
	11-85	C1805	Bridge Street/West River Street/Donner Pass Road In	200,000	-	200,000	200,000	1,000,000	1,000,000	-	2,400,000
	11-92	C1504	Envision DPR Corridor Improvement Plan (Coldstream	18,750	19,241	20,000	-	-	-	-	-
11-78	C1607	Coldstream Road/Donner Creek Crossing Structure R	-	10,000	80,000	50,000	-	-	-	-	140,000
<b>AB1600 Traffic Fees Total</b>				<b>1,629,057</b>	<b>1,302,394</b>	<b>3,129,600</b>	<b>650,000</b>	<b>3,500,000</b>	<b>2,500,000</b>	-	<b>11,081,994</b>
Affordable Housing In-Lieu Fund	11-70	C1814	Work Force/Affordable Housing Actions	-	50,000	50,000	50,000	-	-	-	150,000
<b>Affordable Housing In-Lieu Fund Total</b>				-	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	-	-	-	<b>150,000</b>
AHSC Program Funds	11-83	C1712	I-80/Donner Pass Road/Coldstream Road Roundabou	-	-	1,532,361	-	-	-	-	1,532,361
<b>AHSC Program Funds Total</b>				-	-	<b>1,532,361</b>	-	-	-	-	<b>1,532,361</b>
Air Quality Mitigation Funds	11-55	C1509	Woodstove Replacement Program	64,000	9,437	15,000	15,000	15,000	9,563	-	64,000
<b>Air Quality Mitigation Funds Total</b>				<b>64,000</b>	<b>9,437</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>9,563</b>	-	<b>64,000</b>
AT&T and Suddenlink	11-80	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	160,000	-	-	-	-	-	-	-
	11-97	C1815	Envision DPR - Western Segment Utility Underground	-	-	-	550,000	-	-	-	550,000
	11-100	C1905	Envision DPR - Eastern Segment Utility Underground	-	-	-	-	-	-	550,000	550,000
<b>AT&amp;T and Suddenlink Total</b>				<b>160,000</b>	-	-	<b>550,000</b>	-	-	<b>550,000</b>	<b>1,100,000</b>
ATP Grant	11-17	C1414	Tahoe Donner Trail	-	200,000	-	-	-	-	-	200,000
	11-77	C1605	Glenshire Drive/Dorchester Drive Pedestrian and Bicyc	208,388	-	904,069	-	-	-	-	904,069
<b>ATP Grant Total</b>				<b>208,388</b>	<b>200,000</b>	<b>904,069</b>	-	-	-	-	<b>1,104,069</b>
Bond Financing	11-25	C1609	Public Service Center Garage	-	-	1,210,000	3,795,000	-	-	-	5,005,000
<b>Bond Financing Total</b>				-	-	<b>1,210,000</b>	<b>3,795,000</b>	-	-	-	<b>5,005,000</b>
Building & Safety	11-52	C1305	Document Imaging	65,000	65,000	-	-	-	-	-	65,000
	11-50	C0107	Town Hall Office Equipment	-	-	8,000	-	-	-	-	8,000
<b>Building &amp; Safety Total</b>				<b>65,000</b>	<b>65,000</b>	<b>8,000</b>	-	-	-	-	<b>73,000</b>
CDBW Grant	11-59	C1513	Aquatic Invasive Species Watercraft Inspection Program	120,000	5,613	246,532	-	-	-	-	252,145
<b>CDBW Grant Total</b>				<b>120,000</b>	<b>5,613</b>	<b>246,532</b>	-	-	-	-	<b>252,145</b>
COPS Funding	11-51	C1208	Police Department Communications & Safety Equipment	40,000	40,000	40,000	40,000	40,000	26,000	26,000	212,000
	11-50	C0107	Town Hall Office Equipment	-	-	15,000	-	-	-	-	15,000
<b>COPS Funding Total</b>				<b>40,000</b>	<b>40,000</b>	<b>55,000</b>	<b>40,000</b>	<b>40,000</b>	<b>26,000</b>	<b>26,000</b>	<b>227,000</b>
Developer Funding	11-76	C1604	Brockway Road Corridor/East River St Improvement F	-	-	5,000	-	-	-	-	5,000
	11-82	C1711	Donner Pass Road Church Street Roundabout	-	-	500,000	-	-	-	-	500,000
	11-83	C1712	I-80/Donner Pass Road/Coldstream Road Roundabou	-	-	-	1,517,639	-	-	-	1,517,639
	11-78	C1607	Coldstream Road/Donner Creek Crossing Structure R	-	48,000	100,000	100,000	-	-	-	248,000
<b>Developer Funding Total</b>				-	<b>48,000</b>	<b>605,000</b>	<b>1,617,639</b>	-	-	-	<b>2,270,639</b>
Economic Devt Designation	11-27	C1707	Parking Lot Purchase - Fire Station Lot	500,000	480,000	-	-	-	-	-	480,000
	11-80	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	-	95,452	-	-	-	-	-	95,452
	11-90	C0322	Brickelltown Streetscape Improvement Project	172,000	164,220	-	-	-	-	-	164,220
<b>Economic Devt Designation Total</b>				<b>672,000</b>	<b>739,672</b>	-	-	-	-	-	<b>739,672</b>
Facilities Impact Fees - General Government	11-25	C1609	Public Service Center Garage	-	-	466,000	-	-	-	-	466,000
<b>Facilities Impact Fees - General Government Total</b>				-	-	<b>466,000</b>	-	-	-	-	<b>466,000</b>
Facilities Impact Fees - Law Enforcement	11-25	C1609	Public Service Center Garage	-	-	234,000	-	-	-	-	234,000
<b>Facilities Impact Fees - Law Enforcement Total</b>				-	-	<b>234,000</b>	-	-	-	-	<b>234,000</b>
Facilities Impact Fees - Storm Drainage	11-88	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Des	-	-	-	-	-	-	-	-
	11-86	C1203	Trout Creek Restoration - Reach 1, Phase 1 Construction	20,000	20,000	20,000	-	-	-	-	40,000
<b>Facilities Impact Fees - Storm Drainage Total</b>				<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	-	-	-	-	<b>40,000</b>
Facilities Improvement Designation	11-25	C1609	Public Service Center Garage	-	-	-	1,300,000	-	-	-	1,300,000
<b>Facilities Improvement Designation Total</b>				-	-	-	<b>1,300,000</b>	-	-	-	<b>1,300,000</b>
Federal HSIP Grant	11-92	C1504	Envision DPR Corridor Improvement Plan (Coldstream	18,750	10,000	5,000	-	-	-	-	15,000
	11-91	C1407	Envision DPR Corridor Improvement Project - Western	75,000	-	-	600,000	619,600	-	-	1,219,600
<b>Federal HSIP Grant Total</b>				<b>93,750</b>	<b>10,000</b>	<b>5,000</b>	<b>600,000</b>	<b>619,600</b>	-	-	<b>1,234,600</b>
General Fund	11-21	C1413	Truckee River Legacy Trail - Glenshire Trailhead	10,502	(17,928)	3,125	3,125	-	-	-	(11,678)
	11-26	C1706	Parking District Parking Lot Purchases	500,000	-	500,000	-	-	-	-	500,000
	11-48	C0105	Information Technology Equipment	175,000	123,000	181,000	183,000	157,000	120,000	167,000	931,000
	11-51	C1208	Police Department Communications & Safety Equipment	35,600	35,473	91,000	83,000	81,000	-	-	290,473
	11-53	C1408	Town Wide Document Imaging Equipment, Software and Support	5,000	-	50,000	-	-	-	-	50,000
	11-54	C1409	Housing Element Update	-	338	9,662	30,000	-	-	-	40,000
	11-56	C1510	Climate Action Plan	50,000	3,500	30,000	16,500	-	-	-	50,000
	11-58	C1512	GIS 3 Year Strategic Plan	75,000	90,000	30,000	30,000	-	-	-	150,000
	11-60	C1514	Town 25 year Anniversary Acknowledgement	28,000	3,600	11,700	-	-	-	-	15,300
	11-61	C1610	Town-Wide Content Management System	86,000	26,000	60,000	-	-	-	-	86,000
	11-62	C1611	Town-Wide Aerial Mapping Project	-	21,495	-	-	-	-	25,000	46,495
	11-63	C1709	Business License Feasibility Study	30,000	-	15,000	15,000	-	-	-	30,000
	11-64	C1710	Police Department - Remodel	665,000	79,806	-	-	-	-	-	79,806
	11-65	C1809	Town Website Updates	-	-	-	-	-	-	20,000	20,000
	11-66	C1811	Fleet Equipment Purchases	-	-	1,150,000	-	-	-	-	1,150,000
	11-68	C1812	Prosser Dam Rd/Alder Dr/Slate Route 89 RAB Art	-	-	35,000	-	-	-	-	35,000
	11-69	C1813	Library Management Feasibility Study	-	-	25,000	-	-	-	-	25,000

## CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES - ALL FISCAL YEARS (CONT'D)

FUNDING SOURCE	PAGE #	CIP#	PROJECT	FY 16/17 BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18 BUDGET	FY 18/19 BUDGET	FY 19/20 BUDGET	FY 20/21 BUDGET	FY 21/22 BUDGET	TOTAL
General Fund	11-70	C1814	Work Force/Affordable Housing Actions	-	-	65,000	-	-	-	-	65,000
	11-72	C2103	Update of the Downtown Specific Plan	-	-	-	-	-	50,000	100,000	150,000
	11-71	C1903	General Plan Update	-	-	15,000	135,000	450,000	400,000	-	1,000,000
	11-22	C05xx	Town of Truckee Facilities	997,000	952,746	195,000	105,000	20,000	177,000	40,000	1,489,746
	11-57	C1511	Riverview Corp Yard & McIver Dairy Facilities Plans	30,000	-	15,000	30,000	-	-	-	45,000
	11-80	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	1,010,000	5,000	245,000	175,000	1,000,000	1,000,000	-	2,425,000
	11-88	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Des	70,000	-	70,000	-	-	-	-	70,000
	11-90	C0322	Brickelltown Streetscape Improvement Project	41,613	200,000	-	-	-	-	-	200,000
	11-78	C1607	Coldstream Road/Donner Creek Crossing Structure R	-	21,000	310,000	175,000	-	-	-	506,000
	11-91	C1407	Envision DPR Corridor Improvement Project - Western	730,000	-	180,000	750,000	1,330,400	-	-	2,260,400
	11-28	C1708	Essential Services Building Improvements	100,000	75,000	-	-	-	-	-	75,000
	11-97	C1815	Envision DPR - Western Segment Utility Underground	-	150,000	1,650,000	150,000	-	-	-	1,950,000
	11-98	C1816	East River St Railroad Property Improvement	-	-	20,000	-	-	-	-	20,000
	11-99	C1904	Envision DPR - Eastern Segment Pedestrian Improv	-	-	-	-	-	-	-	-
11-50	C0107	Town Hall Office Equipment	16,000	7,000	38,000	-	-	-	-	-	45,000
<b>General Fund Total</b>				<b>4,654,715</b>	<b>1,776,030</b>	<b>4,994,487</b>	<b>1,880,625</b>	<b>3,038,400</b>	<b>1,747,000</b>	<b>352,000</b>	<b>13,788,542</b>
General Fund Housing Designation	11-81	C1612	Stockrest Springs/Donner Pass Road/East Jibboom St RAB	800,000	100,000	1,170,000	730,000	-	-	-	2,000,000
<b>General Fund Housing Designation Total</b>				<b>800,000</b>	<b>100,000</b>	<b>1,170,000</b>	<b>730,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>
Measure R Funds	11-19	C0702	Truckee River Trail Phase 4	263,000	300,000	1,067,000	847,500	847,500	-	-	3,062,000
	11-30	C1602	2016 Paving and Drainage Project	100,000	100,000	-	-	-	-	-	100,000
	11-45	C1507	2016 Seal Coat Project	72,500	45,250	-	-	-	-	-	45,250
	11-46	C2104	2021 Seal Coat Project	-	-	-	-	-	130,000	-	130,000
	11-66	C1811	Fleet Equipment Purchases	-	-	70,000	-	-	-	-	70,000
<b>Measure R Funds Total</b>				<b>435,500</b>	<b>445,250</b>	<b>1,137,000</b>	<b>847,500</b>	<b>847,500</b>	<b>130,000</b>	<b>-</b>	<b>3,407,250</b>
Measure V Funds	11-31	C1603	2016 Recessed Striping & Marking Project	550,000	550,000	-	-	-	-	-	550,000
	11-32	C1802	2018 Paving and Drainage Project	-	-	5,000	2,000,000	-	-	-	2,005,000
	11-33	C1902	2019 Paving and Drainage Project	-	-	-	5,000	426,000	-	-	431,000
	11-34	C2002	2020 Paving and Drainage Project	-	-	-	-	5,000	2,233,000	-	2,238,000
	11-35	C2102	2021 Paving and Drainage Project	-	-	-	-	-	5,000	2,174,000	2,179,000
	11-38	C1601	2016 Slurry Seal Project	690,000	500,063	-	-	-	-	-	500,063
	11-39	C1701	2017 Slurry Seal Project	-	5,000	496,299	-	-	-	-	501,299
	11-40	C1801	2018 Slurry Seal Project	-	-	5,000	672,000	-	-	-	677,000
	11-41	C1901	2019 Slurry Seal Project	-	-	-	5,000	683,000	-	-	688,000
	11-42	C2001	2020 Slurry Seal Project	-	-	-	-	5,000	505,000	-	510,000
	11-43	C2101	2021 Slurry Seal Project	-	-	-	-	-	5,000	613,000	618,000
	11-44	C2201	2022 Slurry Seal Project	-	-	-	-	-	-	5,000	5,000
	11-47	C1713	2017 Flood Damage Repair	-	125,000	875,000	(750,000)	-	-	-	250,000
	11-73	C1306	Glenshire Drive Bike Lane Project - Phase 2	2,000	3,500	3,000	3,000	1,500	-	-	11,000
	11-74	C1307	West River Street Widening & Bike Lane Project	1,556,200	1,227,097	12,400	-	-	-	-	1,239,497
	11-75	C1508	Miscellaneous Curb/Gutter Replacement	100,000	100,000	75,000	50,000	-	-	-	225,000
	11-76	C1604	Brockway Road Corridor/East River St Improvement P	30,000	530,000	685,000	-	-	-	-	1,215,000
	11-77	C1605	Glenshire Drive/Dorchester Drive Pedestrian and Bicyc	365,105	213,750	1,033,931	-	-	-	-	1,247,681
	11-90	C0322	Brickelltown Streetscape Improvement Project	350,000	430,068	-	-	-	-	-	430,068
	11-92	C1504	Envision DPR Corridor Improvement Plan (Coldstream	108,921	108,921	-	-	-	-	-	108,921
11-78	C1607	Coldstream Road/Donner Creek Crossing Structure R	50,000	21,000	310,000	175,000	-	-	-	506,000	
11-91	C1407	Envision DPR Corridor Improvement Project - Western	334,000	334,000	-	900,000	300,000	-	-	1,534,000	
11-87	C1606	Donner Pass Road/West Tamarack Road Drainage Im	82,514	10,000	75,856	-	-	-	-	85,856	
<b>Measure V Funds Total</b>				<b>4,218,740</b>	<b>4,158,399</b>	<b>3,576,486</b>	<b>3,060,000</b>	<b>1,420,500</b>	<b>2,748,000</b>	<b>2,792,000</b>	<b>17,756,385</b>
Nevada County OES	11-64	C1710	Police Department - Remodel	-	10,905	-	-	-	-	-	10,905
<b>Nevada County OES Total</b>				<b>-</b>	<b>10,905</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,905</b>
OES	11-47	C1713	2017 Flood Damage Repair	-	-	-	750,000	-	-	-	750,000
<b>OES Total</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>750,000</b>
Parking Enterprise Fund	11-26	C1706	Parking District Parking Lot Purchases	500,000	-	500,000	-	-	-	-	500,000
	11-45	C1507	2016 Seal Coat Project	17,500	12,550	-	-	-	-	-	12,550
	11-46	C2104	2021 Seal Coat Project	-	-	-	-	-	25,000	-	25,000
	11-90	C0322	Brickelltown Streetscape Improvement Project	110,000	113,955	-	-	-	-	-	113,955
<b>Parking Enterprise Fund Total</b>				<b>627,500</b>	<b>126,505</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>651,505</b>
POST Reimbursement	11-64	C1710	Police Department - Remodel	10,000	-	-	-	-	-	-	10,000
<b>POST Reimbursement Total</b>				<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
Private Funding	11-22	C05xx	Town of Truckee Facilities	-	-	15,000	15,000	-	-	-	30,000
	11-90	C0322	Brickelltown Streetscape Improvement Project	15,278	14,007	-	-	-	-	-	14,007
<b>Private Funding Total</b>				<b>15,278</b>	<b>14,007</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,007</b>
River Parkways Grant	11-21	C1413	Truckee River Legacy Trail - Glenshire Trailhead	-	121,228	-	-	-	-	-	121,228
<b>River Parkways Grant Total</b>				<b>-</b>	<b>121,228</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>121,228</b>
Road Maint. Reserve	11-30	C1602	2016 Paving and Drainage Project	4,238,460	4,238,460	-	-	-	-	-	4,238,460
	11-32	C1802	2018 Paving and Drainage Project	-	-	-	1,876,900	-	-	-	1,876,900
	11-33	C1902	2019 Paving and Drainage Project	-	-	-	-	1,000,000	-	-	1,000,000
	11-34	C2002	2020 Paving and Drainage Project	-	-	-	-	-	-	-	-
	11-76	C1604	Brockway Road Corridor/East River St Improvement P	-	-	500,000	-	-	-	-	500,000
<b>Road Maint. Reserve Total</b>				<b>4,238,460</b>	<b>4,238,460</b>	<b>500,000</b>	<b>1,876,900</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>7,615,360</b>
RSTP Funds	11-91	C1407	Envision DPR Corridor Improvement Project - Western	136,000	16,000	120,000	-	-	-	-	136,000
<b>RSTP Funds Total</b>				<b>136,000</b>	<b>16,000</b>	<b>120,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>136,000</b>
State 911 Funds	11-64	C1710	Police Department - Remodel	205,000	-	-	-	-	-	-	205,000
<b>State 911 Funds Total</b>				<b>205,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>205,000</b>
Streetscape Designation	11-93	C1703	West River Street Streetscape Improvement Project	-	-	-	-	1,500,000	-	-	1,500,000
<b>Streetscape Designation Total</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500,000</b>	<b>-</b>	<b>-</b>	<b>1,500,000</b>

## CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES - ALL FISCAL YEARS (CONT'D)

FUNDING SOURCE	PAGE #	CIP#	PROJECT	FY 16/17 BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18 BUDGET	FY 18/19 BUDGET	FY 19/20 BUDGET	FY 20/21 BUDGET	FY 21/22 BUDGET	TOTAL
Successor Agency Bond Funds - T	11-90	C0322	Brickelltown Streetscape Improvement Project	1,859,587	1,859,096	-	-	-	-	-	1,859,096
<b>Successor Agency Bond Funds - Taxable Total</b>				<b>1,859,587</b>	<b>1,859,096</b>	-	-	-	-	-	<b>1,859,096</b>
Truckee - STIP/RTIP Funds	11-20	C0338	State Route 89/UPRR Underpass (Mousehole)	-	1,111,000	-	-	-	-	-	1,111,000
<b>Truckee - STIP/RTIP Funds Total</b>				-	<b>1,111,000</b>	-	-	-	-	-	<b>1,111,000</b>
TSSA #1 - Tahoe Donner											
	11-16	C10061	Trout Creek Trail	30,000	650	-	-	-	-	-	650
	11-17	C1414	Tahoe Donner Trail	290,000	32,000	-	-	-	-	-	32,000
	11-30	C1802	2016 Paving and Drainage Project	850,000	850,000	-	-	-	-	-	850,000
	11-34	C2002	2020 Paving and Drainage Project	-	-	-	-	-	176,000	-	176,000
	11-35	C2102	2021 Paving and Drainage Project	-	-	-	-	-	-	231,000	231,000
	11-36	C2202	2022 Paving and Drainage Project	-	-	-	-	-	-	5,000	5,000
	11-38	C1801	2016 Slurry Seal Project	190,000	144,802	-	-	-	-	-	144,802
	11-39	C1701	2017 Slurry Seal Project	-	-	132,967	-	-	-	-	132,967
	11-40	C1801	2018 Slurry Seal Project	-	-	-	187,000	-	-	-	187,000
	11-41	C1901	2019 Slurry Seal Project	-	-	-	-	177,000	-	-	177,000
	11-42	C2001	2020 Slurry Seal Project	-	-	-	-	-	170,000	-	170,000
	11-43	C2101	2021 Slurry Seal Project	-	-	-	-	-	-	178,000	178,000
	11-79	C1810	Skislope Way Vehicle Turnaround	-	-	200,000	-	-	-	-	200,000
<b>TSSA #1 - Tahoe Donner Total</b>				<b>1,360,000</b>	<b>1,027,452</b>	<b>332,967</b>	<b>187,000</b>	<b>177,000</b>	<b>346,000</b>	<b>414,000</b>	<b>2,484,419</b>
TSSA #5 - Glenshire											
	11-18	C0703	Truckee River Trail Phase 3	15,000	10,000	15,000	15,000	15,000	15,000	-	55,000
	11-21	C1413	Truckee River Legacy Trail - Glenshire Trailhead	10,502	(17,929)	3,125	3,125	-	-	-	(11,679)
	11-32	C1802	2016 Paving and Drainage Project	-	-	-	3,100	-	-	-	3,100
	11-33	C1902	2019 Paving and Drainage Project	-	-	-	-	9,000	-	-	9,000
	11-38	C1801	2016 Slurry Seal Project	70,000	45,811	-	-	-	-	-	45,811
	11-39	C1701	2017 Slurry Seal Project	-	-	45,734	-	-	-	-	45,734
	11-40	C1801	2018 Slurry Seal Project	-	-	-	43,000	-	-	-	43,000
	11-41	C1901	2019 Slurry Seal Project	-	-	-	-	65,000	-	-	65,000
	11-42	C2001	2020 Slurry Seal Project	-	-	-	-	-	54,000	-	54,000
	11-43	C2101	2021 Slurry Seal Project	-	-	-	-	-	-	43,000	43,000
<b>TSSA #5 - Glenshire Total</b>				<b>95,502</b>	<b>37,882</b>	<b>63,859</b>	<b>64,225</b>	<b>89,000</b>	<b>54,000</b>	<b>43,000</b>	<b>351,966</b>
TTCTV Fund	11-24	C1505	Council Chambers	35,000	20,000	15,000	-	-	-	25,000	60,000
<b>TTCTV Fund Total</b>				<b>35,000</b>	<b>20,000</b>	<b>15,000</b>	-	-	-	<b>25,000</b>	<b>60,000</b>
Unfunded											
	11-25	C1609	Public Service Center Garage	1,242,500	-	-	-	-	-	-	-
	11-89	C1705	Trout Creek Restoration - Design, Permitting, Construction Reach 4	-	-	-	500,000	3,000,000	3,000,000	-	6,500,000
	11-93	C1703	West River Street Streetscape Improvement Project	-	-	-	375,000	1,500,000	-	-	1,875,000
	11-94	C1806	Bridge Street Streetscape Improvement Project	-	-	-	-	150,000	150,000	800,000	1,100,000
	11-95	C1807	Church Street Streetscape Improvement Project	-	-	-	-	200,000	200,000	1,500,000	1,900,000
	11-96	C1808	Jibboom Street Streetscape Improvement Project	-	-	-	-	200,000	200,000	3,000,000	3,400,000
	11-99	C1904	Envision DPR - Eastern Segment Pedestrian Improvement	-	-	-	-	600,000	-	4,500,000	5,100,000
	11-100	C1905	Envision DPR - Eastern Segment Utility Underground	-	-	-	-	250,000	3,000,000	-	3,250,000
<b>Unfunded Total</b>				<b>1,242,500</b>	-	-	<b>875,000</b>	<b>5,900,000</b>	<b>6,550,000</b>	<b>9,800,000</b>	<b>23,125,000</b>
Unfunded - Utility Reimbursement	11-97	C1815	Envision DPR - Western Segment Utility Underground	-	-	-	1,450,000	-	-	-	1,450,000
<b>Unfunded - Utility Reimbursement Total</b>				-	-	-	<b>1,450,000</b>	-	-	-	<b>1,450,000</b>
Unfunded Grant Source											
	11-19	C0702	Truckee River Trail Phase 4	-	-	-	1,960,500	1,960,500	-	-	3,921,000
	11-84	C1804	Church Street Extension (Town Portion)	-	-	-	-	-	-	-	-
	11-88	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design	-	-	-	225,000	3,230,000	30,000	30,000	3,515,000
<b>Unfunded Grant Source Total</b>				-	-	-	<b>2,185,500</b>	<b>5,190,500</b>	<b>30,000</b>	<b>30,000</b>	<b>7,436,000</b>
Utility Reimbursement											
	11-80	C1608	Northwoods Boulevard / Donner Pass Road Roundabout	230,000	-	-	-	-	-	-	-
	11-90	C0322	Brickelltown Streetscape Improvement Project	-	65,000	-	-	-	-	-	65,000
	11-97	C1815	Envision DPR - Western Segment Utility Underground	-	-	-	630,000	-	-	-	630,000
	11-100	C1905	Envision DPR - Eastern Segment Utility Underground	-	-	-	-	-	-	630,000	630,000
<b>Utility Reimbursement Total</b>				<b>230,000</b>	<b>65,000</b>	-	<b>630,000</b>	-	-	<b>630,000</b>	<b>1,325,000</b>
<b>Grand Total</b>				<b>23,235,977</b>	<b>17,617,330</b>	<b>20,905,361</b>	<b>23,169,389</b>	<b>23,337,500</b>	<b>14,165,563</b>	<b>14,662,000</b>	<b>113,857,143</b>

# CAPITAL IMPROVEMENT PROJECTS BY CATEGORY



## CAPITAL IMPROVEMENT PROJECT

**C10061**

**PROJECT NAME:** Trout Creek Trail

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Class 1 trail from Northwood's Boulevard to Bridge Street. Project includes preliminary design of 4 sections of trail, design of Trout Creek Trail and Tahoe Donner Trail, and construction of Trout Creek Trail. FY2016/17 expenses close out the project.

**REASON FOR/BENEFITS OF PROJECT:** Provides a necessary trail connection from Tahoe Donner to Downtown Truckee as identified in the Truckee Trails and Bikeways Master Plan.

**OPERATIONAL COST IMPACTS:** Moderate ongoing maintenance costs once trail is constructed (\$15,000 per mile annually).

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
TSSA #1 - Tahoe Donner	\$ 30,000	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 650</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction	\$ 30,000	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 650</b>	<b>\$ -</b>				

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	1,900,866
FY 16/17 ESTIMATED ACTUAL	\$	650
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>1,901,516</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
<b>PROJECT BEGIN DATE:</b> FY 10/11		<b>ESTIMATED COMPLETION:</b> FY 16/17





**CAPITAL IMPROVEMENT PROJECT**

**C1414**

**PROJECT NAME:** Tahoe Donner Trail

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Construction of Tahoe Donner Trail. Trail starts at the northwest end of Trout Creek Trail and extends west to intersect Northwoods Blvd. Includes trailhead parking and access road.

**REASON FOR/BENEFITS OF PROJECT:** Provides a necessary trail connection from Tahoe Donner to Downtown Truckee as identified in the Truckee Trails and Bikeways Master Plan.

**OPERATIONAL COST IMPACTS:** Ongoing maintenance costs once trail is constructed (\$15,000 per mile annually).

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
ATP Grant *	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ 290,000	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 290,000</b>	<b>\$ 232,000</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction	\$ 280,000	\$ 232,000	\$ -	\$ -	\$ -	\$ -	\$ -
Monitoring	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 290,000</b>	<b>\$ 232,000</b>	<b>\$ -</b>				

\* ATP (Active Transportation Program)

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ 1,041,534

FY 16/17 ESTIMATED ACTUAL \$ 232,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

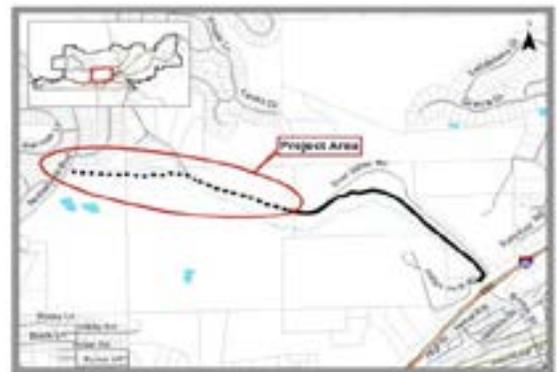
ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 1,273,534**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17 MONITORING COMPLETION: FY 16/17





## CAPITAL IMPROVEMENT PROJECT

**C0703**

**PROJECT NAME:** Truckee River Trail Phase 3

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Construction of Phase 3A was completed in 2010. Construction of Phase 3B was completed in 2014. Five years of monitoring is required on Phase 3B.

**REASON FOR/BENEFITS OF PROJECT:** Provides transportation route and recreational facility.

**OPERATIONAL COST IMPACTS:** Ongoing maintenance expense once trail is constructed. (\$15,000 per mile annually).

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
TSSA #5 - Glenshire	\$ 15,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction Engineering and Monitoring	\$ 15,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 15,000</b>	<b>\$ 10,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	5,295,093
FY 16/17 ESTIMATED ACTUAL	\$	10,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	45,000
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>5,350,093</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE:	FY 05/06	ESTIMATED COMPLETION:	FY 14/15	MONITORING COMPLETION:	FY 19/20
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## CAPITAL IMPROVEMENT PROJECT

**C0702**

**PROJECT NAME:** Truckee River Trail Phase 4

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Perform environmental analysis, engineering and construction of Phase 4 of the Truckee River Trail. Construction timing will be largely dependent on land owner cooperation and right of way acquisition. Measure R Trails Tax dollars will provide a majority of the funding for the construction of this project.

**REASON FOR/BENEFITS OF PROJECT:** Trail provides transportation route and recreational facility.

**OPERATIONAL COST IMPACTS:** Ongoing trail maintenance expense once trail is constructed.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure R Funds	\$ 263,000	\$ 300,000	\$ 1,067,000	\$ 847,500	\$ 847,500	\$ -	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ 1,960,500	\$ 1,960,500	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 263,000</b>	<b>\$ 300,000</b>	<b>\$ 1,067,000</b>	<b>\$ 2,808,000</b>	<b>\$ 2,808,000</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design & Right of Way	\$ 263,000	\$ 300,000	\$ 1,067,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 2,808,000	\$ 2,808,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 263,000</b>	<b>\$ 300,000</b>	<b>\$ 1,067,000</b>	<b>\$ 2,808,000</b>	<b>\$ 2,808,000</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ 56,663
FY 16/17 ESTIMATED ACTUAL	\$ 300,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 6,683,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 7,039,663</b>
UNFUNDED AMOUNT	\$ 3,921,000
NEXUS AMOUNT	\$ -



**PROJECT BEGIN DATE:** FY 15/16      **ESTIMATED COMPLETION:** FY 19/20



## CAPITAL IMPROVEMENT PROJECT

**C0338**

**PROJECT NAME:** State Route 89/UPRR Underpass (Mousehole)

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Fund engineering, environmental review, permitting, and construction for a pedestrian/bicycle tunnel under the UPRR tracks. Remaining expenses for plant establishment and monitoring.

**REASON FOR/BENEFITS OF PROJECT:** Determine optimal road geometry through this corridor. Improve pedestrian and bicycle safety.

**OPERATIONAL COST IMPACTS:** Ongoing maintenance expense once trail is constructed (\$15,000 per mile annually).

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Truckee - STIP/RTIP Funds	\$ -	\$ 1,111,000	\$ -	\$ -	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ 45,000	\$ 119,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 45,000</b>	<b>\$ 1,230,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction	\$ 30,000	\$ 950,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Construction Support	\$ 15,000	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 45,000</b>	<b>\$ 1,230,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ 10,476,536
FY 16/17 ESTIMATED ACTUAL	\$ 1,230,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 40,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b> (excludes funds expended by Caltrans)	<b>\$ 11,746,536</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (13%)	\$ 1,705,829

\*\* Based on total project cost, including Caltrans' expenditures.



PROJECT BEGIN DATE: FY 07/08      ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1413**

**PROJECT NAME:** Truckee River Legacy Trail - Glenshire Trailhead

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Construct paved parking area and potential restroom at Truckee River Legacy Trail - Glenshire Trailhead. FY16/17 estimated actual includes adjustment to prior year funding allocations. Due to the acquisition of additional funds from the River Parkways Grant, some General Fund funds previously expended on this project will be refunded during FY2016/17.

**REASON FOR/BENEFITS OF PROJECT:** Improve accessibility to the Truckee River Legacy Trail.

**OPERATIONAL COST IMPACTS:** Ongoing snow removal and pavement maintenance.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
River Parkways Grant	\$ -	\$ 121,228	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 10,502	\$ (17,928)	\$ 3,125	\$ 3,125	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 10,502	\$ (17,929)	\$ 3,125	\$ 3,125	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 21,004</b>	<b>\$ 85,371</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 21,004	\$ 85,371	\$ 6,250	\$ 6,250	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 21,004</b>	<b>\$ 85,371</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	327,128
FY 16/17 ESTIMATED ACTUAL	\$	85,371
TOTAL 5 YEAR FUNDING (ABOVE)	\$	12,500
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>424,999</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE:	FY 14/15	ESTIMATED COMPLETION:
		FY 18/19





**CAPITAL IMPROVEMENT PROJECT**

**C05xx**

**PROJECT NAME:** Town of Truckee Facilities

**RESPONSIBLE DEPARTMENT:** Public Works - Facilities

**PROJECT DESCRIPTION:**

C0503-Depot  
 FY 18/19: Replacement of aging boiler system and circulation pumps (\$65,000).  
 FY 20/21: Crack filling and resealing of asphalt (\$2,000).

C0504- Tahoe Donner Shop  
 FY 17/18: Replacement of three Reznor type forced air heaters (\$20,000).  
 FY 20/21: Crack filling and resealing of asphalt (\$10,000).

