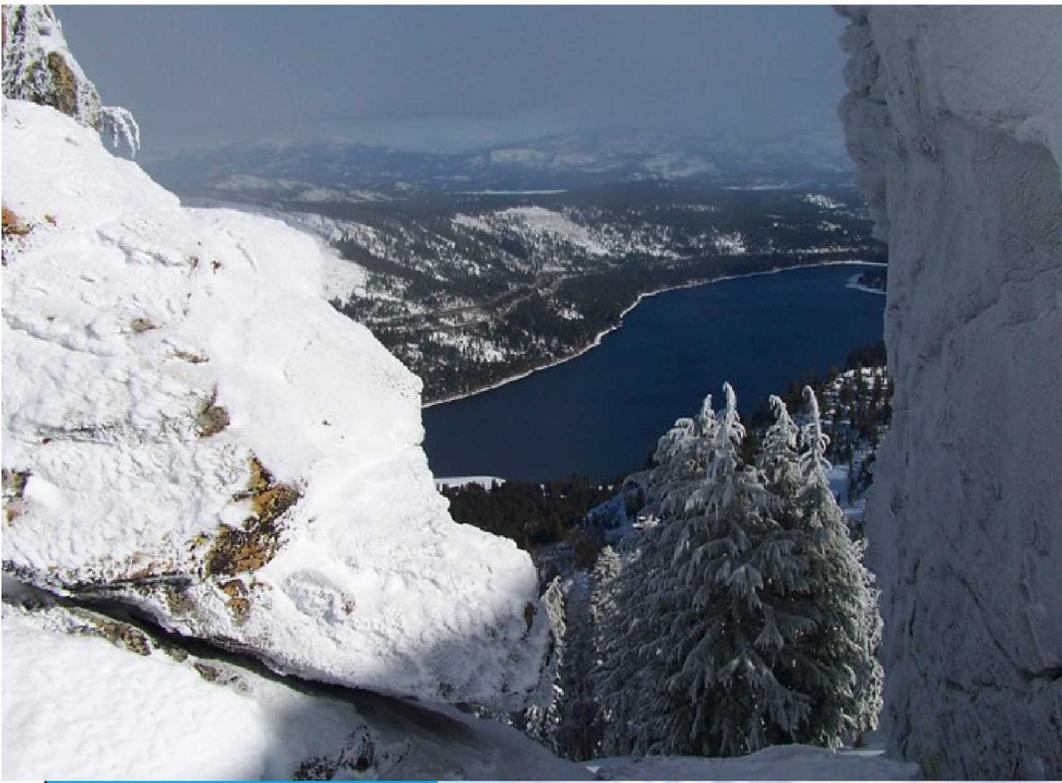


2008-2009 ANNUAL OPERATING BUDGET AND 5 YEAR CAPITAL IMPROVEMENT PROJECT BUDGET



MAYOR
BARBARA GREEN
VICE MAYOR
DR. MARK BROWN

COUNCILMEMBERS
RICHARD ANDERSON
JOSHUA SUSMAN
CAROLYN WALLACE DEE
TOWN MANAGER
TONY LASHBROOK

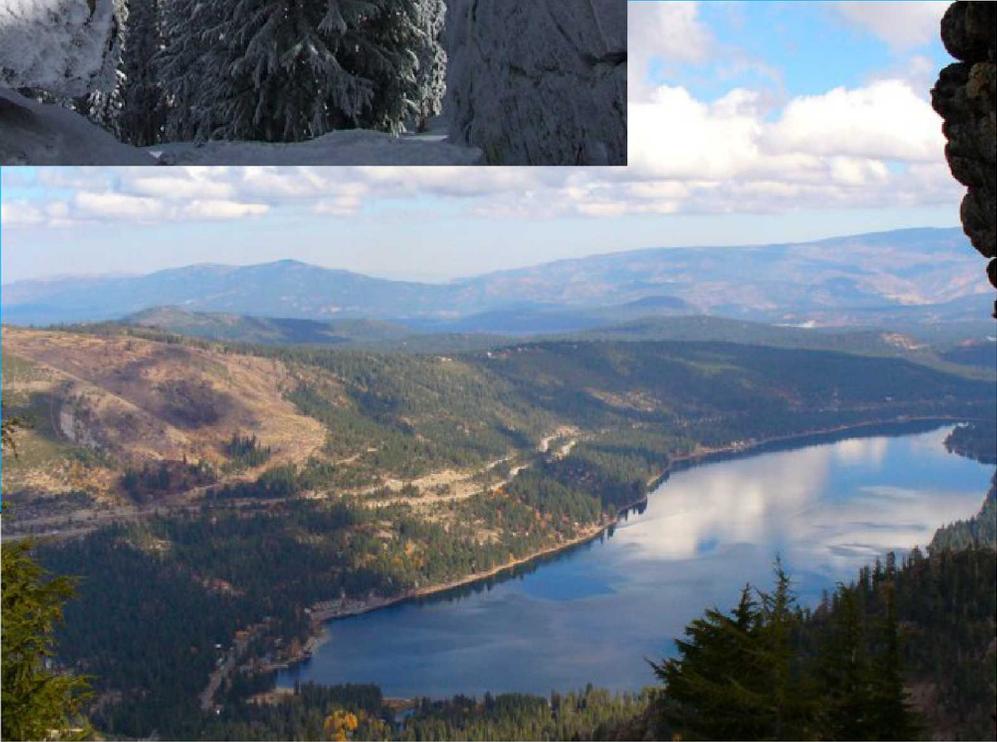


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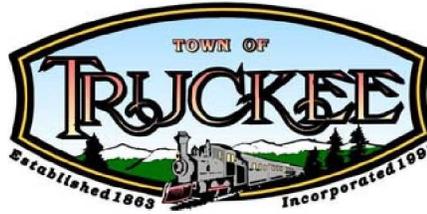
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Town Council*Barbara Green, Mayor**Dr. Mark Brown, Vice Mayor**Richard Anderson, Councilmember
Joshua J. Susman, Councilmember
Carolyn Wallace Dee, Councilmember*Department Heads*Tony Lashbrook, Town Manager**Scott Berry, Chief of Police**J. Dennis Crabb, Town Attorney**John McLaughlin, Community Development Director**Kim Szczurek, Administrative Services Director**Judy Price, Town Clerk**Alex Terrazas, Assistant to the Town Manager**Daniel Wilkins, Public Works Director/Town Engineer*

April 29, 2008

Honorable Mayor and Members of the Town Council

Subject: 2008-09 Draft Annual Operating Budget

The 2008-09 Draft Annual Operating Budget is attached for Council review. This budget, although balanced in the current year and over the 5 year forecast, clearly reflects the fiscal constraints being created by the current downturn in the economy. This downturn was anticipated and the Town was relatively well positioned to address it.

This budget contains no new staff positions and continues to minimize the growth in expenditures associated with new programs that add on-going expenses. However, this budget provides significant resources to respond to Council defined priorities and allocates necessary resources to the new Corporation Yard.

Based upon our conservative philosophy of budgeting for the worst case on expenditures and conservatively on revenues, approximately \$2.5 million in one time money has been identified at the end of this FY 07-08 which staff recommends be applied to the Corporation Yard Capital fund. This will increase the total funds dedicated to the project at \$12.5 million.

Key Assumptions: This budget was constructed based upon the following key assumptions:

Property Tax Revenue Growth: While property taxes have grown at above 10% per year for the last several year's (including last year at 11.8%), this budget assumes 6.5% growth over the current years estimated actual for FY 08/09 and 5%, 5%, 6% and 6% for the next 4 years. Since this is by far and away the Town's largest source of revenue, it is critical that the projections are accurate and conservative. An upswing in construction and real estate sales within the 5 year forecast will likely increase the growth rate of property tax.

Sales Tax Growth: This budget assumes a slight decline under the current year's estimated actual (.71%) in sales tax revenue for FY 08/09. This is due to the economy, particularly the significant slow down in construction activity as in a typical year, nearly 30% of the sales tax revenue is generated from construction related sales. Little if any growth in sales tax is projected in the 5 year forecast.

Labor Costs: Labor costs are projected to increase 8.5% for FY 08/09 and then reduce to 6% for the remaining 4 years. This percentage reflects merit increases granted within the salary ranges established for all positions and cost of living increases from year to year. This is a place holder and the actual cost will be based upon the labor agreements in process now.

Miscellaneous Assumptions: The following assumptions are incorporated in to the 5 year forecast- Measure A is extended, fuel price increase of 5% per year and services and supplies increase of 2% per year.

Budget Organization

The most significant modification to the budget document is the incorporation of the 5 Year Capital Improvement Budget into the operating budget. Within the CIP portion of the budget, the 07/08 budget numbers include the original budget and all Council approved budget amendments.

Staffing

This budget recommends no new positions. There are some minor changes recommended:

Senior Street Maintenance Worker Position- this position is recommended for an increase in grade order from 8 to 9 to reflect the organizational need for these positions to take on greater supervisory duties, including the preparation of employee evaluations and dealing with discipline issues. This reduces the number of direct reports to the Street Maintenance Supervisor which will allow him to provide more focus on overall street maintenance and snow removal operations. This modification to the organizational structure has become more important with the reduction in snow removal contracts and the addition of personnel to handle the additional Town plowed routes. The immediate cost of this upgrade is nominal and the long term cost is approximately \$20,000 (total for the three positions) annually.

Accounting Technician Upgrades- in the Administrative Services Department two position upgrades are proposed. The existing Office Assistant is recommended to be upgraded to an Accounting Technician (grade 4 to grade 6) and the existing Accounting Technician I to an Accounting Technician II (grade 6 to grade 7). The immediate cost of this upgrade is nominal and the long term cost is approximately \$24,000 annually. These modifications are recommended to address the increasingly complex work being handled by the Administrative Services Department.

Some additional part time assistance was added to the Facilities, Police and Administrative Services Department (IT) to address growing workload. The total cost of the additional part time staffing is \$24,000. A small portion of this increase was off-set by a reduction in Facilities overtime. In addition, the Police Budget picks up ½ of the cost of the additional traffic officer that is partially funded by a grant from the Office of Traffic Safety.

Finally, this budget assumes a change to the status of the Town Attorney occurring late in the fiscal year. This includes recruiting costs incorporated into the Town Council budget and increased personnel costs for the last two months of FY 08/09. These numbers are flexible because at this point it has not been determined whether or not the Town will fill the Town Attorney position with a Town employee or a contract legal firm.

Overall, this budget includes a 4.34% increase in personnel costs from the FY 07/08 budget. This percentage is relatively low and compares to a 13% budgeted increase last year.

Corporation Yard

This budget continues the major economic commitment to the construction of a new Corporation Yard for the Town which will include facilities for Public Works, Animal Services, Police Department and Facilities Maintenance. The reserve fund for this facility is increased \$2.5 million to \$12.5 million with major borrowing (for construction) planned for FY 09-10. With a total projected cost of at least \$30 million, construction of the facility continues to appear feasible.

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Reserves

This budget adjusts existing reserve funds to reflect targets established by Council policy. We continue to contribute funding to the paving and overlay reserve, although we are not yet able to fully fund it. This year our commitment to slurry and overlay work and the overlay reserve is just under \$1.9 million. We have also set aside a \$750,000 reserve to fund the expected State diversion of local funds which will likely occur as part of next years State budget process. Under current law, the State must pay the funds back, but the timing of the payback is uncertain.

Continued Downtown Parking Support

The parking fund was created three years ago with the intent of self funding based upon meter revenue. Total expenditures continue to outstrip revenues. This year an additional \$141,626 loan is projected to be necessary to “float” the District. Subsidy of this program will continue into the future until the district is expanded (particularly into areas that do not increase costs) so that revenues grow to cover expenses or some other mechanism to significantly increase revenues is implemented. There is a significant redevelopment capital project (Page 12-58) that may reduce the on-going General Fund subsidy of parking.

Building Enterprise Fund

The Building and Safety enterprise fund is operating at a substantial loss and an additional loan from the General Fund is programmed this year. Through aggressive cost cutting measures, the amount of the “loan” was significantly less than projected. A continued “loan” is projected this year, although at a lower level. Staff plans a thorough review of activity levels at the end of summer 2008, depending on activity levels, additional cost cutting measures may be necessary. In addition, an annual fee update to reflect actual costs will be considered at that time.

Operations

This budget is targeted to address the top priorities of the Council while sustaining on-going operations. This includes a continued high level of development review as developers continue to seek entitlements even though construction activity is flat. Advance planning efforts include completing the development code update and initiating the Downtown Specific Plan update.

Continued focus will be applied to redevelopment and economic development efforts particularly downtown (railyard, downtown core, river corridor, historic preservation), circulation improvements (vehicular and non-vehicular), workforce housing, Trout Creek restoration and other water quality improvements.

The imposition of the National Pollutant Discharge Elimination System (NPDES) requirements imposed by the Regional Water Quality Control Board has impacted the Town Engineering Staff and less significantly, other departments. A yet undefined water quality monitoring requirement will create additional impacts on Town resources. Major capitol projects supported by the Engineering Division include the Mousehole, Donner Pass Road bike lanes, the Truckee River Legacy Trail and a variety of roundabouts and other traffic enhancement projects.

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The most significant change in the Public Works budget is shifting additional costs to road maintenance and away from snow removal. This change reflects the tracking of actual costs over the last few years.

Police calls for service are relatively consistent however the detective workload continues to grow. The reorganization to add a detective sergeant last year is just now being implemented.

An inflationary increase in the Wildland Fire Contract costs (\$35,000) is incorporated into this year's budget. The total contract amount will be \$222,827 for FY 08/09. No relief from this fee appears on the horizon.

Green Initiatives

Staff support is retained for the efforts of the Green Building Committee. Funding is also proposed to continue to "green" Town Facilities, including Town Hall. This year's budget includes \$100,000 to install solar panels on Town Hall. It is hoped that this amount can be leveraged with grant funding to install a significant solar array on Town Hall that will provide a major portion of our power needs.

Capital Projects

The following descriptions focus on major projects with planned activity in FY 08/09. Projects with later start dates will be discussed at the budget workshop. From staff's perspective this is a very ambitious work program, particularly in the engineering and redevelopment areas.

Engineering - Projects planned for FY 08/09 within the Engineering Division include a short term repair of failing paving on West River Street, a significant road slurry seal project, design work on downtown streetscapes including Brickelltown, Church Street and DPR and construction work on the DPR (Donner Lake) bike lane and water quality project . The new corporation yard will continue to progress, including the completion of design and the initiation of earth movement. It is anticipated that the 89N/Alder Drive Roundabout will be completed and the DPR/Pioneer Trail Roundabout initiated in FY08/09. Design work will continue on the Mousehole project. Paving is planned for Phase 2 of the Truckee River Legacy Trail along with continued design and environmental work of Phase 3. Water quality related efforts include implementation of the Storm Water Management Plan (\$120,000/year), Trout Creek Restoration and unfunded water quality monitoring project and the Donner Pass Road project.

Facilities - Projects for FY 08/09 include significant upgrades and maintenance on the depot including a new roof and accessibility upgrades, a new roof on the Tahoe Donner Shop, maintenance and the installation of a solar power system at Town Hall and the construction of two (2) new bus shelters.

Advance Planning - Projects for FY 08/09 include completion of the Development Code Update, initiation of the Downtown Specific Plan Update and completion of the mandatory update to the General Plan Housing Element.

Redevelopment Projects - The number of redevelopment capital projects has increased dramatically. They include downtown streetscape design as referenced above, a proposed

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acquisition of downtown parking lot leases and additional parking lot improvements, a streetscape improvement loan program, historical preservation incentives and continued housing support programs. Miscellaneous projects include the Trout Creek pocket park, interim Brickelltown sidewalk improvements and the Downtown News rack replacement project.

Conclusions

This budget is balanced and the Town remains financially strong. However, the five year forecast indicates that we do not have much room to add new programs or staffing. Should the economic picture improve, more flexibility will exist. Comparing Truckee's situation to many cities and counties in California, we are much better situated to respond to changing economic circumstances while continuing to provide quality public services.

Respectfully submitted,



Tony Lashbrook
Town Manager

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GENERAL FUND SUMMARY**TOWN OF TRUCKEE****2008/09**

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	14,265,761	14,300,414	14,621,008	15,142,360	3.57%	5.89%
Intergovernmental	1,511,037	1,421,232	1,534,614	1,290,000	-15.94%	-9.23%
Other	2,289,549	2,024,500	2,295,346	2,018,400	-12.07%	
Planning Fees	289,642	185,800	135,500	177,500	31.00%	-4.47%
Gas Taxes	1,531,899	1,741,650	1,438,524	1,489,984	3.58%	-14.45%
Transfers	530,068	404,887	444,902	497,493	11.82%	
Total Revenues	20,417,957	20,078,483	20,469,894	20,615,737	0.71%	2.68%
EXPENDITURES						
Town Council	84,907	98,725	90,125	116,600	29.38%	18.11%
Town Manager	273,164	290,390	284,390	298,432	4.94%	2.77%
Town Attorney	120,971	159,245	133,950	180,281	34.59%	13.21%
Town Clerk	249,705	351,255	319,155	342,860	7.43%	-2.39%
Administrative Services	735,622	908,848	819,143	908,247	10.88%	-0.07%
General Government	891,899	1,277,707	1,311,174	1,519,176	15.86%	18.90%
Engineering	900,174	1,037,059	933,638	1,030,505	10.38%	-0.63%
PW - Maintenance	1,930,997	1,668,954	1,854,393	1,840,480	-0.75%	10.28%
PW - Snow	2,195,418	3,135,962	2,673,770	3,172,370	18.65%	1.16%
Facilities	873,240	1,203,909	968,856	1,432,197	47.82%	18.96%
Planning	893,610	929,843	924,550	969,367	4.85%	4.25%
Police	4,655,598	5,532,761	5,487,583	5,856,171	6.72%	5.85%
Animal Services	625,955	639,724	611,931	605,710	-1.02%	-5.32%
Code Compliance	11	66,167	59,352	66,787	12.53%	0.94%
Total Operating Expenditures	14,431,271	17,300,549	16,472,009	18,339,182	11.34%	6.00%
Debt Service	401,537	404,588	401,100	408,011	1.72%	0.85%
Overlay Program Reserve	500,000	500,000	500,000	500,000	0.00%	0.00%
Total Expenditures	15,332,808	18,205,137	17,373,109	19,247,193	10.79%	5.72%
Operating Rev Over (Under) Exp	5,085,148	1,873,347	3,096,785	1,368,544	-55.81%	-26.95%
Capital Expenditures	1,645,758	1,436,704	780,305	1,021,500	30.91%	-28.90%
Revenue Over (Under) Exp	3,439,391	436,643	2,316,480	347,044	-85.02%	-20.52%

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GENERAL FUND SUMMARY

TOWN OF TRUCKEE

2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	14,265,761	14,300,414	14,621,008	15,142,360	3.57%	5.89%
Intergovernmental	1,511,037	1,421,232	1,534,614	1,290,000	-15.94%	-9.23%
Other	2,289,549	2,024,500	2,295,346	2,018,400	-12.07%	
Planning Fees	289,642	185,800	135,500	177,500	31.00%	-4.47%
Gas Taxes	1,531,899	1,741,650	1,438,524	1,489,984	3.58%	-14.45%
Transfers	530,068	404,887	444,902	497,493	11.82%	
Total Revenues	20,417,957	20,078,483	20,469,894	20,615,737	0.71%	2.68%
EXPENDITURES						
PERSONNEL						
Town Council	22,013	23,000	23,000	23,000	0.00%	0.00%
Town Manager	243,444	246,940	246,940	258,509	4.69%	4.69%
Town Attorney	114,673	126,795	121,500	145,731	19.94%	14.93%
Town Clerk	210,973	263,105	263,105	266,073	1.13%	1.13%
Administrative Services	634,970	787,608	709,323	794,079	11.95%	0.82%
General Government	-	-	-	-	0.00%	
Engineering	734,195	837,490	821,517	867,978	5.66%	3.64%
PW - Maintenance	1,063,564	823,825	1,009,803	980,645	-2.89%	19.04%
PW - Snow	643,866	1,320,658	805,880	1,169,366	45.10%	-11.46%
Facilities	294,609	317,087	318,967	321,133	0.68%	1.28%
Planning	741,735	789,625	788,625	848,709	7.62%	7.48%
Police	3,528,769	4,114,301	4,145,111	4,414,023	6.49%	7.28%
Animal Services	500,584	493,219	494,195	495,825	0.33%	0.53%
Code Compliance	-	54,615	54,365	55,416	1.93%	1.47%
Total Personnel	8,733,396	10,198,268	9,802,331	10,640,487	8.55%	4.34%
SERVICES & SUPPLIES						
Town Council	62,894	75,725	67,125	93,600	39.44%	23.61%
Town Manager	29,720	43,450	37,450	37,823	0.99%	-12.95%
Town Attorney	6,298	28,450	10,450	30,050	187.56%	5.62%
Town Clerk	36,112	80,950	46,350	73,687	58.98%	-8.97%
Administrative Services	94,792	109,540	94,870	111,668	17.71%	1.94%
General Government	882,639	1,272,207	1,305,174	1,510,676	15.75%	18.74%
Engineering	152,346	181,194	95,546	132,652	38.84%	-26.79%
PW - Maintenance	492,101	549,012	555,773	586,258	5.49%	6.78%
PW - Snow	1,003,557	1,198,550	1,259,636	1,391,909	10.50%	16.13%
Facilities	508,015	609,572	558,666	698,814	25.09%	14.64%
Planning	147,268	129,218	124,925	115,658	-7.42%	-10.49%
Police	923,737	1,165,793	1,041,741	1,213,581	16.50%	4.10%
Animal Services	65,335	108,238	79,469	81,218	2.20%	-24.96%
Code Compliance	11	4,589	3,269	4,558	39.45%	-0.67%
Total Services & Supplies	4,404,825	5,556,488	5,280,442	6,082,153	15.18%	9.46%
CAPITAL						
Town Council	-	-	-	-	0.00%	
Town Manager	-	-	-	2,100	0.00%	
Town Attorney	-	4,000	2,000	4,500	125.00%	12.50%
Town Clerk	2,620	7,200	9,700	3,100	-68.04%	-56.94%
Administrative Services	5,860	11,700	14,950	2,500	-83.28%	-78.63%
General Government	9,260	5,500	6,000	8,500	41.67%	54.55%
Engineering	13,632	18,375	16,575	29,875	80.24%	62.59%
PW - Maintenance	375,332	296,117	288,817	273,577	-5.28%	-7.61%
PW - Snow	547,995	616,754	608,254	611,094	0.47%	-0.92%
Facilities	70,616	277,250	91,223	412,250	351.91%	48.69%
Planning	4,607	11,000	11,000	5,000	-54.55%	-54.55%
Police	203,091	252,667	300,731	228,567	-24.00%	-9.54%
Animal Services	60,036	38,267	38,267	28,667	-25.09%	-25.09%
Code Compliance	-	6,963	1,719	6,813	296.42%	-2.15%
Total Capital	1,293,050	1,545,793	1,389,236	1,616,543	16.36%	4.58%
Total Operating Expenditures	14,431,271	17,300,549	16,472,009	18,339,182		
Debt Service	401,537	404,588	401,100	408,011	1.72%	0.85%
Overlay Program Reserve	500,000	500,000	500,000	500,000	0.00%	0.00%
Total Other Expenditures	15,332,808	18,205,137	17,373,109	19,247,193	10.79%	5.72%
Operating Rev Over (Under) Exp	5,085,148	1,873,347	3,096,785	1,368,544	-55.81%	-26.95%
Capital Expenditures	1,645,758	1,436,704	780,305	1,021,500		
Revenue Over (Under) Exp	3,439,391	436,643	2,316,480	347,044	-85.02%	-20.52%

CALCULATION OF TOTAL FUND BALANCE TOWN OF TRUCKEE

GENERAL FUND	PER AUDIT FY 06-07	BUDGET FY 07-08	ESTIMATED ACTUAL FY 07/08	PROPOSAL FY 08-09
Beg Total Fund Balance	16,290,442	11,818,337	20,507,813	17,524,293
Revenues	20,060,085	20,078,483	20,469,894	20,615,737
Less: Operating Expenditures	(14,441,949)	(18,205,136)	(16,472,009)	(18,339,182)
Net Operating Revenue/Expense	5,618,136	1,873,348	3,997,885	2,276,555
Add: Operating Transfers In	1,709,145			
Less: Operating Transfers out	(3,109,910)			
Less: Debt Service			(401,100)	(408,011)
Less: Capital Transfers		(1,436,704)	(780,305)	(1,021,500)
Less: Expenditures from Facility Const Res		(500,000)	(5,800,000)	(1,400,000)
Net Change	4,217,371	(63,356)	(2,983,520)	(552,956)
Total Ending Fund Balance	20,507,813	11,754,980	17,524,293	16,971,337
Less: Council Designated Fund Balances:				
General Fund Contingency Designation	3,353,107	3,353,107	3,418,472	3,442,828
State Budget Contingency Designation	-	-	-	750,000
Self Insured Retention Reserve	75,000	75,000	75,000	75,000
Health Insurance Increase Designation	500,000	500,000	500,000	150,000
Undesignated Litigation Designation	50,000	50,000	50,000	50,000
Overlay Program Designation	1,000,000	1,000,000	1,000,000	1,500,000
Facility Construction Designation	3,700,000	3,700,000	4,200,000	5,300,000
Total Designations	8,678,107	8,678,107	9,243,472	11,267,828
Total Undesignated Fund Balance	11,829,706	3,076,874	8,280,821	5,703,509

FIVE YEAR OPERATING PROJECTIONS
TOWN OF TRUCKEE
GENERAL FUND

	08/09 PROPOSED BUDGET	09/10 PROJECTED BUDGET	10/11 PROJECTED BUDGET	11/12 PROJECTED BUDGET	12/13 PROJECTED BUDGET
REVENUES					
GENERAL FUND					
Taxes	15,142,360	15,714,844	16,306,416	17,054,672	17,844,229
Intergovernmental	1,290,000	1,315,800	1,342,116	1,368,958	1,396,337
Other	2,515,893	2,601,320	2,689,806	2,781,470	2,876,433
Total General Fund Revenue	18,948,253	19,631,963	20,338,339	21,205,100	22,116,999
SPECIAL REVENUE					
Planning Fees	177,500	186,375	195,694	205,478	215,752
Street Revenue	1,489,984	1,575,883	1,666,761	1,762,908	1,864,631
Total Special Revenue	1,667,484	1,762,258	1,862,455	1,968,386	2,080,383
TOTAL REVENUES	20,615,737	21,394,221	22,200,793	23,173,487	24,197,382
EXPENDITURES					
Town Council	116,600	94,372	95,781	97,219	98,685
Town Manager	298,432	314,498	331,484	349,443	368,434
Town Attorney	180,281	190,955	201,186	212,007	223,452
Town Clerk	342,860	327,317	370,097	364,406	409,314
Administrative Services	908,247	935,773	987,351	1,041,923	1,099,667
General Government	1,519,176	1,559,353	1,623,837	1,691,841	1,763,595
Engineering	1,030,505	1,080,045	1,138,133	1,199,562	1,264,531
PW - Maintenance	1,840,480	1,916,051	1,995,450	2,078,890	2,166,601
PW - Snow	3,172,370	3,260,286	3,367,118	3,478,364	3,594,238
Facilities	1,432,197	1,205,600	1,246,534	1,289,259	1,333,868
Planning	969,367	1,021,900	1,077,482	1,136,291	1,198,519
Police	5,856,171	6,106,990	6,410,464	6,730,749	7,068,816
Animal Services	605,710	637,344	670,774	706,107	743,453
Code Compliance	66,787	65,334	68,984	72,848	76,939
Total Operating Costs	18,339,182	18,715,818	19,584,675	20,448,910	21,410,113
Debt Service	408,011	408,011	908,011	1,708,011	1,708,011
Overlay Program Reserve	500,000	500,000	500,000	500,000	500,000
General Fund Reserve Requirements	24,356	114,180	117,965	144,749	152,287
Capital Projects (Gen'l Fund portion)	1,021,500	871,245	1,071,000	648,000	336,000
Total Other Costs	1,953,867	1,893,436	2,596,976	3,000,760	2,696,298
EXPENDITURES & CHG IN FUND BAL	20,293,049	20,609,253	22,181,650	23,449,670	24,106,411
CHANGE IN FUND BALANCE	322,688	784,968	19,143	(276,183)	90,971

2008/09 GENERAL FUND RESERVE AND DESIGNATION SUMMARY TOWN OF TRUCKEE

Object	BALANCE AT 06/30/2006	ACTUAL 06/07	BALANCE AT 06/30/2007
3210 General Fund Contingency Designation	2,676,000	675,432	3,351,432
3212 State Budget Contingency Designation	300,000	(300,000)	-
3260 KUNR Radio Designation	1,200	-	1,200
3150 Self Insured Retention Reserve	75,000	-	75,000
3214 Self Insured Health Insurance Designation	-	500,000	500,000
3225 Undesignated Litigation Designation	50,000	-	50,000
3232 Overlay Program Designation	-	500,000	500,000
3220 Equipment Replacement Designation	1,060,000	(1,060,000)	-
3270 Facility Construction Designation	5,070,000	4,930,000	10,000,000
Facility Construction Use of Funds	-	(5,800,000)	(5,800,000)
3273 Historic District Incentive Designation	67,000	-	67,000
3272 Affordable Housing Fund Designation	90,000	-	90,000
Total General Fund Designations	9,389,200	(554,568)	8,834,632

2008/09 GENERAL FUND RESERVE AND DESIGNATION SUMMARY TOWN OF TRUCKEE

BUDGET 07/08	BUDGETED BALANCE 07/08	ESTIMATED ACTUAL 07/08	ESTIMATED BALANCE AT 06/30/2008	PROPOSED 08/09 BUDGET	BALANCE AT 06/30/2009
1,675	3,353,107	65,366	3,418,472	24,356	3,442,828
-	-	-	-	750,000	750,000
(1,200)	-	(1,200)	-	-	-
-	75,000	-	75,000	-	75,000
-	500,000	-	500,000	(350,000)	150,000
-	50,000	-	50,000	-	50,000
500,000	1,000,000	500,000	1,000,000	500,000	1,500,000
-	-	-	-	-	-
-	10,000,000	-	10,000,000	2,500,000	12,500,000
(500,000)	(6,300,000)	(5,800,000)	(5,800,000)	(1,400,000)	(7,200,000)
(67,000)	-	(67,000)	-	-	-
(90,000)	-	(90,000)	-	-	-
<u>(156,525)</u>	<u>8,678,107</u>	<u>(5,392,834)</u>	<u>9,243,472</u>	<u>2,024,356</u>	<u>11,267,828</u>

2008/09 GENERAL FUND RESERVE AND DESIGNATION SUMMARY TOWN OF TRUCKEE

General Fund Contingency Designation

Recommended policy is 16.7% of operating revenues to provide for working capital and potential emergencies.

State Budget Contingency Designation

Provides for anticipated settlement with the State of California in which the Town forfeits a portion of General Fund revenues in exchange for legislative protection which would preclude the State from taking away Town revenue in the future.

Self Insured Retention Reserve

Required by PARSAC, the Town's insurance pool, to provide for the Town's self insured retention for liability insurance.

Undesignated Litigation Designation

Provides for potential legal costs associated with defending the Town against litigation.

Equipment Replacement Designation

Provides for the replacement of heavy equipment used for road maintenance. These funds will be used during those years identified in the Town's Twenty Year Equipment Replacement Plan to have higher than normal replacement costs. As of FY07/08, the balance was transferred to the Fleet Replacement Internal Service Fund.

Facility Construction Designation

Provides for future Town facilities needs such as the relocation of the Town Corporate Yard, construction of a new animal control kennel, etc.

Historic District Incentive Designation

Provides for incentives to preserve the downtown historic district.

Affordable Housing Fund Designation

Provides potential funding for affordable housing projects and / or studies.

BUILDING & SAFETY FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	463,980	(276,274)	(53,253)	(342,660)		
REVENUES						
Building Fees	1,403,496	1,662,166	1,471,279	1,499,000	1.88%	-9.82%
Interest Income	11,012	5,000	3,000	1,000	-66.67%	-80.00%
Total Revenues	1,414,508	1,667,166	1,474,279	1,500,000	1.74%	-10.03%
EXPENDITURES						
Personnel	1,343,821	1,420,905	1,135,160	956,566	-15.73%	-32.68%
Services & Supplies	507,442	616,846	582,826	612,221	5.04%	-0.75%
Non-depreciable capital outlay	21,772	7,700	7,700	3,100	-59.74%	-59.74%
Depreciation	22,495	50,000	18,000	18,000	0.00%	-64.00%
Transfer to CIP	36,212	20,000	20,000	20,000		
Total Expenditures	1,931,742	2,115,451	1,763,686	1,609,886	-8.72%	-23.90%
Revenue Over (Under) Exp	(517,233)	(448,285)	(289,407)	(109,886)	0.00%	-75.49%
ENDING FUND BALANCE	(53,253)	(724,559)	(342,660)	(452,546)	0.00%	-37.54%

FACILITIES IMPACT FEES FUND SUMMARY
TOWN OF TRUCKEE
2008/09

		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE		397,427	565,526	594,555	950,050		
REVENUES							
Fees		466,570	430,001	370,495	252,566	-31.83%	-41.26%
Interest Income		30,558	-	20,000	-	-100.00%	
Total Revenues		497,128	430,001	390,495	252,566	-35.32%	-41.26%
EXPENDITURES							
Capital Projects		300,000	-	35,000	-	-100.00%	
Total Expenditures		300,000	-	35,000	-	-100.00%	
Revenue Over (Under) Exp		197,128	430,001	355,495	252,566	-28.95%	-41.26%
Law Enforcement Fund Balance	5.96%	90,013	77,201	78,283	93,334		
Animal Control Fund Balance	3.40%	22,313	44,029	35,584	44,168		
Storm Drainage Fund Balance	43.44%	(5,522)	262,722	164,092	273,796		
General Government Fund Balance	47.21%	486,782	611,575	671,122	790,351		
	100%						
ENDING FUND BALANCE		594,555	995,527	950,050	1,202,617	26.58%	20.80%

ROAD IMPACT FEES FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	5,813,866	4,976,688	5,182,517	6,613,847		
REVENUES						
Fees	629,213	700,000	1,428,295	500,000	-64.99%	-28.57%
Interest Income	250,948	150,000	208,035	150,000	-27.90%	0.00%
Total Revenues	880,160	850,000	1,636,330	650,000	-60.28%	-23.53%
EXPENDITURES						
Capital Projects	1,488,642	320,000	205,000	3,600,000	1656.10%	1025.00%
Professional Services	22,868	-	-	-		
Total Expenditures	1,511,510	320,000	205,000	3,600,000	1656.10%	1025.00%
Revenue Over (Under) Exp	(631,349)	530,000	1,431,330	(2,950,000)	-306.10%	-656.60%
ENDING FUND BALANCE	5,182,517	5,506,688	6,613,847	3,663,847	-44.60%	-33.47%

PARKING FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	(214,391)	(395,074)	(325,476)	(402,732)		
REVENUES						
Parking Fees	378,242	385,000	418,770	434,050	3.65%	12.74%
Parking Fines	88,815	65,000	84,650	85,000	0.41%	
Other Revenue	3,143	-	800	500		
Snow Removal Reimbursement	-	13,750	7,260	5,000	-31.13%	
Interest Income	733	-	320	250		
Total Revenues	470,933	463,750	511,800	524,800	2.54%	13.16%
EXPENDITURES						
Personnel	250,404	273,894	243,170	280,661	15.42%	2.47%
Services & Supplies	267,158	313,828	278,476	313,804	12.69%	-0.01%
Non-depreciable Capital Outlay	2,250	2,200	1,780	-	-100.00%	-100.00%
Depreciation	30,518	45,250	30,520	32,020	4.91%	-29.24%
Debt Service	31,688	43,055	35,110	39,940	13.76%	-7.23%
Total Expenditures	582,018	678,227	589,056	666,426	13.13%	-1.74%
Revenue Over (Under) Exp	(111,085)	(214,477)	(77,256)	(141,626)	0.00%	-33.97%
ENDING FUND BALANCE	(325,476)	(609,551)	(402,732)	(544,358)	0.00%	-10.70%

REDEVELOPMENT CAPITAL FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	464,594	1,035,124	763,356	1,406,569		
REVENUES						
Tax Increment	1,397,242	1,285,000	1,568,702	1,603,814	2.24%	24.81%
Homeowner's Prop Tax Relief	18,942	33,000	19,841	21,230	7.00%	
Interest Income	217,712	125,000	200,000	220,000	10.00%	
Grant Revenue	-	35,000	-	-	0.00%	
Other Revenue	(13,336)	-	1,513	1,490		
Total Revenues	1,620,560	1,478,000	1,790,056	1,846,534	3.16%	24.93%
EXPENDITURES						
Personnel	159,659	170,703	170,603	233,395	36.81%	36.73%
Services & Supplies	485,582	431,909	633,395	782,842	23.59%	81.25%
Debt Service	253,070	286,200	320,544	359,009	12.00%	25.44%
Non-depreciable Capital Outlay	423,487	132,500	22,300	-	-100.00%	-100.00%
Total Expenditures	1,321,798	1,021,312	1,146,842	1,375,246	19.92%	34.65%
Revenue Over (Under) Exp	298,762	456,688	643,214	471,288	-26.73%	3.20%
ENDING FUND BALANCE	763,356	1,491,812	1,406,569	1,877,857	33.51%	25.88%

REDEVELOPMENT HOUSING FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	888,037	672,801	876,474	669,205		
REVENUES						
Tax Increment	350,389	329,491	407,878	436,430	7.00%	32.46%
Grant Reimbursements	-	-	-	-	0.00%	
Interest Income	41,048	20,000	35,938	41,329	15.00%	106.64%
Total Revenues	391,437	349,491	443,816	477,758	7.65%	36.70%
EXPENDITURES						
Personnel	53,480	58,913	58,913	62,670	6.38%	6.38%
Services & Supplies	71	102,000	91,172	97,000	6.39%	-4.90%
Housing Capital	349,448	500,000	501,000	500,000	-0.20%	0.00%
Total Expenditures	403,000	660,913	651,085	659,670	1.32%	-0.19%
Revenue Over (Under) Exp	(11,563)	(311,422)	(207,269)	(181,912)	0.00%	-41.59%
ENDING FUND BALANCE	876,474	361,379	669,205	487,294	-27.18%	34.84%

SOLID WASTE FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	68,924	62,862	131,382	175,061		
REVENUES						
Parcel Charges	1,764,963	1,891,142	1,893,228	1,990,129	5.12%	5.23%
Grant Revenues	82,497	-	37,776	12,500	-66.91%	
Interest Income	2,139	-	-	-	0.00%	
Total Revenues	1,849,599	1,891,142	1,931,003	2,002,629	3.71%	5.90%
EXPENDITURES						
Personnel	110,137	127,255	121,767	137,473	12.90%	8.03%
Services & Supplies	1,671,972	1,757,886	1,761,658	1,855,134	5.31%	5.53%
Non-depreciable Capital Outlay	2,137	5,500	-	1,500	0.00%	-72.73%
Depreciation	2,895	500	3,900	3,900	0.00%	680.00%
Total Expenditures	1,787,141	1,891,141	1,887,325	1,998,008	5.86%	5.65%
Revenue Over (Under) Exp	62,458	1	43,678	4,621	-89.42%	
ENDING FUND BALANCE	131,382	62,863	175,061	179,682	2.64%	185.83%

MEASURE A SALES TAX FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	4,331,591	5,929,705	6,279,290	7,430,445		
REVENUES						
Sales Tax	2,128,465	2,187,537	1,975,991	1,941,854	-1.73%	-11.23%
Interest Income	215,298	150,000	259,164	125,000	-51.77%	-16.67%
Total Revenues	2,343,762	2,337,537	2,235,155	2,066,854	-7.53%	-11.58%
EXPENDITURES						
Capital Projects	396,063	4,980,000	1,084,000	4,096,250	277.88%	-17.75%
Total Expenditures	396,063	4,980,000	1,084,000	4,096,250	277.88%	-17.75%
Revenue Over (Under) Exp	1,947,699	(2,642,463)	1,151,155	(2,029,396)	-276.29%	-23.20%
ENDING FUND BALANCE	6,279,290	3,287,242	7,430,445	5,401,049	-27.31%	64.30%

TAHOE DONNER TSSA SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	2,350,670	2,788,047	2,801,241	3,365,609		
REVENUES						
Parcel Charges	585,055	575,000	587,115	587,115	0.00%	2.11%
Interest Income	115,938	100,000	103,053	100,000	-2.96%	
Total Revenues	700,993	675,000	690,168	687,115	-0.44%	1.79%
EXPENDITURES						
Expenditures	6,143	-	2,800	2,800	0.00%	
Capital Projects	244,279	130,000	123,000	124,000	0.81%	-4.62%
Total Expenditures	250,422	130,000	125,800	126,800	0.79%	-2.46%
Revenue Over (Under) Exp	450,571	545,000	564,368	560,315	-0.72%	2.81%
ENDING FUND BALANCE	2,801,241	3,333,047	3,365,609	3,925,924	16.65%	17.79%

GLENSHIRE TSSA SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	501,863	608,004	627,854	757,121		
REVENUES						
Parcel Charges	173,226	170,000	174,782	174,782	0.00%	2.81%
Interest Income	25,756	26,000	23,265	22,000	-5.44%	-15.38%
Total Revenues	198,982	196,000	198,047	196,782	-0.64%	0.40%
EXPENDITURES						
Expenditures	864	-	10,865	10,865	0.00%	
Glenshire Homeowners' Assoc. Reimb.	-	-	21,915	78,085	256.31%	
Capital Projects	72,127	40,000	36,000	280,000	677.78%	600.00%
Total Expenditures	72,991	40,000	68,780	368,950	436.42%	822.38%
Revenue Over (Under) Exp	125,991	156,000	129,267	(172,168)	-233.19%	-210.36%
ENDING FUND BALANCE	627,854	764,004	757,121	584,953	-22.74%	-23.44%

TRANSIT FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	321,897	337,424	328,109	350,476		
REVENUES						
State Transportation Funds	464,567	542,733	473,815	534,755	12.86%	-1.47%
State Reserve Funds	-	75,000	76,918	-	-100.00%	
Federal Funds	97	25,000	64,515	57,460	-10.94%	129.84%
Grants	-	-	-	120,000	0.00%	
Charges for Services	256,289	118,000	99,728	100,500	0.77%	-14.83%
Private Contribution	20,000	-	82,800	85,000	2.66%	
Interest Income	5,102	-	20,400	21,000	2.94%	
Total Revenues	746,056	760,733	818,176	918,715	12.29%	20.77%
EXPENDITURES						
Personnel	54,411	51,536	57,303	54,651	-4.63%	6.04%
Services & Supplies	653,277	642,200	695,506	599,565	-13.79%	-6.64%
Non-depreciable Capital Outlay	4,404	-	(0)	-	0.00%	
Depreciation	27,752	67,000	43,000	67,000	55.81%	0.00%
Total Expenditures	739,844	760,736	795,808	721,216	-9.37%	-5.19%
Revenue Over (Under) Exp	6,212	(3)	22,367	197,499	782.99%	
ENDING FUND BALANCE	328,109	337,421	350,476	547,975	56.35%	62.40%

FLEET REPLACEMENT FUND SUMMARY
TOWN OF TRUCKEE
2008/09

	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	-	684,567	379,823	823,895		
REVENUES						
Departmental Contributions	1,108,196	1,187,767	1,094,572	1,094,572	0.00%	-7.85%
Transfer in from General Fund Desig.	1,060,000	-	-	-	0.00%	
Total Revenues	2,168,196	1,187,767	1,094,572	1,094,572	0.00%	-7.85%
EXPENDITURES						
Equipment Purchases	1,788,373	650,500	650,500	214,500	-67.03%	-67.03%
Total Expenditures	1,788,373	650,500	650,500	214,500	-67.03%	-67.03%
Revenue Over (Under) Exp	379,823	537,267	444,072	880,072	98.18%	63.81%
ENDING FUND BALANCE	379,823	1,221,834	823,895	1,703,967	106.82%	39.46%

TOWN OF TRUCKEE FLEET EQUIPMENT REPLACEMENT

<u>Department / Equipment</u>	FY 08/09 Proposed Budget
Police	
Unmarked SUVs:	
Unit #801	\$ 35,000
Marked SUVs :	
Unit # 807	47,500
Unit # 810	47,500
Unit # 814	47,500
Total Police	177,500
 Public Works - Road Maintenance	
Towable Sign Board	
Unit # 329	37,000
Total PW - Road Maintenance	37,000
 Total Fleet Replacement	\$ 214,500

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2008/09 REVENUE BUDGET

TOWN OF TRUCKEE
GENERAL FUND

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
TAXES							
4011	Prop Taxes - Secured Curr Year	7,531,320	8,111,189	8,395,491	8,941,198	6.50%	10.23%
4020	Prop Taxes - Unsecured Curr Yr	159,065	170,000	164,000	164,000	0.00%	-3.53%
4025	Prop Tax - Unsecured Prior Yrs	3,689	-	2,405	-	-100.00%	
4030	Supplemental - Sec - Curr Year	489,365	350,000	345,871	340,000	-1.70%	-2.86%
4040	Supplemental - Unsec - Curr Yr	4,023	-	2,634	-	-100.00%	
4050	Supplemental - Prior Years	1,306	-	303	-	-100.00%	
4060	Escaped Assessments	295	-	-	-	0.00%	
4110	Sales & Use Taxes	2,735,860	2,695,659	2,630,463	2,611,719	-0.71%	-3.11%
4115	Sales Taxes In-Lieu - Prop Tax	813,109	820,866	808,411	803,943	-0.55%	-2.06%
4130	Transient Lodging Taxes (TOT)	1,295,909	1,050,000	1,200,000	1,200,000	0.00%	14.29%
4150	Franchises	947,611	902,700	900,000	931,500	3.50%	3.19%
4170	Real Property Transfer Taxes	282,697	200,000	171,430	150,000	-12.50%	-25.00%
4180	Excise Taxes Refunded	1,512	-	-	-	0.00%	
	Total Taxes	14,265,761	14,300,414	14,621,008	15,142,360	3.57%	5.89%
INTERGOV'T REVENUE							
4510	Motor Veh In-Lieu Tax	94,579	103,264	83,477	80,000	-4.16%	-22.53%
4511	Property Tax - In-Lieu MVL Fee	1,174,479	1,197,968	1,305,846	1,100,000	-15.76%	-8.18%
4514	Booking Fee Reimbursement	13,950	15,000	-	-	0.00%	-100.00%
4530	Homeowner's Prop Tax Relief	93,541	85,000	95,825	85,000	-11.30%	0.00%
456x	Grants	-	-	24,466	-	-100.00%	
4570	Intergovernmental	4,612	-	-	-	0.00%	
4571	Intergovernmental - Special District	399	-	-	-	0.00%	
4740	State Mandated Cost Reimbursements	129,476	20,000	25,000	25,000	0.00%	25.00%
	Total Intergov't Revenue	1,511,037	1,421,232	1,534,614	1,290,000	-15.94%	-9.23%
OTHER REVENUE							
4210	Animal Licenses	28,951	33,000	33,000	33,000	0.00%	0.00%
4220	Animal Services - Contracts	53,610	58,000	50,000	4,200	-91.60%	-92.76%
4320	Court Fines	433,530	400,000	431,462	420,000	-2.66%	5.00%
44xx	Interest Income	838,775	636,200	846,000	770,000	-8.98%	21.03%
4612	Plan Check Fees	(547)	-	-	-	0.00%	
4618	AB1600 Mitigation Fee Income	113,996	60,000	110,000	20,000	-81.82%	-66.67%
4620	Special Police Dept Services	59,778	50,000	60,000	45,000	-25.00%	-10.00%
4621	Abandoned Vehicle Abate Reimb	11,213	11,000	10,000	11,000	10.00%	0.00%
4622	Police Dept Special Event Reimb	-	-	-	15,000	0.00%	
464x	Engineering/Encroachment Fees	175,253	225,000	200,000	175,000	-12.50%	-22.22%
4650	Animal Shelter Fees & Charges	15,128	13,000	13,500	14,000	3.70%	7.69%
4686	Town Hall Tenant Lease Revenue	399,388	419,000	398,871	400,000	0.28%	-4.53%
468x	Depot/Visitor Center Revenues	54,475	46,000	32,748	36,000	9.93%	-21.74%
4723	Channel 6 Subscriber Contrib	34,372	35,000	30,000	30,000	0.00%	-14.29%
4675	Blitz Special Assessment	838	-	-	-	0.00%	
47xx	Miscellaneous Revenues	16,549	5,300	4,232	5,200	22.87%	-1.89%
4741	Work Comp/Disab Reimbursement	2,224	-	-	-	0.00%	
4742	DUI Costs Reimbursement	5,752	-	-	-	0.00%	
4743	Jail Booking Fees	19,025	25,000	25,000	25,000	0.00%	0.00%
4744	POST Reimbursement	26,717	8,000	12,000	15,000	25.00%	87.50%
4751	Sales of Equipment/Property	523	-	38,533	-	-100.00%	
	Total Other Revenue	2,289,549	2,024,500	2,295,346	2,018,400	-12.07%	-0.30%
INTERFUND TRANSFERS							
4765,66,68	Transfer of Admin Ovhd Charges	337,620	353,637	353,636	402,927	13.94%	13.94%
4920	Gas Tax Interest Transfer	128,720	-	-	-		
4769	Parking PW Snow Rmvl & Maint. Chgs	16,067	51,250	31,270	40,000	27.92%	
4955	RDA Pass-through Payment	47,660	-	59,996	54,566	-9.05%	
	Total Interfund Transfers	530,068	404,887	444,902	497,493	11.82%	22.87%
TOTAL GENERAL FUND		18,596,415	18,151,033	18,895,870	18,948,253	0.28%	4.39%

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
COMMUNITY DEVELOPMENT

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BUILDING AND SAFETY							
4410	Interest Income	11,012	5,000	3,000	1,000	-66.67%	-80.00%
4606	Code Compliance	766	2,000	16,000	16,000	0.00%	700.00%
46xx	Building Permit Fees	858,047	1,083,333	860,000	850,000	-1.16%	-21.54%
461x	Plan Check	441,653	500,000	551,079	587,300	6.57%	17.46%
4614	Energy	58,254	30,000	7,000	-	-100.00%	-100.00%
4615	Fire Administrative Fee	-	-	2,000	1,200	-40.00%	
4616	Record Retention	22,770	20,833	20,000	26,000	30.00%	24.80%
4617	Reports	319	500	500	500	0.00%	0.00%
4619	Street Administration	11,999	15,000	8,000	10,000	25.00%	-33.33%
4641	Encroachment - Building	9,163	10,000	5,500	7,000	27.27%	-30.00%
4730	Other Revenue	526	500	1,200	1,000	-16.67%	100.00%
	Total Building & Safety	1,414,508	1,667,166	1,474,279	1,500,000	1.74%	-10.03%
PLANNING							
4606	Code Compliance	-	300	1,000	500	-50.00%	66.67%
4613	Site Plan - Planning	18,410	18,000	12,500	15,000	20.00%	-16.67%
4640	Plan Processing Fees	265,026	160,000	120,000	160,000	33.33%	0.00%
4641	General Plan Maintenance Fee	5,117	6,500	1,500	1,500	0.00%	-76.92%
4695	Planning Document Fees	1,090	1,000	500	500	0.00%	-50.00%
	Total Planning	289,642	185,800	135,500	177,500	31.00%	-4.47%
	TOTAL CDD REVENUE	1,704,151	1,852,966	1,609,779	1,677,500	4.21%	-9.47%

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
IMPACT FEES FUND - FACILITIES

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	IMPACT FEES						
4647	Developer Impact Fees	466,570	430,001	370,495	252,566	-31.83%	-41.26%
4430	Interest Income	30,558	-	20,000	-	-100.00%	
	TOTAL IMPACT FEES FUND	<u>497,128</u>	<u>430,001</u>	<u>390,495</u>	<u>252,566</u>	<u>-35.32%</u>	<u>-41.26%</u>

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
IMPACT FEES FUND - ROADS

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	IMPACT FEES						
464x	Road Impact Fees	629,213	700,000	733,456	500,000	-31.83%	-28.57%
4430,20	Interest Income	250,948	150,000	208,035	150,000	-27.90%	0.00%
4651	Placer Co. Fair Share Fees	-	-	694,839	-	-100.00%	
TOTAL IMPACT FEES FUND		880,160	850,000	1,636,330	650,000	-60.28%	-23.53%

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
PARKING FUND

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	PARKING REVENUE						
4611	Parking Fees - Meter	356,625	385,000	397,130	415,000	4.50%	7.79%
4622	In Car Meter Purchases	1,485	-	1,130	550	-51.33%	
4623	Parking Fees - In Car Meter	1,940	-	1,530	1,000	-34.64%	
4624	Parking Fees - Smart Card	3,230	-	4,000	3,500	-12.50%	
4625	Parking Fees - Employee Permit	14,962	-	14,980	14,000	-6.54%	
4730	Other Sources of Revenue	528	-	800	500	-37.50%	
4340	Fines	88,815	65,000	84,650	85,000	0.41%	30.77%
4545	Section 2107 - Snow	-	13,750	7,260	5,000	-31.13%	-63.64%
4910	Transfer from General Fund	2,615	-	-	-	0.00%	
4430	Interest Income	733	-	320	250	-21.88%	
	TOTAL PARKING REVENUE	470,933	463,750	511,800	524,800	2.54%	13.16%

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - CAPITAL FUND

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
RDA FUNDS							
4011	Property Tax Revenue	1,543,166	1,285,000	1,770,236	1,894,153	7.00%	47.40%
4020	Property Taxes - Unsecured Curr Yr	32,808	-	38,292	40,972	7.00%	
4025	Property Taxes - Unsecured Prior Yr	721	-	3,365	3,601	7.00%	
4030	Supplemental - Secured Curr Yr	99,728	-	69,810	-	-100.00%	
4040	Supplemental - Unsecured Curr Yr	56,496	-	39,547	42,315	7.00%	
4050	Supplemental - Prior Years	22	-	-	-	0.00%	
4060	Escaped Assessments	61	-	-	-	0.00%	
4021	Pass Through Payments	(335,760)	-	(352,548)	(377,226)	0.00%	
4530	Homeowner's Prop Tax Relief	18,942	33,000	19,841	21,230	7.00%	-35.67%
4430	Interest Income	217,712	125,000	200,000	220,000	10.00%	76.00%
4510	Grant Revenue	-	35,000	-	-	0.00%	-100.00%
4420	GASB 31 MV Adjustment	(14,652)	-	-	-	0.00%	
4711	Loan Interest Payment	1,316	-	1,500	1,440	-4.00%	
4730	Other Sources of Revenue	-	-	13	50	284.62%	
TOTAL RDA FUNDS		1,620,560	1,478,000	1,790,056	1,846,534	3.16%	24.93%

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - HOUSING FUND

OBJECT CODE	RDA FUNDS	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
4011	Property Tax Revenue	350,389	329,491	407,878	436,430	7.00%	32.46%
4430	Interest Income	41,048	20,000	35,938	41,329	15.00%	106.64%
TOTAL RDA FUNDS		<u>391,437</u>	<u>349,491</u>	<u>443,816</u>	<u>477,758</u>	<u>7.65%</u>	<u>36.70%</u>

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
SOLID WASTE FUND

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	SOLID WASTE						
4430	Interest Income	2,139	-	-	-	0.00%	
4570	NSAir Quality Mgmt Grant	28,651	-	3,209	-		
4572	DOC - Recycling/Litter Reduction	-	-	5,000	5,000	0.00%	
4573	Intergov't - Dept of Conservation	53,845	-	14,567	7,500	-48.51%	
4575	NVC SRRE/HHW Reimbursement	-	-	-	-	0.00%	
4675	Parcel Charges	1,764,963	1,891,142	1,893,228	1,990,129	5.12%	5.23%
4573	Truckee Tahoe Community Foundation	-	-	15,000	-	-100.00%	
	TOTAL SOLID WASTE FUNDS	<u>1,849,599</u>	<u>1,891,142</u>	<u>1,931,003</u>	<u>2,002,629</u>	<u>3.71%</u>	<u>5.90%</u>

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
STREET REVENUE

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
MEASURE A FUNDS							
4110	Measure A Sales Tax	2,128,465	2,187,537	1,975,991	1,941,854	-1.73%	-11.23%
4420	GASB 31 MV Adjustment		-	-	-		
4430,20	Interest Income	215,298	150,000	259,164	125,000	-51.77%	-16.67%
	Total Measure A Funds	2,343,762	2,337,537	2,235,155	2,066,854	-7.53%	-11.58%
GAS TAX							
4430	Interest Income	6,170	3,000	2,000	2,000	0.00%	-33.33%
4540	Misc Gas Tax	-	-	-	-	0.00%	
4541	Section 2105	96,590	95,000	96,632	95,000	-1.69%	0.00%
4542	Section 2106	134,638	130,000	133,471	130,000	-2.60%	0.00%
4543	Section 2107	129,116	130,000	117,137	120,000	2.44%	-7.69%
4544	Section 2107.5	4,000	3,000	3,000	3,000	0.00%	0.00%
4545	Section 2107 - Snow	1,161,385	1,310,650	1,086,284	1,139,984	4.94%	-13.02%
4549	Sec 2182 - Congestion Relief	-	70,000	-	-	0.00%	-100.00%
	Total Gas Tax	1,531,899	1,741,650	1,438,524	1,489,984	3.58%	-14.45%
PARCEL CHARGES							
4430	Interest Income - Tahoe Donner	115,938	100,000	103,053	100,000	-2.96%	0.00%
4675	Tahoe Donner	585,055	575,000	587,115	587,115	0.00%	2.11%
4675	Biltz Tract	838	950	-	-	0.00%	-100.00%
4430	Interest Income - Glenshire	25,756	26,000	23,265	22,000	-5.44%	-15.38%
4675	Glenshire	173,226	170,000	174,782	174,782	0.00%	2.81%
	Total Parcel Charges	900,813	871,950	888,215	883,897	-0.49%	1.37%
TOTAL STREET REVENUE		4,776,475	4,951,137	4,561,894	4,440,735	-2.66%	-10.31%

2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
TRANSIT REVENUE

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
	TRANSIT REVENUE						
4694	STA - State Transit Assistance	49,959	51,319	51,319	53,115	3.50%	3.50%
4650	LTF - Local Transportation Fund	414,608	491,414	422,496	481,640	14.00%	-1.99%
4515	FTA - Section 5311	97	25,000	64,515	57,460	-10.94%	129.84%
4680	Fare Box Receipts - Pass-through	63,400	57,000	57,000	57,000	0.00%	0.00%
4679	Fare Box Receipts Retained	-	4,000	4,000	4,000	0.00%	0.00%
4699	General Transit - NCTC	5,000	-	-	-	0.00%	
4703	Sugar Bowl Partnership	-	28,500	20,728	21,500	3.73%	-24.56%
4704	Northstar Partnership	82,520	-	-	-	0.00%	
4706	North Lake Tahoe Resort Assn.	81,869	28,500	18,000	18,000	0.00%	-36.84%
4733	Night Service Revenues	23,500	-	-	-	0.00%	
4740	Private Contributions	20,000	-	82,800	85,000	2.66%	
4750	Other Sources - Grants	-	-	-	120,000	0.00%	
4430	Interest Income	5,102	-	20,400	21,000	2.94%	
4650	TDA Reserves	-	8,000	76,918	-	-100.00%	-100.00%
4650	Vehicle Reserves	-	67,000	-	-	0.00%	-100.00%
	TOTAL TRANSIT REVENUE	746,056	760,733	818,176	918,715	12.29%	20.77%

**2008/09 REVENUE BUDGET
TOWN OF TRUCKEE
CIP FUNDING SOURCES**

CAPITAL IMPROVEMENT PROJECTS - FUNDING SOURCES	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET
Building & Safety	40,000	20,000	33,000
CDBG Grant	-	121,141	-
Developer Funding	2,615,300	5,800,000	2,665,000
Facility Reserve	500,000	5,800,000	1,400,000
FAS - OES	-	53,340	-
General Fund (Net of Operating Expenditures)	1,296,704	780,305	1,021,500
General Fund Operating Expenditures	65,000	41,000	391,000
General Fund (Discontinued Projects)	75,000	-	-
Grant - Department of Water Resources	119,608	99,608	20,000
Grant - Prop 50	600,000	148,500	1,078,750
Grant - SAFETEA-LU	240,000	880,000	1,120,000
Grant - STIP/RTIP Funds	60,000	220,000	278,000
Grant Funding	-	-	120,000
Housing Set-aside Funds	-	6,000	500,000
Impact Fees - AB1600 Traffic Fees	320,000	205,000	3,600,000
Measure A Funds	4,980,000	1,084,000	4,096,250
Prop 1B	-	343,176	66,824
RDA Capital	130,000	22,300	3,047,500
RDA Housing	500,000	495,000	-
RSTP Funds	157,176	157,176	150,000
Sale of Property	1,000,000	-	1,000,000
TCRF Funds	-	-	40,000
Truckee Donner Rec. & Park District	-	-	190,000
TSSA #1 - Tahoe Donner	130,000	123,000	124,000
TSSA #5 - Glenshire	40,000	36,000	280,000
WF Housing Reward Grant	235,000	235,000	-
Subtotal without Unfunded Amount	13,103,788	16,670,546	21,221,824
Unfunded	22,654,700	-	100,000
Total Capital Projects	35,758,488	16,670,546	21,321,824

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REVENUES**

<u>TAXES</u>	<u>BUDGET</u>
4011 <u>PROPERTY TAXES - SECURED</u> - Taxes collected by the County for secured property with a portion allocated to the Town . The projection is based upon a 7% estimate of growth from the estimated actual for 07/08 that includes both new construction and resale activity (Supplemental).	\$ 8,941,198
4020 <u>PROPERTY TAXES - UNSECURED</u> - Taxes collected by the County for unsecured personal property (i.e., boats, etc.) with a portion allocated to the Town.	\$ 164,000
4030 <u>PROPERTY TAXES - SUPPLEMENTAL</u> - Taxes collected by the County for additional taxes for the first year a property is owned.	\$ 340,000
4110 <u>SALES TAX</u> - 1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the Town and remitted to the Town by the State Board of Equalization. The projection for FY08/09 is based upon a decline of 0.55% due to a slowing economy, specifically in the building industry.	\$ 2,611,719
4115 <u>PROPERTY TAX IN-LIEU SALES TAXES</u> - These funds are intended to partially offset reductions in the 1% Sales Tax revenue allocation to cities and counties as a result of the State Legislature amendments known as the "Triple Flip."	\$ 803,943
4130 <u>TRANSIENT OCCUPANCY TAX</u> - 10% tax on temporary occupancy (30 days or less) of hotel, motel and other similar facilities by temporary residents or visitors.	\$ 1,200,000
4150 <u>FRANCHISE TAX</u> - This account provides for amounts received for special privileges granted by the Town in permitting the continuing use of public property for such activities as poles and lines for public utility use including cable television (\$180,000). Currently the PUD, disposal company and telephone company pay no franchise fees to the Town. Sierra Pacific Power Co. currently pays a 2% franchise fee, and the Town's portion of this fee is \$10,000. A franchise agreement has been developed with Southwest Gas and revenues of \$300,000 have been included. With the Town's assumption of the Solid Waste Franchise Agreement, revenues of \$140,000 have been included for this fiscal year.	\$ 931,500
4170 <u>REAL PROPERTY TRANSFER TAX</u> - This tax is imposed on the transfer of real property. Counties are authorized to levy the tax at a rate of \$1.10 per \$1,000 of the sale value. The Town is then authorized to levy a tax at one-half the County rate.	\$ 150,000
<u>INTERGOVERNMENTAL REVENUE</u>	<u>BUDGET</u>
4510 <u>MOTOR VEHICLE IN-LIEU TAX</u> - This account represents motor vehicle license fees imposed annually by the State in lieu of taxes on motor vehicles; paid directly from State. Revenues derived from the motor vehicle license fees are distributed based on the proportion that the population of each city bears to the total population of all cities.	\$ 80,000
4511 <u>PROPERTY TAX - IN-LIEU MOTOR VEHICLE TAX</u> - These funds are intended to partially offset reductions in the Motor Vehicle In-Lieu revenue allocation to cities and counties as a result of the State Legislature amendments known as the "Triple Flip."	\$ 1,100,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REVENUES**

<u>INTERGOVERNMENTAL REVENUE (cont'd)</u>		<u>BUDGET</u>
4530	<u>HOMEOWNER'S PROPERTY TAX RELIEF</u> - Subvention from the State due to legislative reduction of the property tax assessment base for owner-occupied residential properties.	\$ 85,000
4740	<u>MANDATED COSTS REIMBURSEMENT</u> - Reimbursement from the State for legislated programs that increase Town operating costs.	\$ 25,000
<u>OTHER REVENUE</u>		
4210	<u>ANIMAL CONTROL LICENSES</u> - Town ordinances provide for the licensing of dogs with fees.	\$ 33,000
4220	<u>ANIMAL CONTROL FEES - CONTRACT SERVICES</u> – The Town currently has agreements with Sierra County, the City of Loyalton, and Nevada County to provide animal control services. This account reflects anticipated revenues to be received pursuant to these agreements.	\$ 4,200
4320	<u>COURT FINES - MOVING VIOLATIONS</u> - Revenues in this account come from court fines and forfeitures levied by the courts.	\$ 420,000
4410	<u>INTEREST INCOME - COUNTY</u> - Interest earned on property taxes held by the County prior to payment being made to the Town.	\$ 60,000
4430	<u>INTEREST ON BANK DEPOSITS</u> - Represents interest earned on the bank deposits.	\$ 350,000
4440	<u>INTEREST INCOME - RDA LOAN</u> - Interest from Redevelopment Agency for loan from General Fund.	\$ 360,000
4618	<u>ADMINISTRATION – 10% IMPACT FEES</u> – Provides for a transfer of 10% of development impact fees charged directly to the General Fund to offset General Fund expenditures related to the implementation of the development impact projects, as well as administrative charges related hereto. The increase is the result of the Council's adoption of the facilities development impact fee program.	\$ 20,000
4620	<u>POLICE DEPARTMENT SERVICES</u> - Represents primarily live scan fees for fingerprinting services.	\$ 45,000
4621	<u>ABANDONED VEHICLE ABATEMENT FEES</u> – Provides for reimbursement of Town expenses for abatement of abandoned vehicles from public and private property received through a county wide joint powers authority. Funds are collected through vehicle license registration. These funds provide for the administration of the program as well as the towing fees.	\$ 11,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REVENUES**

<u>OTHER REVENUE (cont'd)</u>		<u>BUDGET</u>
<u>4622</u>	<u>POLICE DEPT SPECIAL EVENT REIMBURSEMENTS</u> – Represents reimbursements to the Town for the cost of police services at special events.	\$ 15,000
<u>4645</u>	<u>ENGINEERING / ENCROACHMENT FEES</u> – Provides fund from applicants to reimburse the Town for cost of Engineering services directly related to applicant's project.	\$ 175,000
<u>4650</u>	<u>ANIMAL SHELTER FEES AND CHARGES</u> - This account provides for revenues received to reimburse the Town for actual costs incurred for housing animals taken to the local animal shelter facility.	\$ 14,000
<u>4686</u>	<u>TOWN HALL LEASE REVENUE</u> –Lease revenue from tenants in Town Hall.	\$ 400,000
<u>4687</u>	<u>DEPOT SUBLEASE RENTAL FEES</u> - Provides funds from rental of space and pay phone revenue at the depot downtown.	\$ 36,000
<u>4692</u>	<u>TOWN HALL ROOM RENTAL FEES</u> - Fees collected for renting the Town Hall facilities.	\$ 200
<u>4723</u>	<u>PASS THROUGH GRANT FUNDS</u> – Local cable programming grant funding provided through a \$.40 per subscriber per month contribution by Suddenlink. The pass-through of this subscriber contribution amount is located in the General Government budget.	\$ 30,000
<u>4730</u>	<u>MISCELLANEOUS REVENUE</u> - Provides for miscellaneous income not otherwise provided for such as receipt of candidate statement fees, garnishment fees, agenda subscriptions, NSF fees and other services.	\$ 5,000
<u>4743</u>	<u>JAIL BOOKING FEES</u> - Provides funds through billing of booking fee costs to the arrested individuals.	\$ 25,000
<u>4744</u>	<u>POST REIMBURSEMENT</u> - Provides funds through billing of Police Department POST-mandated training costs to be reimbursed by POST.	\$ 15,000
<u>INTERFUND TRANSFERS</u>		<u>BUDGET</u>
<u>4765</u>	<u>ADMINISTRATIVE OVERHEAD CHARGES</u> - Funds transferred from the Enterprise Funds to reimburse the General Fund for administrative overhead costs.	\$ 402,927
<u>4769</u>	<u>PARKING SNOW REMOVAL</u> - Funds transferred from the Parking Fund to reimburse the General Fund for expenses incurred relative to snow removal in the paid parking spaces by the Public Works Department.	\$ 40,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REVENUES**

<u>COMMUNITY DEVELOPMENT – BUILDING & SAFETY</u>		<u>BUDGET</u>
<u>4410</u>	<u>INTEREST INCOME</u> - Interest earned from funds in the Building and Safety Division reserve fund.	\$ 1,000
<u>4606</u>	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$ 16,000
<u>4611</u>	<u>BUILDING PERMITS</u> - Fees charged to defray the cost of inspecting building construction to assure compliance with Town building codes and applicable standards.	\$ 850,000
<u>4612</u>	<u>PLAN CHECK</u> - A fee paid at the time the application is submitted to defray the cost of permit intake and Building and Safety Division plan review.	\$ 587,300
<u>4615</u>	<u>FIRE ADMINISTRATIVE FEE</u> - A portion of the Fire District impact fee returned by the Building and Safety Division to defray the cost of collecting the fee.	\$ 1,200
<u>4616</u>	<u>RECORD RETENTION</u> - A fee charged to building permits that defrays the direct costs of imaging to permanently retain file information.	\$ 26,000
<u>4617</u>	<u>REPORTS</u> - Revenue generated from subscriptions to weekly reports on building activity published by the Community Development Department.	\$ 500
<u>4619</u>	<u>STREET ADMINISTRATION</u> - A portion of the residential road impact fee retained by the Building and Safety Division to defray the cost of collecting the fee.	\$ 10,000
<u>4641</u>	<u>ENCROACHMENT - BUILDING</u> - The portion of the encroachment fee retained by the Building and Safety Division for permit issuance and inspection services.	\$ 7,000
<u>4730</u>	<u>OTHER REVENUE</u> - Provides for fees charged for Town Building and Safety Division services not accounted for in any other category.	\$ 1,000
<u>COMMUNITY DEVELOPMENT – PLANNING</u>		<u>BUDGET</u>
<u>4606</u>	<u>CODE COMPLIANCE</u> - Projected revenue from fines and judgments that reimburse the staff costs associated with code compliance.	\$ 500
<u>4613</u>	<u>SITE PLAN</u> - Fees charged for reviewing the proposed use at a specific land parcel to ascertain compliance with Town codes and standards.	\$ 15,000
<u>4640</u>	<u>PLAN PROCESSING FEES</u> - Fees collected from owners and developers for planning services performed by the Community Development Department.	\$ 160,000
<u>4641</u>	<u>GENERAL PLAN MAINTENANCE FEES</u> - Fees collected to cover the costs associated with maintaining the General Plan.	\$ 1,500
<u>4695</u>	<u>PLAN DOCUMENT FEES</u> - Fees collected for copies of planning documents.	\$ 500

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REVENUES**

IMPACT FEES FUND - FACILITIES**BUDGET**

<u>4647</u>	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth. The increase is the result of the facilities development impact fee program.	\$ 252,566
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IMPACT FEES FUND - ROADS**BUDGET**

<u>4647</u>	<u>DEVELOPER IMPACT FEES</u> - Fees charged on the issuance of building permits to provide for the expansion of the capacity of existing or needed infrastructure caused by development growth.	\$ 500,000
<u>4430</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 150,000

PARKING FUND**BUDGET**

<u>4611</u>	<u>PARKING FEES - METER</u> – Revenues provided from paid parking via parking meters.	\$ 415,000
<u>4622</u>	<u>IN CAR METER PURCHASE</u> - Revenues associated with customers purchasing the in car meter.	\$ 550
<u>4623</u>	<u>PARKING FEES - IN CAR METER</u> - Revenues received for preloading parking time on the in car meter.	\$ 1,000
<u>4624</u>	<u>PARKING FEES - SMART CARD</u> - Revenues provided from the use of the smart card at the parking meter.	\$ 3,500
<u>4625</u>	<u>PARKING FEES - EMPLOYEE PERMIT</u> - Revenues from the purchase employee parking permits.	\$ 14,000
<u>4730</u>	<u>OTHER SOURCES OF REVENUE</u> - Recovering non-sufficient funds charges, and administrative costs associated with barricading paid parking areas for events.	\$ 500
<u>4340</u>	<u>PARKING VIOLATIONS</u> - Fines or forfeited bail for infractions of the vehicle code.	\$ 85,000
<u>4545</u>	<u>HIGHWAY USE 2107-SNOW</u> - State reimbursement for 50% of costs incurred by the Town for snow removal on all public streets.	\$ 5,000
<u>4430</u>	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 250

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REVENUES**

<u>REDEVELOPMENT AGENCY CAPITAL FUND</u>		<u>BUDGET</u>
4011	<u>PROPERTY TAXES</u> – Tax increment collected by the County for the Redevelopment Project Area.	\$ 1,603,814
4530	<u>HOMEOWNER'S PROPERTY TAX RELIEF</u> - Subvention from the State due to legislative reduction of the property tax assessment base for owner-occupied residential properties.	\$ 21,230
4430	<u>INTEREST INCOME</u> - Interest earned on investments.	\$ 220,000
4711	<u>LOAN INTEREST PAYMENT</u> - Interest received from loans payable to the Redevelopment Agency.	\$ 1,440
<u>REDEVELOPMENT AGENCY HOUSING FUND</u>		<u>BUDGET</u>
4011	<u>PROPERTY TAXES</u> – Tax increment collected by the County for the Redevelopment Project Area.	\$ 436,430
4430	<u>INTEREST INCOME</u> - Interest earned on investment of impact fees.	\$ 41,329
<u>SOLID WASTE FUND</u>		<u>BUDGET</u>
4572	<u>DEPT OF CONSERVATION (DOC) - RECYCLING/LITTER REDUCTION</u> - DOC Annual City/County Payment	\$ 5,000
4573	<u>INTERGOV'T - DEPT OF CONSERVATION</u> - Completion of \$75,000 grant reimbursement of 10% retention.	\$ 7,500
4675	<u>PARCEL CHARGES</u> - Provides for parcel charge revenues generated for solid waste collection.	\$ 1,990,129
<u>STREET REVENUES</u>		<u>BUDGET</u>
4110	<u>MEASURE "A" SALES TAX</u> – 1/2 cent sales tax collected as a result of the Measure "A" election. These funds are restricted for backbone roads only. The tax became effective on October 1, 1998.	\$ 1,941,854
4430	<u>MEASURE "A" INTEREST INCOME</u> – Reflects interest earned on the balance in the Measure "A" fund.	\$ 125,000
4430	<u>GAS TAX INTEREST INCOME</u> – Reflects interest earned on the balance in the Gas Tax Fund.	\$ 2,000
4541	<u>HIGHWAY USE 2105</u> - Funds received from the State which are derived from a charge on each gallon of gasoline sold and allocated to the Town on a per-capita basis to be used for maintenance of Town streets. Authorized by Proposition 111.	\$ 95,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REVENUES**

<u>STREET REVENUES (cont.)</u>	<u>BUDGET</u>
<u>4542</u> <u>HIGHWAY USE 2106</u> - State funds received from the sale of gasoline throughout the State which may only be expended for select system construction or maintenance.	\$ 130,000
<u>4543</u> <u>HIGHWAY USE 2107</u> - Funds received from the State which are derived from a charge on each gallon of gas sold throughout the State and allocated to the Town on a per-capita basis for maintenance or construction of Town streets.	\$ 120,000
<u>4544</u> <u>HIGHWAY USE 2107.5</u> - State funds received from the sale of gasoline throughout the State which may only be expended for engineering costs and administrative expenses with respect to Town streets.	\$ 3,000
<u>4545</u> <u>HIGHWAY USE 2107-SNOW</u> - State reimbursement for 50% of costs incurred by the Town for snow removal on all public streets.	\$ 1,139,984
<u>4675</u> <u>TOWN SPECIAL SERVICE AREAS – PARCEL CHARGES</u> - Provides for parcel charge revenues generated by TSSA/PRD's for road maintenance and/or snow removal purposes.	\$ 761,897
<u>4430</u> <u>TOWN SPECIAL SERVICE AREAS - INTEREST INCOME</u> – Reflects interest earned on the parcel charges collected from special service areas.	\$ 122,000

<u>TRANSIT REVENUES</u>	<u>BUDGET</u>
<p>Transit revenues are derived from specifically designated funds from State, Federal and nonprofit sources. The largest source for operation is the Transportation Development Act (TDA) funds administered by the Nevada County Transportation Commission. The state also provides funding through the State Transportation Act (STA).</p> <p>The TNT/TMA will continue to provide marketing and coordination assistance. Funding sources for marketing that are obtained for the Town by the TMA are passed directly from the source to the Town as a result of marketing efforts.</p> <p>The transit system is continuing a partnership with Sugarbowl for a skier/commuter shuttle. This project includes the continuation of winter shuttle service to Sugarbowl. This partnership shuttle is funded by Sugarbowl, the North Lake Tahoe Resort Association (NLTRA) and a portion of the Town's LTF Funds.</p>	\$ 918,715

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REVENUES**

CAPITAL IMPROVEMENT PROJECTS REVENUES**BUDGET**

Various revenues have been applied for (grants) or are available for capital projects. The capital projects expenditures section includes individual project forms that describe the project and its funding source. The following is a summarized list of the various revenues anticipated for these projects.

<u>Building & Safety Fund</u> - The amount of Building & Safety funds being allocated to the Town Hall Office Equipment project for the replacement of a copier.	\$ 33,000
<u>Developer Funding</u> - These funds represent developers' contributions to various projects.	\$ 2,665,000
<u>Facility Reserve</u> - These funds represent General Fund reserves for facility needs.	\$ 1,400,000
<u>General Fund</u> - The amount of the General Fund committed to capital improvement projects.	\$ 1,412,500
<u>Grant Proceeds</u> - Various grants are anticipated to be available for the year.	\$ 2,616,750
<u>Housing Set-aside Funds</u> - 20% of Redevelopment property tax increment allocated to Housing Set-aside Funds based on Redevelopment law.	\$ 500,000
<u>Impact Fees - AB1600 Traffic Fees</u> - These funds are available as a portion of the balance in the Impact Fees Fund. These funds are restricted to eligible road improvement projects.	\$ 3,600,000
<u>Measure A Sales Tax Fund</u> - These funds are available as a result of the 1/2 cent sales tax measure passed by the voters in April, 1998.	\$ 4,096,250
<u>Prop 1B</u> - California State funding for local street and road improvement funded by SB 78 and SB 88.	\$ 66,824
<u>Redevelopment Agency - Capital</u> - Agency funds for various redevelopment projects.	\$ 3,047,500
<u>RSTP Funding</u> - Regional Surface Transportation Program funds designated for the 2009 Slurry Seal project.	\$ 150,000
<u>Sale of Property</u> - Anticipated revenue from the sale of 3 acres of the land purchased for the new public service facility to the Truckee Fire District.	\$ 1,000,000
<u>TCRF Funds</u> - Traffic congestion relief funds.	\$ 40,000
<u>Truckee Donner Recreation and Park District (TDRPD) Funds</u> - TDRPD's contribution to the Pioneer Trail/DPR Roundabout and Truckee River Trail Phase 3 projects.	\$ 190,000
<u>TSSA #1 - Tahoe Donner Funds</u> - These funds are available in the Tahoe Donner TSSA road maintenance fund.	\$ 124,000
<u>TSSA #5 - Glenshire/Devonshire Funds</u> - These funds are available in the Glenshire/Devonshire TSSA road maintenance fund.	\$ 280,000

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2008/09 EXPENDITURES BUDGET

**TOWN OF TRUCKEE
TOWN COUNCIL**

Fund 01 - General
 Department 01 - General Government
 Division 01 - Town Council

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Salaries - Elected Officials	18,000	18,000	18,000	18,000	0.00%	0.00%
5400	Benefits	4,014	5,000	5,000	5,000	0.00%	0.00%
	Total Personnel	22,013	23,000	23,000	23,000	0.00%	0.00%
SUPPLIES & SERVICES							
6115	Education & Training	8,292	12,000	13,500	14,000	3.70%	16.67%
6305	Advertising	-	200	-	200	0.00%	0.00%
6315	Community Promotion	350	1,000	1,000	1,000	0.00%	0.00%
6325	Membership & Dues	6,258	7,600	7,800	7,800	0.00%	2.63%
6335	General Supplies	2,919	2,200	2,200	2,200	0.00%	0.00%
6338	Promotional Supplies	3,025	2,500	2,500	2,500	0.00%	0.00%
6345	Photocopying	545	725	725	800	10.34%	10.34%
6350	Postage, Freight & Delivery	-	200	-	200	0.00%	0.00%
6355	Printing	262	200	300	300	0.00%	50.00%
6360	Professional Services	39,442	45,500	35,500	61,000	71.83%	34.07%
6370	Telephone	-	1,000	1,000	1,000	0.00%	0.00%
6920	Vehicles - Mileage	1,800	2,600	2,600	2,600	0.00%	0.00%
	Total Supplies & Services	62,894	75,725	67,125	93,600	39.44%	23.61%
	TOTAL	84,907	98,725	90,125	116,600	29.38%	18.11%

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
TOWN COUNCIL**

ACTIVITY DESCRIPTION

The Town Council is composed of five members elected by the citizens of Truckee as their representatives to make the legislative and policy decisions of the Town, subject to the provisions of the Government Code and the Constitution of the State of California. The Mayor and Town Council Members also represent the Town at official functions and in relationships with other organizations.

PERSONNEL

BUDGET

<u>5011</u>	<u>SALARIES - ELECTED OFFICIALS</u> - This account provides for \$300 per month per Council Member as provided by the Government Code.	\$ 18,000
<u>5400</u>	<u>BENEFITS</u> - Provides for miscellaneous Town-paid payroll taxes and workers compensation benefits.	\$ 5,000

SUPPLIES and SERVICES

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for Council Members attendance at a variety of training and educational seminars as well as local meetings. Anticipated activities include: League of California Cities Mayor and Council Members Institute, League Annual Conference, League Economic Development Conference, Labor Relations Conference or Financial Management Seminar, various League Division meetings, Mayor/Manager breakfasts and miscellaneous workshops, meetings and briefings, significant involvement in Sierra Business Council type institutes and training; and Council Member lobbyist activities.	\$ 14,000
<u>6305</u>	<u>ADVERTISING</u> - Provides for various advertising costs throughout the year.	\$ 200
<u>6315</u>	<u>COMMUNITY PROMOTION</u> - Provides for miscellaneous expenses related to Town sponsored promotional activities.	\$ 1,000
<u>6325</u>	<u>MEMBERSHIP and DUES</u> - Provides for the Town's membership in:	\$ 7,800
	- League of California Cities	\$ 6,400
	- Sierra Business Council	\$ 550
	- Truckee Historic Society	\$ 200
	- California Local Government Commission	\$ 650
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment.	\$ 2,200
<u>6338</u>	<u>PROMOTIONAL SUPPLIES</u> - Provides an expense category for costs such as flowers, plaques, cards and other community recognition, ceremonial mementos for Council Member use at training conferences and ceremonial events, and annual Town Council photograph.	\$ 2,500

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
TOWN COUNCIL**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copy usage based upon monthly meter readings.	\$ 800
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/mailing costs within this account.	\$ 200
<u>6355</u> <u>PRINTING</u> - Provides minor funding for special printing needs during the fiscal year.	\$ 300
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 61,000
- Utilization of a consultant/facilitator for team building/goal setting workshop	\$ 7,000
- Filing of SB90 claims (mandated costs incurred) on behalf of the Town (Moved to General Government in 2008-2009)	
- Sacramento legislative lobbyist costs	\$ 24,000
- Town Attorney Recruitment costs	\$ 30,000
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges.	\$ 1,000
<u>6920</u> <u>VEHICLE MILEAGE</u> - Provides for Council Members' mileage reimbursement for meetings.	\$ 2,600

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2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 02 - Town Manager

**TOWN OF TRUCKEE
 TOWN MANAGER**

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	153,819	156,258	156,258	163,578	4.68%	4.68%
5400	Benefits	69,323	70,010	70,010	70,630	0.89%	0.89%
5461	Deferred Compensation	13,167	13,537	13,537	17,150	26.69%	26.69%
5571	Car Allowances	7,135	7,135	7,135	7,151	0.22%	0.22%
	Total Personnel	243,444	246,940	246,940	258,509	4.69%	4.69%
SUPPLIES & SERVICES							
6115	Education & Training	4,821	6,500	5,500	6,000	9.09%	-7.69%
6120	Employee Relations Activities	10,539	11,500	11,500	11,500	0.00%	0.00%
6121	Employee Incentive Program	2,617	5,000	5,000	5,000	0.00%	0.00%
6305	Advertising	-	200	200	200	0.00%	0.00%
6325	Membership & Dues	1,517	2,500	2,500	2,500	0.00%	0.00%
6335	General Supplies	979	1,700	1,700	1,700	0.00%	0.00%
6345	Photocopying	1,479	1,800	1,800	1,800	0.00%	0.00%
6350	Postage, Freight & Delivery	232	500	500	500	0.00%	0.00%
6355	Printing	40	200	200	200	0.00%	0.00%
6360	Professional Services	5,816	11,000	6,000	6,000	0.00%	-45.45%
6365	Publications	-	200	200	200	0.00%	0.00%
6370	Telephone	1,497	2,000	2,000	1,873	-6.37%	-6.37%
6620	Repairs & Maint. - Office Equipment	70	100	100	100	0.00%	0.00%
7070	Rent Expense - Office Equipment	112	250	250	250	0.00%	0.00%
	Total Supplies & Services	29,720	43,450	37,450	37,823	0.99%	-12.95%
CAPITAL OUTLAY							
8020	Computer Equipment	-	-	-	2,100	0.00%	
	Total Capital Outlay	-	-	-	2,100	0.00%	
TOTAL		273,164	290,390	284,390	298,432	4.94%	2.77%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
TOWN MANAGER**

ACTIVITY DESCRIPTION

The Town Manager and his immediate staff are responsible to the Town Council for administration of all Town affairs. The Manager is directly responsible for continual review and analysis of all Town administrative operations including budget preparation and control, organizational and procedural studies, and all matters pertaining to staffing. The Town Manager also acts as Executive Director for the Redevelopment Agency.

Significant activities in 2008/09 include: Assistance to the Town Council and implementation of Council goals; active involvement in citizen communication efforts; and conservative fiscal management including a significant effort to reestablish the 1/2 cent sales tax "Measure A".

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for 85% of the salary of the Town Manager (15% allocated to RDA) and 15% of the Town Clerk salary (75% allocated to Town Clerk and 10% to RDA).	\$ 163,578
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$ 70,630
<u>5461</u>	<u>DEFERRED COMP</u> - Provided as a portion of the Town Manager's total compensation.	\$ 17,150
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Town Manager's private vehicle on Town business (85%).	\$ 7,151

SUPPLIES and SERVICES

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for education, training seminars and workshops for the Town Manager. Training activity is anticipated to include League of California Cities Annual Conference, City Managers' Annual Conference, California Planning Roundtable Meetings, Mayor/Councilmember Institute, legislative action days, quarterly Mayors/Manager meetings, quarterly meetings with local CAOs, League Division meetings, and American Planning Association Meeting.	\$ 6,000
<u>6120</u>	<u>EMPLOYEE RELATIONS ACTIVITIES</u> - Provides funding for various activities such as:	\$ 11,500
	- Holiday celebration	\$ 5,900
	- All-employee quarterly meetings	\$ 3,000
	- Employee service awards	\$ 1,000
	- New employee orientation workshops	\$ 1,000
	- Other employee relations activities	\$ 600
<u>6121</u>	<u>EMPLOYEE INCENTIVE PROGRAM</u> - Provides funds to be distributed to individual employees of the Town as one-time incentives for extraordinary performance, services or cost savings. Incentives shall be granted at the Town Manager's discretion.	\$ 5,000
<u>6305</u>	<u>ADVERTISING</u> - Provides for various advertising needs throughout the year.	\$ 200

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
TOWN MANAGER**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6325 <u>MEMBERSHIPS and DUES</u> - Provides for memberships in professional organizations including International City/County Management, California City Management Foundation, California Planning Roundtable and American Planning Association, Breakfast Club.	\$ 2,500
6335 <u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment, small houseware items (cups, glasses, pitchers, etc.) needed to accommodate group meetings. This item also reflects funding for coffee and supplies for various group meetings.	\$ 1,700
6345 <u>PHOTOCOPYING</u> - Provides for copy usage based upon monthly meter readings.	\$ 1,800
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account. Increase due to rate increase.	\$ 500
6355 <u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$ 200
6360 <u>PROFESSIONAL SERVICES</u> - Provides for utilization of a facilitator for a department manager team building workshop.	\$ 6,000
6365 <u>PUBLICATIONS</u> - Provides for subscription to miscellaneous city management publications, such as Management Information Service, etc.	\$ 200
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges. Decreased monthly service charges due to installation of new telephone system.	\$ 1,873
6620 <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 100
7070 <u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for fax and postage machine lease payments.	\$ 250
 <u>CAPITAL OUTLAY</u>	 <u>BUDGET</u>
8020 <u>COMPUTER EQUIPMENT</u> - Provides for one replacement desktop computer for Town Manager.	\$ 2,100

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2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 03 - Town Attorney

**TOWN OF TRUCKEE
 TOWN ATTORNEY**

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Part-time	86,094	95,955	90,000	109,559	21.73%	14.18%
5400	Benefits	28,580	30,840	31,500	36,173	14.83%	17.29%
	Total Personnel	114,673	126,795	121,500	145,731	19.94%	14.93%
SUPPLIES & SERVICES							
6115	Education & Training	4,089	6,500	5,000	6,500	30.00%	0.00%
6335	General Supplies	41	200	200	1,800	800.00%	800.00%
6345	Photocopying	338	450	450	450	0.00%	0.00%
6350	Postage, Freight & Delivery	123	100	100	100	0.00%	0.00%
6355	Printing	26	100	100	100	0.00%	0.00%
6360	Contract Services - Legal	1,492	20,000	3,500	20,000	471.43%	0.00%
6365	Publications	178	1,000	1,000	1,000	0.00%	0.00%
6370	Telephone	10	100	100	100	0.00%	0.00%
	Total Supplies & Services	6,298	28,450	10,450	30,050	187.56%	5.62%
CAPITAL OUTLAY							
8005	Furniture & Fixtures	-	1,000	-	4,500	0.00%	350.00%
8020	Computer Equipment	-	3,000	2,000	-	-100.00%	-100.00%
	Total Capital Outlay	-	4,000	2,000	4,500	125.00%	12.50%
	TOTAL	120,971	159,245	133,950	180,281	34.59%	13.21%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
TOWN ATTORNEY**

ACTIVITY DESCRIPTION

The function of the Town Attorney is to serve as legal counsel to the Town in its day-to-day operations and to serve as legal advisor to the Council, Planning Commission, Town Manager and operating Departments. The Town Attorney is also charged with general knowledge of legal issues arising from court decisions and awareness of the need for specialized attorneys and the supervision of those attorneys in the handling of Town litigation. The Town Attorney is also charged with the preparation and review of ordinances, resolutions and other legislation.

Activities for 2008/09 include assisting the Council and staff in crafting proposed public policies and local ordinances. The Attorney will also assist the Town in administering any specialty legal counsel services that may be needed.

The Town will also be in the process of recruiting for a new Town Attorney upon the retirement of the current Town Attorney during FY08/09. It is estimated that a current market-rate contract with a new Town Attorney will cost the Town \$30,000 (including taxes and benefits) in addition to the current Town Attorney's rate.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR PART-TIME</u> – Provides for 95% of the Town Attorney wages (5% allocated to Redevelopment Agency). Also includes \$20,500 of wages for the estimated additional cost of a new Town Attorney.	\$ 109,559
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, as well as Medicare contribution. Also includes \$9,500 of taxes and benefits for the estimated additional cost of a new Town Attorney.	\$ 36,173

SUPPLIES and SERVICES

BUDGET

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for education and training seminars, and workshops for the Town Attorney.	\$ 6,500
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides an account for any minor unexpected materials, reports or assistance that may occur during the year. Also includes purchase of extended warranty on two computers and other office equipment for the new Town Attorney.	\$ 1,800
<u>6345</u>	<u>PHOTOCOPYING</u> - Provides for copier usage based upon monthly meter readings.	\$ 450
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs within this account.	\$ 100
<u>6355</u>	<u>PRINTING</u> - Provides for minor funding of any special printing needs during the fiscal year.	\$ 100
<u>6360</u>	<u>CONTRACT SERVICES - LEGAL</u> - Provides for outside legal counsel when specialized attorneys are required. The amount budgeted is established based upon estimated level of services which may vary over the year dependent upon the number and magnitude of issues needing legal involvement.	\$ 20,000
<u>6365</u>	<u>PUBLICATIONS</u> - Provides for various publications related to the legal department.	\$ 1,000
<u>6370</u>	<u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges. Increase reflects prior year actual costs.	\$ 100

CAPITAL OUTLAY

BUDGET

<u>8005</u>	<u>FURNITURE and FIXTURES</u> – Provides for the replacement of furniture as required.	\$ 4,500
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2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 01 - General Government
 Division 04 - Town Clerk

TOWN OF TRUCKEE
 TOWN CLERK

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	139,874	172,305	172,305	178,907	3.83%	3.83%
5031	Overtime - Regular Full-time	733	2,000	2,000	2,000	0.00%	0.00%
5400	Benefits	67,919	86,547	86,547	82,832	-4.29%	-4.29%
5461	Deferred Compensation	945	750	750	750	0.00%	0.00%
5571	Car Allowances	1,503	1,503	1,503	1,584	5.39%	5.39%
	Total Personnel	210,973	263,105	263,105	266,073	1.13%	1.13%
SUPPLIES & SERVICES							
6115	Education & Training	5,095	7,500	4,500	6,500	44.44%	-13.33%
6305	Advertising	2,789	2,000	1,000	2,000	100.00%	0.00%
6325	Membership & Dues	923	850	850	850	0.00%	0.00%
6335	General Supplies	10,084	11,000	9,500	12,100	27.37%	10.00%
6345	Photocopying	1,045	1,000	1,000	1,000	0.00%	0.00%
6350	Postage, Freight & Delivery	352	400	450	400	-11.11%	0.00%
6355	Printing	107	200	200	200	0.00%	0.00%
6360	Professional Services	7,045	20,800	1,500	10,800	620.00%	-48.08%
6361	Town Newsletter	6,870	15,000	15,000	18,000	20.00%	20.00%
6365	Publications	117	200	200	200	0.00%	0.00%
6370	Telephone	1,121	1,300	1,300	937	-27.92%	-27.92%
6620	Repairs & Maint. - Office Equipment	105	100	250	100	-60.00%	0.00%
6735	Election Expenses	74	20,000	10,000	20,000	100.00%	0.00%
6920	Vehicles - Mileage	296	300	300	300	0.00%	0.00%
7070	Rent Expense - Office Equipment	90	300	300	300	0.00%	0.00%
	Total Supplies & Services	36,112	80,950	46,350	73,687	58.98%	-8.97%
CAPITAL OUTLAY							
8005	Furniture & Fixtures	-	1,200	-	-	0.00%	-100.00%
8020	Computer Equipment	2,620	6,000	9,700	3,100	-68.04%	-48.33%
	Total Capital Outlay	2,620	7,200	9,700	3,100	-68.04%	-56.94%
	TOTAL	249,705	351,255	319,155	342,860	7.43%	-2.39%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
TOWN CLERK**

ACTIVITY DESCRIPTION

The Town Clerk's office is responsible for matters relating to the official business of the Town Council. The Town Clerk's office is responsible for maintaining all official records of the Town, which includes the preparation of agenda packets and minutes for the Town Council, Mousehole Committee, SWMP Committee and the Parking Commission, preparation, posting/publishing of all legal notices of the Council; processing Council agreements, recording official documents, bid openings, administrative services for the Town Manager, Town Attorney and the Redevelopment Agency, website maintenance, and conducting municipal elections. The Town Clerk administers regulations relating to the Fair Political Practices Commission and Election Codes. Other duties performed by the Clerk's office include the Town newsletter and secretary to the Redevelopment Agency and Truckee Public Financing Authority.

Objectives for 2008/09 include: Continued efforts to simplify the document filing, retention, and disposition of the Town records, continue with education of staff as beneficial to the Town, and continued enhancement of the Town's communication through the newsletter and website. Conduct a consolidated election with Nevada County to elect two Council Members and to hold an election for the consideration of renewing the Measure A ½ cent sales tax for roads maintenance within the Town.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for salaries for 75% of the Town Clerk (10% to RDA and 15% to Town Manager), 100% of the Records Technician and 90% of the Administrative Secretary.	\$ 178,907
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> – Provides funding for overtime costs.	\$ 2,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$ 82,832
<u>5461</u>	<u>DEFERRED COMPENSATION</u> – Provided as a portion of the Clerk's compensation.	\$ 750
<u>5571</u>	<u>CAR ALLOWANCE</u> – Provides funding for the use of the Town Clerk's private vehicle and cellular phone on Town business.	\$ 1,584

SUPPLIES and SERVICES

BUDGET

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for education and training seminars and workshops for the Town Clerk, Records Technician and Administrative Secretary. Training activities anticipated include the Election and New Law Seminar, the City Clerks Association of California (CCAC) annual conference/training, records management training and regional CCAC meetings. Will continue to seek scholarships for Clerk's Certification Training.	\$ 6,500
<u>6305</u>	<u>ADVERTISING</u> - Provides for the cost of publication of all legal notices as well as publication of summaries of newly adopted and amended ordinances of the Town Council.	\$ 2,000
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership for Clerk's office personnel.	\$ 850
	- Town membership to Clerks Association of California (CCAC)	\$ 250
	- Three memberships to the International Institute of Municipal Clerks (IIMC)	\$ 400
	- One Association of Records Managers and Administrators (ARMA) Membership	\$ 200

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
TOWN CLERK**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office supplies and equipment, as well as annual software updates.	\$ 12,100
- General Supplies	\$ 3,300
- Annual software updates for optical system	\$ 7,700
- Bookshelf behind Administrative Secretary	\$ 600
- Replacement Printer/Fax for Town Clerk	\$ 500
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copier usage based upon monthly meter readings.	\$ 1,000
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 400
<u>6355</u> <u>PRINTING</u> - Provides funding for various printing needs during the fiscal year.	\$ 200
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following Services:	\$ 10,800
- Allowing for advanced modifications to the Town website	\$ 1,000
- Contract for document shredding	\$ 500
- Records Management Update final phase	\$ 9,300
<u>6361</u> <u>TOWN NEWSLETTER</u> - Provides for the production and mailing of two (2) Town Newsletters.	\$ 18,000
- Newsletter printing	\$ 9,500
- Newsletter postage	\$ 3,100
- Newsletter translation (\$50 per page)	\$ 1,700
- Contingency for possible printing and mailing to out-of-town property owners	\$ 3,700
<u>6365</u> <u>PUBLICATIONS</u> – Provides for subscription costs.	\$ 200
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges. Decreased monthly service charges due to installation of new telephone system.	\$ 937
<u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 100
<u>6735</u> <u>ELECTION EXPENSES</u> - Expense for consolidated election for two Council Members and to re-up "Measure A" 1/2 cent sales tax for road maintenance and repair.	\$ 20,000
<u>6920</u> <u>VEHICLES - MILEAGE</u> – Provides payment to staff for use of private vehicle on Town business.	\$ 300
<u>7070</u> <u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for fax and postage machine lease payments.	\$ 300
<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
<u>8020</u> <u>COMPUTER EQUIPMENT</u> – Provides for replacement computer equipment for Records Technician.	\$ 3,100

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2008/09 EXPENDITURES BUDGET

TOWN OF TRUCKEE

ADMINISTRATIVE SERVICES

Fund 01 - General
 Department 01 - General Government
 Division 05 - Admin Services

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	429,016	518,566	470,000	516,036	9.79%	-0.49%
5014	Wages - Regular Part time	-	19,376	19,900	23,056	15.86%	19.00%
5015	Wages - Temporary/Seasonal	4,759	8,000	1,936	12,000	519.83%	50.00%
5031	Overtime - Regular Full-time	511	500	2,600	500	-80.77%	0.00%
5400	Benefits	192,403	237,996	210,870	238,687	13.19%	0.29%
5461	Deferred Compensation	8,282	3,170	4,017	3,800	-5.40%	19.87%
	Total Personnel	634,970	787,608	709,323	794,079	11.95%	0.82%
SUPPLIES & SERVICES							
6115	Education & Training	10,037	15,800	13,500	23,500	74.07%	48.73%
6305	Advertising	1,914	1,000	6,400	1,000	-84.38%	0.00%
6325	Membership & Dues	1,210	1,500	1,500	1,700	13.33%	13.33%
6335	General Supplies	10,599	14,000	11,940	9,000	-24.62%	-35.71%
6337	IT Supplies	-	-	1,560	3,500	124.36%	
6345	Photocopying	298	800	800	800	0.00%	0.00%
6350	Postage, Freight & Delivery	603	1,000	900	900	0.00%	-10.00%
6355	Printing	1,232	1,800	1,700	1,800	5.88%	0.00%
6360	Professional Services	61,304	65,300	50,000	63,500	27.00%	-2.76%
6365	Publications	634	750	750	1,000	33.33%	33.33%
6370	Telephone	4,181	4,440	4,600	3,648	-20.70%	-17.84%
6620	Repairs & Maint. - Office Equipment	169	500	200	200	0.00%	-60.00%
6650	Small Tools - IT	-	-	-	500	0.00%	
6920	Vehicles - Mileage	189	250	200	220	10.00%	-12.00%
7070	Rent Expense - Office Equipment	2,421	2,400	820	400	-51.22%	-83.33%
	Total Supplies & Services	94,792	109,540	94,870	111,668	17.71%	1.94%
CAPITAL OUTLAY							
8005	Furniture & Fixtures	2,129	4,800	5,650	-	-100.00%	-100.00%
8020	Computer Equipment	3,732	6,900	9,300	2,500	-73.12%	-63.77%
	Total Capital Outlay	5,860	11,700	14,950	2,500	-83.28%	-78.63%
	TOTAL	735,622	908,848	819,143	908,247	10.88%	-0.07%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

ACTIVITY DESCRIPTION

The Administrative Services Department is responsible for providing general administrative support in the areas of Finance, Human Resources, Risk Management, Purchasing and Information Technology to the Town Council, Town Manager and Town Departments. This includes processing and recording of all financial transactions such as accounts payable, revenue receipts, payroll and summarizing financial transactions in a format that allows management and Council to review fiscal performance and related departmental budget conformance. The Department establishes internal accounting controls and aids the Council in contracting for external audits. The Administrative Services Department works with the Town Manager to develop both proposed and final budgets.