C0502-1 Town Hall Remodel  
 FY 17/18: Additional funding need for remodel projects in Town Hall TBD (\$50,000)

C0502-4 Town Hall Concrete  
 FY 18/19: Replace concrete sections on street side (West side) sidewalk in front of Town Hall (\$35,000).

C0502-10 Town Hall Parking Lot.  
 FY 20/21: Crack filling and resealing the asphalt in the Town Hall Parking lot (\$25,000/FY).

C0502-6 Town Hall Carpet  
 FY 17/18: Replace carpet in vacant space on second floor (\$45,000).

C0502-7 Town Hall Facility and Equipment Repair and Maintenance  
 Miscellaneous repair and maintenance of Town Hall facility and equipment (\$20,000/FY).  
 FY 20/21: Exterior paint for the Town Hall facility (\$50,000) in addition to the yearly \$20,000.

C05-10 Public Service Facility  
 FY 17/18: Install glass wall and door system in the existing production room to make office space for Facilities personnel (\$15,000).  
 FY 20/21: Resurface shop floors (\$20,000), crack fill and reseal the asphalt in the parking lots and yard area (\$50,000).  
 FY 21/22: Exterior stain for the Public Service Center (\$20,000).

C0511 Animal Shelter  
 FY 17/18: Replace Building Management System (\$60,000). The Humane Society of Truckee-Tahoe has agreed to fund half of this replacement, up to \$30,000 in two \$15,000 payments, one in FY2017/18 and one in FY2018/19, which has been reflected as Private Funding below.

**REASON FOR/BENEFITS OF PROJECT:** Various items (listed above) have deteriorated and are in need of repair/replacement.

**OPERATIONAL COST IMPACTS:** Long-term reduction in costs of maintenance.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
General Fund	\$ 997,000	\$ 952,746	\$ 195,000	\$ 105,000	\$ 20,000	\$ 177,000	\$ 40,000
Private Funding	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 997,000</b>	<b>\$ 952,746</b>	<b>\$ 210,000</b>	<b>\$ 120,000</b>	<b>\$ 20,000</b>	<b>\$ 177,000</b>	<b>\$ 40,000</b>



**CAPITAL IMPROVEMENT PROJECT**

**C05xx**

**PROJECT NAME:** Town of Truckee Facilities

**RESPONSIBLE DEPARTMENT:** Public Works - Facilities

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
C0503 Depot	\$ 2,000	\$ 1,020	\$ -	\$ 65,000	\$ -	\$ 2,000	\$ -
C0504 Tahoe Donner Shop	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 10,000	\$ -
C0502-1 Town Hall Remodel	\$ 635,000	\$ 605,727	\$ 50,000	\$ -	\$ -	\$ -	\$ -
C0502-2 Town Hall-Access	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C0502-3 Town Hall-Heat Pumps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C0502-4 Town Hall Concrete	\$ 35,000	\$ 36,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -
C0502-5 Town Hall Parking Lot	\$ 25,000	\$ 20,204	\$ -	\$ -		\$ 25,000	\$ -
C0502-6 Town Hall Carpeting	\$ 45,000	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -
C0502-7 Town Hall R&M	\$ 20,000	\$ 19,795	\$ 20,000	\$ 20,000	\$ 20,000	\$ 70,000	\$ 20,000
C0510 Public Service Facility	\$ 235,000	\$ 225,000	\$ 15,000	\$ -	\$ -	\$ 70,000	\$ 20,000
C0511 Animal Shelter	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 997,000</b>	<b>\$ 952,746</b>	<b>\$ 210,000</b>	<b>\$ 120,000</b>	<b>\$ 20,000</b>	<b>\$ 177,000</b>	<b>\$ 40,000</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ 674,672

FY 16/17 ESTIMATED ACTUAL \$ 952,746

TOTAL 5 YEAR FUNDING (ABOVE) \$ 567,000

ESTIMATED AFTER 2021/22 Ongoing

**TOTAL PROJECT FUNDING Ongoing**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



**CAPITAL IMPROVEMENT PROJECT**

**C1505**

**PROJECT NAME:** Council Chambers

**RESPONSIBLE DEPARTMENT:** Town Clerk

**PROJECT DESCRIPTION:** Updates to Council Chambers audio visual equipment and lighting.

**REASON FOR/BENEFITS OF PROJECT:** The Cable TV franchise agreement provides approximately \$25,000 annually that can be used to upgrade governmental TV equipment. Only Capital expenditures are allowed for this funding source. In FY2014/15 the cameras were replaced to allow for high definition transmission and improve video quality going out on Tahoe Truckee Community Television (TTCTV) channel 18 and video streaming. In FY2015/16, a team made of up of the TTCTV staff, Town staff, an audio engineer and a video engineer made upgrades to the audio visual equipment. Upgrades included replacement of production equipment, upgrade of wiring, upgrade of presentation equipment, and replacement of the microphones and video monitors at the dais. Staff plans to complete any additional upgrades necessary to provide Council, Commissions and the public with a high quality audio visual experience during FY2017/18.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
TTCTV Fund *	\$ 35,000	\$ 20,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 25,000
<b>TOTAL</b>	<b>\$ 35,000</b>	<b>\$ 20,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AV System Upgrades	\$ 35,000	\$ 20,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 25,000
<b>TOTAL</b>	<b>\$ 35,000</b>	<b>\$ 20,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

\* (TTCTV) Truckee Tahoe Community Television

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ 53,763

FY 16/17 ESTIMATED ACTUAL \$ 20,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 40,000

ESTIMATED AFTER 2021/22 Ongoing

**TOTAL PROJECT FUNDING Ongoing**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 14/15 ESTIMATED COMPLETION: Ongoing



**CAPITAL IMPROVEMENT PROJECT**

**C1609**

**PROJECT NAME:** Public Service Center Garage

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Update the design and construct new Public Works Street maintenance garages, Public Works Facilities maintenance building, and Police evidence storage buildings on the Public Service Center property on Stevens Lane. This project proposes to add two new buildings to the Public Service Center, a two story building with approximately 19,300 square feet and the other with 16,500 square feet of space (35,800 total square feet).

**REASON FOR/BENEFITS OF PROJECT:** Benefits include new evidence storage facilities for Police; a centralized area for Facilities maintenance activities; storage for Public Works maintenance vehicles; improved service and cost savings as a result of less staff time removing snow from parked vehicles; reduced maintenance delays and repair costs associated with vehicles being parked outside; and indoor heated work space for Public Works personnel at a central location. Project also allows the transfer of uses to the Public Service Center Facility from the Old Corp Yard on Riverview Drive for eventual reuse of that site.

**OPERATIONAL COST IMPACTS:** The project would add 2 additional buildings to the Public Service Center for maintenance and utilities, estimated at \$45,000/year. Annual debt service payments will be included in the General Fund budget and are estimated to be \$430,000 per year for a 20-year bond financing agreement.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Unfunded	\$ 1,242,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities Impact Fees - General Government	\$ -	\$ -	\$ 466,000	\$ -	\$ -	\$ -	\$ -
Facilities Impact Fees - Law Enforcement	\$ -	\$ -	\$ 234,000	\$ -	\$ -	\$ -	\$ -
Bond Financing	\$ -	\$ -	\$ 1,210,000	\$ 3,795,000	\$ -	\$ -	\$ -
Facilities Improvement Designation	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,242,500</b>	<b>\$ -</b>	<b>\$ 1,910,000</b>	<b>\$ 5,095,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ 75,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,167,500	\$ -	\$ 1,500,000	\$ 5,095,000	\$ -	\$ -	\$ -
Underwriting/Issuance Costs	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,242,500</b>	<b>\$ -</b>	<b>\$ 1,910,000</b>	<b>\$ 5,095,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 7,005,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 7,005,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 18/19



## CAPITAL IMPROVEMENT PROJECT

**C1706**

**PROJECT NAME:** Parking District Parking Lot Purchases

**RESPONSIBLE DEPARTMENT:** Police - Parking

**PROJECT DESCRIPTION:** Provides for the Purchase of land easements from Union Pacific Railroad and/or other land purchases associated with the strategic infrastructure planning of the Parking District. The parking district funding is in the form of a loan from the general fund. The parking district will start to repay the general fund for the easements beginning in FY2019/20. Due to timing differences, project costs are being rebudgeted for FY2017/18.

**REASON FOR/BENEFITS OF PROJECT:** Purchase of easements or land for parking lots will provide total control over operations and eliminate lease payments to current lease holders. Purchase of the additional easements/land will also establish additional parking spaces within the Downtown parking District for both Downtown employees and customers.

**OPERATIONAL COST IMPACTS:** The additional staff costs required to monitor this parking lot are expected to be recovered through revenue collected in the form of parking fees.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Parking Enterprise Fund	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Parking Lot Easement Purchase	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,000,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 1,000,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 16/17	ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1707**

**PROJECT NAME:** Parking Lot Purchase - Fire Station Lot

**RESPONSIBLE DEPARTMENT:** Police - Support Services

**PROJECT DESCRIPTION:** Provides for the Purchase of an easement from Union Pacific Railroad for the current Fire Station Lot on Donner Pass Road. The Economic Development funding is in the form of a loan. The parking district will start to repay the general fund for the lot beginning in FY19/20.

**REASON FOR/BENEFITS OF PROJECT:** Purchase of this parking lot will provide total control over operations and eliminate lease payments to Union Pacific Railroad.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Economic Devt Designation	\$ 500,000	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 480,000</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Parking Lot Purchase	\$ 500,000	\$ 480,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 500,000</b>	<b>\$ 480,000</b>	<b>\$ -</b>				

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-
FY 16/17 ESTIMATED ACTUAL	\$	480,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>480,000</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 16/17      ESTIMATED COMPLETION: FY 16/17



## CAPITAL IMPROVEMENT PROJECT

**C1708**

**PROJECT NAME:** Essential Services Building Improvements

**RESPONSIBLE DEPARTMENT:** Public Works - Facilities

**PROJECT DESCRIPTION:** Provides for engineering, design and constructions costs associated with bringing Building #1 of Town Hall up to Essential Services Standards.

**REASON FOR/BENEFITS OF PROJECT:** Establishes Building #1 at Town Hall as an Essential Services Building, as required by State law for buildings that house Police Departments and Emergency Operation Centers.

**OPERATIONAL COST IMPACTS:** None

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ 100,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Engineering and Design	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 90,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>				

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-				
FY 16/17 ESTIMATED ACTUAL	\$	75,000				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-				
ESTIMATED AFTER 2021/22	\$	-				
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>75,000</b>				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 16/17	ESTIMATED COMPLETION:	FY 16/17			



## CAPITAL IMPROVEMENT PROJECT

**Cxx02**

**PROJECT NAME:** Annual Paving and Drainage Project Summary

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Annual overlay of selected roads based on Pavement Maintenance Program (PMP). Note that all pavement conditions will be reviewed before the anticipated project begins to confirm project need. Includes miscellaneous roadway associated drainage improvements.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to improve structure.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved drainage and pavement surfaces.

**PAVEMENT MAINTENANCE PROGRAM (PMP)**

CIP Number	SUMMER 2016-AMENDED BUDGET	SUMMER 2016-ESTIMATED ACTUAL	SUMMER 2017	SUMMER 2018	SUMMER 2019	SUMMER 2020	SUMMER 2021
CIP 1602	\$ 5,188,460	\$ 5,188,460	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 1603	\$ 550,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 1802	\$ -	\$ -	\$ 5,000	\$ 3,880,000	\$ -	\$ -	\$ -
CIP 1902	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,435,000	\$ -	\$ -
CIP 2002	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,409,000	\$ -
CIP 2102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,405,000
CIP 2202	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>TOTAL</b>	<b>\$ 5,738,460</b>	<b>\$ 5,738,460</b>	<b>\$ 5,000</b>	<b>\$ 3,885,000</b>	<b>\$ 1,440,000</b>	<b>\$ 2,414,000</b>	<b>\$ 2,410,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Summer 2016	\$ 5,738,460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2017	\$ -	\$ 5,738,460	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2018	\$ -	\$ -	\$ 5,000	\$ 3,880,000	\$ -	\$ -	\$ -
Summer 2019	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,435,000	\$ -	\$ -
Summer 2020	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,409,000	\$ -
Summer 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,405,000
Summer 2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>TOTAL</b>	<b>\$ 5,738,460</b>	<b>\$ 5,738,460</b>	<b>\$ 5,000</b>	<b>\$ 3,885,000</b>	<b>\$ 1,440,000</b>	<b>\$ 2,414,000</b>	<b>\$ 2,410,000</b>

\*\*Does not include paving costs associated with Brockway Road widening and reconstruction or Envision DPR. These projects each have an individual CIP project.

PROJECT BEGIN DATE: Ongoing      ESTIMATED COMPLETION: Ongoing



## CAPITAL IMPROVEMENT PROJECT

**C1602**

**PROJECT NAME:** 2016 Paving and Drainage Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Paving 15 miles of selected roads based upon the Pavement Management Program and ongoing field inspection. Roads for 2016 include Northwoods Boulevard loop, Fjord Road, Alder Creek Road (SR89 to Fjord Road), Glenshire Drive (Wiltshire Lane to Town Limits), Dorchester Drive (Waterloo Circle to Glenshire Drive), and Donner Pass Road (Donner Pines Market to South Shore Drive). Measure R funding used for implementation of repairs (drainage, erosion control, and shoulder backing) on various trails and potential construction of a short portion of trail at the end of Hope Court.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to improve structure.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
TSSA #1 - Tahoe Donner	\$ 850,000	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -
Road Maint. Reserve	\$ 4,238,460	\$ 4,238,460	\$ -	\$ -	\$ -	\$ -	\$ -
Measure R Funds	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 5,188,460</b>	<b>\$ 5,188,460</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction	\$ 5,188,460	\$ 5,188,460	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 5,188,460</b>	<b>\$ 5,188,460</b>	<b>\$ -</b>				

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ 5,188,460

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 5,188,460**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 16/17



## CAPITAL IMPROVEMENT PROJECT

**C1603**

**PROJECT NAME:** 2016 Recessed Striping & Marking Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Replace existing roadway striping and pavement markings (crosswalks) with recessed thermoplastic. The roads to receive recessed striping are Northwoods Boulevard, Fjord Road, Alder Creek Road (Fjord Road to SR89), Glenshire Drive (Donner Pass Road to Berkshire Circle and Wiltshire Lane to Town Limits), Bridge Street (Jibboom Street to South River Street), Brockway Road (South River Street to Estates Drive) and Donner Pass Road (Cold Stream Road to South Shore Drive and McIver Roundabout to SR89).

**REASON FOR/BENEFITS OF PROJECT:** Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes, center lines and crosswalks along major roadways.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings. Increased project budget due to need to replace more striping miles following the damage caused by the weather during winter of FY2016/17.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ 550,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction	\$ 550,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>	<b>\$ -</b>				

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ 550,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 550,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 16/17      ESTIMATED COMPLETION: FY 16/17



**CAPITAL IMPROVEMENT PROJECT**

**C1802**

**PROJECT NAME:** 2018 Paving and Drainage Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads include the paving of Donner Pass Road (Coldstream to Donner Pines Market, South Shore Drive to Town Limit, High St to 89 South; Segments 7213,7216,722,723,724,725,726,727), Argyll Place, Martis Drive, East River, Keiser, 89 South, and Overland Trail.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to improve structure.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Measure V Funds	\$ -	\$ -	\$ 5,000	\$ 2,000,000	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ 3,100	\$ -	\$ -	\$ -
Road Maint. Reserve	\$ -	\$ -	\$ -	\$ 1,876,900	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>		<b>\$ 5,000</b>	<b>\$ 3,880,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Design/Construction	\$ -	\$ -	\$ 5,000	\$ 3,880,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>		<b>\$ 5,000</b>	<b>\$ 3,880,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 3,885,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 3,885,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 18/19



**CAPITAL IMPROVEMENT PROJECT**

**C1902**

**PROJECT NAME:** 2019 Paving and Drainage Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads for 2019 include Brockway Road between DPR and Estates Drive, Donner Lake Road, Bexhill Place and Whitehorse Rd.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to improve structure.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Measure V Funds	\$ -	\$ -	\$ -	\$ 5,000	\$ 426,000	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ -
Road Maint. Reserve	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 1,435,000</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Design/Construction	\$ -	\$ -	\$ -	\$ 5,000	\$ 1,435,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 1,435,000</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 1,440,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 1,440,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 18/19 ESTIMATED COMPLETION: FY 19/20



**CAPITAL IMPROVEMENT PROJECT**

**C2002**

**PROJECT NAME:** 2020 Paving and Drainage Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads for 2020 include Donner Pass Road (Bridge Street to Glenshire Drive, McIver Undercrossing, Northwoods Boulevard (Donner Pass Road to Northwoods Boulevard), Southshore Drive, E. Jibboom Street, Skislope Way, and D Street.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to improve structure.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,233,000	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 176,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 2,409,000</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,409,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 2,409,000</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 2,414,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 2,414,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 20/21



**CAPITAL IMPROVEMENT PROJECT**

**C2102**

**PROJECT NAME:** 2021 Paving and Drainage Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in the project. Tentative roads for 2021 include Glenshire Drive (Donner Pass Road to the Glenshire Subdivision), Soaring Way, Riverview Drive, Schussing Way, Kitzbuhel Road.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to improve structure.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,174,000
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 231,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 2,405,000</b>