Goals for the 2008/09 fiscal year include preparation of the Annual Financial Report in-house; implement Accounting Project Module to allow for tracking of staff resources; and continue to implement the Information Technology Business Continuity study recommendations. In 2008/09, complete remote secondary site (see CIP 60-01-05) and enhance financial, risk management and personnel systems.

In FY 2008/2009, also adjust the Accounting Technician job classification to a series including Accounting Technician I (grade 6) and Accounting Technician II (grade 7). This adjustment will have no immediate financial impact, however it will recognize the complexity and variety of responsibilities currently held by the incumbents.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for the Administrative Services Director (90% - 10% to RDA), one Administrative Services Manager, one Senior Accountant (90% - 10% to RDA), one Human Resources Technician, one Information Technology Coordinator, one Information Technology Intern, one Accounting Technician II (90% - 10% to RDA), and one Accounting Technician I.	\$ 516,036
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime costs.	\$ 500
<u>5014</u>	<u>WAGES REGULAR - PART-TIME</u> - Provides for one part-time Office Assistant.	\$ 23,056
<u>5015</u>	<u>WAGES TEMPORARY/SEASONAL - PART-TIME</u> - Provides for one part-time I.T. Intern.	\$ 12,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$ 238,687
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of the Director's compensation (90% - 10% to RDA), Administrative Services Manager compensation, and a portion of the Senior Accountant's compensation (90% - 10% to RDA).	\$ 3,800

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides for staff training including attendance at a variety of training and educational seminars as well as local meetings. Meetings include: the League of Cities annual conference, annual municipal treasurers conference, annual municipal finance officers conference, annual risk management conference, Labor Relations Institute, Annual Liebert Cassidy Whitmore Human Resource Law Conference, specific finance software training, specific information technology training to more efficiently implement recommendations and upgrades, and other miscellaneous workshops and training seminars.	\$ 23,500
<u>6305</u> <u>ADVERTISING</u> - Provides for costs associated with various advertising needs.	\$ 1,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership in the State Treasurers Association, Municipal Finance Officers Association, the California Public Employers Labor Relations Association, the Government Finance Officers Association, Certified Public Accountant Licenses and the California Municipal Business Tax Association.	\$ 1,700
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for financial systems software updates, office stationery forms, small items and non-capital equipment and furniture.	\$ 9,000
<u>6337</u> <u>IT SUPPLIES</u> - Provides for IT software updates, disks, DVD, wires and other small IT supplies.	\$ 3,500
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copier usage based upon monthly meter readings.	\$ 800
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> – Provides for anticipated postage/ mailing costs, including mailing vendor payments and various tax returns and quarterly reports.	\$ 900
<u>6355</u> <u>PRINTING</u> - Provides for the cost of printing checks, Transient Occupancy tax, payroll tax return (W-2) and 1099 forms, purchase order forms, business cards and personnel forms.	\$ 1,800
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 63,500
- Annual audit expenses for the coming fiscal year	\$ 25,000
- Document imaging of personnel records due to limited storage space and required record retention	\$ 5,000
- Actuarial study for GASB 45 OPEB reporting	\$ 9,000
- Accounting computer systems support services	\$ 6,000
- Technical assistance develop and implement project module and Annual Financial Report	\$ 5,000
- All employee Preventing Workplace Harassment, Discrimination and Retaliation training	\$ 5,000
- Annual participation in the Gold Country Consortium training for management team Human Resources training	\$ 3,500
- Bond Trustee Fees	\$ 5,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
ADMINISTRATIVE SERVICES**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6365</u> <u>PUBLICATIONS</u> – Provides for subscriptions to various finance, treasury, risk management, personnel , and IT publications. Due to the broad nature of activities in the department, regular publications are needed for Fair Labor Standards, Business & Legal Reports Publications (personnel), the Public Retirement Journal, and legal updates.	\$ 1,000
<u>6370</u> <u>TELEPHONE</u> - Provides for costs of two cell phones, allocation of base charges and long distance charges. Decreased monthly service charges due to installation of new telephone system.	\$ 3,648
<u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for maintenance and unscheduled repair of office equipment.	\$ 200
<u>6650</u> <u>SMALL TOOLS - IT</u> - Provides for small tools needed for IT Coordinator such as hand tools and ladder.	\$ 500
<u>6920</u> <u>VEHICLES - MILEAGE</u> - Provides for IT Coordinator and other staff mileage. Estimated miles needed for IT Coordinator to service Public works and Facility computers.	\$ 220
<u>7070</u> <u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for rental of Town postage, paper folder and fax machines.	\$ 400
 <u>CAPITAL OUTLAY</u>	
<u>8020</u> <u>COMPUTER EQUIPMENT</u> -- Provides for the replacement computer for Human Resources Technician.	\$ 2,500

2008/09 EXPENDITURES BUDGET

TOWN OF TRUCKEE

GENERAL GOVERNMENT

Fund 01 - General
 Department 01 - General Government
 Division 06 - General/Shared Services

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
SUPPLIES & SERVICES							
6116	Customer Service Committee	-	1,000	-	-	0.00%	-100.00%
6117	Team Building - Managers	7,665	7,800	5,000	5,500	10.00%	-29.49%
6120	Safety Committee	4,026	5,000	4,000	7,000	75.00%	40.00%
6315	Visitor Center Operations	137,745	142,153	142,153	175,628	23.55%	23.55%
6316	Visitor Center Marketing & Promotions	137,823	167,233	167,233	172,211	2.98%	2.98%
6318	Subscriber Contributions	49,618	46,000	30,000	30,000	0.00%	-34.78%
6319	Channel 6 Services	20,869	17,853	18,000	18,000	0.00%	0.82%
6335	General Supplies - Town-wide Network	89	3,000	1,000	3,000	200.00%	0.00%
6360	Professional Services	25,606	81,600	118,200	101,000	-14.55%	23.77%
6362	LAFCO Funding	56,151	55,247	56,000	55,840	-0.29%	1.07%
6363	Web Page Support Assistance	160	1,000	-	-	0.00%	-100.00%
6370	Internet Connection	-	10,000	13,200	20,200	53.03%	102.00%
6781	GASB 45 Liability Accrual	-	-	-	25,000	0.00%	
6786	Nevada County SB2557 Fee	183,919	196,793	224,000	242,000	8.04%	22.97%
6910	Vehicles - Fuel	-	-	-	500	0.00%	
6976	Fleet Maintenance Allocation	-	-	-	633	0.00%	
7010	General Insurance	193,687	254,528	200,738	324,843	61.82%	27.63%
7012	CDF Wildfire Response Fee	-	180,000	219,231	230,000	4.91%	27.78%
7015	Self-Insured Retention	21,669	45,000	37,319	45,000	20.58%	0.00%
7016	Employee Wellness Program	25,301	35,000	35,000	35,000	0.00%	0.00%
7030	Sales Tax Audit Fees	15,427	20,000	31,000	16,200	-47.74%	-19.00%
7050	Rent - Storage Units	2,884	3,000	3,100	3,121	0.68%	4.03%
	Total Supplies & Services	882,639	1,272,207	1,305,174	1,510,676	15.75%	18.74%
CAPITAL OUTLAY							
8003	Land Held for Reuse/Resale	5,090	-	-	-	0.00%	
8004	Emergency Operations/Services	2,500	3,000	6,000	6,000	0.00%	100.00%
8020	Computer Equipment	1,671	2,500	-	2,500	0.00%	0.00%
	Total Capital Outlay	9,260	5,500	6,000	8,500	41.67%	54.55%
	TOTAL	891,899	1,277,707	1,311,174	1,519,176	15.86%	18.90%

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT**

ACTIVITY DESCRIPTION

This budget account is developed to include those costs of General Government operations that fall within no specific department.

SUPPLIES and SERVICES**BUDGET**

6117	<u>TEAM BUILDING - MANAGERS</u> – Provides funding for facilitation of an annual two-day workshop for management strategic planning.	\$ 5,500
6120	<u>SAFETY COMMITTEE</u> - Provides for Safety Committee training (i.e. CPR) and supplies including a subscription to the OSHA Compliance Advisor newsletter. Also includes incentives to encourage and reward improved safety in the workplace.	\$ 7,000
6315	<u>VISITOR CENTER OPERATIONS</u> – This amount is for operation of the Visitor Center in the depot. Included is the contract amount to the Chamber of Commerce. Increase due to Chamber managing janitorial services at the Depot, therefore expense is not included in Facilities Department expenditures.	\$ 175,628
6316	<u>VISITOR CENTER - MARKETING & PROMOTIONS</u> – Provides funding of a Tourism Business Development Program approved by contract with the Town Council. Includes \$25,000 advertising fee.	\$ 172,211
6318	<u>SUBSCRIBER CONTRIBUTIONS</u> – Provides a pass-through amount of \$.40 per subscriber per month from USA Media.	\$ 30,000
6319	<u>CHANNEL 6 SERVICES</u> – Provides for televised coverage of Council meetings, Planning Commission meetings, broadcasts, etc.	\$ 18,000
6335	<u>GENERAL SUPPLIES - TOWN-WIDE NETWORK</u> - Provides for upgrades to network software (Intrusion Protection) and other miscellaneous supplies required for network computers.	\$ 3,000
6360	<u>PROFESSIONAL SERVICES</u> – Provides funds for the following services:	\$ 101,000
	- Administration/support services related to the Town's computer network to assist IT Coordinator when a specialist is required.	\$ 15,000
	- Administrative service fees for BeneTrac and COBRA services for all Town Employees	\$ 6,000
	- Employee Assistance Program (EAP)	\$ 6,000
	- Consultant services for Human Resources support such as compensation surveys and negotiation assistance.	\$ 25,000
	- Actuarial analysis for CalPers Health GASB 45 OPEB reporting	\$ 6,000
	- Community outreach for Measure A	\$ 22,500
	- Services from the Truckee River Watershed Council	\$ 5,000
	- Public Art Feasibility Study related to economic and social benefits to the Town	\$ 5,000
	- Truckee Climate Action Network publication	\$ 500
	- Services for graffiti removal (implementation method pending staff analysis)	\$ 10,000
6362	<u>LAFCO FUNDING</u> - Provides funds for the Town's portion of the Local Agency Formation Commission (LAFCO) costs. AB 2838, effective January 1, 2001, requires that the funding for LAFCO now be shared by the county, special districts and cities. This amount is the Town's share of the annual LAFCO budget.	\$ 55,840

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
GENERAL GOVERNMENT**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6370</u> <u>INTERNET CONNECTION</u> – Provides for services required to provide internet connection for the Town.	\$ 20,200
<u>6781</u> <u>GASB 45 LIABILITY ACCRUAL</u> – Recognition of a liability for the cost of future Other Post-Employment Benefits (OPEB) as determined by an actuary.	\$ 25,000
<u>6786</u> <u>NEVADA COUNTY SB2557 FEE</u> – State mandated SB2557 fee paid to the County. Includes Nevada County allocation of administrative costs for property tax collection as well as State charges for collection of Sales and Motor Vehicle Taxes which are paid to the County.	\$ 242,000
<u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs of one Town pool vehicle.	\$ 500
<u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 633
<u>7010</u> <u>GENERAL INSURANCE</u> - Provides funds for payment of the Town's premium deposit to the Public Agency Risk Sharing Authority of California. Insurance premiums include coverage for the following:	\$ 324,843
<p>Note: All funds going into the PARSAC accounts remain in the Town's name accruing interest and, if they are not utilized, will be returned to the Town. The increase in property insurance is due to estimated increased property values. Liability insurance increase reflects budgeted increases in payroll costs, a 3% increase in general liability and 15% increase in excess Employment Practices (ERMA) insurance.</p>	
- Liability Insurance	\$296,615
- Property Insurance	\$ 27,200
- Employee Bonding	\$ 1,028
<u>7012</u> <u>CDF WILDFIRE RESPONSE FEE</u> - Provides for a Town payment of wild land fire protection services as required by LAFCO. Increase due to fire fighting costs increases.	\$ 230,000
<u>7015</u> <u>SELF-INSURED RETENTION</u> - Provides for payment of deductible portion of claims. This is in addition to a \$75,000 Self-Insured Retention balance in reserves as required by PARSAC.	\$ 45,000
<u>7016</u> <u>EMPLOYEE WELLNESS PROGRAM</u> - Provides for payment of a wellness fair and various wellness workshops.	\$ 35,000
<u>7030</u> <u>SALES TAX AUDIT FEES</u> - Provides for sales tax audit fees payments to MuniServices Company. Annual fee is \$2,500 plus a 25% commission for additional sales tax revenues generated as a result of audit services. This amount is offset by additional revenues.	\$ 16,200
<u>7050</u> <u>RENT – STORAGE UNIT</u> - Provides for storage unit rental costs associated with Town property for which there is no other storage space available.	\$ 3,121
<u>8004</u> <u>EMERGENCY OPERATIONS/SERVICES</u> - Provides funds for supplies and equipment for the Emergency Operations Center.	\$ 6,000
<u>8020</u> <u>COMPUTER EQUIPMENT</u> -- Provides for computer parts and components as needed for network computers and town-wide computer needs.	\$ 2,500

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2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 01 - Engineering

TOWN OF TRUCKEE
 ENGINEERING

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	567,140	549,066	544,804	582,731	6.96%	6.13%
5015	Wages - Temporary/Seasonal	-	8,000	3,000	8,000	166.67%	0.00%
5031	Overtime - Regular Full-time	16,481	15,000	10,386	15,000	44.43%	0.00%
5035	Overtime - Temporary/Seasonal	-	1,000	-	-	0.00%	-100.00%
5400	Benefits	145,619	258,504	258,204	256,326	-0.73%	-0.84%
5461	Deferred Compensation	3,646	4,300	4,448	4,300	-3.33%	0.00%
5571	Car Allowances	1,309	1,620	675	1,620	140.00%	0.00%
	Total Personnel	734,195	837,490	821,517	867,978	5.66%	3.64%
SUPPLIES & SERVICES							
6110	Uniforms	75	150	150	300	100.00%	100.00%
6115	Education & Training	8,441	12,000	6,000	10,000	66.67%	-16.67%
6305	Advertising	5,424	1,000	100	1,000	900.00%	0.00%
6310	Communications Equip Maint	52	200	50	200	300.00%	0.00%
6325	Membership & Dues	654	1,500	1,200	1,500	25.00%	0.00%
6335	General Supplies	8,135	9,000	3,000	3,000	0.00%	-66.67%
6340	Permits, Licenses & Fees	(337)	2,500	1,930	2,500	29.53%	0.00%
6345	Photocopying	1,458	1,400	1,100	1,400	27.27%	0.00%
6350	Postage, Freight & Delivery	485	600	500	600	20.00%	0.00%
6355	Printing	510	1,000	150	1,000	566.67%	0.00%
6360	Professional Services	98,975	100,000	56,000	80,000	42.86%	-20.00%
6365	Publications	279	300	100	300	200.00%	0.00%
6370	Telephone	5,756	8,000	6,300	7,105	12.78%	-11.19%
6620	Repairs & Maint. - Office Equip.	549	500	300	500	66.67%	0.00%
6650	Small Tools	250	1,000	250	1,000	300.00%	0.00%
6910	Vehicles - Fuel	3,604	15,360	4,000	5,000	25.00%	-67.45%
6920	Vehicles - Mileage	-	300	-	300	0.00%	0.00%
6976	Fleet Maintenance Allocation	7,644	14,184	3,616	4,747	31.29%	-66.53%
6980	Signal Maintenance	10,257	12,000	10,600	12,000	13.21%	0.00%
7070	Rent/Lease Equipment	135	200	200	200	0.00%	0.00%
	Total Supplies & Services	152,346	181,194	95,546	132,652	38.84%	-26.79%
CAPITAL OUTLAY							
8005	Furniture & Fixtures	5,298	-	-	-	0.00%	
8020	Computer Equipment	3,459	13,500	11,700	25,000	113.68%	85.19%
8034,45	Fleet Replacement Fund	4,875	4,875	4,875	4,875	0.00%	0.00%
	Total Capital Outlay	13,632	18,375	16,575	29,875	80.24%	62.59%
	TOTAL	900,174	1,037,059	933,638	1,030,505	10.38%	-0.63%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

ACTIVITY DESCRIPTION

The Public Works Director/Town Engineer (PWD/TE) is responsible for supervision and preparation of project plans for the Town; liaison between Town and other agencies on engineering matters; implementation of the Capital Improvement Plan; review and approval of maps, encroachment permits and improvement plans; advisor to the Planning Commission and Town Council on traffic, drainage and other engineering matters; and designates the signing and marking of Town streets for traffic safety. The PWD/TE also assists Community Development in the review of land use development projects.

Departmental goals for 2008/09 include the following: complete the road maintenance projects as outlined in the Paving Management Program; continue working toward a new Town corporation yard; design Phase 3 & 4 of the Legacy Trail; assist in the design and construction of roundabout at SR 89 north and Prosser Dam Road; coordinate with the State on the Mousehole Project; continue to work with the community and developers on the Railyard Development Project; proceed with construction of a class II bike lane and erosion control project along Donner Pass Road; complete the design for phases 1, 3, 4 and 5 of the Trout Creek Restoration Project; coordinate the installation of utilities within the Town right-of-way; obtain traffic volume data; coordinate the encroachments of all utilities, as well as the encroachments of new building construction; provide construction inspection services for all private construction done in the right-of-way and onsite grading/drainage and paving; provide technical assistance to the Community Development Department and the Public Works Department; and management of traffic speed studies and signage; ongoing implementation of the National Pollutant Discharge Elimination System (NPDES) permit and associated storm water management plan including development of water quality monitoring plan, and implementation of Proposition 50 Grant requirements.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES-REGULAR FULL TIME</u> - Provides for the Public Works Director/Town Engineer (30%); two (2) Senior Engineers; two (2) Assistant Engineers; Engineering Assistant; Engineering Technician and Administrative Secretary (65%).	\$	582,731
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for temporary internship positions to assist with summer construction inspection, development of engineering standards, and day-to-day technical support for the Engineering Department.	\$	8,000
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides overtime for hourly positions as necessary.	\$	15,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$	256,326
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as portion of management compensation.	\$	4,300
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the PWD/TE's private vehicle on Town business (30%).	\$	1,620

SUPPLIES & SERVICES

<u>6110</u>	<u>UNIFORMS</u> - Provides replacement uniforms for Engineer personnel as needed.	\$	300
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for staff training including the League of California Cities (LCC) Annual Conference, the League Public Works Conference and educational seminars sponsored by the American Public Works Association, the Institute of Traffic Safety (ITS, California) and in AutoCAD.	\$	10,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6305 <u>ADVERTISING</u> - Provides for public hearing notices or other legal notices required for various public works related projects and activities.	\$ 1,000
6310 <u>COMMUNICATIONS EQUIPMENT MAINTENANCE</u> - Provides for maintenance of department radios/cellular phones.	\$ 200
6325 <u>MEMBERSHIPS and DUES</u> – Provides for the PWD/TE's, Senior Engineers' and Assistant Engineers' membership in the American Public Works Association, American Society of Civil Engineers and Tahoe Truckee Engineers Association. Also provides license renewal for the CE and TE licenses during renewal years.	\$ 1,500
6335 <u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items, equipment and software upgrades (i.e., AutoCAD, pavement management software, traffic counters, ArcView, etc.).	\$ 3,000
6340 <u>PERMITS, LICENSES and FEES</u> - Provides for software license to tie engineering into the Permits Plus system in the Building Department and for county recording fees as necessary.	\$ 2,500
6345 <u>PHOTOCOPYING</u> - Provides for copy usage based upon monthly meter readings.	\$ 1,400
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> – Provides for anticipated postage and special delivery costs.	\$ 600
6355 <u>PRINTING</u> – Provides for the cost of printing miscellaneous forms and engineering standards.	\$ 1,000
6360 <u>PROFESSIONAL SERVICES</u> - Provides for contract engineering inspectors for reimbursed utility encroachment inspections and reimbursed private development inspections. Also provides for outside survey and design work not related to a specific capital improvement project. Costs for construction inspectors are primarily offset by construction inspection fees. Provides for on-call grant related services.	\$ 80,000
6365 <u>PUBLICATIONS</u> - Provides for reference manuals from sources such as Caltrans, Lahontan, or Engineering News Record.	\$ 300
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges and modem line. Also includes service for cellular phones/radios. Decreased monthly service charges due to installation of new telephone system.	\$ 7,105
6620 <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
6650 <u>SMALL TOOLS</u> – Provides for purchase of miscellaneous tools needed for field work.	\$ 1,000
6910 <u>VEHICLES - FUEL</u> - Provides for fuel costs for the Engineering vehicles.	\$ 5,000
6920 <u>VEHICLES - MILEAGE</u> - Provides for private vehicle mileage not covered by car allowance.	\$ 300

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - ENGINEERING**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6976</u> <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 4,747
<u>6980</u> <u>SIGNAL MAINTENANCE</u> - Provides power and maintenance to three signals and two stop lights.	\$ 12,000
<u>7070</u> <u>RENT/LEASE - EQUIPMENT</u> - Provides for prorated share of postage and fax machine lease payments.	\$ 200
 <u>CAPITAL OUTLAY</u>	
<u>8020</u> <u>COMPUTER EQUIPMENT</u> - Provides for the purchase of a desktop scanner and the scheduled replacement of one (1) workstation. Provides for computer software upgrades (Arcview/GIS) and hardware (Portable GPS Unit) necessary for implementation of the Storm Water Management Program (SWMP).	\$ 25,000
<u>8034</u> <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan.	\$ 4,875

2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 02 - Maintenance

**TOWN OF TRUCKEE
 PW MAINTENANCE**

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	683,746	529,123	658,023	645,269	-1.94%	21.95%
5015	Wages - Temporary/Seasonal	62,712	30,571	42,880	31,315	-26.97%	2.43%
5019	Standby Pay	-	1,000	500	944	88.89%	-5.56%
5031	Overtime - Regular Full-time	3,259	-	4,020	-	-100.00%	
5035	Overtime - Temporary/Seasonal	1,007	4,500	500	4,500	800.00%	0.00%
5400	Benefits	310,768	256,551	302,000	296,736	-1.74%	15.66%
5461	Deferred Compensation	1,200	1,000	800	800	0.00%	-20.00%
5571	Car Allowance	872	1,080	1,080	1,080	0.00%	0.00%
	Total Personnel	1,063,564	823,825	1,009,803	980,645	-2.89%	19.04%
SUPPLIES & SERVICES							
6110	Clothing, Uniforms, Personal	10,360	8,000	6,000	6,600	10.00%	-17.50%
6115	Education & Training	17,270	15,000	15,000	15,000	0.00%	0.00%
6120	Safety Supplies	4,507	6,000	6,000	6,000	0.00%	0.00%
6305	Advertising	3,505	2,500	2,500	2,500	0.00%	0.00%
6310	Communications System Maintenance	4,304	4,400	5,900	7,440	26.10%	69.09%
6325	Membership & Dues	1,431	2,000	2,000	2,000	0.00%	0.00%
6335	General Supplies	8,510	9,000	9,000	9,000	0.00%	0.00%
6336	Janitorial Supplies	1,607	1,000	1,000	1,000	0.00%	0.00%
6340	Permits, Licenses & Fees	238	1,200	1,200	1,200	0.00%	0.00%
6345	Photocopying	1,101	1,500	1,500	1,500	0.00%	0.00%
6350	Postage, Freight & Delivery	129	200	200	200	0.00%	0.00%
6355	Printing	151	800	800	800	0.00%	0.00%
6360	Professional Services	7,038	24,000	24,000	24,000	0.00%	0.00%
6365	Publications	975	750	750	750	0.00%	0.00%
6370	Telephone	7,970	8,100	8,100	7,478	-7.68%	-7.68%
6610	Repair & Maint - Buildings	1,026	1,000	1,000	1,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	237	500	500	500	0.00%	0.00%
6650	Small Tools	3,735	4,500	4,500	5,500	22.22%	22.22%
6710	Road Oils	26,409	20,000	20,000	20,000	0.00%	0.00%
6715	Accidents & Damage	806	-	1,000	1,000	0.00%	0.00%
6720	Aggregate Products	20,225	15,000	15,000	15,000	0.00%	0.00%
6725	Patch Materials	11,878	25,000	25,000	25,000	0.00%	0.00%
6750	Signs	22,867	18,500	18,500	18,500	0.00%	0.00%
6755	Landfill & Refuse Services	1,403	3,500	3,500	3,500	0.00%	0.00%
6760	Striping	41,587	35,000	48,000	45,000	-6.25%	28.57%
6770	Guardrails	1,636	6,500	6,500	6,500	0.00%	0.00%
6771	Bridges	30	2,000	2,000	2,000	0.00%	0.00%
6772	Grates	4,901	6,000	6,000	6,000	0.00%	0.00%
6773	Markers	-	3,000	3,000	3,000	0.00%	0.00%
6774	Erosion Control	1,561	4,500	4,500	4,500	0.00%	0.00%
6780	Culvert Pipe	6,896	7,000	7,000	7,000	0.00%	0.00%
6790	Physicals/Background Checks	2,429	3,000	2,500	3,000	20.00%	0.00%
6910	Vehicles - Fuel	33,376	39,138	45,000	50,000	11.11%	27.75%
6960	Vehicles & Equip - Rental	3,586	12,000	12,000	12,000	0.00%	0.00%
6976	Fleet Maintenance Allocation	233,072	251,424	241,923	262,890	8.67%	4.56%
6979	Hazardous Waste Disposal/Recycling	1,615	3,500	3,500	5,000	42.86%	42.86%
7050	Storage Unit	3,681	3,500	3,800	3,800	0.00%	8.57%
7070	Rent Expense - Office Equipment	45	-	100	100	0.00%	
	Total Supplies & Services	492,101	549,012	555,773	586,258	5.49%	6.78%
CAPITAL OUTLAY							
8005	Furniture & Fixtures	2,101	1,000	1,000	-	-100.00%	-100.00%
8020	Computer Equipment	2,104	6,300	6,300	1,260	-80.00%	-80.00%
8030	Communications Equipment	2,574	2,000	-	-	0.00%	-100.00%
8034	Fleet Replacement Fund	285,300	262,817	262,817	262,817	0.00%	0.00%
8035	Machinery and Equipment	23,169	24,000	18,700	9,500	-49.20%	-60.42%
8045	Vehicles	60,084	-	-	-	0.00%	
	Total Capital Outlay	375,332	296,117	288,817	273,577	-5.28%	-7.61%
	TOTAL	1,930,997	1,668,954	1,854,393	1,840,480	-0.75%	10.28%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

ACTIVITY DESCRIPTION

The Public Works Maintenance Department is responsible for keeping the Town's infrastructure safe for the traveling public. The department maintains the asphalt roadways by patching the streets. It is also charged with street sweeping, striping of parking stalls and crosswalks, stenciling of streets, and sign maintenance. Of the 141 centerline miles, the Town has over 283 ditch miles to maintain. These duties include culvert cleaning, brushing of roadside shrubs and trees, and reestablishing drainage ditches on a continuing basis. Major construction work is done by private contract, but department employees may be charged with inspection of these projects. The Maintenance budget includes all expenditures in the Public Works Department, except for those supplies and services directly related to snow removal and fleet maintenance.

The 2008/09 budget has been structured under the assumption that new sources of maintenance funds will not be forthcoming in this fiscal year. The Five-Year Capital Improvement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. Based on the last six years, wages for full-time employees will be distributed to reflect 60% to Maintenance and 40% to Snow. This is a change from a 50/50 split in prior years. Certain items charged under capital accounts 8005, 8030 and 8035 have been charged under Supplies & Services as their cost falls below \$1,000.00.

In FY 2008/2009, also adjust the Senior Maintenance Worker job classification, currently grade 8, to grade 9. This adjustment will have no immediate financial impact, however it will recognize additional supervisory requirements not previously performed by the incumbents.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for Public Works Director/Town Engineer (20%), one (1) Street Maintenance Supervisor (60%), thirteen (13) Maintenance Worker II's, three (3) Senior Maintenance Workers, and an Administrative Secretary (60%). All full-time employees budgeted in this account are for 60% of the year, unless otherwise noted. All other time is budgeted in the Snow Removal budget. (60%/40% split beginning in FY08/09)	\$	645,269
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides for funding of three (3) temporary workers to assist personnel with summer maintenance duties, filling in for vacations, sick days, etc.	\$	31,315
<u>5019</u>	<u>STANDBY PAY</u> - Provides standby pay associated with additional personnel needs during holidays (Memorial Day, 4 th of July, etc.).	\$	944
<u>5035</u>	<u>OVERTIME - TEMPORARY/SEASONAL</u> - Required for emergency situations that require traffic control.	\$	4,500
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$	296,736
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of management compensation.	\$	800
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provide funds for the Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (20%).	\$	1,080

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES</u>	<u>BUDGET</u>
<u>6110</u> <u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides for 60% of the maintenance and replacement of Department uniforms, including a boot allowance of \$135 per year per person. Allocation changed from 50/50 from prior years to reflect more accurately the actual historical allocation of labor between Maintenance and Snow.	\$ 6,600
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Public Works personnel including sign technician training, comprehensive OSHA training, OES training, HazMat training, computer training, respirator training, work zone safety training, and heavy equipment, etc. Also funds APWA Conference.	\$ 15,000
<u>6120</u> <u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service, OSHA approved fuel cans, flashlights, and gloves.	\$ 6,000
<u>6305</u> <u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information, which may be needed throughout the year.	\$ 2,500
<u>6310</u> <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for 60% funding of routine maintenance of all Public Works Department hand held and mobile radio equipment under service contract. Also includes radio installation, batteries, accessories, etc. not covered under contract. Increase due to the new radio service contract cost, additional portable/mobile radio purchases and new Verizon cell phones. Allocation changed from 50/50 from prior years to reflect more accurately the actual historical allocation of labor between Maintenance and Snow.	\$ 7,440
<u>6325</u> <u>MEMBERSHIP and DUES</u> - Provides for memberships in the APWA, IMSA, MSA, etc., and Underground Service Alert.	\$ 2,000
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, small items & equipment , software upgrades and bottled water.	\$ 9,000
<u>6336</u> <u>JANITORIAL SUPPLIES</u> – Provides for shop supplies needed for maintenance purposes at the Public Works Yard.	\$ 1,000
<u>6340</u> <u>PERMITS, LICENSES and FEES</u> – Provides for required permits at the Corporation Yard facility, such as hazardous materials permits.	\$ 1,200
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copying services as needed.	\$ 1,500
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 200
<u>6355</u> <u>PRINTING</u> - Provides for various forms printing within the Public Works department, such as inventory controls, time cards, log sheets, etc.	\$ 800
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides funds for contract services for projects beyond the scope of the Public Works Department. Projects include the following:	\$ 24,000
- Tree removal service	\$ 5,000
- Drainage repair (culverts, driveways, etc.)	\$ 8,000
- Traffic control for the 4th of July	\$ 3,000
- Other various projects that arise during the year such as fence repair	\$ 8,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6365</u> <u>PUBLICATIONS</u> - Provides for subscriptions to a variety of needed Public Works publications, such as Uniform Construction Standards, etc.	\$ 750
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges in addition to cellular phone charges and internet accounts. Also includes T-1 line access for network/internet connection. Decreased monthly service charges due to installation of new telephone system.	\$ 7,478
<u>6610</u> <u>REPAIR and MAINTENANCE -BUILDINGS</u> – Provides for shop maintenance supplies not included in the Facilities budget.	\$ 1,000
<u>6620</u> <u>REPAIR and MAINTENANCE-OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
<u>6650</u> <u>SMALL TOOLS</u> - Provides for tools for maintenance crews, including hand tools, shovels, wrenches, etc. Increase due to purchase of larger tools which no longer qualify as capital charges.	\$ 5,500
<u>6710</u> <u>ROAD OILS</u> - Provides for street patching and crack sealing maintenance materials.	\$ 20,000
<u>6715</u> <u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during maintenance operations.	\$ 1,000
<u>6720</u> <u>AGGREGATE PRODUCTS</u> – Provides base rock and other aggregate products for routine street maintenance and drainage structures.	\$ 15,000
<u>6725</u> <u>PATCH MATERIALS</u> - Provides for an estimated 500 tons of asphalt to be utilized by maintenance crews during the year for patching.	\$ 25,000
<u>6750</u> <u>SIGNS</u> - Provides for replacement of cones, delineators, construction, maintenance, street and regulatory signs and hardware.	\$ 18,500
<u>6755</u> <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at Eastern Regional Landfill and Lockwood in Reno.	\$ 3,500
<u>6760</u> <u>STRIPING</u> - Provides for paint and related materials for Town crews to utilize in re-marking parking stalls, crosswalks, stop bars, centerline and turn pocket striping/stenciling. Increase due to prior year's cost.	\$ 45,000
<u>6770</u> <u>GUARDRAILS</u> - Provides for guardrails and related materials to allow street crews to replace damaged guardrails.	\$ 6,500
<u>6771</u> <u>BRIDGES</u> - Provides funds for minor bridge repairs.	\$ 2,000
<u>6772</u> <u>GRATES</u> - Provides funds to purchase grates that replace top hat cover on drop inlets, as well as replacement of damaged grates from inlet storm clean up in winter.	\$ 6,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - MAINTENANCE**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6773 <u>MARKERS</u> - Provides funds to purchase delineators for marking road sections and cross culverts.	\$ 3,000
6774 <u>EROSION CONTROL</u> – This account provides for purchase of straw bales, silt fence and other erosion control devices to be used during various drainage projects to comply with Lahontan standards.	\$ 4,500
6780 <u>CULVERT PIPE</u> - Provides materials for repairing or improving minor drainage systems.	\$ 7,000
6790 <u>PHYSICALS/BACKGROUND CHECKS</u> - Provides funds for physical examinations, pre-employment testing, random alcohol and drug testing, and PFT testing for respirator program. Increase due to addition of background checks.	\$ 3,000
6910 <u>VEHICLES - FUEL</u> - Provides for fuel for all vehicles utilized in street maintenance. Increase due to actual fuel price increase.	\$ 50,000
6960 <u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of equipment as needed during the fiscal year. Includes 50% yearly cost of digital television system.	\$ 12,000
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 262,890
6979 <u>HAZARDOUS WASTE DISPOSAL/ RECYCLING</u> – Provides for the cost of restocking and disposing of HazMat supplies.	\$ 5,000
7050 <u>STORAGE UNIT</u> – Provides for the storage of unused equipment during the maintenance season. Remainder of yearly cost in snow removal (50%). Increase due to previous year's actual cost.	\$ 3,800
7070 <u>RENT - OFFICE EQUIPMENT</u> - Provides for rental payments on postage machine.	\$ 100
 <u>CAPITAL OUTLAY</u>	 <u>BUDGET</u>
8020 <u>COMPUTER EQUIPMENT</u> – Provides funds for one (1) recommended computer replacement (allocated 60% to Maintenance and 40% to Snow).	\$ 1,260
8034 <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan, including a changeable message sign #329 (replacement).	\$ 262,817
8035 <u>MACHINERY & EQUIPMENT</u> - Provides for the purchase of the following:	\$ 9,500
- Four (4) trench plates	\$ 6,500
- Five gallon paint shaker	\$ 3,000

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2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 03 - Public Works
 Division 03 - Snow Removal

**TOWN OF TRUCKEE
 SNOW REMOVAL**

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	247,138	536,657	270,000	448,878	66.25%	-16.36%
5015	Wages - Temporary/Seasonal	153,911	273,271	178,000	283,929	59.51%	3.90%
5019	Standby Pay	3,013	1,800	3,000	1,800	-40.00%	0.00%
5031	Overtime - Regular Full-time	38,957	134,000	74,700	134,000	79.38%	0.00%
5035	Overtime - Temporary/Seasonal	30,278	42,142	68,500	42,142	-38.48%	0.00%
5400	Benefits	169,496	331,708	210,000	256,938	22.35%	-22.54%
5461	Deferred Compensation	200	-	600	600	0.00%	0.00%
5571	Car Allowance	872	1,080	1,080	1,080	0.00%	0.00%
	Total Personnel	643,866	1,320,658	805,880	1,169,366	45.10%	-11.46%
SUPPLIES & SERVICES							
6110	Clothing, Uniforms, Personal	3,113	3,000	3,000	4,400	46.67%	46.67%
6115	Education & Training	2,494	2,000	2,000	2,000	0.00%	0.00%
6120	Safety Supplies	-	-	1,000	1,000	0.00%	0.00%
6305	Advertising	3,533	2,000	2,500	2,500	0.00%	25.00%
6310	Communications System Maintenance	4,304	4,400	5,900	4,960	-15.93%	12.73%
6311	Comm. System Maint - GPS	31,369	36,000	36,000	35,000	-2.78%	-2.78%
6335	General Supplies	1,650	1,600	2,500	2,500	0.00%	56.25%
6336	Janitorial Supplies	1,078	900	900	900	0.00%	0.00%
6345	Photocopying	704	900	900	900	0.00%	0.00%
6350	Postage, Freight & Delivery	62	100	100	100	0.00%	0.00%
6355	Printing	1,040	1,300	1,300	1,300	0.00%	0.00%
6360	Professional Services	54,091	66,000	80,000	70,000	-12.50%	6.06%
6361	Professional Services - Contract Areas	79,451	125,000	200,000	175,000	-12.50%	40.00%
6370	Telephone	795	1,000	1,600	1,490	-6.88%	49.00%
6610	Repair & Maint - Buildings	985	1,000	1,000	1,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	115	150	150	150	0.00%	0.00%
6650	Small Tools	954	1,500	1,500	1,500	0.00%	0.00%
6715	Accidents & Damage	15,457	10,000	60,000	10,000	-83.33%	0.00%
6725	Patch Materials	-	3,000	3,000	3,000	0.00%	0.00%
6730	De-Icing Materials	43,912	100,000	50,000	100,000	100.00%	0.00%
6740	Snow Stakes	26,134	33,550	18,500	33,500	81.08%	-0.15%
6790	Physicals/Background Checks	4,627	4,500	5,700	6,200	8.77%	37.78%
6910	Vehicles - Fuel	123,366	199,972	200,000	230,000	15.00%	15.02%
6960	Vehicles & Equip - Rental	58	2,250	100	40,250	40150.00%	1688.89%
6971	Veh & Equip - R & M - Chains	41,564	40,000	43,000	40,000	-6.98%	0.00%
6972	Veh & Equip-R&M-Cutting Edges	34,532	47,000	25,000	47,000	88.00%	0.00%
6976	Fleet Maintenance Allocation	524,249	506,928	508,186	571,459	12.45%	12.73%
6979	Hazardous Waste Disposal/Recycling	655	2,000	2,000	2,000	0.00%	0.00%
7050	Storage Unit	3,246	2,500	3,800	3,800	0.00%	52.00%
7070	Rent Expense - Office Equipment	23	-	-	-	0.00%	0.00%
	Total Supplies & Services	1,003,557	1,198,550	1,259,636	1,391,909	10.50%	16.13%
CAPITAL OUTLAY							
8020	Computer Equipment	-	-	-	840	0.00%	0.00%
8030	Communications Equipment	8,936	7,500	-	5,000	0.00%	-33.33%
8034	Fleet Replacement Fund	454,604	597,254	597,254	597,254	0.00%	0.00%
8035	Machinery and Equipment	24,371	12,000	11,000	8,000	-27.27%	-33.33%
8045	Vehicles	60,084	-	-	-	0.00%	0.00%
	Total Capital Outlay	547,995	616,754	608,254	611,094	0.47%	-0.92%
	TOTAL	2,195,418	3,135,962	2,673,770	3,172,370	18.65%	1.16%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

ACTIVITY DESCRIPTION

Town crews perform snow removal operations during storm periods and clean-up operations of roads and facilities on an ongoing basis during the entire winter season. Sand and de-icing materials are also applied to streets during storm or icy conditions to increase traffic safety. Street sweeping is performed as often as weather permits during the winter months both for dust control purposes and to reduce drain clean-up during the summer season.

The 2008/09 budget has been structured under the assumption that new sources of maintenance funds will not be forthcoming in this fiscal year. The Five-Year Capital Improvement Plan has been approved by Council for the purchase of additional equipment and the replacement of existing equipment. Based on the last six years, wages for full-time employees will be distributed reflect 60% to Maintenance and 40% to Snow. This is a change from a 50/50 split from prior years. Certain items charged under capital accounts 8005, 8030 and 8035 have been charged under Supplies & Services, as their cost falls below \$1,000.00. A recommended upgrade of the Senior Maintenance Worker job code to grade 9 is anticipated based on changes in supervisor responsibilities.

In FY 2008/2009, also adjust the Senior Maintenance Worker job classification, currently grade 8, to grade 9. This adjustment will have no immediate financial impact, however it will recognize additional supervisory requirements not previously performed by the incumbents.

PERSONNEL**BUDGET**

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for Public Works Director/Town Engineer (20%), one (1) Street Maintenance Supervisor (40%), thirteen (13) Maintenance Worker II's, three (3) Senior Maintenance Workers; and an Administrative Secretary (40%). All full-time employees budgeted in this account are for 40% of the year, unless otherwise noted. During the balance of the year, wages for the permanent personnel are budgeted in the Maintenance budget. (New percentages for 08/09)	\$	448,878
<u>5015</u>	<u>WAGES - TEMPORARY/SEASONAL</u> - Provides funding for temporary workers to assist with snow removal activities (hired only as weather conditions warrant).	\$	283,929
<u>5019</u>	<u>STANDBY PAY</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$	1,800
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for estimated costs of overtime for regular employees. During heavy snow conditions, work crews are changed to 12-hour continuous work shifts in order to adequately cover snow removal conditions.	\$	134,000
<u>5035</u>	<u>OVERTIME - TEMPORARY/SEASONAL</u> - Provides for anticipated overtime from 12-hour shift requirements.	\$	42,142
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$	256,938
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as portion of management compensation.	\$	600
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for a 20% share of the use of the Public Works Director/Town Engineer's private vehicle on Town business.	\$	1,080

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
6110 <u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides for 50% funding of winter jackets, insulated bib overalls and rain gear. Remainder of cost included in maintenance budget. Allocation changed from 50/50 from prior years to reflect more accurately the actual historical allocation of labor between Maintenance and Snow.	\$ 4,400
6115 <u>EDUCATION and TRAINING</u> - Provides for employee training related to winter operations.	\$ 2,000
6120 <u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service, OSHA approved fuel cans, flashlights, gloves.	\$ 1,000
6305 <u>ADVERTISING</u> - Provides funds for advertising to fill temporary job positions, snow removal policy, hand-outs, etc. Increase reflects prior year actual cost.	\$ 2,500
6310 <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for 40% funding of routine maintenance of all Public Works Department hand held and mobile radio equipment under service contract. Also includes radio installation, batteries, accessories, etc. not covered under contract. Increase due to the new radio service contract cost, additional portable/mobile radio purchases and new Verizon cell phones. Allocation changed from 50/50 from prior years to reflect more accurately the actual historical allocation of labor between Maintenance and Snow.	\$ 4,960
6311 <u>COMMUNICATION SYSTEM MAINTENANCE - GPS</u> - Provides funds for the conversion of existing GPS system from software based to internet based. Cost of conversion one time expense of \$16,100 and estimated yearly maintenance cost of \$18,900. The GPS system conversion will better utilize new technology, make available real time vehicle diagnostics and more accurately track the Public Works snow removal equipment. In the future this conversion will mean a reduction in operating costs by eliminating software licensing, server farm expenses and other costs of the current software based system.	\$ 35,000
6335 <u>GENERAL SUPPLIES</u> - Provides funds for purchase of general office supplies, such as pens, pencils, paper, etc., for the Tahoe Donner maintenance yard. Also funds 50% of software costs for Work Director and Gasboy. Increase due to prior year's cost.	\$ 2,500
6336 <u>JANITORIAL SUPPLIES</u> - Provides for Tahoe Donner shop supplies needed for maintenance purposes.	\$ 900
6345 <u>PHOTOCOPYING</u> - Provides for photocopying miscellaneous winter items such as snow route maps. Increase reflects prior year actual costs.	\$ 900
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges.	\$ 100
6355 <u>PRINTING</u> - Provides for various forms printing within the Public Works department, such as inventory controls, time cards, log sheets, winter brochures, etc.	\$ 1,300
6360 <u>PROFESSIONAL SERVICES</u> - Provides funds for the following:	\$ 70,000
- On-call assistance to keep roads open during severe weather	\$ 29,450
- Contract assistance performing traffic control for gridlock conditions	\$ 12,000
- Snow hauling from commercial row – downtown	\$ 21,550
- Tree trimming & removal for snow routes	\$ 7,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6361</u> <u>PROFESSIONAL SERVICES - CONTRACT AREAS</u> – Provides for contractual services for Prosser Heights and Prosser Lakeview snow removal. Increase reflects prior year's cost.	\$ 175,000
<u>6370</u> <u>TELEPHONE</u> - Provides for a telephone line dedicated to snow removal complaints and call forwarding to Tahoe Donner shop. Decreased monthly service charges due to installation of new telephone system.	\$ 1,490
<u>6610</u> <u>REPAIR and MAINTENANCE - BUILDINGS</u> – Provides for shop maintenance supplies not included in the Facilities budget.	\$ 1,000
<u>6620</u> <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides funds for routine maintenance and unscheduled repair of office equipment.	\$ 150
<u>6650</u> <u>SMALL TOOLS</u> - Purchase of small tools to support work effort and mechanic services and to provide funds for tools at Tahoe Donner yard.	\$ 1,500
<u>6715</u> <u>ACCIDENTS and DAMAGE</u> - Provides funds for repairs of minor damage to private property that may be caused during snow removal operations.	\$ 10,000
<u>6725</u> <u>PATCH MATERIALS</u> - Provides for an estimated 50 tons of hydropatch asphalt to be utilized by crews during winter months.	\$ 3,000
<u>6730</u> <u>DE-ICING MATERIALS</u> – Provides for the purchase of sand and other de-icing materials to minimize dangerous highway safety conditions during the winter months.	\$ 100,000
<u>6740</u> <u>SNOW STAKES</u> - Provides for the purchase of replacement snow stakes to mark road rights-of-way for snow plow vehicles. The account also includes the purchase of the reflective materials used on the snow stakes.	\$ 33,500
<u>6790</u> <u>PHYSICALS/BACKGROUND CHECKS</u> - Provides for the costs of physical examinations, pre-employment physicals and random substance testing. Increase due to addition of background checks.	\$ 6,200
<u>6910</u> <u>VEHICLES - FUEL</u> - Provides for fuel costs for all Public Works vehicles utilized on snow removal activities. Increase due to higher fuel costs.	\$ 230,000
<u>6960</u> <u>VEHICLES and EQUIPMENT - RENTAL</u> - Provides for the rental of needed vehicles during the winter months (\$2,000) and portion of digital television subscription fee (\$250). Increase due to one-time rental cost of sweeper for four (4) months @ \$9,500/mo. The Department will determine the adequacy of renting equipment for the short-term to potentially eliminate the need to replace and maintain a sweeper in the future.	\$ 40,250
<u>6971</u> <u>VEHICLES and EQUIPMENT - R&M – CHAINS</u> - Provides for the purchase of replacement chains for Public Works vehicles plus replacement material for chain repair.	\$ 40,000
<u>6972</u> <u>VEHICLES and EQUIPMENT - R&M – CUTTING EDGES</u> – Provides for the purchase of snow plow cutting edges, bolts, etc.	\$ 47,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - SNOW**

SUPPLIES and SERVICES (cont'd)**BUDGET**

<u>6976</u>	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 571,459
<u>6979</u>	<u>HAZARDOUS WASTE DISPOSAL / RECYCLING</u> – Provides for the cost of disposing of hazardous waste/supplies of snow removal equipment and clean up of snow removal equipment HazMat spills.	\$ 2,000
<u>7050</u>	<u>STORAGE UNIT</u> – Provides for storage of unused equipment to make room for snow removal equipment during winter months. Increase due to prior year's cost.	\$ 3,800

CAPITAL OUTLAY**BUDGET**

<u>8020</u>	<u>COMPUTER EQUIPMENT</u> – Provides funds for one (1) recommended computer replacement (allocated 60% to Maintenance and 40% to Snow).	\$ 840
<u>8030</u>	<u>COMMUNICATIONS EQUIPMENT</u> - Provides fund for replacement of five (5) GPS transmitters and antennae.	\$ 5,000
<u>8034</u>	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 597,254
<u>8035</u>	<u>MACHINERY and EQUIPMENT</u> - Provides for purchase of additional equipment for snow removal operations not identified in the Fleet Replacement Plan. FY08/09 purchase wash out platform.	\$ 8,000

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2008/09 EXPENDITURES BUDGET

TOWN OF TRUCKEE

PW - FLEET MAINTENANCE

Fund 01 - General
 Department 03 - Public Works
 Division 04 - Fleet Maintenance

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	365,545	405,291	410,435	423,901	3.28%	4.59%
5021	Standby Pay	-	1,000	-	1,000	0.00%	0.00%
5031	Overtime - Regular Full-time	10,930	20,000	19,277	25,000	29.69%	25.00%
5400	Benefits	163,853	191,780	205,952	197,693	-4.01%	3.08%
5461	Deferred Compensation	661	1,200	1,200	1,200	0.00%	0.00%
5571	Car Allowance	872	1,080	1,080	1,080	0.00%	0.00%
	Total Personnel	541,862	620,351	637,944	649,874	1.87%	4.76%
SUPPLIES & SERVICES							
6110	Clothing, Uniforms, Personal	2,855	2,800	1,800	2,800	55.56%	0.00%
6115	Education & Training	5,123	5,500	5,500	5,500	0.00%	0.00%
6120	Safety Supplies	4,564	4,300	3,600	4,300	19.44%	0.00%
6305	Advertising	53	400	60	400	566.67%	0.00%
6310	Communications System Maintenance	-	800	-	800	0.00%	0.00%
6320	Uniform Cleaning	3,269	2,600	2,850	3,000	5.26%	15.38%
6325	Membership & Dues	228	965	350	965	175.71%	0.00%
6335	General Supplies	9,785	7,000	7,800	8,300	6.41%	18.57%
6336	Janitorial Supplies	1,030	1,500	1,200	1,500	25.00%	0.00%
6340	Permits, Licenses & Fees	1,809	2,500	1,625	1,500	-7.69%	-40.00%
6345	Photocopying	704	1,000	785	1,000	27.39%	0.00%
6350	Postage, Freight & Delivery	260	500	350	500	42.86%	0.00%
6355	Printing	817	2,500	995	2,500	151.26%	0.00%
6360	Professional Services	50	100	-	-	0.00%	-100.00%
6365	Publications	57	1,500	-	1,500	0.00%	0.00%
6370	Telephone	3,159	4,200	4,300	3,881	-9.74%	-7.60%
6610	Repair & Maint - Buildings	38	500	-	500	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	173	500	300	500	66.67%	0.00%
6650	Small Tools - Mechanics	2,991	3,500	3,600	20,000	455.56%	471.43%
6651	Small Tools - Shop	2,781	3,000	4,300	4,500	4.65%	50.00%
6755	Landfill & Refuse Services	-	600	-	500	0.00%	-16.67%
6790	Physicals	398	500	425	500	17.65%	0.00%
6910	Equipment - Fuel	4,564	5,000	3,850	5,000	29.87%	0.00%
6920	Vehicles - Mileage	-	200	-	200	0.00%	0.00%
6970	Vehicles & Equip - R & M Outsourcing	32,262	30,000	25,365	30,000	18.27%	0.00%
6973	Vehicles & Equip - R&M Lube	25,988	31,000	35,960	38,000	5.67%	22.58%
6974	Vehicles & Equip - R&M Misc	38,081	40,000	39,662	40,000	0.85%	0.00%
6975	Vehicles & Equip - R & M Parts	134,840	140,000	142,950	140,000	-2.06%	0.00%
6977	Vehicles & Equip - R & M Tires	47,810	52,000	43,000	52,000	20.93%	0.00%
6979	Hazardous Waste Disposal/Recycling	2,871	5,200	5,000	5,200	4.00%	0.00%
7050	Rent/Lease Space	187	-	-	-	0.00%	0.00%
7070	Rent Expense - Office Equipment	89	-	-	100	0.00%	0.00%
	Total Supplies & Services	326,835	350,165	335,627	375,446	11.86%	7.22%
CAPITAL OUTLAY							
8020	Computer Equipment	-	2,100	4,209	4,200	-0.21%	100.00%
8034	Fleet Replacement Fund	-	10,417	10,417	10,417	0.00%	0.00%
8035	Machinery and Equipment	51,086	15,000	15,000	15,000	0.00%	0.00%
	Total Capital Outlay	51,086	27,517	29,626	29,617	-0.03%	7.63%
TOTAL		919,783	998,033	1,003,197	1,054,937	5.16%	5.70%

INTERNAL SERVICE CHARGES							
FY09 %							
1.42%	Animal Services	9,639	26,425	14,551	14,980	2.95%	-43.31%
1.12%	Building & Safety	10,822	13,601	12,900	11,815	-8.41%	-13.13%
0.06%	General Government	-	-	-	633		
0.17%	Code Enforcement	-	1,500	1,958	1,793		
	Planning	636	680	-	-	0.00%	-100.00%
0.45%	Engineering	7,639	14,184	3,616	4,747	31.29%	-66.53%
0.31%	Recycling	-	1,500	3,790	3,270	-13.72%	118.02%
0.18%	Parking	-	680	3,806	1,899	-50.10%	179.25%
11.00%	Police	109,761	136,787	105,866	116,043	9.61%	-15.17%
24.92%	Street Maintenance	232,706	251,424	241,923	262,890	8.67%	4.56%
54.17%	Snow Removal	524,249	506,928	508,186	571,459	12.45%	12.73%
5.17%	Transit	-	35,000	97,829	54,540	-44.25%	55.83%
1.03%	Facilities Management	13,914	9,326	8,772	10,866	23.88%	16.51%
100.00%	Total Internal Service Charges	909,365	998,035	1,003,197	1,054,937	5.16%	5.70%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

ACTIVITY DESCRIPTION

The Public Works Fleet Maintenance Department is responsible for keeping the Town's vehicles and equipment in a safe operating condition, as well as being responsible for the purchasing of equipment and parts.

The 2008/09 budget reflects the continued maintenance of the entire Town fleet by the Fleet Maintenance Department. The charges incurred in this department are charged to the various departments receiving the service; therefore, those departmental budgets have the appropriate share of this department's cost reflected in their budgets.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for Public Works Director/Town Engineer (20%), one (1) Fleet Manager, one (1) Senior Equipment Mechanic, three (3) Equipment Mechanics and an Office Assistant (allocated to Fleet at 100% beginning in FY08/09).	\$ 423,901
<u>5021</u>	<u>STANDBY PAY</u> - Provides compensation to hourly personnel who must remain available for call out during non-regular working hours.	\$ 1,000
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for anticipated overtime costs for mechanics as needed for staffing required for snow equipment repair. Increase allows for additional staffing which may be required for coverage during potential above-average snowfall.	\$ 25,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$ 197,693
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as portion of management compensation.	\$ 1,200
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provide funds for the Fleet Maintenance share of the use of the Public Works Director/Town Engineer's private vehicle on Town business (20%).	\$ 1,080

SUPPLIES & SERVICES

BUDGET

<u>6110</u>	<u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides for the maintenance and replacement of Department uniforms, including a boot allowance of \$135 per year per person.	\$ 2,800
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for a variety of training activities for Fleet Maintenance personnel including HazMat training, computer training, electrical and hydraulic training, safety training, etc.	\$ 5,500
<u>6120</u>	<u>SAFETY SUPPLIES</u> - Provides for basic first-aid supplies, personal protective equipment, fire extinguisher service and OSHA approved fuel cans, equipment related to the regulated respirator program and supplies for emergency trailer.	\$ 4,300
<u>6305</u>	<u>ADVERTISING</u> - Provides funds for bid notices, job announcements and other miscellaneous advertising or public information, which may be needed throughout the year.	\$ 400

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6310 <u>COMMUNICATIONS SYSTEM MAINTENANCE</u> – Provides for routine maintenance of all Fleet Maintenance hand held and mobile radio equipment under service contract. Also includes radio installation, batteries, etc. not covered under contract.	\$ 800
6320 <u>UNIFORM CLEANING</u> - Provides for cleaning of mechanics' coveralls and shop towels.	\$ 3,000
6325 <u>MEMBERSHIP and DUES</u> - Provides for memberships in the APWA, etc.	\$ 965
6335 <u>GENERAL SUPPLIES</u> - Provides for office stationery, bottled water, small items and equipment and software upgrades (\$3,000), one (1) printer (\$300), and computer warranties (\$400).	\$ 8,300
6336 <u>JANITORIAL SUPPLIES</u> – Provides for shop supplies needed for maintenance purposes at the Public Works Yard and the Tahoe Donner Shop.	\$ 1,500
6340 <u>PERMITS, LICENSES and FEES</u> – Provides for required permits at the Corporation Yard facility, such as hazardous materials permits. Increase over prior year budget reflects prior year actual costs.	\$ 1,500
6345 <u>PHOTOCOPYING</u> - Provides for copying services as needed.	\$ 1,000
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for miscellaneous freight charges, such as parts delivery as needed throughout the year.	\$ 500
6355 <u>PRINTING</u> - Provides for various forms printing within the Fleet Maintenance department, such as inventory controls, time cards, log sheets, etc. Also includes printing costs for equipment logs.	\$ 2,500
6365 <u>PUBLICATIONS</u> - Provides for subscriptions to a variety of needed Fleet Maintenance publications. Includes \$1,300 for on-line fleet repair publication.	\$ 1,500
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges in addition to cellular phone charges and internet accounts. Also includes the cost for T-1 line access for network and internet connection. Decreased monthly service charges due to installation of new telephone system.	\$ 3,881
6610 <u>REPAIR and MAINTENANCE - BUILDINGS</u> - Provides for shop maintenance supplies not included in the Facilities budget.	\$ 500
6620 <u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> – Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
6650 <u>SMALL TOOLS - MECHANICS</u> – Provides tools for mechanics' tool boxes. Increase from previous fiscal year for small tool outfitting of new service truck.	\$ 20,000
6651 <u>SMALL TOOLS – SHOP</u> – Provides for small tools required in the shop.	\$ 4,500
6755 <u>LANDFILL and REFUSE SERVICES</u> – Disposal fees at the landfill.	\$ 500

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC WORKS - FLEET**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6790 <u>PHYSICALS</u> - Provides funds for physical examinations, pre-employment testing and random substance testing.	\$ 500
6910 <u>EQUIPMENT - FUEL</u> - Provides fuel for all vehicles within the Fleet Maintenance department.	\$ 5,000
6920 <u>VEHICLES - MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business, as well as mileage for the Director not covered by car allowance.	\$ 200
6970 <u>VEHICLES and EQUIPMENT - R&M OUTSOURCING</u> - Provides for outside repairs of major equipment.	\$ 30,000
6973 <u>VEHICLES and EQUIPMENT - R&M - LUBE</u> - Provides for motor oil, gear oil, hydraulic oil and lubrication products.	\$ 38,000
6974 <u>VEHICLES and EQUIPMENT - R&M MISC</u> - Provides for wiring cable, wiring ends, nuts and bolts and miscellaneous repair supplies. Increase over prior year budget reflects prior year actual costs.	\$ 40,000
6975 <u>VEHICLES and EQUIPMENT - R & M - PARTS</u> - Provides for parts costs to repair the Fleet Maintenance vehicles. Increase for maintenance of Transit fleet.	\$ 140,000
6977 <u>VEHICLES and EQUIPMENT - R & M - TIRES</u> - Provides for replacement tires for Fleet Maintenance equipment. Increase over prior year budget reflects the addition of Transit maintenance and increase in tire cost.	\$ 52,000
6979 <u>HAZARDOUS WASTE DISPOSAL/ RECYCLING</u> - Provides for the cost of shop recycling for oils, antifreeze and related supplies, and restocking of HazMat supplies. This amount also reflects costs for disposal pick-ups and additional supplies required for OSHA compliance.	\$ 5,200
7070 <u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for rental payments on postage machine.	\$ 100
 <u>CAPITAL OUTLAY</u>	 <u>BUDGET</u>
8020 <u>COMPUTER EQUIPMENT</u> – Provides funds for the purchase of a two (2) replacement computers for equipment mechanics.	\$ 4,200
8034 <u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 10,417
8035 <u>MACHINERY & EQUIPMENT</u> - Provides funds for purchase of the following: Funds available for possible safety or unforeseen machinery and equipment needs within the fiscal year.	\$ 15,000

2008/09 EXPENDITURES BUDGET

Fund 42 - Parking
 Department 04 - Public Works
 Division 01 - Parking

TOWN OF TRUCKEE
 PARKING FUND

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	163,817	180,071	162,340	191,922	18.22%	6.58%
5031	Overtime - Regular Full-time	5,539	10,000	4,820	5,000	3.73%	-50.00%
5400	Benefits	69,771	82,183	73,670	80,100	8.73%	-2.53%
5461	Deferred Compensation	1,700	1,100	800	1,100	37.50%	0.00%
5571	Car Allowance	436	540	540	540	0.00%	0.00%
5580	Compensated Absences	9,141	-	1,000	2,000	100.00%	
	Total Personnel	250,404	273,894	243,170	280,661	15.42%	2.47%
SUPPLIES & SERVICES							
6110	Clothing, Uniforms, Personal	1,547	2,500	1,940	2,000	3.09%	-20.00%
6115	Education & Training	1,696	2,500	1,990	2,500	25.63%	0.00%
6301	Administrative Overhead	48,834	51,151	51,150	58,280	13.94%	13.94%
6305	Advertising	983	1,000	1,290	1,000	-22.48%	0.00%
6310	Repairs & Maint. - Enforcement Equip	-	750	1,340	1,500	11.94%	100.00%
6320	Uniform Dry Cleaning	919	1,250	1,290	1,500	16.28%	20.00%
6325	Membership & Dues	-	500	250	250	0.00%	-50.00%
6335	General Supplies	3,118	5,000	2,520	3,000	19.05%	-40.00%
6340	Permits, Licenses & Fees	16,870	15,000	11,460	13,000	13.44%	-13.33%
6345	Photocopying	133	300	100	150	50.00%	-50.00%
6350	Postage, Freight & Delivery	206	200	200	200	0.00%	0.00%
6355	Printing	268	1,000	250	250	0.00%	-75.00%
6360	Professional Services - Contract	5,678	9,000	9,600	13,420	39.79%	49.11%
6361	Prof. Svcs.- Snow Removal & Maint	28,180	26,500	21,300	30,000	40.85%	13.21%
6365	Publications	82	500	100	250	150.00%	-50.00%
6368	Town Services - Snow Removal	5,230	27,500	20,360	25,000	22.79%	-9.09%
6369	Town Services - Maintenance	10,837	23,750	10,910	15,000	37.49%	-36.84%
6370	Telephone	3,089	3,500	2,660	2,605	-2.07%	-25.57%
6375	Utilities	623	800	530	600	13.21%	-25.00%
6380	Credit Card Fees	25,716	25,000	23,770	25,000	5.17%	0.00%
6615	Repairs & Maint - Meters	906	1,500	1,500	1,500	0.00%	0.00%
6620	Repairs & Maint. - Office Equipment	163	1,000	250	250	0.00%	-75.00%
6733	Supplies - Meter, Signs, Enforcement	5,261	20,000	19,930	20,000	0.35%	0.00%
6910	Vehicles - Fuel	904	1,563	630	850	34.92%	-45.62%
6920	Vehicles - Mileage	237	500	180	250	38.89%	-50.00%
6970	Vehicles & Equip - R & M	-	-	-	50	-50.10%	
6976	Fleet Maintenance Allocation	51	1,014	3,806	1,899	0.00%	-100.00%
7010	Land Leases	99,385	83,850	82,930	87,200	5.15%	4.00%
7050	Rent - Office Space	6,200	6,200	6,200	6,200	0.00%	0.00%
7070	Rent Expense - Office Equipment	45	500	40	100	150.00%	-80.00%
	Total Supplies & Services	267,158	313,828	278,476	313,804	12.69%	-0.01%
CAPITAL OUTLAY							
8020	Computer Equipment	-	2,200	1,780	7,500	321.35%	240.91%
8045	Vehicles	2,250	-	-	-	0.00%	
8900	Depreciation Expense	30,518	45,250	30,520	32,020	4.91%	-29.24%
8910	Debt Service	31,688	43,055	35,110	39,940	13.76%	-7.23%
	Total Capital Outlay	64,456	90,505	67,410	79,460	17.88%	-12.20%
	TOTAL	582,018	678,227	589,056	673,926	14.41%	-0.63%
	Less: Capital Assets	-	-	-	(7,500)		
	TOTAL NET EXPENDITURES	582,018	678,227	589,056	666,426		

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PARKING FUND**

ACTIVITY DESCRIPTION

The Parking Division is responsible for the oversight of maintenance and operations of the Town's parking equipment and facilities including parking lots, revenue collection, facility maintenance, equipment acquisition and repair, resolving of customer issues, lease agreements, coordinating and administering parking permits, adjudication of issued citations, and managing and coordinating daily activities of parking enforcement personnel. As a division of the Public Works Department and under the direction of the Public Works Director/Town Engineer, the Parking Division oversees the work of contractors, vendors, and consultants and occasionally supervises Town technical, clerical and maintenance staff. The Parking Division also coordinates activities with other Town departments and local businesses and acts as a liaison to the public, business owners, boards and Town Council regarding parking related issues.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for the Public Works Director/Town Engineer (10%), Parking Manager, and two (2) Parking Enforcement Officers.	\$	191,922
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funds for overtime of enforcement personnel, and other Town staff assisting with the Downtown Parking District monitoring surveys conducted quarterly.	\$	5,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$	80,100
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of management compensation.	\$	1,100
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Public Works Director's private vehicle on Town business.	\$	540
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$	2,000

SUPPLIES and SERVICES

BUDGET

<u>6110</u>	<u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides replacement uniforms for Parking Enforcement Officers as needed.	\$	2,000
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for ongoing training for Parking Manager and Parking Enforcement Officers.	\$	2,500
<u>6301</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for Parking related administrative overhead costs. This charge is necessary to properly reflect the costs of the Parking Division, which is being operated as an enterprise fund.	\$	58,280
<u>6305</u>	<u>ADVERTISING</u> - Provides for advertisements in the newspaper, parking magazines, etc. regarding professional services contracts, construction bids, etc.	\$	1,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PARKING FUND**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6310 <u>REPAIRS & MAINTENANCE - ENFORCEMENT EQUIPMENT</u> - Provides for the repair costs for mobile radio units and hand held citation devices.	\$ 1,500
6320 <u>UNIFORM DRY CLEANING</u> - Provides for employee uniform cleaning.	\$ 1,500
6325 <u>MEMBERSHIPS and DUES</u> - Provides for annual membership dues for professional parking associations.	\$ 250
6335 <u>GENERAL SUPPLIES</u> - Provides for office expenses including paper, printer toner, miscellaneous office supplies, and the shared expense of other Town-wide office supplies allocated to the Parking Division.	\$ 3,000
6340 <u>PERMITS, LICENSES and FEES</u> – Provides for fees to Nevada County for Paid Parking Citations as required by State Law.	\$ 13,000
6345 <u>PHOTOCOPYING</u> – Provides for copy usage based upon monthly meter readings and includes supplies such as toner.	\$ 150
6350 <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/mailing costs for Downtown parking operations.	\$ 200
6355 <u>PRINTING</u> - Provides for printing costs related to Downtown parking operations.	\$ 250
6360 <u>PROFESSIONAL SERVICES – CONTRACT</u> - This account provides for the CALE meter communication fee, service contract with Berendo Solutions for the software program of the handheld citation devices, and for paper shredding service with SHRED-IT.	\$ 13,420
6361 <u>PROFESSIONAL SERVICES - SNOW REMOVAL & MAINT.</u> - This account provides for contracted snow removal and off-haul in the Downtown Parking District.	\$ 30,000
6368 <u>TOWN SERVICES - SNOW REMOVAL</u> - This account provides for snow removal and off-haul in the Downtown Parking District by the Town's Public Works Department.	\$ 25,000
6369 <u>TOWN SERVICES- MAINTENANCE</u> - This account provides for maintenance of parking areas in the Downtown Parking District, including sweeping, striping, slurry seal, paving and signage installation by the Town's Public Works Department.	\$ 15,000
6365 <u>PUBLICATIONS</u> - This account provides for parking magazine subscriptions and resource books/materials required for the Parking Manager and Parking Enforcement Officers to perform required duties.	\$ 250
6370 <u>TELEPHONE</u> - Provides for base charges, modem fees, long distance charges related to customer call-backs, and three cell phones that are used to communicate with Parking Division personnel when away from Town Hall. Decreased monthly service charges due to installation of new telephone system.	\$ 2,605
6375 <u>UTILITIES</u> - Provides for safety lighting in the Fire Station and Beacon Employee parking lots.	\$ 600

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PARKING FUND**

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
6380	<u>CREDIT CARD FEES</u> - Provides for Nova credit card processing fees associated with meter parking fees and citation payments.	\$ 25,000
6615	<u>REPAIRS & MAINT. - METERS</u> - Provides for routine maintenance and unscheduled repair of parking meters.	\$ 1,500
6620	<u>REPAIRS & MAINT. OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 250
6733	<u>SUPPLIES - METER, SIGNS, ENFORCEMENT</u> - Provides for meter receipt paper, paper for handheld citation devices, meter cleaning supplies, meter spare parts, instructional decals, and signage.	\$ 20,000
6910	<u>VEHICLES - FUEL</u> - Provides for fuel expenses for one Parking vehicle.	\$ 850
6920	<u>VEHICLES - MILEAGE</u> - Provides for use of private vehicles on Town business.	\$ 250
6970	<u>VEHICLES & EQUIP. - REPAIR & MAINT.</u> - Provides for maintenance and unscheduled repair of the parking enforcement vehicle by outside vendors; includes car washing.	\$ 50
6976	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 1,899
7010	<u>LAND LEASES</u> – Provides for the annual lease payments to private off-street parking lot areas.	\$ 87,200
7050	<u>RENT- OFFICE SPACE</u> – Provides for the Parking Division's lease of Town Hall office space.	\$ 6,200
7070	<u>RENT - OFFICE EQUIPMENT</u> - Provides for rental payments on postage machine.	\$ 100
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
8020	<u>COMPUTER EQUIPMENT</u> - Provides for completion of the software program that will serve as a records management system for handheld citation devices. The software will provide necessary functionality, including posting payments, processing appeals, generating reports to accounting and Nevada County, requesting registered owner information from the Department of Motor Vehicles, and sending delinquent notices.	\$ 7,500
8900	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 32,020
8910	<u>DEBT SERVICE</u> - Provides for the repayment of the General Fund loan used to finance the startup costs of the Downtown Parking District, as well as department operating deficit. This figure represents the interest only; interest is tied to LAIF earnings.	\$ 39,940

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2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 05 - Facilities
 Division xx - Facilities

**TOWN OF TRUCKEE
 FACILITIES**

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	196,963	208,449	208,449	203,872	-2.20%	-2.20%
5015	Wages - Temporary Part-Time	-	-	-	10,000	0.00%	
5019	Standby Pay	4,597	6,000	6,000	6,000	0.00%	0.00%
5031	Overtime - Regular Full-time	1,776	7,500	4,000	5,000	25.00%	-33.33%
5400	Benefits	83,397	91,758	91,758	88,450	-3.60%	-3.60%
5461	Deferred Compensation	4,600	650	6,030	5,500	-8.79%	746.15%
5571	Car Allowance	3,276	2,730	2,730	2,310	-15.38%	-15.38%
	Total Personnel	294,609	317,087	318,967	321,133	0.68%	1.28%
SUPPLIES & SERVICES							
01	GENERAL EXPENDITURES						
6110	Clothing, Uniforms, Personal	552	1,000	1,000	1,000	0.00%	0.00%
6115	Education & Training	3,902	8,000	7,000	8,000	14.29%	0.00%
6120	Safety Supplies & Equipment	1,884	3,500	3,000	3,500	16.67%	0.00%
6305	Advertising	93	500	250	500	100.00%	0.00%
6310	Communication System Maintenance	61	250	250	250	0.00%	0.00%
6325	Membership & Dues	215	800	800	800	0.00%	0.00%
6335	General Supplies	967	1,200	4,264	2,000	-53.10%	66.67%
6345	Photocopying	255	300	300	300	0.00%	0.00%
6350	Postage, Freight & Delivery	113	250	200	250	25.00%	0.00%
6355	Printing	67	100	-	100	0.00%	0.00%
6360	Professional Services	1,997	15,000	-	75,000	0.00%	400.00%
6370	Telephone	4,028	3,500	4,500	5,682	26.27%	62.34%
6610	Repair & Maint - Buildings	26	-	250	-	-100.00%	
6620	Repairs & Maint. - Office Equip.	17	500	100	500	400.00%	0.00%
6650	Small Tools	3,257	8,000	6,000	8,000	33.33%	0.00%
6910	Vehicles - Fuel	5,710	8,051	7,500	9,000	20.00%	11.79%
6960	Vehicles & Equip - Rental	739	5,000	5,000	5,000	0.00%	0.00%
6976	Fleet Maintenance Allocation	14,035	9,326	8,772	10,866	23.88%	16.51%
7070	Rent Expense - Office Equipment	56	-	80	80	0.00%	
	Subtotal General Expenditures	37,976	65,277	49,266	130,828	165.56%	100.42%
02	TOWN HALL						
6320	Janitorial Supplies	5,252	5,600	5,600	5,800	3.57%	3.57%
6321	Ice Melt	198	2,000	2,500	2,500	0.00%	25.00%
6360	Professional Services - General	5,887	3,600	3,600	3,600	0.00%	0.00%
6361	Professional Services - Janitorial	46,718	55,000	51,000	53,000	3.92%	-3.64%
6363	Prof Services - Snow Removal	6,630	8,000	8,000	8,000	0.00%	0.00%
6364	Professional Services - Landscaping	5,749	15,000	11,000	11,000	0.00%	-26.67%
6365	Professional Services - Elevators	3,501	5,500	4,500	4,500	0.00%	-18.18%
6375	Utilities	132,963	150,000	140,000	160,000	14.29%	6.67%
6610	Repair & Maint - Buildings	45,538	43,000	38,000	60,000	57.89%	39.53%
6620	Repairs & Maint. - Office Equip.	9	-	-	-	0.00%	
6650	Small Tools	1,129	700	700	1,000	42.86%	42.86%
	Subtotal Town Hall	253,574	288,400	264,900	309,400	16.80%	7.28%
03	DEPOT						
6320	Janitorial Supplies	5,417	7,000	6,000	7,000	16.67%	0.00%
6321	Ice Melt	133	2,200	2,500	2,500	0.00%	13.64%
6361	Professional Services - Janitorial	27,450	27,450	27,450	-	-100.00%	-100.00%
6363	Prof Services - Snow Removal	1,920	-	2,500	3,000	20.00%	
6364	Professional Services - Landscaping	1,248	2,500	2,700	2,700	0.00%	8.00%
6375	Utilities	27,979	29,000	29,000	35,000	20.69%	20.69%
6610	Repair & Maint - Buildings	8,512	8,000	15,000	15,000	0.00%	87.50%
6750	Signs	-	600	500	600	20.00%	0.00%
	Subtotal Depot	72,659	76,750	85,650	65,800	-23.18%	-14.27%

2008/09 EXPENDITURES BUDGET

**TOWN OF TRUCKEE
FACILITIES**

Fund 01 - General
Department 05 - Facilities
Division xx - Facilities

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
04	RIVERVIEW YARD/KENNEL						
6320	Janitorial Supplies	381	750	500	750	50.00%	0.00%
6361	Professional Services - Janitorial	10,788	11,000	11,000	11,500	4.55%	4.55%
6363	Prof Services - Snow Removal	3,840	2,000	2,000	2,500	25.00%	25.00%
6364	Professional Services - Landscaping	-	4,000	2,225	2,225	0.00%	-44.38%
6375	Utilities	75,392	80,000	75,000	85,000	13.33%	6.25%
6610	Repair & Maint - Buildings	11,507	20,500	10,000	20,500	105.00%	0.00%
	Subtotal Riverview Yard/Kennel	101,908	118,250	100,725	122,475	21.59%	3.57%
05	TAHOE DONNER YARD						
6320	Janitorial Supplies	256	500	500	500	0.00%	0.00%
6335	General Supplies	238	-	-	-	0.00%	
6361	Professional Services - Janitorial	5,662	8,495	8,495	8,800	3.59%	3.59%
6370	Telephone	902	900	900	950	5.56%	5.56%
6375	Utilities	21,071	24,000	24,000	30,000	25.00%	25.00%
6610	Repair & Maint - Buildings	7,028	9,500	6,000	9,500	58.33%	0.00%
	Subtotal Tahoe Donner Yard	35,159	43,395	39,895	49,750	24.70%	14.64%
06	McIVER DAIRY SITE						
6610	Repair & Maint - Buildings	36	2,500	2,500	2,500	0.00%	0.00%
	Subtotal McIver Dairy Site	36	2,500	2,500	2,500	0.00%	0.00%
08	WESTERN UNDERCROSSING						
6364	Professional Services - Landscaping	2,987	6,000	4,525	4,525	0.00%	-24.58%
6610	Repair & Maint - Buildings	349	1,000	1,000	1,000	0.00%	0.00%
	Subtotal Western Undercrossing	3,336	7,000	5,525	5,525	0.00%	-21.07%
09	OTHER PROPERTIES						
6364	Professional Services - Landscaping	-	6,000	4,005	6,000	49.81%	0.00%
6375	Utilities	1,844	-	4,200	4,536	8.00%	
6610	Repair & Maint - Property	1,522	2,000	2,000	2,000	0.00%	0.00%
	Subtotal Other Property	3,367	8,000	10,205	12,536	22.84%	56.70%
	Total Services & Supplies	508,015	609,572	558,666	698,814	25.09%	14.64%

2008/09 EXPENDITURES BUDGET

TOWN OF TRUCKEE

FACILITIES

Fund 01 - General
 Department 05 - Facilities
 Division xx - Facilities

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
CAPITAL OUTLAY							
01	GENERAL						
8020	Computer Equipment	4,968	2,500	2,500	2,500	0.00%	0.00%
8035	Machinery and Equipment	6,325	-	1,072	-	-100.00%	
8045	Fleet Replacement Fund	13,750	13,750	13,750	13,750	0.00%	0.00%
	Subtotal General	25,043	16,250	17,322	16,250	-6.19%	0.00%
02	TOWN HALL						
8005	Furniture & Fixtures	-	10,000	10,000	-	-100.00%	-100.00%
8010	Leasehold Improvements	-	-	15,000	-	-100.00%	
8015	Buildings	30,871	116,000	26,000	206,000	692.31%	77.59%
8025	Office Equipment	-	-	1,213	-	-100.00%	
8035	Machinery and Equipment	-	-	6,688	-	-100.00%	
	Subtotal Town Hall	30,871	126,000	58,901	206,000	249.74%	63.49%
03	DEPOT						
8015	Buildings	-	65,000	15,000	130,000	766.67%	100.00%
	Subtotal Depot	-	65,000	15,000	130,000	766.67%	100.00%
04	RIVERVIEW YARD/KENNEL						
	Subtotal Riverview Yard/Kennel	-	-	-	-	0.00%	
05	TAHOE DONNER YARD						
8015	Buildings	14,703	70,000	-	60,000	0.00%	-14.29%
	Subtotal Tahoe Donner Yard	14,703	70,000	-	60,000	0.00%	-14.29%
	Total Capital Outlay	70,616	277,250	91,223	412,250	351.91%	48.69%
	TOTAL	873,240	1,203,909	968,856	1,432,197	47.82%	18.96%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
FACILITIES**

ACTIVITY DESCRIPTION

The Facilities Management Department oversees the operations of Town Hall, as well as other properties owned or operated by the Town. Properties maintained include Town Hall, the Riverview Corporation Yard, the Intermodal Depot, the Tahoe Donner Shop, the Animal Shelter and other properties that currently have no structures, such as the Western Undercrossing and the McIver Dairy Site.

Goals and objectives for this year include operations and maintenance of Town Hall, Depot and other Town properties and maintenance projects to enhance the appearance of the Train Depot.

The addition of a part-time Facilities Maintenance Worker provides additional resources for ongoing maintenance needs of Town facilities. The Facilities overtime budget has been decreased by \$2,500 to offset a portion of the increased cost for this position.

<u>PERSONNEL</u>	<u>BUDGET</u>
5011 <u>WAGES – REGULAR FULL-TIME</u> - Provides for the Assistant to the Town Manager (55%), one (1) Senior Facilities Maintenance Worker, one (1) Facilities Maintenance Worker, and one (1) Administrative Secretary (20%).	\$ 203,872
5015 <u>WAGES - TEMPORARY PART-TIME</u> - Provides for one part-time Facilities Maintenance Worker.	\$ 10,000
5019 <u>STANDBY PAY</u> - Provides for standby pay for weekend and after hours coverage for facilities emergencies.	\$ 6,000
5031 <u>OVERTIME – REGULAR FULL-TIME</u> - Provides for overtime as needed (snow removal on weekends, emergencies, building attendant, etc.).	\$ 5,000
5400 <u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life, and optical coverage as well as Medicare contribution.	\$ 88,450
5461 <u>DEFERRED COMPENSATION</u> - Provide as portion of management compensation.	\$ 5,500
5571 <u>CAR ALLOWANCE</u> - Provides for use of the Assistant to the Town Manager's private vehicle on Town business (55%).	\$ 2,310

SUPPLIES and SERVICES

01 GENERAL EXPENDITURES

6110 <u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides funds for shirts, pants, boot allowance, winter coveralls and rain gear.	\$ 1,000
6115 <u>EDUCATION and TRAINING</u> - Provides funds for miscellaneous trade classes, computer training, training for the Assistant to the Town Manager, and conferences.	\$ 8,000
6120 <u>SAFETY SUPPLIES and EQUIPMENT</u> - Provides for miscellaneous safety supplies such as gloves, vests, first aid kits, fire extinguishers, etc. Increase reflects estimate of costs for previous year and anticipated ongoing expenditures.	\$ 3,500

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES (cont'd) – General Expenditures</u>		<u>BUDGET</u>
6305	<u>ADVERTISING</u> - Provides for advertising that may be needed throughout the year.	\$ 500
6310	<u>COMMUNICATION SYSTEMS MAINTENANCE</u> - Provides for repair costs of communications equipment.	\$ 250
6325	<u>MEMBERSHIP and DUES</u> - Provides for various memberships for the Assistant to the Town Manager and Facilities Management staff.	\$ 800
6335	<u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment. Increase provides for purchase of supplies for general purpose facilities use.	\$ 2,000
6345	<u>PHOTOCOPYING</u> - Provides for copy usage based upon meter readings.	\$ 300
6350	<u>POSTAGE, FREIGHT & DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 250
6355	<u>PRINTING</u> - Provides for various printing needs.	\$ 100
6360	<u>PROFESSIONAL SERVICES</u> - Provides funding to evaluate Town owned facilities for compliance with the Americans with Disabilities Act (\$60,000). Increase from previous year reflects estimated cost based on preliminary consultant estimates. Also provides funding for cable television biennial review (\$15,000).	\$ 75,000
6370	<u>TELEPHONE</u> - Provides for costs based upon allocation of base charges, long distance charges and cellular charges. Also provides for purchase of new hands free cellular equipment to comply with new state law requirements. Decreased monthly service charges due to installation of new telephone system.	\$ 5,682
6620	<u>REPAIRS & MAINTENANCE – OFFICE EQUIPMENT</u> - Provides for costs associated with computer and miscellaneous office equipment repair.	\$ 500
6650	<u>SMALL TOOLS</u> - Provides for purchase of miscellaneous hand tools such as shop vacuums, wheelbarrows, levels, ladder, miscellaneous clamps, work lights, shovels, rakes and brooms. Decrease reflects one-time expenditure in the previous year.	\$ 8,000
6910	<u>VEHICLES - FUEL</u> - Provides for fuel costs for facility maintenance vehicles, as well as related snow removal equipment.	\$ 9,000
6960	<u>VEHICLES & EQUIPMENT - RENTAL</u> - Provides for rental of equipment that may be needed for projects throughout the year.	\$ 5,000
6976	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 10,866
7070	<u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for rental payments on postage machine.	\$ 80

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
FACILITIES**

SUPPLIES and SERVICES (cont'd)**BUDGET****02 TOWN HALL**

<u>6320</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies for Town Hall building. Increase reflects anticipated increase in cost of supplies.	\$ 5,800
<u>6321</u>	<u>ICE MELT</u> – Provides for de-icer at Town Hall to prevent buildup of ice on the walkways.	\$ 2,500
<u>6360</u>	<u>PROFESSIONAL SERVICES - GENERAL</u> - Provides for replacement of the runner carpets in lobby, security access, fire sprinkler alarm and burglar alarm monitoring.	\$ 3,600
<u>6361</u>	<u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides for the cleaning of Town Hall common areas, as well as the office areas and Council Chambers. Increase reflects anticipated increase in contract for service.	\$ 53,000
<u>6363</u>	<u>PROFESSIONAL SERVICES – SNOW REMOVAL</u> – Provides for snow removal services at Town Hall.	\$ 8,000
<u>6364</u>	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for the spring start-up and fall shutdown of the sprinkler system, spring cleanup and monthly maintenance. Decrease reflects actual contract cost.	\$ 11,000
<u>6365</u>	<u>PROFESSIONAL SERVICES - ELEVATORS</u> – Provides for the monthly maintenance contract and needed repairs of both elevators. Decrease reflects actual contract cost.	\$ 4,500
<u>6375</u>	<u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer, garbage and drinking water. Tenants' portion is reimbursed through lease payments. Increase reflects estimate of prior year costs plus anticipated rate increases.	\$ 160,000
<u>6610</u>	<u>REPAIRS and MAINTENANCE - BUILDING</u> - Provides for estimated facility maintenance costs. Includes funding for heat pump replacement and repairs, ongoing maintenance and unanticipated miscellaneous repairs. Increase reflects anticipated need to replace miscellaneous aging building equipment. Also includes carryover funding (\$5,000) for a one-time project to install loft stairs to facilitate access to the loft area of the building and card access system software upgrade (\$5,000).	\$ 60,000
<u>6650</u>	<u>SMALL TOOLS</u> - Provides for small tools that may be required for Town Hall maintenance.	\$ 1,000

03 DEPOT

<u>6320</u>	<u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Depot. Increase reflects anticipated increase in cost for supplies.	\$ 7,000
<u>6321</u>	<u>ICE MELT</u> - Provides for de-icer at the Depot to prevent buildup of ice on the walkways.	\$ 2,500
<u>6363</u>	<u>PROFESSIONAL SERVICES - SNOW REMOVAL</u> – Provides for contract hand snow removal services for walkways.	\$ 3,000
<u>6364</u>	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for contract landscaping services.	\$ 2,700

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6375 <u>UTILITIES</u> - Provides for the annual estimated cost of utilities such as gas, water, electricity, sewer, and garbage. Increase reflects estimate of prior year costs plus anticipated rate increases.	\$ 35,000
6610 <u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for estimated Depot maintenance repairs. Increase provides additional funding for ongoing maintenance and repairs and slurry seal of parking lot.	\$ 15,000
6750 <u>SIGNS</u> – Provides for signs and an enclosed notice board at the Depot.	\$ 600
<u>04 RIVERVIEW YARD/KENNEL</u>	
6320 <u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Riverview shop.	\$ 750
6361 <u>PROFESSIONAL SERVICES - JANITORIAL</u> – Provides for the cleaning of the restroom, locker room and offices at the Riverview shop.	\$ 11,500
6363 <u>PROFESSIONAL SERVICES - SNOW REMOVAL</u> – Provides for contract hand snow removal service for the kennel facility.	\$ 2,500
6364 <u>PROFESSIONAL SERVICES - LANDSCAPING</u> – Provides for landscaping maintenance and clean up at the Riverview Yard. Decrease reflects actual contract cost.	\$ 2,225
6375 <u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage at the Riverview Yard. Increase reflects anticipated increases in cost for utility services.	\$ 85,000
6610 <u>REPAIR and MAINTENANCE - BUILDINGS</u> – Provides for miscellaneous repairs that may be needed at the Riverview Yard and the kennel.	\$ 20,500
<u>05 TAHOE DONNER YARD</u>	
6320 <u>JANITORIAL SUPPLIES</u> - Provides for cleaning supplies at the Tahoe Donner shop.	\$ 500
6361 <u>PROFESSIONAL SERVICES - JANITORIAL</u> - Provides funding for janitorial services for the Tahoe Donner shop. Increase reflects anticipated increases in contract cost.	\$ 8,800
6370 <u>TELEPHONE</u> – Provides for the cost of telephone service.	\$ 950
6375 <u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage. Increase reflects anticipated increases in cost for utility services.	\$ 30,000
6610 <u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for miscellaneous repairs that may be needed at the Tahoe Donner yard.	\$ 9,500
<u>06 McIVER DAIRY SITE</u>	
6610 <u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for miscellaneous repairs that may be needed on the dairy site buildings.	\$ 2,500

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
FACILITIES**

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
<u>08 WESTERN UNDERCROSSING</u>		
6364	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> - Provides for landscape maintenance and tree and shrub replacement at the roundabout.	\$ 4,525
6610	<u>REPAIRS and MAINTENANCE - BUILDINGS</u> - Provides for maintenance of the transit shelters and other properties.	\$ 1,000
<u>09 OTHER PROPERTIES</u>		
6364	<u>PROFESSIONAL SERVICES - LANDSCAPING</u> - Provides for landscape maintenance and tree and shrub replacement at the Martis Valley Road roundabout.	\$ 6,000
6375	<u>UTILITIES</u> – Provides for the cost of utilities such as gas, water, electricity, sewer and garbage. Increase reflects anticipated increases in cost for utility services.	\$ 4,536
6610	<u>REPAIRS and MAINTENANCE - PROPERTY</u> - Provides for miscellaneous repairs and light replacement on light poles and transit shelter maintenance.	\$ 2,000
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
<u>01 GENERAL</u>		
8020	<u>COMPUTER EQUIPMENT</u> – Provides funding for replacement of the computer that operates the card access system for Town Hall.	\$ 2,500
8045	<u>FLEET REPLACEMENT FUND</u> - Provides funds identified for replacement in the Fleet Replacement Plan.	\$ 13,750
<u>02 TOWN HALL</u>		
8015	<u>BUILDINGS</u> – Provides for the following:	\$ 206,000
	- Landscape renovations (carry forward)	\$ 20,000
	- Sidewalk replacement (\$30,000 carry forward \$10,000 increase)	\$ 40,000
	- Paint of common areas (carry forward)	\$ 8,000
	- Carpet replacement	\$ 10,000
	- Roof snow brake system	\$ 20,000
	- Parking lot slurry seal	\$ 8,000
	- Solar power system design and installation (will pursue possible grant funding)	\$ 100,000
<u>03 DEPOT</u>		
8015	<u>BUILDINGS</u> - Provides funds for depot improvements as follows:	\$ 130,000
	- Improve landscaping around building (carry forward)	\$ 5,000
	- Building renovations for ADA compliance (carry forward)	\$ 15,000
	- Paint building interior and exterior	\$ 40,000
	- HVAC improvements	\$ 20,000
	- Roof replacement (\$35,000 carry forward, \$15,000 increase)	\$ 50,000
<u>05 TAHOE DONNER YARD</u>		
8015	<u>BUILDINGS</u> - Provides funds for roof replacement and structure repairs for building (carry forward).	\$ 60,000

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2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 04 - Community Development
 Division 01 - Planning

**TOWN OF TRUCKEE
 PLANNING**

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	510,876	537,216	531,216	577,396	8.69%	7.48%
5012	Wages - Planning Commissioners	-	-	6,000	6,000	-0.01%	
5031	Overtime - Regular Full-time	11,362	10,000	9,000	10,000	11.11%	0.00%
5400	Benefits	209,503	231,709	231,709	244,613	5.57%	5.57%
5461	Deferred Compensation	7,294	8,000	8,000	8,000	0.00%	0.00%
5571	Car Allowance	2,700	2,700	2,700	2,700	0.00%	0.00%
	Total Personnel	741,735	789,625	788,625	848,709	7.62%	7.48%
SUPPLIES & SERVICES							
6110	Clothing, Uniforms, Personal	143	-	-	250	0.00%	
6115	Education & Training	15,969	20,000	20,000	22,500	12.50%	12.50%
6305	Advertising	8,307	8,500	8,000	8,500	6.25%	0.00%
6325	Membership & Dues	1,942	2,463	2,000	2,000	0.00%	-18.80%
6330	Document Imaging	2,881	12,000	12,000	12,000	0.00%	0.00%
6335	General Supplies	13,382	18,250	15,000	17,500	16.67%	-4.11%
6340	Permits, Licenses & Fees	882	2,500	2,500	2,500	0.00%	0.00%
6345	Photocopying	13,266	14,975	11,000	14,000	27.27%	-6.51%
6350	Postage, Freight & Delivery	5,051	5,000	4,000	5,000	25.00%	0.00%
6355	Printing	5,002	14,750	11,000	12,000	9.09%	-18.64%
6360	Professional Services	71,320	20,000	30,000	10,000	-66.67%	-50.00%
6365	Publications	970	1,000	900	1,000	11.11%	0.00%
6370	Telephone	4,166	5,100	5,000	4,608	-7.84%	-9.65%
6620	Repairs & Maint. - Office Equip.	422	500	500	500	0.00%	0.00%
6910	Vehicles - Fuel and Mileage	467	975	500	300	-40.00%	-69.23%
6930	Vehicles - Registration & Other	-	300	300	500	66.67%	66.67%
6970	Vehicles - Repair & Maintenance	850	680	-	-	0.00%	-100.00%
7070	Rent/Lease Equipment	2,248	2,225	2,225	2,500	12.36%	12.36%
	Total Supplies & Services	147,268	129,218	124,925	115,658	-7.42%	-10.49%
CAPITAL OUTLAY							
8020	Computer Equipment	3,795	11,000	11,000	5,000	-54.55%	-54.55%
	Total Capital Outlay	4,607	11,000	11,000	5,000	-54.55%	-54.55%
	TOTAL	893,610	929,843	924,550	969,367	4.85%	4.25%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**

ACTIVITY DESCRIPTION

CDD Planning is responsible for advance planning, development review, public information and development code compliance. The activity is part of the Community Development Department and is managed by the Director, Town Planner, and Senior Planner. It provides staff support to the Town Council (elected representatives) and the Planning Commission (appointed citizen planners). The Town Council provides overall policy direction, adopts ordinances and regulations and acts as the hearing body for appeals of Planning Commission and staff decisions. The Council also prioritizes projects, thereby setting policy direction for the use of the department's time and resources. The Planning Commission provides policy recommendations to the Town Council and functions as a hearing body for larger projects within the Town.

Planning activity is primarily devoted to development applications and administration of ongoing programs. This includes processing of land use/zoning applications, review of building plans, inspections of development projects, public assistance, woodstove rebates, and the woodstove removal program. The staff also supports the redevelopment efforts in regards to affordable housing.