**ESTIMATED EXPENDITURES**

	FY15/16 AMENDED BUDGET	FY 15/16 ESTIMATED ACTUAL	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 2,405,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 2,405,000</b>

CUMULATIVE PRIOR FUNDING (THRU 14/15): \$ -

FY 15/16 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 2,410,000

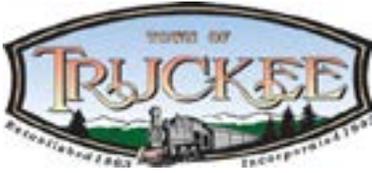
ESTIMATED AFTER 2020/21 \$ -

**TOTAL PROJECT FUNDING \$ 2,410,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 20/21



**CAPITAL IMPROVEMENT PROJECT**

**C2202**

**PROJECT NAME:** 2022 Paving and Drainage Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Paving of selected roads based upon the Pavement Management Program. Prior to the development of final paving plans, field observations will be used in conjunction with the Pavement Management Program to determine which roads will be included in project. Tentative roads for 2022 include Donner Pass Road Bridge Street to West High Street, West River Street, Alder Drive, Comstock, and Pioneer Trail.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to improve structure.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 5,000

ESTIMATED AFTER 2021/22 \$ 2,000,000

**TOTAL PROJECT FUNDING \$ 2,005,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 20/21 ESTIMATED COMPLETION: FY 21/22



## CAPITAL IMPROVEMENT PROJECT

**Cxx01**

**PROJECT NAME:** Annual Slurry Seal Project Summary

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Slurry Seal of selected roads based upon the Pavement Management Program.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement. Assumes \$185/ton of slurry, 18lbs/yd<sup>2</sup> spread rate and pavement markings are replaced on roadways.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**PAVEMENT MANAGEMENT PROGRAM (PMP)**

	SUMMER 2016- AMENDED BUDGET	SUMMER 2016- ESTIMATED ACTUAL	SUMMER 2017	SUMMER 2018	SUMMER 2019	SUMMER 2020	SUMMER 2021
CIP C1601	\$ 950,000	\$ 690,676	\$ -	\$ -	\$ -	\$ -	\$ -
CIP C1701	\$ -	\$ 5,000	\$ 675,000	\$ -	\$ -	\$ -	\$ -
CIP C1801	\$ -	\$ -	\$ 5,000	\$ 902,000	\$ -	\$ -	\$ -
CIP C1901	\$ -	\$ -	\$ -	\$ 5,000	\$ 925,000	\$ -	\$ -
CIP C2001	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 729,000	\$ -
CIP C2101	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 834,000
CIP C2201	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>TOTAL</b>	<b>\$ 950,000</b>	<b>\$ 695,676</b>	<b>\$ 680,000</b>	<b>\$ 907,000</b>	<b>\$ 930,000</b>	<b>\$ 734,000</b>	<b>\$ 839,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Summer 2016	\$ 950,000	\$ 690,676	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2017	\$ -	\$ 5,000	\$ 675,000	\$ -	\$ -	\$ -	\$ -
Summer 2018	\$ -	\$ -	\$ 5,000	\$ 902,000	\$ -	\$ -	\$ -
Summer 2019	\$ -	\$ -	\$ -	\$ 5,000	\$ 925,000	\$ -	\$ -
Summer 2020	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 729,000	\$ -
Summer 2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 834,000
Summer 2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>TOTAL</b>	<b>\$ 950,000</b>	<b>\$ 695,676</b>	<b>\$ 680,000</b>	<b>\$ 907,000</b>	<b>\$ 930,000</b>	<b>\$ 734,000</b>	<b>\$ 839,000</b>

PROJECT BEGIN DATE: Ongoing      ESTIMATED COMPLETION: Ongoing



## CAPITAL IMPROVEMENT PROJECT

**C1601**

**PROJECT NAME:** 2016 Slurry Seal Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Slurry Seal of selected roads based upon the Pavement Management Program.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ 690,000	\$ 500,063	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ 190,000	\$ 144,802	\$ -	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ 70,000	\$ 45,811	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 950,000</b>	<b>\$ 690,676</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction*	\$ 950,000	\$ 690,676	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 950,000</b>	<b>\$ 690,676</b>	<b>\$ -</b>				

\*Assumes \$185/ton of slurry, 18 lbs./yd<sup>2</sup> spread rate and pavement markings are replaced on major roadways.

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ 4,005
FY 16/17 ESTIMATED ACTUAL	\$ 690,676
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 694,681</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 15/16	ESTIMATED COMPLETION: FY 16/17



## CAPITAL IMPROVEMENT PROJECT

**C1701**

**PROJECT NAME:** 2017 Slurry Seal Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Slurry Seal of selected roads based upon the Pavement Management Program.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ -	\$ 5,000	\$ 496,299	\$ -	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ 132,967	\$ -	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ 45,734	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 675,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction*	\$ -	\$ 5,000	\$ 675,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 675,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*\*Assumes \$185/ton of slurry, 18 lbs./yd<sup>2</sup> spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ 5,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 675,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 680,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 16/17      ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1801**

**PROJECT NAME:** 2018 Slurry Seal Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Slurry Seal of selected roads based upon the Pavement Management Program.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ -	\$ -	\$ 5,000	\$ 672,000	\$ -	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ 187,000	\$ -	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ 43,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 902,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction *	\$ -	\$ -	\$ 5,000	\$ 902,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 902,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*\*Assumes \$185/ton of slurry, 18 lbs./yd<sup>2</sup> spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-
FY 16/17 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	907,000
ESTIMATED AFTER 2021/22	\$	
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>907,000</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE:            FY 17/18	ESTIMATED COMPLETION:	FY 18/19



## CAPITAL IMPROVEMENT PROJECT

**C1901**

**PROJECT NAME:** 2019 Slurry Seal Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Slurry Seal of selected roads based upon the Pavement Management Program.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

### FUNDING SOURCES

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ -	\$ -	\$ -	\$ 5,000	\$ 683,000	\$ -	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ 177,000	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 925,000</b>	<b>\$ -</b>	<b>\$ -</b>

### ESTIMATED EXPENDITURES

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction*	\$ -	\$ -	\$ -	\$ 5,000	\$ 925,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 925,000</b>	<b>\$ -</b>	<b>\$ -</b>

\*Assumes \$185/ton of slurry, 18 lbs./yd<sup>2</sup> spread rate and pavement markings are replaced on major roadways.

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-			
FY 16/17 ESTIMATED ACTUAL	\$	-			
TOTAL 5 YEAR FUNDING (ABOVE)	\$	930,000			
ESTIMATED AFTER 2021/22	\$	-			
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>930,000</b>			
UNFUNDED AMOUNT	\$	-			
NEXUS AMOUNT	\$	-			
PROJECT BEGIN DATE:	FY 18/19	ESTIMATED COMPLETION:	FY 19/20		



## CAPITAL IMPROVEMENT PROJECT

**C2001**

**PROJECT NAME:** 2020 Slurry Seal Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Slurry Seal of selected roads based upon the Pavement Management Program.

**REASON FOR/BENEFITS OF PROJECT:** Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 505,000	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170,000	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 729,000</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 729,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 729,000</b>	<b>\$ -</b>

*\*Assumes \$185/ton of slurry, 18 lbs./yd<sup>2</sup> spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 734,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 734,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 19/20      ESTIMATED COMPLETION: FY 20/21



## CAPITAL IMPROVEMENT PROJECT

**C2101**

**PROJECT NAME:** 2021 Slurry Seal Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Slurry Seal of selected roads based upon the Pavement Management Program.

**REASON FOR/BENEFITS OF PROJECT:** Road System needs periodic treatment to seal surfaces and prolong useful life of roadway pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadways surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 613,000
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,000
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 834,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 834,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 834,000</b>

*\*Assumes \$185/ton of slurry, 18 lbs./yd<sup>2</sup> spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
<b>TOTAL 5 YEAR FUNDING (ABOVE)</b>	<b>\$ 839,000</b>
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 839,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 20/21	ESTIMATED COMPLETION: FY 21/22



## CAPITAL IMPROVEMENT PROJECT

**C2201**

**PROJECT NAME:** 2022 Slurry Seal Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Slurry Seal of selected roads based upon the Pavement Management Program.

**REASON FOR/BENEFITS OF PROJECT:** Road System needs periodic treatment to seal surfaces and prolong useful life of roadway pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadways surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 5,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

*\*Assumes \$185/ton of slurry, 18 lbs./yd<sup>2</sup> spread rate and pavement markings are replaced on major roadways.*

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-
FY 16/17 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	5,000
ESTIMATED AFTER 2021/22	\$	850,000
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>855,000</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 21/22      ESTIMATED COMPLETION: FY 22/23



## CAPITAL IMPROVEMENT PROJECT

**C1507**

**PROJECT NAME:** 2016 Seal Coat Project

**RESPONSIBLE DEPARTMENT:** Public Works/Facilities

**PROJECT DESCRIPTION:** Trail and parking lot systems need periodic treatment to seal surfaces and prolong the useful life of pavement. The trails to receive seal coat treatment are the Truckee River Legacy Trail (Phases 1, 2 and 3A), Brockway Road Trail (Palisades Drive to Estates Drive), Public Service Center trails and the Frishman Hollow trail. The parking lots to receive treatments are the Fire House, Public Service Center, Depot, Diner, and Town Hall. The Town Hall parking lot, Public Service Center parking lot and a portion of the Depot parking lot will be sealed as part of this project, but will be funded separately in the Facilities budget.

**REASON FOR/BENEFITS OF PROJECT:** Trail and parking lot systems needs periodic treatment to seal surfaces and prolong the useful life of trail-way pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved trail/parking lot surfaces and pavement preservation

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure R Funds	\$ 72,500	\$ 45,250	\$ -	\$ -	\$ -	\$ -	\$ -
Parking Enterprise Fund	\$ 17,500	\$ 12,550	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 90,000</b>	<b>\$ 57,800</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design & Construction	\$ 90,000	\$ 57,800	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 90,000</b>	<b>\$ 57,800</b>	<b>\$ -</b>				

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ 3,318

FY 16/17 ESTIMATED ACTUAL \$ 57,800

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

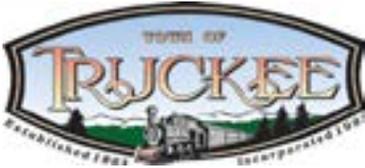
ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 61,118**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 16/17



## CAPITAL IMPROVEMENT PROJECT

**C2104**

**PROJECT NAME:** 2021 Seal Coat Project

**RESPONSIBLE DEPARTMENT:** Public Works - Facilities

**PROJECT DESCRIPTION:** Trail and parking lot systems need periodic treatment to seal surfaces and prolong the useful life of pavement. The trails to receive seal coat treatment are the Truckee River Legacy Trail (Phases 1, 2, 3A and 3B), Brockway Road Trail (Palisades Drive to Martis Valley Road), Trout Creek Trail, Public Service Center trails and Frishman Hollow trail. The parking lots to receive treatments are the Fire House, Public Service Center, Depot, Diner, Town Hall and Brickelltown. The Town Hall parking lot, Public Service Center parking lot and a portion of the Depot parking lot will be sealed as part of this project, but will be funded separately in the Facilities budget.

**REASON FOR/BENEFITS OF PROJECT:** Trail and parking lot systems needs periodic treatment to seal surfaces and prolong the useful life of trail-way pavement.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved trail/parking lot surfaces and pavement preservation

**FUNDING SOURCES**

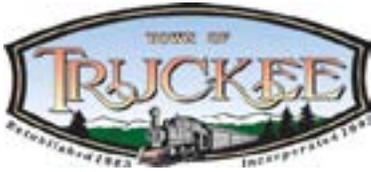
	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure R Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000	\$ -
Parking Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 155,000</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 155,000</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 155,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 155,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 20/21      ESTIMATED COMPLETION: FY 21/22



## CAPITAL IMPROVEMENT PROJECT

**C1713**

**PROJECT NAME:** 2017 Flood Damage Repair

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Repair of any roadway, trail and drainage infrastructure throughout town damaged as a result of flooding. Also includes clean-up of downed trees and other debris. Due to the length of the State of California Office of Emergency Services (OES) process, staff is recommending that all damage repair funding comes from Measure V with reimbursement from OES the following year.

**REASON FOR/BENEFITS OF PROJECT:** Restore any flood damaged town infrastructure back to a properly functioning state.

**OPERATIONAL COST IMPACTS:** None.

### FUNDING SOURCES

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
OES *	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -
Measure V Funds	\$ -	\$ 125,000	\$ 875,000	\$ (750,000)	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 875,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### ESTIMATED EXPENDITURES

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction	\$ -	\$ 125,000	\$ 875,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ 875,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* State of California Office of Emergency Services (OES)

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-
FY 16/17 ESTIMATED ACTUAL	\$	125,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	875,000
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>1,000,000</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
<b>PROJECT BEGIN DATE:</b> FY 16/17		<b>ESTIMATED COMPLETION:</b> FY 17/18





**CAPITAL IMPROVEMENT PROJECT**

**C0105**

**PROJECT NAME:** Information Technology Equipment

**RESPONSIBLE DEPARTMENT:** Administrative Services

**PROJECT DESCRIPTION:**

FY 16/17: VM Server hardware replacements (\$26,000); misc. software (\$20,000); Backup System migration consulting and SQL migration consulting (\$5,000); Disaster Recovery Assessment changes (\$22,000); Growth expansion of SAN storage space (\$45,000); Replace end-of-life routers (\$20,000); misc. phone equipment or services (\$2,000); Uninterruptible Power Supply Replacement Batteries and units (\$5,000).

FY 17/18: Server replacements (\$10,000); Upgrade Microsoft Office (\$70,000); Microsoft Email Server upgrade (\$10,000); Exchange migration consulting (\$20,000) misc. software (\$20,000); Replace end-of-life Firewalls (\$17,000); misc. phone equipment or services (\$2,000); IT Strategic Plan (\$30,000); Uninterruptible Power Supply Replacement Batteries and units (\$2,000).

FY 18/19: Server replacements (\$10,000); Email server redundancy creation consulting (\$20,000); misc. software (\$20,000); Disaster Recovery Reassessment with Town Staff (\$30,000); Replace end-of-life switches (\$60,000); Implement findings from IT Strategic Plan (\$30,000); misc. phone equipment or services (\$8,000); UPS batteries (\$5,000).

FY 19/20: Server replacements (\$20,000); misc. software (\$15,000); SAN replacement for end-of-life hardware (\$90,000); misc. network equipment (\$10,000); misc. phone equipment or services (\$2,000); Implement further findings from IT Strategic Plan (\$15,000);UPS batteries (\$5,000).

FY 20/21: Server replacements (\$10,000); misc. software (\$15,000); Updates to Disaster Recovery Plan (\$15,000); misc. network equipment (\$20,000); VOIP phone system upgrade (\$55,000); UPS batteries (\$5,000).

FY 21/22: Server replacements (\$20,000); misc. software (\$25,000); Updates to Disaster Recovery Plan (\$15,000); Growth of SAN storage space (\$60,000); misc. network equipment (\$20,000) misc. phone equipment or services (\$2,000); adjustments to IT Strategic plan (20,000); UPS batteries (\$5,000).

Note: By using virtual servers, the cost of server replacement is reduced.

**REASON FOR/BENEFITS OF PROJECT:** To improve and maintain town wide automation.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
General Fund	\$ 175,000	\$ 123,000	\$ 181,000	\$ 183,000	\$ 157,000	\$ 120,000	\$ 167,000
<b>TOTAL</b>	<b>\$ 175,000</b>	<b>\$ 123,000</b>	<b>\$ 181,000</b>	<b>\$ 183,000</b>	<b>\$ 157,000</b>	<b>\$ 120,000</b>	<b>\$ 167,000</b>



**CAPITAL IMPROVEMENT PROJECT**

**C0105**

**PROJECT NAME:** Information Technology Equipment

**RESPONSIBLE DEPARTMENT:** Administrative Services

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Servers	\$ 26,000	\$ 26,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 10,000	\$ 20,000
Software	\$ 25,000	\$ 10,000	\$ 120,000	\$ 40,000	\$ 15,000	\$ 15,000	\$ 25,000
Disaster Recovery Plan	\$ 22,000	\$ 20,000	\$ -	\$ 30,000	\$ -	\$ 15,000	\$ 15,000
Storage Attached Network (SANs)	\$ 45,000	\$ 40,000	\$ -	\$ -	\$ 90,000	\$ -	\$ 60,000
Routers/ Network Equip	\$ 20,000	\$ 20,000	\$ 17,000	\$ 60,000	\$ 10,000	\$ 20,000	\$ 20,000
Phone system	\$ 2,000	\$ 2,000	\$ 2,000	\$ 8,000	\$ 2,000	\$ 55,000	\$ 2,000
IT Strategic Plan	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 15,000	\$ -	\$ 20,000
Uninterruptible Power Supply Units/Batteries	\$ 5,000	\$ 5,000	\$ 2,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>TOTAL</b>	<b>\$ 175,000</b>	<b>\$ 123,000 *</b>	<b>\$ 181,000 *</b>	<b>\$ 183,000 *</b>	<b>\$ 157,000 *</b>	<b>\$ 120,000 *</b>	<b>\$ 167,000 *</b>

\*A portion of these charges are allocated to enterprise funds via administrative overhead charge.