The Planning Division will also administer substantial professional service contracts, likely exceeding \$400,000 for special studies such as traffic analyses and environmental impact reports. Since these are "pass through" funds (i.e., the contracts are paid by fees from by the applicant), they are not reflected in the budget, but demonstrate the additional activities undertaken by planning staff for land use permitting activity.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - This account provides full-time staff in the Planning Department including the Community Development Director (50%), one (1) Town Planner, two (2) Associate Planners, two (2) Assistant Planners, one (1) Administrative Secretary (60%), and one (1) Planning Technician.	\$ 577,396
<u>5012</u>	<u>WAGES – PLANNING COMMISSIONERS</u> - This account provides for \$100 per month per Planning Commissioner.	\$ 6,000
<u>5031</u>	<u>OVERTIME – REGULAR FULL-TIME</u> - Provides funding necessary to cover night meetings and other overtime work for non-exempt employees.	\$ 10,000
<u>5400</u>	<u>BENEFITS</u> – Provides for benefits such as workers' compensation, Town-paid payroll and retirement benefits, health deductible reimbursement, health, dental, life, and optical coverage as well as Medicare contribution.	\$ 244,613
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of management compensation.	\$ 8,000
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Community Development Director's private vehicle on Town business.	\$ 2,700

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6110</u> <u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides for the purchase of town clothing to be used as employee incentive awards.	\$ 250
<u>6115</u> <u>EDUCATION and TRAINING</u> - Provides for staff members, Planning Commissioner, and HPAC attendance at a variety of training and educational seminars, as well as local conferences. Significant conferences include the League Planners Institute, conference for the California Chapter of the American Planning Association, Mountain Town Planners conference, and the California Preservation Foundation conference. This budget item maintains the Town's significant commitment to provide and encourage on-going training for the Planning Commissions, Planning Staff, and HPAC (training is now mandatory in order for us to retain our certified local government status).	\$ 22,500
<u>6305</u> <u>ADVERTISING</u> – Provides for public hearing notices required for various planning and zoning activities including the development code, assessment district and other public meetings. Also addresses the increased cost associated with public involvement in planned communities and specific plans.	\$ 8,500
<u>6325</u> <u>MEMBERSHIPS and DUES</u> – Provides for annual membership costs for the American Planning Association, League of Cities, Local Government Commission and Association of Environmental Professionals and the addition of a membership to the Urban Land Institute. Memberships and dues are anticipated to increase with the addition of professional planners and the recent certification of two planners in the American Institute of Certified Planners (AICP).	\$ 2,000
<u>6330</u> <u>DOCUMENT IMAGING</u> - Provides for the Town Clerk to scan and laserfische land use/zoning application files, including older files currently archived.	\$ 12,000
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office stationery, forms, small items and equipment., and annual costs for MetroScan and Permits Plus software.	\$ 17,500
<u>6340</u> <u>PERMITS, LICENSES and FEES</u> - Provides for incidental fees to other agencies.	\$ 2,500
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for usage of Town copy machines based upon monthly meter readings including Planning Commission and HPAC agenda packages and other Planning staff reports. Costs for scanning and laserfisching documents are now included in 6330-Document Imaging. Costs for photocopying of large documents by outside businesses are now included in 6355-Printing.	\$ 14,000
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/mailing cost including Town-sponsored projects and a commitment to enhanced public involvement.	\$ 5,000
<u>6355</u> <u>PRINTING</u> – Provides for the cost of printing business cards, maps, and large planning documents. Printing and photocopying costs are anticipated to increase with the increased activity of planning projects such as the General Plan, amended Development Code, Railyard Master Plan, and new Town informational products from the Green Building Committee and the Historic Preservation Program. Costs are partially reimbursed through revenue associated with document purchases.	\$ 12,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<p><u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for professional service costs for planning projects not identified in the capital budget. These may include, but are not limited to, cultural resource evaluation guidelines and other special projects.</p> <p>NOTE: Pass-through consulting costs such as project EIR's and traffic studies are not included in budget.</p>	\$ 10,000
<u>6365</u> <u>PUBLICATIONS</u> – Provides for subscriptions to planning journals, book purchases, etc.	\$ 1,000
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges, modem lines and voicemail. Decreased monthly service charges due to installation of new telephone system.	\$ 4,608
<u>6620</u> <u>REPAIRS and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repairs of office equipment.	\$ 500
<u>6910</u> <u>VEHICLES - FUEL and MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business.	\$ 300
<u>6930</u> <u>VEHICLES - REGISTRATION and OTHER</u> - Provides for cost of additional insurance required by Town on Director's personal vehicle.	\$ 500
<u>7070</u> <u>RENT/LEASE EQUIPMENT</u> - Provides for the Planning share for annual lease payment on the postage machine. An increase in costs is proposed because of higher lease rates.	\$ 2,500
 <u>CAPITAL OUTLAY</u>	 <u>BUDGET</u>
<u>8020</u> <u>COMPUTER EQUIPMENT</u> - Provides for computer upgrades within the Planning Division. Planned for two computer replacements plus possible memory upgrades for existing computers.	\$ 5,000

2008/09 EXPENDITURES BUDGET

Fund 70 - Building & Safety
 Department 04 - Community Development
 Division 01 - Building and Safety

TOWN OF TRUCKEE
 BUILDING & SAFETY

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	898,894	956,835	754,000	652,058	-13.52%	-31.85%
5031	Overtime - Regular Full-time	9,940	10,000	10,000	10,000	0.00%	0.00%
5400	Benefits	404,700	436,910	344,000	283,118	-17.70%	-35.20%
5461	Deferred Compensation	5,000	5,000	25,000	4,500	-82.00%	-10.00%
5571	Car Allowance	2,160	2,160	2,160	1,890	-12.50%	-12.50%
5580	Compensated Absences	23,127	10,000	-	5,000	0.00%	-50.00%
	Total Personnel	1,343,821	1,420,905	1,135,160	956,566	-15.73%	-32.68%
SUPPLIES & SERVICES							
6110	Clothing, Uniforms, Personal	2,139	2,500	1,500	2,500	66.67%	0.00%
6115	Education & Training	35,475	15,000	12,000	12,000	0.00%	-20.00%
6301	Administrative Overhead	255,173	267,279	267,279	304,532	13.94%	13.94%
6302	Code Compliance	-	66,166	59,352	66,787	12.53%	0.94%
6305	Advertising	-	7,000	7,000	7,000	0.00%	0.00%
6325	Membership & Dues	1,188	763	763	800	4.85%	4.85%
6330	Document Imaging	25,679	25,000	25,000	25,000	0.00%	0.00%
6335	General Supplies	11,318	11,950	11,950	12,000	0.42%	0.42%
6340	Permits, Licenses & Fees	-	100	100	-	-100.00%	-100.00%
6345	Photocopying	3,181	4,475	4,475	4,700	5.03%	5.03%
6350	Postage, Freight & Delivery	1,631	2,350	2,350	2,400	2.13%	2.13%
6355	Printing	961	1,750	1,750	1,750	0.00%	0.00%
6360	Professional Services	39,935	67,685	50,000	43,000	-14.00%	-36.47%
6361	Town Newsletter	2,414	3,200	3,200	-	-100.00%	-100.00%
6365	Publications	2,138	6,790	6,790	2,000	-70.54%	-70.54%
6370	Telephone	7,736	8,000	8,000	6,769	-15.39%	-15.39%
6380	Credit Card Fees	16,975	14,000	14,000	14,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	321	500	500	500	0.00%	0.00%
6650	Small Tools	651	3,800	3,000	3,000	0.00%	-21.05%
6910	Vehicles - Fuel	9,574	12,041	8,000	10,000	25.00%	-16.95%
6920	Vehicles - Mileage	12	25	25	25	0.00%	0.00%
6976	Fleet Maintenance Allocation	11,064	13,601	12,900	11,815	-8.41%	-13.13%
7050	Rent - Office Space	75,940	78,446	78,466	80,642	2.77%	2.80%
7070	Rent Expense - Office Equipment	3,937	4,425	4,425	1,000	-77.40%	-77.40%
	Total Supplies & Services	507,442	616,846	582,826	612,221	5.04%	-0.75%
CAPITAL OUTLAY							
7700,15	Transfer to CIP Projects	36,212	20,000	20,000	33,000	65.00%	65.00%
8005	Furniture & Fixtures	2,247	800	800	1,000	25.00%	25.00%
8020	Computer Equipment	7,337	6,900	6,900	2,100	-69.57%	-69.57%
8045	Vehicles	12,188	-	-	-	0.00%	-
8900	Depreciation Expense	22,495	50,000	18,000	18,000	0.00%	-64.00%
	Total Capital Outlay	80,479	77,700	45,700	54,100	18.38%	-30.37%
	TOTAL	1,931,742	2,115,451	1,763,686	1,622,886	-7.98%	-23.28%
	Less Capital Assets	-	-	-	(13,000)		
	TOTAL NET EXPENDITURES	1,931,742	2,115,451	1,763,686	1,609,886		

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TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

ACTIVITY DESCRIPTION

The Building and Safety Division of the Community Development Department is responsible for protecting the public in the building environment. The Division monitors and enforces State and Town laws and regulations concerning the safety of buildings and structures built and maintained within the Town limits. Activities include intake and routing plans to Town divisions and departments, plan checking those plans for engineering and code compliance, coordinating comments for Town departments, issuing permits, answering code questions, and inspecting new and existing buildings and structures within the jurisdiction.

Permit activity over the last ten years has averaged approximately 300 new dwelling units each year. It is anticipated that residential construction activity will be approximately 150 units this coming fiscal year. Permit fees will be evaluated in late summer/early fall and a recommendation for adjustment may be made.

During FY 08/09, operating costs of the Department will be evaluated in conjunction with the analysis of permit activity and necessary changes will be addressed at that time. Staffing levels will be reviewed based on summer building activity levels to determine if further adjustments are necessary.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides salaries for the full-time employees within the Division. The Division is staffed to include the Community Development Director (35%), Chief Building Official, one (1) Plans Examiner, three Building Inspectors, two (2) Administrative Secretaries (one full time and 40% of another), and two (2) Public Service Technicians. FY08/09 staffing levels are reduced due to decreased construction activity. Normal staffing includes all of the above plus two (2) additional Plans Examiners, one (1) additional Building Inspector, one (1) additional Public Service Technician, and one (1) Senior Building Inspector.	\$ 652,058
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding for overtime that may be needed to address peak construction season demands.	\$ 10,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life, and optical coverage as well as Medicare contribution.	\$ 283,118
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of management compensation.	\$ 4,500
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides funds for the use of the Community Development Director's private vehicle on Town business.	\$ 1,890
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - Provides for vacation, comp time off and sick compensation payable. This amount is calculated at year end based on personnel policies.	\$ 5,000

SUPPLIES and SERVICES

BUDGET

<u>6110</u>	<u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides for the purchase of boots and uniform shirts, jackets and coats for inspection personnel including Building Inspectors, the Code Compliance Officer and Chief Building Official.	\$ 2,500
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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6115</u> <u>EDUCATION & TRAINING</u> – Provides for ongoing training for eight (8) employees and attendance at inspector and building official meetings. Training includes customer service, communications, Microsoft, Permits Plus, safety, counter technician, codes including building, electrical, mechanical and plumbing, code enforcement, accessibility, energy, historic building code and disaster mitigation training. Meetings include local Nevada and California International Code Conferences (ICC), IAPMO (plumbing and mechanical), IAEI (electrical), CALBO (California Building Officials), and ICC (International Code Council) and World Code conferences.	\$ 12,000
<u>6301</u> <u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the general fund for Building and Safety Division related administrative overhead costs. This charge is necessary to reflect the costs of the Division as an enterprise fund.	\$ 304,532
<u>6302</u> <u>CODE COMPLIANCE</u> - Provides funding to reimburse the general fund for Building and Safety Division related Code Enforcement. This charge is necessary to reflect the costs of the Division as an enterprise fund. See Section 8 for Code Compliance expenditure detail.	\$ 66,787
<u>6305</u> <u>ADVERTISING</u> – Provides for legal noticing and public information handouts. \$3,000 is allocated for the Green Building Committee to promote improved communications and customer service for the Division.	\$ 7,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership dues in the International Association of Electrical Inspectors (IAEA), International Association of Plumbing and Mechanical Officials (IAPMO), International Code Council (ICC), Sacramento Valley Chapter of ICC, Structural Engineers Association of Northern California (SEAONC), Tahoe Truckee Engineers Association (TTEA), Contractor's Association of Truckee Tahoe (CATT), ICBO/ICC certification and re-certifications and engineering registration.	\$ 800
<u>6330</u> <u>DOCUMENT IMAGING</u> - Provides for document imaging contract services to prepare and image building permit file information into electronic files for retrieval via laser fiche. This represents the imaging of records as they are produced this year.	\$ 25,000
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for office expenses including paper and miscellaneous office supplies.	\$ 12,000
<u>6345</u> <u>PHOTOCOPYING</u> – Provides for copy usage based upon monthly meter readings and includes supplies such as toner.	\$ 4,700
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage and/or mailing costs including application and permit letters, public information and customer service handout materials.	\$ 2,400
<u>6355</u> <u>PRINTING</u> - Funds printing costs for the Building & Safety Division newsletter, building permits, occupancy approvals, and public service handout materials.	\$ 1,750
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - This account provides for the following:	\$ 43,000
- Specialty professional services related to plan checking and inspection	\$ 10,000
- Maintenance / Support Costs for Permits Plus	\$ 10,000
- Maintenance / Support Costs for Selectron IVR	\$ 6,000
- Technical support contingency for Permits Plus	\$ 5,000
- Upgrade for monthly County parcel information	\$ 12,000

TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING and SAFETY

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6365 <u>PUBLICATIONS</u> - This account provides for purchase and maintenance of building codes and reference and educational material.	\$ 2,000
6370 <u>TELEPHONE</u> - Provides for base charges, modem fees, and long distance charges. Increase due to additional lines for Building Inspection IVR telephone lines. Decreased monthly service charges due to installation of new telephone system.	\$ 6,769
6380 <u>CREDIT CARD FEES</u> - Provides 1% payment for credit cards accepted by the Department for customer charges.	\$ 14,000
6620 <u>REPAIRS and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of building office equipment.	\$ 500
6650 <u>SMALL TOOLS</u> - Provides for the purchase of general small tools for inspectors.	\$ 3,000
6910 <u>VEHICLES - FUEL</u> - Provides for the Building and Safety Division's share of gasoline use.	\$ 10,000
6920 <u>VEHICLES - MILEAGE</u> - Provides for use of private vehicles on Town business.	\$ 25
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 11,815
7050 <u>RENT- OFFICE SPACE</u> - Provides for the Building and Safety Division's lease of Town Hall office space.	\$ 80,642
7070 <u>RENT/LEASE EQUIPMENT</u> - Provides for the Building and Safety Division's share of the annual lease payment for the postage meter (\$1,000) and for the lease of a replacement copier/printer for the front counter.	\$ 1,000
<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
7715 <u>TRANSFER TO CIP PROJECTS</u> - Provides funding for the document imaging CIP (\$20,000) and Town Hall office equipment CIP (\$13,000).	\$ 33,000
8005 <u>FURNITURE & FIXTURES</u> - Provides for the purchase of a bookcase.	\$ 1,000
8020 <u>COMPUTER EQUIPMENT</u> - Provides for the purchase of one computer.	\$ 2,100
8900 <u>DEPRECIATION EXPENSE</u> - For the enterprise fund, the account expenses the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 18,000

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2008/09 EXPENDITURES BUDGET

Fund 01 - General
 Department 02 - Public Safety
 Division 01 - Police

**TOWN OF TRUCKEE
 POLICE**

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	1,937,598	2,309,906	2,264,000	2,471,193	9.15%	6.98%
5014	Wages - Regular Part time	37,809	69,265	50,000	79,552	59.10%	14.85%
5019	Standby Pay	-	7,000	-	-	0.00%	-100.00%
5031	Overtime - Regular Full-time	302,983	360,000	397,659	400,000	0.59%	11.11%
5400	Benefits	1,242,370	1,361,130	1,425,452	1,453,779	1.99%	6.81%
5461	Deferred Compensation	8,009	7,000	8,000	9,500	18.75%	35.71%
	Total Personnel	3,528,769	4,114,301	4,145,111	4,414,023	6.49%	7.28%
SUPPLIES & SERVICES							
6101	Non-taxable WC Pay	3,364	-	-	-	0.00%	
6110	Clothing, Uniforms, Personal	23,270	25,000	25,000	25,000	0.00%	0.00%
6115	Education & Training	36,789	50,000	45,000	50,000	11.11%	0.00%
6120	Safety Supplies	8,332	19,000	19,000	21,000	10.53%	10.53%
6305	Advertising	1,631	3,000	3,500	4,000	14.29%	33.33%
6310	Communication System Maintenance	2,773	4,000	2,500	4,000	60.00%	0.00%
6325	Memberships & Dues	3,315	4,000	3,300	3,700	12.12%	-7.50%
6334	ABC Grant	1,238	-	-	-	0.00%	
6335	General Supplies	28,721	27,500	29,000	30,000	3.45%	9.09%
6337	Boat & Waterways Grant Exp	239	-	-	-	0.00%	
6339	OTS Grant Supplies	11,058	-	-	-	0.00%	
6345	Photocopying	3,405	4,500	-	-	0.00%	-100.00%
6350	Postage, Freight & Delivery	2,113	3,000	2,700	3,000	11.11%	0.00%
6355	Printing	3,759	4,000	3,500	4,000	14.29%	0.00%
6360	Professional Services	506,679	644,507	612,500	673,000	9.88%	4.42%
6363	DUI & Narcotics Analysis Fees	5,993	5,500	5,500	5,500	0.00%	0.00%
6364	Towing Services	1,750	5,000	5,000	5,000	0.00%	0.00%
6365	Publications	1,869	2,250	2,000	2,000	0.00%	-11.11%
6370	Telephone	49,260	52,000	55,000	85,588	55.61%	64.59%
6620	Repairs & Maint. - Office Equip.	1,070	2,000	5,300	7,000	32.08%	250.00%
6715	Accidents & Damage	436	4,000	1,000	8,000	700.00%	100.00%
6795	Booking Fees	16,120	25,000	-	25,000	0.00%	0.00%
6910	Vehicles - Fuel	91,080	130,249	105,000	125,000	19.05%	-4.03%
6920	Vehicles - Mileage	44	500	75	250	233.33%	-50.00%
6970	Vehicles & Equip - R & M	-	-	-	4,000	0.00%	
6976	Fleet Maintenance Allocation	112,379	136,787	105,866	116,043	9.61%	-15.17%
7050	Rent/Lease Space	5,559	6,000	6,500	7,000	7.69%	16.67%
7070	Rent Expense - Office Equipment	1,492	8,000	4,500	5,500	22.22%	-31.25%
	Total Supplies & Services	923,737	1,165,793	1,041,741	1,213,581	16.50%	4.10%
CAPITAL OUTLAY							
8020	Computer Equipment	22,924	20,000	16,374	34,400	110.09%	72.00%
8025	Office Equipment	-	5,000	2,066	3,000	45.21%	-40.00%
8030	Communications Equipment	-	-	3,152	3,000	-4.82%	
8034	Fleet Replacement Fund	180,167	180,167	180,167	180,167	0.00%	0.00%
8035	Machinery and Equipment	-	47,500	-	8,000	0.00%	-83.16%
8045	Vehicles	-	-	98,972	-	-100.00%	
	Total Capital Outlay	203,091	252,667	300,731	228,567	-24.00%	-9.54%
	TOTAL	4,655,598	5,532,761	5,487,583	5,856,171	6.72%	5.85%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

ACTIVITY DESCRIPTION

The Police Department provides all police-related services for the Town, including: Administration, Uniformed Patrol, Boat Patrol on Donner Lake, Investigative Services, School Resource Officer, and Traffic Enforcement. This fiscal year will be the seventh full fiscal year of the Department providing these services. Authorized staffing levels for the Police Department are:

<u>Position</u>	<u>Number of Employees</u>
Chief of Police	1
Lieutenant	2
Sergeant (Patrol)	4
Sergeant (Detective)	1
Executive Assistant	1
Police Officer (shift from Corporal category)	2
Police Officer (Investigations)	3
Police Officer (School Resource)	1
Police Officer (Patrol & Traffic)	12 (Traffic Officer is 50% OTS Grant in 2008/09)
Police Officer (Reserve)	4 (part-time)
Community Service Officer (CSO)	2
Police Records Technician	1 full-time
Police Records Technician	1 part-time (960 hours)

The Town is in a contract with Nevada County Sheriff's Office (NCSO) for dispatch services and will continue to book prisoners at the NCSO jail facility in Truckee.

PERSONNEL**BUDGET**

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> – Provides for staffing as indicated above for all full-time positions.	\$ 2,471,193
<u>5014</u>	<u>WAGES - REGULAR PART-TIME</u> – Provides for four Reserve Police Officers and one part-time Records Technician.	\$ 79,552
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> – Provides for overtime costs associated with non-exempt positions, including sixteen (16) hours per week for patrol on Donner Lake between May 24 th and September 2 nd . Overtime includes coverage for 11 community special events, staffing and court. (Staffing overtime is \$265,530 and Holiday pay is \$134,470)	\$ 400,000
<u>5400</u>	<u>BENEFITS</u> – Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life, and optical coverage, as well as Medicare contribution.	\$ 1,453,779
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as portion of management compensation. Compensation for Chief and two Lieutenants.	\$ 9,500
<u>6110</u>	<u>CLOTHING, UNIFORMS, and PERSONAL</u> - Provides for all uniform clothing, bullet resistant vests and related equipment. Uniform increase is based upon Volunteers and Explorer Programs. Also provides for all uniform cleaning.	\$ 25,000
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for costs related to travel and training for all members of the department. Officers are mandated to attend training, which is certified by the Commission on Peace Officers Standards and Training (POST).	\$ 50,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>SUPPLIES and SERVICES</u>	<u>BUDGET</u>
<u>6120</u> <u>SAFETY SUPPLIES</u> - Provides for all safety supplies (ranges supplies, ammunition, and non-lethal munitions).	\$ 21,000
<u>6305</u> <u>ADVERTISING</u> - Provides for publication of informational materials to inform the community of enforcement policies, safety issues on Donner Lake, and job opening opportunities.	\$ 4,000
<u>6310</u> <u>COMMUNICATION SYSTEM MAINTENANCE</u> – This provides for the annual maintenance of emergency radio equipment.	\$ 4,000
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for membership in professional organizations for the Police Chief, Commander, Sergeants, Executive Assistant, and Detectives. Also allows participation in meetings as may be required.	\$ 3,700
<u>6335</u> <u>GENERAL SUPPLIES</u> – Provides for office stationery, small items and equipment and for expenses related to conducting employment interviews and staff meetings. Also provides for software license fees.	\$ 30,000
<u>6350</u> <u>POSTAGE, FREIGHT & DELIVERY</u> – Provides for anticipated postage costs.	\$ 3,000
<u>6355</u> <u>PRINTING</u> – Provides for printing of business cards, traffic citations, parking citations, report forms. Also includes funds for printing of materials, which will be distributed to educate the community about ongoing community-policing issues.	\$ 4,000
<u>6360</u> <u>PROFESSIONAL SERVICES</u> – Provides for the following services:	\$ 673,000
- Recruitment of new Police Chief	\$ 12,500
- Dispatch contract with Nevada County	\$ 595,000
- Costs associated with victim assault exams	\$ 14,000
- Background investigations for new employees	\$ 8,000
- CLETS maintenance agreement	\$ 3,000
- RMS maintenance agreement	\$ 10,000
- Dispatch Study	\$ 15,000
- Other services including Psych and Polygraph for new employees and Counseling for Officers in Major incidents or Fit for Duty Evaluations, Department of Justice live scans and blood draws	\$ 15,500
<u>6363</u> <u>DUI and NARCOTICS ANALYSIS FEES</u> – This is a State mandate passed through to cities that requires the Town to pay for the cost of chemical testing on DUI and Narcotics cases. Each year, Nevada County receives funding from the State to cover the cost of these tests. If State funding is not sufficient to cover the total amount of tests conducted, then it will be necessary to use these funds.	\$ 5,500
<u>6364</u> <u>TOWING SERVICES</u> - Provides for cost of towing and storage of impounded vehicles and towing of police vehicles to be repaired.	\$ 5,000
<u>6365</u> <u>PUBLICATIONS</u> - Provides for professional publications.	\$ 2,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - POLICE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6370 <u>TELEPHONE</u> - Provides regular and cellular phone service, all radio communication and computer radio/data circuit lines. Decreased monthly service charges due to installation of new telephone system. Also includes:	\$ 85,588
- T-1 line connection with the Department of Justice (DOJ) (\$1,000/month)	\$ 12,000
- One-time cost to add a router for the DOJ T-1 connection	\$ 10,244
- Purchase of 10 additional cell phones that are adaptable to hands-free use	\$ 4,700
6620 <u>REPAIR & MAINTENANCE – OFFICE EQUIPMENT</u> - Provides for repair and maintenance of all office equipment, including computer network and operating systems.	\$ 7,000
6715 <u>ACCIDENTS and DAMAGE</u> - Provides payment of costs for personal property that may be damaged by department employees while acting within the scope of employment.	\$ 8,000
6795 <u>BOOKING FEES</u> - Provides for the Town's payment for costs of booking of prisoners by Nevada County for arrests made within the Town by Truckee Police Department. Cost per book is approximately \$80.	\$ 25,000
6910 <u>VEHICLES - FUEL</u> - Provides for motor vehicle fuel.	\$ 125,000
6920 <u>VEHICLES - MILEAGE</u> - Provides reimbursement payment to staff for use of private vehicle on Town business.	\$ 250
6970 <u>VEHICLES and EQUIPMENT – REPAIR & MAINT</u> - Provides for maintenance costs from outside vendors associated with department vehicles, including car washes.	\$ 4,000
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 116,043
7050 <u>RENT/LEASE SPACE</u> - Provides for the lease of additional storage space that may be needed off-site.	\$ 7,000
7070 <u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for the lease of copier and breathalyzer.	\$ 5,500
<u>CAPITAL OUTLAY</u>	<u>BUDGET</u>
8020 <u>COMPUTER EQUIPMENT</u> – Provides for computer upgrades and technology needs. Anticipated needs include four (4) laptops/MDT units for Investigation (\$7,500 each) and two (2) replacement workstation computers for the Community Service Officers (\$2,200 each).	\$ 34,400
8025 <u>OFFICE EQUIPMENT</u> – Provides for purchase of furniture as needed.	\$ 3,000
8030 <u>COMMUNICATIONS EQUIPMENT</u> - This provides for the purchase of police radio equipment including mobile portable radios. Anticipated needs this year are for two (2) additional portable radios and one (1) smaller supervisor portable radio.	\$ 3,000
8034 <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase equipment identified in the Fleet Replacement Fund.	\$ 180,167
8035 <u>MACHINERY & EQUIPMENT</u> – Provides for additional police vehicle purchase (non-replacement fund needs), police vehicle equipment upgrades and replacement and non-computer specific police equipment systems in excess of \$1,000.	\$ 8,000

2008/09 EXPENDITURES BUDGET

**TOWN OF TRUCKEE
ANIMAL SERVICES**

Fund 01 - General
Department 02 - Public Safety
Division 02 - Animal Services

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	304,569	308,154	308,154	311,125	0.96%	0.96%
5014	Wages - Regular Part time	8,406	8,524	9,500	11,506	21.11%	34.98%
5019	Standby Pay	8,585	9,300	9,300	9,500	2.15%	2.15%
5031	Overtime - Regular Full-time	4,177	4,000	4,000	5,000	25.00%	25.00%
5400	Benefits	174,458	162,341	162,341	157,795	-2.80%	-2.80%
5461	Deferred Compensation	1,038	900	900	900	0.00%	0.00%
5571	Car Allowances	(650)	-	-	-	0.00%	0.00%
	Total Personnel	500,584	493,219	494,195	495,825	0.33%	0.53%
SUPPLIES & SERVICES							
6110	Clothing, Uniforms, Personal	722	1,500	2,193	2,000	-8.80%	33.33%
6115	Education & Training	6,836	9,000	9,000	9,000	0.00%	0.00%
6305	Advertising	1,895	2,500	1,000	1,000	0.00%	-60.00%
6310	Communication System Maintenance	-	500	250	500	100.00%	0.00%
6320	Uniform Dry Cleaning	1,546	1,600	1,600	1,800	12.50%	12.50%
6325	Memberships & Dues	644	675	675	675	0.00%	0.00%
6335	General Supplies	3,197	2,000	2,000	2,000	0.00%	0.00%
6345	Photocopying	351	400	400	400	0.00%	0.00%
6350	Postage, Freight & Delivery	532	1,000	1,000	1,000	0.00%	0.00%
6355	Printing	1,077	1,500	1,000	1,000	0.00%	-33.33%
6360	Professional Services	12,020	22,000	15,000	12,000	-20.00%	-45.45%
6370	Telephone	4,893	8,500	7,000	6,863	-1.96%	-19.26%
6620	Repairs & Maint. - Office Equip.	46	500	-	500	0.00%	0.00%
6650	Small Tools	117	700	700	500	-28.57%	-28.57%
6710	Specialized Supplies	-	500	500	500	0.00%	0.00%
6711	Kennel Supplies	4,499	5,000	5,000	5,500	10.00%	10.00%
6793	Abandoned Vehicle Towing	4,375	5,000	5,000	5,000	0.00%	0.00%
6910	Vehicles - Fuel	12,587	18,038	12,000	15,000	25.00%	-16.84%
6920	Vehicles - Mileage	-	400	100	400	300.00%	0.00%
6970	Vehicles & Equip - R & M	-	-	-	100	0.00%	0.00%
6976	Fleet Maintenance Allocation	9,730	26,425	14,551	14,980	2.95%	-43.31%
7070	Rent Expense - Office Equipment	270	500	500	500	0.00%	0.00%
	Total Supplies & Services	65,335	108,238	79,469	81,218	2.20%	-24.96%
8015	Buildings	20,637	10,000	10,000	5,000	-50.00%	-50.00%
8020	Computer Equipment	15,732	4,600	4,600	-	-100.00%	-100.00%
8034	Fleet Replacement Fund	-	23,667	23,667	23,667	0.00%	0.00%
8045	Vehicles	23,667	-	-	-	0.00%	0.00%
	Total Capital Outlay	60,036	38,267	38,267	28,667	-25.09%	-25.09%
	TOTAL	625,955	639,724	611,931	605,710	-1.02%	-5.32%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

ACTIVITY DESCRIPTION

The function of the Animal Services Department is to plan, supervise, coordinate, and participate in the enforcement of State and Town ordinances governing the keeping of domestic animals within the Town of Truckee. Activities include operation of a temporary animal shelter, a licensing program and vaccination clinics, as well as administration of the Abandoned Vehicle Abatement program, which provides for the removal of abandoned, wrecked or inoperable vehicles within Town limits. Animal Services are also provided through contract to Nevada County. The Animal Services Manager is also responsible for the administration of the Code Compliance Department. Animal Services is currently managed as part of the Community Development Department.

2008/09 activities are anticipated to include continued planning for the permanent Community Animal Shelter facility, continued employee training related to customer service, safety, and training related to the current status on all laws, regulations, and procedures. A Community Spay/Neuter Program, which is administered along with the Humane Society of Truckee-Tahoe, will also be continued this year. The program offers low and no cost spaying and neutering to qualifying families within the Town. Other activities include an annual public event and education programs in conjunction with the Humane Society and a low cost vaccination clinic. Contract services are anticipated to continue with Nevada County.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for one Animal Services Manager, three Animal Services Officers (one Officer is 32 hours per week), one Kennel Attendant (30 hours per week), and one Administrative Secretary.	\$ 311,125
<u>5014</u>	<u>WAGES - REGULAR PART-TIME</u> – Provides for one part time Kennel Attendant position. And On-Call hours for a second part-time Kennel Attendant to cover for sick and vacation days.	\$ 11,506
<u>5019</u>	<u>STANDBY PAY</u> - Provides for pay to Animal Services Officers who must remain available for call-out during non-regular working hours.	\$ 9,500
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage due to employee time off, holiday patrols, sick leave time, etc.	\$ 5,000
<u>5400</u>	<u>BENEFITS</u> – Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life, and optical coverage, as well as Medicare contribution.	\$ 157,795
<u>5461</u>	<u>DEFERRED COMPENSATION</u> – Provided as portion of management compensation.	\$ 900

SUPPLIES and SERVICES

<u>6110</u>	<u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides replacement uniforms and equipment for Animal Services Officers and Kennel Attendants as needed.	\$ 2,000
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for employees' attendance at Advance Animal Control Officer Training Schools, CACDA regular meetings, annual training conferences, computer training, and customer service training.	\$ 9,000

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6305</u> <u>ADVERTISING</u> - Provides for the cost of advertising for vaccination clinics, licensing renewal reminders, the adopt-a-pet program, ads for the spay/neuter program, and the annual public event with the Humane Society.	\$ 1,000
<u>6310</u> <u>COMMUNICATION SYSTEMS MAINTENANCE</u> - Provides for the repair costs for mobile units and hand packs.	\$ 500
<u>6320</u> <u>UNIFORM DRY CLEANING</u> - Provides for employee uniform cleaning.	\$ 1,800
<u>6325</u> <u>MEMBERSHIPS and DUES</u> - Provides for memberships in the American Humane Association, National Animal Control Association, California Animal Control Directors' Association, Society of Animal Welfare Administrators and the California State Humane Association.	\$ 675
<u>6335</u> <u>GENERAL SUPPLIES</u> - Provides for miscellaneous office supplies such as stationery, forms, and small equipment.	\$ 2,000
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copy usage based upon monthly meter readings.	\$ 400
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for license mailings and daily Animal Services mailings, vehicle abatement mailings, follow-ups, and warnings.	\$ 1,000
<u>6355</u> <u>PRINTING</u> - Provides for Animal Services forms and citation books/licenses.	\$ 1,000
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 12,000
- Veterinarian costs incurred throughout the year	\$ 2,000
- Town's share of costs for the spay/neuter program which is being co-sponsored by the Humane Society of Truckee-Tahoe	\$ 4,000
- Software support and maintenance for the Animal Services software (\$1,440 will be reimbursed by the Humane Society of Truckee-Tahoe)	\$ 6,000
<u>6370</u> <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges, long distance charges, cellular charges, and wireless laptop access charges. Decreased monthly service charges due to installation of new telephone system.	\$ 6,863
<u>6620</u> <u>REPAIRS and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 500
<u>6650</u> <u>SMALL TOOLS</u> - Provides for replacement of miscellaneous small tools such as gloves, capture equipment, etc.	\$ 500
<u>6710</u> <u>SPECIALIZED SUPPLIES</u> - Provides for the purchase of drugs and supplies used during euthanasia and chemical immobilization and capture. Also provides for ammunition for range training and duty weapons.	\$ 500

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - ANIMAL SERVICES**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6711 <u>KENNEL SUPPLIES</u> - Provides for the supplies needed for the sanitary upkeep of the Kennel, vaccinations for disease control, and food for the animals.	\$ 5,500
6793 <u>ABANDONED VEHICLE TOWING</u> - Provides for the estimated cost of towing abandoned vehicles from public and private property. Actual costs are reimbursed through vehicle registration funds administered through a joint powers authority.	\$ 5,000
6910 <u>VEHICLES - FUEL</u> - Provides for fuel expenses for four Animal Services vehicles.	\$ 15,000
6920 <u>VEHICLES - MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business.	\$ 400
6970 <u>VEHICLES and EQUIPMENT - REPAIR and MAINTENANCE</u> - Provides for miscellaneous vehicle repairs, tire chains, tires, paint, etc. that may be needed throughout the year.	\$ 100
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 14,980
7070 <u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for rental payments on postage and folding machines.	\$ 500
 <u>CAPITAL OUTLAY</u>	
8015 <u>BUILDINGS</u> – Provides for costs associated with upgrading conditions at the Kennel facility. Projects being proposed include sealing floors of inside dog runs and repair of outside dog runs.	\$ 5,000
8034 <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan.	\$ 23,667

2008/09 EXPENDITURES BUDGET

TOWN OF TRUCKEE
CODE COMPLIANCE

Fund 01 - General
 Department 02 - Public Safety
 Division 03 - Code Compliance

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	-	74,331	74,331	76,925	3.49%	3.49%
5031	Overtime - Regular Full-time	-	500	-	500	0.00%	0.00%
5400	Benefits	-	34,299	34,299	33,307	-2.89%	-2.89%
5461	Deferred Compensation	-	100	100	100	0.00%	0.00%
	Total Personnel	-	109,230	108,730	110,832	1.93%	1.47%
SUPPLIES & SERVICES							
6110	Clothing, Uniforms, Personal	-	300	150	300	100.00%	0.00%
6115	Education & Training	-	4,000	2,173	4,000	84.08%	0.00%
6310	Communication Systems Maintenance	-	100	-	100	0.00%	0.00%
6325	Memberships & Dues	-	75	181	200	10.50%	166.67%
6335	General Supplies	11	300	375	400	6.67%	33.33%
6345	Photocopying	-	50	50	50	0.00%	0.00%
6350	Postage, Freight & Delivery	-	300	300	300	0.00%	0.00%
6355	Printing	-	500	100	200	100.00%	-60.00%
6370	Telephone	-	800	600	673	12.17%	-15.88%
6650	Small Tools	-	100	50	100	100.00%	0.00%
6910	Vehicles - Fuel	-	953	450	800	77.78%	-16.05%
6920	Vehicles - Mileage	-	50	-	50	0.00%	0.00%
6976	Fleet Maintenance Allocation	-	1,500	1,958	1,793	-8.43%	19.56%
7070	Rent Expense - Office Equipment	-	150	150	150	0.00%	0.00%
	Total Supplies & Services	11	9,178	6,537	9,116	39.45%	-0.67%
CAPITAL OUTLAY							
8020	Computer Equipment	-	12,300	1,812	12,000	562.25%	-2.44%
8034	Fleet Replacement Fund	-	1,625	1,625	1,625	0.00%	0.00%
	Total Capital Outlay	-	13,925	3,437	13,625	296.42%	-2.15%
	TOTAL	11	132,333	118,704	133,574	12.53%	0.94%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - CODE COMPLIANCE**

ACTIVITY DESCRIPTION

The function of the Code Compliance Department is to plan, supervise, coordinate, and participate in the enforcement of State and Town ordinances governing building and land use in the Town of Truckee. Activities include but are not limited to coordinating with Town departments on enforcement issues, abatement of nuisance situations, permitting of temporary signs, coordination of special event permitting. 2008/09 activities are anticipated to include implementation of the Code Compliance module for Permits Plus and a complete rewrite of the department policy and procedure manual. The Animal Services Manager is responsible for the administration of the Code Compliance Department. Code Compliance is currently managed as part of the Community Development Department. The Building and Safety Department funds half of the operation costs.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for one Code Compliance Officer and 10% of the Animal Services/Code Compliance Manager's salary.	\$ 76,925
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides for costs of coverage after normal working hours.	\$ 500
<u>5400</u>	<u>BENEFITS</u> – Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life, and optical coverage, as well as Medicare contribution.	\$ 33,307
<u>5461</u>	<u>DEFERRED COMPENSATION</u> – Provided as portion of management compensation.	\$ 100

SUPPLIES and SERVICES

<u>6110</u>	<u>CLOTHING, UNIFORMS, PERSONAL</u> - Provides replacement uniforms for Code Compliance Officer as needed.	\$ 300
<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for employees' attendance at specialized Code Compliance training, annual training conferences, computer training, and customer service training.	\$ 4,000
<u>6310</u>	<u>COMMUNICATION SYSTEMS MAINTENANCE</u> - Provides for the repair costs for mobile units.	\$ 100
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for memberships in the California Association of Code Enforcement Officers.	\$ 200
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for miscellaneous office supplies such as stationery, forms, and small equipment.	\$ 400
<u>6345</u>	<u>PHOTOCOPYING</u> - Provides for copy usage based upon monthly meter readings.	\$ 50
<u>6350</u>	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for daily Code Compliance mailings, follow-ups, and warnings.	\$ 300
<u>6355</u>	<u>PRINTING</u> - Provides for Code Compliance forms and citation books.	\$ 200

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC SAFETY - CODE COMPLIANCE**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
6370 <u>TELEPHONE</u> - Provides for costs based upon allocation of base charges, long distance charges, and cellular charges. Decreased monthly service charges due to installation of new telephone system.	\$ 673
6650 <u>SMALL TOOLS</u> - Provides for the purchase of a set of small tools for the Code Compliance vehicle for use in field inspections.	\$ 100
6910 <u>VEHICLES - FUEL</u> - Provides for fuel expenses for the Code Compliance vehicle.	\$ 800
6920 <u>VEHICLES - MILEAGE</u> - Provides for payment to staff for use of private vehicles on Town business.	\$ 50
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 1,793
7070 <u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for rental payments on postage and folding machines.	\$ 150
 <u>CAPITAL OUTLAY</u>	
8020 <u>COMPUTER EQUIPMENT</u> – Includes cost for the addition of the Code Compliance module for Permits Plus.	\$ 12,000
8034 <u>FLEET REPLACEMENT FUND</u> - Provides for the purchase of equipment identified in the Fleet Replacement Plan.	\$ 1,625

2008/09 EXPENDITURES BUDGET

**TOWN OF TRUCKEE
TRANSIT**

Fund 45 - Transit
Department 45 - Public Transit
Division 00 - Transit

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	33,776	34,671	36,329	35,884	-1.22%	3.50%
5031	Overtime - Regular Full-time	316	-	-	-	0.00%	
5400	Benefits	15,254	15,825	19,874	15,726	-20.87%	-0.62%
5461	Deferred Compensation	1,415	-	-	2,000	0.00%	
5571	Car Allowances	840	840	900	840	-6.67%	0.00%
5580	Compensated Absences	2,809	200	200	200	0.00%	0.00%
	Total Personnel	54,411	51,536	57,303	54,651	-4.63%	6.04%
SUPPLIES & SERVICES							
01	TROLLEY						
6115	Education & Training	-	-	50	-	-100.00%	
6305	Advertising	190	-	70	-	-100.00%	
6335	General Supplies	1	-	100	200	100.00%	
6355	Printing	5	-	-	-	0.00%	
6360	Professional Services - Fixed Route	81,084	82,000	86,000	90,000	4.65%	9.76%
6363	Prof Services - Sugar Bowl Shuttle	-	57,000	61,000	61,000	0.00%	7.02%
6364	Professional Services - Northstar Shuttle	80,424	-	-	-	0.00%	
6365	Prof Services - Kings Beach Shuttle	94,877	-	-	-	0.00%	
6366	Prof Serv - Fare Pass-Through	46,492	38,000	38,000	38,000	0.00%	0.00%
6367	Evening Shuttle Service	38,775	-	34,000	-	-100.00%	
6370	Telephone	212	200	300	325	8.33%	62.50%
6620	Repairs & Maint. - Office Equip.	-	-	50	-	-100.00%	
6970	Vehicles & Equip - R & M	-	-	15,057	500	-96.68%	
6976	Fleet Maintenance Allocation	-	33,500	48,915	27,270		-18.60%
	Subtotal Trolley	342,061	210,700	283,541	217,295	-23.36%	3.13%
02	TART BUS						
6360	Professional Services	42,000	85,000	85,000	85,000	0.00%	0.00%
	Subtotal Tart Bus	42,000	85,000	85,000	85,000	0.00%	0.00%
03	PARA TRANSIT/DIAL-A-RIDE						
6360	Professional Services	228,851	285,000	242,000	240,000	-0.83%	-15.79%
6363	Handicap Tennis Service	1,739	2,000	2,000	2,000	0.00%	0.00%
6366	Prof Serv - Fare Pass-Through	16,908	19,000	19,000	19,000	0.00%	0.00%
6976	Fleet Maintenance Allocation	-	17,500	48,915	27,270	-44.25%	55.83%
	Subtotal Para Transit/Dial-a-Ride	247,499	323,500	311,915	288,270	-7.58%	-10.89%
10	GENERAL TRANSIT						
6325	Membership & Dues	3,500	3,500	3,500	3,500	0.00%	0.00%
6350	Postage, Freight & Delivery	87	-	50	-	-100.00%	
6360	Professional Services	17,531	19,000	11,000	5,000	-54.55%	-73.68%
6361	Professional Services - Audit	600	500	500	500	0.00%	0.00%
	Subtotal General Transit	21,718	23,000	15,050	9,000	-40.20%	-60.87%
	Total Supplies & Services	653,277	642,200	695,506	599,565	-13.79%	-6.64%
CAPITAL OUTLAY							
8015	Buildings	4,404	-	-	120,000	0.00%	
8045	Transit Vehicles	-	-	128,836	136,464	5.92%	
8900	Depreciation Expense	27,752	67,000	43,000	67,000	55.81%	0.00%
	Total Capital Outlay	32,156	67,000	171,836	323,464	88.24%	382.78%
	TOTAL	739,844	760,736	924,644	977,680	5.74%	28.52%
	Less: Capital Assets	-	-	(128,836)	(256,464)		
	TOTAL NET EXPENDITURES	739,844	760,736	795,808	721,216		

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

ACTIVITY DESCRIPTION

This budget reflects expenditures for the transit programs that currently operate in the Town. These programs are funded from specific designated funds outside the General Fund. Sources of revenue are listed and described in the revenue section. Service includes full year Elderly and Disabled Dial-a-Ride Service, Tahoe Area Regional Transit (TART) Service, operated by Placer County, winter service and fixed route service. It is anticipated that TART will operate a route from Kings Beach to Truckee again in winter 2009. The Town will contribute funding to TART for this route but will not be operating the route. This budget includes funding for the transit vehicles to maintained by the Town's Fleet Maintenance Division.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for 20% of the Assistant to the Town Manager and 15% of the Administrative Secretary.	\$ 35,884
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$ 15,726
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Assistant to the Town Manager's private vehicle on Town business (20%).	\$ 840
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of the Assistant to the Town Manager's compensation (15% to RDA).	\$ 2,000
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 200

SUPPLIES & SERVICES

BUDGET

01 TROLLEY

<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for software updates, office stationery forms, office supplies, small items and non-capital equipment and furniture.	\$ 200
<u>6360</u>	<u>PROFESSIONAL SERVICES - FIXED ROUTE</u> - Provides for contract services for operation of the fixed route Trolley bus (6 days per week, an average of 8 hours/day) for seven months of the year. Transit services for the remainder of the year are provided through a partnership with Sugar Bowl Ski Resort, North Lake Tahoe Resort Association and TART.	\$ 90,000
<u>6363</u>	<u>PROFESSIONAL SERVICES – SUGARBOWL SHUTTLE</u> - Provides for employee/skier shuttle to Sugarbowl/Donner Ski Ranch during ski season. Transit share of this cost is \$21,500.	\$ 61,000
<u>6366</u>	<u>PROFESSIONAL SERVICES – FARE PASS-THROUGH</u> – Provides for pass-through of fares to transit contractor. This expenditure is offset by fare box revenues.	\$ 38,000
<u>6370</u>	<u>TELEPHONE</u> - Provides for base charges and long distance charges. Decreased monthly service charges due to installation of new telephone system.	\$ 325

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
PUBLIC TRANSIT**

<u>SUPPLIES & SERVICES (cont'd)</u>	<u>BUDGET</u>
6970 <u>VEHICLES and EQUIPMENT-REPAIRS & MAINTENANCE</u> – Provides for vehicle maintenance services provided by the Fleet Maintenance department.	\$ 500
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 27,270
 <u>02 TART BUS</u>	
6360 <u>PROFESSIONAL SERVICES</u> - Provides for operation of the TART Bus system between Truckee and Tahoe City.	\$ 85,000
 <u>03 PARA TRANSIT/DIAL-A-RIDE</u>	
6360 <u>PROFESSIONAL SERVICES</u> - Provides for contract services in operation of the Demand Response program.	\$ 240,000
6363 <u>HANDICAPPED TENNIS SERVICE</u> - Provides for demand response service for annual Handicapped Tennis Tournament (advertising in exchange for service).	\$ 2,000
6366 <u>PROFESSIONAL SERVICES – FARE PASS-THROUGH</u> – Provides for pass-through of fares to transit contractor. This expenditure is offset by farebox revenues.	\$ 19,000
6976 <u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 27,270
 <u>10 GENERAL TRANSIT</u>	
6325 <u>MEMBERSHIP & DUES</u> – Provides for the Town's membership in the Truckee/North Tahoe Transportation Management Association (TNT/TMA).	\$ 3,500
6360 <u>PROFESSIONAL SERVICES</u> - Provides funds for outside consulting services that may be needed by the Transit division.	\$ 5,000
6361 <u>PROFESSIONAL SERVICES - AUDIT</u> - Provides for annual audit required by the State.	\$ 500
 <u>CAPITAL OUTLAY</u>	
8015 <u>BUILDINGS</u> - Provides for construction of two (2) new transit shelters with the use of grant funding at the I-80/SR89 South Roundabouts and Donner Lake West End beach.	\$ 120,000
8045 <u>TRANSIT VEHICLES</u> - Provides funding for the purchase of one (1) 30 passenger bus and one (1) 18 passenger bus. Purchase will be funded by Prop 1B, FTA 5311 grant, and LTF funds.	\$ 136,464
8900 <u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in order to fund a capital reserve for their replacement.	\$ 67,000

2008/09 EXPENDITURES BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - CAPITAL

Fund 75 - RDA Capital Projects
 Department 75 - RDA
 Division 00 - RDA

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	105,351	110,945	110,945	155,616	40.26%	40.26%
5031	Overtime - Regular Full-time	135	100	-	100		0.00%
5400	Benefits	47,639	53,389	53,389	68,021	27.41%	27.41%
5461	Deferred Compensation	4,378	4,112	4,112	6,800	65.37%	65.37%
5571	Car Allowance	2,156	2,157	2,157	2,857	32.46%	32.46%
	Total Personnel	159,659	170,703	170,603	233,395	36.81%	36.73%
SUPPLIES & SERVICES							
6115	Education & Training	12,502	20,000	20,000	20,000	0.00%	0.00%
6305	Advertising	481	1,000	-	1,000		0.00%
6325	Membership & Dues	1,790	2,200	1,790	2,200	22.91%	0.00%
6335	General Supplies	406	1,000	700	1,200	71.43%	20.00%
6340	Permits, Licenses & Fees	(14)	500	-	500		0.00%
6345	Photocopying	401	500	300	500	66.67%	0.00%
6350	Postage, Freight & Delivery	383	500	220	500	127.27%	0.00%
6355	Printing	80	2,000	5	2,000	3990.00%	0.00%
6360	Professional Services	27,879	357,350	100,000	207,350	107.35%	-41.98%
6365	Publications	94	500	-	1,000		100.00%
6370	Telephone	787	500	750	1,329	77.20%	165.80%
6375	Utilities	745	1,000	1,000	1,000	0.00%	0.00%
6620	Repairs & Maint. - Office Equip.	14	200	50	200	300.00%	0.00%
6786	Property Tax Collection Fee	29,873	32,263	37,176	40,150	8.00%	24.45%
6799	Interest Expense	253,070	286,200	320,544	359,009	12.00%	25.44%
7050	Rent/Lease Space	12,000	12,396	12,396	12,644	2.00%	2.00%
7070	Rent Expense - Office Equipment	112	-	112	250	123.21%	
7517	Low-Mod Housing 20%	350,389	-	407,900	436,453	7.00%	
7705	Transfer to General Fund	47,660	-	50,996	54,566	7.00%	
	Total Supplies & Services	738,652	718,109	953,939	1,141,851	19.70%	59.01%
CAPITAL OUTLAY							
7715	Capital Improvement Program	423,487	130,000	22,300	3,047,500	13565.92%	2244.23%
8020	Computer Equipment	-	2,500	-	-		-100.00%
	Total Capital Outlay	423,487	132,500	22,300	3,047,500	13565.92%	2200.00%
	TOTAL	1,321,798	1,021,312	1,146,842	4,422,746	285.65%	333.05%
	Less: Capital Assets	-	-	-	(3,047,500)		
	TOTAL NET EXPENDITURES	1,321,798	1,021,312	1,146,842	1,375,246		

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REDEVELOPMENT AGENCY - CAPITAL**

ACTIVITY DESCRIPTION

The Truckee Redevelopment Agency (RDA) has been created as an economic development tool for the Town of Truckee. Since the Town is incurring costs related to redevelopment purposes, the Administrative Services Department is tracking those costs as debt to be reimbursed to the Town General Fund as RDA funds are received. The Agency purpose is defined in the Town's Redevelopment Plan.

The primary goal for 2008/09 is to plan and implement several programs/projects in the Truckee Redevelopment Project Area that help to eliminate blight and result in the creation of affordable housing and/or economic development opportunities. Priority programs/projects (in no particular order) include: planning for development of the Downtown Railyard Master Plan site, implementation of the Downtown River Revitalization Strategy, continued pre-development activities for the former County Corp Yard Site (West River Site), planning/implementation of various capital improvements and programs/projects in historic Downtown Truckee, and partnering with developers and other organizations to plan/produce affordable housing programs/projects. The Town will loan funds to the Agency from the General Fund to continue program/project implementation until cash flow of tax increment (and other funding sources) and/or revenues from issuance of a tax allocation bond is sufficient to sustain Redevelopment Agency operations.

PERSONNEL**BUDGET**

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for portions of the salaries of the Town Manager (15%), Town Clerk (10%), Community Development Director (15%), Administrative Services Director (10%), Administrative Secretary (10%), Town Attorney (5%), Assistant to the Town Manager (15%), Redevelopment and Housing Coordinator (50%), Senior Accountant (10%), and Accounting Technician (10%). Represents estimate of actual time spent by these employees on redevelopment projects and issues.	\$ 155,616
<u>5031</u>	<u>OVERTIME - REGULAR FULL-TIME</u> - Provides funding to cover overtime costs for non-exempt employees.	\$ 100
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$ 68,021
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of Redevelopment and Housing Coordinator (50%) and Department Managers' total compensation.	\$ 6,800
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for the RDA portion of car allowance for the Department Manager's total compensation.	\$ 2,857

SUPPLIES and SERVICES**BUDGET**

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for Redevelopment education, training seminars and workshops for various staff and Council/Agency members. Increase over prior year due to increased Agency activity.	\$ 20,000
<u>6305</u>	<u>ADVERTISING</u> - Provides funds for advertising Redevelopment programs/projects.	\$ 1,000
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership with the California Redevelopment Association (\$1,790) and other redevelopment-related organizations.	\$ 2,200
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for Redevelopment activities.	\$ 1,200
<u>6340</u>	<u>PERMITS, LICENSES & FEES</u> - Provides funds for filing requirement fees (i.e., environmental health permits, encroachment permits, etc.)	\$ 500

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REDEVELOPMENT AGENCY - CAPITAL**

<u>SUPPLIES and SERVICES (cont'd)</u>	<u>BUDGET</u>
<u>6345</u> <u>PHOTOCOPYING</u> - Provides for copy usage based upon meter readings.	\$ 500
<u>6350</u> <u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs.	\$ 500
<u>6355</u> <u>PRINTING</u> - Provides for the cost of printing business cards and other special printing needs during the fiscal year.	\$ 2,000
<u>6360</u> <u>PROFESSIONAL SERVICES</u> - Funding for professional services for FY08/09 is focused primarily on preparation for tax allocation bond issuance and preliminary design efforts for capital improvement projects in the historic downtown area. Additional economic development efforts/activities and engineering services are also anticipated in the downtown area, a high-priority focus for redevelopment activities. These projects/programs are outlined in the RDA Five Year Implementation Plan, the Downtown Specific Plan, the Downtown River Revitalization Strategy and the General Plan.	\$ 207,350
- Redevelopment Consultant	\$ 30,000
- Downtown Economic Development Activities - Match Funding	\$ 50,000
- Legal (General and Bond Issuance Preparation)	\$ 50,000
- Financial Advisor Services	\$ 30,000
- CDBG Grant - Parking Garage Study (Grant Bal. \$30,000; Match \$7,350)	\$ 37,350
- Graphic Design Services - RDA Collateral/Marketing Materials	\$ 5,000
- Annual Audit Fees	\$ 5,000
<u>6365</u> <u>PUBLICATIONS</u> - Provides for subscription to miscellaneous Redevelopment publications.	\$ 1,000
<u>6370</u> <u>TELEPHONE</u> - Provides for base charges and long distance charges. Decreased monthly service charges due to installation of new telephone system. Also includes addition of a cell phone for the Redevelopment Coordinator.	\$ 1,329
<u>6375</u> <u>UTILITIES</u> - Provides for utility payments to the Truckee Sanitary District and Tahoe Truckee Sanitation Agency for the Old Nevada County Corp Yard.	\$ 1,000
<u>6620</u> <u>REPAIRS & MAINT. OFFICE EQUIP.</u> - Provides for routine maintenance and unscheduled repair of office equipment.	\$ 200
<u>6786</u> <u>PROPERTY TAX COLLECTION FEE</u> - Provides for payment to Nevada County for collection of property taxes.	\$ 40,150
<u>6799</u> <u>INTEREST EXPENSE</u> - Provides for interest payments to the General Fund for loan advances.	\$ 359,009
<u>7050</u> <u>RENT/LEASE SPACE</u> - Provides for the RDA's share of office space in Town Hall.	\$ 12,644
<u>7070</u> <u>RENT EXPENSE - OFFICE EQUIPMENT</u> - Provides for rental payments on postage machine.	\$ 250
<u>7517</u> <u>LOW-MOD HOUSING 20%</u> - Transfer from the RDA Capital fund to RDA Housing fund as required by Redevelopment Law.	\$ 436,453
<u>7705</u> <u>TRANSFER TO GENERAL FUND</u> - Pass-through payment to the General Fund for the Town's share of tax increment.	\$ 54,566
 <u>CAPITAL OUTLAY</u>	
<u>7715</u> <u>CAPITAL IMPROVEMENT PROGRAM</u> - Provides for the RDA's contribution to CIP projects as outlined in Section 12.	\$ 3,047,500

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**2008/09 EXPENDITURES BUDGET
TOWN OF TRUCKEE
REDEVELOPMENT AGENCY - HOUSING**

Fund 73 - RDA Low/Mod Housing
Department 73 - RDA
Division 00 - RDA

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	36,176	39,238	39,238	41,931	6.86%	6.86%
5400	Benefits	17,305	19,175	19,175	20,239	5.55%	5.55%
5461	Deferred Compensation	-	500	500	500	0.00%	0.00%
	Total Personnel	53,480	58,913	58,913	62,670	6.38%	6.38%
SUPPLIES & SERVICES							
6115	Education & Training	8	10,000	6,000	10,000	66.67%	0.00%
6305	Advertising	-	1,000	-	1,000		0.00%
6355	Printing	-	500	-	500		0.00%
6360	Professional Services	64	90,000	85,000	85,000	0.00%	-5.56%
6365	Publications	-	500	172	500	190.70%	0.00%
	Total Supplies & Services	71	102,000	91,172	97,000	6.39%	-4.90%
CAPITAL OUTLAY							
7715	Capital Improvement Program	307,448	500,000	495,000	500,000	1.01%	0.00%
8006	Downpayment Assistance Expenditure	42,000	-	6,000	-	-100.00%	
	Total Capital Outlay	349,448	500,000	501,000	500,000	-0.20%	0.00%
	TOTAL	403,000	660,913	651,085	659,670	1.32%	-0.19%

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**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
REDEVELOPMENT AGENCY - HOUSING**

ACTIVITY DESCRIPTION

The Redevelopment Agency Housing Set-aside Fund has been created by statutory requirement to provide for affordable housing in the Redevelopment Project Area, as well as other locations outside the project area.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for the cost of the Redevelopment Coordinator (50%).	\$ 41,931
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$ 20,239
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of Redevelopment and Housing Coordinator total compensation.	\$ 500

SUPPLIES and SERVICES

BUDGET

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for Redevelopment education, training seminars and workshops.	\$ 10,000
<u>6305</u>	<u>ADVERTISING</u> - Provides funds for advertising RDA affordable housing programs/projects.	\$ 1,000
<u>6355</u>	<u>PRINTING</u> - Provides funding of any special printing needs during the fiscal year.	\$ 500
<u>6360</u>	<u>PROFESSIONAL SERVICES</u> - Provides for the following services:	\$ 85,000
	- Grants Administration Services - Provides funding for outside affordable housing/economic development services for grants/loans and other affordable housing services, and for down payment assistance program administration.	\$ 50,000
	- Provides funding for outside affordable housing program marketing services, and other specific services to support the Town's affordable housing programs and projects.	\$ 35,000
<u>6365</u>	<u>PUBLICATIONS</u> - Provides for subscription to miscellaneous Redevelopment publications.	\$ 500
<u>7715</u>	<u>CAPITAL IMPROVEMENT PROGRAM</u> - Provides for the RDA's contribution to CIP projects as outlined in Section 12.	\$ 500,000

2008/09 EXPENDITURES BUDGET
TOWN OF TRUCKEE
GRANTS - HOME / CDBG
LOANS & DOWN PAYMENT ASSISTANCE

Housing Grants

Fund	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET
<u>Federal Department of Housing and Urban Development (HUD)</u>				
84	99-HOME-0402 - Sierra Pines (Village) \$950,000 Award, 72 Unit Apartment Building			
	<i>Assets:</i>			
	Cash & Investments	19,985	20,564	21,320
	Interest Receivable			22,170
	Interest Receivable - Long Term	404,562	323,235	490,859
	Loan - Sierra Pines	950,000	950,000	950,000
	Total Assets	1,374,547	1,293,799	1,462,179
	<i>Liabilities:</i>			
	Deferred Loan Receivable	950,000	950,000	950,000
	Deferred Interest Income	404,342	323,235	490,859
	<i>Fund Balance</i>	20,205	20,744	21,320
	Total Liabilities & Fund Bal.	1,374,547	1,293,979	1,555,585
	Beginning Fund Balance	19,393	20,274	20,205
	<i>Revenues:</i>			
	Grant Revenue	-	-	-
	LAIF Interest	813	470	1,115
	<i>Expenditures</i>	-	-	-
	Ending Fund Balance 99-HOME-0402	20,205	20,744	21,320
85	04-HOME-0761 - Henness Flats \$3,662,500 Award, 92 Unit Apartment Building			
	<i>Assets:</i>			
	Cash & Investments	(5,321)	-	2,929
	Loan - Truckee Pacific Associates	3,474,104	3,412,500	3,576,295
	Grants Receivable	10,750	-	-
	Total Assets	3,479,533	3,412,500	3,579,224
	<i>Liabilities:</i>			
	Accounts Payable	2,500	-	-
	Deferred Loan Receivable	3,474,104	3,412,500	3,576,295
	<i>Fund Balance</i>	2,929	-	2,929
	Total Liabilities & Fund Bal.	3,479,533	3,412,500	3,681,135
	Beginning Fund Balance	(15,138)	(3,145)	2,929
	<i>Revenues:</i>			
	Interest Income - LAIF	-	-	100
	Grant Revenue	3,453,270	3,145	27,198
	<i>Less Expenditures</i>			
	General Supplies	(20)	-	-
	Professional Services	(22,750)	-	(27,198)
	Professional Services - Other	(32)	-	-
	Grant Expenditure - Note	(3,412,400)	-	-
	Ending Fund Balance 04-HOME-0761	2,929	-	3,029

Housing Grants

2008/09 EXPENDITURES BUDGET
TOWN OF TRUCKEE
GRANTS - HOME / CDBG
LOANS & DOWN PAYMENT ASSISTANCE

Fund	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET
<u>Federal Department of Housing and Urban Development (HUD) (Con't)</u>				
34	06-HOME-2452 - \$4,000,000 Grant Application for development of Frishman Hollow 32 Unit Apartment Building			
	<i>Assets:</i>			
	-	-		
		4,000,000	3,700,000	3,900,000
	Total Assets			
	-	4,000,000	3,700,000	3,900,000
	<i>Liabilities:</i>			
	-	-		
		4,000,000	3,700,000	3,900,000
	<i>Undesignated Fund Balance</i>			
	-	-	-	-
	Total Liabilities & Fund Bal.			
	-	4,000,000	3,700,000	3,900,000
	Beginning Fund Balance			
	<i>Revenues:</i>			
		4,000,000	3,738,111	261,889
	<i>Less Expenditures</i>			
		(4,000,000)		
			(3,700,000)	(200,000)
			(38,111)	(61,889)
	Ending Fund Balance 06-HOME-2452			
	-	-	-	-
31	05-STBG-1416 - \$1,500,000 Award, Frishman Hollow Infrastructure			
	<i>Assets:</i>			
	6,122	-	-	
	224,015	-	-	
	Total Assets			
	230,137	-	-	-
	<i>Liabilities:</i>			
	1,075	-	-	
		-	-	
	229,062	-	229,062	-
	<i>Undesignated Fund Balance</i>			
	229,062	-	229,062	-
	Total Liabilities & Fund Bal.			
	230,137	-	229,062	-
	Beginning Fund Balance			
	-	-	229,062	-
	<i>Revenues:</i>			
	235,724	-	1,203,720	-
	<i>Less Expenditures</i>			
		-	-	-
			(1,427,000)	
	(5,250)	-	(1,081)	-
	(1,413)	-	(4,700)	-
	Ending Fund Balance 05-STBG-1416			
	229,062	-	-	-

2008/09 EXPENDITURES BUDGET
TOWN OF TRUCKEE
GRANTS - HOME / CDBG
LOANS & DOWN PAYMENT ASSISTANCE

Housing Grants

Fund	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET
79	01-STBG-1614 - \$500,000 award, two Rehab Loans			
	<i>Assets:</i>			
	Cash & Investments	5,763	6,248	7,790
	Interest Receivable	61		9,756
	Loans Receivable	65,432	66,990	63,733
	Total Assets	71,256	73,238	71,523
	<i>Liabilities:</i>			
	Deferred Loans Receivable	45,692	66,990	45,692
	Due to Other Funds			45,692
	<i>Undesignated Fund Balance</i>	5,825	6,248	7,790
	<i>Fund Balance Reserved - L/T Recvbl</i>	19,740	18,041	16,342
	Total Liabilities & Fund Bal.	71,256	73,238	71,790
	Beginning Fund Balance	4,049	4,549	25,564
	<i>Revenues:</i>			
	Loan Principle Payments	-	1,699	-
	Interest Revenue	218	300	267
	Other Sources of Revenue	21,298	-	-
	<i>Less Expenditures</i>			
	Ending Fund Balance 01-STBG-1614	25,564	6,548	25,831
86	CDBG-ED 04-EDBG-1022 - \$500,000 award, four (4) Economic Development Loans			
	<i>Assets:</i>			
	Cash & Investments	10,335	-	54,891
	Interest Receivable	102		76,010
	Grants Receivable	25,876		
	Loans Receivable	62,345	-	47,462
	Total Assets	98,657	-	102,353
	<i>Liabilities:</i>			
	Accounts Payable - Operating	213		
	Due to Other Funds	-		
	<i>Undesignated Fund Balance</i>	36,100	-	54,891
	<i>Fund Balance Reserved - L/T Recvbl</i>	62,345	-	47,462
	Total Liabilities & Fund Bal.	98,657	-	102,353
	Beginning Fund Balance	35,185	-	98,445
	<i>Revenues:</i>			
	Interest Revenue	433	-	267
	Grant Revenue	65,289		267
	Loan Interest Payments	2,846	-	-
	Other Sources of Revenue	-	4,542	3,888
	<i>Less Expenditures</i>			
	Professional Services	(5,308)	-	100
	Ending Fund Balance 04-EDBG-1022	98,445	-	102,353

2008/09 EXPENDITURES BUDGET
TOWN OF TRUCKEE
GRANTS - HOME / CDBG
LOANS & DOWN PAYMENT ASSISTANCE

Housing Grants

Fund	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET
<u>California Department of Housing and Community Development (HCD)</u>				
82	00 CalHome 023 - \$500,000 Award, originally three Rehab Loans, two outstanding			
	<i>Assets:</i>			
	Cash & Investments	2,531	19,917	2,683
	Interest Receivable	152	-	2,800
	Loans Receivable	198,564	181,550	198,564
	Total Assets	201,246	201,467	201,247
	<i>Liabilities:</i>			
	Deferred Loans Receivable Due to Other Funds	198,564	181,550	198,564
	<i>Undesignated Fund Balance</i>	2,683	19,917	2,683
	Total Liabilities & Fund Bal.	201,246	201,467	201,247
	Beginning Fund Balance	18,907	19,407	2,683
	<i>Revenues:</i>			
	Interest Revenue	776	510	117
	Other Revenues			120
	<i>Less Expenditures:</i>			
	Down Payment Assistance Exp.	(17,000)	-	
	Ending Fund Balance 00 CalHome 023	2,683	19,917	2,800
35	06 CalHome 183 - \$600,000 Grant Awarded October 2007 - Rehab Loans and Down Payment Assistance			
	<i>Assets:</i>			
	Cash & Investments	-	-	-
	Interest Receivable	-	-	-
	Loans Receivable	-	120,000	198,564
	Total Assets	-	120,000	198,564
	<i>Liabilities:</i>			
	Deferred Loans Receivable Due to Other Funds	-	120,000	198,564
	<i>Undesignated Fund Balance</i>	-	-	-
	Total Liabilities & Fund Bal.	-	120,000	198,564
	Beginning Fund Balance	-	-	-
	<i>Revenues:</i>			
	Interest Revenue	-	-	-
	Grant Revenue		120,000	480,000
	<i>Less Expenditures:</i>			
	Re-hab Loan Expenditures		(50,000)	(80,000)
	Down Pmnt Assist. Expenditures	-	(70,000)	(400,000)
	Ending Fund Balance 06-CalHome-183	-	-	-

**2008/09 EXPENDITURES BUDGET
TOWN OF TRUCKEE
GRANTS - HOME / CDBG
LOANS & DOWN PAYMENT ASSISTANCE**

Housing Grants

Fund	06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET
32-xx-xx				
05 BEGIN - Down Payment Assistance, Stone Ridge (047) and Spring Creek (051) projects				
<i>Assets:</i>				
Cash & Investments	246,382		182,988	188,741
Interest Receivable	2,353			
Loans Receivable 05 Begin 047	91,201	330,000	333,901	343,801
Loans Receivable 05 Begin 051	60,205	330,000	92,905	152,905
Total Assets	400,141	660,000	609,794	685,447
<i>Liabilities:</i>				
Deferred Loans Rec. 05 Begin 047	91,201	330,000	333,901	343,801
Deferred Loans Rec. 05 Begin 051	60,205	330,000	92,905	152,905
Deferred Revenue - Developer	80,649		80,649	80,649
<i>Undesignated Fund Balance</i>	168,086	-	102,339	108,092
Total Liabilities & Fund Bal.	400,141	660,000	609,794	685,447
Beginning Fund Balance	-		168,086	102,339
<i>Revenues:</i>				
Interest Revenue	3,086	-	9,253	5,753
Grant Revenue - 05 Begin 047	90,000	-	240,000	-
Grant Revenue - 05 Begin 051	225,000	-	(75,000)	-
<i>Less Expenditures</i>				
DownPmt Assist Exp 05 Begin 047	(90,000)	-	(240,000)	-
DownPmt Assist Exp 05 Begin 051	(60,000)	-	-	-
Ending Fund Balance 05-BEGIN xx	168,086	-	102,339	108,092

Other Down Payment Moderate Housing Assistance

78				
Boulders - \$300,000 Maximum Down Payment assistance for Spring Creek project, \$10,000 per unit				
<i>Assets:</i>				
Cash & Investments	815,573	666,010	852,271	888,271
Interest Receivable	8,948	-		
CDBG Hsg Receivable	270,000	-	270,000	270,000
Loans Receivable	20,068	380,000	40,668	241,868
Total Assets	1,114,589	1,046,010	1,162,939	1,400,139
<i>Liabilities:</i>				
Accounts Payable	6,250	-	-	
Deferred Revenues	1,062,068	960,000	1,082,668	1,283,868
<i>Undesignated Fund Balance</i>	46,271	86,010	80,271	116,271
Total Liabilities & Fund Bal.	1,114,589	1,046,010	1,162,939	1,400,139
Beginning Fund Balance	35,285	60,028	46,271	80,271
<i>Revenues:</i>				
Interest Revenue	35,986	25,982	34,000	36,000
Recog. Deferred Grant Revenue	20,000	-	20,000	200,000
<i>Less Expenditures</i>				
DownPmt Assist Expense	(20,000)	-	(20,000)	(60,000)
Info & Referral Services	(25,000)	-	-	-
Ending Fund Balance Boulders	46,271	86,010	80,271	256,271

TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
GRANTS - HOME / CDBG - LOANS & DOWN PAYMENT ASSISTANCE

ACTIVITY DESCRIPTION

Affordable housing down payment assistance loans with BEGIN, Boulders Moderate Housing Fund and Redevelopment Housing Set-Aside Funds

Federal Department of Housing and Urban Development

99-HOME-0402 - Sierra Pines (Village) HOME Program Grant funded loan of \$950,000 for developer to build 72 Unit Apartment Building. Simple interest is calculated at a rate of 6.22% per annum and deferred for ten years or until cash flows allow for payments to begin. Deferred interest revenue through June 30, 2008 is \$490,859. Deferred interest for 2008/2009 is \$583,415. LAIF interest earned is only recognized revenue on this grant.

04-HOME-0761 - HOME grant for a maximum amount of \$3,662,500 which originally provided funds for development of Gray's Crossing / Henness Flats 92 low/very low unit project and \$200,000 for the American Dream Down payment Initiative (which was disencumbered and is no longer available). A loan to developer, Truckee Pacific Associates, in the amount of \$3,412,500 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred up to twelve years or until cash flows allow for payments to begin. Balance 6/30/08 includes accrued interest of \$163,795. Certificates of occupancy were issued September 2007.

06-HOME-2452 - HOME grant for a maximum amount of \$4,000,000 is funding a loan for development of Frishman Hollow low/very low unit project. A loan to developer, Alder Pacific Assoc., in the amount of \$3,412,500 is a 55 year term note with simple interest calculated at a rate of 3.0% per annum. Interest and payments are deferred, to be paid from residual receipts according to loan agreement. Balance 6/30/08 includes accrued interest of \$77,573. Certificates of occupancy have not been issued as of May 2008.

05-STBG-1416 - CDBG grant of \$1,500,000 will be used to fund CIP 60-07-01 infrastructure development for Frishman Hollow's 32 Unit HOME Program Assisted units. The units will be built on a portion of the 9.5 acres on Alder Drive which Gray's Crossing gift deeded to the Town. See 06-HOME-2452 grant to assist with development of units for the project.

01-STBG-1614 - CDBG grant received December 17, 2001 for rehab loans, total amount encumbered was \$500,000. Two rehab loans were given for a total amount of \$81,650 during fiscal 2003/2004. These are zero interest, zero payments until the property is sold, with restrictions according to 01-STBG-1614 CDBG application guidelines. One of the loans is making monthly payments; the unpaid balance at year end is reserved in fund balance.

01-CDBG-04 EDBG-1022-CDBG - EDBG Economic Grant received July, 2005 for economic development loans, total amount encumbered was \$500,000. Four economic development loans are currently outstanding. Two were given for a total amount of \$70,000 during fiscal 2006/2007 an additional loan for \$25,000 was given fiscal 2007/2008. These are simple interest (6.75% and 4.25%) with payments due monthly. Unpaid balances at year end are reserved in fund balance. Grant is now closed, remainder of grant disencumbered. Funds from paid off loans go to CDBG Program Income Fund.

TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
GRANTS - HOME / CDBG - LOANS & DOWN PAYMENT ASSISTANCE

California State Department of Housing and Urban Development

00-CalHome-023 - CalHome grant awarded June 22, 2001 for rehab loans, total amount encumbered was \$500,000. Rehab loans are zero interest with payments deferred 15 years and transfer of ownership or other criteria as outlined in the grant document. Three rehab loans are outstanding at 6/30/08.

06-CalHome-183 - CalHome grant funded by State Prop 1C was awarded October 23, 2007 for down payment assistance and rehab loans, total amount encumbered was \$600,000. Rehab loans are 3% simple interest with payments and interest deferred 15 years. Down payment assistance loans are 3% simple interest with payments and interest deferred 30 years. Transfer of ownership or other criteria as outlined in the grant document.

05-BEGIN-047 - California Department of Housing and Community Development agreement for low/mod housing down payment assistance. Maximum grant commitment is \$330,000. Allows for down payment assistance in the Stone Ridge housing project in the amount of \$30,000 per unit. Expect eight units will receive \$30,000 each in down payment assistance in fiscal 2008/2009.

05-BEGIN-051 - California Department of Housing and Community Development agreement for low/mod housing down payment assistance. Maximum grant commitment is \$900,000. Allows for down payment assistance in the Spring Creek housing project in the amount of \$30,000 per unit. If units are sold at market, the developer is required to split the additional revenue with the Town 50/50; a minimum of \$15,000 contribution is to be paid for each unit sold at market. These funds will then be available for other down payment assistance programs. In fiscal 2007/2008 \$75,000 was disencumbered and returned to BEGIN due to limited acceptance by low/mod qualified applicants. Projecting that two (2) low/mod housing unit loans at \$30,000 each will be provided in fiscal 2008/2009.

Other Down Payment Moderate Housing Assistance

Boulders Moderate Housing - The developers of the Boulders, Deerfield Truckee Associates, LLC have an agreement for down payment assistance in the form of a "Community Second" loan. Currently nine zero interest \$30,000 loans are outstanding; payment is deferred 30 years or if ownership changes as outlined in the Promissory Note. When a unit is sold at market rate the developer pays the Town \$36,000. These funds are held in a Deferred Revenue account until such time as they can be used for down payment assistance for another project. Qualifying low/mod income purchasers in the Spring Creek project can receive \$10,000. \$200,000 is budgeted for a Critical Town Employee Down Payment Assistance program which will be developed and brought to Council in fiscal 2008/2009.

2008/09 EXPENDITURES BUDGET

TOWN OF TRUCKEE
SOLID WASTEFund 63 - Solid Waste
Department 00 - Solid Waste
Division 00 - Solid Waste

OBJECT CODE		06/07 ACTUAL	07/08 ORIGINAL BUDGET	07/08 ESTIMATED ACTUAL	08/09 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
PERSONNEL							
5011	Wages - Regular Full-time	74,997	82,455	82,455	88,410	7.22%	7.22%
5015	Intern - Regular Part-time	-	8,000	500	8,000	1500.00%	0.00%
5400	Benefits	30,638	36,280	34,861	36,344	4.25%	0.18%
5461	Deferred Compensation	708	100	831	1,000	20.34%	900.00%
5571	Car Allowance	420	420	420	420	0.00%	0.00%
5580	Compensated Absences	3,374	-	2,700	3,300	22.22%	
	Total Personnel	110,137	127,255	121,767	137,473	12.90%	8.03%
SUPPLIES & SERVICES							
6115	Education & Training	2,684	3,500	3,091	3,500	13.23%	0.00%
6301	Administrative Overhead	33,613	35,207	35,207	40,115	13.94%	13.94%
6305	Advertising	6,355	10,000	10,000	10,000	0.00%	0.00%
6325	Membership & Dues	378	400	400	400	0.00%	0.00%
6335	General Supplies	395	400	650	1,236	90.15%	209.00%
6345	Photocopying	5	-	50	50	0.00%	
6350	Postage, Freight & Delivery	44	-	50	100	100.00%	
6355	Printing	2,503	5,000	5,138	10,000	94.63%	100.00%
6360	Professional Services - Disposal	1,521,360	1,654,489	1,654,785	1,737,039	4.97%	4.99%
6361	Noticing	-	6,000	7,000	7,500	7.14%	25.00%
6365	Publications	-	200	-	-	0.00%	-100.00%
6370	Telephone	613	500	575	460	-20.00%	-8.00%
6620	Repairs & Maint. - Office Equip.	3	5	350	500	42.86%	9900.00%
6910	Vehicles - Fuel	359	500	250	500	100.00%	0.00%
6976	Fleet Maintenance Allocation	5	1,500	3,790	3,270	-13.72%	118.02%
6979	Recycling Programs	98,713	35,103	35,200	35,200	0.00%	0.28%
7050	Rent - Office Space	4,920	5,082	5,082	5,224	2.80%	2.80%
7070	Rent Expense - Office Equipment	23	-	40	40	0.00%	
	Total Supplies & Services	1,671,972	1,757,886	1,761,658	1,855,134	5.31%	5.53%
CAPITAL OUTLAY							
8005	Furniture & Fixtures	-	5,000	-	1,500	0.00%	-70.00%
8020	Computer Equipment	2,137	500	-	-	0.00%	-100.00%
8900	Depreciation Expense	2,895	500	3,900	3,900	0.00%	680.00%
	Total Capital Outlay	5,033	6,000	3,900	5,400	38.46%	-10.00%
	TOTAL	1,787,141	1,891,141	1,887,325	1,998,008	5.86%	5.65%
	Less: Capital Assets	-	-	-	-		
	TOTAL NET EXPENDITURES	1,787,141	1,891,141	1,887,325	1,998,008		

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TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
SOLID WASTE

ACTIVITY DESCRIPTION

The Town will continue to provide solid waste services through a franchise agreement with the contract solid waste hauler. The Solid Waste Fund is balanced.

Goals for this year include the continued development and expansion of community recycling programs, including priority areas such as pilot green waste curbside collection program, multi-family recycling, universal waste and hazardous waste outreach, and continued public education and outreach efforts.

Actual annual cost for solid waste services per single family residential parcel is \$ 173.78 This amount provides for all of the residential solid waste and recycling services funded through the Solid Waste Fund to be fully supported by the Solid Waste Fund, with no support from the General Fund.

PERSONNEL

BUDGET

<u>5011</u>	<u>WAGES - REGULAR FULL-TIME</u> - Provides for the salary of the Recycling Coordinator; provides for 10% salary of Assistant to the Town Manager.	\$ 88,410
<u>5015</u>	<u>INTERN - REGULAR PART TIME</u> - Provides for 1,000 hours of intern assistance to perform support services for solid waste management and recycling program development and implementation.	\$ 8,000
<u>5400</u>	<u>BENEFITS</u> - Provides for benefits such as workers' compensation, Town-paid payroll taxes and retirement benefits, health deductible reimbursement, health, dental, life and optical coverage as well as Medicare contribution.	\$ 36,344
<u>5461</u>	<u>DEFERRED COMPENSATION</u> - Provided as a portion of the Assistant to the Town Manager's compensation.	\$ 1,000
<u>5571</u>	<u>CAR ALLOWANCE</u> - Provides for use of the Assistant to the Town Manager's private vehicle on Town business (10%).	\$ 420
<u>5580</u>	<u>COMPENSATED ABSENCES</u> - For this enterprise fund, the account will incur the liability of the unused portion of vacation and sick time in accordance with the accounting rules for enterprise funds.	\$ 3,300

SUPPLIES and SERVICES

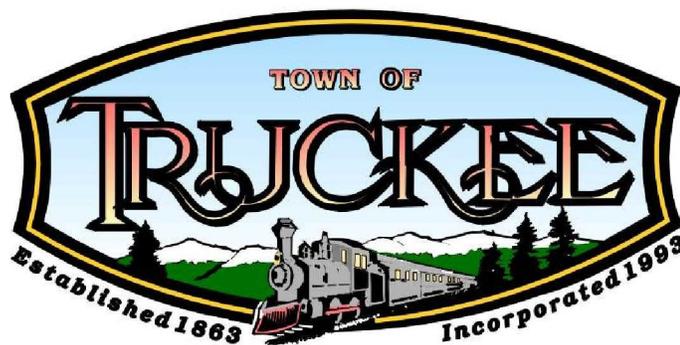
BUDGET

<u>6115</u>	<u>EDUCATION and TRAINING</u> - Provides for attendance to Trade/Industry related conferences and training (i.e. National Recycling Coalition, California Resources Recovery, HHW and Used Oil Recycling conferences).	\$ 3,500
<u>6301</u>	<u>ADMINISTRATIVE OVERHEAD</u> - Provides funding to reimburse the General Fund for Division-related administrative overhead costs. This charge is necessary to properly reflect the costs of the Solid Waste department, which is being operated as an enterprise fund.	\$ 40,115
<u>6305</u>	<u>ADVERTISING</u> - Provides for various public education elements, including advertisements in the local paper, visitor's guide and other print media, the development of Public Service Announcements to run on the local cable network, brochures, flyers, etc.	\$ 10,000
<u>6325</u>	<u>MEMBERSHIPS and DUES</u> - Provides for membership in the California Resources Recovery Association and National Recycling Coalition.	\$ 400
<u>6335</u>	<u>GENERAL SUPPLIES</u> - Provides for office stationery forms, small items and equipment needed for Division activities and additional computer accessories as necessary.	\$ 1,236

**TOWN OF TRUCKEE
2008/09 ANNUAL BUDGET DETAIL
SOLID WASTE**

<u>SUPPLIES and SERVICES (cont'd)</u>		<u>BUDGET</u>
6345	<u>PHOTOCOPYING</u> – Provides for copy usage based upon monthly meter readings and includes supplies such as toner.	\$ 50
6350	<u>POSTAGE, FREIGHT and DELIVERY</u> - Provides for anticipated postage/ mailing costs for solid waste and recycling operations.	\$ 100
6355	<u>PRINTING</u> - Provides for the printing of brochures and pamphlets developed for public education on Division related programs and activities.	\$ 10,000
6360	<u>PROFESSIONAL SERVICES - DISPOSAL</u> – This amount represents the charges for solid waste disposal services as provided by Tahoe Truckee Sierra Disposal. It is based upon 11,452 parcels at a rate of \$173.78 per parcel. (2.59% increase for CIP; 2.4%) increase estimate on residential parcels).	\$ 1,737,039
6361	<u>NOTICING</u> - Provides funding for direct mail notice to all residential parcels regarding annual increase to parcel charges for solid waste disposal per the requirements set forth by Proposition 218.	\$ 7,500
6370	<u>TELEPHONE</u> - Provides for costs based upon allocation of base charges and long distance charges. Decreased monthly service charges due to installation of new telephone system.	\$ 460
6620	<u>REPAIR and MAINTENANCE - OFFICE EQUIPMENT</u> - Provides for maintenance and unscheduled repair of office equipment.	\$ 500
6910	<u>VEHICLES - FUEL</u> - Provides for Solid Waste's share of gasoline use.	\$ 500
6976	<u>FLEET MAINTENANCE ALLOCATION</u> - Provides for allocation of vehicle maintenance costs provided by the Fleet Department.	\$ 3,270
6979	<u>RECYCLING PROGRAMS</u> - Provides for costs associated with the development and implementation of waste reduction and recycling programs.	\$ 35,200
7050	<u>RENT - OFFICE SPACE</u> - Provides for the Division's share of office space in Town Hall; provides for off-site storage space.	\$ 5,224
7070	<u>RENT - OFFICE EQUIPMENT</u> - Provides for rental payments on postage machine.	\$ 40
<u>CAPITAL OUTLAY</u>		<u>BUDGET</u>
8005	<u>FURNITURE & FIXTURES</u> - Provides for additional office furniture and fixtures for Division, including any furniture and fixtures that may be necessary for the intern.	\$ 1,500
8900	<u>DEPRECIATION EXPENSE</u> - For this enterprise fund, the account will expense the used portions of fixed assets in accordance with the accounting rules for enterprise funds.	\$ 3,900

FIVE YEAR CAPITAL IMPROVEMENT PROJECT BUDGET FY 2009-FY 2013



BARBARA GREEN, MAYOR

DR. MARK BROWN, VICE MAYOR
JOSHUA SUSMAN, COUNCILMEMBER
CAROLYN WALLACE DEE, COUNCILMEMBER
RICHARD ANDERSON, COUNCILMEMBER

TONY LASHBROOK, TOWN MANAGER
KIM SZCZUREK, DIRECTOR OF ADMINISTRATIVE SERVICES

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TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT COSTS

Page #	CIP#	Description	FY 07/08			
			CUMULATIVE THRU FY 06/07	ESTIMATED ACTUAL	FY 08/09	FY 09/10
Road, Drainage, Sidewalk, Trail, & Other Construction Projects						
12-10	60-xx-02	Annual Paving and Drainage Project	-	-	690,000	-
12-11	60-xx-01	Annual Slurry Seal Project	-	966,000	673,000	540,000
12-12	60-03-22	Brickelltown Streetscape Improvement Project	-	-	300,000	500,000
12-13	60-03-35	Brockway Road Corridor Project	31,445	-	-	150,000
12-14	60-xx-xx	Church Street/Donner Pass Road/Bridge Street Streetscape Improvement Project	-	-	200,000	300,000
12-15	60-xx-xx	Commercial Row/Bridge Street, West River Street / Bridge Street Intersection Improvements	-	-	-	-
12-16	60-09-03	Corp Yard/Donner Pass Road/Jibboom St. Extension Roundabout	-	-	500,000	3,000,000
12-17	60-03-25	Donner Lake Road / I-80 Drainage Improvements	-	-	-	150,000
12-18	60-03-18	Donner Pass Road (DPR) Bike Lane and Erosion Control Project	236,986	450,000	5,550,000	-
12-19	60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	30,000	-	-	400,000
12-20	60-08-05	Donner Pass Road / SR 89 North Roundabout	591	5,000,000	-	-
12-21	60-xx-xx	Donner Pass Road Access Consolidation/Streetscape Improvement	-	-	-	-
12-22	60-xx-xx	Donner Pass Road Reconstruction (High Street to Cold Stream)	-	-	-	1,200,000
12-23	60-03-40	Flood Damage & Repair Project	1,481,753	188,604	-	-
12-24	60-07-01	Frishman Hollow Workforce Housing Off-site Infrastructure	1,378,859	841,141	40,000	-
12-25	60-xx-xx	Glenshire Drive /Dorchester Drive Intersection	-	-	-	390,000
12-26	60-xx-xx	Glenshire Drive Reconstruction / Shoulder Widening (Relocated balloon track to Nevada County Line)	-	-	-	-
12-27	60-xx-xx	Glenshire Subdivision Miscellaneous Improvements	-	-	-	100,000
12-28	60-03-17	I-80/SR89 Roundabout	4,705,233	365,000	-	-
12-29	60-03-12	Measure A Roadway Improvements	275	260,000	245,000	245,000
12-30	60-03-19	New Public Service Facility	154,455	5,800,000	1,900,000	15,000,000
12-31	60-03-39	Pioneer Trail/Bridge Street Extension	233,057	-	-	500,000
12-32	60-08-10	Pioneer Trail/Donner Pass Road Roundabout	-	150,000	2,050,000	300,000
12-33	60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout	-	500,000	2,500,000	-
12-34	60-xx-xx	Redevelopment Agency Projects	-	-	190,000	-
12-35	60-xx-xx	Reynold Way Intersection Improvements	-	-	-	-
12-36	60-03-09	South Shore Drainage System	26,311	-	-	110,000
12-37	60-xx-xx	Spring Street/Jibboom Street/Bridge Street Streetscape Improvement Project	-	-	-	-
12-38	60-03-38	State Route 89/UPRR Underpass (Mousehole)	-	1,100,000	1,398,000	1,025,000
12-39	60-08-03	Storm Water Management Plan Implementation	-	168,500	120,000	120,000
12-40	60-03-28	Tahoe Donner Miscellaneous Improvement Projects	13,222	-	-	50,000
12-41	60-03-37	Trout Creek Restoration	394,303	139,608	560,000	5,000,000
12-42	60-08-11	Truckee River Bridge Seals Replacement	-	65,000	66,824	-
12-43	60-08-08	Truckee River Trail Phase 2 Paving	-	225,000	50,000	-
12-44	60-07-03	Truckee River Trail Phase 3	223,194	50,000	500,000	1,500,000
12-45	60-07-02	Truckee River Trail Phase 4	-	-	-	100,000
12-46	60-09-04	Water Quality Monitoring	-	-	100,000	100,000
12-47	60-xx-xx	West River Street Widening & Bike Lane Project	-	-	-	-
12-48	60-xx-xx	West River Street Streetscape Improvement Project	-	-	-	-
Facilities Projects						
12-50	60-xx-xx	Intermodal Terminal	-	15,000	125,000	40,000
12-51	60-75-01	Nevada County West River Street Former Corporation Yard Cleanup	377,870	2,300	50,000	-
12-52	60-xx-xx	Tahoe Donner Shop	-	-	60,000	30,000
12-53	60-xx-xx	Town Hall Improvements/General	-	41,000	206,000	50,000
12-54	60-xx-xx	Transit Buildings/Shelters	-	-	120,000	-
Miscellaneous Projects						
12-56	60-xx-xx	Development Code Update	-	-	75,000	-
12-57	60-01-04	Document Imaging	84,293	50,000	50,000	50,000
12-58	60-xx-xx	Downtown Parking Area Improvements & Purchase Rights	-	-	700,000	-
12-59	60-xx-xx	Downtown Specific Plan Update	-	-	75,000	75,000
12-60	60-xx-xx	Downtown Streetscape Improvement Loan Program	-	-	500,000	-
12-61	60-04-05	Historic Preservation Program Implementation	226,713	-	50,000	50,000
12-62	60-08-07	Housing Element Update	-	25,000	75,000	-
12-63	60-01-05	Information Technology Equipment	153,229	55,000	50,000	58,000
12-64	60-01-06	Open Space Plan with Sphere of Influence	-	-	-	75,000
12-65	60-xx-xx	Purchase of Conservation and Trail Easement - Ponderosa Golf Course Property	-	160,000	-	-
12-66	60-xx-xx	Prepayment of Union Pacific Railroad Property Leases in the Downtown Area	-	-	1,000,000	-
12-67	60-xx-xx	Redevelopment Housing Set-aside Program	-	6,000	500,000	-
12-68	60-01-07	Town Hall Office Equipment	12,922	47,393	53,000	-
12-69	60-xx-xx	Truckee River Park (see Truckee River Trail - affiliated project)	-	-	-	60,000
Total Projects			9,764,711	16,670,546	21,321,824	31,268,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT COSTS

CIP#	Description	FY 10/11	FY 11/12	FY 12/13	TOTAL
Road, Drainage, Sidewalk, Trail, & Other Construction Projects					
60-xx-02	Annual Paving and Drainage Project	85,000	2,406,000	-	3,181,000
60-xx-01	Annual Slurry Seal Project	863,000	828,000	701,000	4,571,000
60-03-22	Brickelltown Streetscape Improvement Project	2,600,000	2,600,000	-	6,000,000
60-03-35	Brockway Road Corridor Project	-	-	-	181,445
60-xx-xx	Church Street/Donner Pass Road/Bridge Street Streetscape Improvement Project	2,000,000	1,300,000	-	3,800,000
60-xx-xx	Commercial Row/Bridge Street, West River Street / Bridge Street Intersection Improvements	-	250,000	250,000	500,000
60-09-03	Corp Yard/Donner Pass Road/Jibboom St. Extension Roundabout	-	-	-	3,500,000
60-03-25	Donner Lake Road / I-80 Drainage Improvements	-	-	-	150,000
60-03-18	Donner Pass Road (DPR) Bike Lane and Erosion Control Project	-	-	-	6,236,986
60-03-05	Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements	1,750,000	1,750,000	-	3,930,000
60-08-05	Donner Pass Road / SR 89 North Roundabout	-	-	-	5,000,591
60-xx-xx	Donner Pass Road Access Consolidation/Streetscape Improvement	-	500,000	4,000,000	4,500,000
60-xx-xx	Donner Pass Road Reconstruction (High Street to Cold Stream)	1,200,000	-	-	2,400,000
60-03-40	Flood Damage & Repair Project	-	-	-	1,670,357
60-07-01	Frishman Hollow Workforce Housing Off-site Infrastructure	-	-	-	2,260,000
60-xx-xx	Glenshire Drive /Dorchester Drive Intersection	-	-	-	390,000
60-xx-xx	Glenshire Drive Reconstruction / Shoulder Widening (Relocated balloon track to Nevada County Line)	-	650,000	9,322,500	9,972,500
60-xx-xx	Glenshire Subdivision Miscellaneous Improvements	80,000	80,000	-	260,000
60-03-17	I-80/SR89 Roundabout	-	-	-	5,070,233
60-03-12	Measure A Roadway Improvements	-	-	-	750,275
60-03-19	New Public Service Facility	13,000,000	-	-	35,854,455
60-03-39	Pioneer Trail/Bridge Street Extension	500,000	500,000	-	1,733,057
60-08-10	Pioneer Trail/Donner Pass Road Roundabout	-	-	-	2,500,000
60-08-06	Prosser Dam Road/SR 89 North/Alder Drive Roundabout	-	-	-	3,000,000
60-xx-xx	Redevelopment Agency Projects	-	-	-	190,000
60-xx-xx	Reynold Way Intersection Improvements	40,000	350,000	-	390,000
60-03-09	South Shore Drainage System	-	-	-	136,311
60-xx-xx	Spring Street/Jibboom Street/Bridge Street Streetscape Improvement Project	-	300,000	500,000	800,000
60-03-38	State Route 89/UPRR Underpass (Mousehole)	50,000,000	-	-	53,523,000
60-08-03	Storm Water Management Plan Implementation	20,000	20,000	20,000	468,500
60-03-28	Tahoe Donner Miscellaneous Improvement Projects	250,000	250,000	250,000	813,222
60-03-37	Trout Creek Restoration	5,000,000	2,500,000	2,500,000	16,093,911
60-08-11	Truckee River Bridge Seals Replacement	-	-	-	131,824
60-08-08	Truckee River Trail Phase 2 Paving	-	-	-	275,000
60-07-03	Truckee River Trail Phase 3	1,800,000	-	-	4,073,194
60-07-02	Truckee River Trail Phase 4	200,000	2,500,000	-	2,800,000
60-09-04	Water Quality Monitoring	100,000	100,000	100,000	500,000
60-xx-xx	West River Street Widening & Bike Lane Project	-	350,000	1,226,000	1,576,000
60-xx-xx	West River Street Streetscape Improvement Project	-	200,000	300,000	500,000
Facilities Projects					
60-xx-xx	Intermodal Terminal	30,000	-	-	210,000
60-75-01	Nevada County West River Street Former Corporation Yard Cleanup	-	-	-	430,170
60-xx-xx	Tahoe Donner Shop	10,000	-	-	100,000
60-xx-xx	Town Hall Improvements/General	-	-	-	297,000
60-xx-xx	Transit Buildings/Shelters	-	-	-	120,000
Miscellaneous Projects					
60-xx-xx	Development Code Update	-	-	-	75,000
60-01-04	Document Imaging	80,000	20,000	20,000	354,293
60-xx-xx	Downtown Parking Area Improvements & Purchase Rights	-	-	-	700,000
60-xx-xx	Downtown Specific Plan Update	-	-	-	150,000
60-xx-xx	Downtown Streetscape Improvement Loan Program	-	-	-	500,000
60-04-05	Historic Preservation Program Implementation	50,000	50,000	50,000	476,713
60-08-07	Housing Element Update	-	-	-	100,000
60-01-05	Information Technology Equipment	325,000	44,000	50,000	735,229
60-01-06	Open Space Plan with Sphere of Influence	75,000	-	-	150,000
60-xx-xx	Purchase of Conservation and Trail Easement - Ponderosa Golf Course Property	-	-	-	160,000
60-xx-xx	Prepayment of Union Pacific Railroad Property Leases in the Downtown Area	-	-	-	1,000,000
60-xx-xx	Redevelopment Housing Set-aside Program	-	-	-	506,000
60-01-07	Town Hall Office Equipment	-	35,000	-	148,315
60-xx-xx	Truckee River Park (see Truckee River Trail - affiliated project)	440,000	-	-	500,000
Total Projects		80,498,000	17,583,000	19,289,500	196,395,581

ROAD, DRAINAGE, SIDEWALK, TRAIL, &
OTHER CONSTRUCTION PROJECTS



CAPITAL IMPROVEMENT PROJECT

60-xx-02

PROJECT NAME: Annual Paving and Drainage Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Annual overlay of selected roads based on Pavement Maintenance Program (PMP). Includes miscellaneous "A" berm and roadway associated drainage as well as a short-term repair on West River Street until reconstruction and widening project can be implemented. *NOTE: Update of PMP may result in modifications to this schedule. ***

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and increase structure.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved drainage and pavement surfaces.

PAVEMENT MANAGEMENT PROGRAM (PMP)

	Summer 2007	Summer 2008	Summer 2009	Summer 2010	Summer 2011	Summer 2012	Summer 2013
CIP 60-07-xx	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-08-02	\$ -	\$ 690,000	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-09-02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-10-02	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -
CIP 60-11-02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-12-02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,406,000	\$ -
TOTAL	\$ -	\$ 690,000	\$ -	\$ 85,000	\$ -	\$ 2,406,000	\$ -

FUNDING SOURCES

	FY 07/08 BUDGET	60-08-02	60-09-02	60-10-02	60-11-02	60-12-02	60-13-02
		FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 200,000	\$ -	\$ 222,000	\$ -	\$ 7,000	\$ 44,000	\$ -
Measure A Funds	\$ 100,000	\$ -	\$ 446,000	\$ -	\$ 76,000	\$ 2,347,000	\$ -
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ 15,000	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -
TOTAL	\$ 300,000	\$ -	\$ 690,000	\$ -	\$ 85,000	\$ 2,406,000	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Summer 2008	\$ 300,000	\$ -	\$ 690,000	\$ -	\$ -	\$ -	\$ -
Summer 2009	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2010	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -
Summer 2011	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,406,000	\$ -
Summer 2012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 300,000	\$ -	\$ 690,000	\$ -	\$ 85,000	\$ 2,406,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07): n/a

FY 07/08 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 3,181,000

ESTIMATED AFTER 2012-13 n/a

TOTAL PROJECT FUNDING \$ 3,181,000

**Does not include paving costs associated with West River Street widening and reconstruction, Glenshire Drive widening and reconstruction, and Donner Pass Road reconstruction from LeVon to Cold Stream. These projects each have an individual CIP project number.

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-xx-01

PROJECT NAME: Annual Slurry Seal Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Slurry Seal of selected roads based upon the draft Pavement Management Program.

REASON FOR/BENEFITS OF PROJECT: Road system needs periodic treatment to seal surfaces and prolong the useful life of roadway pavement. **

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

PAVEMENT MANAGEMENT PROGRAM (PMP)

	Summer 2007	Summer 2008	Summer 2009	Summer 2010	Summer 2011	Summer 2012	Summer 2013
CIP 60-08-01	\$ -	\$ 966,000	\$ -	\$ -	\$ -	\$ -	\$ -
CIP 60-09-01	\$ -	\$ -	\$ 673,000	\$ -	\$ -	\$ -	\$ -
CIP 60-10-01	\$ -	\$ -	\$ -	\$ 540,000	\$ -	\$ -	\$ -
CIP 60-11-01	\$ -	\$ -	\$ -	\$ -	\$ 863,000	\$ -	\$ -
CIP 60-12-01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 828,000	\$ -
CIP 60-13-01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 701,000
TOTAL	\$ -	\$ 966,000	\$ 673,000	\$ 540,000	\$ 863,000	\$ 828,000	\$ 701,000

FUNDING SOURCES	60-08-01	60-08-01	60-09-01	60-10-01	60-11-01	60-12-01	60-13-01
	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Prop 1B	\$ -	\$ 278,176	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 272,824	\$ 16,648	\$ 217,000	\$ 179,000	\$ 359,000	\$ 255,000	\$ 266,000
Measure A Funds	\$ 750,000	\$ 355,000	\$ 134,000	\$ 7,000	\$ 141,000	\$ 223,000	\$ 82,000
TSSA #1 - Tahoe Donner	\$ 130,000	\$ 123,000	\$ 102,000	\$ 117,000	\$ 137,000	\$ 103,000	\$ 116,000
TSSA #5 - Glenshire	\$ 40,000	\$ 36,000	\$ 30,000	\$ 47,000	\$ 36,000	\$ 57,000	\$ 47,000
RSTP Funds	\$ 157,176	\$ 157,176	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
TCRF Funds	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL	\$ 1,350,000	\$ 966,000	\$ 673,000	\$ 540,000	\$ 863,000	\$ 828,000	\$ 701,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Summer 2008	\$ -	\$ 966,000	\$ -	\$ -	\$ -	\$ -	\$ -
Summer 2009	\$ -	\$ -	\$ 673,000	\$ -	\$ -	\$ -	\$ -
Summer 2010	\$ -	\$ -	\$ -	\$ 540,000	\$ -	\$ -	\$ -
Summer 2011	\$ -	\$ -	\$ -	\$ -	\$ 863,000	\$ -	\$ -
Summer 2012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 828,000	\$ -
Summer 2013	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 701,000
TOTAL	\$ -	\$ 966,000	\$ 673,000	\$ 540,000	\$ 863,000	\$ 828,000	\$ 701,000

CUMULATIVE PRIOR FUNDING (THRU 06/07): n/a

FY 07/08 ESTIMATED ACTUAL \$ 966,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 3,605,000

ESTIMATED AFTER 2012-13 Ongoing

TOTAL PROJECT FUNDING Ongoing

NEXUS AMOUNT n/a

**Includes a 15% contingency and assumes \$170/ton for slurry

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-03-22

PROJECT NAME: Brickelltown Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design, construction, and realignment of Donner Pass Road from Roundabout to Spring Street. Project includes curb, gutter, sidewalk, landscaping, utility undergrounding, and parking improvements. Project also includes sidewalk improvements on the south side of Commercial Row between Bridge Street and Spring Street and on the north side of Donner Pass Road from the roundabout to Gateway.

REASON FOR/BENEFITS OF PROJECT: Downtown beautification and pedestrian improvements.