FY 16/17 ESTIMATED ACTUAL \$ 123,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 808,000

ESTIMATED AFTER 2021/22 Ongoing

**TOTAL PROJECT FUNDING Ongoing**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



**CAPITAL IMPROVEMENT PROJECT**

**C0107**

**PROJECT NAME:** Town Hall Office Equipment

**RESPONSIBLE DEPARTMENT:** Administrative Services

**PROJECT DESCRIPTION:** FY 16/17: Replacement of plotter for large document/map printing.  
 FY 17/18: Replacement of copy machines in Administrative Services Department, Police Department, Public Works Department, production room and Building division based on 5 year estimated useful life. All replacements will continue to be re-evaluated based upon condition at scheduled replacement date and on-going maintenance costs.

**REASON FOR/BENEFITS OF PROJECT:** Minimize operating costs through strategic replacement and/or maintenance of equipment, therefore creating operational efficiencies.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
General Fund	\$ 16,000	\$ 7,000	\$ 38,000	\$ -	\$ -	\$ -	\$ -
Building & Safety	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -
COPS Funding	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 16,000</b>	<b>\$ 7,000</b>	<b>\$ 61,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Equipment Costs	\$ 16,000	\$ 7,000	\$ 61,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 16,000</b>	<b>\$ 7,000</b>	<b>\$ 61,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

FY 16/17 ESTIMATED ACTUAL \$ 7,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 61,000

ESTIMATED AFTER 2021/22 Ongoing

**TOTAL PROJECT FUNDING Ongoing**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



## CAPITAL IMPROVEMENT PROJECT

**C1208**

**PROJECT NAME:** Police Department Communications & Safety Equipment

**RESPONSIBLE DEPARTMENT:** Police Department

**PROJECT DESCRIPTION:** Safety Equipment Replacement: None anticipated in FY2017/18.  
 Communication Equipment Replacement: Estimated costs through FY2021/22 include, but are not limited to, the replacement of the following equipment: Surface tablets, iPads, iPhones.  
 Note: iPads and iPhones have been combined in a new line item Smart Communication Devices. Starting in FY2017/18, the PD radio infrastructure will start being replaced. Items being replaced include voter sites and transmitter sites, and Alder Hill Radio Equipment replacement (50% costs shared with Public Works).

**REASON FOR/BENEFITS OF PROJECT:** Communications and safety products continue to evolve. The listed items are reaching their useful lifespan and will require replacement.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
General Fund	\$ 35,600	\$ 35,473	\$ 91,000	\$ 83,000	\$ 81,000	\$ -	\$ -
COPS Funding	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 26,000	\$ 26,000
<b>TOTAL</b>	<b>\$ 75,600</b>	<b>\$ 75,473</b>	<b>\$ 131,000</b>	<b>\$ 123,000</b>	<b>\$ 121,000</b>	<b>\$ 26,000</b>	<b>\$ 26,000</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Mobile (In-Car) Radios (15)	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -
Portable (Handheld) Radios	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
In-Car MDC Units	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
iPads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
iPhones	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Smart Communication	\$ 8,200	\$ 8,200	\$ 10,000	\$ 7,000	\$ 5,000	\$ 5,000	\$ 5,000
On-officer Camera System	\$ 21,000	\$ 20,613	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Tasers and associated	\$ 22,400	\$ 22,660	\$ -	\$ -	\$ -	\$ -	\$ -
Radio Infrastructure Equipment	\$ -	\$ -	\$ 100,000	\$ 95,000	\$ 95,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 75,600</b>	<b>\$ 75,473</b>	<b>\$ 131,000</b>	<b>\$ 123,000</b>	<b>\$ 121,000</b>	<b>\$ 26,000</b>	<b>\$ 26,000</b>

FY 16/17 ESTIMATED ACTUAL \$ 75,473

TOTAL 5 YEAR FUNDING (ABOVE) \$ 427,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING** **\$ 502,473**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



**CAPITAL IMPROVEMENT PROJECT**

**C1305**

**PROJECT NAME:** Document Imaging

**RESPONSIBLE DEPARTMENT:** Town Clerk

**PROJECT DESCRIPTION:** Laserfiche Building and Safety Division microfilm images.

**REASON FOR/BENEFITS OF PROJECT:** The division has many years of microfilm images for projects that predate Laserfiche which have a limited useful life. Converting these images to electronic (Laserfiche) format will result in all division records being in one location and one format. Staff proposes a concerted effort to complete this project by June 30, 2017, rather than spreading the work over several fiscal years.

**OPERATIONAL COST IMPACTS:** None

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Building & Safety	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Consultant Costs	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ -</b>				

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	58,422
FY 16/17 ESTIMATED ACTUAL	\$	65,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>123,422</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE:	FY 12/13	ESTIMATED COMPLETION:
		FY 16/17



## CAPITAL IMPROVEMENT PROJECT

**C1408**

**PROJECT NAME:** Town Wide Document Imaging Equipment, Software and Support

**RESPONSIBLE DEPARTMENT:** Town Clerk

**PROJECT DESCRIPTION:** Hardware replacement to continue with our current document imaging program; and a software upgrade to accommodate the growth in access to documents through the Town website.

**REASON FOR/BENEFITS OF PROJECT:** The Town's enterprise resource software system, New World has ben set up to integrate with the Town's document repository system, Laserfiche. In order to keep up with increasing software technology and increasing demands on the document repository system, Town staff recommends upgrading the current document repository system. This project will be completed in conjunction with (and may be combined with) the town wide content management system project, C1610.

**OPERATIONAL COST IMPACTS:** The cost of the annual maintenance and support the Town pays for this software is expected to increase by an additional \$900 annually after the additional users are added.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ 5,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
LaserFiche Network Upgrades	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
LaserFiche User License Additions	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	27,179				
FY 16/17 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	50,000				
ESTIMATED AFTER 2021/22	\$	-				
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>77,179</b>				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 13/14	ESTIMATED COMPLETION:	FY 17/18			



## CAPITAL IMPROVEMENT PROJECT

**C1409**

**PROJECT NAME:** Housing Element Update

**RESPONSIBLE DEPARTMENT:** Community Development - Planning

**PROJECT DESCRIPTION:** Rezoning to accommodate 4th cycle Housing Element Regional Housing Needs Allocation (RHNA) as part of 2014-2019 Housing Element implementation and update to the General Plan Housing Element concurrent with the 2018 General Plan Update.

**REASON FOR/BENEFITS OF PROJECT:** The Town has a shortfall of sites to accommodate its 4th cycle Housing Element RHNA. To address this shortfall and further affordable housing opportunities, rezoning of properties is required by Housing Element Program H-1.1.1. Updating the Housing Element every five years is mandatory to comply with State law and will help the Town to avoid litigation and remain eligible for State grant funds. The Housing Element was adopted February, 2015. The next update will be starting in FY2018/19.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ -	\$ 338	\$ 9,662	\$ 30,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 338</b>	<b>\$ 9,662</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Planning/Design	\$ -	\$ 338	\$ 9,662	\$ 30,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 338</b>	<b>\$ 9,662</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ 24,167

FY 16/17 ESTIMATED ACTUAL \$ 338

TOTAL 5 YEAR FUNDING (ABOVE) \$ 39,662

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 64,167**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 18/19



## CAPITAL IMPROVEMENT PROJECT

**C1509**

**PROJECT NAME:** Woodstove Replacement Program

**RESPONSIBLE DEPARTMENT:** Community Development - Planning

**PROJECT DESCRIPTION:** Creation and implementation of a Woodstove Replacement Program to provide financial incentives to Truckee homeowners to replace non-compliant woodstoves with either new non-wood heating sources or EPA certified wood stoves.

**REASON FOR/BENEFITS OF PROJECT:** The Town has an adopted Air Quality Management Plan, and a component of the air-shed particulate matter, primarily in the winter months, involves non-compliant solid fuel burning devices. This program would incentivize the removal of those devices, ultimately resulting in improved air quality.

**OPERATIONAL COST IMPACTS:** \$64,000 one-time funding - program ends upon depletion of funds.

**PROJECT NOTES:** Program - \$600 for replacement with EPA Phase II compliant wood stove or \$1,000 for replacement with a non-solid fuel burning device (gas or electric).

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Air Quality Mitigation Funds	\$ 64,000	\$ 9,437	\$ 15,000	\$ 15,000	\$ 15,000	\$ 9,563	\$ -
<b>TOTAL</b>	<b>\$ 64,000</b>	<b>\$ 9,437</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 9,563</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Replacement Program	\$ 64,000	\$ 9,437	\$ 15,000	\$ 15,000	\$ 15,000	\$ 9,563	\$ -
<b>TOTAL</b>	<b>\$ 64,000</b>	<b>\$ 9,437</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 9,563</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ 9,437
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 54,563
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 64,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 15/16      ESTIMATED COMPLETION: FY 20/21



**CAPITAL IMPROVEMENT PROJECT**

**C1510**

**PROJECT NAME:** Climate Action Plan

**RESPONSIBLE DEPARTMENT:** Community Development - Planning Division

**PROJECT DESCRIPTION:** Development of a Climate Action Plan (CAP) for the Town of Truckee.

**REASON FOR/BENEFITS OF PROJECT:** The development of a CAP has been identified by the Town Council as a tool to be utilized in addressing the concerns of global warming, and to create a plan to locally address ways to reduce greenhouse gas impacts. Greenhouse Gas inventory complete in FY2015/16, CAP in FY2018/19. This project would be most efficient if completed as part of or in conjunction with the General Plan update.

**OPERATIONAL COST IMPACTS:** Future implementation plan will address operational costs.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
General Fund	\$ 50,000	\$ 3,500	\$ 30,000	\$ 16,500	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 3,500</b>	<b>\$ 30,000</b>	<b>\$ 16,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Plan Preparation	\$ 50,000	\$ 3,500	\$ 30,000	\$ 16,500	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 3,500</b>	<b>\$ 30,000</b>	<b>\$ 16,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ 31,500

FY 16/17 ESTIMATED ACTUAL \$ 3,500

TOTAL 5 YEAR FUNDING (ABOVE) \$ 46,500

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 81,500**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 18/19



## CAPITAL IMPROVEMENT PROJECT

**C1511**

**PROJECT NAME:** Riverview Corp Yard & Mclver Dairy Facilities Plans

**RESPONSIBLE DEPARTMENT:** Community Development - Planning

**PROJECT DESCRIPTION:** Prepare a plan for the future use of Old Town Corp Yard and identify appropriate enhanced uses for the Mclver Dairy Property.

**REASON FOR/BENEFITS OF PROJECT:** With the construction of the new Town Corp Yard, opportunities exist for future use of the old yard. Through site and needs analysis, public outreach, and additional research, a plan will be prepared identifying potential future uses for the site. Similarly, the Mclver Dairy site provides opportunities for historic interpretation and open space use that could enhance the community value of the site. A similar approach as outlined above would be used to prepare a plan for future uses.

**OPERATIONAL COST IMPACTS:** Determined through the development of the plans.

**PROJECT NOTES:** Town staff to prepare the majority of the plans. Mclver Dairy initiation in FY2017/18 and Riverview Corp Yard initiation in FY2018/19. Final plans may lead to result in additional costs.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ 30,000	\$ -	\$ 15,000	\$ 30,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Study Development	\$ 30,000	\$ -	\$ 15,000	\$ 30,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 45,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 45,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 16/17      ESTIMATED COMPLETION: FY 18/19



## CAPITAL IMPROVEMENT PROJECT

**C1512**

**PROJECT NAME:** GIS 3 Year Strategic Plan

**RESPONSIBLE DEPARTMENT:** Public Works - Roads and Snow

**PROJECT DESCRIPTION:** Cost includes assessment of the Town's GIS data, data management and implementation of GIS assessment recommendations. Also includes additional hardware and software upgrades, training, implementation and consulting.

**REASON FOR/BENEFITS OF PROJECT:** Organize and improve GIS data base to maximize use of GIS data, improving efficiencies in all departments and deliver a quality GIS based product to the public.

**OPERATIONAL COST IMPACTS:** Increased productivity and service enhancements by using GIS data for operational purposes.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ 75,000	\$ 90,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 75,000</b>	<b>\$ 90,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Hardware/Software	\$ 25,000	\$ 25,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
Training/Implementation	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
Consulting/GIS Assessment	\$ 30,000	\$ 45,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 75,000</b>	<b>\$ 90,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ 49,732
FY 16/17 ESTIMATED ACTUAL	\$ 90,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 60,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 199,732</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 15/16      ESTIMATED COMPLETION: FY 18/19



## CAPITAL IMPROVEMENT PROJECT

**C1513**

**PROJECT NAME:** Aquatic Invasive Species Watercraft Inspection Program

**RESPONSIBLE DEPARTMENT:** Police - Support Services

**PROJECT DESCRIPTION:** Provides for the establishment and operation of a permanent regional watercraft inspection station.

**REASON FOR/BENEFITS OF PROJECT:** Establishment of a regional watercraft inspection station will help to prevent the introduction of aquatic invasive species in area waterbodies.

**OPERATIONAL COST IMPACTS:** Program funded through watercraft inspection fees as well as CDBW grant funds. Town was awarded an additional \$400,000 grant through CDBW to fund the program July 2016 through June 2018.

### FUNDING SOURCES

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
CDBW Grant *	\$ 120,000	\$ 5,613	\$ 246,532	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 120,000</b>	<b>\$ 5,613</b>	<b>\$ 246,532</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### ESTIMATED EXPENDITURES

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Contract Services (TRCD)	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town Staff Time	\$ 5,000	\$ 5,000	\$ 1,532	\$ -	\$ -	\$ -	\$ -
Design and Construction	\$ 61,000	\$ 613	\$ 245,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 120,000</b>	<b>\$ 5,613</b>	<b>\$ 246,532</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\*CDBW (California Department of Boating and Waterways)

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-
FY 16/17 ESTIMATED ACTUAL	\$	5,613
TOTAL 5 YEAR FUNDING (ABOVE)	\$	246,532
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>252,145</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-
PROJECT BEGIN DATE: FY 15/16	ESTIMATED COMPLETION:	FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1514**

**PROJECT NAME:** Town 25 year Anniversary Acknowledgement

**RESPONSIBLE DEPARTMENT:** Town Clerk's Department

**PROJECT DESCRIPTION:** Acknowledgement of Town of Truckee's 25th Anniversary.

**REASON FOR/BENEFITS OF PROJECT:** In celebration of the Town's 25th Anniversary (155 years since establishment) Truckee has a rich history that residents and visitors are interested in. The actual method will be vetted with Council.

**OPERATIONAL COST IMPACTS:** Operations budget includes funding for temporary staff to prepare content for a commemorative book.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ 28,000	\$ 3,600	\$ 11,700	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 28,000</b>	<b>\$ 3,600</b>	<b>\$ 11,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Acknowledgement	\$ 28,000	\$ 3,600	\$ 11,700	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 28,000</b>	<b>\$ 3,600</b>	<b>\$ 11,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ 3,600

TOTAL 5 YEAR FUNDING (ABOVE) \$ 11,700

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 15,300**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 15/16 ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1610**

**PROJECT NAME:** Town-Wide Content Management System

**RESPONSIBLE DEPARTMENT:** Town Clerk/Information Technology

**PROJECT DESCRIPTION:** This project is for the evaluation, purchase and implementation of a Town-Wide Content Management System (CMS) to replace our "shared drive" server system.

**REASON FOR/BENEFITS OF PROJECT:** This project is being proposed to manage the creation, storage, access, and disposition of documents for the Town. A content management system (CMS) is a computer application that allows publishing, editing, modifying, organizing, deleting, and maintaining content from a central interface. Such systems of content management provide procedures to manage workflow in a collaborative environment. A move to a CMS system will improve staff efficiencies in maintaining and locating documents; ensure the proper records are made available in a timely manner in response to requests from the public, preserve the security of sensitive documents, conserve space on our computer servers, and improve the application of our records management retention policies to our electronic documents.

**OPERATIONAL COST IMPACTS:** There will be ongoing maintenance and upgrade costs for the software estimated at 10% of the initial software purchase (\$6,000/yr.). Costs will be updated as the selection process progresses.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ 86,000	\$ 26,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 86,000</b>	<b>\$ 26,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Consultant for Vendor Evaluation	\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ -
Software and Support	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 86,000</b>	<b>\$ 26,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ 26,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 60,000
<b>ESTIMATED AFTER 2021/22</b>	<b>\$ -</b>
TOTAL PROJECT FUNDING	<b>\$ 86,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 16/17	ESTIMATED COMPLETION: FY 17/18



**CAPITAL IMPROVEMENT PROJECT**

**C1611**

**PROJECT NAME:** Town-Wide Aerial Mapping Project

**RESPONSIBLE DEPARTMENT:** Public Works - Roads and Snow

**PROJECT DESCRIPTION:** Update of the Aerial Mapping of the Town of Truckee.

**REASON FOR/BENEFITS OF PROJECT:** This project is a multi-agency project completed once every five years to provide updated aerial mapping of the North Tahoe Truckee area. Updated aerial maps are required by local agencies for accurate Geographic Information Systems (GIS) related mapping which is used for a variety of purposes for local agencies, from mapping flood zones to tracking Town owned property.