OPERATIONAL COST IMPACTS: \$60,000 per year increased maintenance to be paid by Downtown Maintenance District

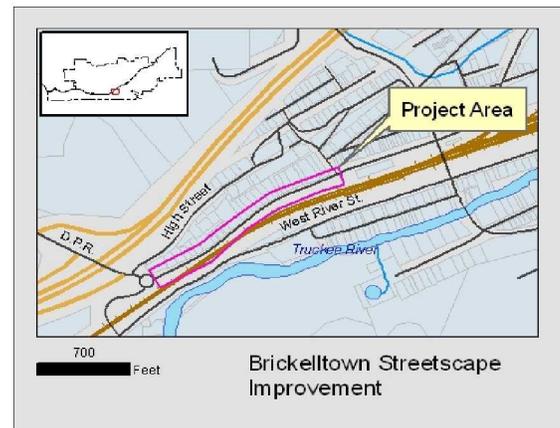
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ 300,000	\$ 500,000	\$ 2,100,000	\$ 2,100,000	\$ -
Measure A Funds	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -
Unfunded	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,500,000	\$ -	\$ 300,000	\$ 500,000	\$ 2,600,000	\$ 2,600,000	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering / Planning	\$ 150,000	\$ -	\$ 300,000	\$ 500,000	\$ -	\$ -	\$ -
Construction	\$ 1,350,000	\$ -	\$ -	\$ -	\$ 2,600,000	\$ 2,600,000	\$ -
TOTAL	\$ 1,500,000	\$ -	\$ 300,000	\$ 500,000	\$ 2,600,000	\$ 2,600,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 6,000,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 6,000,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 08/09 ESTIMATED COMPLETION: FY 11/12



CAPITAL IMPROVEMENT PROJECT

60-03-35

PROJECT NAME: Brockway Road Corridor Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Provide design and construction for bike trail installation along the Brockway corridor for use in establishing future conditions of approval on development projects. This would also consider opportunities for access control as the corridor continues to develop. NOTE: Phase I construction complete. Additional design to be coordinated with trails foundation. Project currently inactive due to other workload priorities.

REASON FOR/BENEFITS OF PROJECT: Provide multi-purpose trail corridor that can be incorporated into future development and trail projects

OPERATIONAL COST IMPACTS: \$4,500 per mile of trail.

PROJECT NOTES: Phase I Construction complete. Additional design work to be coordinated with Truckee Trails Foundation (TTF).

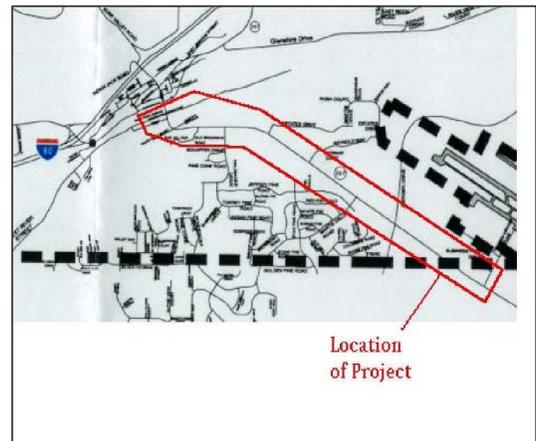
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Developer Funding	\$ 45,300	\$ -	\$ -	\$ 45,300	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ 104,700	\$ -	\$ -	\$ 104,700	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering / Planning	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Construction	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 31,445
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 150,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 181,445
UNFUNDED AMOUNT	\$ 104,700
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 01/02 ESTIMATED COMPLETION: FY 09/10



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Church Street/Donner Pass Road/Bridge Street Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Church Street from Bridge Street to Donner Pass Road (DPR), DPR from Church Street to Bridge Street, and Bridge Street from Church Street to DPR.

REASON FOR/BENEFITS OF PROJECT: Improving the roadway/streetscape connection between existing downtown and the Railway Project.

OPERATIONAL COST IMPACTS: \$60,000/year increased maintenance to be paid by Downtown Maintenance District

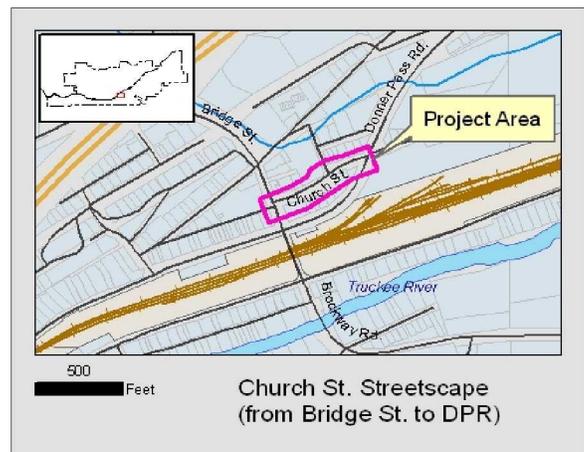
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ 200,000	\$ 300,000	\$ 2,000,000	\$ 1,300,000	\$ -
TOTAL	\$ -	\$ -	\$ 200,000	\$ 300,000	\$ 2,000,000	\$ 1,300,000	\$ -

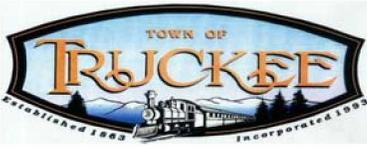
ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering	\$ -	\$ -	\$ 200,000	\$ 300,000	\$ -	\$ -	\$ -
Planning/Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 1,300,000	\$ -
TOTAL	\$ -	\$ -	\$ 200,000	\$ 300,000	\$ 2,000,000	\$ 1,300,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,800,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 3,800,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 08/09 ESTIMATED COMPLETION: FY 11/12



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Commercial Row/Bridge Street, West River Street / Bridge Street Intersection Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Intersection geometric improvements and pedestrian improvements at Commercial Row/ Bridge Street and West River Street / Bridge Street. NOTE: Work on this project will be linked to timing of railway development.

REASON FOR/BENEFITS OF PROJECT: Improve pedestrian flow and intersection levels of service.

OPERATIONAL COST IMPACTS: Additional \$3,000 annual power and \$10,000 maintenance costs.

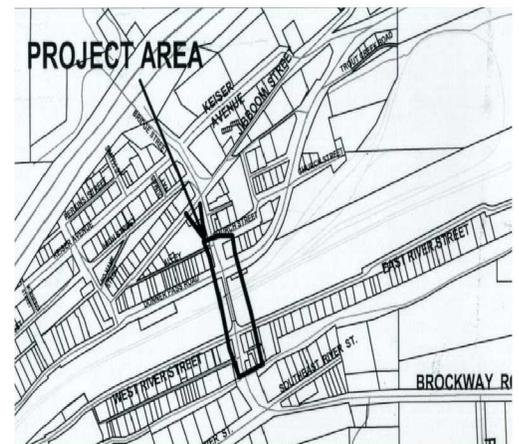
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 500,000
ESTIMATED AFTER 2012-13	\$ 5,000,000
TOTAL PROJECT FUNDING	\$ 5,500,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 5,005,350



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-09-03

PROJECT NAME: Corp Yard/Donner Pass Road/Jibboom St. Extension Roundabout

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construct a roundabout on Donner Pass Road at the new Corp Yard/Jibboom Street Extension intersection.

REASON FOR/BENEFITS OF PROJECT: Necessary to add traffic capacity to intersection to accommodate projected traffic volumes and improve Donner Pass Road gateway to Downtown Truckee.

OPERATIONAL COST IMPACTS: Ongoing landscaping, lighting and sidewalk maintenance.

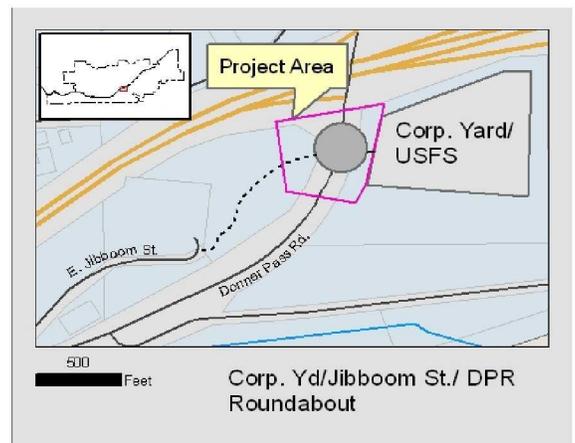
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Facility Reserve	\$ -	\$ -	\$ 500,000	\$ 193,000	\$ -	\$ -	\$ -
RDA Capital	\$ -	\$ -	\$ -	\$ 1,903,500	\$ -	\$ -	\$ -
Developer Funding	\$ -	\$ -	\$ -	\$ 903,500	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 500,000	\$ 3,000,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Design	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 500,000	\$ 3,000,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,500,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 3,500,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 08/09 ESTIMATED COMPLETION: FY 09/10



CAPITAL IMPROVEMENT PROJECT

60-03-25

PROJECT NAME: Donner Lake Road / I-80 Drainage Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Complete design and construction of drainage improvements along the drainage courses adjacent to Donner Lake Road and down stream from I-80. Project currently inactive due to other workload priorities.

REASON FOR/BENEFITS OF PROJECT: Minimizes erosion and flooding potential in drainage that runs under Donner Lake Road and through Greenpoint subdivision.

OPERATIONAL COST IMPACTS: Anticipated additional maintenance cost of \$1,000 per year.

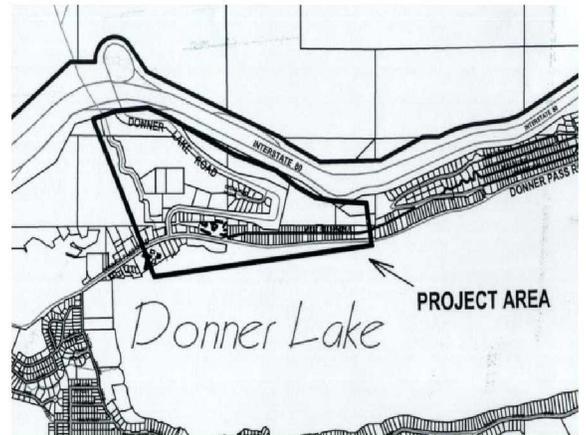
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Measure A Funds	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering / Planning	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Construction	\$ 140,000	\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 150,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 150,000
UNFUNDED AMOUNT	\$ 150,000
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 09/10 **ESTIMATED COMPLETION:** FY 09/10



CAPITAL IMPROVEMENT PROJECT

60-03-18

PROJECT NAME: Donner Pass Road (DPR) Bike Lane and Erosion Control Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Prepare plans, environmental documents, specifications and construction of storm water drainage improvements, and a bike lane along portions of Donner Pass Road from Moraine Drive to South Shore Drive including a grind and inlay for pavement rehabilitation. Construction estimated to start in July 2008 pending the acquisition of environmental permits.

REASON FOR/BENEFITS OF PROJECT: Provide paved shoulders, class II bike lanes, and storm water improvements on DPR north of Donner Lake.

OPERATIONAL COST IMPACTS: Annual cost approximately \$2,000 for bike lane striping and sign maintenance.

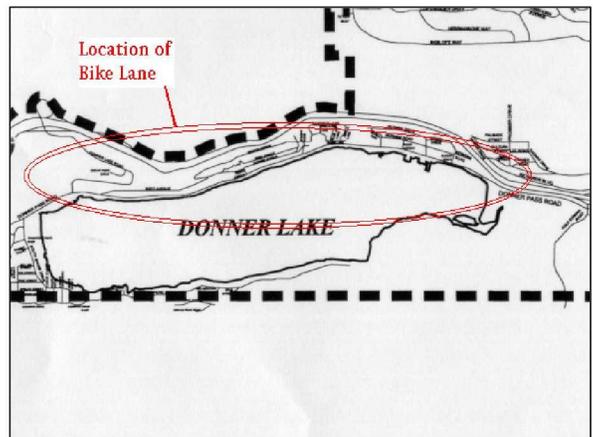
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600							
Traffic Fees**	\$ -	\$ -	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -
Grant - Prop 50	\$ -	\$ -	\$ 478,750	\$ -	\$ -	\$ -	\$ -
Measure A Funds	\$ 3,150,000	\$ 450,000	\$ 3,271,250	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,150,000	\$ 450,000	\$ 5,550,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering/Environmental	\$ -	\$ 450,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Construction***	\$ 3,150,000	\$ -	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,150,000	\$ 450,000	\$ 5,550,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 236,986
FY 07/08 ESTIMATED ACTUAL	\$ 450,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 5,550,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 6,236,986
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT**	\$ 1,808,726



** Nexus amount is 29% of total project cost.

***Includes approximately \$1,250,000 of 3" mill and inlay from Moraine to S. Shore as identified in the Town's Pavement Management Program.

PROJECT BEGIN DATE: FY 02/03 ESTIMATED COMPLETION: FY 08/09



CAPITAL IMPROVEMENT PROJECT

60-03-05

PROJECT NAME: Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construction of a roundabout at the intersection of Highway 89, Frates Lane, and Donner Pass Road.
NOTE: Construction costs are highly speculative at this time due to current lack of preliminary design information . Project currently inactive due to other workload priorities.

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

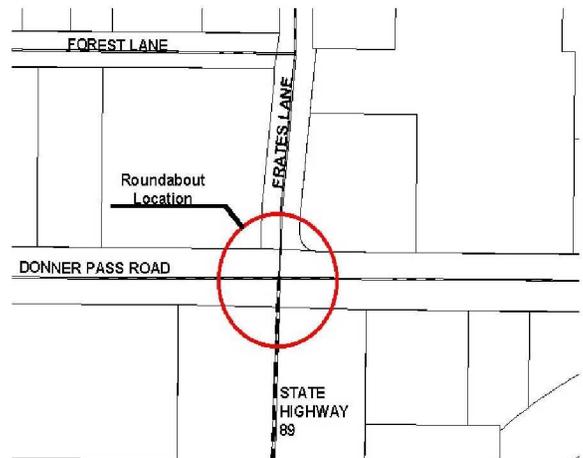
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Measure A Funds	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 39,000	\$ -
Impact Fees - AB1600 Traffic Fees	\$ 80,000	\$ -	\$ -	\$ 400,000	\$ 1,750,000	\$ 1,711,000	\$ -
TOTAL	\$ 160,000	\$ -	\$ -	\$ 400,000	\$ 1,750,000	\$ 1,750,000	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering / Planning	\$ 130,000	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Construction	\$ 30,000	\$ -	\$ -	\$ -	\$ 1,750,000	\$ 1,750,000	\$ -
TOTAL	\$ 160,000	\$ -	\$ -	\$ 400,000	\$ 1,750,000	\$ 1,750,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 30,000
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,900,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 3,930,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 3,861,000



PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: FY 11/12



CAPITAL IMPROVEMENT PROJECT

60-08-05

PROJECT NAME: Donner Pass Road / SR 89 North Roundabout

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construction of a roundabout at the intersection of SR 89 North and Donner Pass Road. **Project completed in November 2007.** No Town funds were spent on this project other than staff time to facilitate.

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance costs of \$10,000 for landscaping, lighting and sidewalk snow removal.

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Developer Funding	\$ 2,070,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,070,000	\$ 5,000,000	\$ -				

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering / Planning	\$ -	\$ 1,060,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 2,000,000	\$ 3,900,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Management	\$ 70,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,070,000	\$ 5,000,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	591				
FY 07/08 ESTIMATED ACTUAL	\$	5,000,000				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	-				
ESTIMATED AFTER 2012-13	\$	-				
TOTAL PROJECT FUNDING	\$	5,000,591				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT			n/a			
PROJECT BEGIN DATE:	FY 06/07	ESTIMATED COMPLETION:	FY 07/08			



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Donner Pass Road Access Consolidation/Streetscape Improvement

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Access control and streetscape improvements on Donner Pass Road between Central Truckee and Interstate 80. *NOTE: No activity planned this year due to staff workload. Construction costs are highly speculative due to lack of preliminary design information.*

REASON FOR/BENEFITS OF PROJECT: Safety and aesthetic improvements of Donner Pass Road corridor.

OPERATIONAL COST IMPACTS: Increase of \$75,000 per year for landscape maintenance.

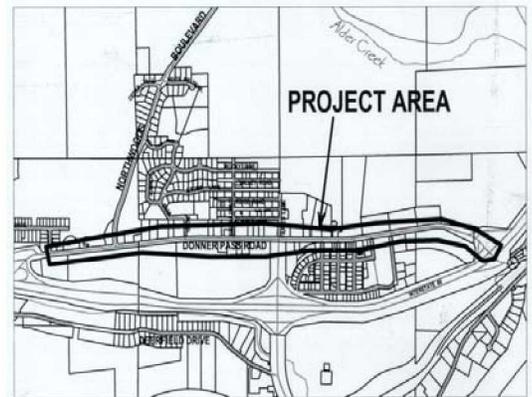
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 4,000,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 4,000,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 4,500,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 4,500,000
UNFUNDED AMOUNT	\$ 4,000,000
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Donner Pass Road Reconstruction (High Street to Cold Stream)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Reconstruct Donner Pass Road from High Street to Cold Stream.

REASON FOR/BENEFITS OF PROJECT: Rehabilitate and preserve Town's roadway infrastructure.

OPERATIONAL COST IMPACTS: Reduced operational costs due to improved pavement surface.

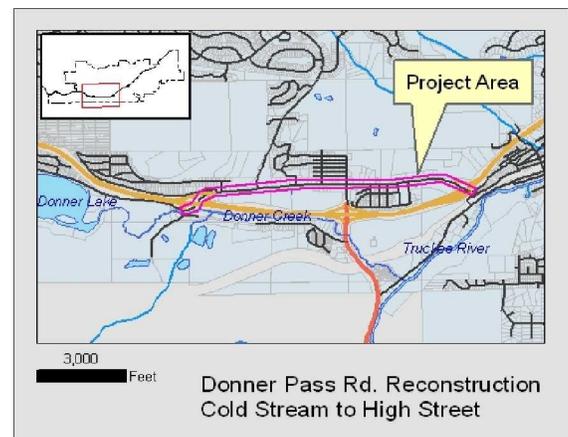
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Measure A Funds	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Construction	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,400,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 2,400,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 09/10 ESTIMATED COMPLETION: FY 10/11



CAPITAL IMPROVEMENT PROJECT

60-03-40

PROJECT NAME: Flood Damage & Repair Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Repair Town infrastructure damaged during the January 2006 flood event. *NOTE: Project complete. Waiting for reimbursement claims from FEMA and OES.*

REASON FOR/BENEFITS OF PROJECT: Repair flood damaged infrastructure.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Measure A Funds	\$ -	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -
FAS - OES	\$ -	\$ 53,340	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ 116,264	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 188,604	\$ -				

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering / Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ 72,340	\$ -	\$ -	\$ -	\$ -	\$ -
FEMA Non-Reimbursed Costs	\$ -	\$ 116,264	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 188,604	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 06/07): \$ 1,365,489

FY 07/08 ESTIMATED ACTUAL \$ 188,604

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

ESTIMATED AFTER 2012-13 \$ -

TOTAL PROJECT FUNDING \$ 1,554,093

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT n/a

PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: FY 07/08



CAPITAL IMPROVEMENT PROJECT

60-07-01

PROJECT NAME: Frishman Hollow Workforce Housing Off-site Infrastructure

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construct a new access roadway, Class 1 bike path, and utility infrastructure that would serve the Frishman Hollow project.

REASON FOR/BENEFITS OF PROJECT: To assist with the development of low-mod housing within the Town.

OPERATIONAL COST IMPACTS: None

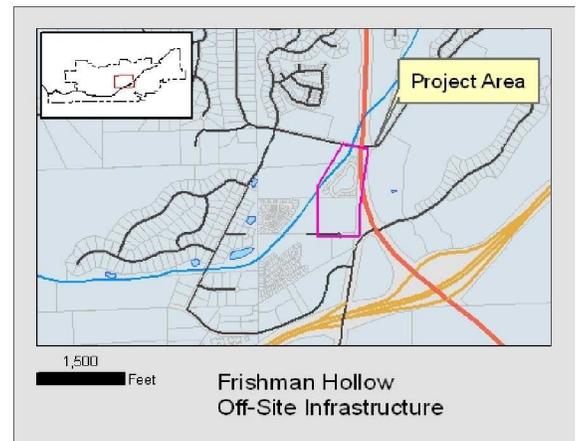
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
CDBG Grant	\$ -	\$ 121,141	\$ -	\$ -	\$ -	\$ -	\$ -
RDA Housing	\$ 500,000	\$ 495,000	\$ -	\$ -	\$ -	\$ -	\$ -
Developer Funding	\$ -	\$ 225,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 500,000	\$ 841,141	\$ 40,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Design/Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Inspection	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 500,000	\$ 741,141	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 500,000	\$ 841,141	\$ 40,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 1,378,859
FY 07/08 ESTIMATED ACTUAL	\$ 841,141
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 40,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 2,260,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 06/07 ESTIMATED COMPLETION: FY 08/09



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Glenshire Drive /Dorchester Drive Intersection

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Create turn pockets onto Dorchester Drive from Glenshire Drive. Project may evolve into a roundabout pending additional study.

REASON FOR/BENEFITS OF PROJECT: Provide additional capacity and safety for traveling motorists.

OPERATIONAL COST IMPACTS: Minor

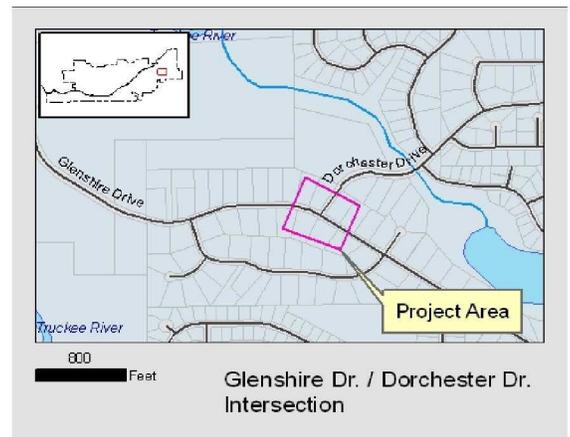
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ 187,200	\$ -	\$ -	\$ -
Developer Funding	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ 193,800	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 390,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 390,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 390,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 390,000
UNFUNDED AMOUNT	\$ 193,000
NEXUS AMOUNT	\$ 178,200



PROJECT BEGIN DATE: FY 09/10 ESTIMATED COMPLETION: FY 09/10



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Glenshire Drive Reconstruction / Shoulder Widening (Relocated balloon track to Nevada County Line)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Widen Glenshire Drive to accommodate Class II bike lane and rehabilitate structural section of roadway. Project may be constructed in phases and assumes a 4" mill and inlay.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure and upgrade cross section so that it is consistent with the Truckee Trails and Bikeways Master Plan.

OPERATIONAL COST IMPACTS: Reduced operational costs due to improved pavement surface.

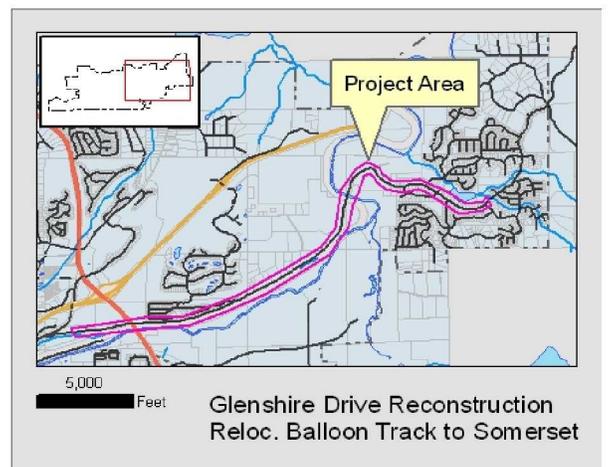
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 1,235,000
Measure A Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,087,500
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 9,322,500

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Environmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,322,500
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 9,322,500

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 9,972,500
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 9,972,500
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 1,885,000



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Glenshire Subdivision Miscellaneous Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Miscellaneous projects in the Glenshire Subdivision including erosion control, traffic calming, easement clearing, and drainage projects.

REASON FOR/BENEFITS OF PROJECT: Provide additional service to the TSSA #5 residents.

OPERATIONAL COST IMPACTS: None

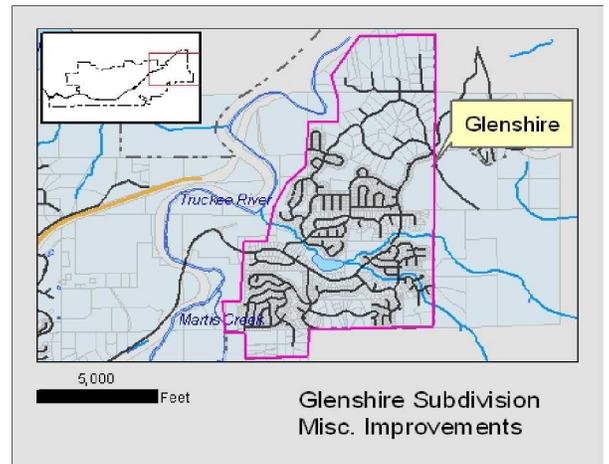
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
TSSA #5 - Glenshire	\$ -	\$ -	\$ -	\$ 100,000	\$ 80,000	\$ 80,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 100,000	\$ 80,000	\$ 80,000	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 100,000	\$ 80,000	\$ 80,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 260,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 260,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 09/10 ESTIMATED COMPLETION: FY 11/12



CAPITAL IMPROVEMENT PROJECT

60-03-17

PROJECT NAME: I-80/SR89 Roundabout

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Roundabout construction at I-80/SR89 interchange with implementation of landscaping in and around the project area. *Note: Civil work complete. Landscaping Spring 2008.*

REASON FOR/BENEFITS OF PROJECT: Improve aesthetics of roundabouts at I-80/SR89 gateway to Truckee.

OPERATIONAL COST IMPACTS: Annual landscape maintenance and sidewalk snow removal costs approximately \$30,000.

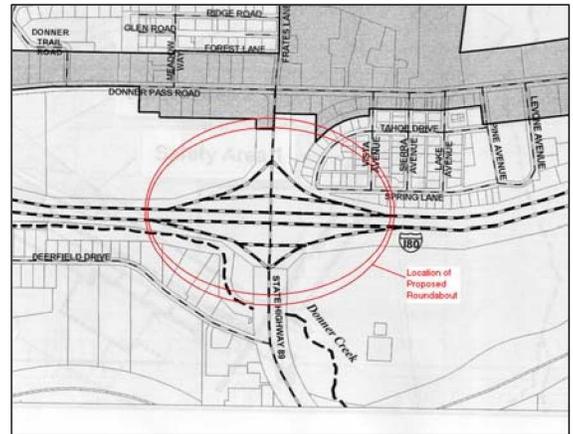
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600 Traffic Fees**	\$ 130,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -
WF Housing Reward Grant	\$ 235,000	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 365,000	\$ 365,000	\$ -				

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Landscape and Design	\$ 365,000	\$ 365,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 365,000	\$ 365,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 4,705,233
FY 07/08 ESTIMATED ACTUAL	\$ 365,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ -
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 5,070,233
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



** It is anticipated that little or no AB1600 funds will be necessary to complete the project, unless an unforeseen problem with the irrigation system results in the need for a large change order to the landscaping contract. Any remaining AB1600 funds will be returned to the AB1600 traffic impact fee account.

PROJECT BEGIN DATE: FY 02/03 ESTIMATED COMPLETION: FY 07/08



CAPITAL IMPROVEMENT PROJECT

60-03-12

PROJECT NAME: Measure A Roadway Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Prepare plans, environmental documents, specifications and construction of guardrails on Glenshire Drive, Northwoods Boulevard., Lausanne Drive, and East Jibboom Street. Funds possibly to be used to improve safety at the Alder Creek/SR89 intersection. Funds to also be used to convert traffic signals from loop detection to video detection.

REASON FOR/BENEFITS OF PROJECT: Provide additional safety measures along various roadways

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Measure A Funds	\$ 750,000	\$ 260,000	\$ 245,000	\$ 245,000	\$ -	\$ -	\$ -
TOTAL	\$ 750,000	\$ 260,000	\$ 245,000	\$ 245,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering/Environmental	\$ 95,000	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -
Construction	\$ 655,000	\$ 260,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -
TOTAL	\$ 750,000	\$ 260,000	\$ 245,000	\$ 245,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	275
FY 07/08 ESTIMATED ACTUAL	\$	260,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$	490,000
ESTIMATED AFTER 2012-13	\$	-
TOTAL PROJECT FUNDING	\$	750,275
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT		n/a
PROJECT BEGIN DATE: FY 06/07	ESTIMATED COMPLETION:	FY 09/10



CAPITAL IMPROVEMENT PROJECT

60-03-19

PROJECT NAME: New Public Service Facility

RESPONSIBLE DEPARTMENT: Public Works

PROJECT DESCRIPTION: Design and construction of new corporation yard, Animal Shelter, Facilities Maintenance, and Police storage facilities.

REASON FOR/BENEFITS OF PROJECT: Relocate existing facilities to a location with land use that is compatible with facility needs.

OPERATIONAL COST IMPACTS: Estimated increased annual costs of \$150,000 for utilities and maintenance.

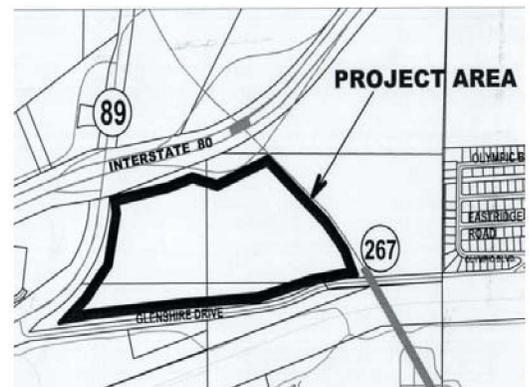
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Sale of Property	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financing	\$ -	\$ -	\$ -	\$ 6,893,000	\$ 13,000,000	\$ -	\$ -
Facility Reserve	\$ 500,000	\$ 5,800,000	\$ 900,000	\$ 5,107,000	\$ -	\$ -	\$ -
Humane Society	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
TOTAL	\$ 1,500,000	\$ 5,800,000	\$ 1,900,000	\$ 15,000,000	\$ 13,000,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering/Planning	\$ 1,500,000	\$ 500,000	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -
Land Acquisition	\$ -	\$ 5,300,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 500,000	\$ 15,000,000	\$ 13,000,000	\$ -	\$ -
TOTAL	\$ 1,500,000	\$ 5,800,000	\$ 1,900,000	\$ 15,000,000	\$ 13,000,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 154,455
FY 07/08 ESTIMATED ACTUAL	\$ 5,800,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 29,900,000
ESTIMATED AFTER 2012-13	\$ 2,000,000
TOTAL PROJECT FUNDING	\$ 37,854,455
UNFUNDED AMOUNT	\$ 2,100,000
NEXUS AMOUNT	\$ 10,372,121 *



PROJECT BEGIN DATE: FY 02/03 ESTIMATED COMPLETION: FY 10/11

*Nexus amount assumes 27.4% of total project costs per the adopted Facilities Impact Fee Program.



CAPITAL IMPROVEMENT PROJECT

60-03-39

PROJECT NAME: Pioneer Trail/Bridge Street Extension

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construction of a new access road linking Tahoe Donner to Downtown Truckee via the Trout Creek overpass and to SR 89 via an extension of Pioneer Trail. *NOTE: Construction amounts are for informational purposes only. Timeline for construction is to be determined at a later date. Project currently inactive due to other workload priorities.*

REASON FOR/BENEFITS OF PROJECT: Provide a third access from Tahoe Donner, reduce congestion on Donner Pass Road and support development. Project identified by the General Plan.

OPERATIONAL COST IMPACTS: It is assumed that the project will be funded with Impact Fees. Once built it will add 3-4 miles of roadway to the Town maintained roads. Average annual cost for maintenance and replacement is \$75,000 per year.

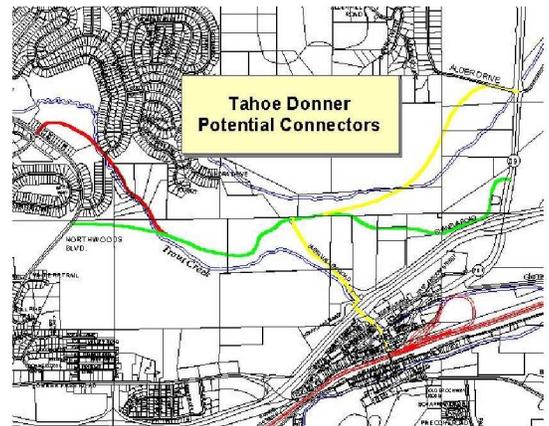
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600 Traffic Fees	\$ 110,000	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ -
Unfunded	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 10,110,000	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Engineering	\$ 110,000	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -
Construction	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 10,110,000	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 233,057
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,500,000
ESTIMATED AFTER 2012-13	\$ 18,500,000
TOTAL PROJECT FUNDING	\$ 20,233,057
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 19,469,170



PROJECT BEGIN DATE: FY 00/01 ESTIMATED COMPLETION: FY 12/13



CAPITAL IMPROVEMENT PROJECT

60-08-10

PROJECT NAME: Pioneer Trail/Donner Pass Road Roundabout

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construct a roundabout at the Pioneer Trail/Donner Pass Road intersection.

REASON FOR/BENEFITS OF PROJECT: Necessary to maintain existing operational levels of service due to future development in the vicinity.

OPERATIONAL COST IMPACTS: Moderate impact for ongoing landscaping maintenance, lighting, and sidewalk snow removal.

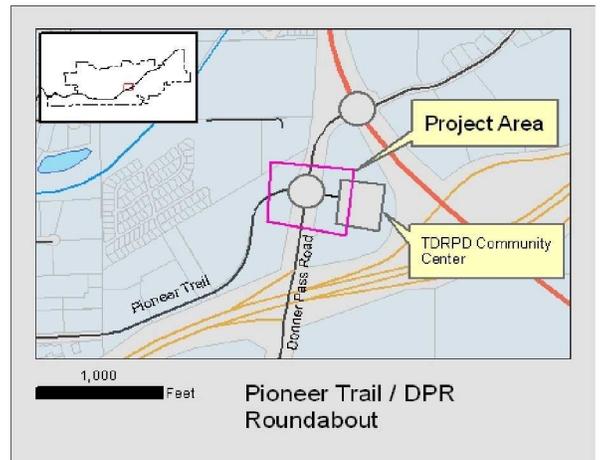
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600 Traffic Fees	\$ -	\$ 75,000	\$ 1,800,000	\$ 300,000	\$ -	\$ -	\$ -
Developer Funding	\$ -	\$ 75,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -
Truckee Donner Rec. & Park Dist.	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 150,000	\$ 2,050,000	\$ 300,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Design	\$ -	\$ 150,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ 2,000,000	\$ 300,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 150,000	\$ 2,050,000	\$ 300,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ 150,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,350,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 2,500,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 2,491,360



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 09/10



CAPITAL IMPROVEMENT PROJECT

60-08-06

PROJECT NAME: Prosser Dam Road/SR 89 North/Alder Drive Roundabout

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Construction of a roundabout at the intersection of Prosser Dam Road/SR 89 North and Alder Drive.
NOTE: Construction costs are speculative at this time. No Town funds will be expended on this project other than staff time to administer.

REASON FOR/BENEFITS OF PROJECT: Project will provide an overall increase in the level of service to this intersection.

OPERATIONAL COST IMPACTS: Anticipated annual maintenance costs of \$10,000 for landscaping, lighting and sidewalk snow removal.

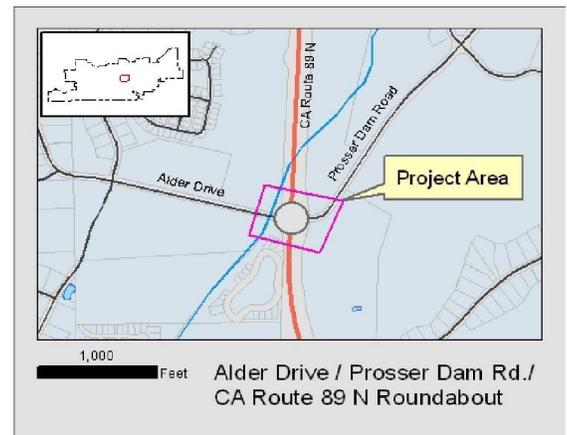
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Developer Funding	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering / Planning	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 350,000	\$ 100,000	\$ 2,450,000	\$ -	\$ -	\$ -	\$ -
Const. Management	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ 500,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,500,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 3,000,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 08/09



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Redevelopment Agency Projects

RESPONSIBLE DEPARTMENT: Redevelopment Agency

PROJECT DESCRIPTION: Implementation of the following projects: Trout Creek Pocket Park, Brickelltown Sidewalk Improvement Project, and Downtown News Rack Replacement Project.

REASON FOR/BENEFITS OF PROJECT: Implementation of the Redevelopment Agency 5 Year Implementation Plan through streetscape and beautification projects.

OPERATIONAL COST IMPACTS: Ongoing operational and/or maintenance costs will be paid for by the Redevelopment Agency; revenues generated by the program/project itself, or by a future funding district.

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Trout Creek Pocket Park	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Brickelltown Sidewalk Impvt	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Downtown News Rack Replacement Project	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07): \$ -

FY 07/08 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 190,000

ESTIMATED AFTER 2012-13 \$ -

TOTAL PROJECT FUNDING \$ 190,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Reynold Way Intersection Improvements

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Create turn pockets onto Reynold Way and the mobile home park from Brockway Road. Project may evolve into a roundabout pending additional study.

REASON FOR/BENEFITS OF PROJECT: Provide additional intersection capacity and safety for traveling motorists.

OPERATIONAL COST IMPACTS: Minor

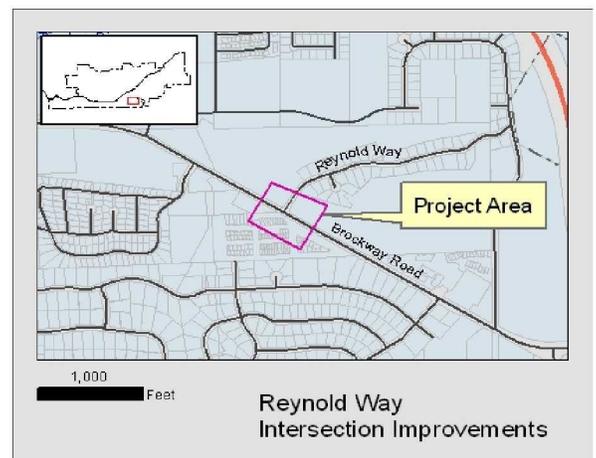
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 256,400	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,600	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 350,000	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 350,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 390,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 390,000
UNFUNDED AMOUNT	\$ 93,600
NEXUS AMOUNT	\$ 296,400



PROJECT BEGIN DATE: FY 10/11 ESTIMATED COMPLETION: FY 11/12



CAPITAL IMPROVEMENT PROJECT

60-03-09

PROJECT NAME: South Shore Drainage System

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Upgrades along South Shore Drive to minimize flood risk and minimize water quality degradation created by roadway runoff. Project currently inactive due to other workload priorities. This is a placeholder for partnerships.

REASON FOR/BENEFITS OF PROJECT: Improves drainage on Town maintained roads.

OPERATIONAL COST IMPACTS: Reduced operational costs as a result of improved drainage and reduced liability exposure.

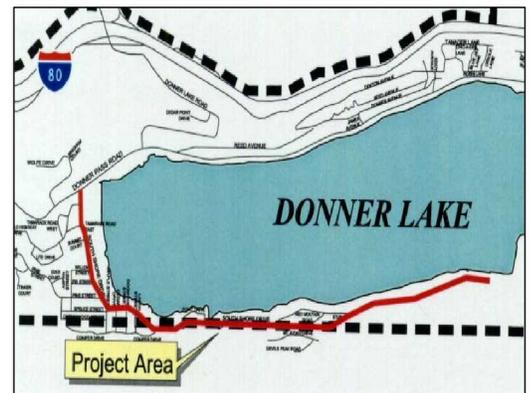
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 110,000	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -
TOTAL	\$ 110,000	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Construction	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -
TOTAL	\$ 110,000	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 26,311
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 110,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 136,311
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a
PROJECT BEGIN DATE: FY 01/02	ESTIMATED COMPLETION: FY 09/10





CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Spring Street/Jibboom Street/Bridge Street Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Spring Street from Donner Pass Road to Jibboom Street, Jibboom Street from Spring Street to Bridge Street, and on Bridge Street from Jibboom Street to Church Street.

REASON FOR/BENEFITS OF PROJECT: Downtown beautification and pedestrian improvements.

OPERATIONAL COST IMPACTS: \$60,000/year increased maintenance to be paid by Downtown Maintenance District

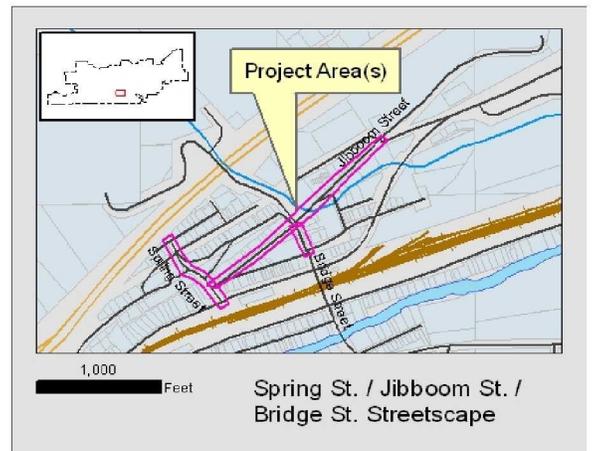
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 500,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Design/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 500,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 800,000
ESTIMATED AFTER 2012-13	\$ 5,200,000
TOTAL PROJECT FUNDING	\$ 6,000,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-03-38

PROJECT NAME: State Route 89/UPRR Underpass (Mousehole)

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Fund engineering analysis and an environmental document for replacing/widening the railroad over crossing at SR 89. *NOTE: Caltrans currently working on this project. Does not include significant staff time.*

REASON FOR/BENEFITS OF PROJECT: Determine optimal road geometry through this corridor. Improve pedestrian and bicycle safety.

OPERATIONAL COST IMPACTS: Unknown

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Grant - SAFETEA-LU	\$ 240,000	\$ 880,000	\$ 1,120,000	\$ 820,000	\$ -	\$ -	\$ -
Grant - STIP/RTIP Funds	\$ 60,000	\$ 220,000	\$ 278,000	\$ -	\$ -	\$ -	\$ -
Impact Fees - AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ 205,000	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 50,000,000	\$ -	\$ -
TOTAL	\$ 300,000	\$ 1,100,000	\$ 1,398,000	\$ 1,025,000	\$ 50,000,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering Analysis	\$ 300,000	\$ 1,100,000	\$ 1,398,000	\$ 1,025,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 50,000,000	\$ -	\$ -
TOTAL	\$ 300,000	\$ 1,100,000	\$ 1,398,000	\$ 1,025,000	\$ 50,000,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07): \$ -

FY 07/08 ESTIMATED ACTUAL \$ 1,100,000

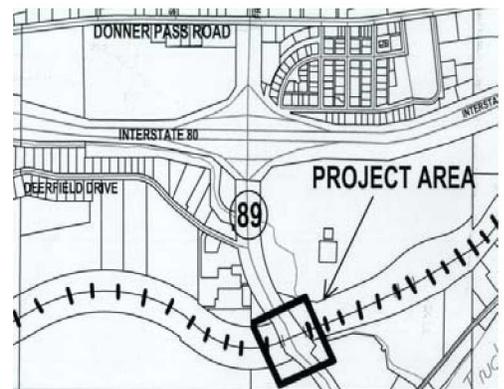
TOTAL 5 YEAR FUNDING (ABOVE) \$ 52,423,000

ESTIMATED AFTER 2012-13 \$ -

TOTAL PROJECT FUNDING \$ 53,523,000

UNFUNDED AMOUNT \$ 50,000,000

NEXUS AMOUNT \$ -



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 12/13



CAPITAL IMPROVEMENT PROJECT

60-08-03

PROJECT NAME: Storm Water Management Plan Implementation

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Implement Storm Water Management Plan, adopted in March 2008. Note: Does not include \$150,000 to \$200,000 per year staff investment.

REASON FOR/BENEFITS OF PROJECT: Compliance with State requirements, and additional effort being placed on storm water management.

OPERATIONAL COST IMPACTS: Yearly permit fee, water monitoring starting FY08/09, cost unknown.

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Grant - Prop 50	\$ 200,000	\$ 148,500	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -
TOTAL	\$ 220,000	\$ 168,500	\$ 120,000	\$ 120,000	\$ 20,000	\$ 20,000	\$ 20,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning	\$ 33,000	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -
Implementation	\$ 187,000	\$ 135,500	\$ 120,000	\$ 120,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL	\$ 220,000	\$ 168,500	\$ 120,000	\$ 120,000	\$ 20,000	\$ 20,000	\$ 20,000

CUMULATIVE PRIOR FUNDING (THRU 06/07): \$ -

FY 07/08 ESTIMATED ACTUAL \$ 168,500

TOTAL 5 YEAR FUNDING (ABOVE) \$ 300,000

ESTIMATED AFTER 2012-13 \$ 20,000 per year

TOTAL PROJECT FUNDING \$ 488,500

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-03-28

PROJECT NAME: Tahoe Donner Miscellaneous Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Identification, design, environmental review and construction of various roadway and drainage projects in Tahoe Donner.

REASON FOR/BENEFITS OF PROJECT: Prevents flooding due to unmaintained drainage courses and protects Town roadways from flood damage. Increased level of service in TSSA#1 area.

OPERATIONAL COST IMPACTS: Low ongoing maintenance costs

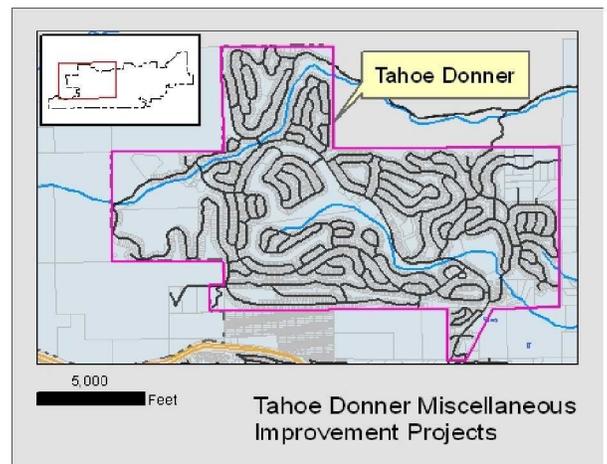
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
TSSA #1 - Tahoe Donner	\$ -	\$ -	\$ -	\$ 50,000	\$ 250,000	\$ 250,000	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ 50,000	\$ 250,000	\$ 250,000	\$ 250,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering / Planning	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ 50,000	\$ 250,000	\$ 250,000	\$ 250,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 13,222
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 800,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 813,222
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: FY 12/13



CAPITAL IMPROVEMENT PROJECT

60-03-37

PROJECT NAME: Trout Creek Restoration

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Design and construction of Trout Creek to restore natural geomorphic function and floodplain restoration for reaches 1, 2,3,4 and 5. *NOTE: Construction funding contingent on receipt of future grant/other non-Town sources.*

REASON FOR/BENEFITS OF PROJECT: Improve water quality, ecological value, 100-year flood protection, possible recreational and aesthetic value of creek, and development of wetlands mitigation credits.

OPERATIONAL COST IMPACTS: None

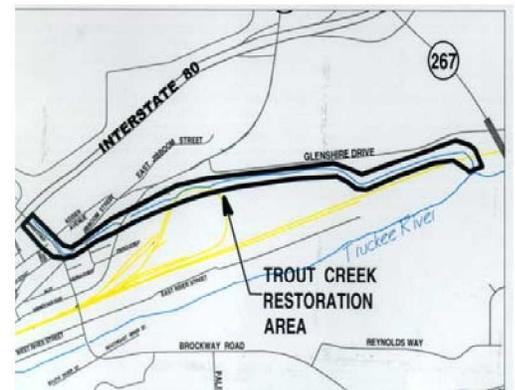
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ 40,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 40,000	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ 4,128,500	\$ 5,000,000	\$ 2,500,000	\$ 2,500,000
Grant - Dept. Water Res.	\$ 119,608	\$ 99,608	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Grant - Prop 50	\$ 400,000	\$ -	\$ 500,000	\$ 871,500	\$ -	\$ -	\$ -
TOTAL	\$ 599,608	\$ 139,608	\$ 560,000	\$ 5,000,000	\$ 5,000,000	\$ 2,500,000	\$ 2,500,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Environmental Clearance & Permitting	\$ 200,000	\$ 50,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
Engineering	\$ 399,608	\$ 89,608	\$ 360,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000
Construction	\$ -	\$ -	\$ -	\$ 4,800,000	\$ 4,800,000	\$ 2,400,000	\$ 2,400,000
TOTAL	\$ 599,608	\$ 139,608	\$ 560,000	\$ 5,000,000	\$ 5,000,000	\$ 2,500,000	\$ 2,500,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 394,303
FY 07/08 ESTIMATED ACTUAL	\$ 139,608
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 15,560,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 16,093,911
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: FY 00/01 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-08-11

PROJECT NAME: Truckee River Bridge Seals Replacement

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Replace two bridge joint seals and install snowplow deflectors on the Truckee River Bridge.

REASON FOR/BENEFITS OF PROJECT: Corrects an existing safety hazard and lowers long-term maintenance costs.

OPERATIONAL COST IMPACTS: Low

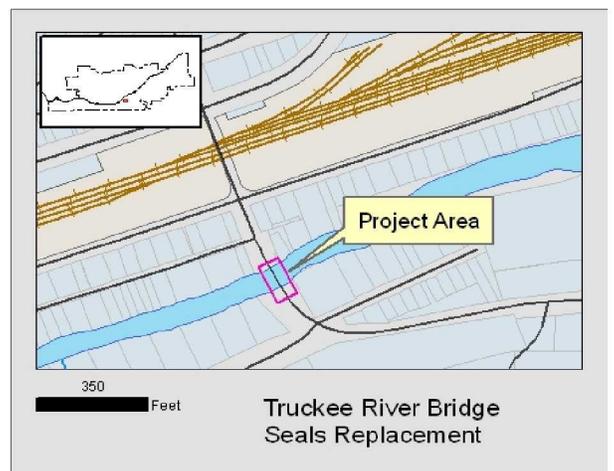
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Prop 1B	\$ -	\$ 65,000	\$ 66,824	\$ -	\$ -	\$ -	\$ -
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 65,000	\$ 66,824	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Construction	\$ -	\$ 65,000	\$ 66,824	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 65,000	\$ 66,824	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ 65,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 66,824
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 131,824
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 08/09



CAPITAL IMPROVEMENT PROJECT

60-08-08

PROJECT NAME: Truckee River Trail Phase 2 Paving

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Pave Phase 2 of the Truckee River Trail. This may include the installation of decomposed granite shoulders and enhancements to the trail sub-base.

REASON FOR/BENEFITS OF PROJECT: Provides a hard trail surface for users.

OPERATIONAL COST IMPACTS: Moderate ongoing maintenance costs

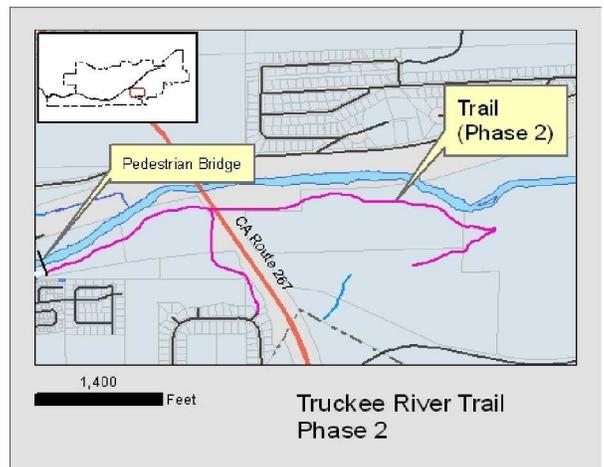
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 225,000	\$ 225,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 225,000	\$ 225,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -

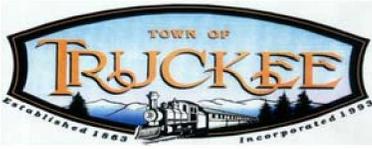
ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Construction	\$ 225,000	\$ 225,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 225,000	\$ 225,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ 225,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 50,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 275,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 08/09



CAPITAL IMPROVEMENT PROJECT

60-07-03

PROJECT NAME: Truckee River Trail Phase 3

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Complete environmental analysis, land acquisition, engineering and construction of Phase 3 of the Truckee River Trail. Currently seeking grant funds to construct.

REASON FOR/BENEFITS OF PROJECT: Provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS: Moderate ongoing maintenance expense once trail is constructed. (\$5,000 to \$10,000 per mile annually)

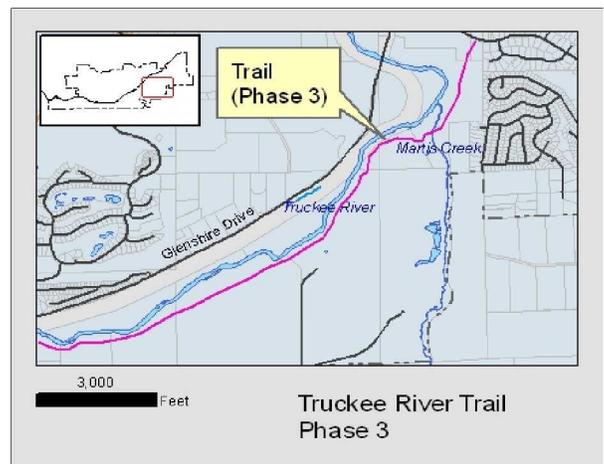
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Truckee Donner Rec. & Park Dist.	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -
General Fund	\$ 113,880	\$ 50,000	\$ 185,000	\$ 150,000	\$ 180,000	\$ -	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ 1,350,000	\$ 1,620,000	\$ -	\$ -
TSSA #5 - Glenshire	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 113,880	\$ 50,000	\$ 500,000	\$ 1,500,000	\$ 1,800,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Land Acquisition	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Environmental Clearance	\$ 113,880	\$ 50,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,800,000	\$ -	\$ -
TOTAL	\$ 113,880	\$ 50,000	\$ 500,000	\$ 1,500,000	\$ 1,800,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 223,194
FY 07/08 ESTIMATED ACTUAL	\$ 50,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 3,800,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 4,073,194
UNFUNDED AMOUNT	\$ 2,970,000
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: FY 10/11



CAPITAL IMPROVEMENT PROJECT

60-07-02

PROJECT NAME: Truckee River Trail Phase 4

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Perform environmental analysis, engineering and construction of Phase 4 of the Truckee River Trail.

REASON FOR/BENEFITS OF PROJECT: Provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS: Moderate ongoing maintenance expense once trail is constructed.

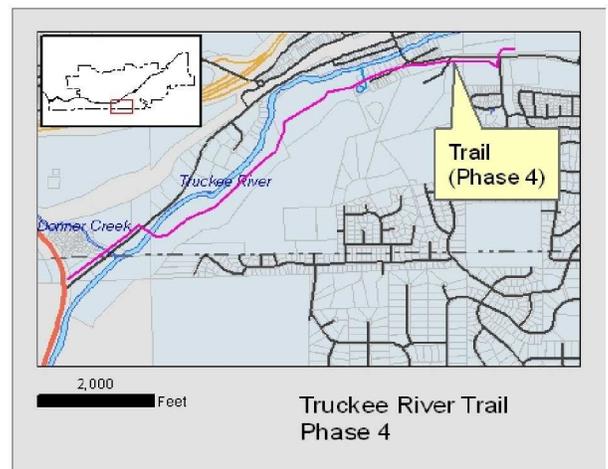
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 40,000	\$ -	\$ -	\$ 100,000	\$ 20,000	\$ 250,000	\$ -
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ 2,250,000	\$ -
TOTAL	\$ 40,000	\$ -	\$ -	\$ 100,000	\$ 200,000	\$ 2,500,000	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Engineering/Planning	\$ 40,000	\$ -	\$ -	\$ 100,000	\$ 200,000	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -
TOTAL	\$ 40,000	\$ -	\$ -	\$ 100,000	\$ 200,000	\$ 2,500,000	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 2,800,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 2,800,000
UNFUNDED AMOUNT	\$ 2,430,000
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 13/14



CAPITAL IMPROVEMENT PROJECT

60-09-04

PROJECT NAME: Water Quality Monitoring

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Implementation of water quality monitoring plan currently under development. Tasks will likely include collection of water samples in area drainages and tributaries; lab analysis and data compilation of water samples; visual inspections of local watersheds; and annual reporting of the above information. Note: Annual costs will become better known upon completion of water quality monitoring plan. This is a placeholder to capture future responsibilities.

REASON FOR/BENEFITS OF PROJECT: Compliance with State requirements, and compilation of information on the health and quality of area watersheds.

OPERATIONAL COST IMPACTS: N/A

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Unfunded	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL	\$ -	\$ -	\$ 100,000				

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Implementation	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL	\$ -	\$ -	\$ 100,000				

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	-	
FY 07/08 ESTIMATED ACTUAL	\$	-	
TOTAL 5 YEAR FUNDING (ABOVE)	\$	500,000	
ESTIMATED AFTER 2012-13	\$	100,000	per year ongoing
TOTAL PROJECT FUNDING	\$	600,000	
UNFUNDED AMOUNT	\$	600,000	
NEXUS AMOUNT	\$	-	
PROJECT BEGIN DATE: FY 08/09		ESTIMATED COMPLETION:	Ongoing



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: West River Street Widening & Bike Lane Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Reconstruct and widen West River Street from Mill Street to Placer County. Project will include pavement rehabilitation, drainage improvements, and shoulder widening to improve water quality and construct bike lanes. Assumes a 4" mill and inlay.

REASON FOR/BENEFITS OF PROJECT: Maintain Town's roadway infrastructure, improve roadside drainage and construct bike lanes.

OPERATIONAL COST IMPACTS: Low

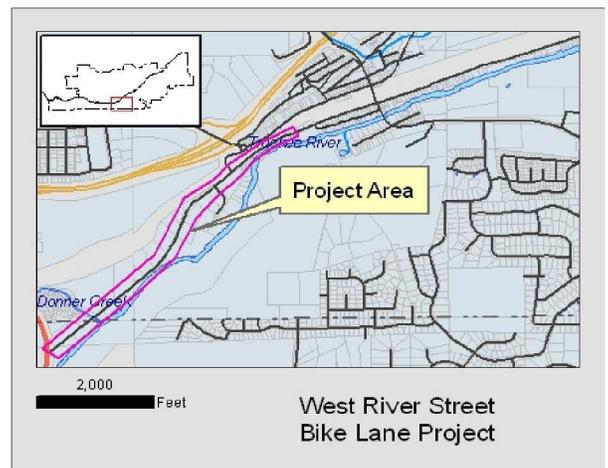
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Impact Fees - AB1600 Traffic Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 716,000
Measure A Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 510,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 1,226,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Environmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 1,226,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 1,226,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 1,576,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 1,576,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ 1,066,000



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 14/15



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: West River Street Streetscape Improvement Project

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT DESCRIPTION: Installation of curb, gutter, sidewalk, landscaping, parking, utility undergrounding, and drainage improvements on West River Street from Mill Street to Bridge Street.

REASON FOR/BENEFITS OF PROJECT: Downtown beautification and pedestrian improvements.

OPERATIONAL COST IMPACTS: \$40,000/year increased maintenance to be paid by Downtown Maintenance District

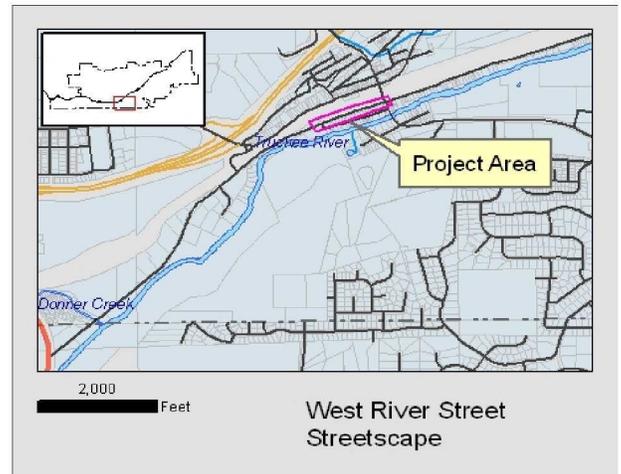
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 300,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Design/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 300,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 500,000
ESTIMATED AFTER 2012-13	\$ 3,800,000
TOTAL PROJECT FUNDING	\$ 4,300,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 11/12 ESTIMATED COMPLETION: FY 14/15

FACILITIES PROJECTS



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Intermodal Terminal

RESPONSIBLE DEPARTMENT: Assistant to the Town Manager

PROJECT DESCRIPTION: 2008/09: ADA renovations (\$15,000); heating ventilation and air conditioning improvements (\$20,000); roof replacement (\$50,000); paint building exterior (\$40,000); 2009/10: front island concrete replacement (\$30,000), walkway paver replacement (\$10,000); 2010/11: unknown maintenance improvements (\$30,000).

REASON FOR/BENEFITS OF PROJECT: Various items (listed above) have deteriorated and are in need of repair/replacement.

OPERATIONAL COST IMPACTS: Long-term reduction in costs of maintenance.

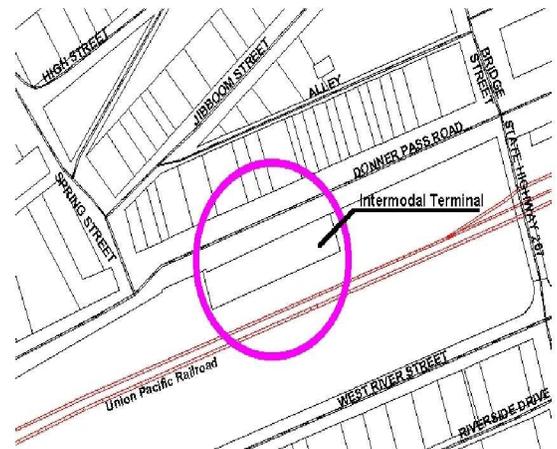
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ -	\$ 15,000	\$ 125,000	\$ 40,000	\$ 30,000	\$ -	\$ -
TOTAL	\$ -	\$ 15,000	\$ 125,000	\$ 40,000	\$ 30,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Construction	\$ -	\$ 15,000	\$ 125,000	\$ 40,000	\$ 30,000	\$ -	\$ -
TOTAL	\$ -	\$ 15,000	\$ 125,000	\$ 40,000	\$ 30,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ 15,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 195,000
ESTIMATED AFTER 2012-13	Ongoing
TOTAL PROJECT FUNDING	Ongoing
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE:	Ongoing
ESTIMATED COMPLETION:	Ongoing





CAPITAL IMPROVEMENT PROJECT

60-75-01

PROJECT NAME: Nevada County West River Street Former Corporation Yard Cleanup

RESPONSIBLE DEPARTMENT: Redevelopment Agency

PROJECT DESCRIPTION: This project provides for groundwater monitoring and groundwater/soils remediation for the former Nevada County West River Street Corporation Yard site.

REASON FOR/BENEFITS OF PROJECT: Groundwater monitoring and groundwater/soils remediation of the site will likely increase opportunities for redevelopment.

OPERATIONAL COST IMPACTS: Unknown

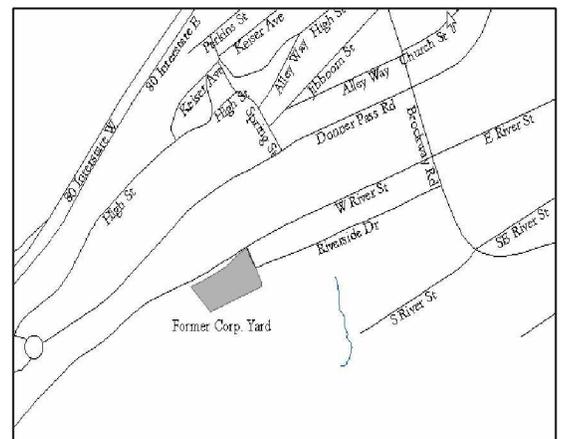
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ 40,000	\$ 2,300	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 40,000	\$ 2,300	\$ 50,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Environmental Site Work	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental Remediation	\$ 25,000	\$ 2,300	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Groundwater Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Monitoring Well Removal	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental Consultant	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 40,000	\$ 2,300	\$ 50,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	377,870
FY 07/08 ESTIMATED ACTUAL	\$	2,300
TOTAL 5 YEAR FUNDING (ABOVE)	\$	50,000
ESTIMATED AFTER 2012-13	\$	-
TOTAL PROJECT FUNDING	\$	430,170
UNFUNDED AMOUNT	\$	-
NEXUS AMOUNT	\$	-



PROJECT BEGIN DATE: FY 03/04 ESTIMATED COMPLETION: FY 08/09



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Tahoe Donner Shop

RESPONSIBLE DEPARTMENT: Assistant to the Town Manager

PROJECT DESCRIPTION: 2008/09 provides for replacement of roof and structure repairs at existing shop (\$60,000); 2009/10 provides for the installation of an ice melt system in the vehicle bay door openings and concrete replacement (\$30,000); 2010/11 provides for unknown maintenance needs for building (\$10,000).

REASON FOR/BENEFITS OF PROJECT: Long term reduction in costs of maintenance.

OPERATIONAL COST IMPACTS: Long-term reduction in costs of maintenance.

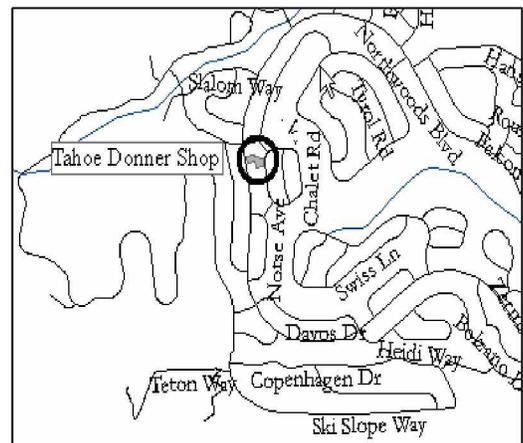
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ -	\$ -	\$ 60,000	\$ 30,000	\$ 10,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 60,000	\$ 30,000	\$ 10,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Construction	\$ -	\$ -	\$ 60,000	\$ 30,000	\$ 10,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 60,000	\$ 30,000	\$ 10,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 100,000
ESTIMATED AFTER 2012-13	Ongoing
TOTAL PROJECT FUNDING	Ongoing
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Town Hall Improvements/General

RESPONSIBLE DEPARTMENT: Assistant to the Town Manager

PROJECT DESCRIPTION: 2008/09: paint common areas (\$8,000), carpet replacement (\$10,000), solar power system design and installation (\$100,000), parking lot slurry seal (\$8,000), landscape renovations (\$20,000), sidewalk replacement (\$40,000), roof snow brake system (\$20,000); 2009/10: unknown maintenance costs (50,000).

REASON FOR/BENEFITS OF PROJECT: Various items listed above have deteriorated and are in need of repair/replacement.

OPERATIONAL COST IMPACTS: Long-term reduction in cost of maintenance.

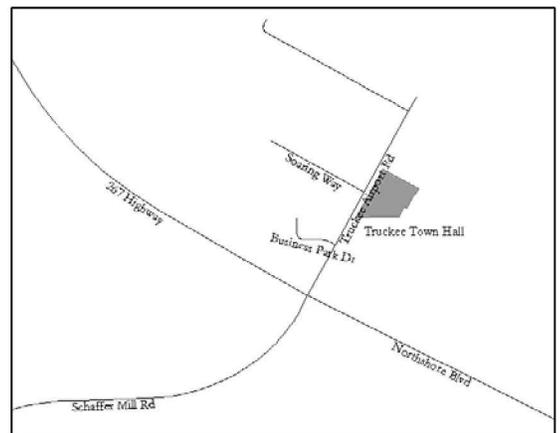
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ -	\$ 41,000	\$ 206,000	\$ 50,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 41,000	\$ 206,000	\$ 50,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Construction	\$ -	\$ 41,000	\$ 206,000	\$ 50,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 41,000	\$ 206,000	\$ 50,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ 41,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 256,000
ESTIMATED AFTER 2012-13	Ongoing
TOTAL PROJECT FUNDING	Ongoing
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -



PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Transit Buildings/Shelters

RESPONSIBLE DEPARTMENT: Assistant to the Town Manager

PROJECT DESCRIPTION: Provides for two new bus shelters for the transit program located at the I80/SR89S Roundabouts and the West End of Donner Lake.

REASON FOR/BENEFITS OF PROJECT: Enhanced transit facilities for transit users.

OPERATIONAL COST IMPACTS: On-going maintenance of \$1,000 per year per shelter.

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Grant funding	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Acquisition & Construction	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07): \$ -

FY 07/08 ESTIMATED ACTUAL \$ -

TOTAL 5 YEAR FUNDING (ABOVE) \$ 120,000

ESTIMATED AFTER 2012-13 Ongoing

TOTAL PROJECT FUNDING Ongoing

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing

MISCELLANEOUS PROJECTS



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Development Code Update

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Update to Development Code to implement 2025 General Plan policies and actions.

REASON FOR/BENEFITS OF PROJECT: Professional services to assist staff in preparation of development standards and guidelines, e.g. technical assistance in preparing exterior lighting standards.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	-				
FY 07/08 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	75,000				
ESTIMATED AFTER 2012-13	\$	-				
TOTAL PROJECT FUNDING	\$	75,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 08/09	ESTIMATED COMPLETION:	FY 08/09			



CAPITAL IMPROVEMENT PROJECT

60-01-04

PROJECT NAME: Document Imaging

RESPONSIBLE DEPARTMENT: Town Clerk

PROJECT DESCRIPTION: Continued expansion of the Town Digital Document Imaging System (DDIS). The DDIS is used 1) to facilitate desk top retrieval of Town documents; 2) as inexpensive distribution of records requested by the public via email; and 3) to facilitate a one-step process for storing permanent records and publishing them to the website. The Building Records portion of the CIP is to transfer of documents from microfiche to the digital system through a contract service. FY08/09 also includes \$5,000 for the imaging of personnel records due to an extended records retention policy. The remaining funding is a placeholder based on the current Records Retention Schedule, which will be updated in the near future. Fiscal Year 2010/2011 includes anticipated software and hardware upgrade for DDIS system.

REASON FOR/BENEFITS OF PROJECT: Reduction of paper storage, provide for efficient record retrieval and improved customer service.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 45,000	\$ -	\$ -
Building & Safety	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 35,000	\$ 20,000	\$ 20,000
TOTAL	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 80,000	\$ 20,000	\$ 20,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Process Costs	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 80,000	\$ 20,000	\$ 20,000
Personnel Records Imaging	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 80,000	\$ 20,000	\$ 20,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 84,293
FY 07/08 ESTIMATED ACTUAL	\$ 50,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 220,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 354,293
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: FY 12/13



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Downtown Parking Area Improvements & Purchase Rights

RESPONSIBLE DEPARTMENT: Redevelopment Agency

PROJECT DESCRIPTION: Parking facility improvements and operational management equipment for parking areas on West River Street; Purchase rights to acquire master lease with Union Pacific Railroad for property on West River Street (aka Truckee Diner; currently master leased by Robert Carey).

REASON FOR/BENEFITS OF PROJECT: Ensure the economic vitality of the Downtown area by solidifying parking as a means to increase pedestrian access, and enhance building and business improvements.

OPERATIONAL COST IMPACTS: Cost of improvements, equipment and purchasing rights funded by the Redevelopment Agency. Repayment is not required from the Parking District.

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -

COST ESTIMATES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Improvements & Equipment	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Purchase Rights	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	-			
FY 07/08 ESTIMATED ACTUAL	\$	-			
TOTAL 5 YEAR FUNDING (ABOVE)	\$	700,000			
ESTIMATED AFTER 2012-13	\$	-			
TOTAL PROJECT FUNDING	\$	700,000			
UNFUNDED AMOUNT	\$	-			
NEXUS AMOUNT	\$	-			
PROJECT BEGIN DATE:	FY 08/09	ESTIMATED COMPLETION:	FY 08/09		



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Downtown Specific Plan Update

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Comprehensive review and update to Downtown Specific Plan including the Downtown Parking Code to reflect possible new trends and changing circumstances.

REASON FOR/BENEFITS OF PROJECT: This project is identified in the 2025 General Plan Implementation Program as a Priority 2 item.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

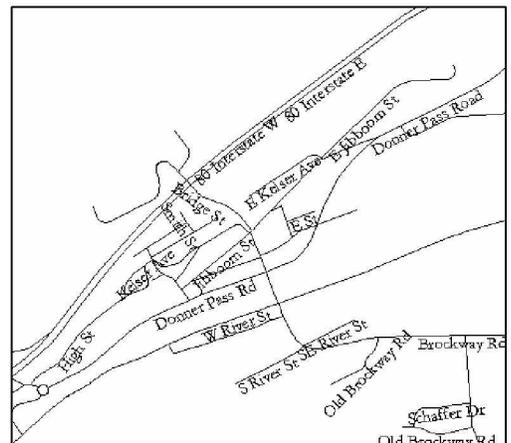
	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ -	\$ -	\$ -
RDA Capital	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 150,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 150,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	\$ -

PROJECT BEGIN DATE: FY 08/09 ESTIMATED COMPLETION: FY 09/10





CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Downtown Streetscape Improvement Loan Program

RESPONSIBLE DEPARTMENT: Redevelopment Agency

PROJECT DESCRIPTION: Implementation of a loan program to individual property/business owners to make streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) to property frontages within the Downtown Streetscape Improvement Program Area.

REASON FOR/BENEFITS OF PROJECT: Downtown beautification and pedestrian improvements.

OPERATIONAL COST IMPACTS: \$50,000/year increased maintenance

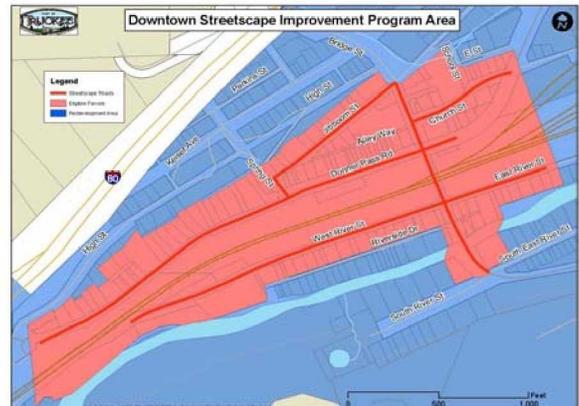
FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Business/Property Owner Loans	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 500,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 500,000
UNFUNDED AMOUNT	\$ -
NEXUS AMOUNT	n/a



PROJECT BEGIN DATE: FY 08/09 ESTIMATED COMPLETION: FY 08/09



CAPITAL IMPROVEMENT PROJECT

60-04-05

PROJECT NAME: Historic Preservation Program Implementation

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Fund program of incentives to facilitate historical preservation and rehabilitation.

REASON FOR/BENEFITS OF PROJECT: Implement historic preservation policies of the Downtown Specific Plan to promote rehabilitation of historic buildings and safeguard historic character of Downtown.

OPERATIONAL COST IMPACTS: Will require staffing commitment of Community Development Department. Ongoing staffing will be required for continued implementation of historic preservation and design development standards (will be covered in ongoing budgeted amount).

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL	\$ 50,000	\$ -	\$ 50,000				

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Financial Assistance	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL	\$ 50,000	\$ -	\$ 50,000				

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	226,713				
FY 07/08 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	250,000				
ESTIMATED AFTER 2012-13	\$	-				
TOTAL PROJECT FUNDING	\$	476,713				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 01/02	ESTIMATED COMPLETION:	Ongoing			





CAPITAL IMPROVEMENT PROJECT

60-08-07

PROJECT NAME: Housing Element Update

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Update to the General Plan Housing Element.

REASON FOR/BENEFITS OF PROJECT: State mandated update to Housing Element to be adopted by August 31, 2009.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 20,000	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 20,000	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ 20,000	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 20,000	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	-				
FY 07/08 ESTIMATED ACTUAL	\$	25,000				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	75,000				
ESTIMATED AFTER 2012-13	\$	-				
TOTAL PROJECT FUNDING	\$	100,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 07/08	ESTIMATED COMPLETION:	FY 08/09			



CAPITAL IMPROVEMENT PROJECT

60-01-05

PROJECT NAME: Information Technology Equipment

RESPONSIBLE DEPARTMENT: Administrative Services

PROJECT DESCRIPTION: Replacement of servers, update of Town website and disaster recovery plan in FY08/09; replacement of obsolete server software and upgrade to Microsoft Office 2007 software in FY09/10; replacement and virtualization of servers and update to accounting software in FY10/11; replacement of various hardware in FY11/12 and replacement of server and misc network hardware in FY12/13.

REASON FOR/BENEFITS OF PROJECT: To improve and maintain town wide automation.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 180,000	\$ 55,000	\$ 50,000	\$ 49,745	\$ 325,000	\$ 44,000	\$ 50,000
Parking Fund	\$ -	\$ -	\$ -	\$ 1,550	\$ -	\$ -	\$ -
Building & Safety	\$ -	\$ -	\$ -	\$ 6,150	\$ -	\$ -	\$ -
Solid Waste Fund	\$ -	\$ -	\$ -	\$ 375	\$ -	\$ -	\$ -
Transit Fund	\$ -	\$ -	\$ -	\$ 180	\$ -	\$ -	\$ -
TOTAL	\$ 180,000	\$ 55,000	\$ 50,000	\$ 58,000	\$ 325,000	\$ 44,000	\$ 50,000

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Servers	\$ 6,000	\$ -	\$ 20,000	\$ 15,000	\$ 125,000	\$ -	\$ 25,000
Hardware/Software	\$ 106,000	\$ -	\$ -	\$ 43,000	\$ -	\$ 44,000	\$ 25,000
Update of Town Website	\$ 35,000	\$ 55,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Disaster Recovery Plan	\$ 33,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Accounting Software Update	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
TOTAL	\$ 180,000	\$ 55,000	\$ 50,000	\$ 58,000	\$ 325,000	\$ 44,000	\$ 50,000

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ 153,229
FY 07/08 ESTIMATED ACTUAL	\$ 55,000
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 527,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 735,229
UNFUNDED AMOUNT	\$
NEXUS AMOUNT	\$

PROJECT BEGIN DATE: FY 05/06 ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-01-06

PROJECT NAME: Open Space Plan with Sphere of Influence

RESPONSIBLE DEPARTMENT: Community Development

PROJECT DESCRIPTION: Develop plan for the acquisition and management of open space, including funding options and preservation mechanisms. In cooperation with Nevada County and LAFCo, develop policies for future annexation and possible transfer of development credits for lands located within the sphere of influence, and develop sphere of influence request for submittal to LAFCO.

REASON FOR/BENEFITS OF PROJECT: These projects have been identified in the 2025 General Plan Implementation Program as Priority 2 items.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -
TOTAL	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -
TOTAL	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	-				
FY 07/08 ESTIMATED ACTUAL	\$	-				
TOTAL 5 YEAR FUNDING (ABOVE)	\$	150,000				
ESTIMATED AFTER 2012-13	\$	-				
TOTAL PROJECT FUNDING	\$	150,000				
UNFUNDED AMOUNT	\$	-				
NEXUS AMOUNT	\$	-				
PROJECT BEGIN DATE:	FY 09/10	ESTIMATED COMPLETION:	FY 10/11			



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Purchase of Conservation and Trail Easement - Ponderosa Golf Course Property

RESPONSIBLE DEPARTMENT: Town Manager

PROJECT DESCRIPTION: To purchase a conservation and trails easement on the Ponderosa Golf Course Property that is being purchased by the Truckee Airport.

REASON FOR/BENEFITS OF PROJECT: To implement trails plan and secure community open space and recreational opportunity.

OPERATIONAL COST IMPACTS: None

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
General Fund	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 160,000	\$ -				

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Purchase of Easement	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 160,000	\$ -				

CUMULATIVE PRIOR FUNDING (THRU 06/07): \$ -

FY 07/08 ESTIMATED ACTUAL \$ 160,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ -

ESTIMATED AFTER 2012-13 \$ -

TOTAL PROJECT FUNDING \$ 160,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT n/a

PROJECT BEGIN DATE: FY 07/08 ESTIMATED COMPLETION: FY 07/08



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Prepayment of Union Pacific Railroad Property Leases in the Downtown Area

RESPONSIBLE DEPARTMENT: Redevelopment Agency

PROJECT DESCRIPTION: Acquire long term master leases (and renegotiate current leases) for key property in the Downtown area owned by Union Pacific Railroad including property in Brickelltown and on Donner Pass Road.

REASON FOR/BENEFITS OF PROJECT: Ensure the economic vitality of the Downtown area by solidifying parking as a means to increase pedestrian access and enhance building and business improvements.

OPERATIONAL COST IMPACTS: Prepayment of a long term lease is more cost effective than paying a monthly lease, as Union Pacific will significantly reduce the lease rate. The Redevelopment Agency will pay for the initial up front lease costs but will charge off the cost over time to the Parking District at a reduced rate than is currently being paid on existing leases, thereby reducing costs to the Parking District.

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
RDA Capital	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -

COST ESTIMATES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Prepayment of UPRR Lease	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$	-		
FY 07/08 ESTIMATED ACTUAL	\$	-		
TOTAL 5 YEAR FUNDING (ABOVE)	\$	1,000,000		
ESTIMATED AFTER 2012-13	\$	-		
TOTAL PROJECT FUNDING	\$	1,000,000		
UNFUNDED AMOUNT	\$	-		
NEXUS AMOUNT	\$	-		



PROJECT BEGIN DATE: FY 08/09 ESTIMATED COMPLETION: FY 08/09



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Redevelopment Housing Set-aside Program

RESPONSIBLE DEPARTMENT: Redevelopment Agency

PROJECT DESCRIPTION: The implementation of an affordable housing down payment assistance program for homebuyers and an affordable housing development and impact fee waiver program for developers (program criteria to be developed).

REASON FOR/BENEFITS OF PROJECT: To implement the programs of the Housing Element and Town housing strategy, address affordable housing needs, and comply with State redevelopment law.

OPERATIONAL COST IMPACTS: No additional costs - program implemented by existing staff.

FUNDING SOURCES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Housing Set-aside Funds	\$ -	\$ 6,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 6,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Down Payment Assistance Program	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ -
Developer Impact Fee Subsidy Program	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -
Down Payment Assistance - Spring Creek	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 6,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07): \$ -

FY 07/08 ESTIMATED ACTUAL \$ 6,000

TOTAL 5 YEAR FUNDING (ABOVE) \$ 500,000

ESTIMATED AFTER 2012-13 \$ -

TOTAL PROJECT FUNDING \$ 506,000

UNFUNDED AMOUNT \$ -

NEXUS AMOUNT \$ -

PROJECT BEGIN DATE: Ongoing ESTIMATED COMPLETION: Ongoing



CAPITAL IMPROVEMENT PROJECT

60-xx-xx

PROJECT NAME: Truckee River Park (see Truckee River Trail - affiliated project)

RESPONSIBLE DEPARTMENT: Community Development (Planning & Design); Public Works (Construction)

PROJECT DESCRIPTION: Acquisition and development of a major park facility on the south side of the Truckee River between Bridge Street and the Town boundary.

REASON FOR/BENEFITS OF PROJECT: Implements Downtown Plan and General Plan.

OPERATIONAL COST IMPACTS: Potentially significant, although may be covered by the Recreation and Park District.

FUNDING SOURCES

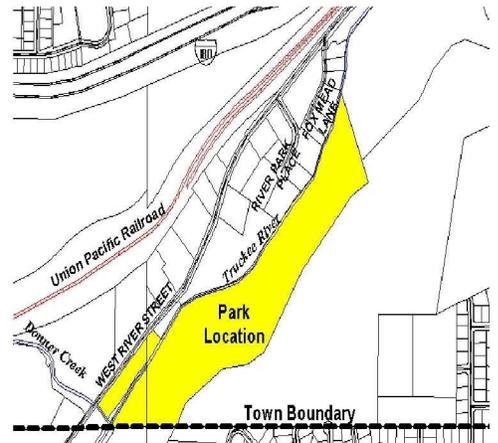
	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Unfunded	\$ -	\$ -	\$ -	\$ 60,000	\$ 440,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 60,000	\$ 440,000	\$ -	\$ -

*Unfunded- sources may include state bond or rec impact fees

ESTIMATED EXPENDITURES

	FY 07/08 BUDGET	FY 07/08 ESTIMATED ACTUAL	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Planning/Design	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ 440,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 60,000	\$ 440,000	\$ -	\$ -

CUMULATIVE PRIOR FUNDING (THRU 06/07):	\$ -
FY 07/08 ESTIMATED ACTUAL	\$ -
TOTAL 5 YEAR FUNDING (ABOVE)	\$ 500,000
ESTIMATED AFTER 2012-13	\$ -
TOTAL PROJECT FUNDING	\$ 500,000
UNFUNDED AMOUNT	\$ 500,000
NEXUS AMOUNT	\$ -
PROJECT BEGIN DATE: FY 09/10	ESTIMATED COMPLETION: FY 10/11



FUNDING SOURCES BY FISCAL YEAR

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2007/2008 ESTIMATED ACTUAL
FUNDING SOURCES

FY2007/2008 ESTIMATED ACTUAL PROJECT	FUNDING SOURCE								
	Building & Safety	CDBG Grant	Developer Funding	Facility Reserve	FAS - OES	General Fund	Grant - Dept. Water Res.	Grant - Prop 50	Grant - SAFETEA-LU
Annual Slurry Seal Project						16,648			
Document Imaging	20,000					30,000			
Donner Pass Road (DPR) Bike Lane and Erosion Control Project									-
Donner Pass Road / SR 89 North Roundabout			5,000,000						
Flood Damage & Repair Project					53,340	116,264			
Frishman Hollow Workforce Housing Off-site Infrastructure		121,141	225,000						
Housing Element Update						25,000			
I-80/SR89 Roundabout									
Information Technology Equipment	-					55,000			
Intermodal Terminal						15,000			
Measure A Road Safety Improvements									
Nevada County West River Street Former Corporation Yard Cleanup									
New Public Service Facility				5,800,000		-			
Pioneer Trail/Donner Pass Road roundabout			75,000						
Prosser Dam Road/SR 89 North/Alder Drive Roundabout			500,000						
Purchase of Conservation and Trail Easement - Ponderosa Golf Course Property						160,000			
Redevelopment Housing Set-aside Program									
State Route 89/UPRR Underpass (Mousehole)									880,000
Storm Water Management Plan Implementation						20,000		148,500	
Town Hall Improvements/General						41,000			
Town Hall Office Equipment	-					47,393			
Trout Creek Restoration						20,000	99,608	-	
Truckee River Bridge Seals Replacement						-			
Truckee River Trail Phase 3						50,000			
Truckee River Trail, Phase 2 Paving						225,000			
Grand Total	20,000	121,141	5,800,000	5,800,000	53,340	821,305	99,608	148,500	880,000

Less expenditures included in General Fund Department operating budgets:

Facilities Department \$ (41,000)

Net FY 07/08 Estimated Actual General Fund Capital Expenditures \$ 780,305

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2007/2008 ESTIMATED ACTUAL
FUNDING SOURCES

Grant - STIP/RTIP Funds	Housing Set- aside Funds	Impact Fees - AB1600 Traffic Fees	Measure A Funds	Prop 1B	RDA Capital	RDA Housing	RSTP Funds	TSSA #1 - Tahoe Donner	TSSA #5 - Glenshire	WF Housing Reward Grant	Grand Total
			355,000	278,176			157,176	123,000	36,000		966,000
											50,000
		-	450,000								450,000
											5,000,000
			19,000								188,604
						495,000					841,141
											25,000
		130,000								235,000	365,000
											55,000
											15,000
			260,000								260,000
					2,300						2,300
											5,800,000
		75,000									150,000
											500,000
											160,000
	6,000										6,000
220,000		-									1,100,000
											168,500
											41,000
											47,393
					20,000						139,608
				65,000							65,000
									-		50,000
											225,000
220,000	6,000	205,000	1,084,000	343,176	22,300	495,000	157,176	123,000	36,000	235,000	16,670,546

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2008/2009 FUNDING SOURCES

Fiscal Year 2008/2009 PROJECT	FUNDING SOURCE									
	Building & Safety	Developer Funding	Facility Reserve	General Fund	Grant - Dept. Water Res.	Grant - Prop 50	Grant - SAFETEA-LU	Grant - STIP/RTIP Funds	Grant funding	Housing Set-aside Funds
Annual Paving and Drainage Project				222,000						
Annual Slurry Seal Project				217,000						
Brickelltown Streetscape Improvement Project										
Church Street/Donner Pass Road/Bridge Street Streetscape Improvement Project										
Corp Yard/DPR/Jibboom St. Extension Roundabout			500,000							
Development Code Update				75,000						
Document Imaging	20,000			30,000						
Donner Pass Road (DPR) Bike Lane and Erosion Control Project						478,750				
Downtown Parking Area Improvements & Purchase Rights										
Downtown Specific Plan Update				37,500						
Downtown Streetscape Improvement Loan Program										
Frishman Hollow Workforce Housing Off-site Infrastructure		40,000								
Historic Preservation Program Implementation										
Housing Element Update				75,000						
Information Technology Equipment		-		50,000						
Intermodal Terminal				125,000						
Measure A Road Safety Improvements										
Nevada County West River Street Former Corporation Yard Cleanup										
New Public Service Facility			900,000	-						
Pioneer Trail/Donner Pass Road roundabout		125,000								
Prepayment of Union Pacific Railroad Property Leases in the Downtown Area										
Prosser Dam Road/SR 89 North/Alder Drive Roundabout		2,500,000								
Redevelopment Agency Projects										
Redevelopment Housing Set-aside Program										500,000
State Route 89/UPRR Underpass (Mousehole)							1,120,000	278,000		
Storm Water Management Plan Implementation				20,000		100,000				
Tahoe Donner Shop				60,000						
Town Hall Improvements/General				206,000						
Town Hall Office Equipment	13,000			40,000						
Transit Buildings/Shelters									120,000	
Trout Creek Restoration				20,000	20,000	500,000				
Truckee River Bridge Seals Replacement				-						
Truckee River Trail Phase 3				185,000						
Truckee River Trail, Phase 2 Paving				50,000						
Water Quality Monitoring										
Grand Total	33,000	2,665,000	1,400,000	1,412,500	20,000	1,078,750	1,120,000	278,000	120,000	500,000

Less expenditures included in General Fund Department operating budgets:

Intermodal Terminal \$ (125,000)
Tahoe Donner Shop \$ (60,000)
Town Hall Improvements \$ (206,000)

at FY 08/09 General Fund Capital Expenditures \$ 1,021,500

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2008/2009 FUNDING SOURCES

Impact Fees - AB1600 Traffic Fees	Measure A Funds	Prop 1B	RDA Capital	RSTP Funds	Sale of Property	TCRF Funds	TSSA #1 - Tahoe Donner	TSSA #5 - Glenshire	Unfunded	Truckee Donner Rec. & Park Dist.	Grand Total
	446,000						22,000	-			690,000
	134,000	-		150,000		40,000	102,000	30,000			673,000
	-		300,000						-		300,000
			200,000								200,000
			-								500,000
											75,000
											50,000
1,800,000	3,271,250										5,550,000
			700,000								700,000
			37,500								75,000
			500,000								500,000
											40,000
			50,000								50,000
											75,000
											50,000
											125,000
	245,000										245,000
			50,000								50,000
					1,000,000				-		1,900,000
1,800,000										125,000	2,050,000
			1,000,000								1,000,000
											2,500,000
			190,000								190,000
											500,000
									-		1,398,000
											120,000
											60,000
											206,000
											53,000
											120,000
			20,000						-		560,000
		66,824									66,824
								250,000		65,000	500,000
											50,000
									100,000		100,000
3,600,000	4,096,250	66,824	3,047,500	150,000	1,000,000	40,000	124,000	280,000	100,000	190,000	21,321,824

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2009/2010 FUNDING SOURCES

Fiscal Year 2009/2010 PROJECT	FUNDING SOURCE								
	Building & Safety	Developer Funding	Facility Reserve	Financing	General Fund	Grant - Prop 50	Grant - SAFETEA-LU	Humane Society	Impact Fees - AB1600 Traffic Fees
Annual Slurry Seal Project					179,000				
Brickelltown Streetscape Improvement Project									
Brockway Road Corridor Project		45,300			-				
Streetscape Improvement Project									
Corp Yard/DPR/Jibboom St. Extension Roundabout		903,500	193,000						
Document Imaging	20,000				30,000				
Donner Lake Road / I-80 Drainage Improvements									
Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements									400,000
Donner Pass Road Reconstruction (LeVon to Cold Stream)									
Downtown Specific Plan Update					37,500				
Glenshire Drive /Dorchester Drive Intersection		9,000							187,200
Glenshire Subdivision Miscellaneous Improvements									
Historic Preservation Program Implementation									
Information Technology Equipment	6,150				49,745				
Intermodal Terminal					40,000				
Measure A Road Safety Improvements									
New Public Service Facility			5,107,000	6,893,000	-			3,000,000	
Open Space Plan with Sphere of Influence					75,000				
Pioneer Trail/Bridge Street Extension									500,000
Pioneer Trail/Donner Pass Road roundabout		-							300,000
South Shore Drainage System					110,000				
State Route 89/UPRR Underpass (Mousehole)							820,000		205,000
Storm Water Management Plan Implementation					20,000	100,000			
Tahoe Donner Miscellaneous Improvement Projects									
Tahoe Donner Shop					30,000				
Town Hall Improvements/General					50,000				
Trout Creek Restoration					-	871,500			
Truckee River Park (see Truckee River Trail - affiliated project)									
Truckee River Trail Phase 3					150,000				
Truckee River Trail Phase 4					100,000				
Water Quality Monitoring									
Grand Total	26,150	957,800	5,300,000	6,893,000	871,245	971,500	820,000	3,000,000	1,592,200

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2009/2010 FUNDING SOURCES

Measure A Funds	Parking Fund	RDA Capital	RSTP Funds	Solid Waste Fund	TCRF Funds	Transit Fund	TSSA #1 - Tahoe Donner	TSSA #5 - Glenshire	Unfunded	Unfunded Grant Source	Grand Total
7,000			150,000		40,000		117,000	47,000			540,000
-		500,000							-		500,000
									104,700		150,000
		300,000									300,000
		1,903,500									3,000,000
											50,000
150,000											150,000
-											400,000
1,200,000											1,200,000
		37,500									75,000
									193,800		390,000
								100,000			100,000
		50,000									50,000
	1,550			375		180					58,000
											40,000
245,000											245,000
									-		15,000,000
											75,000
											500,000
											300,000
											110,000
											1,025,000
											120,000
							50,000				50,000
											30,000
											50,000
		-							4,128,500		5,000,000
									60,000		60,000
										1,350,000	1,500,000
										-	100,000
									100,000		100,000
1,602,000	1,550	2,791,000	150,000	375	40,000	180	167,000	147,000	4,587,000	1,350,000	31,268,000

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2010/2011 FUNDING SOURCES

Fiscal Year 2010/2011	FUNDING SOURCE				
PROJECT	Building & Safety	Financing	General Fund	Impact Fees - AB1600 Traffic Fees	Measure A Funds
Annual Paving and Drainage Project			7,000		76,000
Annual Slurry Seal Project			359,000		141,000
Brickelltown Streetscape Improvement Project					500,000
Church Street/Donner Pass Road/Bridge Street Streetscape Improvement Project					
Document Imaging	35,000		45,000		
Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements				1,750,000	-
Donner Pass Road Reconstruction (LeVon to Cold Stream)					1,200,000
Glenshire Subdivision Miscellaneous Improvements					
Historic Preservation Program Implementation					
Information Technology Equipment	-		325,000		
Intermodal Terminal			30,000		
New Public Service Facility		13,000,000	-		
Open Space Plan with Sphere of Influence			75,000		
Pioneer Trail/Bridge Street Extension				500,000	
Reynolds Way Intersection Improvements				40,000	
State Route 89/UPRR Underpass (Mousehole)				-	
Storm Water Management Plan Implementation			20,000		
Tahoe Donner Miscellaneous Improvement Projects					
Tahoe Donner Shop			10,000		
Trout Creek Restoration			-		
Truckee River Park (see Truckee River Trail - affiliated project)					
Truckee River Trail Phase 3			180,000		
Truckee River Trail Phase 4			20,000		
Water Quality Monitoring					
Grand Total	35,000	13,000,000	1,071,000	2,290,000	1,917,000

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2010/2011 FUNDING SOURCES

RDA Capital	RSTP Funds	TCRF Funds	TSSA #1 - Tahoe Donner	TSSA #5 - Glenshire	Unfunded	Unfunded Grant Source	Grand Total
			-	2,000			85,000
	150,000	40,000	137,000	36,000			863,000
2,100,000					-		2,600,000
2,000,000							2,000,000
							80,000
							1,750,000
							1,200,000
				80,000			80,000
50,000							50,000
							325,000
							30,000
					-		13,000,000
							75,000
					-		500,000
					-		40,000
					50,000,000		50,000,000
							20,000
			250,000				250,000
							10,000
-					5,000,000		5,000,000
					440,000		440,000
				-		1,620,000	1,800,000
						180,000	200,000
					100,000		100,000
4,150,000	150,000	40,000	387,000	118,000	55,540,000	1,800,000	80,498,000

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2011/2012 FUNDING SOURCES

Fiscal Year 2011/2012	FUNDING SOURCE			
PROJECT	Building & Safety	General Fund	Impact Fees - AB1600 Traffic Fees	Measure A Funds
Annual Paving and Drainage Project		44,000		2,347,000
Annual Slurry Seal Project		255,000		223,000
Brickelltown Streetscape Improvement Project				500,000
Church Street/Donner Pass Road/Bridge Street Streetscape Improvement Project				
Commercial Row/Bridge Street, W. River Street / Bridge Street Intersection Improvements			250,000	
Document Imaging	20,000	-		
Donner Pass Road / Highway 89/ Frates Lane Intersection Improvements			1,711,000	39,000
Donner Pass Road Access Consolidation/Streetscape Improvement				
Glenshire Drive Reconstruction / Shoulder Widening (Relocated balloon track to Sommerset Drive)			650,000	-
Glenshire Subdivision Miscellaneous Improvements				
Historic Preservation Program Implementation				
Information Technology Equipment	-	44,000		
Pioneer Trail/Bridge Street Extension			500,000	
Reynolds Way Intersection Improvements			256,400	
Spring Street/Jibboom Street/Bridge Street Streetscape Improvement Project				
Storm Water Management Plan Implementation		20,000		
Tahoe Donner Miscellaneous Improvement Projects				
Town Hall Office Equipment	-	35,000		
Trout Creek Restoration		-		
Truckee River Trail Phase 4		250,000		
Water Quality Monitoring				
West River Street Bike Lane Project			350,000	-
West River Street Streetscape Improvement Project				
Grand Total	20,000	648,000	3,717,400	3,109,000

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2011/2012 FUNDING SOURCES

RDA Capital	RSTP Funds	TCRF Funds	TSSA #1 - Tahoe Donner	TSSA #5 - Glenshire	Unfunded	Unfunded Grant Source	Grand Total
			15,000	-			2,406,000
	150,000	40,000	103,000	57,000			828,000
2,100,000					-		2,600,000
1,300,000							1,300,000
							250,000
							20,000
							1,750,000
500,000					-		500,000
							650,000
				80,000			80,000
50,000							50,000
							44,000
							500,000
					93,600		350,000
300,000							300,000
							20,000
			250,000				250,000
							35,000
-					2,500,000		2,500,000
						2,250,000	2,500,000
					100,000		100,000
							350,000
200,000							200,000
4,450,000	150,000	40,000	368,000	137,000	2,693,600	2,250,000	17,583,000

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2012/2013 FUNDING SOURCES

Fiscal Year 2012/2013	FUNDING SOURCE			
PROJECT	Building & Safety	General Fund	Impact Fees - AB1600 Traffic Fees	Measure A Funds
Annual Slurry Seal Project		266,000		82,000
Commercial Row/Bridge Street, W. River Street / Bridge Street Intersection Improvements			250,000	
Document Imaging	20,000	-		
Donner Pass Road Access Consolidation/Streetscape Improvement				
Glenshire Drive Reconstruction / Shoulder Widening (Relocated balloon track to Sommerset Drive)			1,235,000	8,087,500
Historic Preservation Program Implementation				
Information Technology Equipment	-	50,000		
Streetscape Improvement Project				
Storm Water Management Plan Implementation		20,000		
Tahoe Donner Miscellaneous Improvement Projects				
Trout Creek Restoration		-		
Water Quality Monitoring				
West River Street Bike Lane Project			716,000	510,000
West River Street Streetscape Improvement Project				
Grand Total	20,000	336,000	2,201,000	8,679,500

TOWN OF TRUCKEE
CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2012/2013 FUNDING SOURCES

RDA Capital	RSTP Funds	TCRF Funds	TSSA #1 - Tahoe Donner	TSSA #5 - Glenshire	Unfunded	Grand Total
	150,000	40,000	116,000	47,000		701,000
						250,000
						20,000
-					4,000,000	4,000,000
						9,322,500
50,000						50,000
						50,000
500,000						500,000
						20,000
			250,000			250,000
-					2,500,000	2,500,000
					100,000	100,000
						1,226,000
300,000						300,000
850,000	150,000	40,000	366,000	47,000	6,600,000	19,289,500