**OPERATIONAL COST IMPACTS:** There are no ongoing costs associated with this project.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
General Fund	\$ -	\$ 21,495	\$ -	\$ -	\$ -	\$ -	\$ 25,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 21,495</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Project Costs	\$ -	\$ 21,495	\$ -	\$ -	\$ -	\$ -	\$ 25,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 21,495</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ 21,495

TOTAL 5 YEAR FUNDING (ABOVE) \$ 25,000

ESTIMATED AFTER 2021/22 Ongoing

**TOTAL PROJECT FUNDING Ongoing**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: Ongoing



## CAPITAL IMPROVEMENT PROJECT

**C1709**

**PROJECT NAME:** Business License Feasibility Study

**RESPONSIBLE DEPARTMENT:** Community Development - Planning

**PROJECT DESCRIPTION:** Retain a consultant to coordinate the creation of a business license feasibility study.

**REASON FOR/BENEFITS OF PROJECT:** The study will provide a list of the pros and cons of a business license program and gauge public support for the implementation of a business license program within the Town of Truckee.

**OPERATIONAL COST IMPACTS:** Depending on the results of the study, a future implementation plan will address the operational costs of implementing and managing a business license program.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ 30,000	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Consultant Costs	\$ 30,000	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-				
FY 16/17 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	30,000				
ESTIMATED AFTER 2021/22	\$	-				
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>30,000</b>				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 16/17	ESTIMATED COMPLETION:	FY 18/19			



**CAPITAL IMPROVEMENT PROJECT**

**C1710**

**PROJECT NAME:** Police Department - Remodel

**RESPONSIBLE DEPARTMENT:** Police Department - Support Services

**PROJECT DESCRIPTION:** Provided for the start-up costs associated with creating a dispatch center within the Police Department. In March of 2017, the Town made the decision to keep Dispatch services via contract with the Nevada County Sheriff's Department and all work on this project was halted. Estimated actuals represents work completed to date on the remodel of the space that was to become the new dispatch space.

**REASON FOR/BENEFITS OF PROJECT:** Create a Truckee Police Dispatch Center operated by the Police Department rather than relying on contracted work with the Nevada County Sheriff's Department.

**OPERATIONAL COST IMPACTS:** Ongoing costs associated with operation of the Dispatch Center include: Staffing, radio/RMS/CAD yearly support, overtime, training, and uniforms. For the first full year of operation, costs are estimated at \$599,500. With the dissolution of this project, no ongoing costs are anticipated.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
State 911 Funds	\$ 205,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POST Reimbursement	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 665,000	\$ 79,806	\$ -	\$ -	\$ -	\$ -	\$ -
Nevada County OES	\$ -	\$ 10,905	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 880,000</b>	<b>\$ 90,711</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Radio Equipment	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communication Technology	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RMS/CAD	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Furniture	\$ 50,000	\$ 65,711	\$ -	\$ -	\$ -	\$ -	\$ -
Remodel Costs	\$ 200,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 880,000</b>	<b>\$ 90,711</b>	<b>\$ -</b>				

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ 90,711

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 90,711**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 16/17



## CAPITAL IMPROVEMENT PROJECT

**C1809**

**PROJECT NAME:** Town Website Updates

**RESPONSIBLE DEPARTMENT:** Town Clerk

**PROJECT DESCRIPTION:** Platform updates and upgrades for www.townoftruckee.com.

**REASON FOR/BENEFITS OF PROJECT:** The Town has performed major updates to the website platform, about every five years, throughout the existence of the website. Just like any technology in today's environment, things are changing at a rapid pace. At the last upgrade of the Town's website the annualized cost actually reduced based on moving to a single source provider for the platform and hosting of the Town website. This CIP will provide a placeholder for future upgrades.

**OPERATIONAL COST IMPACTS:** Current budget incorporates the ongoing maintenance costs of the Town Website but, there could be incremental cost changes associated with a future upgrade.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Project Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 20,000

ESTIMATED AFTER 2021/22 Ongoing

**TOTAL PROJECT FUNDING** **Ongoing**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 21/22      ESTIMATED COMPLETION: Ongoing



## CAPITAL IMPROVEMENT PROJECT

# C1811

**PROJECT NAME:** Fleet Equipment Purchases

**RESPONSIBLE DEPARTMENT:** Public Works - Fleet

**PROJECT DESCRIPTION:** Provides for the purchase of three new fleet vehicles to augment the Town's snow removal operations. Specifically, staff is asking to add two (2) Kodiak blowers at \$360,000 apiece, one (1) hybrid loader, and one Multihog tractor with attachments (blower, asphalt grinder, and boom flail).

**REASON FOR/BENEFITS OF PROJECT:**

Blowers - The Town currently services ten (10) blower routes with six (6) dedicated blowers with seven of those routes requiring more frequent blowing. There are currently no dedicated spares to cover unexpected equipment failures. The Public Works department has been relying on faulty, outdated, and previously surplus equipment that the Town has been unable to sell, as spare blowers. These old blowers are unreliable and often fail themselves, leaving the Town with no alternatives. The Fleet Replacement Plan identifies the need for two (2) fully-functional spare blowers to prevent reductions in services in the event of equipment failures. The purchase of two new blowers would bring the fleet up to standards with the current Fleet Replacement Plan.

Loader - The Town currently services ten (10) loader routes and each route requires a dedicated loader. In order to provide optimal snow removal service, the Fleet Replacement Plan identifies the need for one (1) spare loader per every five (5) active loaders. The Town currently only has one (1) spare loader. The purchase of one (1) additional loader will bring the Town into compliance with the current Fleet Replacement Plan.

The new equipment would be assigned to a specific route and older, but still operable equipment would be reassigned to spare status to increase the reliability of current services and prevent service reductions in the event of equipment failures.

Multihog Tractor - Use will be split 50/50 between Facilities and Roads. Facilities will use the tractor for trail snow removal and vegetation maintenance. Roads will use the tractor for asphalt grinding/pothole repair and vegetation maintenance.

**OPERATIONAL COST IMPACTS:** The addition of three (3) new vehicles to the Snow Fleet will increase the Snow departments allocation to the Fleet Replacement fund by \$75,000 per year. Additionally, a larger fleet could increase the amount of fleet maintenance needed.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ -	\$ -	\$ 1,150,000	\$ -	\$ -	\$ -	
Measure R Funds	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,220,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## CAPITAL IMPROVEMENT PROJECT

**C1811**

**PROJECT NAME:** Fleet Equipment Purchases

**RESPONSIBLE DEPARTMENT:** Public Works - Fleet

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Purchase	\$ -	\$ -	\$ 1,220,000	\$ -	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,220,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 1,220,000

ESTIMATED AFTER 2021/22 Ongoing

TOTAL PROJECT FUNDING **Ongoing**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 17/18      ESTIMATED COMPLETION: Ongoing



## CAPITAL IMPROVEMENT PROJECT

C1812

**PROJECT NAME:** Prosser Dam Rd/Alder Dr/State Route 89 RAB Art

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Purchase and install eight (8) "Truckee Ants" art sculptures (two Ants have been donated by the artist). Also includes cost to design and install new landscaping within the roundabout.

**REASON FOR/BENEFITS OF PROJECT:** Bolsters the Town's commitment to supporting and facilitating public art within the community.

**OPERATIONAL COST IMPACTS:** Ongoing landscape maintenance will be integrated into the Facilities Division landscaping budget, as well as minor maintenance of the structures.

### FUNDING SOURCES

	FY16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### ESTIMATED EXPENDITURES

	FY16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 35,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 35,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE:      FY 17/18	ESTIMATED COMPLETION:      FY 17/18





## CAPITAL IMPROVEMENT PROJECT

**C1813**

**PROJECT NAME:** Library Management Feasibility Study

**RESPONSIBLE DEPARTMENT:** Economic Development

**PROJECT DESCRIPTION:** Complete a feasibility study to determine financial and operational feasibility of Town taking over management of the Truckee Library, which is currently operated by Nevada County.

**REASON FOR/BENEFITS OF PROJECT:** This study is in response to Nevada County's request for Town to consider taking over library management. Council has expressed a willingness to consider this change, contingent upon a funding source and a determination that Town management of the library would improve library services.

**OPERATIONAL COST IMPACTS:** Operational impacts will determined based on the outcome of the feasibility study.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Study	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-				
FY 16/17 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	25,000				
ESTIMATED AFTER 2021/22	\$	-				
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>25,000</b>				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 17/18	ESTIMATED COMPLETION:	FY 17/18			



## CAPITAL IMPROVEMENT PROJECT

**C1814**

**PROJECT NAME:** Work Force/Affordable Housing Actions

**RESPONSIBLE DEPARTMENT:** Community Development - Planning

**PROJECT DESCRIPTION:** Developing a series of policies and projects intended to secure work force and affordable housing immediately and into the future. Immediate, mid-term and long term actions could include: opportunities in established projects such as Gray's Crossing, updates to the Work Force Housing Ordinance, modifying Town and special district impact fees, addressing second unit opportunities, providing incentives for creating long term rentals for locals, modifying selected development code sections to provide housing incentives, seeking site-specific zoning changes to get increased densities and creative housing types, investigating funding sources for housing and related tasks. These actions are meant to compliment the Regional Housing Coalition, as well as the General Plan update and Housing Element update.

**REASON FOR/BENEFITS OF PROJECT:** Providing workforce and affordable housing has been an on-going priority of the Truckee Town Council. By providing focus to the project, staff hopes to continue project momentum.

**OPERATIONAL COST IMPACTS:** Operational impacts will be determined based on the specific recommendations of the Community Housing Council.

**FUNDING SOURCES**

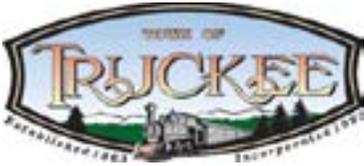
	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Affordable Housing In-Lieu Fund	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 115,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Housing Council	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -
Project Costs	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 115,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ 50,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 165,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 215,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 16/17      ESTIMATED COMPLETION: FY 18/19



**CAPITAL IMPROVEMENT PROJECT**

**C1903**

**PROJECT NAME:** General Plan Update

**RESPONSIBLE DEPARTMENT:** Community Development - Planning

**PROJECT DESCRIPTION:** Update of the 2025 General Plan, including early community engagement, to address community and economic changes.

**REASON FOR/BENEFITS OF PROJECT:** The current General Plan was adopted in 2006. The Plan update will address both changing community and economic values which have occurred during the intervening years. Professional services will be utilized for major portions of the update including an Environmental Impact Report (EIR).

**OPERATIONAL COST IMPACTS:** None

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
General Fund	\$ -	\$ -	\$ 15,000	\$ 135,000	\$ 450,000	\$ 400,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 135,000</b>	<b>\$ 450,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Planning and Design	\$ -	\$ -	\$ 15,000	\$ 135,000	\$ 450,000	\$ 400,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 135,000</b>	<b>\$ 450,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 1,000,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 1,000,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 20/21



## CAPITAL IMPROVEMENT PROJECT

**C2103**

**PROJECT NAME:** Update of the Downtown Specific Plan

**RESPONSIBLE DEPARTMENT:** Community Development - Planning

**PROJECT DESCRIPTION:** Update of the Downtown Specific Plan, including the Historic Design Guidelines.

**REASON FOR/BENEFITS OF PROJECT:** The Downtown Specific Plan is 20 years old. The plan update will address the most recent General Plan Update, the Downtown River Revitalization Strategy and physical changes that have occurred Downtown since the plan's creation. Professional services will be utilized for public engagement, design/illustration work, policy review/creation, and preparation of an Environmental Impact Report.

**OPERATIONAL COST IMPACTS:** Staff time in coordinating the project.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 100,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Update	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 100,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-
FY 16/17 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	150,000
ESTIMATED AFTER 2021/22	\$	-
TOTAL PROJECT FUNDING	\$	<b>150,000</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 20/21      ESTIMATED COMPLETION: FY 21/22



## CAPITAL IMPROVEMENT PROJECT

**C1306**

**PROJECT NAME:** Glenshire Drive Bike Lane Project - Phase 2

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Widen Glenshire Drive to accommodate bike lanes, implement storm water improvements, control erosion, and rehabilitate structural section of roadway. Phase 2 reconstructed the section between just west of Highland Avenue and Donner Pass Road and included the construction of a left-turn lane at the Olympic Boulevard intersection. Construction was completed in October 2014. Three years of wetland mitigation monitoring is required.

**REASON FOR/BENEFITS OF PROJECT:** Maintain Town's roadway infrastructure, reduce erosion and sediment runoff, and upgrade cross section so that it is more consistent with the Truckee Trails and Bikeways Master Plan.

**OPERATIONAL COST IMPACTS:** Reduced operational costs due to improved pavement surface. Minor additional cost for bike lane striping and sign maintenance.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ 2,000	\$ 3,500	\$ 3,000	\$ 3,000	\$ 1,500	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 3,500</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Wetland Mitigation Monitoring	\$ 2,000	\$ 3,500	\$ 3,000	\$ 3,000	\$ 1,500	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,000</b>	<b>\$ 3,500</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	3,392,418
FY 16/17 ESTIMATED ACTUAL	\$	3,500
TOTAL 5 YEAR FUNDING (ABOVE)	\$	7,500
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>3,403,418</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT		



PROJECT BEGIN DATE: FY 13/14      ESTIMATED COMPLETION: FY 15/16      MONITORING COMPLETION: FY 19/20



## CAPITAL IMPROVEMENT PROJECT

**C1307**

**PROJECT NAME:** West River Street Widening & Bike Lane Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Reconstruct and widen West River Street from Mill Street (Riverside) to Placer County boundary. Project included pavement rehabilitation, drainage improvements, and shoulder widening to improve water quality and construct class 2 bike lanes. Assumes a 4" pavement mill and inlay. Placer County will construct approximately 600 lane feet from Town boundary to SR 89. This project does not include the replacement of the bridge over Donner Creek, which is provided for in a separate project. Staff is working with Sage Land Surveying to perfect Town right-of-way where possible and to document gaps where Town right-of-way is unclear. This work will likely extend into FY2017/18.

**REASON FOR/BENEFITS OF PROJECT:** Maintain Town's roadway infrastructure, improve roadside drainage and construct bike lanes.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation. Minor additional cost for bike lane striping and sign maintenance.

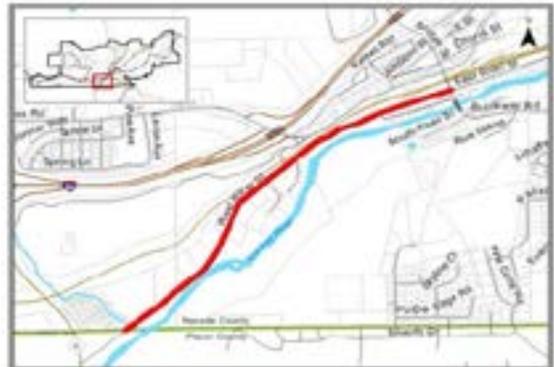
**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AB1600 Traffic Fees	\$ 953,800	\$ 782,903	\$ 7,600	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 1,556,200	\$ 1,227,097	\$ 12,400	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,510,000</b>	<b>\$ 2,010,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 2,500,000	\$ 2,005,000	\$ -	\$ -	\$ -	\$ -	\$ -
Surveying	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,510,000</b>	<b>\$ 2,010,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ 335,839
FY 16/17 ESTIMATED ACTUAL	\$ 2,010,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 20,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 2,365,839</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (38%)	\$ 899,019



PROJECT BEGIN DATE: FY 13/14      ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1508**

**PROJECT NAME:** Miscellaneous Curb/Gutter Replacement

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** This project will replace curb and gutter at various locations around Town. In particular, curb and gutter replacement will occur concurrent with sidewalk replacement projects initiated by private property owners as required by the streets and highways code.

**REASON FOR/BENEFITS OF PROJECT:** Improve roadway infrastructure and drainage.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway infrastructure.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ 100,000	\$ 100,000	\$ 75,000	\$ 50,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction	\$ 100,000	\$ 100,000	\$ 75,000	\$ 50,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	3,806
FY 16/17 ESTIMATED ACTUAL	\$	100,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	125,000
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>228,806</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 15/16      ESTIMATED COMPLETION: FY 18/19



## CAPITAL IMPROVEMENT PROJECT

**C1604**

**PROJECT NAME:** Brockway Road Corridor/East River St Improvement Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Project to widen and reconstruct Brockway Road from Estates Drive to SR 267 and reconstruct a portion of East River Street. The Brockway Road improvements also include a left-turn lane at Reynolds, widening for Class II bike lanes, installation of pedestrian crossing enhancements, and construction of landscape medians. Project includes repaving of Soaring Way to the Joerger Dr. intersection.

**REASON FOR/BENEFITS OF PROJECT:** Improve road structure, traffic circulation, and pedestrian and bicycle facilities.

**OPERATIONAL COST IMPACTS:** Reduced operational costs due to improved pavement surface. Minor additional cost for bike lane striping, sign maintenance, and landscaped medians.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Developer Funding	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 30,000	\$ 530,000	\$ 685,000	\$ -	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ 10,000	\$ 10,000	\$ 470,000	\$ -	\$ -	\$ -	\$ -
Road Maint. Reserve	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ 540,000</b>	<b>\$ 1,660,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 40,000	\$ 440,000	\$ 1,660,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ 540,000</b>	<b>\$ 1,660,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ 5,663
FY 16/17 ESTIMATED ACTUAL	\$ 540,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,660,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 2,205,663</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (76% of Brockway/Reynolds Turn Lane)	\$ 380,000



PROJECT BEGIN DATE: FY 15/16      ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1605**

**PROJECT NAME:** Glenshire Drive/Dorchester Drive Pedestrian and Bicycle Improvement Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Reconstruct and widen Glenshire Drive (Berkshire Circle to Wiltshire Lane) and Dorchester Drive (Glenshire Drive to Manchester Drive) to accommodate Class 2 bike lanes and upgrade storm water infrastructure. Design and construct a left turn lane on eastbound Glenshire Drive at the Dorchester Drive intersection. Construct a spur trail between the Truckee River Legacy Trail and Berkshire Circle to provide a safer Glenshire Drive crossing location and better connectivity between the subdivisions and the trail.

**REASON FOR/BENEFITS OF PROJECT:** Improve pavement and widen road for additional vehicle capacity and improved bicycle/pedestrian facilities.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AB1600 Traffic Fees	\$ 301,507	\$ 161,250	\$ 1,462,000	\$ -	\$ -	\$ -	\$ -
ATP Grant	\$ 208,388	\$ -	\$ 904,069	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 365,105	\$ 213,750	\$ 1,033,931	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 875,000</b>	<b>\$ 375,000</b>	<b>\$ 3,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ 375,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 500,000	\$ -	\$ 3,400,000	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 875,000</b>	<b>\$ 375,000</b>	<b>\$ 3,400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	329
FY 16/17 ESTIMATED ACTUAL	\$	375,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	3,400,000
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>3,775,329</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT (40% of Glenshire Widening, 52% of Dorchester/Glenshire left turn lane) (43% weighted average)	\$	1,623,391
PROJECT BEGIN DATE:            FY 15/16	ESTIMATED COMPLETION:	FY 17/18





## CAPITAL IMPROVEMENT PROJECT

**C1607**

**PROJECT NAME:** Coldstream Road/Donner Creek Crossing Structure Replacement

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Coldstream Road bridge over Donner Creek is deteriorating. Project includes coordination of replacement of bridge and PC-1 infrastructure, assuming PC-1 is leading the design effort on this project in conjunction with design of the adjacent I-80 Eastbound/Donner Pass Road roundabout. Cost of construction is included in dollar values below with a portion shared by PC-1. Town will pursue grant funds as an alternative to Developer Funding for the stream restoration portion of the project.

**REASON FOR/BENEFITS OF PROJECT:** Replaces Town's aging culvert with bridge across Donner Creek to increase flood capacity and reduce erosion. Restores portion of Donner Creek adjacent to new bridge.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ 50,000	\$ 21,000	\$ 310,000	\$ 175,000	\$ -	\$ -	\$ -
AB1600 Traffic Fees		\$ 10,000	\$ 80,000	\$ 50,000			
General Fund	\$ -	\$ 21,000	\$ 310,000	\$ 175,000	\$ -	\$ -	\$ -
Developer Funding	\$ -	\$ 48,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 800,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ 50,000	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 100,000</b>	<b>\$ 800,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ 100,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,300,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 1,400,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 17/18      ESTIMATED COMPLETION: FY 18/19



**CAPITAL IMPROVEMENT PROJECT**

**C1810**

**PROJECT NAME:** Skislope Way Vehicle Turnaround

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Design and construction of a vehicle turnaround on Ski Slope Way to improve snow removal operations.

**REASON FOR/BENEFITS OF PROJECT:** Improves snow removal operations by providing a place for snow removal equipment to and personal vehicles to turn around.

**OPERATIONAL COST IMPACTS:** Minimal increase in pavement maintenance area but reduced snow removal costs.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design and Construction	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

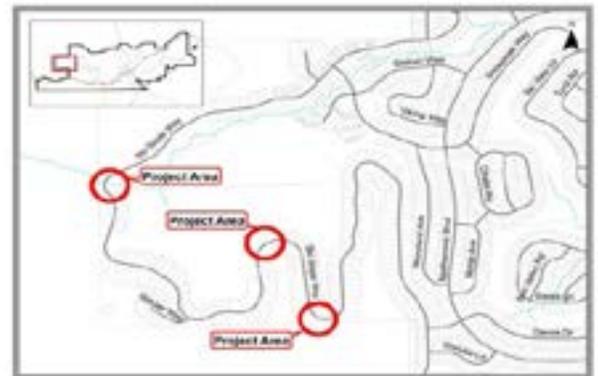
TOTAL 5 YEAR FUNDING (ABOVE) \$ 200,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING** \$ **200,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 17/18



**CAPITAL IMPROVEMENT PROJECT**

**C1608**

**PROJECT NAME:** Northwoods Boulevard / Donner Pass Road Roundabout

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Final design and construction of a roundabout at the intersection of Donner Pass Road and Northwoods Boulevard. 30 percent designs are being developed as a part of the Envision DPR (Donner Pass Road Corridor Improvement Plan) project.

**REASON FOR/BENEFITS OF PROJECT:** Project will provide an overall increase in the level of service to this intersection.

**OPERATIONAL COST IMPACTS:** Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

**FUNDING SOURCES**

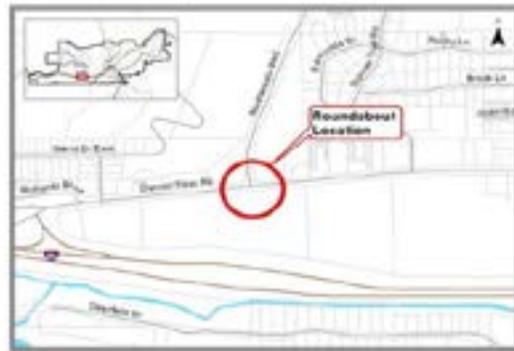
	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
General Fund	\$ 1,010,000	\$ 5,000	\$ 245,000	\$ 175,000	\$ 1,000,000	\$ 1,000,000	\$ -
Economic Devt Designation	\$ -	\$ 95,452	\$ -	\$ -	\$ -	\$ -	\$ -
AT&T and Suddenlink	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement *	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,170,000</b>	<b>\$ 100,452</b>	<b>\$ 245,000</b>	<b>\$ 175,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Right of Way Acquisition	\$ 100,000	\$ 95,452	\$ 95,000	\$ -	\$ -	\$ -	\$ -
Planning/Design	\$ 250,000	\$ 5,000	\$ 150,000	\$ 175,000	\$ -	\$ -	\$ -
Utility Undergrounding (Electric)	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Undergrounding (AT&T and Suddenlink)	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -
<b>TOTAL</b>	<b>\$ 1,400,000</b>	<b>\$ 100,452</b>	<b>\$ 245,000</b>	<b>\$ 175,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>

\* Utility Reimbursement was expected from the Truckee Donner PUD

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-	
FY 16/17 ESTIMATED ACTUAL	\$	100,452	
TOTAL 5 YEAR FUNDING (ABOVE)	\$	2,420,000	
ESTIMATED AFTER 2021/22	\$	-	
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>2,520,452</b>	
UNFUNDED AMOUNT	\$	-	
NEXUS AMOUNT	\$	-	
PROJECT BEGIN DATE:	FY 16/17	ESTIMATED COMPLETION:	FY 20/21





## CAPITAL IMPROVEMENT PROJECT

**C1612**

**PROJECT NAME:** Stockrest Springs/Donner Pass Road/East Jibboom St RAB

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Final Design and construction of a single-lane roundabout at the intersection of Donner Pass Road, Stockrest Spring and East Jibboom Street.

**REASON FOR/BENEFITS OF PROJECT:** Project will provide an overall increase in the level of service to this intersection

**OPERATIONAL COST IMPACTS:** Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

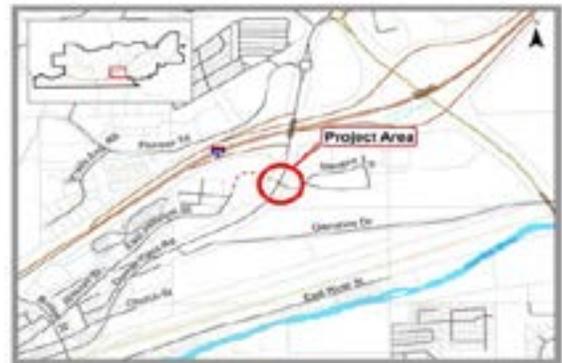
**FUNDING SOURCES**

	FY16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund Housing Designation	\$ 800,000	\$ 100,000	\$ 1,170,000	\$ 730,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 800,000</b>	<b>\$ 100,000</b>	<b>\$ 1,170,000</b>	<b>\$ 730,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ -	\$ 100,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ 1,800,000	\$ -	\$ 1,020,000	\$ 730,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,800,000</b>	<b>\$ 100,000</b>	<b>\$ 1,170,000</b>	<b>\$ 730,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-
FY 16/17 ESTIMATED ACTUAL	\$	100,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	1,900,000
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>2,000,000</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE: FY 16/17      ESTIMATED COMPLETION: FY 18/19



**CAPITAL IMPROVEMENT PROJECT**

**C1711**

**PROJECT NAME:** Donner Pass Road Church Street Roundabout

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Construction of a roundabout at the intersection of realigned Donner Pass Road and Church Street as a part of the Railyard Development. Project would be designed and constructed by Railyard Developer but a portion of the costs would be eligible for reimbursement from the AB 1600 Traffic Impact Fee fund.

**REASON FOR/BENEFITS OF PROJECT:** Project will provide traffic capacity necessary to accommodate build out of the Railyard Master Plan as well as regional traffic growth.

**OPERATIONAL COST IMPACTS:** Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AB1600 Traffic Fees	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Developer Funding	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Planning/Design	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 1,000,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 1,000,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ 500,000  
Funds portion roundabout required to accommodate regional traffic growth.



PROJECT BEGIN DATE: FY 17/18 ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1712**

**PROJECT NAME:** I-80/Donner Pass Road/Coldstream Road Roundabout

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Design and construction of a single-lane roundabout at the intersection of Interstate 80/Donner Pass Road/Coldstream Road.

**REASON FOR/BENEFITS OF PROJECT:** Project will provide an overall improvement to level of service at this intersection.

**OPERATIONAL COST IMPACTS:** Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow

**FUNDING SOURCES**

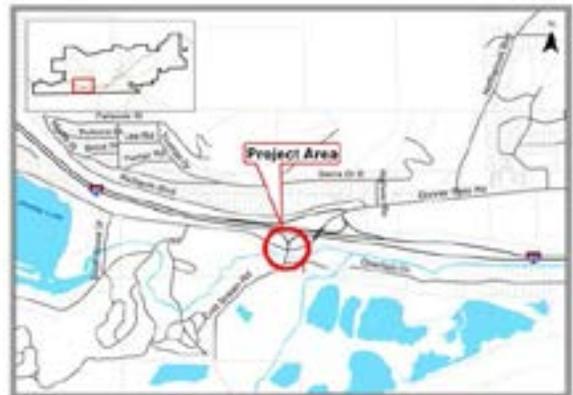
	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AB1600 Traffic Fees	\$ -	\$ 200,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Developer Funding	\$ -	\$ -	\$ -	\$ 1,517,639	\$ -	\$ -	\$ -
AHSC Program Funds *	\$ -	\$ -	\$ 1,532,361	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 1,782,361</b>	<b>\$ 1,517,639</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design and Permitting	\$ -	\$ 200,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 1,532,361	\$ 1,517,639	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 1,782,361</b>	<b>\$ 1,517,639</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Affordable Housing and Sustainable Community Grant Funds

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ 200,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,300,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 3,500,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 450,000
PROJECT BEGIN DATE:      FY 16/17	ESTIMATED COMPLETION:      FY 18/19





## CAPITAL IMPROVEMENT PROJECT

**C1804**

**PROJECT NAME:** Church Street Extension (Town Portion)

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Planning, design, and construction of the Town's portion of the extension of Church Street from the balloon track in the Railyard development to Glenshire Drive. Project includes restoration of a portion of Trout Creek, a bridge over Trout Creek, and a roundabout or similar traffic control improvement at the Glenshire Drive/Church Street Extension intersection.

**REASON FOR/BENEFITS OF PROJECT:** Traffic capacity improvement.

**OPERATIONAL COST IMPACTS:** To be determined.

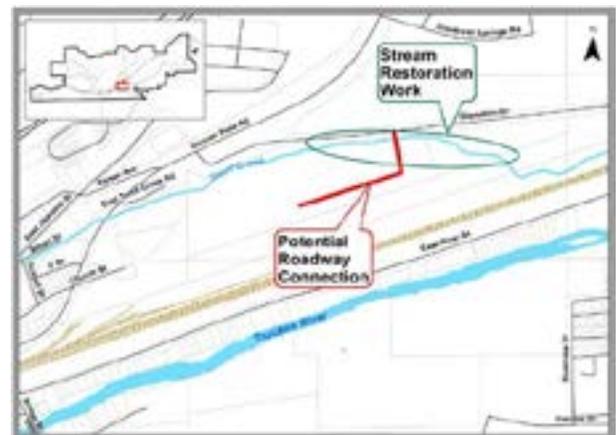
**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AB1600 Traffic Fees	\$ 100,000	\$ -	\$ 100,000	\$ 400,000	\$ 2,500,000	\$ 1,500,000	\$ -
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>	<b>\$ 2,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Planning/Design	\$ 100,000	\$ -	\$ 100,000	\$ 400,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ 1,500,000	\$ -
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 400,000</b>	<b>\$ 2,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,500,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 4,500,000</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT (100%)	\$ 4,500,000



PROJECT BEGIN DATE: FY 17/18      ESTIMATED COMPLETION: FY 19/20



**CAPITAL IMPROVEMENT PROJECT**

**C1805**

**PROJECT NAME:** Bridge Street/West River Street/Donner Pass Road Intersection Improvements

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Evaluation, design, and construction of improvements to the Bridge Street/Donner Pass Road and Bridge Street/West River Street intersections. Improvements may include single-lane roundabouts, traffic signals, and/or other improvements. Project goals are to develop a preferred alternative with consideration for traffic capacity, pedestrian/bicycle facilities, safety, aesthetics, and ability to implement a Union Pacific Railroad "Quiet Zone."

**REASON FOR/BENEFITS OF PROJECT:** Traffic capacity improvements.

**OPERATIONAL COST IMPACTS:** Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
AB1600 Traffic Fees	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 1,000,000	\$ -
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Planning/Design	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 2,400,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 2,400,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT (100%) \$ 2,400,000

PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 20/21





## CAPITAL IMPROVEMENT PROJECT

**C1203**

**PROJECT NAME:** Trout Creek Restoration - Reach 1, Phase 1 Construction

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of Reach 1, Phase 1 (adjacent to Catholic Church property) portion of project. Construction of Phase 1 was completed in November 2014. Final construction payment was made in November 2015 for irrigation maintenance and vegetation establishment. Final parcel map and Utility District dedications to be completed in Spring/Summer 2017. Monitoring reports will continue thru Fall 2017.

**REASON FOR/BENEFITS OF PROJECT:** Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Facilities Impact Fees - Storm Drainage	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Utility Dedications/Title Work	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -
Parcel Map/Record of Survey	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -
Monitoring/Maintenance	\$ 20,000	\$ 18,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	2,061,972
FY 16/17 ESTIMATED ACTUAL	\$	20,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	20,000
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>2,101,972</b>
UNFUNDED AMOUNT	\$	
NEXUS AMOUNT	\$	



PROJECT BEGIN DATE:	FY 12/13	ESTIMATED COMPLETION:	FY 14/15	MONITORING COMPLETION:	FY 17/18
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## CAPITAL IMPROVEMENT PROJECT

**C1606**

**PROJECT NAME:** Donner Pass Road/West Tamarack Road Drainage Improvement Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** This project will construct drainage improvements in the Donner Pass Road right-of-way to direct drainage into an existing drainage easement between Donner Pass Road and West Tamarack Road. Improvements will also be constructed in the drainage easement and in the West Tamarack Road right-of-way to correct existing deficiencies.

**REASON FOR/BENEFITS OF PROJECT:** Improve water quality and roadway drainage and preserve property.

**OPERATIONAL COST IMPACTS:** Reduced operational costs as a result of improved roadway drainage.

**FUNDING SOURCES**

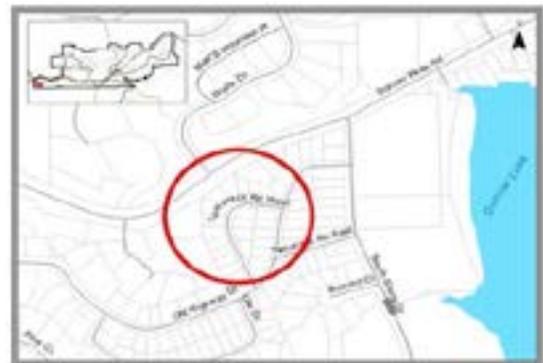
	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Measure V Funds	\$ 82,514	\$ 10,000	\$ 75,856	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 82,514</b>	<b>\$ 10,000</b>	<b>\$ 75,856</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design/Construction	\$ 82,514	\$ 10,000	\$ 75,856	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 82,514</b>	<b>\$ 10,000</b>	<b>\$ 75,856</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	9,144
FY 16/17 ESTIMATED ACTUAL	\$	10,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	75,856
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>95,000</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 14/15      ESTIMATED COMPLETION: FY 17/18







## CAPITAL IMPROVEMENT PROJECT

**C1705**

**PROJECT NAME:** Trout Creek Restoration - Design, Permitting, Construction Reach 4

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Prepare final design plans and permits for Reach 4 of Trout Creek. Construct Reach 4 portion of the Trout Creek Restoration Project in conjunction with the Railyard project. Construction of Reach 5 would occur concurrently with the Church Street bridge over Trout Creek.

**REASON FOR/BENEFITS OF PROJECT:** Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

**OPERATIONAL COST IMPACTS:** None.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Unfunded	\$ -	\$ -	\$ -	\$ 500,000	\$ 3,000,000	\$ 3,000,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Permitting	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Design	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 6,500,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 6,500,000</b>
UNFUNDED AMOUNT	\$ 6,500,000
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 18/19      ESTIMATED COMPLETION: FY 20/21





## CAPITAL IMPROVEMENT PROJECT

**C0322**

**PROJECT NAME:** Brickelltown Streetscape Improvement Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Design, construction, and realignment of Donner Pass Road from the Brickelltown roundabout to Spring Street. Project includes curb, gutter, sidewalk, landscaping, utility undergrounding, and parking improvements. FY2015/16 funding assumes Phase 2 will be constructed in 2016 and 2017.

**REASON FOR/BENEFITS OF PROJECT:** Downtown beautification and pedestrian improvements.

**OPERATIONAL COST IMPACTS:** Approximately \$64,000 per year maintenance to be funded by Downtown Maintenance District when all construction phases are complete.

**FUNDING SOURCES**

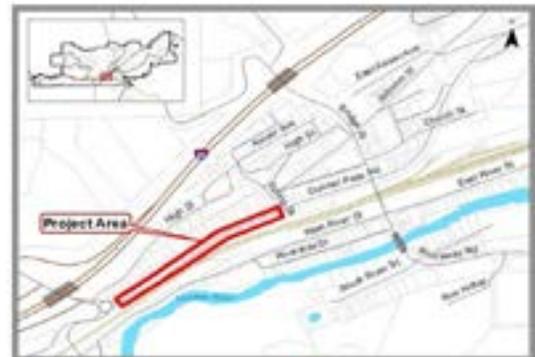
	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Successor Agency Bond Funds - Taxable	\$ 1,859,587	\$ 1,859,096	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Devt Designation RSTP Funds *	\$ 172,000	\$ 164,220	\$ -	\$ -	\$ -	\$ -	\$ -
Parking Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 110,000	\$ 113,955	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 350,000	\$ 430,068	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement	\$ 41,613	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Private Funding	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 15,278	\$ 14,007	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,548,478</b>	<b>\$ 2,846,346</b>	<b>\$ -</b>				

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction	\$ 2,548,478	\$ 2,846,346	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 2,548,478</b>	<b>\$ 2,846,346</b>	<b>\$ -</b>				

\* RSTP (Regional Surface Transportation Program)

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ 6,056,631
FY 16/17 ESTIMATED ACTUAL	\$ 2,846,346
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 8,902,978</b>
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 08/09      ESTIMATED COMPLETION: FY 16/17



**CAPITAL IMPROVEMENT PROJECT**

**C1407**

**PROJECT NAME:** Envision DPR Corridor Improvement Project - Western Segment Phase 1 (Richards Blvd to Frates Ln)

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Construct Phase 1 sidewalk and pedestrian crossing enhancements along Donner Pass Road between Richards Boulevard and Frates Lane. Project will also include drainage improvements and landscaping along the corridor.

**REASON FOR/BENEFITS OF PROJECT:** Provide consistent pedestrian facilities along Donner Pass Road.

**OPERATIONAL COST IMPACTS:** Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Federal HSIP Grant	\$ 75,000	\$ -	\$ -	\$ 600,000	\$ 619,600	\$ -	\$ -
RSTP Funds	\$ 136,000	\$ 16,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Measure V Funds	\$ 334,000	\$ 334,000	\$ -	\$ 900,000	\$ 300,000	\$ -	\$ -
General Fund	\$ 730,000	\$ -	\$ 180,000	\$ 750,000	\$ 1,330,400	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,275,000</b>	<b>\$ 350,000</b>	<b>\$ 300,000</b>	<b>\$ 2,250,000</b>	<b>\$ 2,250,000</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Design	\$ 545,000	\$ 350,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ 730,000	\$ -	\$ -	\$ 2,250,000	\$ 2,250,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,275,000</b>	<b>\$ 350,000</b>	<b>\$ 300,000</b>	<b>\$ 2,250,000</b>	<b>\$ 2,250,000</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ 350,000

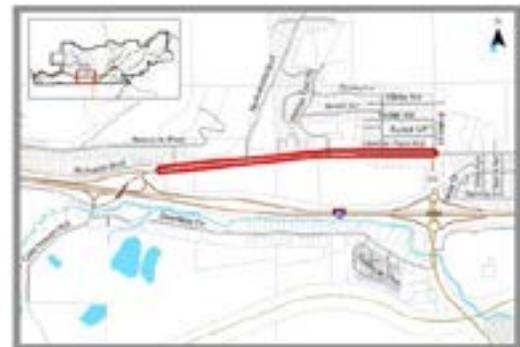
TOTAL 5 YEAR FUNDING (ABOVE) \$ 4,800,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 5,150,000**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 16/17 ESTIMATED COMPLETION: FY 19/20



**CAPITAL IMPROVEMENT PROJECT**

**C1504**

**PROJECT NAME:** Envision DPR Corridor Improvement Plan (Coldstream Rd to McIver RAB)

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Planning and design of streetscape improvements on Donner Pass Road between Coldstream Road and the McIver roundabout. This initial phase would develop a conceptual plan for several potential phases.

**REASON FOR/BENEFITS OF PROJECT:** Safety and aesthetic improvements of Donner Pass Road corridor.

**OPERATIONAL COST IMPACTS:** Ongoing sidewalk and crossing maintenance expense once constructed. Current council policy would require formation of a community facilities maintenance district to fund ongoing maintenance.

**FUNDING SOURCES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Measure V Funds	\$ 108,921	\$ 108,921	\$ -	\$ -	\$ -	\$ -	\$ -
AB1600 Traffic Fees	\$ 18,750	\$ 19,241	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Federal HSIP Grant	\$ 42,329	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 170,000</b>	<b>\$ 138,162</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	<b>FY 16/17 AMENDED BUDGET</b>	<b>FY 16/17 ESTIMATED ACTUAL</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>
Design and Environmental	\$ 170,000	\$ 138,162	\$ 25,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 170,000</b>	<b>\$ 138,162</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ 421,959

FY 16/17 ESTIMATED ACTUAL \$ 138,162

TOTAL 5 YEAR FUNDING (ABOVE) \$ 25,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 585,121**

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT  
(100% I-80/Coldstream/DPR Interchanges)



PROJECT BEGIN DATE: FY 14/15 ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1703**

**PROJECT NAME:** West River Street Streetscape Improvement Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on West River Street from Bridge Street to the Old County Corp Yard site west of Riverside Drive.

**REASON FOR/BENEFITS OF PROJECT:** Improving the roadway/streetscape connections in downtown.

**OPERATIONAL COST IMPACTS:** Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

**FUNDING SOURCES**

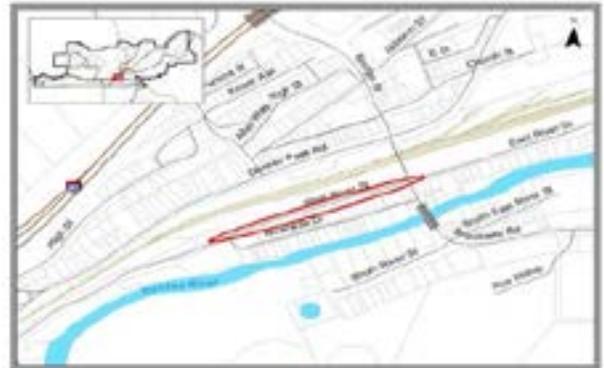
	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Unfunded	\$ -	\$ -	\$ -	\$ 375,000	\$ 1,500,000	\$ -	\$ -
Streetscape Designation	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 375,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Planning/Design	\$ -	\$ -	\$ -	\$ 375,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 375,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>

*Note: General Fund represent Streetscape Reserve Funding*

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,375,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 3,375,000</b>
UNFUNDED AMOUNT	\$ 1,875,000
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE:      FY 19/20	ESTIMATED COMPLETION:      FY 19/20





## CAPITAL IMPROVEMENT PROJECT

**C1806**

**PROJECT NAME:** Bridge Street Streetscape Improvement Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Bridge Street from Church Street to north side of Jibboom Street at the Trout Creek Pocket Park.

**REASON FOR/BENEFITS OF PROJECT:** Improving the roadway/streetscape connections in downtown.

**OPERATIONAL COST IMPACTS:** Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

### FUNDING SOURCES

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 800,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 800,000</b>

### ESTIMATED EXPENDITURES

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 800,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 800,000</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,100,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 1,100,000</b>
UNFUNDED AMOUNT	\$ 1,100,000
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE:	FY 19/20
ESTIMATED COMPLETION:	FY 21/22





**CAPITAL IMPROVEMENT PROJECT**

**C1807**

**PROJECT NAME:** Church Street Streetscape Improvement Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Church Street from Donner Pass Road to Bridge Street.

**REASON FOR/BENEFITS OF PROJECT:** Improving the roadway/streetscape connections in downtown.

**OPERATIONAL COST IMPACTS:** Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 1,500,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,500,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 1,500,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,500,000</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16): \$ -

FY 16/17 ESTIMATED ACTUAL \$ -

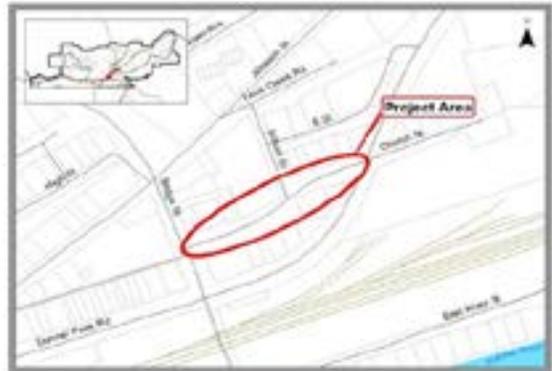
TOTAL 5 YEAR FUNDING (ABOVE) \$ 1,900,000

ESTIMATED AFTER 2021/22 \$ -

**TOTAL PROJECT FUNDING \$ 1,900,000**

UNFUNDED AMOUNT \$ 1,900,000

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 21/22



**CAPITAL IMPROVEMENT PROJECT**

**C1808**

**PROJECT NAME:** Jibboom Street Streetscape Improvement Project

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Jibboom Street between Spring Street and Bridge Street.

**REASON FOR/BENEFITS OF PROJECT:** Improving the roadway/streetscape connections in downtown.

**OPERATIONAL COST IMPACTS:** Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

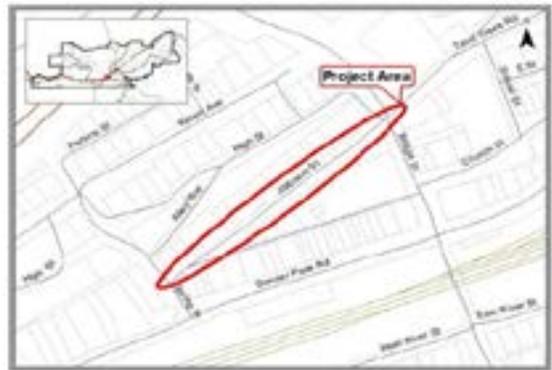
**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 3,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 3,000,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 3,000,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 3,000,000</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,400,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 3,400,000</b>
UNFUNDED AMOUNT	\$ 3,400,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 21/22



## CAPITAL IMPROVEMENT PROJECT

**C1815**

**PROJECT NAME:** Envision DPR - Western Segment Utility Undergrounding (Richards Blvd to Frates Ln)

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Construct new underground utility facilities along Donner Pass Road from Richards Boulevard to Frates Lane. Existing overhead utilities would be removed and relocated to the newly constructed underground facilities.

**REASON FOR/BENEFITS OF PROJECT:** Improved corridor aesthetics, improved utility system reliability, and fewer utility pole conflicts for pedestrian facilities, landscaping, and driveways.

**OPERATIONAL COST IMPACTS:** Maintenance of utility infrastructure will be the responsibility of individual utility providers.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ -	\$ 150,000	\$ 1,650,000	\$ 150,000	\$ -	\$ -	\$ -
Utility Reimbursement *	\$ -	\$ -	\$ -	\$ 630,000	\$ -	\$ -	\$ -
AT&T and Suddenlink	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ -
Unfunded - Utility Reimbursement	\$ -	\$ -	\$ -	\$ 1,450,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 1,650,000</b>	<b>\$ 2,780,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ -	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 1,550,000	\$ 2,780,000	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 1,650,000</b>	<b>\$ 2,780,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Utility Reimbursement expected from the Truckee Donner PUD

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ 150,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,430,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 4,580,000</b>
UNFUNDED AMOUNT	\$ 1,450,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 16/17      ESTIMATED COMPLETION: FY 18/19



## CAPITAL IMPROVEMENT PROJECT

**C1816**

**PROJECT NAME:** East River St Railroad Property Improvement

**RESPONSIBLE DEPARTMENT:** Community Development - Planning & Public Works - Engineering

**PROJECT DESCRIPTION:** Miscellaneous improvements to the Union Pacific Railroad property located on the north side of East River Street. A landscape easement is anticipated to be acquired from the Union Pacific Railroad.

**REASON FOR/BENEFITS OF PROJECT:** Town to improve site aesthetics and manage uses on the site.

**OPERATIONAL COST IMPACTS:** Minor costs associated with monitoring and enforcement.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
General Fund	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Construction	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-
FY 16/17 ESTIMATED ACTUAL	\$	-
TOTAL 5 YEAR FUNDING (ABOVE)	\$	20,000
ESTIMATED AFTER 2021/22	\$	-
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>20,000</b>
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-

PROJECT BEGIN DATE: FY 17/18      ESTIMATED COMPLETION: FY 17/18



## CAPITAL IMPROVEMENT PROJECT

**C1904**

**PROJECT NAME:** Envision DPR - Eastern Segment Pedestrian Improvements (Frates Ln to McIver Roundabout)

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Construct sidewalk and pedestrian crossing improvements along Donner Pass Road between Frates Lane and the McIver Roundabout. Project will also include drainage improvements and landscaping.

**REASON FOR/BENEFITS OF PROJECT:** Provide consistent pedestrian facilities along Donner Pass Road.

**OPERATIONAL COST IMPACTS:** Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require formation of a Community Facilities Maintenance District to fund ongoing maintenance.

**FUNDING SOURCES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 4,500,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ 4,500,000</b>

**ESTIMATED EXPENDITURES**

	FY 16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -
Construction - Non Utility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ 4,500,000</b>

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$	-				
FY 16/17 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	5,100,000				
ESTIMATED AFTER 2021/22	\$	-				
<b>TOTAL PROJECT FUNDING</b>	<b>\$</b>	<b>5,100,000</b>				
UNFUNDED AMOUNT	\$	5,100,000				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 19/20	ESTIMATED COMPLETION:	FY 21/22			





## CAPITAL IMPROVEMENT PROJECT

**C1905**

**PROJECT NAME:** Envision DPR - Eastern Segment Utility Undergrounding (Frates Ln to McIver RAB)

**RESPONSIBLE DEPARTMENT:** Public Works - Engineering

**PROJECT DESCRIPTION:** Construct new underground utility facilities along Donner Pass Road from Frates Lane to the McIver Roundabout. Existing overhead utilities would be removed and relocated to the newly constructed underground facilities.

**REASON FOR/BENEFITS OF PROJECT:** Improved corridor aesthetics, improved utility system reliability, and fewer utility pole conflicts for pedestrian facilities, landscaping, and driveways.

**OPERATIONAL COST IMPACTS:** Maintenance of utility infrastructure will be the responsibility of individual utility providers.

### FUNDING SOURCES

	FY16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 3,000,000	\$ -
Utility Reimbursement *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630,000
AT&T and Suddenlink	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 3,000,000</b>	<b>\$ 1,180,000</b>

### ESTIMATED EXPENDITURES

	FY16/17 AMENDED BUDGET	FY 16/17 ESTIMATED ACTUAL	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Design	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 1,180,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 3,000,000</b>	<b>\$ 1,180,000</b>

\* Utility Reimbursement expected from Truckee Donner Public Utilities District

CUMULATIVE PRIOR FUNDING (THRU 15/16):	\$ -
FY 16/17 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,430,000
ESTIMATED AFTER 2021/22	\$ -
<b>TOTAL PROJECT FUNDING</b>	<b>\$ 4,430,000</b>
UNFUNDED AMOUNT	\$ 3,250,000
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 19/20 ESTIMATED COMPLETION: FY 21/22